



**TENTATIVE A g e n d a**  
**President and Board of Trustees**  
**Monday, November 19, 2012**  
**Village Hall**  
**123 Madison Street**

Reception for Employee Years-of-Service Recognition Awards at 6:30 p.m. in Council Chambers

Award Ceremony for Employee Years-of-Service Recognition Awards at 7:00 p.m. in Council Chambers

Open Meeting/Regular Meeting at 7:30 p.m. in the Council Chambers

- I. Call to Order
- II. Roll Call
- III. Agenda Approval

---

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

---

### **Instructions for Non-Agenda Public Comment**

**(3 minutes per person; 30 minutes maximum)**

Non-Agenda Public Comment is a time set aside at the beginning of each Regular Meeting for citizens to make statements about an issue or concern that is not on that meeting's Agenda. It is not intended for a dialogue with the Board. You may also communicate with the Board via the Village Board voicemail at 708-358-5784 or email [Board@oak-park.us](mailto:Board@oak-park.us).

Non-agenda public comment will be limited to 30 minutes with a limit of 3 minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the Regular Agenda are complete.

---

### **Instructions for Agenda Public Comment**

**(3 minutes per person; 3 items per person maximum)**

Comments are 3 minutes per person per agenda item, with a maximum of 3 agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with a (\*).

---

- IV. **Minutes – Special Village Board Meeting Minutes of October 29, 2012 , Special Village Board Meeting Minutes of November 1, 2012 and Regular Village Board Meeting of November 5, 2012**
- V. **Resolution – Resolution in Memoriam John Philbin**
- VI. **Resolution – In Support of the Religious Freedom and Marriage Fairness Act**
- VII. **Non-Agenda Public Comments**
- VIII. **Village Board Committees**  
**Overview:** This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.
- IX. **Citizen Commission Vacancies**  
**Overview:** This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk’s Office.
- X. **Citizen Commission Appointments, Reappointments and Chair Appointments**  
**Overview:** Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.  
  
**Transportation Commission – Andre Bonakdar, Appoint as Member**
- XI. **Village Manager Report**
- XII. **Second Reading**
  - A. **Second Reading of an Ordinance Amending Quarterly Parking Permit Fees for On-Street and Lots/Garages as Set Forth in Chapter 15 of the Village Code and Adopt the Ordinance**  
**Overview:** This is the second reading of an ordinance to increase parking rates for on-street, lot and garage permits as proposed in the 2013 Budget.
  - B. **Second Reading of an Ordinance Amending Sections 26-2-2(A) and 26-2-2(B) of the Village Code Relating to the Meter Charges for Water and Sewer Services and Adoption of the Ordinance**  
**Overview:** This is a second reading on the proposed water rate changes in the FY 13 recommended budget.
  - C. **Second Reading of an Ordinance Amending Section 20-7-2(E) of the Village Code Relating to Rates for Collection of Garbage, Refuse and Recycling Charges and Adoption of the Ordinance**  
**Overview:** This is a second reading on the proposed refuse rate changes in the FY 13 recommended budget.

**XIII. Regular Agenda**

- D. Ordinance Amending Quarterly Parking Permit Fees for On-Street and Lots/Garages as Set Forth in Chapter 15 of the Village Code**  
**Overview:** This is the formal final adoption of an ordinance to increase parking rates for on-street, lot and garage permits.
- E. Ordinance Amending Sections 26-2-2(A) and 26-2-2(B) of the Village Code Relating to the Meter Charges for Water and Sewer Services**  
**Overview:** This is the formal final adoption of the rate changes as proposed in the FY 13 budget.
- F. Ordinance Amending Section 20-7-2(E) of the Village Code Relating to Rates for Collection of Garbage, Refuse and Recycling Charges**  
**Overview:** This is the formal final adoption of the rate changes as proposed in the FY 13 budget.
- G. Adoption of State Mandated Regulations Related to Building Construction as Recommended by the Building Code Advisory Commission**  
**Overview:** This is the adoption of State mandated codes related to building construction as part of the proposed overall upgrade to the building codes. Adoption of these codes will allow for local enforcement of these regulations. Copies of the proposed regulations are available for view in the Village Clerk's Office or in the Department of Building and Property Standards.
- H. Overview and Discussion of the Police and Fire Pension Funds**  
**Overview:** As part of the FY 13 budget overview process and meetings, the Board requested this agenda item to further discuss the outcome of the Finance Committee's joint meeting with the Police and Fire Pension Boards.

**XIV. Consent Agenda**

- I. Resolution Authorizing Execution of a Contract with Sikich, LLP to Perform Auditing Services of Fiscal Year 2012 for an Amount not to exceed \$65,000**  
**Overview:** This is an annual contract for auditing services. The Village conducted an RFP process in 2008. The Village awarded a multi-year contract with two options to extend the contract for FY audits of 2011 and 2012. This is the extension for FY 12.
- J. An Ordinance Amending Chapter 20, Article 7 of the Village Code Relating to Garbage, Weeds and Littering**  
**Overview:** This item updates Section 20 of the Municipal Code, Public Health, Section 7, Garbage, Weeds and Littering to include proposed rates for refuse collection and integrating language into the code consistent with the 2009 International Property Maintenance Code.
- K. Resolution Authorizing the Purchase of Accela's Tidemark Annual Software Maintenance Service**  
**Overview:** This item request continued annual software maintenance agreement for Accela's Tidemark software. The 2012 software maintenance budget includes for this expense of \$27,403.56.

- L. Approving a Resolution Authorizing the Purchase of five (5) Solar Powered Cane Pay-By-Space Terminals for Village Parking Lots from Total Parking Solutions, Inc. in a total amount not to exceed \$58,225.**  
**Overview:** Over the last decade the Village has begun to increase its utilization of pay-by-space terminals in the place of meters. This is a benefit to the public because they can pay for parking with a credit card or nickels, dimes, quarters, and dollar coins as well as \$1 bills, \$5 bills, and \$10 bills.
- M. Resolution Amending the Guidelines of the Single Family Rehabilitation Loan Program**  
**Overview:** The Housing Programs Advisory Committee is recommending clarification of the Guidelines relative to the project budget and bidding procedures.
- N. Resolution Authorizing the Purchase of 11 Video Systems from CDS Office Systems, Inc. and Waiving Bid Process with Use of Illinois State Contract**  
**Overview:** This item requests authority to purchase 9 new Panasonic Arbitrator-360 Video Systems and 2 video upgrade kits technology. The 2012 project cost is not to exceed \$58,000.00.
- O. Motion to Accept the Zoning Board of Appeals' Findings and Recommendations as Proposed and Direct Staff to Prepare an Ordinance Approving a Special Use Permit to Operate a Medical Services Facility (Suburban Physical Therapy) at 6804 Roosevelt Road**  
**Overview:** On July 17, 2012 the applicant, Primit P. Shah, filed an application pursuant to Section 3.9.8 (M) (3) (table 11: Development Type and Permitted Uses) of the Zoning Ordinance of the Village of Oak Park, requesting the issuance of a special use permit, authorizing a Medical Services Facility on the ground floor at 6804 Roosevelt Road. The building is located in the B1/2 General Business District and Roosevelt Road Form-Based Zoning Overlay District, which subjects Medical Services to special use approval requirements.
- P. Motion to Refer Application for Special Use Permit from P.A.C.T.T. Learning Center to Operate a Group Residential-Care Home at 119 S. Harvey Avenue to the Zoning Board of Appeals to Hold a Public Hearing**  
**Overview:** On October 18, 2012, Alexander Brown, on behalf of P.A.C.T.T Learning Center, filed an application pursuant to Section 3.1 (Summary Use Matrix) and Section 4.5.2 (K) (Group Residential-Care Home) of the Zoning Ordinance of the Village of Oak Park requesting the issuance of a special use permit, authorizing a Group Residential-Care Home located at 119 S. Harvey Avenue.
- Q. Resolutions Authorizing the Execution of One-Year Agreements**
- 1. Resolution Authorizing the Execution of a One-Year Agreement with Winkler's Tree Service for 2013 Tree Pruning Services, Not to Exceed \$120,000.00**  
**Overview:** Each year, the Village budgets for tree pruning in order to maintain good health and mitigate hazards in the public way from dead, weak and interfering branches and to maintain clear sight lines and proper pedestrian and vehicular clearances. The 2013 program continues the four year trim cycle.

2. **Resolutions Authorizing the Execution of One-Year Agreement with B. Haney & Sons and Winkler's Tree Service for 2013 Summer Season Tree Removal and Emergency Services, in a Combined Not to Exceed \$375,000.00**  
**Overview:** Each year, the Village removes parkway trees due to disease, insect infestation and hazardous tree conditions. In order to expedite tree removal, the Village utilizes contract tree removal services for a majority of this work. The tree removal program is broken up into two contracts in order to take advantage of the varying seasonal rates by contractors. This contract is for summer tree removal work and for assistance in emergency tree removal throughout the year utilizing two contractors.
  
3. **Resolution Authorizing the Execution of a One-Year Agreement with A&B Landscaping and Tree Service for 2013 Winter Season Tree Removal and Emergency Services, Not to Exceed \$125,000.00**  
**Overview:** Each year, the Village removes parkway trees due to disease, insect infestation and hazardous tree conditions. In order to expedite tree removal, the Village utilizes contract tree removal services for a majority of this work. The tree removal program was broken up into two contracts in order to take advantage of the varying seasonal rates by contractors. This contract is for winter tree removal work and for assistance in emergency tree removal throughout the year.
  
4. **Resolution Authorizing a Contract for a One-Year Period with A&B Landscaping and Tree Service for Stump Removal and Restoration Services in 2013 Not to Exceed \$85,000.00**  
**Overview:** The Village has found it to be cost effective to hire a tree removal contractor to remove tree stumps after the trees have been removed. This contract provides this service throughout the year.
  
- R. **Resolution Authorizing the Purchase of 3,000 Tons of Rock Salt from Morton Salt Inc. of Chicago, Illinois at \$50.67 Per Ton for the 2012/2013 Snow Season in an Amount Not to Exceed \$152,010.00 and Waiving the Village's Bidding Process**  
**Overview:** This item authorizes the Villages annual purchase of rock salt for snow and ice removal from Village streets. This purchase is through the State of Illinois Central Management Services Department joint purchasing program; therefore the Village's bidding process is waived.
  
- S. **Resolution Authorizing Execution of a 5-Year Programmatic Agreement with the Illinois Historic Preservation Officer for Certain CDBG, HUD and IHDA Programs Administered by the Village of Oak Park**  
**Overview:** Village to conduct Section 106 reviews in place of the SHPO for Village projects funded by federal money. These projects include the implementation of CDBG, HUD and IHDA programs administered by the Community Planning and Development Department.
  
- T. **Resolution to Waive the Mortgage Requirement for a Multi-Family Grant, MSA 1105-G**  
**Overview:** Multi-Family Housing Improvement grants are structured as forgivable loans, secured by a mortgage on the property, and forgiven after all terms of the Marketing Services Agreement are met. In this case the primary mortgage on the property has been taken over by Fannie Mae, which requires a \$5,000 fee to review

subordinate mortgages. The owner is asking that the Village waive the mortgage requirement on the \$10,000 grant.

- W. Resolution Authorizing the Purchase of two (2) Electric Vehicle Charging Stations for the Holley Court and Avenue Garages from SB Energy Solutions in a total amount not to exceed \$28,162.35.**  
**Overview:** The Illinois Department of Commerce and Economic Opportunity (DCEO) recently announced a 50% Electric Vehicle Infrastructure Rebate Program. Staff is requesting to participate in this program and install two dual Level II Electric Vehicle Charging Stations for use by the public in the Village Garages.
- X. Resolution Authorizing the Execution of a Settlement and Release Agreement with Foley-Rice Cadillac, Inc and Essex Foley LLLP**  
**Overview:** This item authorizes the settlement of a lawsuit captioned Village of Oak Park v. Foley –Rice Cadillac, Inc., et.al, 09 CH 41282.
- Y. Ordinance Amending Chapter 3, Article 8, Section 1 and Chapter 3, Article 8, Section 2 of the Code of the Village of Oak Park Regarding Corrections to Existing Liquor License Holders and Inactive Liquor Licenses**  
**Overview:** This is to update the code to reflect recent name changes of existing liquor license holders and to remove inactive liquor licenses.
- Z. Motion to Approve the Bills in the Amount of \$718,092.34 for the Week Beginning November 5th through November 16<sup>th</sup>.**

**Call to Board and Clerk**

**Adjourn**

---

(\*) The Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body.

For more information regarding Village Board meetings and agendas, please contact the Village Manager's Office at 708.358.5770. If you require assistance to participate in any Village program or activity, contact the ADA Coordinator at 708.358,5430 or e-mail [adacoordinator@oak-park.us](mailto:adacoordinator@oak-park.us) at least 48 hours before the scheduled activity.

Agendas and agenda materials are now available electronically on the village web site. Visit [www.oak-park.us](http://www.oak-park.us), mouse-over News, then click on Board Agendas and Minutes.

**Get the latest Village news via e-mail. Just go to [www.oak-park.us](http://www.oak-park.us) and click on the *e-news* icon to sign up. Also, follow us on *facebook*, *twitter* and *YouTube*.**



**RESOLUTION  
IN MEMORIAM  
JOHN PHILBIN**

**WHEREAS**, the Oak Park community joins the family of John Philbin in mourning his death on November 8, 2012; and

**WHEREAS**, he provided great dedication and forward thinking guidance for the community throughout his term as Village President from 1989 to 1993, and two terms as Village Trustee from 1977 to 1981 and 1983 to 1985, a period when Oak Park faced many challenges; and

**WHEREAS**, Mr. Philbin, having grown up in neighboring Austin, was a model and mentor for service during a time of rapid racial change in that community, and was involved during the onset of the Oak Park Housing Center with the goal of encouraging racial diversity in the Village; and

**WHEREAS**, Mr. Philbin served in the U.S. Army Air Corps during World War II, worked for the Archdiocese of Chicago, having served as the Executive Director of Catholic Cemeteries for the archdiocese as well as its Director of Finance; and

**WHEREAS**, through his ability to add fun to serious situations with his trademark dry sense of humor and engaging personality, he will long be remembered.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park that the sympathy of the officials and citizens of the Village of Oak Park be expressed to John Philbin's family, and that this Resolution in Memoriam be respectfully presented to them and that a copy be preserved in the official records of the Village of Oak Park.

APPROVED this 19<sup>th</sup> day of November, 2012

ATTEST:

\_\_\_\_\_  
David G. Pope  
Village President

\_\_\_\_\_  
Teresa Powell  
Village Clerk



# RESOLUTION

## In Support of the Religious Freedom and Marriage Fairness Act

**WHEREAS**, the Religious Freedom and Marriage Fairness Act will be introduced in the Illinois General Assembly Veto Session this fall and will require that all state laws applicable to marriage apply equally to marriages of same-sex and different-sex couples and their children and grant them the same benefits under law; and

**WHEREAS**, the historic passage of same-sex marriage laws in Maine, Maryland, and Washington in the recent election and the re-election of President Barack Obama, the first sitting President to support same-sex marriage, create powerful momentum across the Nation for basic fairness and the freedom to marry and reflects the changing attitudes of Americans across all demographic groups; and

**WHEREAS**, marriage brings hundreds of protections under law, including medical decision making, hospital visitation rights, availability of healthcare insurance, protection of both parents' relationships with their children and inheritance rights concerning property that a couple builds together over a lifetime. Committed, loving same-sex couples deserve equality regarding these and other protections currently recognized by different-sex couples.

**NOW, THEREFORE, I**, David G. Pope, President of the Village of Oak Park and the Board of Trustees, do hereby support the Religious Freedom and Marriage Fairness Act and ask the citizens of Oak Park to urge their legislators to approve this bill that will extend the freedom to marry to same-sex couples.

**DATED** this 19<sup>th</sup> day of November, 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk

**Citizen Boards and Commissions  
Vacancies**

UPDATED: 11/13/2012

Committee Name	Total Members	Number of Vacancies	Expired but Serving*	Total # Needed
BOARD OF HEALTH	7	0	0	0
<b>BUILDING CODES ADVISORY COMMISSION</b>	9	2	0	2
CITIZEN INVOLVEMENT COMMISSION	9	0	0	0
CITIZEN POLICE OVERSIGHT COMMITTEE	7	0	0	0
<b>CIVIC INFORMATION SYSTEMS COMMISSION</b>	7	2	0	2
COMMUNITY DESIGN COMMISSION	13	0	0	0
<b>COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE</b>	9	3	0	3
<b>COMMUNITY RELATIONS COMMISSION</b>	9	2	0	2
<b>DISABILITY ACCESS COMMISSION</b>	7	1	0	1
ENVIRONMENT & ENERGY COMMISSION	9	0	0	0
<b>FARMERS MARKET COMMISSION</b>	11	2	0	2
FIRE AND POLICE COMMISSION	3	0	0	0
HISTORIC PRESERVATION COMMISSION	11	0	0	0
HOUSING PROGRAMS ADVISORY COMMITTEE	7	0	0	0
LIQUOR CONTROL REVIEW BOARD	5	0	0	0
<b>PLAN COMMISSION</b>	9	1	0	1
<b>PUBLIC ART ADVISORY COMMISSION</b>	11	2	0	2
<b>TRANSPORTATION COMMISSION</b>	7	2	0	2
<b>ZONING BOARD OF APPEALS</b>	7	3	0	3
<b>TOTAL</b>	<b>150</b>	<b>20</b>	<b>0</b>	<b>20</b>

Bolded CBACs need members

CHAIR EXPIRATION DATE

BUILDING CODES ADVISORY COMMISSION	9/7/2008	(2nd Term)	
CIVIC INFORMATION SYSTEMS COMMISSION	12/15/2012	(1st Term)	Resigning as of 12-15-12
CITIZEN INVOLVEMENT COMMISSION	1/19/2013	(1st Term)	
LIQUOR CONTROL REVIEW BOARD	2/5/2013	(2nd Term)	
COMMUNITY RELATIONS COMMISSION	3/22/2013	(1st Term)	
ENVIRONMENT & ENERGY COMMISSION	9/7/2013	(1st Term)	
PLAN COMMISSION	9/18/2013	(2nd Term)	
FARMERS MARKET COMMISSION	2/4/2014	(2nd Term)	
FIRE AND POLICE COMMISSION	2/7/2014	(2nd Term)	
COMMUNITY DESIGN COMMISSION	5/16/2014	(1st Term)	
DISABILITY ACCESS COMMISSION	6/6/2014	(1st Term)	
TRANSPORTATION COMMISSION	11/7/2014	(1st Term)	
HEALTH, BOARD OF	12/5/2014	(1st Term)	
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE	2/6/2015	(1st Term)	
HISTORIC PRESERVATION COMMISSION	4/20/2015	(2nd Term)	
HOUSING PROGRAMS ADVISORY COMMITTEE	5/11/2015	(2nd Term)	
PUBLIC ART ADVISORY COMMISSION	5/11/2015	(2nd Term)	
CITIZEN POLICE OVERSIGHT COMMITTEE	10/17/2015	(1st Term)	
ZONING BOARD OF APPEALS	7/18/2016	(1st Term)	

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

A+D

Item Title: Second Reading - Ordinance Amending Quarterly Parking Permit Fees for On-Street and Lots/Garages As Set Forth in Chapter 15 of the Village Code and Adopt the Ordinance.

Ordinance No. \_\_\_\_\_

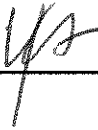
Date of Board Action: **November 19, 2012**

Staff Review:

Interim Parking Manager:

  
Jill Velan

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

On November 5, 2012, first reading of the ordinance was held. At that time a question was asked about the rates increases over the last several years. Staff has included a spreadsheet with the parking rate increases since 2007.

An annual review has been completed by staff of the expenses and revenues associated with the public parking system. As a result, a modest rate increase is proposed for the quarterly parking permit rates for On-Street, Lots and Garages.

1. Change the On-Street Overnight Quarterly Parking Permit fee from \$105 per quarter to a three tiered pricing system to include high demand (\$115 per quarter), medium demand (\$105 per quarter), and low demand (\$95 per quarter). These permit fees were last increased in January 2012. This change will generate an estimated \$54,000 in additional revenue annually.
2. Increase the daytime, overnight and 24 Hour Quarterly Parking Permit fees for parking lots and garages on January 1, 2013 from their current rates that range from \$125 - \$300 per quarter to \$130 - \$305 per quarter. This results in an increase to permit holders of approximately \$5 per quarter. These permit fees were last increased in January 2012. The fee increase will generate an estimated \$65,000 in additional revenue annually.

On a quarterly basis, the Village sells more than 5,300 permits for 24-hour parking, daytime parking and overnight parking. A spreadsheet is also attached that details specific rate changes.

Public notification was provided via the website and the recommendation was provided to the Finance Committee at their October 3, 2012 meeting.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

Parking rates are based on a pyramid approach with the founding concept that the shortest term and most convenient parking should be the most expensive. As the customer purchases parking "time" in advance in increased quantities the equivalent cost per hour is reduced. For example, the most expensive parking (when compared by rate per hour) is at a meter, where as much as \$1 per hour is charged to park. By contrast a quarterly parking permit holder in areas with lower parking demand pay an hourly equivalent of 12 cents per hour. This discount is proper because the quarterly permit holder pays the Village for three months of parking in advance, regardless of actual utilization.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Oak Park has a population density in excess of 11,500 people per square mile. In comparison, Forest Park and River Forest which are located closest to Oak Park's parking centers each have a population density of 6,100 and 4,400 respectively and therefore do not generate the same parking demands. As a result, the shared interest in common parking regulations do not exist at this time.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The proposed FY 2013 Parking Fund recommended budget includes revenue from the proposed fee increase in the amount of \$119,000 as new revenue in the Parking Fund. The proposed Budget also includes a \$1 million transfer from the Parking Fund to the General Fund to retire a portion of the \$2.3 million\* due from the General Fund to the Parking Fund.

\*The \$2.3 million due to the General Fund from the Parking Fund is based upon the projected amount as of 1/1/13.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

If the fee increase is not approved, the transfer from the Parking Fund to the General Fund will need to be reduced by a like amount.

**Proposed Recommended Action:** Second Reading and Approval of the Ordinance Amendment.

**Quarterly Parking Permits - 2013 Fee Change Recommendation**

**Quarterly Permit Fee**

	2012 Fees	Equivalent Cost of Parking Per Day in 2012	2013 Recommended Fees	Equivalent Cost of Parking Per Day in 2013	
<i>High Demand</i>	<b>Resident</b>				
24 hour	\$ 225	\$ 2.47	\$ 230	\$ 2.52	
Day	\$ 195	\$ 2.14	\$ 200	\$ 2.19	
Night	\$ 145	\$ 1.59	\$ 150	\$ 1.64	
<i>High Demand</i>	<b>Non Resident</b>				
24 hour	\$ 300	\$ 3.29	\$ 305	\$ 3.34	
Day	\$ 250	\$ 2.74	\$ 255	\$ 2.79	
Night	\$ 165	\$ 1.81	\$ 170	\$ 1.86	
<i>Outside - High Demand</i>	<b>Resident</b>				
24 hour	\$ 195	\$ 2.14	\$ 200	\$ 2.19	
Day	\$ 158	\$ 1.73	\$ 165	\$ 1.81	
Night	\$ 125	\$ 1.37	\$ 130	\$ 1.42	
<i>Outside - High Demand</i>	<b>Non Resident</b>				
24 hour	\$ 255	\$ 2.79	\$ 260	\$ 2.85	
Day	\$ 210	\$ 2.30	\$ 215	\$ 2.36	
Night	\$ 165	\$ 1.81	\$ 170	\$ 1.86	
<i>Commuter Demand</i>	<b>Resident</b>				
24 hour	\$ 200	\$ 2.19	\$ 205	\$ 2.25	
Day	\$ 190	\$ 2.08	\$ 195	\$ 2.14	
Night	\$ 125	\$ 1.37	\$ 130	\$ 1.42	
<i>Commuter Demand</i>	<b>Non Resident</b>				
24 hour	\$ 260	\$ 2.85	\$ 265	\$ 2.90	
Day	\$ 245	\$ 2.68	\$ 250	\$ 2.74	
Night	\$ 165	\$ 1.81	\$ 170	\$ 1.86	
<i>On Street Overnight Zone (resident only)</i>	<i>High Demand - Night</i>	\$ 105	\$ 1.15	\$ 115	\$ 1.26
	<i>Medium Demand - Night</i>	\$ 105	\$ 1.15	\$ 105	\$ 1.15
	<i>Low Demand - Night</i>	\$ 105	\$ 1.15	\$ 95	\$ 1.04

**Hourly Garage Parking Rates - 2013 Fee Change Recommendations: Holley Ct., Lake & Forest, Avenue**  
**No fee changes proposed at this time**

<u>Duration</u>	<u>Parking Fee</u>
0 to 1 hour	Free
1 to 2.5 hours	\$ 2 .00
2.5 to 3 hours	3 .00
3 to 3.5 hours	4 .00
3.5 to 4 hours	5 .00
4 to 10 hours	10 .00
10 to 24 hours	15 .00

**Monthly Garage Parking Rates - 2013 Fee:**

**No fee changes proposed at this time**

	<b>Recommended 2012 Rates</b>	<b>Recommended 2013 Rates</b>
Holley Court Parking Garage	\$ 105.00	\$ 105.00
Avenue Parking Garage	\$ 105.00	\$ 105.00

**ORDINANCE AMENDING CHAPTER 15, ARTICLE 3  
OF THE VILLAGE CODE REGARDING PARKING  
METERS, PARKING PERMITS AND  
MUNICIPAL ATTENDANT PARKING LOTS**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, in accordance with the Home Rule Powers granted to it under Article VII, Section 6 of the Constitution of the State of Illinois (1970), as amended, that Chapter 15, Article 3, Section 18 of the Village Code entitled "Parking Rates; Parking Meters, Pay and Display Machines, Village Operated Parking Structures, Permit, Extended Pass, Valet and Daytime On-Street Permit Parking" is hereby amended to read as follows:

**ARTICLE 3**

**PARKING METERS, PARKING PERMITS AND MUNICIPAL  
ATTENDANT PARKING LOTS**

**15-3-18: PARKING RATES; PARKING METERS, PAY AND DISPLAY  
MACHINES, VILLAGE OPERATED PARKING STRUCTURES,  
PERMIT, EXTENDED PASS, VALET AND DAYTIME ON STREET  
PERMIT PARKING:**

- I. Village Operated Surface Parking Lot, Parking Garage and Parking Enclave Permit Parking Rates: ~~Village-operated parking lot rates shall be as follows:~~
1. Village Operated Surface Parking Lots: Parking in Village operated surface parking lots shall only be permitted in metered parking spaces, ~~or~~ by permit, or by extended pass in designated parking spaces. Such lots may operate exclusively as metered lots or exclusively as permit parking only lots or may operate with a combination of metered, permit and extended pass parking spaces.

No overnight parking shall be permitted in Village operated surface parking lots without a Village issued overnight parking permit or extended pass.

2. Village Operated Parking Garage Monthly Permit Parking Rates: Parking permits allowing for twenty-four (24) hour parking Monthly permit parking rates in the Holley Court and Avenue multilevel parking structures shall be sold for One hundred five dollars (\$105.00) per vehicle per month. shall be as follows:

a. ~~Twenty four (24) hour a day permit parking: One hundred five dollars (\$105.00) per vehicle per month.~~

3. Village Operated Multilevel Parking Structure, Parking Lot and Enclave Parking Quarterly Permit Parking Rates: Parking Quarterly permits parking allowing for 24 hour, daytime and overnight parking in rates in Village operated multilevel parking structures, permit lots, and permit parking enclaves (24 hour, daytime and overnight) shall be sold at the following rates: shall be as follows:

a. High Demand Area: In Village operated multilevel parking structures, permit parking lots, and permit parking enclaves located within the high parking demand area as designated in subsection 15-3-18A of this section, rates fees shall be as follows:

(1) Resident Rates:

- (A) Twenty four (24) hour a day permit parking: Two hundred ~~twenty five~~ thirty dollars (~~\$225~~230.00) per vehicle per quarter.
- (B) Daytime permit parking only: ~~One hundred ninety five~~ Two hundred dollars (~~\$195~~200.00) per vehicle per quarter.
- (C) Overnight permit parking only: One hundred ~~forty five~~ fifty dollars (~~\$145~~150.00) per vehicle per quarter.

(2) Nonresident Rates:

- (A) Twenty four (24) hour a day permit parking: Three hundred five dollars (~~\$300~~305.00) per vehicle per quarter.
- (B) Daytime permit parking only: Two hundred fifty five dollars (~~\$250~~255.00) per vehicle per quarter.
- (C) Overnight permit parking only: One hundred ~~sixty five~~ seventy dollars (~~\$165~~170.00) per vehicle per quarter.

(3) Corporate Rates: Corporate rates shall only apply to a licensed business located in the Village of Oak Park who has made application to the Parking Services Manager and been designated as a corporate account for the purposes of quarterly parking permits and purchases a minimum of five (5) quarterly permits per quarter.

(A) Twenty four (24) hour a day permit parking: Two hundred ~~twenty five~~ thirty dollars (~~\$225~~230.00) per vehicle per quarter.

(B) Daytime permit parking only: ~~One hundred ninety five~~ Two hundred dollars (~~\$195~~200.00) per vehicle per quarter.

(C) Overnight permit parking only: One hundred ~~forty five~~ fifty dollars (~~\$145~~150.00) per vehicle per quarter.

b. Outside High Demand Areas. In all Village operated multilevel parking structures, permit lots, and permit parking enclaves located outside the high demand parking area designated in Section 15-3-18(A), the rates shall be as follows:

(1) Resident Rates:

(A) Twenty four (24) hour a day permit parking: ~~One hundred ninety five~~ Two hundred dollars (~~\$195~~200.00) per vehicle per quarter.

(B) Daytime permit parking only: One hundred ~~fifty eight~~ sixty five dollars (~~\$158~~165.00) per vehicle per quarter.

(C) Overnight permit parking only: One hundred ~~twenty five~~ thirty dollars (~~\$125~~130.00) per vehicle per quarter.

(2) Nonresident Rates:

(A) Twenty four (24) hour a day permit parking: Two hundred ~~fifty five~~ sixty dollars (~~\$255~~260.00) per vehicle per quarter.

(B) Daytime permit parking only: Two hundred ~~ten~~ fifteen dollars (~~\$210~~215.00) per vehicle per quarter.



(C) Overnight permit parking only: One hundred ~~sixty five~~ **seventy** dollars (~~\$165170.00~~) per vehicle per quarter.

(3) Corporate Rates: Corporate rates shall only apply to a licensed business located in the Village of Oak Park who has made application to the Parking Services Manager and been designated as a corporate account for the purposes of quarterly parking permits and purchases a minimum of five (5) quarterly permits per quarter.

(A) Twenty four (24) hour a day permit parking: ~~One hundred ninety five~~ **Two hundred** dollars (~~\$195200.00~~) per vehicle per quarter.

(B) Daytime permit parking only: One hundred ~~fifty eight~~ **sixty five** dollars (~~\$158165.00~~) per vehicle per quarter.

(C) Overnight permit parking only: One hundred ~~twenty~~ **five thirty** dollars (~~\$125130.00~~) per vehicle per quarter.

c. Commuter lot permit fees for commuter permit parking in areas defined in subsection 15-3-18C of this section:

(1) Resident Rates:

(A) Daytime permit parking only: One hundred ninety **five** dollars (~~\$190195.00~~) per vehicle per quarter.

(B) Twenty four (24) hour a day permit parking: Two hundred **five** dollars (~~\$200205.00~~) per vehicle per quarter.

(C) Overnight permit parking only: One hundred ~~twenty~~ **five thirty** dollars (~~\$125130.00~~) per vehicle per quarter.

(2) Nonresident Rates:

(A) Daytime permit parking only: Two hundred ~~forty five~~ **fifty** dollars (~~\$245250.00~~) per vehicle per quarter.

(B) Twenty four (24) hour a day permit parking: Two hundred sixty **five** dollars (~~\$260265.00~~) per vehicle per quarter.

(C) Overnight permit parking only: One hundred ~~sixty five~~ **seventy** dollars (~~\$165170.00~~) per vehicle per quarter.

(3) Corporate Rates: Corporate rates shall only apply to a licensed business located in the Village of Oak Park who has made application to the Parking Services Manager and been designated as a corporate account for the purposes of quarterly parking permits and purchases a minimum of five (5) quarterly permits per quarter.

(A) Daytime permit parking only: One hundred ninety **five** dollars (~~\$190195.00~~) per vehicle per quarter.

(B) Twenty four (24) hour a day permit parking: Two hundred **five** dollars (~~\$200205.00~~) per vehicle per quarter.

(C) Overnight permit parking only: One hundred ~~twenty~~ **five thirty** dollars (~~\$125130.00~~) per vehicle per quarter.

K. On Street Overnight Permit Parking Fee In R-7 Zoned Districts:

**1. One hundred ~~five fifteen~~ dollars (\$105115.00) per quarter for high demand areas, defined, for purposes of this subsection K, as parking zones established by the Village Board that are more than 80% full for four consecutive quarters.**

**2. One hundred five dollars (\$105.00) per quarter for medium demand areas, defined, for purposes of this subsection K, as parking zones established by the Village Board that are between 20% and 80% full for four consecutive quarters.**

**3. Ninety five dollars (\$95.00) per quarter for low demand areas, defined, for purposes of this subsection K, as parking zones established by the Village Board that are :**

**~~On Street Overnight Permit would be considered high demand, and zones that are less than 20% full for four consecutive quarters. would be considered low demand.~~**

Any conflict between the provisions of this subsection and any other ordinance establishing on street overnight permit parking in R-7 zoned districts within the Village shall be resolved in favor of this subsection.

**THIS ORDINANCE** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 19<sup>th</sup> day of November 2012, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 19<sup>th</sup> day of November 2012.

---

David G. Pope  
Village President

**ATTEST:**

---

Teresa Powell  
Village Clerk

Published by me in pamphlet form this \_\_\_\_ day of \_\_\_\_\_,  
2012.

