

**VILLAGE OF OAK PARK, ILLINOIS**

**SINGLE AUDIT REPORT**

For the Year Ended  
December 31, 2016



**VILLAGE OF OAK PARK, ILLINOIS**  
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**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Mayor  
Members of the Village Board  
Village of Oak Park, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Oak Park, Illinois (the Village), as of and for the year ended December 31, 2016, and the related notes to financial statements, which collectively comprise the Village’s basic financial statements, and have issued our report thereon dated June 13, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Village’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Village’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Village’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Sikich LLP*

Naperville, Illinois  
June 13, 2017



**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE AND  
ON REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
REQUIRED BY THE UNIFORM GUIDANCE**

The Honorable Mayor  
Members of the Village Council  
Village of Oak Park, Illinois

**Report on Compliance for Each Major Federal Program**

We have audited the Village of Oak Park, Illinois’ (the Village) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Village’s major federal programs for the year ended December 31, 2016. The Village’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

**Management’s Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal programs.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on compliance for each of the Village’s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Village’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Village's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, the Village of Oak Park, Illinois complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2016.

### **Report on Internal Control Over Compliance**

Management of the Village is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Village's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village, as of and for the year ended December 31, 2016, and the related notes to financial statements, which collectively comprise the Village's basic financial statements. We issued our report thereon dated June 13, 2017, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Sikich LLP*

Naperville, Illinois  
June 13, 2017

VILLAGE OF OAK PARK, ILLINOIS

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended December 31, 2016

Federal Grantor	Pass-Through Grantor	Program Title	Federal CFDA Number	Program/Grant Number	Expenditures	Amount Provided to Subrecipients
<b>CDBG Entitlement Grants Cluster</b>						
Department of Housing and Urban Development	N/A	Entitlement Grants	*14.218	B-15-MC-17-0017	\$ 1,213,481	\$ 181,988
	N/A	Emergency Solutions Grant	14.231	E-15-MC-17-0003	112,696	
Total Department of Housing and Urban Development					1,326,177	
Department of Justice	N/A	Edward Byrne Memorial Justice Assistance Grant Program (Non-Stimulus)	16.738	2012-DJ-BX-0447	8,151	
			16.738	2013-DJ-BX-0471	4,818	
Total Department of Justice					12,969	
<b>Highway Planning and Construction Cluster</b>						
Department of Transportation	Illinois Department of Transportation	Bike Parking Facilities	20.205	12-00255-00-MS	211,332	
	Illinois Department of Transportation	Chicago Avenue Resurfacing	20.205	15-00263-00-RS	59,761	
	Illinois Department of Transportation	Ridgeland Resurfacing	20.205	13-00260-00-RS	5,435	
Total Department of Transportation					276,528	
Department of Health and Human Services	Public Health Institute of Metro Chicago	HIV Prevention Activities (HIV Surveillance)	93.940	N/A	9,999	
	IL Dept of Public Health	Maternal and Child Health Services Block Grant (Dental Sealants)	93.994	63480129D	213	
	IL Dept of Public Health	Maternal and Child Health Services Block Grant (Ebola Virus)	93.994	67180174D	4,438	
	IL Dept of Public Health	Maternal and Child Health Services Block Grant (HIV)	93.994	66380071D	8,210	



VILLAGE OF OAK PARK, ILLINOIS

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)

For the Year Ended December 31, 2016

Federal Grantor	Pass-Through Grantor	Program Title	Federal CFDA Number	Program/Grant Number	Expenditures	Amount Provided to Subrecipients
<b>Highway Planning and Construction Cluster (Continued)</b>						
Department of Health (Continued) and Human Services	IL Dept of Public Health	Maternal and Child Health Services Block Grant (FM Healthy Incentive)	93.994	N/A	\$ 9,923	
	IL Dept of Public Health	Maternal and Chile Health Services Block Grant (Dental Sealants)	93.994	56380084C	102	
	IL Dept of Public Health	Maternal and Chile Health Services Block Grant (Pandemic - Ebola Virus)	93.994	66380071D	<u>20,081</u>	
					<u>42,967</u>	
	IL Dept of Public Health	Public Health Emergency Preparedness (Cities Readiness Initiative)	93.074	77180114E	20,407	
	IL Dept of Public Health	Public Health Emergency Preparedness (Cities Readiness Initiative)	93.074	67180114D	22,530	
	IL Dept of Public Health	Public Health Emergency Preparedness (Public Health Emergency Response)	93.074	67180068D	26,490	
	IL Dept of Public Health	Public Health Emergency Preparedness (Public Health Emergency Response)	93.074	77180068E	<u>22,891</u>	
					<u>92,318</u>	
	IL Dept of Public Health	Centers for Disease Control and Prevention - Investigations and Technical Assistance	93.283	76380076E	<u>6,029</u>	
	Total Department of Health and Human Services				<u>151,313</u>	
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>					<u>\$ 1,766,987</u>	<u>\$ 181,988</u>

\* Denotes major program.

# VILLAGE OF OAK PARK, ILLINOIS

## NOTES TO SCHEDULE OF EXPENDITURES

For the Year Ended December 31, 2016

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### **Note A - Basis of Accounting**

The accompanying schedule of expenditures of federal awards is a summary of the activity of the Village's federal award programs presented on the accrual basis of accounting in accordance with generally accepted accounting principles. Accordingly, revenues are recognized when the qualifying expenditure has been incurred and expenditures have been recognized when the fund liability has been incurred.

### **Note B - Subrecipients**

Of the federal expenditures presented in this schedule, the Village provided federal awards to subrecipients from the Community Development Block Grant (CFDA #14.218) in the amount of \$181,988.

### **Note C - Other Information**

No noncash assistance was provided and no federal insurance was in effect.

### **Note D - Community Development Block Grant Loans (CFDA #14.218)**

The amount of loans outstanding at December 31, 2016 under the Community Development Block Grant program was \$64,859 for first time homebuyers, \$1,962,460 for development acquisition loans, \$665,829 for single family rehabilitation loans and \$553,863 for other deferred and non-deferred payment loans. These loans have no continuing compliance requirements outside of loan repayment.

### **Note E - 10% De Minimis Indirect Cost Rate**

The Village has elected to use the 10% de minimis indirect cost rate as permitted by 2 CFR Section 200.414.

VILLAGE OF OAK PARK, ILLINOIS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended December 31, 2016

**Section I - Summary of Auditor's Results**

Financial Statements

Type of auditor's report issued: *Unmodified*

Internal control over financial reporting:

Material weakness(es) identified?	<u>      </u> yes	<u>  X  </u> no
Significant deficiency(ies) identified?	<u>      </u> yes	<u>  X  </u> none reported

Noncompliance material to financial statements noted?        yes   X   no

Federal Awards

Internal Control over major federal programs:

Material weakness(es) identified?	<u>      </u> yes	<u>  X  </u> no
Significant deficiency(ies) identified?	<u>      </u> yes	<u>  X  </u> none reported

Type of auditor's report issued on compliance for major federal programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with Circular A-133, 2 CFR 200.516(a)?        yes   X   no

Identification of major federal programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.218	Community Development Block Grant

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?   X   yes        no

**VILLAGE OF OAK PARK, ILLINOIS**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)**

For the Year Ended December 31, 2016

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**Section II - Financial Statement Findings**

None

**Section III - Federal Award Findings and Questioned Costs**

None

**Section IV - Prior Year Audit Findings**

None