---

Teresa Powell  
Village Clerk



B+E

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

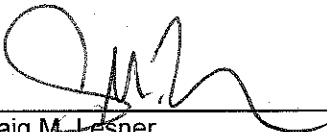
**Item Title: Second Reading of an Ordinance Amending Sections 26-2-2(A) and 26-2-2(B) of the Village Code Relating to the Meter Charges for Water and Sewer Services and Adoption of the Ordinance**

**Resolution or Ordinance No.** \_\_\_\_\_

**Date of Board Action**            *November 19<sup>th</sup>, 2012*

**Staff Review:**

Chief Financial Officer

  
\_\_\_\_\_  
Craig M. Lesner

Village Manager's Office

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, and History):**

The Water and Sewer Funds operate as enterprises within the Village's Budget. As such, user fees are collected to pay for the maintenance and operation of the utility systems. Periodically, rate increases are necessary to pay for the purchases of water from the City of Chicago as well as the increasing costs of infrastructure. In October of 2011, the City announced a four year increase of 25%, 15, 15, 15 beginning in 2012.

**Item Policy Commentary (Key Points, Recommendation, and Background):**

This is a combined water and sewer rate **increase** of \$0.63/1,000 gallons or 8-percent, The proposed rates bring the overall water/sewer rate to a total of \$8.44/1,000 gallons and have been incorporated into the 2013 Recommended Budget.

The vast majority of the additional revenue will be used to offset the increasing cost of water paid to the city of Chicago. The remainder will provide sufficient funds to continue the infrastructure improvements to the water and sewer infrastructure planned for 2013 as well as the increased costs of maintenance and personnel.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Not applicable

**Item Budget Commentary:**

Estimated annual revenue to be received in 2013 from the increase in water rates has been estimated to be **\$957,000** and the related increase in the sewer fund to be **\$78,000** for a total increase of **\$1,035,000 million**.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Not applicable

**Proposed Action:**

Second reading and adopt the Ordinance

**ORDINANCE AMENDING SECTIONS 26-2-2(A) and 26-2-2(B) OF  
THE VILLAGE CODE  
RELATING TO THE METER CHARGES FOR  
WATER AND SEWER SERVICES**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, as follows:

**SECTION 1:** That Sections **26-2-2(A)** and **26-2-2(B)** of the Village Code are hereby amended to read as follows:

**26-2-2: METER CHARGES:**

**A. Water Charge:** The charge for water supplied through meters shall be fixed by the following scale, effective January 1, 2012 2013:

**Class 1:** A charge of ~~five dollars seventy seven cents (\$5.77)~~ **six dollars and thirty-five cents (\$6.35)** for each one thousand (1,000) gallons shall be made to consumers of less than one hundred thousand (100,000) gallons per month, payable quarterly, and for those consuming in excess of one hundred thousand (100,000) gallons per month, payable monthly, except as provided for in Class II.

**Class II:** A charge of ~~five dollars seventy five cents (\$5.74)~~ **six dollars and thirty-five cents (\$6.35)** per one thousand (1,000) gallons shall be made on all water used for construction or demolition purposes.

**B. Sewer Charge:** The charge for sewer services, based upon the quantity of water supplied through meters, shall be fixed by the following scale, effective January 1, 2012 2013:

In order for the Village to pay for the operation and maintenance of the sewer system and to derive revenue for the payment of necessary expenses, including the repayment of any bonds issued to raise revenue therefore, there is established a sewer service charge of ~~two dollars four cents (\$2.04)~~ **two dollars and nine cents (\$2.09)** per one thousand (1,000) gallons of water consumed which shall be payable by all users of water; provided, however, the maximum rate for sewerage charges in any quarter (for any single-family user) shall be ~~seventy seven dollars (\$77.00)~~ **seventy-nine dollars (\$79.00)**.

The five percent (5%) utility tax established by the Village shall be paid by the Village, a Municipal corporation, from the water charges set forth herein.

**SECTION 2:** The effective date for these amended rates is January 1, 2013.

**SECTION 3:** That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form according to law.

**ADOPTED** this \_\_\_\_\_ day of **November 2012**, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this \_\_\_\_\_ day of **November 2012**.

\_\_\_\_\_  
David G. Pope  
Village President

**ATTEST:**

\_\_\_\_\_  
Teresa Powell  
Village Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of December 2012.

\_\_\_\_\_  
Teresa Powell  
Village Clerk



C+F

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

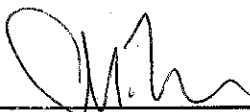
**Item Title: Second Reading of an Ordinance Amending Section 20-7-2 (E) of the Village Code Relating to Rates for Collection of Garbage, Refuse and Recycling Charges and Adoption of the Ordinance**

**Resolution or Ordinance No.** \_\_\_\_\_


**Date of Board Action:** *November 5<sup>th</sup>, 2012*

**Staff Review:**

Chief Financial Officer:

  
\_\_\_\_\_  
Craig M. Desner

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

The Village of Oak Park has contracted for the collection and disposal of solid waste since the Village elected to privatize the function in the 1980's. Through 1998, the Village contracted and passed the actual cost of collection and disposal with various solid waste haulers to the residents based upon a fixed cost associated with individual home pick-up charges. However, in 1998, the Village became a member of the West Suburban Solid Waste Agency that requires participating members to contract its waste haulers to utilize the disposal/landfill services of the agency and to also pay the Agency, not the hauler, for the disposal and related tipping fees of the solid waste generated by the community. In so doing, it then became a requirement that the Village determine the average cost per resident for the disposal component of the bill since that cost then became a municipal cost responsibility, not the responsibility of the hauler.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The attached ordinance amends the current rate ordinance for solid waste to reflect an **increase** of 1.1 percent from 2012 rates. Though a majority of the charges are pass-through fees assessed by the hauler, other costs related to disposal/landfill costs, enforcement, administration is determined by the Village and added to the hauler costs to determine the final monthly fee.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Not applicable

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

Estimated annual revenue to be received in 2013 from the increase fees is **\$34,000** and will be used to offset contractual expense increases through the Waste Management contract.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Not applicable

**Proposed Recommended Action:**

Second reading and approve the Ordinance

**ORDINANCE AMENDING SECTION 20-7-2 (E)  
OF THE VILLAGE CODE RELATING TO RATES FOR  
COLLECTION OF GARBAGE, REFUSE AND RECYCLING  
CHARGES**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, as follows:

**SECTION 1:** That Section **20-7-2 (E)** of the Village Code is hereby amended to read as follows:

**20-7-2: STORAGE AND COLLECTION OF GARBAGE AND REFUSE AND RECYCLABLE MATERIALS FOR RESIDENTIAL BUILDINGS CONTAINING FIVE UNITS OR LESS; STORAGE AND COLLECTION OF YARD WASTE FOR ALL BUILDINGS:**

**E. Rates For Collection of Garbage, Refuse and Recycling Charges:** The rates for collection of garbage, refuse and recycling commodities as outlined in this Section shall be as follows:

Monthly Rates Effective January 1, 2013:

NUMBER OF UNITS	96-GALLON CART	QUARTERLY	64-GALLON CART	QUARTERLY
1 Cart	<del>\$21.15</del> <u>21.38</u>	<del>\$63.45</del> <u>64.15</u>	<del>\$17.90</del> <u>18.10</u>	<del>\$53.70</del> <u>54.30</u>
2 Carts	<del>\$42.30</del> <u>42.77</u>	<del>\$126.90</del> <u>128.31</u>	<del>\$35.80</del> <u>36.19</u>	<del>\$107.40</del> <u>108.57</u>
3 Carts	<del>\$60.51</del> <u>61.18</u>	<del>\$181.53</del> <u>183.54</u>	<del>\$54.51</del> <u>55.11</u>	<del>\$163.53</del> <u>165.33</u>
4 Carts	<del>\$80.68</del> <u>81.57</u>	<del>\$242.04</del> <u>244.71</u>	<del>\$72.68</del> <u>73.48</u>	<del>\$218.04</del> <u>220.44</u>
5 Carts	<del>\$100.85</del> <u>101.96</u>	<del>\$302.55</del> <u>305.88</u>	<del>\$90.85</del> <u>91.85</u>	<del>\$272.55</del> <u>275.55</u>

All owners of residential property within the Village containing from one to five (5) dwelling units shall pay the garbage collection rates prescribed in this Article. For purposes of this Section, "residential properties containing from one to five (5) units" shall not include condominium buildings and buildings containing mixed commercial and residential use.

**SECTION 2:** That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form according to law.

Page 2

ADOPTED this \_\_\_\_\_ day of **November 2012**, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

APPROVED by me this \_\_\_\_\_ day of **November 2012**.

\_\_\_\_\_  
David G. Pope  
Village President

ATTEST:

\_\_\_\_\_  
Teresa Powell  
Village Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of November 2012.

\_\_\_\_\_  
Teresa Powell  
Village Clerk

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

G

**CITIZEN ADVISORY BOARD AND COMMISSION RECOMMENDATION**

**Item Title: Adoption of State Mandated Regulations Related to Building Construction**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Staff Review: Steve Witt, Director of Building and Property Standards 

Village Manager's Office:  \_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

Over the last two years the Building Code Advisory Commission (BCAC) has met with the Director of Building & Property Standards for the purpose of developing a recommendation to the Board of Trustees related to updating current building regulations with some local exceptions. On September 4, 2012 a Status Report from Staff Regarding the BCAC's Review of Building Code Amendments & Timeline for Implementation was presented to the Village Board.

This item covers the adoption of State mandated regulations related to building construction. The First Reading of this item occurred on October 1, 2012. The Second Reading of this item occurred on November 5, 2012.

**Item Policy Commentary (Key Points, Current Issue, Recommendation):**

It is recommended that the Village Board adopt the following state-mandated building regulations, which would allow for local enforcement of same. This is the Second Reading for these regulations.

The following regulations are proposed for implementation on January 1, 2013:

- 2012 International Energy Conservation Code [anticipated version of the State's Energy Conservation Code as of January 1, 2013]

*(State law requires all new commercial and residential construction for which a building permit application is received by a municipality or county to follow a comprehensive statewide energy conservation code. Renovations, alterations, additions, and repairs to most existing commercial and residential buildings must follow the Illinois Energy Conservation Code which is currently the 2009 International Energy Conservation Code. Local governments are free to adopt stricter energy conservation Laws for commercial buildings. However, for residential buildings, local governments, with some exceptions that the Village of Oak Park does not meet, may not adopt or regulate energy conservation standards either less or more stringent than the Illinois Energy Conservation Code.)*

- 2004 Illinois Plumbing Code [current State code]

*(The Illinois Plumbing Code rules govern the design and installation of new plumbing or plumbing systems and the alteration of plumbing systems. They apply to all new construction and any remodeling or renovation that alters, renovates or replaces existing plumbing or plumbing systems. The rules do not apply to existing buildings unless the plumbing or plumbing system is being altered, the building use is being changed or the existing plumbing creates a health or safety hazard.)*

- 1997 Illinois Accessibility Code [current State code]

*(The Illinois Accessibility Code constitutes the minimum standards for accessibility for all governmental units, including home rule units. This code applies to all public facilities and multi-story housing units as defined in the code.)*

- Safety Code for Elevators and Escalators ASME A17.1-2010/CSA B44-10 { current State code]
- Performance-Based Safety Code for Elevators and Escalators (ASME A17.1-2007/CSA B44.7-07) [current State code]
- Safety Standard for Platform Lifts and Stairway Chairlifts (ASME A18.1-2008) [current State code]

*(The elevator codes listed above apply to the design, construction, operation, inspection of elevators in new construction. These codes must be followed in order for the Village to maintain control of the local Elevator Safety Program required by the Office of the State Fire Marshall. These codes do not impose corrective work on existing elevators.)*

- Safety Code for Existing Elevators and Escalators (ASME A17.3-2005), but only as required under Section 35(h) and (i) of the Elevator Safety and Regulation Act and, the Joint Committee on Administrative Rules Administrative Code Title 41, Chapter II, Part 1000, Section 1000.60, subsection (d) [current State code]

*(The Safety Code for Existing Elevators and Escalators applies to the alteration, repair and maintenance and inspection of existing elevators, escalators, and their hoistways. These codes must be followed in order for the Village to maintain control of the local Elevator Safety Program required by the Office of the State Fire Marshall. This new code does not impose additional corrective work on existing elevators beyond that already defined by the Office of the State Fire Marshall to be corrected by 2014 or 2015.)*

**Item Budget Commentary:** (Account #; Balance; Cost of contract)

N/A

**Proposed Action:** Adopt the State mandated regulations related to building construction as listed hereinabove.

**ORDINANCE ADOPTING**  
**THE INTERNATIONAL ENERGY CONSERVATION CODE (2012**  
**VERSION);**  
**THE ILLINOIS PLUMBING CODE;**  
**THE SAFETY CODE FOR ELEVATORS AND ESCALATORS (ASME**  
**A17.1-2010/CSA B44-10);**  
**PERFORMANCE BASED SAFETY CODE FOR ELEVATORS AND**  
**ESCALATORS (ASME A17.7-2007/CSA B44-7.07);**  
**THE SAFETY CODE FOR EXISTING ELEVATORS AND**  
**ESCALATORS (ASME A17.3-2005);**  
**THE SAFETY STANDARD FOR PLATFORM LIFTS AND STAIRWAY**  
**CHAIRLIFTS (ASME A18.1-2008);**  
**THE ILLINOIS ACCESSIBILITY CODE;**  
**AND REPEALING ANY AND ALL OTHER ORDINANCES OR PARTS**  
**OF LAWS IN CONFLICT THEREWITH**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, acting pursuant to its Home Rule powers as set forth in Article VII, Section 6 of the Illinois Constitution (1970), as follows:

**SECTION ONE:** That Chapter 7, Article 3, Section 1(B) of the Village Code is deleted in its entirety and replaced with the following:

**B. ENERGY CONSERVATION CODE**

The *International Energy Conservation Code*, 2012 edition, as published by the International Code Council, is hereby adopted as the Energy Conservation Code of the Village of Oak Park for regulating and governing

energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems as herein provided; ~~providing for the issuance of permits and collection of fees therefore; and each and all of the~~ those regulations, provisions, penalties, conditions and terms of that Energy Conservation Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this Ordinance, with the following changes:

Sections C101.1 and R101.1 are revised to insert “the Village of Oak Park” where the text **[name of jurisdiction]** appears.

Sections C108.4 and R108.4 are revised to read:

Failure to comply: Any person who shall continue to work after having been served with a stop work order, except such work as that person is directed by the Director of Code Enforcement or his designee to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

**SECTION TWO:** That Chapter 7, Article 3, Section 1 of the Village Code be amended to add a new subsection F as follows.

**F. ILLINOIS PLUMBING CODE**

**1. CODE ADOPTED**

The Illinois Plumbing Code, 77 Ill. Admin. Code Part 890, as amended from time to time, is hereby adopted as the Plumbing Code for the Village of Oak



Park for regulating the design and installation of new plumbing or plumbing systems and the alteration of plumbing systems, and each and all of the regulations, provisions, penalties, conditions and terms of the Illinois Plumbing Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this Ordinance.

**2. PENALTY**

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall be liable to a fine of not less than twenty dollars (\$20.00) nor more than seven hundred and fifty dollars (\$750.00).

**SECTION THREE:** That Chapter 7, Article 3, Section 1 be amended to add a new subsection G, entitled Accessibility Code as follows:

**G. ACCESSIBILITY CODE**

**1. CODE ADOPTED**

The Illinois Accessibility Code, 71 Ill. Admin. Code Part 400, as amended from time to time, is adopted as the Accessibility Code for the Village of Oak Park, in order to increase and facilitate access to the built environment by environmentally limited persons. The Code applies to new construction, alterations, additions, historic preservation, restoration, or reconstruction in whole or in part of all “public facilities” and “multi-story housing units” as defined in the Environmental Barriers Act, 410 ILCS 25/5, and each and all

of the regulations, provisions, penalties, conditions and terms of the Illinois Accessibility Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this Ordinance.

**2. PENALTY**

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall be liable to a fine of not less than twenty dollars (\$20.00) nor more than seven hundred and fifty dollars (\$750.00).

**SECTION FOUR:** That Chapter 7, Article 4 of the Village Code, entitled "Metal Security Gates" be and is amended to delete that title and to insert the following text:

**Article 4**

**~~Metal Security Gates~~ ELEVATORS, ESCALATORS AND  
CONVEYANCES**

All elevators, escalators and conveyances shall be designed, constructed, installed, operated, inspected, tested, maintained, altered and repaired in accordance with standards and safety codes set forth in this Article.

**1. THE SAFETY CODE FOR ELEVATORS AND  
ESCALATORS (ASME A17.1-2010/CSA B44-10)**

The Safety Code for Elevators and Escalators (ASME A17.1-2010/CSA B44-10), is hereby adopted as the Safety Code for Elevators and Escalators in the Village of Oak Park and each and all of the regulations, provisions, penalties,

conditions and terms of that Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance.

**2. PERFORMANCE BASED SAFETY CODE FOR ELEVATORS AND ESCALATORS (ASME A17.7-2007/CSA B44-7.07)**

The Performance Based Safety Code for Elevators and Escalators (ASME A17.7-2007/CSA B44-7.07) is hereby adopted as the Performance Based Safety Code for Elevators and Escalators in the Village of Oak Park, and each and all of the regulations, provisions, penalties, conditions and terms of that Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance.

**3. THE SAFETY CODE FOR EXISTING ELEVATORS AND ESCALATORS (ASME A17.3-2005)**

The Safety Code For Existing Elevators and Escalators (ASME A17.3-2005) is hereby adopted as the Safety Code for Existing Elevators and Escalators, but enforcement is limited to the requirements set forth in Section 35(h) and (i) of the Elevator Safety and Regulation Act, 225 ILCS 312, and the regulations adopted at 41 Ill. Admin. Code Section 1000.60(d). Each and all of the regulations, provisions, penalties, conditions and terms of that Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance.

**4. THE SAFETY STANDARD FOR PLATFORM LIFTS AND STAIRWAY CHAIRLIFTS (ASME A18.1-2008)**

The Safety Standard for Platform Lifts and Stairway Chairlifts (ASME A18.1-2008) is hereby adopted as the Safety Standard for Platform Lifts and Stairway Chairlifts in the Village of Oak Park and each and all of the regulations, provisions, penalties, conditions and terms of that Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance.

**5. EXCEPTIONS AND VARIANCES – PROCEDURE**

The Director of Code Enforcement shall have the authority to grant exceptions and variances from the literal requirements of the foregoing codes, standards, and regulations in cases where such exception or variance would not jeopardize the public safety and welfare. The State Fire Marshall shall have the right to review and object to any exceptions or variances granted by the Director of Code Enforcement. Appeals from decisions of the Director of Code Enforcement or the State Fire Marshall shall be heard by the Illinois Elevator Safety Review Board as provided by law.

**6. PENALTY**

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall be liable for a fine of not less than twenty dollars (\$20.00) nor more than seven hundred and fifty dollars (\$750.00).

**SECTION FIVE:** That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Village of Oak Park hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**SECTION SIX:** That nothing in this Ordinance or in any of the Codes hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 5 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affect by this legislation.

**SECTION SEVEN:** All Ordinances or parts of Ordinances in conflict with this law are hereby repealed.

**SECTION EIGHT:** The Village Clerk is hereby ordered and directed to cause this ordinance to be published in the "Oak Leaves," a newspaper of general circulation in the Village of Oak Park.

**SECTION NINE:** This Ordinance shall be in full force and effect from and after its adoption and approval and publication as provided by law, provided that all Codes adopted herein shall take effect on January 1, 2013.

**ADOPTED** this 19th day of November, 2012, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 19th day of November, 2012.

---

David G. Pope  
Village President

**ATTEST:**

---

Teresa Powell  
Village Clerk

H

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title: Overview and Discussion of the Police and Fire Pension Funds**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Staff Review:

Department Director Name:

  
\_\_\_\_\_  
Craig M. Lesner, Chief Financial Officer

Village Manager's Office:

**Item History (Previous Board Review, Related Action, History):**

On September 6, 2012 the Finance Committee of the Board held a joint meeting with the Fire and Police Pension Boards concerning assumptions that drove the recommended 2012 Tax Year property levies. This meeting focused on reaching agreement on the following assumptions so that there isn't any assumption that is too low and therefore, presumably, could leave a future governing Board with underfunded pension liability to solve.

The following assumptions were discussed: rate of return, rate of increase in salary and total payroll. The Finance Committee, Police Pension Board and the Fire Pension Board all reached agreement as noted in the minutes.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The Village Board requested an additional discussion to review the Finance Committee's discussion with the pension boards on September 6, 2012. The following documents are attached to help inform the discussion:

1. Minutes from the September 6, 2012 Finance Committee
2. State of Illinois prepared actuarial reports for Police and Fire Pension Funds
3. The Village initiated actuarial reports as produced by Timothy W. Sharpe, Actuary
4. A one-page summary comparing the two reports.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

**Item Budget Commentary: (Account #; Balance; Cost of contract):**

The levies as discussed throughout the budget process are contained in the FY 13 Recommended Budget. The Village Board held a Truth in Taxation public hearing on November 5, 2012 and the budget adoption is scheduled for December 10, 2012.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

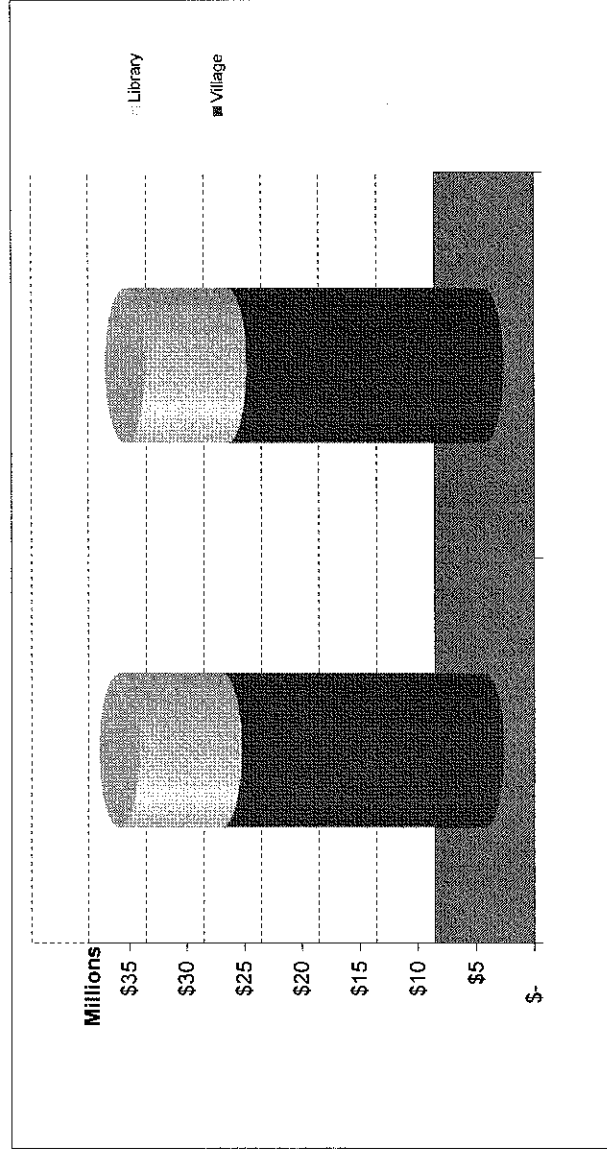
NA

**Proposed Recommended Action:** Overview and Discussion only



## Village of Oak Park Proposed Tax Year 2012 Levy

	2011 Extended Levy received in 2012	2012 Recommended Tax Levy (to be received in FY13)	% Change
Corporate Levy	\$ 12,392,693	\$ 12,392,693	
Police Pension Levy	\$ 3,582,302	\$ 3,651,861	
Firefighters Pension Levy	\$ 3,044,593	\$ 3,103,712	
Debt to be paid by Property Tax after Abatement	\$ 3,675,229	\$ 3,066,901	
<b>VOP Property Tax Levy Request Sub-Total</b>	<b>\$ 22,694,817</b>	<b>\$ 22,215,167</b>	<b>-2.11%</b>
Library Operating	\$ 6,345,672	\$ 6,345,672	
Library Debt	\$ 2,543,192	\$ 2,488,318	
<b>Library Property Tax Levy Request Sub-Total</b>	<b>\$ 8,888,864</b>	<b>\$ 8,833,990</b>	<b>-0.62%</b>
<b>GRAND TOTAL</b>	<b>\$ 31,583,681</b>	<b>\$ 31,049,157</b>	<b>-1.69%</b>



**Finance Committee of the Village Board  
Thursday September 6, 2012**

**APPROVED MINUTES**

**I. Call to order at 7:30 pm**

Village President David Pope, Trustee Glenn Brewer, Trustee John Hedges and Trustee Robert Tucker present.

Also present: Interim Manager Cara Pavlicek, Deputy CFO Jason Paprocki, Budget & Financial Manager James Harris III and Deputy Manager Lisa Shelley. Both Fire and Police Pension Boards

**II. Minutes- no minutes approved at this meeting**

**III. Public Comment**

Resident George Lazewski presented positive comments on the new budget look and was seeking more information on a new law related to restrictions on the age of firefighters.

**IV. New Business**

Those present from both the Fire and Police Pension Boards were invited to join the Finance Committee at the table for discussion.

Interim Manager Pavlicek provided an overview of the budget process at it relates to pensions. For this meeting, it will be organized in the following manner:

1. A review of the law
2. Seek agreement among the Finance Committee and both Fire and Police Pension Boards on the following in order to gain a realistic set of assumptions so that the numbers are not too low and then presumably, left for another governing body in the future to solve.
  - Rate of return
  - Rate of increase in salary
  - Total payroll

A brief review of the recent pension law changes was discussed and commitments/funding levels required and target deadlines. The new law allows the Village to base its actuarial analysis on 90% funded from 100%, however the Village is

not expected to change given these new laws which reduce short term obligations but do not alleviate long-term commitments. However President Pope stated that he would hope the Village could use the “entry-age normal” calculation method and be 100% funded by 2040. President Pope asked Interim Manager Pavlicek to summarize the status of the Village’s funding levels. Interim Manager Pavlicek stated that per the 2011 audit, the Fire Pension is 46% funded and the Police Pension is 62% funded. Trustee Hedges asked for the reason in the differences in funding. The Committee discussed a variety of factors potentially, such as disability, number of personnel in the department over time, age of the membership, and the level of contribution required by police, fire. The Committee also discussed the need to be aware of years without a contract during negotiations can create a calculation that is artificially low. Going forward, if there is an expired contract; the Village should work with the actuarial for a rational, reasonable projection.

### I. Rate of Return

The Committee and Pension Boards discussed how the Village can determine a reasonable rate of return going forward. The Fire Pension mentioned that 7% is a typical rate of return accepted by most cities; some cities have dipped lower. Fire noted for example, they are seeing most cities between 7-7.5%, some cities holding on to 8%. Legislation now gives the pension funds the ability to invest in more equities (vs fixed income). There was discussion to understand each pension fund and how they determine what level of risk and where the pension funds are comfortable. Trustee Hedges talked about the “likely risk” of any pension and questioned if a pension is truly “at risk” being backed by the Village.

*Both the Fire Pension and the Police Pension agreed that 7% seemed like a reasonable assumption.*

### II. Projected Rate of Salary Increase

The Committee noted that a 5% annual salary increase isn’t sustainable. There was considerable discussion on the impacts of different assumptions.

*Both the Fire Pension and the Police Pension agreed that 4.5% was reasonable (adding that it didn’t appear to be much different dropping from 5% to 4.5%)*

### III. Total Payroll and Size of Department

The Committee stated that they don’t anticipate any material changes into the future.

The Committee also discussed the surplus distributions received by the pension funds and the need to clean-up/ record those so that the fund is not artificially inflating the fund.

The meeting adjourned at 9:30 pm.

**OAK PARK POLICE PENSION FUND**

**Tax Levy Report**

**Showing Assets and Liabilities of the Fund in  
Accordance with Actuarial Reserve Requirements  
As of January 1, 2012**

**Summary**

Accrued Liability	\$	125,650,017
Actuarial Value of Assets	\$	71,588,497
Unfunded Accrued Liability	\$	<u>54,061,520</u>
Funded Ratio		57%

**Liabilities**

Reserves for Annuities and Benefits in Force

	Head Count:	Present Value:	
Retirement Annuities	88	\$ 71,803,623	
Disability Annuities	4	2,017,515	
Surviving Spouse Annuities	29	6,171,266	
Minor Dependent Annuities	0	0	
Deferred Retirement Annuities	24	1,185,272	
Handicapped Dependent Annuities	0	0	
Dependent Parent Annuities	0	0	
<b>Total:</b>	<u>145</u>	<u>\$ 81,177,676</u>	
Accrued Liabilities for Active Members	113	\$ 44,472,341	
Total Accrued Liabilities		\$ <u>125,650,017</u>	
Total Normal Cost for Active Members		\$ 2,653,359	
Total Normal Cost as a Percentage of Payroll		28%	

Total Annual Payroll \$ 9,413,658

Amortization of Unfunded Liabilities:

Total Accrued Liability	\$ 125,650,017
90% Funded Ratio Target	\$ 113,085,015
Actuarial Value of Assets	\$ 71,588,497
Liabilities Subject to Amortization	\$ 41,496,518
Amortization Period	29 years
Amortization Payment, Beginning of Year	\$ 1,897,841

This report is provided to the Board and Municipality as part of the Public Pension Division advisory services under Section 1A-106 of the Illinois Pension Code. This report should not be relied upon for purposes other than determining the current tax levy required under the Illinois Pension Code. The assumptions have been set based expectations for all Article 3 funds in the State of Illinois. The actuarial methods are prescribed by the Illinois Pension Code and do not necessarily represent the approach recommended by either the actuary or the Department of Insurance. This report was prepared under the direct supervision of the undersigned:

Jason L. Franken  
Enrolled Actuary #11-06888  
Foster & Foster, Inc.

Scott J. Brandt  
Statistical Services, Public Pension Division  
Illinois Department of Insurance

**OAK PARK POLICE PENSION FUND**  
**Tax Levy Report**

**Assets**

Actuarial Value of Assets

Current Year Gain/(Loss):

Market value of assets as of December 31, 2010	\$	67,722,788
Benefit payments during fiscal year 2011		(5,691,349)
Total contributions during fiscal year 2011		5,335,827
Expected return during fiscal year 2011		4,728,152
Expected market value of assets as of December 31, 2011	\$	72,095,418

Actual market value of assets as of December 31, 2011 \$ 69,560,813

Investment gain/(loss) during the fiscal year \$ (2,534,605)

Development of Actuarial Value of Assets (market value less unrecognized amounts):

Market value of assets as of December 31, 2011	\$	69,560,813
Unrecognized gain/(loss) from fiscal 2011		(2,027,684)
Unrecognized gain/(loss) from fiscal 2010		N/A
Unrecognized gain/(loss) from fiscal 2009		N/A
Unrecognized gain/(loss) from fiscal 2008		N/A
Actuarial value of assets as of December 31, 2011	\$	71,588,497

**Actuarially Determined Tax Levy**

Actuarially determined amount to provide the employer normal cost based on the annual payroll of active participants as of January 1, 2012 (total normal cost less 9.91% of payroll) \$ 1,720,465

Amount necessary to amortize the unfunded accrued liability as determined by the State of Illinois Department of Insurance over the remaining 29 years as prescribed by Section 3-125 of the Illinois Pension Code. \$ 1,897,841

Interest to the end of the fiscal year \$ 244,236

Total suggested amount of Tax Levy to arrive at the annual requirements of the fund as prescribed by Section 3-125 of the Illinois Pension Code. \* \$ 3,862,542

\*The above figure is the suggested amount which should be obtained by the fund from the municipality exclusive of any other items of income, such as interest on investments, contributions from participants, etc. These items have already been taken into consideration in arriving at this amount.

**OAK PARK POLICE PENSION FUND  
Tax Levy Report**

**Actuarial Methods**

The following methods have been prescribed in accordance with Section 3-125 of the Illinois Pension Code.

Funding method	Projected Unit Credit
Amortization method	Normal cost, determined as a level percentage of payroll, plus an additional amount to bring the plan's funded ratio to 90% by the end of fiscal year 2040.
Asset valuation method	Investment gains and losses are recognized over a 5-year period.

**Actuarial Assumptions**

Interest rate	6.75%
Healthy mortality rates	RP-2000 Combined Healthy Mortality, with Blue Collar Adjustment
Disabled mortality rates	RP-2000 Disabled Retiree Mortality
Decrements other than mortality	Experience tables
Rate of service-related deaths	5%
Rate of service-related disabilities	70%
Salary increases	Service-related table with rates grading from 11% to 4% at 30 years of service
Payroll growth	4.50%
Tier 2 cost-of-living adjustment	1.25%
Marital assumptions	80% of Members are assumed to be married; male spouses are assumed to be 3 years older than female spouses.

The actuarial assumptions used for determining the above amounts are based on experience for all Article 3 funds for the State of Illinois in aggregate, not that of each individual fund. Contact the Department of Insurance for complete experience tables.

**Data and Fund Information**

The above valuation uses personnel data as reported to the Department of Insurance in the Schedule P. Specifically, the following data items have been determined as of the date of the Tax Levy Report: attained age, annual salary or pension, completed years of service of each individual participant.

The fund specific information used in the production of this document was provided to the Illinois Department of Insurance by your pension fund board of trustees through the fund's annual statement filing.

OAK PARK FIREFIGHTERS PENSION FUND

Tax Levy Report

Showing Assets and Liabilities of the Fund in  
Accordance with Actuarial Reserve Requirements  
As of January 1, 2012

Summary

Accrued Liability	\$	91,448,579
Actuarial Value of Assets	\$	39,121,138
Unfunded Accrued Liability	\$	<u>52,327,441</u>
Funded Ratio		43%

Liabilities

Reserves for Annuities and Benefits in Force

	Head Count:	Present Value:	
Retirement Annuities	71	\$ 52,298,043	
Disability Annuities	9	5,823,645	
Surviving Spouse Annuities	27	5,801,657	
Minor Dependent Annuities	0	0	
Deferred Retirement Annuities	5	228,308	
Handicapped Dependent Annuities	0	0	
Dependent Parent Annuities	0	0	
Total:	<u>112</u>	<u></u>	\$ 64,151,653
Accrued Liabilities for Active Members	61	\$	<u>27,296,926</u>
Total Accrued Liabilities		\$	<u>91,448,579</u>
Total Normal Cost for Active Members		\$	1,645,267
Total Normal Cost as a Percentage of Payroll			30%

Total Annual Payroll \$ 5,410,772

Amortization of Unfunded Liabilities:

Total Accrued Liability	\$	91,448,579
90% Funded Ratio Target	\$	82,303,721
Actuarial Value of Assets	\$	39,121,138
Liabilities Subject to Amortization	\$	43,182,583
Amortization Period		29 years
Amortization Payment, Beginning of Year	\$	1,974,953

This report is provided to the Board and Municipality as part of the Public Pension Division advisory services under Section 1A-106 of the Illinois Pension Code. This report should not be relied upon for purposes other than determining the current tax levy required under the Illinois Pension Code. The assumptions have been set based expectations for all Article 4 funds in the State of Illinois. The actuarial methods are prescribed by the Illinois Pension Code and do not necessarily represent the approach recommended by either the actuary or the Department of Insurance. This report was prepared under the direct supervision of the undersigned:

Jason L. Franken  
Enrolled Actuary #11-06888  
Foster & Foster, Inc.

Scott J. Brandt  
Statistical Services, Public Pension Division  
Illinois Department of Insurance

**OAK PARK FIREFIGHTERS PENSION FUND  
Tax Levy Report**

**Assets**

Actuarial Value of Assets

Current Year Gain/(Loss):

Market value of assets as of December 31, 2010	\$	37,806,162
Benefit payments during fiscal year 2011		(4,992,861)
Total contributions during fiscal year 2011		4,208,707
Expected return during fiscal year 2011		2,618,986
Expected market value of assets as of December 31, 2011	\$	39,640,994

Actual market value of assets as of December 31, 2011 \$ 37,041,712

Investment gain/(loss) during the fiscal year \$ (2,599,282)

Development of Actuarial Value of Assets (market value less unrecognized amounts):

Market value of assets as of December 31, 2011	\$	37,041,712
Unrecognized gain/(loss) from fiscal 2011		(2,079,426)
Unrecognized gain/(loss) from fiscal 2010		N/A
Unrecognized gain/(loss) from fiscal 2009		N/A
Unrecognized gain/(loss) from fiscal 2008		N/A
Actuarial value of assets as of December 31, 2011	\$	39,121,138

**Actuarially Determined Tax Levy**

Actuarially determined amount to provide the employer normal cost based on the annual payroll of active participants as of January 1, 2012 (total normal cost less 9.455% of payroll) \$ 1,133,679

Amount necessary to amortize the unfunded accrued liability as determined by the State of Illinois Department of Insurance over the remaining 29 years as prescribed by Section 4-118 of the Illinois Pension Code. \$ 1,974,953

Interest to the end of the fiscal year \$ 209,833

Total suggested amount of Tax Levy to arrive at the annual requirements of the fund as prescribed by Section 4-118 of the Illinois Pension Code. \* \$ 3,318,465

\*The above figure is the suggested amount which should be obtained by the fund from the municipality exclusive of any other items of income, such as interest on investments, contributions from participants, etc. These items have already been taken into consideration in arriving at this amount.



**OAK PARK FIREFIGHTERS PENSION FUND**  
**Tax Levy Report**

**Actuarial Methods**

The following methods have been prescribed in accordance with Section 4-118 of the Illinois Pension Code.

Funding method	Projected Unit Credit
Amortization method	Normal cost, determined as a level percentage of payroll, plus an additional amount to bring the plan's funded ratio to 90% by the end of fiscal year 2040.
Asset valuation method	Investment gains and losses are recognized over a 5-year period.

**Actuarial Assumptions**

Interest rate	6.75%
Healthy mortality rates	RP-2000 Combined Healthy Mortality, with Blue Collar Adjustment
Disabled mortality rates	RP-2000 Disabled Retiree Mortality
Decrements other than mortality	Experience tables
Rate of service-related deaths	5%
Rate of service-related disabilities	90%
Salary increases	Service-related table with rates grading from 12% to 4% at 30 years of service
Payroll growth	4.50%
Tier 2 cost-of-living adjustment	1.25%
Marital assumptions	80% of Members are assumed to be married; male spouses are assumed to be 3 years older than female spouses.

The actuarial assumptions used for determining the above amounts are based on experience for all Article 4 funds for the State of Illinois in aggregate, not that of each individual fund. Contact the Department of Insurance for complete experience tables.

**Data and Fund Information**

The above valuation uses personnel data as reported to the Department of Insurance in the Schedule P. Specifically, the following data items have been determined as of the date of the Tax Levy Report: attained age, annual salary or pension, completed years of service of each individual participant.

The fund specific information used in the production of this document was provided to the Illinois Department of Insurance by your pension fund board of trustees through the fund's annual statement filing.



Actuary

To: Mr. Craig Lesner

Comments:

Re: Police & Firefighter Pension Funds

Craig:

Recall, last year as a result of PA 096-1495 many changes were made including the actuarial method (Projected Unit Credit), 30-year amortization period and a 90% amortization target. This year, we add "asset smoothing" to the mix (5-year average market value, a result of Pension Reform), and the smoothed values exceed the straight market values (\$2.1M Police, \$2.1M Fire). This year, the investment returns were less than assumed and salaries increased less than assumed. Police has 2 more active members but there was no increase in the annual payroll. Fire also has 2 more active members. Thus, the Tax Levy has decreased slightly for Police and increased for Fire. The Percent Funded has increased for Police and is unchanged for Fire.

Highlights:

1. Investment returns: Police 3.65%, Fire 0.39%.
2. Annual payroll increase: Police 0.0%, Fire 3.8%;  
Average salary increase: Police 0.4%, Fire 2.7%.
3. New members: Police 7, Fire 4; Terminations: Police 0, Fire 0;  
Retirements: Police 5, Fire 2; Incidents of Disability: Police 0, Fire 0.
4. Percent Funded: Police increased from 61.8% to 64.0%;  
Fire is unchanged at 48.2%.
5. Tax Levy: Police decreased slightly from \$3,262,230 to \$3,219,613 (1.3%);  
Fire increased from \$2,847,181 to \$2,981,652 (4.7%).

As Always,

T. Sharpe

---

*Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600*

August 20, 2012

**VILLAGE OF OAK PARK  
Actuarial Valuation Results**

POLICE	1/1/11		1/1/12		
	Int: 7.50%	Int: 7.50%	Int: 7.00%	Int: 7.00%	Int: 7.50%
	<u>Sal: 5.00%</u>	<u>Sal: 5.00%</u>	<u>Sal: 5.00%</u>	<u>Sal: 4.50%</u>	<u>Sal: 5.00%<sup>1</sup></u>
1. Village Normal Cost	1,112,330	1,099,926	1,356,096	1,202,638	1,225,846
2. Accrued Liability	109,576,627	111,938,482	118,063,935	116,975,968	110,981,594
3. Assets	67,722,788	71,635,516	71,635,516	71,635,516	71,635,516
4. Unfunded Liability/(Surplus)	41,853,839	40,302,966	46,428,419	45,340,452	39,346,078
5. Amortization of UL	1,922,303	1,895,063	2,059,256	2,134,862	1,328,229
6. Interest for One Year	227,597	224,624	239,075	233,625	191,556
7. Tax Levy Requirement (1+5+6)	<u>3,262,230</u>	<u>3,219,613</u>	<u>3,654,427</u>	<u>3,571,125</u>	<u>2,745,631</u>
8. Payroll	9,410,928	9,413,658	9,413,658	9,413,658	9,413,658
9. Percent Funded (3/2)	61.8%	64.0%	60.7%	61.2%	64.5%

Reflects Entry Age, 29-year, 100% amortization, smoothed market

<sup>1</sup> Reflects PA 096-1495 (PUC, 29-year, 90% amortization, smoothed market)

---

*Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600*

August 20, 2012

**VILLAGE OF OAK PARK  
Actuarial Valuation Results**

FIRE	1/1/11		1/1/12		
	Int: 7.50%	Int: 7.50%	Int: 7.00%	Int: 7.00%	Int: 7.50%
	<u>Sal: 5.00%</u>	<u>Sal: 5.00%</u>	<u>Sal: 5.00%</u>	<u>Sal: 4.50%</u>	<u>Sal: 5.00%<sup>1</sup></u>
1. Village Normal Cost	783,108	792,076	946,620	856,214	746,098
2. Accrued Liability	78,421,773	81,307,755	85,320,437	84,791,947	80,177,702
3. Assets	37,806,162	39,165,344	39,165,344	39,165,344	39,165,344
4. Unfunded Liability/(Surplus)	40,615,611	42,142,411	46,155,093	45,626,603	41,012,358
5. Amortization of UL	1,865,432	1,981,554	2,047,134	2,148,335	1,551,420
6. Interest for One Year	198,641	208,022	209,563	210,318	172,314
7. Tax Levy Requirement (1+5+6)	<u>2,847,181</u>	<u>2,981,652</u>	<u>3,203,317</u>	<u>3,214,867</u>	<u>2,469,832</u>
8. Payroll	5,210,376	5,410,772	5,410,772	5,410,772	5,410,772
9. Percent Funded (3/2)	48.2%	48.2%	45.9%	46.2%	48.8%

Reflects Entry Age, 29-year, 100% amortization, smoothed market

<sup>1</sup> Reflects PA 096-1495 (PUC, 29-year, 90% amortization, smoothed market)

---

*Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600*

August 20, 2012

**VILLAGE OF OAK PARK  
Firefighters Pension Fund**

**Investment Performance 2002-2011**

	FYE 02	FYE 03	FYE 04	FYE 05	FYE 06	FYE 07	FYE 08	FYE 09	FYE 10	FYE 11
BOY Assets	35,576,299	34,992,469	36,362,944	37,082,660	36,676,862	38,557,325	39,869,106	33,369,253	35,863,226	37,806,162
Village Contribution	1,182,565	1,241,204	1,249,724	1,471,473	2,166,862	2,050,657	2,437,667	2,497,432	2,838,252	3,602,746
Firefighter Contribution	373,283	362,172	566,413	494,398	467,455	480,259	484,599	449,941	553,453	605,961
Pension Payments	3,125,834	3,338,387	3,721,187	3,995,776	4,119,885	4,159,195	4,378,127	4,510,404	4,853,623	4,992,861
Expenses	28,090	71,773	81,528	116,684	117,572	96,954	156,731	109,864	110,139	127,049
Income	1,014,246	3,177,260	2,706,322	1,740,791	3,483,604	3,037,014	(4,887,261)	4,166,868	3,514,993	146,752
EOY Assets	34,992,469	36,362,945	37,082,688	36,676,862	38,557,325	39,869,106	33,369,253	35,863,226	37,806,162	37,041,712
Annual Yield	2.92%	9.32%	7.65%	4.83%	9.71%	8.06%	-12.51%	12.81%	10.02%	0.39%
5-Year Yield (2007-11)	3.75%									
10-Year Yield (2002-11)	5.32%									

---

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

August 20, 2012

**VILLAGE OF OAK PARK  
Police Pension Fund**

**Investment Performance 2002-2011**

	FYE 02	FYE 03	FYE 04	FYE 05	FYE 06	FYE 07	FYE 08	FYE 09	FYE 10	FYE 11
BOY Assets	54,279,201	53,841,139	58,085,999	61,214,075	61,009,255	64,405,699	67,731,097	57,176,171	62,628,688	67,722,788
Village Contribution	1,288,890	1,137,135	1,136,860	1,331,334	2,061,138	2,121,379	2,467,030	2,866,509	2,932,009	4,402,852
Officer Contribution	703,821	737,541	791,195	791,562	847,238	932,172	909,061	976,780	955,434	932,974
Pension Payments	3,052,905	3,316,578	3,903,826	4,350,090	4,543,112	4,688,165	5,086,245	5,293,694	5,391,670	5,691,349
Expenses	222,472	336,238	39,415	430,358	356,377	395,563	312,151	293,704	222,777	268,868
Income	844,602	6,023,003	5,143,261	2,452,732	5,383,815	5,355,576	(8,532,621)	7,190,063	6,821,104	2,462,416
EOY Assets	53,841,139	58,086,002	61,214,074	61,009,255	64,401,958	67,731,097	57,176,171	62,622,124	67,722,788	69,560,813
Annual Yield	1.57%	11.37%	9.01%	4.10%	8.97%	8.45%	-12.79%	12.77%	11.04%	3.65%
5-Year Yield (2007-11)	4.63%									
10-Year Yield (2002-11)	5.82%									

---

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

# Village of Oak Park

## Pension Comparison

*Village Actuary Vs. State Actuary*

<b>POLICE</b>	<b>FIRE</b>
---------------	-------------

	Assumed Growth		Actuarial Determined Levy Requirement		Actuarial Determined Levy Requirement
Interest Rate	Salary	Village of Oak Park	State of Illinois	Village of Oak Park	State of Illinois
7.00%	4.50%	\$ 3,571,125	\$ -	\$ 3,214,867	\$ -
6.75%	4.50%	\$ -	\$ 3,862,542	\$ -	\$ 3,318,465
Difference			\$ 291,417		\$ 103,598

II

# VILLAGE OF OAK PARK

## AGENDA ITEM COMMENTARY

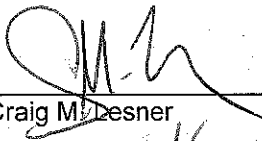
**Item Title: Resolution Authorizing Execution of a Contract with Sikich, LLP to perform Auditing Services of Fiscal Year 2012 for an amount not to exceed \$65,000**

**Resolution or Ordinance No.** \_\_\_\_\_

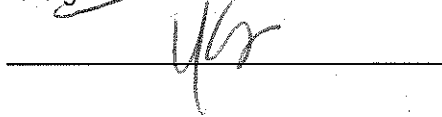
**Date of Board Action**                      *November 19<sup>th</sup>, 2012*

**Staff Review:**

Chief Financial Officer

  
\_\_\_\_\_  
Craig M. Desner

Village Manager's Office

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, and History):**

On December 2, 2008, pursuant to a competitive bid process, the Village awarded a contract for auditing services to Sikich for fiscal years 2008 through 2010 with options to extend to 2011 and 2012. The initial contract was approved with an amount not to exceed \$65,000 annually.

This will be the last year of the current contract. Upon successfully completing the FY 2012 audit process, the Finance Department will issue a request for proposals (RFP) for auditing services to begin with the FY 2013 audit.

**Item Policy Commentary (Key Points, Recommendation, and Background):**

The audit process is scheduled to begin earlier than most years as preliminary filed work will be conducted in December as opposed to February with final fieldwork scheduled for three weeks in April as opposed to May.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Not applicable

**Item Budget Commentary:**



The costs of the annual audit sum to \$65,000 and are charged to 1001-41300-101-530670 (auditing service fees). This are currently contained within the FY 2013 Recommended Budget schedule to be adopted by the Village Board on December 10<sup>th</sup>.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Not applicable

**Proposed Action:**

Approve the resolution

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT  
WITH SIKICH, LLP TO PERFORM AUDITING SERVICES OF  
FISCAL YEAR 2012 FOR AN AMOUNT NOT TO EXCEED \$65,000**

---

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Illinois:

Sikich, LLP is authorized to provide auditing services in preparing for the Comprehensive Annual Financial Report (CAFR) in an amount not to exceed \$65,000 for the FY 2012 audit. The CAFR is required by state statute to be produced and filed no later than June 30<sup>th</sup> of each year.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided

**ADOPTED** this 19<sup>TH</sup> day of **November 2012**, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this \_\_\_\_\_ day of November 2012.

\_\_\_\_\_  
David G. Pope  
Village President

**ATTEST:**

\_\_\_\_\_  
Teresa Powell  
Village Clerk



1415 W. Diehl Road, Suite 400 • Naperville, IL 60563

October 29, 2012

Mr. Craig Lesner  
Finance Director  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Dear Craig:

We are pleased to confirm our understanding of the services we are to provide the Village of Oak Park for the year ended December 31, 2012. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the Village of Oak Park as of and for the year ended December 31, 2012.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Village of Oak Park's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Village of Oak Park's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual, for the General Fund and any major special revenue funds.
3. Schedule of Funding Progress and Schedule of Employer Contributions for the Illinois Municipal Retirement Fund, Police Pension Fund, Firefighters' Pension Fund, and Other Post-Employment Benefit Plan.
4. Notes to Required Supplementary Information.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village of Oak Park's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards
2. Combining and Individual Fund Financial Statements and Schedules

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Introductory Section
2. Statistical Section

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified (unmodified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

The non-attest services expected to be performed during our audit of the financial statements as of and for the year ended December 31, 2012 as specified in the Village's 2008 *Request for Proposal* are as follows:

1. Prepare thirty-five (35) copies and one electronic copy (.pdf) of the comprehensive annual financial report (CAFR) of the Village (report covers, binders, dividers, introductory section, Management's Discussion and Analysis, other supplemental information, and statistical section information to be provided by Village).
2. Prepare twenty-five (25) copies of the management letter.
3. Prepare three (3) copies and electronic filing of the Illinois Comptroller Annual Financial Report.
4. Prepare twenty (20) copies of the report on compliance with provisions of 65 ILCS 5/11-74 of the Illinois Tax Increment Redevelopment Allocation Act.

5. Preparation of twenty-five (25) copies and an electronic copy (.pdf) of the Single Audit Report, if applicable.
6. Assist the Village in submitting its comprehensive annual financial report (CAFR) to the Certificate of Achievement for Excellence in Financial Reporting Program, including preparation of the GFOA Certificate Responses and review of the application materials.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Village of Oak Park and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for preparation of the schedule of expenditures of federal awards in conformity with OMB Circular A-133. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with OMB Circular A-133; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You acknowledge that as a condition of our agreement to perform an audit, you agree to the best of your knowledge and belief to be truthful, accurate, and complete in the representations you make to us during the course of the audit and in the representations provided to us at the completion of the audit.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.



### **Audit Procedures—Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Village of Oak Park's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Village of Oak Park's major programs. The purpose of these procedures will be to express an opinion on the Village of Oak Park's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

### **Examination of Management's Assertion of Compliance**

We will also examine management's assertion that the Village of Oak Park complied with the provisions of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act (Illinois Public Act 85-1142) during the year ended December 31, 2012. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include tests of your records and other procedures we consider necessary to enable us to express an opinion as to whether management's assertion that the Village of Oak Park complied with the aforementioned requirements is fairly stated, in all material respects. If, for any reason, we are unable to complete the examination, we will not issue a report as a result of this engagement. The management of the Village of Oak Park is responsible for its assertion and for its compliance with the provisions of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act.

Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors, fraud, or other illegal acts, that may exist. However, we will inform you of any material errors or fraud that comes to our attention. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential.

At the end of the examination engagement, we will require additional representations from management which can be included with the representations made in relation to the audit of the financial statements.

### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that the Village will provide us with the basic information required for our audit and for our examination, including information specified in the *Client Assist Workpaper Listing*, Preliminary Fieldwork and in the *Client Assist Workpaper Listing*, Final Fieldwork (to be developed and delivered to the Village at the conclusion of preliminary fieldwork), and that the Village is responsible for the accuracy and completeness of that information..

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit and examination documentation for this engagement is the property of Sikich LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to U.S. Government Accountability Office or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Sikich LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit and examination documentation for this engagement will be retained for a minimum of seven years after the report release or for any additional period requested by the Department of Housing and Urban Development. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our preliminary fieldwork in December 2012 or January 2013 with final fieldwork to begin in April 2013 or when the client assist workpapers are prepared, and to issue our reports in preliminary form no later than May 30, 2013. Final reports will be issued upon your approval of the preliminary drafts. Daniel A. Berg is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will not exceed \$70,690 for the Village; which includes out-of-pocket costs such as report reproduction, postage, etc. This fee is based upon anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Services will be invoiced to you from time to time as work progresses. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty days of receipt of an invoice. Invoices not paid within sixty days are subject to finance charges of 1% per month (12% annually).

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2011 peer review accompanies this letter.

We reserve the right to suspend or terminate services for reasonable cause, such as failure to pay our invoices on a timely basis or failure to provide the information or cooperation necessary for successful performance of our services. Our engagement will be deemed to be completed upon written notification of termination, even if we have not completed (specify expected deliverable). You will be obligated to compensate us for the time expended to that point and to reimburse us for all out-of-pocket expenditures through the date of termination.

You agree that our maximum liability to you for any negligent errors or omissions committed by us in the performance of the engagement will be limited to one times the amount of our fees for this engagement, except to the extent determined to result from our gross negligence or willful misconduct.

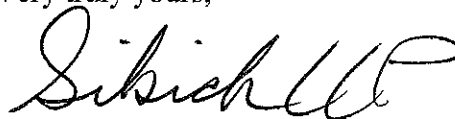
If any dispute, controversy or claim arises in connection with the performance or breach of the agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Mediation Rules of the American Arbitration Association. Both parties will exert their best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy.

Each party may disclose any facts to the other party or the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. Except as agreed by both parties, the mediator will keep confidential all information disclosed during negotiations.

The mediation proceedings will conclude within sixty days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

We appreciate the opportunity to be of service to the Village of Oak Park and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Sikich LLP

By: Daniel A. Berg, CPA  
Partner

RESPONSE:

This letter correctly sets forth the understanding of the Village of Oak Park.

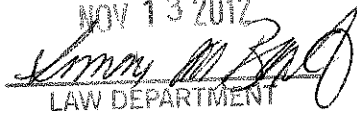
By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012

  
LAW DEPARTMENT



## System Review Report

July 26, 2011

To the Partners of  
Sikich LLP  
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Sikich LLP (the firm) in effect for the year ended March 31, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Sikich LLP in effect for the year ended March 31, 2011, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich LLP has received a peer review rating of *pass*.

Heinold - Banwart, Ltd.

J

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title: An Ordinance Amending Chapter 20, Article 7 of the Village Code Relating to Garbage, Weeds and Littering.**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Staff Review:

Environmental Services Manager: Karen Rozmus  
Karen Rozmus

Village Manager's Office: U/S

**Item History (Previous Board Review, Related Action, History):**

The Village regulates garbage, weeds and littering in the Village Code. Garbage, weeds and littering are also the subject of regulation by the International Code Council in the Property Maintenance Code, set to be adopted by the Village in the early part of next year. In conjunction with that adoption, staff have worked together with the Building Codes Advisory Commission (BCAC) to determine the most appropriate regulatory structure for garbage, weeds and littering in Oak Park. As a result of that effort, staff and the BCAC recommend the following changes to the existing Village Code with the intention of allowing Chapter 20, Article 7 to be the sole source of regulation on this topic. In order to do that, various provisions contained in the 2009 International Property Maintenance Code (IPMC) are being incorporated in to Chapter 20, Article 7.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

Amendments include language that expands responsibility for compliance to include the "responsible party" at a particular building. The IPMC definition of responsible party is broader than what was previously contained in the Village Code.

The proposed amendments also clarify lines of responsibility among staff members.

Finally, the proposed amendments add language regulating composting and vermicomposting consistent with the 2009 International Property Maintenance Code model language.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Not applicable.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

Not applicable.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

The adoption of these amendments will update the comprehensive garbage regulations already contained in the Village Code to reflect current practices and will incorporate regulations relating to composting.

**Proposed Recommended Action: Adopt the Ordinance**



**ORDINANCE AMENDING CHAPTER 20, ARTICLE 7 OF THE VILLAGE  
CODE RELATING TO GARGAGE, WEEDS AND LITTERING**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, in accordance with the Home Rule Powers granted to it under Article VII, Section 6 of the Constitution of the State of Illinois (1970) as follows:

**SECTION 1:** That Section 20-7-1 of the Village Code is hereby amended to add and to modify the following definitions, to be placed in alphabetical order in the Definitions section with all other terms defined therein remaining the same:

**20-7-1: DEFINITIONS:**

~~DEPARTMENT: The Oak Park Department of Public Health.~~

~~DIRECTOR: The Director of Public Health of the Oak Park Department of Public Health, the Director of Building and Property Standards, the Director of Public Works or the Director's duly appointed representative.~~

~~HEALTH INSPECTOR: Any employee of the Oak Park Department of Public Health of the Village of Oak Park authorized by the Director of the Department to enforce the ordinances of the Village of Oak Park in matters pertaining to the preservation of the public health within the Village of Oak Park.~~

RESPONSIBLE PARTY: Except as may otherwise be specified herein, the Owner or the Owner's designated agent shall be considered a responsible party for ensuring compliance with this code. In addition, any other person or entity that may be reasonably considered to have a role or responsibility in the creation, continuation, or correction of any violation of this code shall be considered a responsible party or additional responsible party for such violation.

VERMICOMPOSTING: Vermicomposting is the process of using worms ("vermi" is Latin for "worm") to process organic food waste into nutrient-rich soil. Worms, specifically Red Wigglers (Eisenia foetida), are the only worms that should be used in a vermicompost bin.

**SECTION 2:** That Sections 20-7-2 (A), (B) and (C) of the Village Code are hereby amended to read as follows:

**20-7-2: STORAGE AND COLLECTION OF GARBAGE AND REFUSE AND RECYCLABLE MATERIALS FOR RESIDENTIAL BUILDINGS CONTAINING FIVE UNITS OR LESS; STORAGE AND COLLECTION OF YARD WASTE FOR ALL BUILDINGS:**

- A. Containers: It shall be the duty of every owner, operator, ~~or~~ occupant or responsible party of every residential building containing five (5) or less dwelling units with alley access to store all garbage, except compostable kitchen waste placed in a compost pile, and refuse in a "mobile cart" as defined in section 20-7-1 of this article. Mobile carts which weigh in excess of two hundred (200) pounds when filled will not be collected by the Village. Garbage and refuse in any other type of container will not be collected by the Village. It shall be the duty of every owner, operator or occupant of every residential building containing five (5) or less dwelling units without alley access to store all garbage and refuse in a mobile cart and/or in garbage and refuse containers of standard, waterproof metal or plastic construction with handles and a tightfitting cover, which containers shall be no larger than forty (40) gallons in capacity and sufficient in size and number to hold one week's accumulation. Leaking or otherwise defective garbage and refuse containers shall be repaired or replaced. (Ord. 2009-0-027, 4-20-09)

It shall be the duty of every owner, operator, ~~or~~ occupant or responsible party of every building within the Village presenting yard waste for collection by the Village to separately dispose of yard waste in the form of grass clippings and small yard material and brush only in "yard waste bags" as defined in section 20-7-1 of this article, or in a rigid container of up to thirty (30) gallons, which container is clearly labeled "Yard Waste Only". Limbs of less than three inches (3") in diameter and two feet (2') or less in length may also be disposed of in yard waste bags. Bundles of brush, securely tied and not exceeding four feet (4') in length may be neatly stacked next to the yard waste bags for the separately scheduled regular yard waste collection. The Village will not collect bundles of brush tied with either wire or plastic cord. Yard waste will only be collected if it is disposed of in yard waste bags or containers to which is affixed a Village of Oak Park yard waste sticker. Yard waste stickers may be purchased ~~for one dollar ninety cents (\$1.90)~~ at Village Hall and through local vendors. Information as to the location of vendors shall be available through the Village's Director of Public Works or his designee. ~~Waste Reduction Coordinator~~

Recyclable material may only be donated to the Village for recycling by

placement of specified materials in official Village of Oak Park boxes or at designated Village of Oak Park recycling stations located throughout the Village or by placement in the official Village recycling container owned by the Village but made available to individual residents exclusively for the collection of recyclable materials; except that when the amount of recyclable material exceeds the space available in the recycling container, recyclable materials may be placed in kraft paper bags, or in the case of newspaper, either placed in kraft paper bags or bundled and tied only with string, and then placed on top of or next to the recycling container for collection. Mixed paper may also be placed inside of, on top of or next to the recycling container for collection. Regardless of placement, however, mixed paper must always be separated from newspaper, flattened out and bundled with twine in two (2) directions. Mixed paper may be placed in kraft bags, but such bags must also be bundled with twine in two (2) directions. Recycling materials may also be placed in kraft paper bags and then placed in the recycling container.

Yard and compostable kitchen waste may also be used in a compost pile. Garbage (excluding compostable kitchen waste) and untreated animal excrement are prohibited as compost ingredients. All compost piles shall be aerated on a regular basis to avoid anaerobic conditions which are conducive to rodent and insect infestation and the creation of noxious and offensive odors. Any compost pile which is not created or tended in a manner consistent with these provisions may be declared to be a public nuisance under the nuisance provisions of the Oak Park Village Code for purposes of abatement and prosecution.

Garbage shall be drained of moisture and wrapped in paper or plastic before it is deposited in the container. Containers to which garbage is frozen for failure to observe the above regulation, and garbage contained in receptacles which also contain yard waste, or dog defecation or similar offensive matter, will not be collected by the Village.

Items such as toys, securely tied bundles of papers, crates, empty cartons, small items suitable for collection by packer type equipment shall be neatly stacked next to approved containers for collection.

No containers are necessary for items such as large and bulky appliances (refrigerators, washing machines, stoves, dryers, etc.), large toys, furniture, empty cartons, empty crates, newspapers and magazines when securely tied in bundles convenient to handle, brush and branches, Christmas trees and other large discarded household objects. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors.

B. Location And Time For Collection: Garbage, refuse, yard waste and recyclable materials stored in accordance with subsection 20-7-2A of this section and all bulk materials for special pick up shall be placed for collection close to, but not encroaching upon, the public alley abutting the property for which they are provided, and shall be no more than ~~ten feet~~ (10') three feet (3') from the alley and easily accessible to the collector or on the alley of any rear yard fence or enclosure. The Director of Public Works may approve the placing of containers in an alley in the least obtrusive manner possible where the location of adjoining structures makes it impossible to locate the containers on private property. This approval is limited to specified containers in specified locations and may be withdrawn at any time when, at the discretion of the Public Works Director, the container or containers create an unreasonable obstruction of the public way. In areas where there are no alleys, residents in such areas shall place garbage, refuse, yard waste, recyclable materials and materials for collection close to, but not encroaching upon, the street in the area between the street curbing and the sidewalk. All garbage and refuse storage areas shall be maintained by owners, ~~or occupants or responsible parties~~ in a clean condition. All containers and materials for collection shall be placed out prior to seven o'clock (7:00) A.M. on the designated collection day. The regular collection day for garbage and refuse, yard waste and recyclable material may be different. Where the collection days coincide, however, recycling containers and materials and yard waste bags and recyclable materials shall be placed next to garbage and refuse containers for collection. Containers shall be retrieved ~~in a timely manner~~ by ten o'clock (10:00) PM after they have been emptied by the collector.

During the annual eight (8) week fall leaf collection period, leaves shall be placed for collection by raking them into the street on the pavement area as close to the curb as possible. The Village shall give notice to the public of the beginning of the collection period by publication in a local newspaper, not less than one week prior to the beginning of the period.

C. Bulk Material And Extra Trash Pick Ups: Occasional extra trash may be disposed of in containers of not more than thirty two (32) gallon capacity. Extra trash so disposed of will only be collected if there is affixed to the container a refuse sticker. Bulk materials will only be collected if there is affixed to the item two (2) refuse stickers. Refuse stickers may be purchased ~~for one dollar seventy cents (\$1.70)~~ at Village Hall or through local vendors. Information as to the location of vendors shall be available through the Village's Director of Public Works or his designee. ~~Waste Reduction Coordinator~~

**SECTION 3:** That Section 20-7-2 (K) of the Village Code relating to

Composting Standards is hereby amended to read as follows:

K. Composting Standards: All composting operations shall promote proper conditions for composting and shall operate under the following standards:

1. Nuisance: In no event shall any composting activities be conducted in a manner which creates an odor, litter, dust or noise nuisance, or attracts vectors or pests.

2. Proximity: Compost piles must be placed in the rear yard no closer than three feet (3') to any adjacent property line.

3. No composting operation may be conducted within a building with the exception of Vermicomposting. No composting or Vermicomposting operation may be conducted within a building containing a food service establishment.

~~2.~~ 4. Rat or Other Vector Control: The presence of insects, rodents, birds and other vectors or pests shall be controlled through specific measures. These specific measures may include grinding the ingredients, providing screens or wire mesh no larger than one-fourth inch ( $\frac{1}{4}$ " ), or conducting the composting operation in vessel.

~~3.~~ 5. Surface Water: The composting operation shall be located or designed and constructed to prevent the composting material and compost from sitting in ponded surface water.

~~4.~~ 6. Mixing: Composting material shall be mixed or turned at regular intervals as conditions mandate to remix ingredients, distribute moisture, rebuild porosity and aid in physical breakdown until composting is complete.

~~5.~~ 7. Ingredients: The composting operation composts only organic waste that is generated on site.

~~6.~~ 8. Compost Use: All generated compost shall be used on site.

**SECTION 4:** That Section 20-7-3 of the Village Code relating to "Storage and Collection of Garbage For Other Buildings" is hereby amended to read as follows:

**20-7-3: STORAGE AND COLLECTION OF GARBAGE FOR OTHER BUILDINGS:**

It shall be the duty of every owner, ~~or~~ occupant or responsible party of all buildings, other than residential buildings containing five (5) or fewer dwelling units and buildings owned and occupied by governmental bodies, to store all garbage and litter in garbage containers pursuant to the same requirements set forth in section 20-7-2 of this article, and Section 6.6 of the Village of Oak Park Zoning Ordinance, except for the following additional regulations:

- A. Owners, ~~or~~ occupants or responsible parties are required to provide for the prompt, private collection of garbage and litter not less than once each week.
- B. Containers with a capacity of at least one cubic yard shall be provided for each six (6) units in a multiple-family building.
- C. Garbage containers with a capacity in excess of thirty two (32) gallons may be permitted provided they meet the remaining requirements of section 20-7-2 of this article and further provided the containers have adequate outriggers and other safety equipment attached as well as a minimum bottom width of at least thirty one inches (31") for one cubic yard containers, and be proportionately wider at the bottom for larger sized containers, with four (4) cubic yard containers having a height no greater than forty three inches (43") and having no less than a four (4) piece lid opening. (Ord. 1983-0-67, 10-3-83)
- D. Owners, ~~or~~ occupants or responsible parties shall be required to institute an on site multi-family recycling program, with collection of recyclable materials to be no less than one pick up per week.
  - 1. Said program shall be instituted upon the expiration date of the owner's current refuse collection contract in effect on November 1, 1995, except that when the refuse collection contract expires prior to April 1, 1996, the owner shall not be required to institute the recycling program prior to April 1, 1996, and under no circumstances shall any owner and/or operator institute the recycling program for their multiple-family structure later than January 1, 1997.

2. Owners, or occupants or responsible parties may contract for recycling and refuse services with a private contractor, duly licensed by the Village of Oak Park. Multi-family property owners shall be billed for recycling and refuse services directly by the private contractor.

3. An on site recycling program shall include, but is not limited to, the following components:

- a. Siting and design of common area collection areas for recyclable materials;
- b. Recyclable materials collection;
- c. Provision of common area recycling containers;
- d. Data collection and reporting;
- e. Educational campaign and materials; and
- f. Recycling program administration and maintenance.

4. Owners, or occupants or responsible parties shall be required to operate the recycling program in accordance with the following specific requirements:

- a. Recycling collection areas for residents shall be conveniently located and maintained within common areas in or near the buildings, and consist of separate containers which are for the purposes of temporary storage of recyclables. Recycling containers should be placed, whenever possible, adjacent to common area solid waste collection containers.
- b. Indoor common area collection/storage areas shall be established in accordance with appropriate Village fire and/or safety codes.
- c. Exterior recyclables storage areas shall be established in accordance with Village requirements for solid waste enclosures.
- d. The multi-family structure owner shall maintain all recycling areas, including the containers, in a clean, sanitary, and litter-free manner.

e. Owners and operators are required to offer collection of the same recyclable materials collected through the Village residential recycling program.

f. Recyclable materials must be source-separated from other solid waste prior to collection for the purpose of recycling such materials. Separate collection containers and collection vehicles shall be employed.

g. The minimum gallon amount of recycling container capacity (total weekly base recycling container capacity) an owner shall provide weekly for each structure shall be based on the following formula:

$$\begin{aligned} &7 \text{ gallons} \times \text{number of studio and one-bedroom units,} + \\ &8 \text{ gallons} \times \text{number of 2-bedroom units,} + \\ &9 \text{ gallons} \times \text{number of 3-bedroom or more units} \\ &= \text{total base weekly recycling container capacity.} \end{aligned}$$

The weekly base recycling container capacity may be met by a combination of container sizes and number of pickups, such as containers totaling half the base capacity picked up twice a week.

h. The licensed private contractor providing the on-site recycling collection service shall be responsible for furnishing, maintaining, and replacing all common area recycling containers and separate collection vehicles, used exclusively in the recycling program, which are necessary to the operation of the recycling program. The private contractor shall be responsible for the collection, intermediate storage or transfer, transportation, and sale of recyclable materials to a processor, broker, or market desired for reuse of materials.

i. Owners and/or operators and/or responsible parties shall notify residents of the availability of recycling services through a formal and ongoing educational campaign, and shall use their best efforts to gain and maintain participation in the program.

j. It shall be unlawful for any unauthorized persons to remove or damage any recyclable materials placed in designated containers, or the containers themselves. Title to recyclable material shall pass to the private contractor when the materials are placed into the collection vehicle.



k. Failure to comply with the requirements set forth in this Section will result in a denial of application for, or renewal of, the owner's multiple-family dwelling license. Said denial shall remain in effect until the multi-family property owner demonstrates compliance with the requirements set forth in this Section. (Ord. 1995-0-74, 10-16-95)

E. Refrigerators: Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors.

**SECTION 5:** That Section 20-7-4 of the Village Code related to “Scavengers; License Required” is hereby amended to read as follows:

**20-7-4: SCAVENGERS; LICENSE REQUIRED:**

No person shall engage in the business of a scavenger by vehicle or otherwise, or in any manner engage in or carry on the business of a scavenger to collect solid waste, compostable material and/or recyclable material within the Village without first having a license from the Clerk of the Village to do so, in accordance with Chapter 8 and Chapter 20, Article 7 of this Code.

A. The licensed scavenger shall undertake to perform all disposal services rendered in a sanitary, orderly and efficient manner; to use care and diligence; and to provide neat, orderly and courteous personnel on its crews.

B. The licensed scavenger shall label all collection containers with the customer name and address.

~~B.~~ C. As a condition of receiving, renewing and maintaining a scavenger license within Oak Park, each such licensee or applicant for such license shall:

1. Obtain all permits and licenses required by Federal, State and County laws, ordinances, rules and regulations and maintain the same in full force and effect.

2. Submit to the Village a list of the multi-family structures it serves within the Village's jurisdiction.

3. Provide collection and recycling services for any multi-family property owner that requests such services in accordance with this Article.

4. Submit a written description of the recycling program which the licensee or license applicant offers as an available service to all of its customers within the Village and which provides for source separation

and the recycling of all of the same recyclable materials collected through the Village's residential recycling program. Post collection separation may only be used as an adjunct to source separation to recover recyclable materials which have not been properly separated from other solid waste at the source prior to collection and to recover other recyclable materials in addition to the required categories of recyclable materials separated at the source. Post collection separation shall not be in lieu of source separation. Any licensee may subcontract with a recycling service provider to meet these requirements.

5. Submit a completed license certification form to the Village Clerk.

a. The recycling coordinator for the Village shall review and approve the license certification form(s), after verifying the license certification form information by making one or more processing facility inspections, as a prerequisite to the issuance of the license.

b. The information submitted on or as a part of the license certification form shall be considered proprietary information and shall not be made available to the general public.

6. Complete a recycling program form, provided by the Village Clerk, for each location serviced by a recycling program. Such forms shall be kept on file in the licensee's principal place of business and filed with the location serviced. The recycling program form(s) shall be available for inspection by the recycling coordinator or the recycling coordinator's designee upon request during normal business hours.

7. Submit a written quarterly report form, provided by the Village Clerk, to the recycling coordinator, and to multiple-family structure owners or operators, when applicable, summarizing activities between January 1 and March 31, on or before April 15 of each year; activities between April 1 and June 30, on or before July 15 of each year; activities between July 1 and September 30, on or before October 15 of each year; and activities between October 1 and December 31, on or before January 15 of each year. The quarterly report shall contain the following information:

a. Total weight or volume of refuse, yard waste and recyclable materials collected from multi-family structures it serves within the Village.

b. A summary of recycling services provided to each multi-family structure, to be submitted only on an annual basis with the fourth quarter report.

c. Quarterly reports submitted to the multi-family structure owner by the licensed private contractor shall only pertain to that structure's activity.

d. Quarterly reports submitted to the Village shall contain aggregate totals concerning the information listed above for all multi-family structures the licensed private contractor serves within the Village's jurisdiction.

e. Information submitted on or as a part of the quarterly report shall be considered proprietary information and shall not be made available to the general public. The Village or its designee shall only report general statistical information, including volume totals for all multi-family structures in the Village. No personal information, aside from the applicant's name on the individual license application, shall be divulged.

f. The Village and/or its designee shall have the right to inspect and examine the licensed private contractor's records pertaining to the collection and disposal or processing of refuse and recyclables upon request and with reasonable notice. The Village or its designee shall further have the right to require the reporting of other data or information relative to the recycling program from time to time.

g. All such reports, data, and information once received by the Village or its designee shall become the property of the Village to be used as it shall determine without obligation to any person, firm or corporation.

8. Failure to comply with the above provisions shall result in the denial, revocation or suspension of a scavenger license until such time as the applicant complies with all provisions set forth in this Section. (Ord. 1995-0-74, 10-16-95)

**SECTION 6:** That Section 20-7-6 of the Village Code related to "Scavenger's Report" is hereby amended to read as follows:

**20-7-6: SCAVENGER'S REPORT:**

All licensed scavengers serving any commercial establishment and/or multi-family buildings which contain six (6) or more units through private contract within the Village limits shall on October 1 of each year file a written report with the Director of the ~~Health Department~~ Public Works Department or his ~~designee of the Village of Oak Park~~ on forms provided by the Director indicating that private arrangements for the collection and disposal of garbage and rubbish have been made with the stated premises, the nature of the service

provided, as well as the number and type of receptacles which are in use for this purpose and the days on which collection is made. (1981 Code)

**SECTION 8:** That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form according to law.

**ADOPTED** this 19th day of November 2012, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 19th day of November 2012.

---

David G. Pope  
Village President

**ATTEST:**

---

Teresa Powell  
Village Clerk

Published by me in pamphlet form this 19<sup>th</sup> day of November 2012.

---

Teresa Powell  
Village Clerk

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY


K

**Item Title: Resolution Authorizing the purchase of Accela's Tidemark Annual Software Maintenance Service**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Information Technology Director:   
Alvin Nepomuceno

Building & Property Standards Dir.:   
Steve R. Witt

Village Manager's Office:   
Lisa K. Shelley

**Item History (Previous Board Review, Related Action, History):**

The Accela Tidemark software is utilized in the Building & Property Standards (BPS) department since 2001. In 2011, the annual software maintenance support for this system was \$24,912.28.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

For 2012, the annual software maintenance support is \$27,403.56 billed in 2 payments of \$13,701.78. Tidemark is utilized for the construction permit process in BPS day to day operations. This is a vendor specific and single source service. This license maintenance agreement provides for upgrades and support.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

This service cannot be shared with other government agencies.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The FY 2012 External Support account 1001-41040-142-530667 has a balance of \$60,521 and the cost of this contract is \$27,403.56.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

There are no current reasonable options to this service as this software is utilized in the day to day operations of BPS. Discontinuing this service will restrict for any support assistance BPS and IT department utilizes and may negatively impact BPS operations and service to their customers.

**Proposed Recommended Action: Approve the Resolution**

## **RESOLUTION**

### **AUTHORIZING THE PURCHASE OF ACCELA'S TIDEMARK ANNUAL SOFTWARE MAINTENANCE SERVICE**

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized to purchase one year of Accela's Tidemark Software Maintenance Service in the total amount not to exceed \$27,403.56 and at the terms set forth in the attached Accela's quote.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**ADOPTED AND APPROVED** by me this 19<sup>th</sup> day of November 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk



**Invoice**

Accela, Inc  
 2633 Camino Ramon, Ste. 120  
 San Ramon, CA 94583

Invoice#	MR053330
Date	10/17/2012
Page	1

**Bill To:**

Oak Park, IL - Village of  
 Pamela Jenkins  
 123 Madison Street  
 Oak Park IL 60302

**Ship To:**

Oak Park, IL - Village of  
 Pamela Jenkins  
 123 Madison Street  
 Oak Park IL 60302

Purchase Order No.	Customer ID	Salesperson ID	Contract No.	Due Date	Payment Terms
	OAKPARK,IL	JOHN YEZZA		11/10/2012	Net 24
Item Number	Description	Quantity	Unit Price	Discount	Ext. Price
AD_MAINT_ADVANTAGE	AD_MAINT_ADVANTAGE	24.00	\$ 416.95	\$ 0.00	\$ 10,006.83
AD_MAINT_ADVANTAGE	AD_MAINT_CROSS DEPT PACK	24.00	\$ 51.32	\$ 0.00	\$ 1,231.65
AD_MAINT_ADVANTAGE	AD_MAINT_BLDG BUSINESS PACK	24.00	\$ 51.32	\$ 0.00	\$ 1,231.65
AD_MAINT_ADVANTAGE	AD_MAINT_PLANNING BUSINESS PAC	24.00	\$ 51.32	\$ 0.00	\$ 1,231.65
	The Maintenance Fees are for the period: November 10, 2012 to May 9, 2013 (Semi-annual billing)				

Please direct invoice inquiries to the  
 Accounts Receivable Dept. at (925) 659-3275  
 send an email to: [accountsreceivable@accela](mailto:accountsreceivable@accela)

**Remit To:**  
 Accela, Inc  
 # 774375  
 4375 Solutions Center  
 Chicago, IL 60677-4003

**Wiring Instructions**  
 Wells Fargo Bank  
 For credit to: Accela, Inc.  
 Account: 412-1765507  
 ABA: 121000248

Subtotal	\$ 13,701.78
Trade Discount	\$ 0.00
Tax	\$ 0.00
Freight	\$ 0.00
<b>Total</b>	<b>\$ 13,701.78</b>





## Tidemark *Now* LICENSE and SERVICES AGREEMENT

This License and Services Agreement ("the Agreement") is effective as of March 31, 2000 and is entered into by and between Tidemark Computer Systems, Inc., a Washington corporation, ("Tidemark"), and the Village of Oak Park, Illinois ("Customer").

### 1. Definitions.

- 1.1. "Tidemark Products" means the collection of Data Structures, Documentation, and/or Software that are the subject of this Agreement, including any modifications, upgrades or enhancements thereto provided under this agreement or amendments thereto.
- 1.2. "Data Structures" means the server-based database table structures, including any entity relation diagrams.
- 1.3. "Documentation" means the user manuals or reference materials related to the Tidemark Products.
- 1.4. "Software" means the Tidemark client-based computer programs as set forth in Exhibit A, and any modifications, upgrades or enhancements thereto.
- 1.5. "Services" means installation, system implementation and configuration, training and follow-on support provided as described in the attached Exhibits.

### 2. Intellectual Property Rights. The Tidemark Products are protected under the copyright, trademark and trade secret laws of the United States and by international treaty provisions. Tidemark retains full ownership rights in the Tidemark Products.

- 2.1. Customer may make copies of the Software for the purpose of backup. Such copies shall be owned by Tidemark. Customer may copy Tidemark's Documentation, but only for internal use by Customer's employees as necessary and within the normal scope of the employee's duties.
- 2.2. Customer shall not de-compile, disassemble, cross-compile, reverse engineer, or otherwise translate the Tidemark Products, or make any other form, or derivative work from the Tidemark Products.
- 2.3. Customer shall not disclose or distribute the Tidemark Products, or any portions thereof, including any modifications or enhancements thereto, to any third party. However, if Customer contracts with a third party provider of archiving or disaster recovery services, Customer may disclose or distribute copies of the Tidemark Products if there is a written agreement between Customer and third party provider that requires the third party to respect all rights of Tidemark and be bound by all of Customer's obligations concerning Intellectual Property and Confidentiality. Customer

- shall not obscure, alter or remove any Tidemark copyright, trademark, trade secret, confidentiality, or proprietary rights notices.
- 2.4. Customer is liable to Tidemark for any losses incurred as the result of unauthorized reproduction or distribution of the Tidemark Products or any part thereof which occurs while the Tidemark Products are in Customer's possession or control.
3. **License Grant.** Tidemark hereby grants to Customer a nonexclusive license to use the Tidemark Products only as authorized in this Agreement. All rights not expressly granted to Customer are retained by Tidemark.
- 3.1. **License Use.** This Agreement is for the number of licenses as described in Exhibit A. The Software is "being used" when it is loaded into memory in a computer, regardless of whether a user is actively working with the Software.
- 3.2. **Concurrent User Licenses.** For concurrent user licenses, the applicable Software may be installed on the hard disk of one or more computer processing units owned, leased, or otherwise controlled exclusively by Customer, but may not be used simultaneously by more than the number of concurrent users for which the Customer is licensed.
- 3.3. **Seat License(s).** For each seat license, the applicable Software may be installed on the hard disk of one computer processing unit owned, leased, or otherwise controlled exclusively by Customer, but may not be used simultaneously by more than the number of seat licenses for which the Customer is licensed.
- 3.4. **Server License(s).** For server licenses, the applicable Software may be installed on a single database platform on one and only one database server owned, leased, or otherwise controlled exclusively by Customer. Customer may install multiple versions of the Software on the single database platform simultaneously for training and development/testing, but only for the Customer's own internal use.
- 3.5. **Geographic Restrictions.** The Tidemark Products may only be used to serve customer's clients located within the geographical boundaries of the Customer's political jurisdiction.
- 3.6. **Transfer of License.** Customer may not assign, sublicense, pledge, lend, rent, lease, or share its rights under this Agreement with any third party without Tidemark's prior written permission, which may be granted or denied in Tidemark's sole discretion.
4. **Services.** Tidemark agrees to provide Customer with the Services described or referenced in Exhibit A subject to the terms and conditions of this Agreement. Tidemark shall use commercially reasonable efforts to commence and complete the Services within the time frame described in the Exhibit A. Tidemark may, with Customer's approval, designate a third party provider of implementation and maintenance services.
5. **Customer's Responsibilities.** Customer understands that Tidemark will install the Software on Customer's system, but that Tidemark is not responsible for Customer's entire system. Customer therefore agrees to cooperate with Tidemark and use its best efforts to ensure Tidemark's performance of this Agreement. Without limiting the foregoing, Customer agrees to the following:

- 5.1. **Timely Access to Information and Resources.** Customer shall provide Tidemark with timely access to Customer's facilities, personnel, data systems, and other resources, as required for Tidemark to perform its obligations under this Agreement. Customer shall provide a qualified database administrator to facilitate Tidemark's access pursuant to this section.
- 5.2. **Necessary Hardware, Networks, Databases, Modems, and Software.** Customer shall furnish, install, and maintain all necessary and appropriate hardware, software, networks, relational database management systems ("RDBMS"), remote access means, and all other equipment necessary to install and operate the Software as described in Exhibit B.
- 5.3. **Training Facility.** In the event that the Services calls for training at Customer's location, Customer shall be responsible for providing a facility and the equipment (including PC's) necessary to complete the training. Customer shall be responsible for training its employees to be proficient with basic computer skills in the Microsoft Windows 9X or NT environment..
- 5.4. **Data Conversion.** Customer is responsible for the accuracy and integrity of its data. Customer shall convert and format any data from its existing computer systems pursuant to Tidemark's specifications.
- 5.5. **Links and Interfaces.** The Software's specifications permit customer to link or interface with certain GIS, remote inspection systems, and IVR software. Customer shall be responsible for the selection, installation, and/or maintenance of any and all such GIS, remote inspection systems, and/or IVR software.
- 5.6. **Timely Completion of Implementation Tasks.** Customer understands and agrees that it must complete certain tasks, described in Exhibit A, in order for Tidemark to proceed in a timely manner with its Services. Tidemark's obligation to proceed under this Agreement is subject to customer's completion of such designated tasks. Customer agrees not to unreasonably delay or withhold completion of such designated tasks, so as to permit Tidemark to perform in a timely manner.
- 5.7. **Delays.** Delays caused by Customer in providing the above items, approvals, information, or access may adversely affect the schedule defined in Exhibit A. Because such delays are beyond Tidemark's control, Tidemark can not guarantee that Customer's implementation can be immediately placed back in Tidemark's overall work schedule and the estimated schedule may therefore be delayed by more time than the actual number of days delayed by Customer.
- 5.8. **RDBMS Support.** Customer shall procure and continually maintain an industry standard maintenance agreement with the Customer's RDBMS vendor or one of its authorized representatives (including software updates to the extent necessary to operate the Software).
- 5.9. **RDBMS Database Administrator.** Customer shall continuously employ or retain qualified personnel as the database administrator (DBA) for the RDBMS.
- 5.10. **Updating Hardware and Software.** Customer acknowledges that future releases of the Software may require different or additional equipment and software in order to function properly. Customer shall be responsible to furnish, install, and maintain such different or additional equipment and/or software.

6. **Term and Termination.**

- 6.1. **Term of License.** The license provided under this Agreement is effective upon execution of this Agreement and shall continue until terminated. Notwithstanding the preceding, the provisions set forth in Sections 2, 7, and ~~9~~<sup>10 BFD,</sup> shall survive termination or expiration of this agreement.
- 6.2. **Term of Services.** The term of Services provided by Tidemark is defined in Exhibit A, "Licenses and Services," and Exhibit C, "Software Maintenance Service."
- 6.3. **Termination of License and Service.** Customer may terminate this Agreement at any time by returning all copies of the Tidemark Products to Tidemark. This Agreement may be terminated by either of the parties upon the occurrence of any material breach of this Agreement (including, without limitation, nonpayment) or any other agreement between the parties that is not remedied within thirty (30) days of written notice of breach. Notwithstanding the preceding, Tidemark may terminate this Agreement immediately in the event that Customer materially breaches either the Intellectual Property or the Confidentiality sections of this Agreement. Upon termination of this Agreement, all rights granted to Customer will terminate and revert to Tidemark. Promptly upon termination of the Agreement for any reason or upon discontinuance or abandonment of your possession or use of the Tidemark Products, Customer must return all copies of Tidemark Products.

7. **Payments and Charges.** Customer agrees to pay Tidemark on the following terms:

- 7.1. **License Fees.** Customer shall pay Tidemark, or a designated representative, license fees as set forth in Exhibit A. Customer acknowledges Tidemark will not proceed with delivery or commence implementation services until payment of the applicable license fee has been received. If Customer desires to expand its use of the Tidemark Products, Customer will be billed a fee based on Tidemark's then current license fee schedule.
- 7.2. **Adjustments.** If Customer causes an unreasonable delay in the implementation of this Agreement, Tidemark reserves the right to charge customer for the extra time required to implement the Product at its then prevailing hourly consulting rate, which Tidemark may increase from the current rates; provided however, said rates may not be increased more than 100% from their current levels during the term of this Agreement.
- 7.3. **Travel Expenses.** Customer will be charged for all reasonable travel related expenses incurred by Tidemark while performing any Services under this Agreement.
- 7.4. **Taxes.** Customer shall be responsible for payment of all local, state/provincial, and federal personal property, sales, use, and other taxes and duties (except those based on Tidemark's income) imposed upon the transactions contemplated by this Agreement. All such taxes shall be in addition to the fees and costs for the Services. If Customer is exempt from certain taxes, Customer shall provide Tidemark, upon request, with a certificate of exemption or comparable document issued by the applicable taxing authority.

- 7.5. **Method of Payment.** Payment shall be by check or warrant delivered to Tidemark at the address herein for notices, or by wire transfer to Tidemark's bank account. All fees and all payment therefore shall be in U.S. dollars.
- 7.6. **Overdue.** Any payment not paid to Tidemark within thirty (30) days of the billing date shall incur a late payment fee equal to five percent (5%) of the amount past due and shall accrue interest in an amount equal to one and a half percent (1.5%) per month, compounded monthly, on the outstanding balance, from the billing date. If full payment is not received by Tidemark within forty-five (45) days of the billing date, Tidemark may, at its discretion, suspend service work, including implementation or maintenance support services, until payments for all past due billings have been paid in full by Customer. Customer acknowledges that such suspension of work for late payment may cause a delay in the schedule for more than the number of days that the payment is late. Upon receipt of the late payments after such suspension of work, Tidemark shall resume work on the project as quickly as possible, given Tidemark's then-existing commitments to other customers.

## 8. **Limited Warranty and Limitation of Liability**

- 8.1. **Software Limited Warranty.** Tidemark warrants that it has full power and authority to grant this license. Tidemark warrants to Customer, that for a period of six (6) months from the date of installation, the Tidemark Products will perform substantially in accordance with the functional specifications in the Documentation when operated within the equipment configuration and in the operating environment specified by Tidemark.
- 8.2. **Errors or Material Defects.** Customer acknowledges that because of the complexity of computer technology, Tidemark cannot warrant that the Tidemark Products will be error-free or free of material defects in all circumstances. In the event of a defect or error covered by this warranty, Tidemark will use its best efforts to cure the problem, once the Customer has provided Tidemark with sufficient information to reproduce the error or defect. Customer's exclusive remedy for error or material defect shall be Tidemark's cure for the error or material defect, or a refund of the amount paid as the license fee for the defective or non-conforming software package.
- 8.3. **Third Party Hardware and Software.** Tidemark provides no warranty whatsoever for any third-party hardware or software, either resold by Tidemark as part of this Agreement, or used in combination with the Software. Any warranties for third-party hardware and software resold by Tidemark are limited to those provided by the original product manufacturers. Tidemark and Customer agree that the Software will be installed, maintained, and used in an operating environment defined as "certified" within the meaning ascribed to that term in Exhibit B.
- 8.4. **Services Warranty.** Tidemark shall perform the Services in a good and workmanlike manner consistent with the standard of care exercised by professional consultants in similar circumstances and applicable industry standards.
- 8.5. **Warranty Against Infringement.** Tidemark warrants that to the best of its knowledge, as of the effective date of this Agreement, the Tidemark Products do not infringe on any existing intellectual property rights of any third party. If a third party

claims that the Tidemark Products are so infringing, Tidemark may, at its option, either secure for Customer the right to continue to use the Tidemark Products or modify or replace the Tidemark Products so they are non-infringing. Tidemark has no obligation for any claim based on a modified version of the Tidemark Products not modified by Tidemark or its combination, operation, or use with any product, data, or apparatus not provided by Tidemark.

8.6. **Activities Voiding Warranty.** This warranty is null and void if any unauthorized changes, alterations, or repairs are made by Customer, Customer's agents, or a third party, to the Tidemark Products, using applications or tools not licensed to Customer by Tidemark, or if any changes, alterations, or repairs are made by Customer's personnel not trained to Tidemark's specification. In addition, this warranty shall not apply if the Tidemark Products are subject to misuse or are not operated in accordance with the Documentation.

8.7. **Data Archiving.** Customer is solely responsible for archiving and backing up its data.

8.8. **Disclaimer.** EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, THE TIDEMARK PRODUCTS ARE SOLD "AS IS" AND TIDEMARK DISCLAIMS ANY AND ALL OTHER REPRESENTATIONS, PROMISES OR WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO THE CHARACTER, FUNCTION, OR CAPABILITIES OF THE TIDEMARK PRODUCTS, THE DOCUMENTATION OR THEIR APPROPRIATENESS FOR ANY USER'S PURPOSES.

8.9. **Limitation on Liability.** Subject to the provisions of Section 11.2, Tidemark's cumulative liability to Customer or any other party for any losses or any incidental, special, exemplary or consequential damages resulting from any claims, demands, or actions arising from or relating to this Agreement, including, without limitation, any costs or damages associated with loss of the use or failure of the Tidemark Products or any other resources, loss of business or profits, loss of data, delay in delivery of permits, and/or third-party claims, or costs of substitute programs, shall not exceed the fees paid for licenses or services to Tidemark under this Agreement even if Tidemark or its agents have been advised of the possibility of such damages.

9. **Maintenance Subscription Service, (ref. Exhibit C).** Maintenance of the Tidemark Products will be available from Tidemark only pursuant to the terms and conditions of Tidemark's then current Maintenance Subscription Service. Tidemark's Maintenance Subscription Service commences upon execution of this Agreement for the term described in Exhibit A, and is separate from any warranty or implementation service pursuant to this License Agreement. Customer must comply with all terms and conditions of this Agreement, the Maintenance Subscription Service, and Tidemark's reasonable requests and instructions in order to qualify for service under the Maintenance Subscription Service. Customer further understands that future releases of the Software are only included if covered by the Maintenance Subscription Service currently in effect. Tidemark may not amend, alter or change the Maintenance Subscription Service once customer has executed this Agreement and paid the applicable subscription price.

10. **Non-solicitation and Nondisclosure.**

10.1. **Non-solicitation.** The parties agree that, during the term of this Agreement and for a period of two years from the effective date of termination, they will not directly or indirectly hire, offer to hire, entice away, or in any other manner persuade or attempt to persuade, any employee and/or consultant of the other party to discontinue or materially change their relationship with the party which currently employs him or with whom he is currently under contract.

10.2. **Nondisclosure.** Customer agrees that it will not, and it will not permit its employees or agents to, disclose: 1) any of Tidemark's information which is confidential, proprietary, copyrighted, or considered a trade secret (including plans, pricing, and methods ~~(including, but limited to, Tidemark's "Site Package Methodology")~~), protocols and procedures associated with any Services provided pursuant to this agreement or disclosed to Customer prior to execution of this agreement; or 2) any of the Tidemark Products (as that term is defined in the parties' License Agreement). *BFD*

10.2.1. If Customer is not sure whether certain information is secret or confidential, Customer shall treat that information as secret or confidential until it is informed to the contrary by Tidemark.

10.2.2. If Customer receives a request to disclose any secret or confidential information of Tidemark, Customer shall notify Tidemark, provide Tidemark a copy of the request, and cooperate and work in good faith with Tidemark to protect any information that Tidemark considers secret or confidential.

10.2.3. Customer's obligation of nondisclosure extends from the beginning of this Agreement through the duration of this Agreement; and for a period of two (2) years after termination of this agreement. Customer shall promptly return, and cause its employees and agents to return, any secret or confidential information (as determined by Tidemark) upon demand by Tidemark.

11. **General Terms and Conditions**

11.1. **Insurance.** Tidemark will maintain, at its sole cost and expense, insurance coverage with insurance companies rated A or better in the most recent edition of Best's Key Rating Guide sufficient to cover its warranty and indemnification obligations hereunder. Tidemark will provide certificates of insurance to Customer before commencement of work if requested. The insurance policies will contain a provision indicating that the insurance will not be cancelled or terminated without thirty (30) days advance written notice to customer.

11.2. **Mutual Indemnification.** The parties agree to the following indemnification provisions:

11.2.1. Customer agrees to indemnify, defend, and hold Tidemark and its officers, agents, and employees harmless against any claims, suits, or damages arising out of physical property damage or bodily injury caused by the negligence or misconduct of

Customer or its employees or agents while the terms and conditions of this Agreement remain enforceable. Tidemark makes identical, reciprocal guarantees to Customer.

11.2.2. In the event of concurrent negligence, the parties shall each indemnify, defend, and hold one another harmless on a pro-rata basis according to the relative fault of each party, against any resultant claims, suits, or damages arising out of physical property damage or bodily injury.

11.3. Notices. All notices required or authorized by this Agreement shall be in writing and shall be hand-delivered; sent via a nationally recognized overnight courier; or mailed, first-class, postage prepaid, return receipt requested, to the addresses shown below:

**TIDEMARK:**

Tidemark Computer Systems, Inc.  
50 6 Second Avenue, Suite 600  
Seattle, WA 98104

**CUSTOMER:**

The Village of Oak Park, IL  
123 Madison Street  
Oak Park, IL

Attention: Contracts Administrator

Attention: Director of Code Administration

All notices are effective upon receipt.

11.4. **Independent Contractor.** Tidemark shall provide all services under this Agreement as an independent contractor and not as an agent or employee of Customer.

11.5. **Assignment.** Customer shall not assign its rights and obligations under this Agreement without Tidemark's prior written permission, which may be granted or denied in Tidemark's sole discretion. With Customer's approval, Tidemark may assign its obligation to perform services hereunder to a Tidemark trained and qualified third party vendor. With Customer's approval, Tidemark may subcontract with third parties to provide all or a portion of the services required hereunder. Nothing herein shall prohibit Tidemark from assigning its rights and obligations hereunder for purposes of financing or in the event of corporate transactions involving the sale of all or substantially all of Tidemark's stock or assets.

11.6. **Venue Governing Law.** This Agreement shall be governed by the laws of the State of Illinois. Any action under this Agreement may be brought in either King County, Washington or Cook County, Illinois.

11.7. **Mediation and Arbitration.** If a dispute arises with respect to this Agreement, either party may submit the dispute to a sole mediator selected by the parties or, at any time, to mediation by the American Arbitration Associations ("AAA"). In not thus resolved, it may be referred by either party to a sole arbitrator selected by the parties or to AAA arbitration. The arbitrator shall not limit, expand or modify the terms of the Agreement nor award damages in excess of compensatory damages, and each party waives any claim to such excess damages. A request by a party to a court for interim protection shall not affect either party's obligation hereunder to mediate and arbitrate. Each party shall bear its own expenses and an equal share of all costs and fees of the



- mediation and/or arbitration. Any arbitrator selected shall be competent in the legal and technical aspects of the subject matter of this Agreement. The content and result of the mediation and/or arbitration shall be held in confidence by all participants, each of whom will be bound by an appropriate confidentiality agreement.
- 11.8. **Attorney's Fees.** In the event of litigation to resolve a dispute arising from or related to this Agreement, the substantially prevailing party in such litigation, as determined by a judicial tribunal, shall be entitled to all litigation expenses, actual attorneys' fees and costs, and all such expenses incurred in any appellate action.
- 11.9. **Third Party Beneficiaries.** This Agreement is intended for the exclusive benefit of the parties hereto. Nothing herein shall be construed to create any benefits, rights or responsibilities in any third parties.
- 11.10. **Entire Agreement.** This Agreement, together with the exhibit(s) attached hereto, represents the entire understanding between Customer and Tidemark with respect to the Licenses and Services described in the Exhibits and supersedes all prior agreements, representations or promises whether written or oral. Notwithstanding the preceding, the Nondisclosure Agreement(s) between the parties, if any, shall remain in full force and effect.
- 11.11. **Exhibit(s).** All exhibit(s) referenced herein and attached hereto are hereby incorporated into this Agreement by reference.
- 11.12. **Order of Precedence.** In case of conflict between the terms of this Agreement and the terms contained in any document attached as an Exhibit or otherwise incorporated by reference, the terms of this Agreement shall strictly prevail.
- 11.13. **Amendment.** No extension, modification or amendment of this Agreement shall be binding upon a party unless such extension, modification or amendment is set forth in a written instrument, which is executed and delivered on behalf of such party.
- 11.14. **Severability.** The invalidity or un-enforceability of any particular provision of this Agreement shall not affect the other provisions of this Agreement and the remaining provisions of this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.
- 11.15. **Counterparts Facsimile Copies.** This Agreement may be executed in counterparts. Each counterpart shall be enforceable against the parties actually executing such counterparts, and all of which together shall constitute one instrument. Facsimile copies hereof may be executed as counterpart originals.
- 11.16. **No Waiver.** The failure of either party to object to a breach of this License Agreement shall not prevent that party from thereafter objecting to that breach or any other breach of this License Agreement.
- 11.17. **Force Majeure.** If either party shall be delayed in its performance of any obligation assumed hereunder or prevented entirely from performing any such obligation due to causes or effects beyond its control, including without limitation, any fire, strike, labor problem, legal action, present or future law, government order or regulation, earthquake, flood, storm or other Act of God, the party who has been so affected shall give timely notice to the other party and shall act in good faith to resume performance as soon as practicable. Such delay or non-performance shall be excused and the time for performance of the obligation under this Agreement shall be extended for a reasonable period of time in order to allow for the performance of the obligation.

11.18. Authority. By executing this Agreement, Tidemark and Customer represent and warrant that they have obtained all necessary approvals to enter into this Agreement and that their signatories are duly authorized to execute this Agreement and bind their respective organizations to its terms.

TIDEMARK COMPUTER SYSTEMS, INC.,  
A Washington Corporation:



Bruce Dahl  
President and Chief Executive Officer

CUSTOMER:

By: 

Print Name: M. Ray Wiggins

Its: Assistant Village Manager

6/5/00

Exhibits Attached

Village of Oak Park – Tidemark Now Cost Proposal  
 April 15, 2000

	Description		Pricing	Total
<b>Tidemark Now</b> (base system)	<b>Licenses: Tidemark Now</b> 10 concurrent user licenses including Permit*Plan system utilities. Includes one Business Pack Add-on.		\$58,500.	
	<b>Implementation Services:</b> <ul style="list-style-type: none"> <li>• Initial Workshop</li> <li>• Go Live Workshop</li> </ul>	60 day schedule	included	
	<b>Software Maintenance Services</b> Basic Level Service	12 months	Included	
	<b>Consultant Business and Travel Expenses (actual cost)</b>		Billed separately	
<b>Tidemark Now</b>  Business Packs	<b>Building</b> <ul style="list-style-type: none"> <li>• Building Permit</li> <li>• Electrical Permit</li> <li>• Mechanical Permit</li> <li>• Plumbing Permit</li> <li>• Compliance/Violations</li> </ul> Includes implementation services and one year Software Maintenance Service. Business & Travel Expenses billed separately.			
	<b>Public Works</b> <ul style="list-style-type: none"> <li>• Street Cut Permit</li> <li>• Public Improvement</li> <li>• Right of Way</li> <li>• Sewer Connection Permit</li> <li>• Water Connection Permit</li> </ul> Includes implementation services and one year Software Maintenance Service. Travel Expenses billed separately.		\$12,750	\$12,750
	<b>Cross Department</b> <ul style="list-style-type: none"> <li>• Business License</li> <li>• Internal Service Request</li> <li>• Miscellaneous Permit</li> <li>• Pre-Application</li> <li>• Fire Code Permit</li> </ul> Includes implementation services and one year Software Maintenance Service. Travel Expenses billed separately.		\$12,750	\$12,750

	Total Tidemark <i>Now</i> Base System and Add-on Business Packs			<b>\$84,000</b>
<b>Rental Housing Activity</b>	Modify Miscellaneous Activity to Become Rental Housing Activity (Village will be billed only for hours expended)			\$10,000 (est.)
	<i>Tidemark Designer</i>	First seat	\$10,000	\$10,000
	<i>Tidemark Cashier</i>	Per seat (max 10)	\$6,300	\$6,300
<b>Total Quote</b> (\$US not including appropriate taxes)				<b>\$110,300</b>

*why?*

Payment Schedule	
Due on Contract Signing	50% of Total Contract
At completion of Initial Workshop	20% of Total Contract
At the completion of the Go Live Workshop	20% of the total Contract
30 Days following the end of the installation	10% of Total Contract

Cost Summary and Timetable information in this section is non-project cost-specific and is included to provide general Tidemark *Now*<sup>TM</sup> information, as follows.

Tidemark is submitting the Tidemark *Now*<sup>TM</sup> Option to the Customer. The entities used in providing this cost proposal are based on our best estimate using the information provided. The Customer should understand that, if Tidemark is the selected vendor, the final Scope of Work might change upon further evaluation of the Customer's requirements.



## Exhibit B Hardware and Software Requirements for Tidemark Now

The current hardware and software requirements for Tidemark Now are shown below for the Database Server and Client PC's. Environments can be classified into four categories as defined below:

**Certified Environments:** These environments are maintained in house by Tidemark and Quality Assurance testing is performed. In the event of a problem, Tidemark reproduces the problem and offers a timely resolution.

**Supported Environments:** Tidemark believes these environments will work based on customer or other experience. Tidemark may or may not have an installation in house and will attempt to reproduce problems in the closest Certified Environment available. If Tidemark cannot reproduce the problem, we jointly work with effected 3<sup>rd</sup> party vendors as necessary to resolve the problem.

**Minimally Supported Environments:** Various 3<sup>rd</sup> party vendors may claim compatibility with a Minimally Supported Environment, but Tidemark may not have the 3<sup>rd</sup> party vendor's product in house. If the problem cannot be reproduced in a Certified Environment, the customer works directly with the vendor. Tidemark assists the vendor if the customer establishes contact with the vendor on Tidemark's behalf.

**Unsupported Environments:** Tidemark knows these environments to be unreliable or will not work. No attempt to fix a problem is made.

For best results, Tidemark recommends the Certified Environments. Tidemark does not guarantee performance as your specific requirements may require additional resources.

	Certified Environment	Supported Environment	Minimally Supported Environment	Unsupported Environment
Client PC's	<b>Processor:</b> Pentium 233 or better	Pentium 166	Pentium 75 <sup>1</sup>	486 or slower
	<b>Operating System:</b> Windows 95/98 Windows NT with service Pack 4		Windows NT 3.51 with Service Pack 5	Windows 3.1
	<b>Hard Drive:</b> 50 MB of disk space available			
	<b>RAM:</b> <ul style="list-style-type: none"> <li>• 64 MB - Windows NT and/or Tidemark Designer</li> <li>• 32 MB (Windows 95/98)</li> </ul>			
	<b>CD-ROM:</b> 4x or better			

<sup>1</sup> This platform may be used for occasional lookups only. Response times will be extremely slow.

	Certified Environment	Supported Environment	Minimally Supported Environment	Unsupported Environment
<b>MS SQL Server Client:</b>	SQL Server - DB Library compatible with SQL Server version			
<b>ODBC Connection:</b>	ODBC driver supplied by target database vendor			ODBC driver supplied with Crystal Reports
<b>Monitor:</b>	SVGA with 800 X 600/small fonts or 1024 X 768/small fonts		SVGA with 640 X 480 resolution	
<b>Crystal<sup>2</sup> Reports Professional</b>	<ul style="list-style-type: none"> <li>• 601.135</li> <li>• 601.151</li> <li>• 701.192</li> </ul>			
<b>MS Office, WordPerfect, AutoCad, or other software for attaching documents</b>	32-bit versions only versions 97 and 2000			
<b>Processor:</b>				
<b>Operating System:</b>	Windows NT Server 4.0 (Service Pack 4)	Any platform supported by the database vendor	Netware	
<b>Hard Drive:</b>				
<b>RAM:</b>				
<b>Modem:</b>	28,800 or higher			
<b>CD-ROM:</b>	4x or better			
<b>Database:</b>	Microsoft SQL Server 6.5 (with Service Pack 3) Oracle			Sybase System 11, Sybase SQL Anywhere Microsoft SQL Server 7.0
<b>Printers</b>	Any non-postscript Windows-compatible laser printer			Dot matrix printers Postscript printers

<sup>2</sup> Crystal Reports licenses are required only for report development.

<sup>3</sup> Sized to match customer's requirements. Contact Tidemark for assistance.

All brand and product names are trademarks or registered trademarks of their respective owners. Tidemark Now features and specifications subject to change without notice. Copyright © 1999 by Tidemark Computer Systems, Inc. All rights reserved. Hardware Software Req for Tidemark NOW.doc. rev. 6/22/99



## Exhibit C

### BASIC Software Maintenance Service

#### □ SERVICE DESCRIPTION SUMMARY

**BASIC Software Maintenance Service (SMS) for Tidemark *Now* is a Software Service designed to provide Software usage assistance, advisory, and remedial support and the right-to-use new versions of application software. Support includes problem identification and resolution, usage advice on proper Software execution, and information on the interpretation of Software product technical documentation. It also addresses point specific questions about initial installation and deployment of Software within the contracted environment.**

**The Customer Care teams are available twelve (12) hours per day, Five (5) days per week. BASIC SMS is provided via access to Tidemark's Customer Care teams either through technical telephone support or electronic problem submission.**

#### □ AGREEMENT

Exhibits A, B, and C together with the duly executed Tidemark *Now* License and Service Agreement constitute the entire agreement ("the Agreement") between the Parties with respect to its subject matter.

#### □ TERM

This Service is effective for an Initial Term of One (1) year from the completion of the Initial Workshop. Thereafter, it may be canceled by either Party upon Thirty (30) days written-notice. Prices for Services may be adjusted by Tidemark after the Initial Term upon Ninety (90) days written-notice.

#### □ GEOGRAPHIC AVAILABILITY

This Service is available in the North America (U.S. and Canada). Additional travel charges may be applicable in Alaska and Hawaii.

#### □ PURCHASE OPTIONS

- **BASIC SMS for Tidemark *Now* is purchased annually as an unlimited support option. Unlimited support entitles the Customer to an unlimited number of Service requests throughout the Term of the Service Agreement.**
- **Fee Calculation. The BASIC SMS fee for the first annual renewal term is estimated to be \$6,850. This estimate is for information and evaluation purposes only and may be modified by Tidemark in its sole discretion until Customer is sent an invoice by Tidemark for the renewal fee and Customer pays said**

fee; Customer agrees that until it receives Tidemark's invoice for the renewal fee and pays the fee, any reliance on the above estimate is unreasonable on Customer's part. Following the first annual renewal term, Tidemark will send an invoice to Customer for the next annual term not less than thirty (30) days prior to the expiration of the then-current term. The fee for each annual term following the first renewal term will be calculated as follows: the prior year's renewal fee will be increased or decreased based upon a) the most recently published twelve-month Consumer Price Index for All Urban Consumers ("CPI-U"), an inflation index published monthly by the United States Department of Labor; and b) a factor indicating increases or decreases in the cost of Tidemark's support for Customer's software, considering, amongst other matters, the age of Customer's version of the Tidemark Now software. All fees shall be paid in accordance with the terms and conditions of this Agreement, described above in Section 7.

- Customer's Software Support coverage is for prime business hours, twelve (12) hours per day, Five (5) days per week, (6:00 a.m. to 6:00 p.m. Pacific Time).
- The Customer will be asked to designate up to Three (3) contacts. The designated contacts will be considered authorized Customer employee contacts that will have access to the Tidemark Expertise Center (TEC).

## □ **ELIGIBILITY**

### **BASIC Software Maintenance Service (SMS) available for Tidemark *Now* applications and options. The Customer must:**

- Be properly licensed to use the Software for which **BASIC SMS** is purchased. The Customer must be properly licensed in order to be provided the right to use new update versions of the Tidemark supported Software products that are covered by the Tidemark *Now* License and Service Agreement in which new update versions become available during the Agreement Term.
- The Software and the System(s) on which the Software is installed must be properly maintained at the latest manufacturer revision level. They must contain at least the minimum Hardware and prerequisite Software specified in the applicable Tidemark *Now* Hardware and Software Requirement documentation. Non-conformance to this requirement will limit Software support to a best endeavor level.
- All Tidemark supported layered Software products, running on the System, must be covered by **BASIC SMS**. **BASIC SMS** will extend telephone assistance to the layered products through the Customer-authorized contacts for submitting problems to the TEC
- A hardware maintenance agreement is not a prerequisite however, it is strongly recommended to ensure maximum coverage of the contracted environment.

## □ **Tidemark's SERVICES' RESPONSIBILITIES:**

### • **Access**

A toll free number routes the Customer into the TIDEMARK Services Customer Care Teams for timely resolution. The Customer Care Teams are available Monday through Friday, 6:00 a.m.-6:00 p.m. Pacific Time, excluding TIDEMARK Services observed holidays. Access to the electronic technical databases and electronic problem submission will be available Seven (7) days per week, Twenty-four (24) hours per day. Service requests submitted electronically, will be responded to within the Customer's hours of support.



## • **Technical Software Support**

Technical support provides advisory and remedial Support. This includes usage advice on proper execution and information on the interpretation of technical documentation. Additionally, corrective support to resolve identifiable and reproducible problems is also provided. **BASIC SMS** assures that the Software substantially operates as specified in the Product documentation. Access to support is provided as follows:

### ➤ **Telephone Assistance**

A toll-free telephone number and a TEC access number will be provided in order to access technical support telephone assistance. Support will be provided to any of the Three (3) identified authorized Customer employee contacts.

### ➤ **Electronic Software Support**

Authorized Customer Contacts may choose to communicate electronically with the TEC, submit routine or non-critical Service requests, exchange files, interactively search available product databases and access patches via electronic tools for all TIDEMARK supported Software included in this Tidemark *Now* License Agreement. All electronic Service requests are generally recognized, acknowledged, and action commenced within Two (2) hours during the hours of support. Electronic access must not be used for critical problem submissions.

### ➤ **Critical On-Site Remedial Software Support**

On-site support may be provided to assist in the resolution of requests, which TIDEMARK Services determines to be critical, and cannot be resolved via electronic/telephone assistance.

## □ **RESPONSE GOALS**

The TEC goal is to provide prompt access to the Customer Care Teams for incoming Service requests.

Response times are designated based upon the severity of the incident as follows:

Critical	The failure causes a system crash or unrecoverable data loss. Tidemark response time = 2 hours.
High	The failure causes impairment of critical system functions and no workaround solution exists. Tidemark response time = 4 hours.
Medium	The failure causes impairment of critical systems functions, though a workaround solution does exist. Tidemark response time = 12 hours.
Low	All other anomalies or action items. Tidemark response time = 24 hours.

"Response" means, for purposes of this Agreement, that an incident report will be assigned by Tidemark for resolution within the above-described response times. Customer will specifically identify issues which will enable the TEC to determine the severity of the reported incident.

For requests, logged outside the purchased hours of support, response will be next business day. It is the Customer's responsibility to be available for a period of Two (2) hours after logging a request. Customer availability is defined as being reachable by phone or pager, and providing an additional available back up contact who is knowledgeable about the request.

## □ **SOFTWARE SERVICE REQUEST RESOLUTION**

**A Service Request is defined as reaching resolution when the Customer has:**

- Received information that resolves the Software problem;

- Received information or pointers on how to obtain a patch(s) that resolves a Software problem;
- Received notice that a problem is caused by a product not supported under the BASIC SMS offering;
- Been informed that the problem is corrected in a subsequent released product;
- Been informed the problem has been escalated to the appropriate engineering group and Tidemark has provided the response received from that group;
- Been informed the problem has been diagnosed as a Hardware problem.

## □ **CUSTOMER RESPONSIBILITIES**

- Provide the name and telephone number of an authorized Customer contact that is authorized to direct and approve activity from the TEC in the event of a critical problem. Have a contact present when critical on-site support is rendered;
- Provide at no charge, a reasonable secure workspace when critical on-site support is rendered, and full and unrestricted access to all communication facilities. Notify TIDEMARK of any potential safety or health hazards that may exist at the site, as well as provide and/or recommend safety procedures to be followed while at the site;
- Notify TIDEMARK of changes in the Equipment configuration and/or changes to the Software installed on the System(s);
- Provide dial-in facilities using at least 56kb modem to support remote communications with the Tidemark Expertise Center (TEC);
- Maintain a current backup copy applicable Software and data;
- Customer is encouraged to provide PC-Anywhere in order to facilitate Service delivery;
- Allow TIDEMARK personnel full and unconditional access to all Software. If security restrictions apply to any or all Customer Systems to be supported by the Tidemark *Now* License Agreement, the Customer may be required to assume additional responsibilities for maintaining the System and/or Software. If Customer's Hardware is not covered under a TIDEMARK *Now* License Agreement, the Customer may be required to assume additional responsibilities for maintaining the System and/or Software;
- Provide the TEC with the assigned request log number for follow up purposes on previously submitted Service requests.

## □ **EXCLUSIONS**

### **The following Services are not included under this Service Agreement:**

- Services required due to improper treatment or use of the Software;
- Services required due to unauthorized attempts by other than TIDEMARK Services personnel to repair, maintain, or modify the Software or Tidemark Products;
- Services required due to a cause(s) external to the TIDEMARK Services maintained Software, including Customer's use of Third (3<sup>rd</sup>) Party Software and Hardware unauthorized by Tidemark;

- Software corrections, customizations, or customer developed modifications, other than those provided as product patch or Engineering Change Orders (ECO);
- Software product licenses, media, documentation updates, and Software version upgrades;
- Maintenance/support of Hardware;
- Support for any version One Hundred Eighty (180) days after release of the subsequent version, unless otherwise agreed to. Support on prior versions of Software will be provided on a best endeavor basis only, and will not include vendor engineering back-up support. This Service defines "best endeavor" as consisting of answering questions or Service requests with available database information. Support requiring additional research or engineering level support or coding by TIDEMARK may be available at an additional charge. Support may also be available through the optional purchase of Prior Version Support Service. Customers who are not at current version are strongly encouraged to purchase this support;
- On-site support is subject to current TIDEMARK travel charges;
- Services generally considered consulting in nature, such as performance tuning, development of code modification for a specific environment or network integration;
- Services for customized applications, unless otherwise agreed to by TIDEMARK;
- Support outside of the boundaries of the contracted Service may upon request, be provided at Time and Materials rates and Terms and Conditions then in effect.

□ **GENERAL PROVISIONS**

- Customer acknowledges that with Customer's approval, TIDEMARK Services may assign or sub-contract to Third (3<sup>rd</sup>) Parties certain Services set forth in the Service Agreement;
- TIDEMARK Services makes selected information available on BASIC level supported Software products as identified in the Customer's Services Agreement;
- TIDEMARK reserves the right to restrict access to certain information as the information may relate to export, local, country, and/or business restrictions;

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT  
WITH TIDEMARK COMPUTER SYSTEMS FOR THE PURCHASE  
AND INSTALLATION OF PERMITTING AND LICENSING  
SOFTWARE**

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois that the Village Manager is hereby authorized and directed to execute a contract with Tidemark Computer Systems for the purchase and installation of permitting and licensing software. Said contract shall conform substantially with the contract attached hereto.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

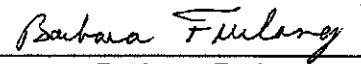
**ADOPTED** this 6<sup>th</sup> day of December, 1999, pursuant to a roll call vote as follows:

**AYES:** Trustees Ebner, Hodge-West, Kostopulos, Kuner, Trapani and Turner and President Furlong


**NAYES:** None

**ABSENT:** None

**APPROVED** by me this 6<sup>th</sup> day of December, 1999.

  
\_\_\_\_\_  
Barbara Furlong  
Village President

**ATTEST:**

  
\_\_\_\_\_  
Sandra Sokol  
Village Clerk

L

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title: Resolution Authorizing a Contract with Tidemark Computer Systems for the Purchase and Installation of Tidemark Now Permitting and Licensing Software.**

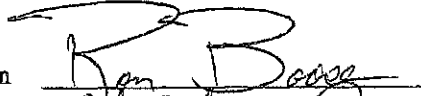
**Resolution No.**

**Date of Board Action**

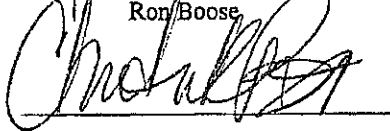
December 6, 1999

**Staff Review:**

Director of Code Administration

  
Ron Boose

Village Manager's Office



**Item History :**

The Department of Code Administration currently operates a largely manual method of issuing and tracking permits and inspections. The deficiencies of these systems and the benefits of initiating an automated system were outlined in a memo to the Housing Committee of the Board in October of 1998 and again in an updated version of that memo in May of this year. The Mercer Management Group report also recommended that the Village institute an automated permit issuing and tracking system to improve the efficiency of the Code Administration Department. A Request For Proposals (RFP) to supply the Village with a software program to meet our automation needs was published in the Chicago Tribune on May 14, 1999 and distributed to twelve potential vendors throughout the US. Four responses were received by the closing date of June 1. Two respondents declined the invitation to submit a proposal because of their inability to meet our specifications and two companies submitted proposals. The companies submitting proposals were Sierra Computer Systems of Visalia, California and Tidemark Computer Systems of Seattle, Washington.

Representatives from both companies demonstrated their products for Village staff members in early July. Potential software beneficiaries from the Health Department, the Clerks Office, and the Community Services Department attended the demonstrations. Each vendor's product will meet the specifications of the RFP and, in fact, the features and total price range of each package are quite similar.

A comparison of the two vendors and their products was conducted in the areas of initial cost, annual costs, product features, implementation timelines, and ability to provide support service after the sale. Both companies are prominent vendors of permitting and licensing software in the United States and Canada. Each company has numerous successful installations and complimentary references.

The comparison concluded that Tidemark Computer Systems offers the most cost-effective solution for the permitting and licensing automation needs of the Village. This conclusion was presented to the Housing Committee of the Village Board at their meeting on November 4, 1999 at which time the members present concurred with the recommendation.

**Item Policy Commentary :**

A permitting and licensing software program will greatly improve our department's ability to track permits and complaints, produce useful reports to better measure enforcement activities, and reduce the large volume of paper we currently produce and retain. This program will be accessible to several Village Departments, which will improve inter-departmental communications. Inspection results and follow-up actions will be easily viewed by any Village staff member with authorized access to the program.

The attached contract is for installation of the software, some limited customization, training for the most frequent anticipated users, and one year of software maintenance service. Annual fees will be required to continue maintenance service beyond the first year.

The proposed contract requires that the Village complete certain tasks associated with implementation before installation can begin. Installation is performed in phases with each standard package requiring a maximum of 60 days to complete. The proposal includes three standard packages with some customization for rental property inspections and custom reports. The total time frame for installation of the entire package is estimated to be less than 9 months.

**Item Budget Commentary:**

\$64,200 was budgeted in Fiscal Year 1999 in account 01-29-600-5-720 of the Capital Improvement Equipment Replacement Fund for this purchase. An additional \$90,000 is included in the proposed budget for FY 2000. The total cost for the recommended package is \$111,800. The annual maintenance fee for the proposed package after the first year will be \$7,140.00. This price includes \$6,300 for Tidemark's Cashier package, an allowance of \$10,000 for customization of a multi-family building inspection case, and an allowance of \$10,000 for business and travel expenses. Business and Travel expenses do vary depending upon the number of trips necessary to complete the installation, airfare prices, etc. This estimate is based on eight trips to complete all training at \$1,250 per trip. The Cashier component may not be necessary at this time and customization of the multi-family inspection case may not require the entire amount estimated. Therefore, it is recommended that a contract be awarded to Tidemark Computer Systems in an amount not to exceed \$111,800.

**Proposed Action:**

Approve the Resolution.

L

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title: Resolution Authorizing the Purchase of five (5) Solar Powered Gale Pay-By-Space Terminals for Village Parking Lots from Total Parking Solutions, Inc. in an amount not to exceed \$58,225.**

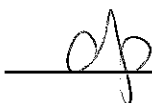
Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: **November 19, 2012**

Submitted by:

  
\_\_\_\_\_  
Jill Velan, Interim Manager Parking and Mobility Services

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

On both July 7, 2008, and September 15, 2008, the Board of Trustees, via an ordinance established system wide pricing changes to parking meters and parking garage rates. As a part of these discussions, there was consideration of the benefits of the parking system being updated to utilize new technologies for the payment of parking charges in surface lots.

The parking meter system in the Village is comprised of more than 1,500 meters. The meters are Duncan brand meters and accept nickels, dimes, quarters as well as meter keys. A meter key can be purchased at the Parking Permit office at Village Hall and pre-programmed to any desired amount.

The meter industry has developed new technologies that are not yet extensively utilized in the Village of Oak Park. The Village has begun to increase its utilization of pay-by-space terminals in the place of meters. With a pay-by-space machine, the public can pay for parking with a credit card or nickels, dimes, quarters, and dollar coins as well as \$1 bills, \$5 bills, \$10 bills. With pay-by-space, the customer enters a space number in which they have parked and upon payment receives a receipt, but does not need to return to their car to display the ticket. Currently, the Village has 14 pay-by-space terminals in utilization at 11 surface lots throughout the Village and three terminals at the OPRF Garage encompassing 497 spaces.

**Item Policy Commentary (Key Points, Current Issue, Recommendation):**

On September 26, 2012 the Village issued a Request for Proposals (RFP) to seek qualified vendors/manufacturers or pay-by-space terminals for Village parking lots. The RFP required respondents to hold pricing through January 31, 2012 and provide volume discounts. The RFP was advertised in the Wednesday Journal.

On Friday, October 12, 2012, the Parking Services Department received a total of three responses to the RFP. The responses included:

- Automated Parking Technologies with a bid of \$20,734 for the first terminal and \$12,566 for each additional terminal
- Amano McGann, Inc with a bid of \$11,915 per terminal
- Total Parking Solutions, Inc with a bid of \$11,645 per terminal

It is recommended that Total Parking Solutions, Inc., of Downers Grove, Illinois be designated the low qualified respondent for pay-by-space terminals at \$11,645 per terminal. As part of the RFP the Village requested pricing for solar powered terminals. Since the pricing is the same for electric and solar power terminals, staff is recommending the solar power option. The Village currently has two solar powered terminals that worked well for the last several years.

Subject to approval of this request, the Pay-by-Space terminals would be placed in to be determined locations in Winter/Spring 2012. A single pay-by-space terminal can accommodate 99 parking stalls – however, do to geographical placement, a single terminal will generally serve a smaller area. Authorization of the purchase is requested at this time to allow ample time for ordering the terminals and location selection work which will allow for installation as soon as weather permits in the Winter/Spring.

Staff has identified the following preliminary location list as the best alternatives for pay-by-space equipment in lieu of parking meters or older pay stations.

Lot NB10 at Forest and North Blvd.  
Lot SB7 at Oak Park Avenue and South Blvd.  
Lot SB7 at Grove and South Blvd.  
Lot SB3 West of Ridgeland on South Blvd.  
Lot 34 East of Ridgeland on South Blvd.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The FY12 Parking Fund budget provides funds for this requested purchase in the amount of \$60,000 in the Capital Budget Account No. 5060-43770-570750-787.

The total purchase price for 5 terminals is \$58,225 at \$11,645 per terminal.

**Proposed Action: Approval of the Resolution.**



**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH  
TOTAL PARKING SOLUTIONS, INC. FOR THE PURCHASE AND  
INSTALLATION OF FIVE (5) SOLAR POWERED CALE PAY BY SPACE  
TERMINALS**

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, that the Village Manager is authorized and directed to execute a Contract with Total Parking Solutions, Inc for the purchase and installation of five (5) solar powered Cale pay by space parking terminals in a total not to exceed amount of \$58,225.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 19<sup>th</sup> day of November 2012 pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 19<sup>th</sup> day of November 2012.

---

David G. Pope  
Village President

**ATTEST:**

---

Teresa Powell  
Village Clerk



### **Contract**

1. THIS AGREEMENT is made and concluded on November 19, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and Total Parking Solutions, Inc. 2721 Curtiss St., Downers Grove, IL, its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Call for Proposals, Instructions and Specifications for Proposal No 12-122, "Parking Equipment Village Parking Lots – Pay by Space" and
  - b. Contractor's Proposal dated October 10, 2012.
3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Interim Parking and Mobility Services Manager under it.
4. The Contractor agrees that all work to construct or demolish a fixed public work shall be performed at not less than the general prevailing rate of hourly wages for work of a similar character on public works in Cook County, Illinois, and not less than the general prevailing rate of hourly wages for legal holiday and overtime work, to all laborers, workers and mechanics employed on this project and to otherwise comply with the Illinois Prevailing Wage Act, if applicable to this job.
5. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.

IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

ATTEST:

VILLAGE OF OAK PARK

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

By \_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

TOTAL PARKING SOLUTIONS, INC.

REVIEWED AND APPROVED  
AS TO FORM

NOV 15 2012  
  
LAW DEPARTMENT

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

**VILLAGE OF OAK PARK**

**PROPOSAL NO: 12-122**

**PROJECT NAME: Parking Equipment Village Parking Lots – Pay By Space**

**DATE ISSUED: September 26, 2012**

---

**CALL FOR PROPOSALS  
INSTRUCTIONS AND SPECIFICATIONS FOR:**

The Village of Oak Park will receive proposals at the Parking and Mobility Services Department, Monday through Friday, 8:30 a.m. to 5:00 p.m., at 123 W. Madison, Oak Park, Illinois 60302. **Proposals will be accepted until 3:00 p.m. (local time) on Friday, October 12, 2012.** The purpose of the proposal is for the purchase of pay by space machines to be placed in various locations within the Village.

**Proposal Bond: Not Applicable  
Performance Bond: Not Applicable**

**PROPOSALS MUST BE ENCLOSED IN SEALED ENVELOPES TO THE ATTENTION OF  
THE INTERIM MANAGER, PARKING AND MOBILITY SERVICES AND READ:  
Proposal No. 12-122 - Parking Equipment: Pay By Space**

For further information contact:

Paul Sturdivant, Garage Supervisor  
Village of Oak Park, Parking and Mobility Services  
123 Madison Street, Oak Park, Illinois, 60302  
Tel.: 708/358-8755 Fax: 708/358-5128  
E-mail: [sturdivant@oak-park.us](mailto:sturdivant@oak-park.us)

The documents constituting component parts of this RFP, comprised of 19 pages, are the following:

- I CALL FOR PROPOSALS
- II PROPOSAL INSTRUCTIONS, TERMS AND CONDITIONS
- III DETAILED SPECIFICATIONS
- IV PROPOSAL FORM
- V CONTRACTOR CERTIFICATIONS
- VI TAX COMPLIANCE AFFIDAVIT
- VII AFFIDAVIT OF COMPLIANCE
- VIII M/W/DBE STATUS AND E.E.O. REPORT
- IX NO PROPOSAL EXPLANATION

Do not detach any portion of this document. Upon formal award to the successful vendor, a Purchase Order will be issued to complete their contract.

The Board of Trustees reserves the right to accept or reject any and all proposals or to waive technicalities, or to accept any item of any proposal.

Legal advertisement for proposals published: The Wednesday Journal, September 26, 2012

## II

### **PROPOSAL INSTRUCTIONS, TERMS AND CONDITIONS**

#### **Award of Contract:**

The contract will be awarded to that responsible vendor whose proposal, conforming to the invitation for proposal, will be most advantageous to the Village; price, quality of equipment, proven operability of equipment and other factors considered.

#### **Evaluation of Proposals:**

Criteria used to evaluate the proposal submitted include, but are not limited to, the following factors:

- Technical quality and operability of equipment as evidenced by the proposal submitted;
- Proven operation of equipment within the parking industry;
- Proven operation of equipment within the Village of Oak Park or similar municipal settings;
- References;
- Proven ability of Firm to service equipment in Oak Park as a customer;
- Maximum Time from date of order to date of delivery/installation.
- Proven ability of Firm to deliver and/or install equipment in a timely manner;
- Firm's commitment to fair employment practices;
- Reasonableness of the cost proposal.

#### **Preparation and Submission of Proposal:**

The vendor must submit their proposal on the forms furnished. All proposals must be delivered to the office of Parking and Mobility Services, by the specific time indicated on the cover page. Proposals arriving after the specified time will not be accepted. Mailed proposals that are delivered after the specified hour will not be accepted regardless of the post marked time on the envelope. All blank spaces on the proposal form must be completed, if applicable. Authorized signature must be by an officer whose title shall be stated. Proposals submitted shall be sealed in an envelope and marked as stated on the cover page. The proposal is contained in their document and must remain attached thereto when submitted.

#### **Taxes not Applicable:**

The Village of Oak Park as a municipality pays neither Federal Excise Tax nor Illinois Retailers Occupational Tax, and therefore these taxes should be excluded from quotations.

#### **Withdrawal of Proposals:**

Any vendor may withdraw his/her proposal at any time prior to the time specified in the advertisement as the closing time for the receipt of proposals, by signing a request therefore. However, no vendor shall withdraw or cancel his/her proposal for a period of ninety (90) calendar days after said advertised closing time for the receipt of proposals; the successful vendor shall not withdraw or cancel his/her proposal after having been notified by the department that said proposal has been accepted by the Village Manager and/or the Village Board of Trustees as the case may be.

The Village Board of Trustees reserves the right to accept or reject any and all proposals or to waive technicalities, or to accept any item of any proposal unless the vendor includes a restrictive limitation.

**Proposal Deposit:**

When required on the cover page, a proposal deposit in the amount specified shall accompany all proposals. Such proposal deposit shall be in the form of a Cashier's Check, a Certified Check, or at the discretion of the Village of Oak Park, a Proposal Bond. Checks shall be drawn upon a bank of good standing payable to the Village of Oak Park and shall be forfeited to the Village in the event the vendor shall neglect or refuse to enter into a contract and bond when required with approved sureties to execute the work or furnish the material for the price indicated in its proposal. All proposals not accompanied by a proposal deposit when required, will be rejected.

**Return of Proposal Deposit:**

The proposal deposit of all except the lowest vendor will be returned immediately. The remaining proposal deposits will be returned within fourteen (14) days after the Board of Trustees has awarded the contract and upon receipt from the successful vendor, the required appurtenances to the contract.

**Performance Bond:**

When required on the cover page, the successful vendor shall furnish a performance bond, acceptable to the Village, within fourteen (14) calendar days after notification of contract award. Failure to furnish the required bond within the time specified may be cause for rejection of the proposal and any proposal deposit may be retained by the Village as liquidated damages and not as a penalty.

**Competency of Vendor:**

No proposal will be accepted from or contract awarded to any person, firm or corporation that appears to be in default, or in any debt of any contract. The vendor, if requested, must present evidence to the Village of Oak Park of ability and possession on necessary facilities and financial resources to comply with the terms of the attached specifications and proposals.

**Catalogs:**

Each vendor shall submit catalogs, descriptive literature, and detailed drawings, where applicable, to fully illustrate and describe the material and/or work they proposes to furnish.

**Conditions:**

Vendors are advised to become familiar with all conditions, instructions and specifications governing their proposals. Once the award has been made, failure to have read all the conditions, instructions and specifications of the contract shall not be cause to alter the original contract or to request additional compensation.

**Consideration of Proposals:**

The department shall represent and act for the Village in all matters pertaining to their proposal and contract in conjunction therewith. The Village reserves the right to reject any or all proposals and to disregard any informality on the proposals when in its opinion, the best

interest of the Village will be served by such action. No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the Village of Oak Park upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said Village, or had failed to perform faithfully any previous contract with the Village.

The vendor, if requested, must present within forty-eight (48) hours evidence satisfactory to the Village of Oak Park of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents.

**Subletting of Contract:**

No contract awarded by the Village of Oak Park shall be assigned or any part subcontracted without the written consent of the Village of Oak Park. In no case shall such consent relieve the contractor from their obligations or change the terms of the contract.

**Village Ordinances:**

The contractor shall strictly comply with all ordinances of the Village of Oak Park and laws of the State of Illinois.

**Use of Trade Names:**

In cases where a specified item is identified by a manufacturer's name, trade name or other reference, it is understood that the item the vendor proposes to furnish is identified. If the vendor proposes to furnish an "equal," or "equivalent," the proposed "equal" or "equivalent" item must be so indicated in the written proposal. The Village shall be the sole determiner of the equality of the substitute offer to the original.

**Inspection:**

The Village shall have a right to inspect, by its authorized representative, any material, components or workmanship as herein specified. Materials, components or workmanship that have rejected by the Village of Oak Park as not in accordance with the terms of the contract specifications shall be replaced by the contractor at no cost to the Village.

**Deliveries:**

All material shipped to the Village of Oak Park must be shipped F.O.B. designated location, Oak Park, Illinois.

**Interpretation of Contract Documents:**

Any vendor in doubt as to the true meaning of any part of the specifications or other contract documents may request an interpretation thereof from the Department. The person requesting the interpretation shall be responsible for its prompt delivery. At the request of the vendor, or in the event, the Village of Oak Park deems the interpretation substantive, the interpretation will be made by written addendum issued by the department and oral explanations will be binding.

In the event that a written addendum needs issuing, either because of a change in the specifications initiated by the Village, a copy of such addendum needs mailing to all prospective vendors. The Village will not assume responsibility for receipt of such addendum. In all cases, it will be the vendor's responsibility to obtain all addenda issued.

Vendors will provide written acknowledgment of receipt of each addendum issued with the proposal submission.

**Hold Harmless:**

Vendor agrees to indemnify, save harmless and defend the Village of Oak Park, its agents, servants and employees, and each of them against and hold it and them harmless for any and all claims, actions, causes of action, demands, rights, damages, costs, loss of service expenses, compensation, court costs and attorneys' fees which the undersigned now has/have or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, bodily and personal injuries to any person, or any death at any time resulting for such injury, or any damage to any property and the consequences thereof, which may arise or which may be alleged to have arisen out of or in connection with the work covered by their contract.

**Termination of Contract:**

The Village reserves the right to terminate the whole or any part of their contract, upon written notice to the Vendor, in the event that sufficient funds to complete the contract are not appropriated by the Village of Oak Park.

The Village further reserves the right to terminate the whole or any part of their contract, upon written notice to the Vendor, in case of default by the Vendor. Default is defined as failure of the Vendor to perform any of the provisions of their contract or failure to make sufficient progress to endanger performance of their contract in accordance with its terms. In case of default and termination, the Village may procure, upon such terms and in such manner, as the Village of Oak Park may deem appropriate, supplies or services similar to those so terminated. The Vendor shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the Village of Oak Park that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Vendor.

**Insurance:**

The Contractor shall keep in force at all times during the performance of his/her contract insurance as required herein. Contractor shall not commence work under the contract until all the required insurance has been obtained and until the agency has been furnished with Certificates of Insurance stating that such policies will not be canceled, transferred or terminated prior to written notice to the agency. The Contractor shall not allow any subcontractors to commence work on any subcontract until insurance as required by contract has been obtained and certificates furnished. All insurance shall be in form and substance and issued by companies satisfactory to the agency and shall be of the following kinds and with at least the following limits of coverage:

1. Worker's Compensation Insurance with amounts of coverage sufficient to provide for all compensation levels and amounts as mandated by the State of Illinois Worker's Compensation Statutes. The insurer shall agree to waive all rights of subrogation against the Village, its officers, employees and volunteers.
2. The Village, its officers, officials, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned,



occupied or used by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, officials, employees or volunteers.

Limits for the above coverage will be at \$1,000,000/\$1,000,000 for both bodily injury and property damage.

3. The Village, its officers, officials, employees, and volunteers are to be covered as insureds as respects Automobile Liability Insurance in amounts not less than \$1,000,000/\$1,000,000 and Property Damage Liability Insurance in amounts not less than \$200,000 if any teams of motor vehicles are engaged in operations within the terms of their contract on the site of the work to perform thereunder.

Such insurance shall cover the use of all such motor vehicles engaged in operating within the terms of their contract on the site of the work to be performed unless coverage is included in the insurance specifications in Paragraph 2 of their Section.

4. Contractors shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.
5. Any deductibles or self-insured retention must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Village, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.
6. Insurance is to be placed with insurers with a Best's rating of no less than A: VII. Whenever possible, the Contractor should attempt to secure the above listed coverages on an "occurrence" basis, as opposed to a "claim-made" basis.
7. The Contractor shall include the Village as an additional named insured on both General and Auto Liability policies. All insurance premiums shall be paid without cost to the agency. Additionally, an endorsement stating the same will be provided to the Village.
8. The Contractor shall keep and hold the Village harmless from and against all costs, damages, claims, or expenses it may suffer, incur or sustain or become liable for, or on account of any injury to or death of its employees or to any other person, or damage to or injury to real estate or personal property causes by or arising out of the services to be performed.

**Minority Business and Women Business Enterprise Requirements:**

The Village of Oak Park, in an effort to reaffirm its policy of non-discrimination, encourages the efforts of contractors and subcontractors to take affirmative action in providing for Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age, handicap unrelated to ability to perform the job or protected veteran's status.

## **SPECIAL CONDITIONS**

### **Accuracy Disclaimer**

The Vendor shall thoroughly acquaint himself with the existing areas and conditions.

### **Financial Statements**

Vendor also agrees that they will provide proof of financial stability by Dun and Bradstreet Report or financial statement, if called upon to do so. Failure to prove financial responsibility is cause for disqualification from his/her proposal.

### **Inspections**

The Village reserves the right to visit and inspect the premises and operation of any Vendor.

### **Investigation of Vendors**

The Village will make such investigations as are necessary to determine the ability of the Vendor to fulfill proposal requirements. The Vendor shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, service and supplies similar to that included in his/her proposal. It shall be at the sole discretion of the Village to reject any proposal if it is determined the Vendor does not fully demonstrate his/her ability to carry out the obligations of the contract.

### **Literature**

Vendor must supply with his/her proposal latest printed specifications and advertising literature on the materials or supplies he/she proposes to furnish.

### **Miscellaneous Requirements**

The Village will not be responsible for any expenses incurred by the Vendor in preparing and submitting a proposal. All proposals shall provide a straightforward, concise delineation of your capabilities to satisfy the requirements of the request. Emphasis should be on completeness and clarity of content.

The Vendor is prohibited from assigning, transferring, conveying, subletting or otherwise therein its power to execute such agreement to any other person, company or corporation without the previous consent and approval in writing by the Village.

### **Vendor Qualifications**

Vendor will provide a general inventory, description and status of his/her Company. Vendor shall have owned and operated his/her company for at least five (5) years and must give evidence of same.

### **References**

The Vendor shall furnish a minimum of four (4) references from accounts to which vendor is supplying Pay By Space equipment that has been in operation for a minimum of one year and is similar to that sought by the Village. It is strongly preferred that references are limited to Upper Midwest locations that have a similar winter season to that of Oak Park.



VENDOR REFERENCES

<u>Name</u>	<u>Address</u>	<u>Contact Person &amp; Phone No.</u>	<u>Location</u>	<u>Starting Date</u>
1.	<u>Please see attached list</u>			
2.	_____			
3.	_____			
4.	_____			

State the number of years in business

7.5

State the number of personnel currently on staff

5

## References

City of Evanston, IL.  
Mr. Rick Voss, Parking Manager  
2100 Ridge Ave.  
Evanston, IL. 60201  
Phone: 847-448-8292  
[rvoss@cityofevanston.org](mailto:rvoss@cityofevanston.org)

Five (5) solar and AC powered Pay by Space and Pay and Display terminals in operation off and on-street. Pay stations are located in municipal garages and in business community lots and streets. Coin, bill, and credit card acceptance. Installed beginning April 2006 thru June 2012. Four (4) additional solar powered Pay and Display stations to be added on-street this month.

---

Village of Forest Park, IL.  
Ms. Letitia Olmsted, Finance Director  
517 Des Plaines Ave.  
Forest Park, IL. 60130  
Phone: 708-615-6208  
[lolmsted@forestpark.net](mailto:lolmsted@forestpark.net)

Nine (9) solar and AC powered Pay by Space terminals in operation off-street. Pay stations are installed in commuter and business community parking lots. Coin, bill, credit card, and smart card acceptance. Installed beginning Nov 2008 thru May 2011.

---

Central Parking System  
Mr. Ivan Matic, Area Manager  
1 North LaSalle St., Suite 1650  
Chicago, IL, 60602  
Phone: 312-578-1660 X14  
[imatic@parking.com](mailto:imatic@parking.com)

One hundred twenty-nine (129) AC powered Pay by Space Cale terminals in operation off-street. Pay stations are located throughout Chicago's Metra commuter train system. Coin, bill, and smart card acceptance. Installed beginning 2007 thru 2009.

---

Village of Oak Park, IL.  
Mr. Paul Sturdivant, Parking Operations Supervisor  
123 Madison St.  
Oak Park, IL. 60302  
Phone: 708-358-5754

Twelve (12) AC powered Pay by Space Cale terminals in operation off-street. Pay stations are installed throughout business community parking lots. Coin, bill, and credit card acceptance. Installed beginning May 2006 thru Nov 2011.

## References, page 2

Village of Hinsdale, IL.  
Mr. Kevin Simpson, Deputy Chief of Police  
121 Symonds Drive  
Hinsdale, IL 60521  
Phone: 630-789-7089  
[ksimpson@villageofhinsdale.org](mailto:ksimpson@villageofhinsdale.org)

Seven (7) solar and AC powered Pay by Space terminals in operation off-street. Pay stations are installed in commuter and business community parking lots. Coin, bill, and credit card acceptance. Installed beginning Nov 2007 thru July 2011.

---

Village of Downers Grove, IL.  
Mr. Dorin Fera, Transportation Division Manager  
5101 Walnut Ave.  
Downers Grove, IL 60515  
Phone: 630-434-6863  
[dfera@downers.us](mailto:dfera@downers.us)

Seven (7) AC powered Pay by Space terminals in operation off-street. Pay stations are installed in commuter lots and a municipal garage. Coin, bill, and credit card acceptance. All machines integrated with Parkmobile. Installed beginning May 2009 thru June 2012.

---

City of Berwyn, IL.  
Ms. Nicole Campbell, City Engineer  
6700 W. 26th St.  
Berwyn, IL 60402  
Phone: 708-749-6473  
[NCampbell@ci.berwyn.il.us](mailto:NCampbell@ci.berwyn.il.us)

Five (5) solar and AC powered Pay by Space and Pay and Display terminals in operation off and on-street. Pay stations are located in a municipal garage and in business community lots and streets. Coin, bill, and credit card acceptance. Installed beginning November 2009 thru March 2012.

---

Village of Fontana, WI.  
Ms. Kelly Hayden-Staggs, Village Administrator  
175 Valley View Drive  
Fontana, WI 53125  
Phone: 262-275-6139  
[kelly@villageoffontana.com](mailto:kelly@villageoffontana.com)

Four (4) solar powered Pay by Space terminals in operation off and on-street. Pay stations are located in beach parking lots and streets. Coin, bill, and credit card acceptance. All machines integrated with Parkmobile. Installed beginning March 2009 thru April 2010.

Additional References:

City of Lake Forest, IL.	Dennis Smith	847-234-2601
Vernon Township, IL.	William Peterson	847-634-4600
Village of Libertyville, IL.	Ms. Pat Wesolowski	847-918-2102
Village of Vernon Hills, IL.	Gene Schroeder	847-489-4901
Village of Cary, IL.	Ron Pfeiffer	847-639-0003
City of Elmhurst, IL.	Ms. Chris Johnson	630-530-3768
Village of Barrington, IL.	Jason Hayden	847-304-3433
Village of Wheeling, IL.	Mike Bliefertich	847-459-2660
Village of Schaumburg, IL.	Greg Remington	847-923-6602
Village of Oak Lawn, IL.	Brain Hanigan	708-499-7760
City of Wood Dale, IL.	Frank Biniewicz	630-787-3810
Village of Glenview, IL.	Joe Rizzo	847-657-3030
City of Aurora, IL.	Ben Moon	630-801-5248
City of Crystal Lake, IL.	George Koczwar	815-459-2020
City of Joliet, IL.	Mike Eulitz	815-724-3650
Village of Morton Grove, IL.	Paul Tobin	630-470-5235
City of Lockport, IL.	Tom Fulton	815-838-2132
Village of Richton Park, IL.	Kathy Diercouff	708-481-8950
Village of Orland Park, IL.	Ms. Annmarie Mampe	708-403-6199
University of Illinois at Chicago	Frank Kucera	312-413-5879
Village of Park Forest, IL.	Kenneth Eyer	708-503-7702
Village of Lemont, IL.	George Schaffer	630-243-2709
Hanover Park, IL.	Ted Kaye	630-372-4465
Village of Lake Bluff, IL.	Jake Terlap	847-735-2310
Village of Midlothian, IL.	James Lang	708-389-0220
Village of Roselle, IL.	Jason Bielawski	630-671-2810
University of Wisconsin – Oshkosh	Joe Blohm	920-424-1346

### III DETAILED SPECIFICATION

#### Proposal Specifications for Equipment Village Parking Lots – Pay By Space INSTRUCTIONS TO VENDORS

This specification covers Pay By Space Equipment as herein described.

The Village is seeking proposals for Pay By Space terminals. While the total number of terminals that the Village will purchase will be determined at a later date based upon budget authority, the Village would like proposals for quantities ranging from a minimum of 2 to a maximum of 30 terminals that would be purchased after November 5, 2012 through January 31, 2014. Respondents are asked to identify pricing that will be guaranteed through January 31, 2014 and identify per-unit pricing in relationship to quantities purchased.

The Village is seeking a stainless steel unit, minimum 9 gauge stainless steel. Each unit must be AC powered with battery back up.

The Village requires each Pay By Space terminal to accept credit/debit cards, cash bills, cash coins.

The Village requires each Pay By Space terminal to have the capability to print a receipt.

The Village requires each Pay By Space terminal to have an integrated keypad.

Describe in detail the software capabilities of each Pay By Space terminal, including bi-lingual capabilities.

Describe in detail the warranty on the terminal, parts and service.

Describe in detail the training provided for collection and front line maintenance.

Describe in detail all other customer support provided for Pay By Space terminals.

Describe in detail related support services such as credit card processing.

Describe in detail related support services such as web-based remote access for maintenance, statistical and financial reporting.

Describe in detail related support services such as alarm notification/emergency notifications that are possible to alert staff to technical or mechanical failures of terminal.

Minimum and Maximum Time from date of order to date of delivery/installation.

Total fees for purchase of terminals as well as any and all support services must be clearly identified on a per terminal basis.





The Company:

Total Parking Solutions was founded in 2005 and is an independent corporation that is partnered with Cale America, located in Tampa, Florida, and Cale Group of Sweden, a manufacturer of parking pay stations since 1955. Total Parking Solutions has installed nearly 500 pay stations in the upper Midwest, including Illinois, Michigan, Wisconsin, and Minnesota, with the majority in the Chicago metropolitan area. Cale America has over 11,000 pay stations in operation throughout the United States.

Total Parking Solutions, Inc. was established on the premise of "*uncompromising customer service.*" The principle partners have over 40 years experience in the parking industry. Both share a common vision of customer service as it relates to the field, and the common reality that this often over-used catch phrase is the cornerstone of our business.

Tom Zawacki, President of Sales & Marketing and co-owner, has over 20 years field sales and marketing experience in the parking industry. He has proven himself as a consummate sales professional, assisting customers in making the sensible choice for equipment applications. Dedication to the needs of the customer is first and foremost and it is this principle that our company will not waiver from.

Joe Smith, President of Operations and co-owner, has over 25 years experience in parking operations and management. His attention to detail and industry knowledge is invisible to the everyday parking patron. However, it has earned him a strong reputation throughout the industry.

It is this synthesis of talents that form the framework for a company with a fresh approach to the industry and its customers. Individual reputations speak for themselves; together we will prove that "*uncompromising customer service*" is not just a catch phrase.

Understanding that all equipment, no matter how well engineered will require service, we went out and recruited only seasoned parking industry service technicians. Backed with a large supply of stock parts and an industry leading manufacturer support structure from Cale America, our technicians will provide our customers with the least amount of equipment downtime possible; which in the parking industry results in improved revenues and an overall successful parking program.

Service Manager Vic Senffner and our service staff are motivated and trained to support your needs. Our technicians are trained and certified on Cale equipment, as well as Parkeon and Guardian multi-space equipment. It is important to point out that multi-space parking equipment was our main focus when we started as a company and it has remained our main focus. We are not distracted with the sales and support of other types of equipment and systems as our competitors are, and therefore, are focused 100% to supporting your multi-space parking system.

It is our sincere hope that you allow us at Total Parking Solutions, Inc. to prove to you what "*uncompromising customer service*" really is. We will exceed your expectations.

*Thomas Zawacki*

Thomas Zawacki  
President of Sales & Marketing

*Joseph Smith*

Joseph Smith  
President of Operations

**The Village is seeking a stainless steel unit, minimum 9 guage stainless steel. Each unit must be AC powered with battery backup.**

COMPLY

**The Village requires each pay by space terminal to accept credit/debit cards, cash bills, and cash coins.**

COMPLY

**The Village requires each pay by space terminal to have the capability to print a receipt.**

COMPLY

**The Village requires each pay by space terminal to have an integrated keypad.**

COMPLY

**Describe in detail the software capabilities of each pay by space terminal, including bi-lingual capabilities.**

Multi language 4 line display programmable up to 4 languages, capable of multi and split rate and time programming, programmable thermal printer, programmable alpha numeric display message with auto backlight adjustment, auto daylight savings time changeover, coin selector programmable to up to 15 coins with 3 tolerance ranges, eternal calendar function, processor based logic, 16 MB capacity memory cards for data storage and off-line communication, data storage of 512K static RAM, cellular or WI-FI compatible.

**Describe in detail the warranty of the terminal, parts, and service.**

Equipment carries a full 100% one year warranty on both parts and labor, not covered are Acts of God or vandalism. Quarterly maintenance inspections are included at no charge.

**Describe in detail the training provided for collection and front line maintenance.**

Training to Village staff will be provided at no charge. Training shall include but not be limited to the following: collection of coins and bills, replacing receipt paper, clearing receipt paper jams, clearing coin and bill jams, diagnosing external light warning codes, determining machine faults as reported by WebOffice back office system. A 4 hour training course shall be provided at a date and time as determined by the Village. If at any time in the future, further training or refreshers are required, training will be done at no charge to the Village. A notice of one week for scheduling would be appreciated.

**Describe in detail all other customer support provided for pay by space terminals.**

Customer support shall be available 24 hours per day, 7 days per week. First line support will be available from Total Parking Solutions (630.241.1984). If necessary, a second layer shall be available from the 24/7 Cale America Helpdesk (877.620.2253).

Support shall also come in the form of daily pay station monitoring from Total Parking Solutions staff. Each morning TPS staff checks activity of all pay stations looking for abnormalities or trends that do not trigger a WebOffice alarm but may be a signal for attention, such as low credit card, coin, or bill activity. If any abnormalities are seen, TPS will call and/or e-mail Village staff.

In the event a service technician is needed, TPS shall dispatch service in less than two hours for calls received before 2 p.m.

**Describe in detail related support services such as credit card processing.**

Credit/debit card payments are real time. Credit card security platform is Level One PCI compliant.

Cale charges nothing extra for credit card transactions. Some companies will charge flat fee, on top of the interchange and merchant fees that are mandatory; Cale charges nothing except the back office fee. And, we will work with any bank and their preferred processor. If Cale does not already own the bank/processors integration software, we will purchase it separately and the Village will not bear any of that cost.

**Describe in detail related support services such as web-based remote access for maintenance, statistical, and financial reporting.**

WebOffice requires no software installation or updates and is a completely web based system on a secure - SSL certificate / https

Provides maintenance, management, financial, enforcement, and historical reporting data that can be accessed from any internet based computer.

Report features allow for the conversion of data to formats of bar graphs and pie charts. Data is easily exportable to MS Excel for customization. Data retrieval has unlimited date search parameters for all transactions and individual parking space usage history.

System includes "remote enforcement" that can be integrated with enforcement software/handheld provider.

Allows rate changes, ticket layout, time intervals, and any text display screen changes to be done remotely.

A-la-cart access levels for all modules

Allows for unlimited users and no user license fees

**Describe in detail related support services such as alarm notification/emergency notifications that are possible to alert staff to technical or mechanical failures of terminals.**

WebOffice is Cale's secured internet based Central Management System. The levels included are management and financial reporting, text and e-mail alarms, credit card acceptance, and remote enforcement.

System sends real time alarms to City staff as designated by the administrator for issues related to coin and bill jams, receipt paper, power, and security via text messages and/or e-mail.

Allows set up of various password protected security levels for users/employees as determined by City designated administrator. For instance, maintenance staff can be set up to receive maintenance alarms but not have access to the financial reporting.

Other major items of note related to the back office system:

1. Cale offers our complete web based management tool at one low cost flat fee. Cale does not offer portions, and then charge more for features we know you will want/need to use later.
2. Cale includes the wireless data plan. This is beneficial because if there is any issue with the meter, the City need only make one call, to us, because we are responsible for the communications

to the meter, and we will work with the phone company if there are any issues. There is no need to purchase your own data plan.

**Minimum and maximum time from date of order to date of delivery/installation.**

2 to 6 weeks.

**Total fees for purchase of terminals as well as any and all support services must be clearly identified on a per terminal basis.**

"WebOffice" Central Management System

\$ 65.00 per terminal per month or \$ 780.00 per terminal per year. No other fees shall apply (airtime fees, transaction fees, credit card processing fees).

**IV PROPOSAL FORM**

The undersigned proposes to furnish, Village of Oak Park, Parking and Mobility Services Department, 123 Madison Street, Oak Park, IL. 60302, **Parking Equipment for Village Parking Lots – Pay By Space.**

PRICE OF SPECIFIED: \$ 11,520.00 2-5 units  
\$ 11,220.00 6-15 units  
\$ 11,020.00 16-30 units

PRICE OF OPTION 1.1 \$ 125.00 per unit installation  
(if applicable)

PRICE OF OPTION 1.2 \$ 780.00 per unit annually for Web Office  
(if applicable) Central Mgmt. System

PRICE OF OPTION 1.3 \$ \_\_\_\_\_  
(if applicable)

Proposal Signature: *Joseph T. Smith*

State of ILLINOIS)

County of COOK)

JOSEPH T. SMITH  
(Type Name of Signee)



being first duly sworn on oath deposes and says that the Vendor on the above Proposal is organized as indicated below and that all statements herein made on behalf of such Vendor and that their deponent is authorized to make them, and also deposes and says that deponent has examined and carefully prepared their proposal from the Contract Specifications and has checked the same in detail before submitting their Proposal; that the statements contained herein are true and correct.

Signature of Vendor authorizes the Village of Oak Park to verify references of business and credit at its option.

Signature of Vendor shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated: 10-10-12

TOTAL PARKING SOLUTIONS, INC.  
Organization Name

(Seal - If Corporation)

By: Joseph J. Smith  
Authorized Signature

2721 CURTISS ST., DOWNERS GROVE, IL.  
Address

630-241-1984  
Telephone

Subscribed and sworn to before me this 10<sup>th</sup> day of October, 2012.

Sabina Saad  
Notary Public



In the State of Illinois.

My Commission Expires: 2/08/2015.

(Complete Applicable Paragraph Below)

(a) Corporation

The Vendor is a corporation, which operates under the legal name of

TOTAL PARKING SOLUTIONS, INC and is organized and existing  
under the laws of the State of ILLINOIS.

The full names of its Officers are:

President THOMAS ZAWACKI

Secretary JOSEPH SMITH

Treasurer \_\_\_\_\_

The corporation does have a corporate seal. (In the event that this proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

(b) Partnership

Name, Signature and Addresses of all Partners

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The partnership does business under the legal name of

\_\_\_\_\_, which name is registered with

the office of \_\_\_\_\_ in the county of

\_\_\_\_\_.

(c) Sole Proprietor

The Vendor is a Sole Proprietor whose full name is

\_\_\_\_\_. If the Vendor is operating under

a trade name, said trade name is \_\_\_\_\_,

which name is registered with the office of \_\_\_\_\_

in the county of \_\_\_\_\_.

Signed: \_\_\_\_\_  
Sole Proprietor



**V CONTRACTOR'S CERTIFICATION**  
**(PROPOSAL)**

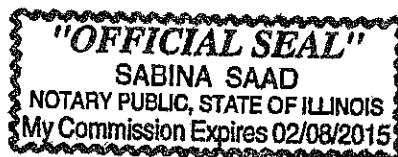
TOTAL PARKING SOLUTIONS, INC., as part of its proposal on a contract for  
(name of contractor)


PAY BY SPACE PARKING EQUIPMENT to the Village of Oak Park, hereby  
(general description of product/service sought)

certifies that said contractor is not barred from proposing on the aforementioned contract as a result of a violation to either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park Village Code relating to "Proposing Requirements".

By:   
(Authorized Agent of Contractor)

Subscribed and sworn to  
before me this 10<sup>th</sup> day of  
October, 2012.



  
Notary Public

**CONTRACTOR'S CERTIFICATION**  
**(PROPOSAL)**

TOTAL PARKING SOLUTIONS, INC., as part of its proposal on a contract for  
(name of contractor)

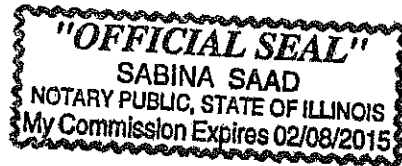
PAY BY SPACE PARKING EQUIPMENT to the Village of Oak Park, hereby  
(general description of product/service sought)

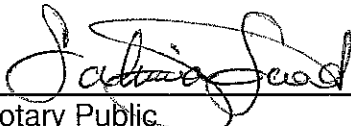
certifies that said contractor is in compliance with House Bill 3337 which creates a Drug Free Workplace Act for Illinois with an effective date of January 1, 1992.

By:   
(Authorized Agent of Contractor)

Subscribed and sworn to

before me this 10<sup>th</sup> day of  
October, 2012.



  
Notary Public

**VI TAX COMPLIANCE AFFIDAVIT**

JOSEPH SMITH, being first duly sworn, deposes and  
says: that he/she is OWNER of  
(partner, officer, owner, etc.)  
TOTAL PARKING SOLUTIONS, INC.  
(contractor)

The individual or entity making the foregoing proposal certifies that he/she is not barred from contracting with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.



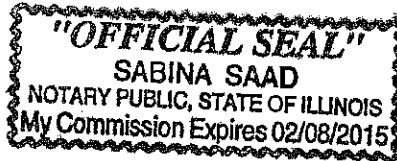
(Name of Vendor if the Vendor is an Individual)  
(Name of Partner if the Vendor is a Partnership)  
(Name of Officer if the Vendor is a Corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to this 10<sup>th</sup> day of October, 2012.



Notary Public



**VII FAIR EMPLOYMENT PRACTICES**  
**AFFIDAVIT OF COMPLIANCE**

NOTE: This affidavit must be executed and submitted with the signed proposal form. No proposals can be accepted by the Board of Trustees of the Village of Oak Park unless said affidavit is submitted concurrently with the proposal.

JOSEPH SMITH, being first duly sworn, deposes and says that  
(name of person making the Affidavit)

SECRETARY of TOTAL PARKING SOLUTIONS, INC. and that he/she  
(Title or Office) (Name of Company)

has the authority to make the following affidavit; that he/she has the knowledge of the Village of Oak Park Ordinance relating to Fair Employment Practices and knows and

understands the contents thereof; that he/she certifies hereby that TOTAL PARKING  
(Name of

SOLUTIONS, INC. is an "Equal Opportunity Employer" as defined by Section 2000  
company)

(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal

Executive Orders #11246 and #11375 which are incorporated herein by reference.

Joseph Smith

Subscribed and sworn to before

me this 10<sup>th</sup> day of

October, 2012.

Sabina Saad  
Notary Public



**SECTION VIII**  
**M/W/DBE STATUS AND EEO REPORT**

Failure to respond truthfully to any questions on this form, failure to complete the form or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Bid. For assistance in completing this form, contact the Department of Public Works at 708-358-5700.

1. Contractor Name: TOTAL PARKING SOLUTIONS, INC.

2. Check here if your firm is:

- Minority Business Enterprise (MBE) (A firm that is at least 51% owned, managed and controlled by a Minority.)
- Women's Business Enterprise (WBE) (A firm that is at least 51% owned, managed and controlled by a Woman.)
- Owned by a person with a disability (DBE) (A firm that is at least 51% owned by a person with a disability)
- None of the above

[Submit copies of any W/W/DBE certifications]

3. What is the size of the firm's current stable work force?

4 Number of full-time employees

1 Number of part-time employees

4. Similar information will be requested of all subcontractors working on this contract. Forms will be furnished to the lowest responsible Contractor with the notice of contract award, and these forms must be completed and submitted to the Village before the execution of the contract by the Village.

Signature: \_\_\_\_\_

Date: 10-10-12

VILLAGE OF  
OAK PARK  
EEO REPORT

*TOTAL PARKING SOLUTIONS, INC.*

Vendor Name

Total Employees

Job Categories	Total Employees	Total Males	Total Females	Male			Female			Total
				Black	Hispanic	Amer. Indian & Alaskan Nat.	Asian & Pacific Islander	Black	Hispanic	
Officials & Managers	2	2								
Professionals										
Technicians	3	3								
Sales Workers										
Office & Clerical										
Semi-Skilled										
Laborers										
Service Workers										
Total										
Management Trainees										
Apprentices										

This completed and notarized report must accompany your Proposal. It should be attached to your Affidavit of Compliance. Failure to include it with your Proposal will disqualify you from consideration.

*Joseph T. Smith*  
(Name of Person Making Affidavit)

*Joseph T. Smith*  
Secretary  
of

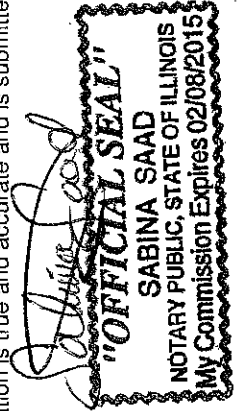
, being first duly sworn, deposes and says that he/se is the

Title or Officer

JOSEPH T. SMITH

and that the above EEO Report information is true and accurate and is submitted with the intent that it be relied upon.

Subscribed and sworn to before me this 10<sup>th</sup> day of October 2012



# Affirmative Action Plan

Total Parking Solutions, Inc.

\_\_\_\_\_  
Companies Name

This is to state that it is the policy of **Total Parking Solutions, Inc.** to provide Equal Employment Opportunity through a program of positive action affecting all employees. This policy is in accordance with the Civil Rights Act of 1964, Equal Employment Act of 1972, and all other applicable laws. **Total Parking Solutions, Inc.** also strives to assure compliance with the Illinois Fair Employment Practices Act, the Illinois Fair Employment Practices Act, the Illinois Human Rights Act, and other orders pertaining to equal employment opportunity.

Policy includes recruiting, hiring, training, upgrading, promoting, and disciplining without discrimination on the basis of race, color, religion, national origin, sex, age marital status, handicap, sexual preference, or political affiliation. **Total Parking Solutions, Inc.** has developed procedures to assure this policy is understood and carried out by managerial administrative, and supervisory personnel. **Total Parking Solutions, Inc.** will utilize applicants for any job vacancies.

**ASSIGNMENT OF RESPONSIBILITY:** **Total Parking Solutions, Inc.** has undertaken a positive Affirmative Action Program to effectively implement and enforce this policy at all times. The EEO officer or person designated for monitoring the company's Affirmative Action Program is: **Thomas Zawacki, President**

**PROCEDURES FOR DISSEMINATION OF POLICY:** A copy of this statement is posted in the main office at **Total Parking Solutions, Inc.** and will be given to any employee, vendor or subcontractor.

**UTILIZATION ANALYSIS:** **Total Parking Solutions, Inc.** will monitor its workforce and job classifications. It will analyze availability and under-utilization and respond accordingly. **Total Parking Solutions, Inc.** will attempt to recruit in a 50 mile radius encompassing nearby cities in an effort to attract qualified minorities.

**GOALS AND TIMETABLES:** **Total Parking Solutions, Inc.** will identify those areas within its workforce in which minorities and women are being under-utilized and set up a system of goals and timetables for correcting the deficiencies.

**SYSTEM FOR MONITORING COMPLIANCE AND RECRUITMENT OF WORKFORCE:** When adding new employees **Total Parking Solutions, Inc.** policy is to utilize qualified minorities and females. If one is not available any qualified help is then used. If normal employment sources do not provide these goals, other sources will be used. **Total Parking Solutions, Inc.** supports EEO programs.

**SYSTEM OF RECORDS AND ANNUAL SUMMARY:** **Total Parking Solutions, Inc.** will monitor applicant data, employees' records and job descriptions to assist in its affirmative action efforts.

Sincerely,

  
\_\_\_\_\_  
**EQUAL EMPLOYMENT OFFICER**  
(Signature)

10-10-12  
\_\_\_\_\_  
DATE

**IX NO PROPOSAL EXPLANATION**

If your firm does not wish to submit a proposal on the attached specifications, please return this proposal along with any comments you may have that prevented your firm from submitting a proposal.

Thank you.

Proposal No. 12-122 - Parking Equipment Village Parking Lots – Pay By Space

Comments:

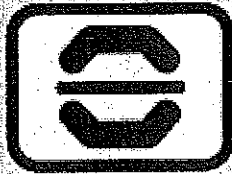
Signed: \_\_\_\_\_

Phone: \_\_\_\_\_



**CALE** America, Inc.

# WebOffice



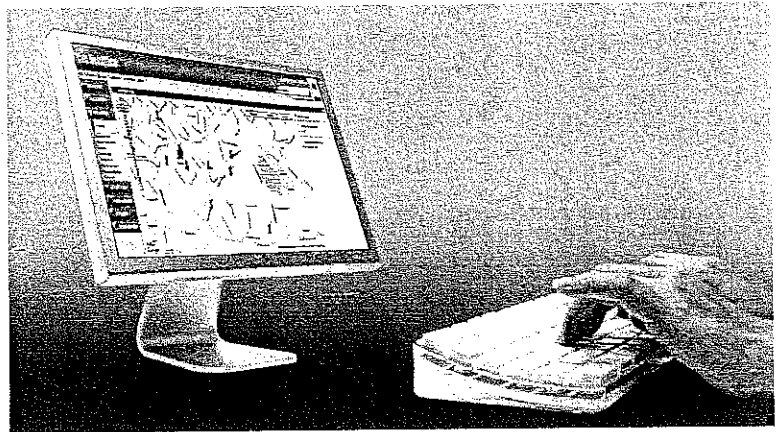
- PCI Level I Compliant
- Web-Based – No Software Required
- No Credit Card Processing or Middleware Fees
- API Interface
- Flat Monthly Fee for All Services
- Easy Exports to MS Excel

## EASY OPERATION FROM YOUR DESKTOP

CALE WebOffice (CWO) is a web-based solution for managing CALE meters. CWO lets users monitor, program, and control CALE meters from any computer using a web browser for simple and quick transfers of information about your meter population. CWO maximizes operational efficiency and service, thereby minimizing costs. CWO also offers flexible, user-friendly parking installation management. Your only requirement to interface with CWO is a computer or Smartphone with an Internet connection.

## TOTAL CONTROL

You may determine appropriate levels of access for each member of your staff, as well as monitor meter status, vault balance, revenues, transaction information, and much more on one screen for all your CALE meters.



## EARLY WARNINGS

CALE meters constantly monitor themselves to maximize profit as well as space availability. When an alarm is triggered, a warning will be sent to any number of technicians via text message or email. These early warnings allow faster responses to potential issues, translating into maximized meter uptime, which has been certified at 99.8% for CALE meters.

For more information, contact the CALE Sales Team at (813) 405-3900 or [sales@caleamerica.com](mailto:sales@caleamerica.com).

WebOffice

# WebOffice

*CWO Offers You:*

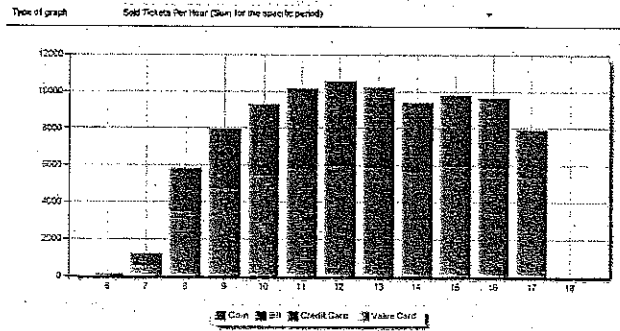
## Credit Card Reports

- End of Day Merchant Account Settlement Report
- Online Validation Log
- Credit Card Summary and Details Reports
- Secure Credit Card Transaction Search
- Pay by Phone Daily Settlement Report

End-Of-Day Date	Merchant	VISA	VISA (Qty)	Master Card	Master Card (Qty)	Other	Other (Qty)	Total	Total (Qty)	Currency
2011-04-17	FN-Zone	45,138.50	10144	17,926.75	4066	6,187.90	1406	69,253.15	15616	USD
2011-04-16	FN-Zone	54,641.55	12551	21,780.85	4953	8,036.70	1844	84,459.10	19353	USD
2011-04-15	FN-Zone	48,162.65	11386	21,129.50	4920	8,523.00	1953	77,835.15	18259	USD
2011-04-14	FN-Zone	47,690.25	11229	20,989.25	4829	8,871.60	1998	77,551.10	18056	USD

## Financial Reports

- Transaction Summary by Meter
- Transactions Detail Reports
- Collections Reports
- Coin Balance Report for Collection Scheduling
- Filter by User-Defined Meter Groups
- Filter by Payment Type
- Trend reports and graphs



# COMPACT XL



**Growing with your needs...**

**CALE**

# COMPACT XL

Since Cale's inception in 1955 and with the launch of their first ticket issuing machine for parking in 1969, Cale has been a forerunner in product development, always working in close cooperation with customers.

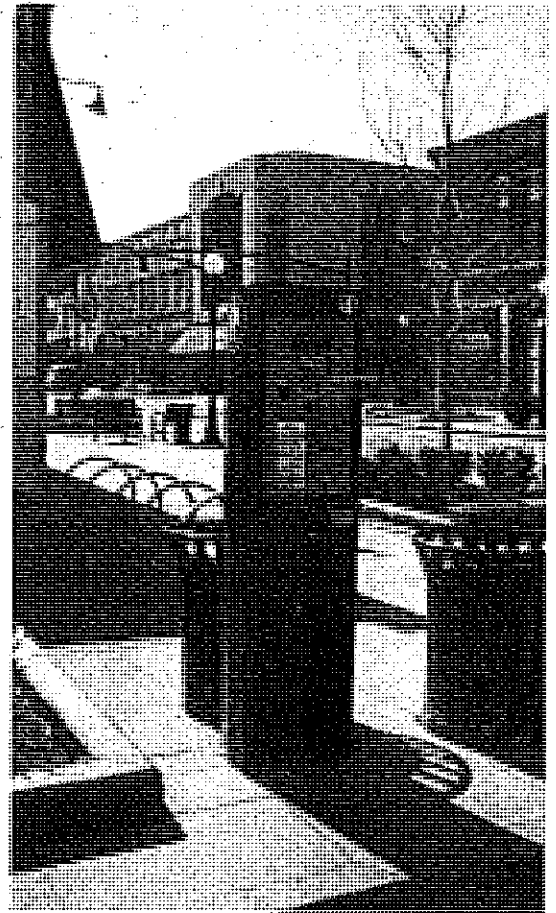
Superior product development, combined with excellent reliability, have always been synonymous with Cale products, resulting in long working life of our terminals leading to extremely economic operation.

The Compact XL combines our renowned quality with a new streamlined design that fits in all types of applications and surroundings.

To keep the environmental impact to a minimum during production and daily use, we have designed the Compact XL according to the guidelines set up in our environment control system corresponding to ISO 14001.

The Compact XL comes with numerous software and hardware features which prove beneficial to our customers.

- Stainless steel housing, powder coated with industrial grade graffiti resistant paint, choice of colors
- Hidden access exterior locks, all locks anti-drill
- Solar or AC powered
- Heater available with AC powered units
- Available as Pay by Space or Pay and Display
- Secured steel transfer canisters for coins and bills
- Inductive loop security shutter on coin slot
- Programmable for up to 15 coin types
- Back-up battery provided
- Thermoelectric printer with 4500 ticket capacity
- Alphanumeric display with automatic backlight adjustment



- Multiple language available for display message
- External calendar with auto Daylight Savings Time changeover
- Programmable Holiday schedules
- Processor based logic allows for ease of programming changes
- Windows notepad compatible
- "Web Office" communication is a GPRS cellular network
- "Web Office" Central Management System allows for:
  - \* Maintenance, statistical and financial information
  - \* Credit card payment and processing online, PCI compliant
  - \* Alert capabilities via email and/or text messaging
  - \* Pay by space real time Remote Enforcement
  - \* Real time Pay-by-phone/App. integration

Distributed by:  
**Cale Parking Systems USA**

Total Parking Solutions, Inc.  
2721 Curtiss Street  
Downers Grove, Illinois 60515  
Tel: (630) 241-1984 Fax: (630) 241-1985  
[www.totalparking.net](http://www.totalparking.net)



Total Parking Solutions, Inc.

## COLLECTION

Metal Lockable Canister	In-out replacement system for coin / bills
Escrow Volume	7 ounces
Coin Box Volume	155 ounces with SW-controlled overflow protection

## OPERATION

Push Buttons	Magnetically actuated reed switches or Piezo
Keypad	Internal: Mechanical-stroke External: Piezo
Display	4 x 20 characters, programmable Backlit LCD 2 programmable LEDs - Yellow (warning) - Red (alarm)
Multilingual Option	Up to 4 languages
Application Types	Pay and Display, Pay By Space

## RECEIPT PRINTER

Printer Type	Thermoelectric
Capacity	up to 4500 per refill
Characters	Proportional font, up to 80 characters per line
Paper Cutter	Complete cutting
Take Ticket Sensor	Standard
Receipt Message	Custom programmable

## COMMUNICATION

GPRS Type of Data	Data transfer or online Transactions, tariffs, statistics, alarms, blacklists, credit card transactions (PCI Compliant)
-------------------	-------------------------------------------------------------------------------------------------------------------------

## NETWORKING

Applications	Pay by space in real-time payment Real-time remote enforcement Real-time Pay by phone/App. Integration
--------------	--------------------------------------------------------------------------------------------------------------

## CENTRAL ADMINISTRATION

Software	Cale "Web Office" (web based back-office software) allows for complete remote monitoring of all equipment on street and credit card data transfer.
----------	----------------------------------------------------------------------------------------------------------------------------------------------------

*Specifications are subject to change without notice*

Distributed by:  
**Cale Parking Systems USA**

Total Parking Solutions, Inc.  
2721 Curtiss Street  
Downers Grove, Illinois 60515  
Tel: (630) 241-1984 Fax: (630) 241-1985  
[www.totalparking.net](http://www.totalparking.net)



Total Parking Solutions, Inc.

# COMPACT XL

## GENERAL TECHNICAL DATA

### CABINET AND PEDESTAL

Dimensions (HxWxD)	66" x 16" x 12"
Construction	2mm (0.08") Stainless Steel SS-EN2333
Vault Design	
- Side Steel	3mm (0.12")
- Cash Vault Door	4mm (0.16") armored steel
- Locking Plates	6 point locking mechanism Drill protection
Weight	230 pounds
Compliance	EN12414
Color	Black, custom colors available

### ENVIRONMENTAL CONDITIONS

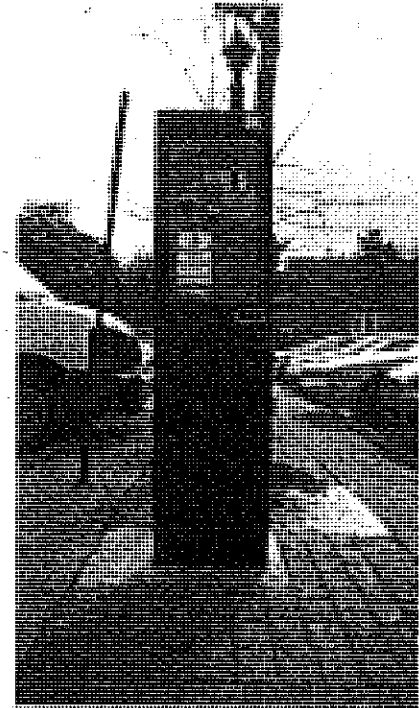
Operating Temperatures	
- Solar	-20 F to 140 F
- AC Mains with Heater	-31 F to 140 F
- Relative Humidity	Up to 100% +/-2%

### ELECTRICAL DATA

Power Consumption	120V
- AC Main Operation	0.4 A
- Heater	400 W(thermostatically controlled)
Battery Operation	12VDC
Solar Operation	20.5 W to 25 W

### DATA

Data Storage	512KB static RAM
Transactions Storage	UP to 16 MB
Transaction Backup	5000 latest transactions



### INTERFACES

Interfaces, standard	2 x RS232, 2 x PC cards
Interfaces, optional	1 x RS232, 1 x RS485 8 circuits 8 relay output circuits

### PAYMENT

Coin Verifier	
- Coin Types	15
- Tolerance Ranges	3
Coin Slot	Unique mechanical coin slot shutter with inductive loop Stacker type included 1000 note capacity
Bank Notes	Insertion readers, noningestible or Contactless reader Supported
Credit/Debit Cards	
Chip/Smart Cards	

*continued....*

# CALE

**CALE****America, Inc.**

# WebOffice

*CWO Offers You.*

## Maintenance Reports

- Meter Status and Last Communication Time
- Unresolved Errors
- Events, Alarms and Warnings Logs
- Preventative Maintenance Needed Report
- Warning and Alarm forwarding
  - Low Paper or Battery
  - Coin Balance Warning

Status	Terminal	Communication (User's Time) ^	Balance	Last Voltage	Events	Collections	Transactions	Currency
	631405	4/18/2011 2:48:18 PM	140	12.6	140	2,084.54 (28)	2,165.25 (730)	USD
	632402	4/18/2011 2:48:18 PM	52	12.6	134	3,224.25 (80)	3,083.75 (822)	USD
	901402	4/18/2011 2:48:19 PM	101	12.6	121	2,983.55 (93)	3,051.30 (869)	USD
	907413	4/18/2011 2:48:19 PM	208	11.8	133	9,153.50 (104)	9,239.00 (2355)	USD
	250406	4/18/2011 2:48:20 PM	200	12.5	137	11,886.35 (107)	12,131.10 (2570)	USD

Terminal	Location	Terminal Group	Status	Received (User's Time)	Manual Reset	Alarms & Warnings
205105	3036 N PULASKI	Area 205		4/18/2011 3:08:07 PM		Paper near end
436113	3538 W FULLERTON	Area 436		4/18/2011 1:25:06 PM		Paper near end
465108	1050 W WILSON	Area 465		4/18/2011 2:35:10 PM		Paper near end

## Pay by Space Reports

- Real Time Space Paid Status (Enforcement)
- Space Management Page
- Historical Data
- Online Merchant Validation Module
- Mobile Site for SmartPhones and App for Windows Mobile Devices
- An Affordable Enforcement Solution Compared to Dedicated Enforcement

**CALE** America, Inc.

# WebOffice

## *CWO Highlights:*

- **Total Monitoring of All Meters** – The meter overview functions allows users to monitor all CALE meters on one comprehensive screen.
- **Web-Based Solution**
  - Assistance from application specialists is not required, thereby minimizing overhead.
  - New applications and functions are launched centrally without requiring any customer resources for installation, upgrades, configuration, or troubleshooting.
  - The use of ordinary computers and smartphones eliminates the need for investment in expensive equipment.
- **Pay by Space Enforcement** – An affordable alternative to dedicated enforcement solutions. From the space management page, users can monitor space paid status in real time and review historical data.
- **Simple, Clear Statistics** – CWO offers many administrative and financial advantages. The financial function allows users to generate statistical reports of issued tickets, revenue, and much, much more.
- **Security** – CWO has the highest level of built-in security – PCI Level One. Security is the highest priority when implementing and using CWO. Protecting information from unauthorized access is one of the fundamentals on which the system is based.



For more information, contact the CALE Sales Team at (813) 405-3900 or [sales@caleamerica.com](mailto:sales@caleamerica.com).





VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

M

Item Title: Resolution amending the Guidelines of the Single Family Rehabilitation Loan Program

Resolution or Ordinance No. \_\_\_\_\_

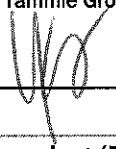
Date of Board Action: November 19, 2012

Staff Review:

Department Director Name:

  
Tammie Grossman

Village Manager's Office:



Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):

The Housing Programs Advisory Committee (HPAC) reviewed this Guideline amendment on April 18, 2012 and recommended approval.

Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):

The CDBG-funded Single-Family (SF) Housing Rehabilitation Program makes loans to low-and-moderate-income owner/occupants of single-family homes to correct documented or potential code violations and deficiencies.

Guidelines for these programs were established in 1980 by the oversight committee at the time, and have been revised over the years since then, with the revisions recommended by staff, then reviewed and recommended by the oversight committee, and finally, adopted by the Village Board. The Single-Family Rehabilitation Program guidelines were last amended on October 19, 2009.

Using CDBG funding, the Single-Family Housing Rehabilitation Program makes loans to low-and-very low-income owner/occupants single-family properties to correct documented or potential code violations and deficiencies, and to make general property improvements. There are two loan products to accomplish program goals: 1) Deferred-Payment Loan Program which makes no-interest loans of up to \$25,000, deferred for repayment for 20 years; and 2) Emergency Loan program which makes no-interest loans of up to \$5000 per unit, deferred for repayment for 10 years, for correction of single emergencies, code violations of an emergency nature, or life-endangering circumstances.

The primary eligibility criteria for all loans are: within HUD income limits; adequate equity; primarily Code-related and basic repair work.

Staff and HPAC are recommending two clarifications to the Single Family Program Guidelines:



1. In order to ensure a fair bid process, staff will not disclose the detailed cost estimate prior to the receipt of bids (Section E, Paragraph 4).
2. Also in order to ensure a fair bid process, a clarification that all bids must be submitted in sealed envelopes addressed to the homeowner and delivered to the Village (Section F, Paragraph 1).

**Staff Commentary (If applicable or different than Commission):**

Staff and HPAC concur on the recommendation.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

This program uses federal CDBG funds. This amendment would make more owners of single family homes eligible for the program. The only expense to the Village is staff time for project administration.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

The program provides benefits to the Village in maintaining and improving our housing stock. This amendment would allow the Village to assist more homeowners and meet our goals under the program. An alternative would be to keep the requirement and limit the number of eligible applicants.

**Proposed Recommended Action:**

Approve the Resolution.



Not Yet Approved Minutes of  
Regular Meeting  
**HOUSING PROGRAMS ADVISORY COMMITTEE**  
Village of Oak Park  
October 17, 2012  
7:00 pm – Room 215

**CALL TO ORDER:** The meeting was called to order by Chair Steven Glass at 7:02 pm.

**ROLL CALL:**

**PRESENT:** Steven Glass, Peggy LaFleur, Tyrell Stewart, Matthew Rogina, Meredith Morris and Meg Herman

**ABSENT:** Patrick Diakite

**TRUSTEE:** Colette Lueck

**STAFF PRESENT:** Tammie Grossman, Housing Programs Manager;  
Jeff Richardson, Housing Programs Coordinator

**REVIEW AND APPROVAL OF MEETING AGENDA:** Chair Glass asked if there were any changes to the Agenda. Noting none, agenda approved unanimously.

**NON-AGENDA PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** A motion was made by Ms. Herman to approve the minutes of September 19, 2012 as drafted, seconded by Mr. Rogina. Approval of the minutes as drafted passed by unanimous voice vote.

**Request for a Small Rental Properties Rehab Loan and Energy Improvement Loan, SRP-017:** Mr. Richardson presented an over view of the loan request. A motion to approve the loan request was made by Ms. Morris and seconded by Ms. Herman.

<b>ROLL CALL VOTE:</b>	Patrick Diakite	Absent
	Meg Herman	Aye
	Peggy LaFleur	Aye
	Meredith Morris	Aye
	Matthew Rogina	Aye
	Tyrell Stewart	Aye
	Chair Glass	Aye

**Request for a Small Rental Property Rehab Loan, SRP-021:** Mr. Richardson presented an over view of the loan request. A motion to approve the loan request was made by Mr. Stewart and seconded by Ms. LaFleur.

<b>ROLL CALL VOTE:</b>	Patrick Diakite	Absent
------------------------	-----------------	--------



Meg Herman	Aye
Peggy LaFleur	Aye
Meredith Morris	Aye
Matthew Rogina	Aye
Tyrell Stewart	Aye
Chair Glass	Aye

**Request for a Single Family Rehab Loan, SRP-049:** Mr. Richardson presented an overview of the loan request. Mr. Richardson noted that the homeowner needs to pay the second installment of her property taxes before the loan can be brought to the Board of Trustees. A motion to approve the loan request was made by Mr. Rogina and seconded by Mr. Stewart

ROLL CALL VOTE:

Patrick Diakite	Absent
Meg Herman	No
Peggy LaFleur	No
Meredith Morris	Aye
Matthew Rogina	Aye
Tyrell Stewart	Aye
Chair Glass	Aye

**Proposed Amendment to the Guidelines for the Single Family Housing Rehabilitation**

**Program:** Ms. Grossman presented the staff request to amend the Single Family Housing Rehabilitation guidelines to reflect when the detailed cost estimate will be made available to the homeowner and clarified the bid submission process. A motion was made by Ms. Morris and seconded by Mr. Rogina to recommend the guidelines amendment.

ROLL CALL VOTE:

Patrick Diakite	Absent
Meg Herman	Aye
Peggy LaFleur	Aye
Meredith Morris	Aye
Matthew Rogina	Aye
Tyrell Stewart	Aye
Chair Glass	Aye

**Proposed Amendment to the Guidelines for the Multi-family Housing Incentives**

**Program:** Ms. Grossman presented the staff request to amend the guidelines to focus rental reimbursement on the most segregated properties in the Village and to clarify that rental reimbursement is an affirmative marketing tool not insurance against a slow rental market. A motion was made by Mr. Rogina and seconded by Mr. Stewart to recommend the guidelines amendment.

ROLL CALL VOTE:

Patrick Diakite	Absent
Meg Herman	Aye
Peggy LaFleur	Aye
Meredith Morris	Aye
Matthew Rogina	Aye





Tyrell Stewart      Aye  
Chair Glass          Aye

**OTHER BUSINESS:** None. The next regular HPAC meeting is set for November 21, 2012 which is the day before Thanksgiving. Staff indicated that there may not be a need to meet. If needed, an alternative meeting will be scheduled. Mr. Stewart, Trustee Lueck and Ms. Herman shared their experiences at the Comprehensive Plan meeting.

**ADJOURNMENT (voice vote):**          Meeting adjourned at 8:07 pm.

Respectfully submitted,  
Tammie Grossman  
Staff Liaison



**RESOLUTION ADOPTING AMENDED GUIDELINES FOR THE SINGLE  
FAMILY REHABILITATION LOAN PROGRAM**

**Whereas**, pursuant to program guidelines, the Village of Oak Park utilizes Community Development Block Grant funds to operate the Single Family Rehabilitation Loan program to assist eligible homeowners to rehabilitate their properties; and

**Whereas**, from time to time the Village has amended the Single Family Rehabilitation Loan program guidelines to bring the program in line with Village goals; and

**Whereas**, the Village desires to amend the Program Guidelines to clarify that the preliminary budget will not be disclosed to the homeowner until after the bid process has been completed; and

**Whereas**, the Village also desires to amend the Program Guidelines to clarify that bids will be addressed to the homeowner and delivered to the Village in a sealed envelope, and

**Whereas**, the Board finds that these clarifications are in the best interests of the Village.

**NOW THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, Illinois, as follows:

**Section 1:** That the Board adopts the foregoing preambles as its findings of fact.

**Section 2:** The Board adopts the Single Family Rehabilitation Loan Program guidelines attached as Exhibit A as the governing guidelines for the Single Family Rehabilitation Loan Program.

**Section 3:** THIS RESOLUTION shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 19th day of November, 2012 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 19th day of November, 2012.

Attest:

\_\_\_\_\_  
Teresa Powell, Village Clerk

\_\_\_\_\_  
David G. Pope  
Village President



Village of Oak Park  
Community Services Department  
**Single-Family Rehabilitation Loan Program**  
Oak Park, Illinois

## **POLICY GUIDELINES**

### **A. ELIGIBLE PROPERTY OWNERS**

---

#### **1. Benefit to Very Low- and Low- Income Owner-Occupants.**

The program must benefit very low- and low-income households. Very low-income households are defined as households with income below 50% of the Area Median Income for the Chicago Metropolitan Statistical Area including Cook County as defined by HUD. Low-income households are defined as households with income below 80% of the Area Median Income for the Chicago Metropolitan Statistical Area including Cook County. The income of all adult (18 years and older) occupants shall be included on the application.

#### **2. Income and Asset Eligibility**

Income eligibility will be determined using the annual income definition of 24 C.F.R. Part 5, according to the requirements of 24 C.F.R. Part 570.3 and 24 C.F.R. Part 570.208(A). Rehabilitation costs must exceed 50% of the applicant's liquid assets. If the cost of rehabilitation is 50% or less of assets the applicant is ineligible. (For example, if the liquid assets total \$20,000, the rehabilitation costs must exceed \$10,000). Liquid assets may include but are not limited to any asset such as; stocks, bonds, savings accounts, or checking accounts.

#### **3. Program priority is upgrading of housing/poor credit risk loans**

A program priority is the upgrading of Oak Park's housing stock. Therefore, in cases where homeowners are poor credit risks, loans may still be made, at the discretion of staff, since the loans are secured by the property, and any arrearages in repayments can be collected at the time of property transfer.



#### **4. Eligibility of Village employees**

Eligibility of Village employees for this program will be determined by the Conflict of Interest and Ethics Ordinance. 1993-0-24, adopted 4/4/93 in addition to all other program requirements, including including CDBG conflict of interest requirements of 24 C.F.R. Part 570.611

#### **5. Unfeasible rehabilitation projects**

Rehabilitation projects will be considered unfeasible if:

- the dwelling is substandard,
- there are severe debts,
- back taxes or mechanics liens are owed,
- there are other financial threats to the household affecting retention of title, or
- there is little hope of making the project viable based on previous project budgets.

A substandard dwelling is one where the maximum loan amount available will not be enough money to do the amount of work to improve the property so that the value will be sustained over time to allow repayment of the loan, or the severity of the code deficiencies is too severe to be corrected by the maximum amount of the loan available.

#### **6. Eligibility for subsequent loans**

Past loan recipients will be eligible for second or additional loans after five years from the date of Board approval of the previous loan if the applicant meets all program criteria. Emergency loans (as defined in these guidelines) will be available regardless of other SFR Program loans. Owners who have previously received a payback loan must have demonstrated satisfactory performance on their loan before the Village will make any subsequent loans.

## **B. ELIGIBLE PROPERTY TYPES**

---

### **1. Owner-occupied dwelling in Oak Park**

The property must be a single family one dwelling unit in Oak Park. The property must be owner-occupied. A condo unit is defined as a single family dwelling. For condominium units, the improvements can only be made for those areas, within a unit, which the owner of the unit has authority to change, alter or improve, as defined by the condominium declaration, by-laws, and/or other rules and regulations as issued and adopted by the condominium association or board.





Improvements to common elements and limited common elements are not within the scope of this program.

## **2. Clear title**

The owner must have clear title to the property without any cloud on the title which shall not include any prior recorded consensual liens. The applicants must be the sole title holders of the dwelling which will undergo project rehabilitation, unless a release is obtained from any person on the title agreeing to the additional encumbrance.

## **3. Contract sales**

The Village will not make SFR Program loans to properties undergoing a contract sale unless both the seller with legal title to the property and the buyer with equitable title enter into the loan transaction.

## **4. Equity ratio**

There must be 10% post-rehab equity in the property. If there is a question about post-rehab equity during the initial screening process, staff will inspect the property, develop a probable scope of work and cost estimate for the project, and order a short form post-rehab appraisal from a qualified appraiser. The cost of the appraisal shall be covered by the loan proceeds if the loan is approved, or by the Village if the loan is denied. No appraisal is necessary if the owner can provide the Village with an appraisal that is less than two years old and the staff considers it to be valid. (Guideline amendment approved by Oak Park Village President and Board of Trustees February 20, 2001.)

## **5. Hazard Insurance**

Before a project can begin, hazard insurance on the dwelling must be at least 80 percent of the property and dwelling's approximate current market value.

## **6. Poor property maintenance**

In cases of poor property maintenance, staff may delay taking an application until the homeowner has done exterior and interior clean-up, and correction of minor code violations where possible.

## **7. Water and Property Tax Bills**

Water and property tax bills must be current. No portion of the loan shall be used by the owner to pay either water or property tax bills.



## **C. SCOPE OF WORK**

---

### **1. Loans will be prioritized to address the following work items:**

#### **Category A: Code violations and residential rehabilitation standards**

These items are included in the Village of Oak Park's housing code, building code and rehabilitation standards.

When sufficient public and/or private funds are available, all Category A items shall be completed. If there are not sufficient resources to complete all the items in Category A, then the work shall be subject to the following priorities:

- Life threatening conditions
- Health and safety items
- Structural, electrical, mechanical, plumbing, fire prevention code items.
- Other violations.

#### **Category B: Incipient Code Violations**

These items include those elements of the structure which are not in violation of the housing code, but appear to be in a condition that will deteriorate into a code violation if left uncorrected.

Should sufficient resources be available to complete all items in category A, then category B items shall be undertaken.

In addition, any item which can alleviate a physical hardship for disabled applicants shall be considered. These items include egress ramps, plumbing modifications, and accessories, grab rails, etc.

#### **Category C: Energy Conservation**

These items are directly related to the conservation of energy by upgrading the dwelling's thermal protection, such as insulation, water saving fixtures, furnances and window replacement. Items in this category will be completed if sufficient



funds remain after completion of items in categories A & B. These items are to conform to the Department of Housing and Urban Development "Initiative on Energy Efficiency in Housing."

### **Category D: General Property Improvements**

These work items constitute improvements which can be made to the property. Examples include landscaping, sump pumps, etc. Luxury items such as room additions, air conditioning, decks etc. will not be considered.

#### **2. Garage repair**

Garage repair to address a code violation is allowable, but must not be the only or the major item of the project. Garage work must be limited to minor or moderate rehabilitation; new construction or major rehabilitation is not allowed. Consideration will be given to whether the garage is used for the homeowner's auto, or for rental, storage or another secondary purpose. In situations where a garage is dilapidated beyond repair, the project may include demolition of an existing garage and construction of a new slab only if the project will address all code violations for the dwelling itself.

## **D. LEVELS OF ASSISTANCE AND TYPES OF LOANS**

---

### **1. Minimum and maximum project budget**

The minimum project budget is \$2,500 and the maximum will be up to \$25,000 inclusive of contingency. If required, appropriate lead hazard reduction activities will be funded as a grant.

### **2. Emergency Loans**

No-interest emergency loans of up to \$5,000 will be repaid in a lump sum upon the earlier of the following: in 5 years; or upon sale or other transfer of title. An emergency loan can include the correction of:

- emergencies and code violations of an emergency nature,
- other work related to the emergency, and
- minor other work in the same trade.

All work to be covered under an emergency loan must be disclosed. Staff in consultation with the owner determines all work to be included.



The minimum project budget for an emergency loan is \$500. The equity requirement is 10% of the post-rehab value of the property, as defined and determined in B. 4. above. (Guideline amendment approved by Oak Park Village President and Board of Trustees October 5, 1998 and June 16, 2008.)

### **3. Deferred Title Transfer Loan**

Loans will be made at no interest for terms up to 20 years to very low- and low-income owners as defined by HUD. The maximum loan is up to \$25,000 per unit. Loans will be repaid in a lump sum upon the earlier of the following: in 20 years; or upon sale or transfer of title.

### **4. Contingency**

Project budgets shall include a contingency of up to \$5,000. The contingency is intended to pay for work related to the scope of work that was not anticipated at the time the scope of work was prepared. Staff shall determine the contingency amount based on the nature of the proposed work, but in no event can the contingency exceed \$5,000 or be less than 10% of the project budget. If the contingency amount is not used, the staff and owner(s) shall mutually decide whether to reduce the loan amount or to spend the amount on other eligible work. The project budget including the contingency amount may not exceed \$24,999.

## **E. APPROVAL PROCEDURES**

---

### **1. Confidentiality of Owner's Names and Addresses**

Property owner's names and address will not be mentioned during the Village Board meetings, but will be recorded in official Village files and be available upon appropriate request.

### **2. Priorities for applications**

Applications will be qualified based on income and asset eligibility and type of work identified. Applications will be handled based on the date of qualification. A priority system (other than date of qualification) may be needed if a waiting list develops. Criteria may include severity of need (emergency).

### **3. Application Fee**

An application/service fee of 1% of the total rehabilitation costs will be charged for all loans, and due upon approval of the application by the Board of Trustees.





An application/service fee of \$75 will be charged for all emergency loans and paid in advance.

#### 4. Approval Process

Staff will receive applications, verify income and assets, order title searches, request appraisals, obtain credit reports and other necessary verifications. Upon receipt of all necessary documentation, a decision will be made as to the financial eligibility of the applicant(s) and the program category for which they primarily qualify. Staff will then inspect property and prepare a work list and preliminary cost estimate to verify that the work is within the program cost limits. Staff will review the work list and preliminary cost estimate with the homeowner. Homeowner must agree with the work list and the preliminary cost estimate before application is further processed the project is put to bid.

~~Upon completion of the work list and cost estimate receipt of bids, staff will review the bids and detailed cost estimate with the homeowner to assist the homeowner in the contractor selection process per policy guideline number F1. The homeowner will select contractor and staff will prepare, a loan recommendation packet will be made to present to the Housing Programs Advisory Commission "HPAC." HPAC will review the loan recommendation for eligibility and will make a recommendation to the Board of Trustees. The Board will make the final decision. The applicant will be notified, in writing, of the Board's decision.~~

Emergency loans may be approved by the Housing Programs Manager, the Director of Building and Property Standards and the Village Manager. The Village Manager's office will provide information to the Board regarding each emergency loan, approved as stated above.

After approval by the Board, staff will verify continued eligibility of the applicant. The applicant shall sign a note and mortgage, immediately, after approval of the loan. The note and mortgage will reflect the approved loan amount.

If the applicant is deemed ineligible for any reason throughout the process, he/she will be notified, in writing, as to the reason(s) for his/her ineligibility.

## F. REHABILITATION PROCEDURES

---

### 1. Contractor Selection and Payment

In recognition that the home being repaired is the property of the applicant, the applicant will be responsible for selecting the contractor that will work on the home. Except for emergency loans, the homeowner is required to obtain at least three (3) bids for the work. All bids must be sealed, and addressed submitted to the homeowner. The Village will ~~not solicit any~~ receive the bids on behalf of the



homeowner, and the homeowner will open the bids with the Village present. The selected contractor must meet the following requirements:

a. The general contractor and all subcontractors must be properly licensed to work in the jurisdiction where the work is being done and must submit evidence of program required insurances, licenses, bonding and other credentials.

b. The proposal from the contractor may not exceed 10% of the cost estimate prepared by the Housing Programs Division staff to perform the proposed repairs or be lower by more than 15%.

c. The homeowner may not perform the functions of the general contractor and/or subcontractors.

d. The general contractor and all subcontractors must not be debarred.

## **2. Contract**

Once an agreement is reached between the homeowner and contractor, a pre-construction meeting between the above parties and staff shall be scheduled to review all related construction documents. If both parties are in agreement, contractor and homeowner shall sign and date the accepted bid, in order to verify that the items were reviewed, discussed and accepted by the parties. If changes are necessary, the contractor shall make the homeowner and staff aware of the situation accompanied by the proposed costs to cure. The changes, if any, shall be reviewed by staff and if deemed warranted, a change order shall be executed by all parties.

A separate benefit agreement between the homeowner and the Village of Oak Park shall be necessary to clarify and verify the obligations of the Village and the homeowner, as the Village is not a party to the homeowner/contractor agreement. The parties, including the Village, shall sign off on an alternative dispute resolution process for deciding all disputes related to the contract and warranties.

## **3. Inspections**

During the construction process, staff shall conduct progress inspections along with Inspectors from the Building Department. Progress payments will be made pursuant to the contract terms and if the work has been completed satisfactorily including passing all inspections.

## **4. Interim Payments**



Interim payments to the contractors shall be made pursuant to the contract and only after receipt of sworn statements, pay-out orders, inspection tickets, contractor affidavit(s), and when necessary, paid invoices. If a dispute arises between the homeowner and contractor, the Village will make interim payments upon notification that the parties have completed the alternative dispute resolution process and an agreement has been reached. If necessary, a new note and mortgage shall be signed by the homeowner to reflect any changes in the final contract.

## **5. Completion**

Upon completion of the work, the contractor, homeowner and staff shall inspect the work. If the work has been completed satisfactorily including passing all required inspections, the contractor shall submit a final pay-out order affidavit and all necessary releases of liens and warranties shall be collected for distribution to the homeowner. For work not satisfactorily completed, staff shall issue a "punch list" (statement of incorrect or incomplete items) to the contractor. The items shall have to be completed within a specified time period. Once the "punch list" is completed, the pay-out shall be processed. Staff shall officially close-out the case. If a dispute arises between the homeowner and the contractor, the Village will make final payout upon notification that the parties have completed the alternative dispute resolution process and an agreement has been reached.

## **6. Warranty**

Should a dispute between the contractor and owner arise during the contractor's one-year warranty period, the parties shall utilize the alternative dispute resolution process. There is no obligation or liability of the Village of Oak Park in such circumstances.

## **G. REFINANCING**

---

### **Refinancing criteria**

In cases where former loan recipients wish to refinance mortgage(s), other than the Village's, and request that the Village maintain its subordinate position, the Village will agree to maintain its junior position if:

- a. There is adequate equity in the property to support the total proposed encumbrance, per policy guideline number B4. (if necessary, homeowner(s) will submit an appraisal as proof of equity);



- b. The cost of the refinance is the only allowable equity taken out of the property (see below); and
- c. There has been satisfactory performance over the previous 24 months on the existing loan.
- d. Staff may also recommend Village Board approval of subordinations: 1) in cases of extreme emergency, when home equity is the only source of funds (as approved by the Housing Programs Manager, and the Village Manager's office; and 2) in cases when equity is taken out, it is put back into the property in the form of home improvement. (Guideline amendment approved by Oak Park Village President and Board of Trustees February 20, 2001.)
- e. Staff shall review the financing terms for reasonableness to protect the Village's interest.

Approved by the Oak Park Village President and Board of Trustees March 17, 1997  
Amendment (D. 3.) approved October 5, 1998  
Amendments (B.4., D.1., and F.1.b.) approved February 20, 2001  
Amendment (D.4.) approved March 21, 2005  
Revisions approved February 4, 2008  
Revisions approved June 16, 2008  
Revisions approved October 19, 2009  
Revisions approved May 7, 2012

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012

  
LAW DEPARTMENT





N

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title: Resolution Authorizing the Purchase of 11 Video Systems from CDS Office Systems, Inc. and Waiving Bid Process with use of Illinois State Contract**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Deputy Police Chief:   
Anthony Ambrose

Police Chief:   
Rick Tanksley

Village Manager's Office:   
Lisa K. Shelley

**Item History (Previous Board Review, Related Action, History):**

As a continuation of the 2009 project to improve and standardize of equipment, the Oak Park Police Department is requesting authority to purchase 9 new video systems and 2 video upgrade kits for the police squad cars.

The mobile video systems are video cameras installed in police squad cars which allow for the video recording of police activity.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

These systems are considered standard equipment in modern law enforcement environment for the benefit of the law enforcement personnel and citizens. Law enforcement personnel use the systems daily in responding to dispatched calls. The systems must be durable for a mobile and law enforcement environment to ensure reliable and safe operations.

As a municipality in Illinois, the Village is authorized to participate in the Joint Purchasing Program of the State of Illinois Central Management Services (CMS). The Joint Purchasing Program allows the state to negotiate aggressive price discounts by assembling a large group of purchasers.

The Illinois CMS contract with CDS Office Systems for Panasonic Arbitrator-360 video system meets Village requirements.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Staff is utilizing the opportunities of the Illinois CMS contract which is commonly used by other agencies for these systems.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

A new Arbitrator-360 video system is \$5,489 per vehicle. Upgrade of older systems to Arbitrator-360 is \$3,599 per vehicle plus miscellaneous cables. The upgraded system has significantly streamlined operations in both Police and IT departments. The Arbitrator-360 systems will utilize existing Mobile Data Computer (MDC) for the user's interface. Therefore this year, there is only a need to purchase 9 new video systems and 2 upgrade video systems for a total cost not to exceed \$58,000.00. There are 2009 (JAG Non-Stimulus Grant) of \$20,813 in accounts 2208-42490-101-431400 that will be utilized as part of this project. The FY 2012 Equipment Replacement Fund in account 3029-41300-906-570720 had budgeted of \$101,000 for MDC and Video systems but no more than \$58,000.00 is required this project.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

In reviewing other manufacturers, staff had great concerns of manufacturers with much less experience and prevalence in the law enforcement industry. Integration of the MDC and video system from a single vendor reduces incompatibility issues. Industry standard of Panasonic equipment reduces sub-component issues, such as, vehicle specific wiring harness. On equipment and sub-components alone, other manufacturer systems were not a clear cost savings. And changing from a non-industry standard would require all departments to be trained, adjust and learn the new systems and equipment.

The Panasonic MDC systems have been very reliable and law enforcement industry standard. The Panasonic Arbitrator video system interfacing with the MDC and back-office processes has reduced service calls. The Police, Information Technology and Public Works Fleet personnel standardization on the Panasonic technology simplifies the implementation, use and support of the Panasonic systems and make it a very effective solution.

The systems are used by law enforcement personnel in their daily operations to obtain information from dispatch, county and state systems. The systems will allow officers access to intelligence reports, daily crime summaries, beat problem lists, to name only a few. The video discs produced from the video equipment are used for training purposes and evidence in criminal cases, e.g. DUI arrests.

**Proposed Recommended Action: Approve the Resolution**

## RESOLUTION

### AUTHORIZING THE PURCHASE OF 11 PANASONIC ARBITRATOR-360 VIDEO SYSTEMS FROM CDS OFFICE SYSTEMS, INC. AND WAIVING THE VILLAGE'S BIDDING PROCESS

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized to purchase eleven Panasonic Arbitrator-360 Video Systems from CDS Office Systems through the State of Illinois purchasing program in the total amount not to exceed \$58,000.00 and at the terms set forth in the attached CDS Office Systems quote.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**ADOPTED AND APPROVED** by me this 19<sup>th</sup> day of November 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk

PBC# 08-29164

Project Title: Illinois Wireless Mobile Data Statewide Master Contract

Contract # CMS8291640

# CONTRACT

The Parties to this Contract are the State of Illinois acting through the undersigned Agency/Buyer (collectively the State) and the Vendor. The Contract consists of this signature page, the following pages detailing the contents described below, and any attachments identified on these pages.

- 1. TERM AND TERMINATION
- 2. DESCRIPTION OF SUPPLIES / SERVICES
- 3. PRICING
- 4. STANDARD TERMS AND CONDITIONS
- 5. CERTIFICATIONS AND CONFLICTS
- 6. SUPPLEMENTAL PROVISIONS

In consideration of the mutual covenants and agreements contained in this Contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this Contract to be executed by their duly authorized representatives on the dates shown below.

**VENDOR**  
 (show name) CDS OFFICE SYSTEMS, INC.  
 Signature Ronald Clark  
 Printed Name RON CLARK  
 Title VICE PRESIDENT COMPUTER SALES Date 04/30/08  
 Address 612 S DIRKSEN PARKWAY  
 Phone 217-753-5524 Fax 217-753-6536  
 E-mail rclark@cdsot.com  
 Dept. of Human Rights Public Contract # 91443-00

**STATE OF ILLINOIS**  
 (name of Agency/Buyer) \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Signature: Maureen T. O'Donnell  
 Printed Name: Maureen T. O'Donnell  
 Title: Acting Director  
 By: Gwyn R. Gurgens  
 Printed Name: Gwyn R. Gurgens  
 Title: CMS State Purchasing Officer, Acting  
 Date: 5/13/08

### DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Official Signature \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_

Designee Signature \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_  
**CPO #33 -- Approved by General Counsel**  
 Signature \_\_\_\_\_  
 Printed Name \_\_\_\_\_ Date \_\_\_\_\_

STATE USE ONLY - Procurement Method (IFB, RFP, Small, etc): IFB Award Code: A  
 IPB Publication Date: 03/18/08 IPB Ref. #: 22014447 Subcontractor Utilization? Y/N Subcontractor Disclosure? Y/N  
 (Fiscal Use Only) Obligation # \_\_\_\_\_

1. **TERM AND TERMINATION**

1.1 **TERM OF THIS CONTRACT**

Unless otherwise specified, this Contract shall commence upon the last dated signature of the Parties and continue for a period of 36 months.

1.2 **RENEWAL**

This Contract may not be renewed unless the renewal period(s) and any applicable conditions are shown below. The renewal shall be subject to the same terms and conditions as the original Contract unless otherwise stated below. Renewal pricing is shown in Section 3. However, the Contract may not renew automatically, nor may the contract renew solely at the Vendor's option.

The state reserves the right to renew the contract for three one year periods.

1.3 **TERMINATION FOR CAUSE**

The State may terminate this Contract, in whole or in part, immediately upon notice to the Vendor if it is determined that the actions, or failure to act, of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause jeopardy to health, safety, or property. If Vendor fails to perform to the State's satisfaction any material requirement of this Contract or is in violation of a material provision of this Contract, the State shall provide written notice to the Vendor requesting that the breach or noncompliance be remedied within the period of time specified in the State's written notice. If the breach or noncompliance is not remedied by that date the State may either: (a) immediately terminate the Contract without additional written notice or, (b) enforce the terms and conditions of the Contract, and in either event seek any available legal or equitable remedies and damages.

1.4 **TERMINATION FOR CONVENIENCE**

Following thirty (30) days written notice, the State may terminate this Contract in whole or in part without the payment of any penalty or incurring any further obligation to the Vendor. Following any such termination for convenience, the Vendor shall be entitled to compensation upon submission of invoices and proof of claim for services provided under this Contract up to and including the date of termination.

2. **DESCRIPTION OF SUPPLIES AND SERVICES**

2.1 **NEED FOR SUPPLIES AND/OR SERVICES**

The Illinois Department of Central Management Services is establishing a master contract for the purchase of goods and services of mobile data computers, peripherals and software for the State of Illinois Wireless Information Network.

CMS intends that all State and other governmental units (including not-for-profit entities) authorized by law to participate in the Joint Purchasing Program may utilize this contract. This authority is governed by State's Standard Procurement Rules and the Governmental Joint Purchasing Act [30 ILCS 525]. For more information on this program, please feel free to visit the CMS website: <http://www.state.il.us/cms/services/gjntpurch.htm>

2.2 **GOALS AND OBJECTIVES**

The objective of the contract is to provide a purchasing mechanism for public safety entities throughout the State of Illinois to purchase mobile data computers, components and software on an as needed basis. The State will have no minimum purchase obligation under this contract.

This contract shall not restrict purchases to or require purchase of brand name product and is not intended to limit or restrict competition for like product/service. This contract shall provide a procurement vehicle where it has been determined that specific brand of product or service is required pursuant to Illinois Procurement Code/Rules.

2.3 **SUPPLIES AND/OR SERVICES REQUIRED**

Vendor acknowledges that all equipment is new.

The State recognizes that the manufacturer may make product changes and add new products or product upgrades at any time during the contract term (including optional renewals). Vendor is responsible for notifying buyer of changes or additions to products including invalid or discontinued part numbers under this contract. Discount levels/pricing structure shall remain consistent. Vendor shall pass on any price decreases that take effect during the Contract term, including optional renewals to the customer.

<b>Panasonic CF-30 Ruggedized Laptop Mobile Data Computer</b>
Mobile Data Computer Bundle (Must include the above listed MDC and the following items: Backlit keyboard, Battery Charger w/ AC adapter, additional serial ports, Combo Drive DVD-ROM/CD-RW, CDMA wireless modem (internal, Verizon Wireless approved), ext. mouse, carrying case, 3-yr limited warranty including battery, all necessary cables, and Windows Operating System, 80GB hard drive, 56K PCMCIA Modem, Internal antenna.
<b>Parts/Accessories:</b>
High-Gain Antenna Pass Thru
Backlit Keyboard
Combo Drive DVD-ROM/CD-RW (Included in bundle)
Panasonic Single Pass Vehicle Port Replicator (Included in bundle)
Desktop Port Replicator (Included in bundle)
LI-Ion Battery (Main Battery Replacement)
Battery Charger w/o AC Adapter (Included in bundle)
AC Adapter (Included in bundle)
80 GB Hard Drive (Included in bundle)
Integrated CDMA Wireless Modem (Verizon Wireless network approved) (Included in bundle)
Universal Carrying Case (Included in bundle)
USB/ Combo Mouse 3 Button (Included in bundle)
Charge Guard for MDC
2 GB Additional RAM for MDC
External Speakers for laptop
DC Adapter for Cigarette lighter
1000 nit Touchscreen
Integrated GPS & Antenna& Optional External Antenna Port (1575mhz)
LCD Protective Film

### **Semi-Ruggedized Laptop Mobile Data Computer**

#### **Panasonic 74 Semi-ruggedized laptop Mobile Data Computer**

Semi-ruggedized laptop computer with integrated CDMA wireless modem, carrying case, battery charger with AC adapter, Combo Drive DVD-ROM/CD-RW,, external mouse, necessary cables and 3 year limited warranty including battery.

#### **Parts/Accessories:**

L-Ion Rechargeable Battery for Semi-ruggedized laptop

DC (cigarette plug) adapter for Semi-ruggedized laptop

Port Replicator

Battery Charger

AC Adapter

Carrying case

2 GB Additional RAM for MDC

### **Symbol Handheld 2D Bar Code Scanner and Image Capturing Device**

Rugged Bar Code Scanners Handheld 1D/2D and Image Capturing Device Host power, USB, Minimum resolution 640 x 480, Omni-directional (include all necessary cables and connectors) 3-yr limited warranty

### **Pentax Printer (In-car printer), Mobile Computing Solution**

In car Printer- Pentax Pocket jet 5 Inch adapter for power cord and plug. Sheet fed or role fed. 3-yr limited warranty

In car Printer Bundle (Bundle includes: Printer, Fast charging NI-CD Battery, AC Adapter/Power Cord, Appropriate Cable, Printer Carrying Case, Head Cleaner, 100-Sheet Box of Paper, Documentation/Driver Disk.

#### **Parts/Accessories:**

NI-CD Battery

Universal AC Adapter ADPTR/CHRGR (110/220V) with power cable.

Appropriate cable for printer

12 Volt DC Hardware Solution

12 Volt DC Car Adapter Charger

#### **Paper:**

Letter Size Paper for above Printer (100 sheets per box)

Legal Size Paper for above Printer (100 sheets per box)

Roll Paper (100') for above Printer

### **LEDGO Mounting & Docking Solutions**

Mounting and Docking solution for the Mobile Data Computer. Connectivity includes Serial: DB9 (9-Pin) Connection (2), Parallel: DB25 (25-Pin) Connection (1), USB: fully powered USB 2.0 (3), Ethernet: RJ45 Ethernet (1), Antenna: Single hi-gain optional Dual hi gain, VGA: (1), PS/2: (1), Speaker: Stereo (1), Microphone: Stereo (1), Noise Filtering: Yes, EMI Filtering: Yes, Input Voltage: 12V DC, Vibration Testing: MIL-STD 810E 514.5/Impact Tested. (must include adjustable tube, swing arm, Tilt lazy susan mount external speakers and charge guard ) 3-yr limited warranty

Console & Mounted Arm Rest (or other proposed configuration) Printer bracket for proposed printer. Must meet single feed mounting solution.

Metal mounting bracket for scanner/image capture device (must be non-abrasive and capable of supporting the scanner proposed in a vertical position)

Console & Mounted Arm Rest printer bracket with roll feed for proposed printer

Arm Rest Sheet Feed Bracket to Roll Feed change out

External Speakers for laptop

Charge Guard for laptop

Heavy Duty Base Plate

Printer Bracket w/ Hardware

Center Console Arm Rest Printer Bracket, hinged arm rest and forearm pad

External Antenna nmo mount dual band cdma with connector stick and flat roof mount.

### **Preloaded Software:**

Windows Vista Home Premium

Windows XP Pro

WordPerfect Suite (Includes maintenance)

WordPerfect (Media Only)

Lotus Smart Suite Millennium Edition (Media Only)

Lotus Smart Suite Level-H

Microsoft Office 2007 STD

McAfee Anti-Virus Scan Security Suite w/Media

McAfee Anti-Virus Scan Security Suite 2 Year Sub

Street Atlas USA



#### Symantec Antivirus Corporate Edition 2 Year Sub

Loading State- provided software (including Motorola Client and Office Information Manager, or any other software provided by the state) - Three levels of services - Setup, Technical Support and Training. The setup services ensures that the end-user has a fully functional IWIN client ready to use immediately, without having to spend agency personnel time (and money) to get up and running.

Technical Support - Phone support 24x7 - Panasonic support is always available to ensure productivity. Panasonic has a telephone support hotline, website and team of expertly trained field personnel which minimizes your downtime.

#### Telephone Support

Should you have a question or experience a problem with a Toughbook, the Panasonic technical support hotline is available at any time by calling 1-800-LAPTOP5 (1-800-527-8675). When you call, you'll reach a technical support specialist who will help determine your coverage and diagnose the problem. The specialist can also ship replacement parts and assist when your Toughbook needs to be shipped to the National Service Center, or direct you to the appropriate international service center. Our National Service Center turns around 90% of its repairs in two business days or less.

#### Website Support

The Panasonic Toughbook website at [panasonic.com/toughbook](http://panasonic.com/toughbook) provides you with information quickly and easily. The Download Center lets you download drivers, first-aid disks, BIOS, tools, utilities and manuals at any time. The website also outlines detailed information on warranty programs and support services, such as answers to frequently asked questions.

#### 2.4 MILESTONES AND DELIVERABLES

Vendor shall not perform services, provide supplies or incur expenses in amount exceeding the amount shown in this Section, unless a higher amount is authorized in writing by the State prior to the Vendor performing the services, providing the supplies, or incurring the expenses.

Not-to-exceed \$ \_\_\_\_\_

#### 2.5 VENDOR / STAFF SPECIFICATIONS

##### 2.6 WHERE SERVICES ARE TO BE PERFORMED

Unless otherwise specified in this section all services shall be performed in the United States. If the Vendor creates or manufactures the supplies or performs any of the work in another country in violation of the Contract, such action may be deemed a breach of the Contract.

##### 2.7 SCHEDULE OF WORK

Any work performed on State premises shall be done during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.

##### 2.8 WARRANTIES FOR SUPPLIES AND SERVICES

2.8.1 Vendor warrants that the supplies furnished under this Contract (a) will conform to the State's manufacturing standards, specifications, drawing, samples or descriptions furnished by the State, including but not limited to all specifications attached as exhibits hereto, (b) will be merchantable, of good quality and workmanship, free from defects for a period of twelve months or longer if specified in writing, and fit and sufficient for the intended use, (c) will comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies, (d) will be of good title and be free and clear of all liens and encumbrances, and (e) will not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties. These warranties shall be in addition to all other warranties, express, implied or statutory, and shall survive the State's payment, acceptance, inspection or failure to inspect the supplies.

2.8.2 Vendor warrants that all services will be performed in a good and professional manner to industry standards by trained and competent personnel. Vendor shall monitor performances of each individual and shall reassign immediately any individual who is not performing to professional standards, who is not efficient or effective in performing the work of the contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the Contract or State policies.

##### 2.9 REPORTING, STATUS AND MONITORING SPECIFICATIONS

2.9.1 Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform the Contract.

2.9.2 Upon request and on forms provided by Agency/Buyer, Vendor shall report the number of qualified veterans and certain ex-offenders hired during Vendor's last completed fiscal year. Vendor may be entitled to employment tax credit for hiring individuals in those groups (PA 94-1067).

**2.10 BREACH**

Should Vendor breach the Contract and not cure any breach susceptible of being cured within the time specified by the State, the State may cancel the Contract and seek any available legal or equitable remedies, including but not limited to monetary damages and reasonable attorney fees and costs.

**2.11 OTHER SPECIFICATIONS**

All equipment and software shall be delivered within 15 days of receipt of order. A 10% penalty will be assessed if equipment is not received within 15 days of receipt of order.

~~Orders against this contract will be made by State agencies using a State approved purchase form (e.g. Basic Ordering Agreement) as the need arises. Other governmental units of the State will submit their own purchase forms. Orders written through and including the last day of the contract shall be honored. Vendor will invoice the customer identified on each purchase form upon completion of the order~~

The price to the Customer under this contract shall include shipping and handling fees. No additional fees shall be charged to the Customer for standard shipping and handling. If the Customer requests expedited delivery, Customer will be responsible for any charges for expedited delivery.

3. **PRICING**

3.1 **METHOD AND RATE OF COMPENSATION**

Vendor shall be compensated by the following method:

- hourly \_\_\_\_\_
- monthly \_\_\_\_\_
- annually \_\_\_\_\_
- project \_\_\_\_\_
- item \_\_\_\_\_

3.2 **MAXIMUM COMPENSATION FOR SUPPLIES AND SERVICES**

- Firm Price \_\_\_\_\_
- Estimated Price \$15,000,000.00 for initial 36 month term \_\_\_\_\_

<b>Panasonic CF-30 Ruggedized Laptop Mobile Data Computer</b>	<b>Unit Price</b>
	<b>3,794.00</b>

**Mobile Date Computer Bundle**  
 (Must include the above listed MDC and the following items: Backlit keyboard, Battery Charger w/ AC adapter, additional serial ports, Combo Drive DVD-ROM/CD-RW, CDMA wireless modem (internal, Verizon Wireless approved), ext. mouse, carrying case, 3-yr limited warranty including battery, all necessary cables, and Windows Operating System, 80GB hard drive, 56K PCMCIA Modem and Internal antenna

**Parts/Accessories:**

High-Gain Antenna Pass Thru	54.00
Backlit Keyboard	200.00
*Combo Drive DVD-ROM/CD-RW (Included with Bundle)	249.00
*Panasonic Single Pass Vehicle Port Replicator	370.00
*Desktop Port Replicator	245.00
Li-ion Battery (Main Battery Replacement)	153.00
*Battery Charger w/o AC Adapter (Included with Bundle)	163.00
*AC Adapter (Included with Bundle)	45.00
*80 GB Hard Drive (Included with Bundle)	165.00
*Integrated CDMA Wireless Modem (Verizon Wireless network approved)	460.00
(Included with Bundle)	
*Universal Carrying Case (Included with Bundle)	45.00
*USB/ Combo Mouse 3 Button (Included with Bundle)	6.00
Charge Guard for MDC	62.00
2 GB Additional RAM for MDC	100.00
External Speakers for laptop	18.00
DC Adapter for Cigarette lighter	85.00
1000 nit Touchscreen	590.00
Integrated GPS & Antenna & Optional External Antenna port (1575mhz)	375.00
LCD Protective Film	62.00

\*\*\*\*Items with an asterisk next to the line item are included in the bundle however pricing is provided for standalone purchases.

	Unit Price
<b>Semi- Ruggedized Laptop Mobile Data Computer</b>	
<b>Panasonic 74 Semi-ruggedized laptop Mobile Data Computer</b>	
Panasonic Semi-ruggedized laptop computer with integrated CDMA wireless modem, carrying case, battery charger with AC adapter, Combo Drive DVD-ROM/CD-RW, Drive, external mouse, necessary cables and 3 year warranty limited warranty including battery	3562.00

**Parts/Accessories:**

L-Ion Rechargeable Battery for Semi-ruggedized laptop	153.00
DC (cigarette plug) adapter for Semi-ruggedized laptop	101.00
Port Replicator	153.00
Battery Charger	153.00
AC Adapter	92.00
Carrying case	40.00
2 GB Additional RAM for MDC	100.00

**Symbol Handheld 2D Bar Code Scanner and Image Capturing Device**

Rugged Bar Code Scanners Handheld 1D/2D and Image Capturing Device Host power, USB, Minimum resolution 640 x 480, Omni-directional (include all necessary cables and connectors) 3-yr limited warranty	275.00
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------

**Pentax Printer (In-car printer), Mobile Computing Solution**

In car Printer - Pentax Pocket Jet 5 inch adapter for power cord and plug sheet fed or role fed. 3-yr limited warranty	230.00
In car Printer Bundle (Bundle includes: Printer, Fast charging NI-CD Battery, AC Adapter/Power Cord, Appropriate Cable, Printer Carrying Case, Head Cleaner, 100-Sheet Box of Paper, Documentation/Driver Disk.	306.00

**Parts/Accessories:**

NI-CD Battery	32.00
Universal AC Adapter ADPTR/CHRGR (110/220V) with power cable	32.00
Appropriate cable for printer	8.00
12 Volt DC Hardware Solution	18.00
12 Volt DC Car Adapter Charger	18.00

**Paper:**

Letter Size Paper for above Printer (100 sheets per box)	7.50
Legal Size Paper for above Printer (100 sheets per box)	8.00
Roll Paper (100') for above Printer	35.00

**LEDCO Mounting & Docking Solutions**

Mounting and Docking solution for the Mobile Data Computer. Connectivity includes: Serial: DB9 (9-Pin) Connection (2), Parallel: DB25 (25-Pin) Connection (1), USB: fully powered USB 2.0 (3), Ethernet: RJ45 Ethernet (1), Antenna: Single hi-gain optional Dual hi gain, VGA: (1), PS/2: (1), Speaker: Stereo (1), Microphone: Stereo (1), Noise Filtering: Yes, EMI Filtering: Yes, Input Voltage: 12V DC, Vibration Testing: MIL-STD 810E 514.5/Impact Tested. (must include adjustable tube, swing arm, Tilt lazy susan mount external speakers and charge guard ) 3-yr limited warranty	1054.00
Console & Mounted Arm Rest (or other proposed configuration) Printer bracket for proposed printer. Must meet single feed mounting solution.	208.00
Metal mounting bracket for scanner/image capture device (must be non- abrasive and capable of supporting the scanner proposed in a vertical position	45.00
Console & Mounted Arm Rest printer bracket with roll feed for proposed printer	208.00
Arm Rest Sheet Feed Bracket to Roll Feed change out	208.00
External Speakers for laptop	19.00
Charge Guard for laptop	62.00
Heavy Duty Base Plate	33.00
Printer Bracket w/ Hardware	208.00
Center Console Arm Rest Printer Bracket, hinged arm rest and forearm pad	208.00
External Antenna nmo mount dual band cdma with connector stick and flat roof mount	50.00

<b>Preloaded Software</b>	
Windows Vista Home Premium	0.00
Windows XP Pro	0.00
WordPerfect Suite (includes maintenance)	189.00
WordPerfect (Media Only)	23.00
Lotus Smart Suite Millennium Edition (Media Only)	94.00
Lotus Smart Suite Level-H	94.00
Microsoft Office 2007 STD	259.00
McAfee Anti-Virus Scan Security Suite w/Media	19.00
McAfee Anti-Virus Scan Security Suite 2 Year Sub	38.00
Street Atlas USA	35.00
Symantec Antivirus Corporate Edition 2 Year Sub	39.00
Loading State provided software (including Motorola Client and Office Information Manager, or any other software provided by the State	45.00
Technical Support – Phone support 24x7	included

### 3.3 RENEWAL COMPENSATION

If this contract is renewed, the price shall be the same as for the initial term unless a different compensation, or formula for determining the renewal compensation, is stated below.

### 3.4 EXPENSES

Unless otherwise agreed upon and stated herein, this Contract does not allow for reimbursement of any expense incurred by Vendor, including but not limited to telephone or other communications device, postage, copying, travel, transportation, lodging, food and per diem. Any approved travel expenses shall be reimbursed in accordance with the Travel Regulation Council and Governor's Travel Board rules.

### 3.5 DISCOUNT

% discount for payment within \_\_\_\_\_ days of receipt of invoice

### 3.6 TAX

Vendor shall not bill for any taxes unless accompanied by proof the State is subject to the tax. If necessary, Vendor may request the applicable Agency/Buyer's Illinois tax exemption number and federal tax exemption information.

### 3.7 INVOICING

Vendor shall invoice at the completion of the Contract unless invoicing is tied in this Contract to milestone or deliverables, or other invoicing requirements agreed to elsewhere in this Contract.

### 3.8 PAYMENT TERMS AND CONDITIONS

3.8.1 By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of the Contract, and the amount billed and expenses incurred are as allowed in the Contract. Invoices for supplies purchased, services performed and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims (30 ILCS 105/25).

3.8.2 Payments, including late payment charges, will be paid in accordance with the State "Prompt Payment Act" (30 ILCS 540) and rules (74 Ill. Adm. Code 900) when applicable. Payments delayed at the beginning of the State's fiscal year (July and August payments) because of the appropriation process shall not be considered a breach.

3.8.3 The State shall not be liable to pay for supplies provided or services rendered, including related expenses incurred prior to the execution of this Contract by the Parties and the beginning of the term of this Contract.

3.8.4 As a condition of receiving payment Vendor must pay its employees prevailing wages when required by law (e.g., public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services). Vendor is responsible for contacting the Illinois Dept. of Labor (217-782-6206; <http://www.state.il.us/agency/idol/index.htm>) to ensure understanding of prevailing wage requirements (30 ILCS 500/25-60(b)).

3.8.5 As a condition of receiving payment Vendor must pay its suppliers and subcontractors according to the terms of their respective contracts. Vendor shall provide lien waivers to the State upon request.

#### 4. STANDARD TERMS AND CONDITIONS

##### 4.1 AVAILABILITY OF APPROPRIATION (30 ILCS 500/20-60)

State shall use its best efforts to secure sufficient appropriations to fund this Contract. However, the State, at its sole option, may terminate or suspend this contract, in whole or in part, without penalty or further payment being required, if the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason.

##### 4.2 AUDIT/RETENTION OF RECORDS (30 ILCS 500/20-65)

Vendor and its subcontractors shall maintain books and records relating to the performance of the Contract or subcontract and necessary to support amounts charged to the State under the Contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three years from the later of the date of final payment under the Contract or completion of the Contract, and by the subcontractor for a period of three years from the later of final payment under the term or during the three year period thereafter. Books and records required to be maintained under this section shall be available for review or audit by representatives of the State, the Auditor General, the Executive Inspector General and other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the Contract for which adequate books and records are not available to support the purported disbursement. The Vendor shall not impose a charge for audit or examination of the Vendor's books and records. If federal funds are used to pay contract costs, the Vendor must retain its records for five years. Vendor shall take reasonable steps to insure that any subcontractor is in compliance with the requirements of this section.

##### 4.3 TIME IS OF THE ESSENCE

Time is of the essence with respect to Vendor's performance of this Contract. Except as specifically waived in writing, failure by either Party to exercise or enforce a right shall not affect any subsequent ability to exercise or enforce a right.

##### 4.4 FORCE MAJEURE

Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring party may cancel the Contract without penalty if performance does not resume within 30 days of the declaration.

##### 4.5 CONFIDENTIAL INFORMATION

Each Party, including its agents and subcontractors, to this Contract may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Contract. The receiving Party shall presume all information received or to which it gains access pursuant to this Contract is confidential unless otherwise designated by the disclosing Party. No confidential data collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the Contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the Contract, in whatever form it is maintained, promptly at the end of the Contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third-party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

##### 4.6 USE AND OWNERSHIP

All work performed or supplies created by Vendor under this Contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work-for-hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed to herein. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Confidential data or information contained in such work shall be subject to Section 4.5 herein.

##### 4.7 INDEMNIFICATION AND LIABILITY

The Vendor agrees to indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of (a) any breach or violation by Vendor of any of its representations, warranties, covenants or agreements set forth herein, (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss by whomsoever suffered, claimed to result in whole or in part from vendor's negligent performance hereunder, (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents. Neither party shall be liable for incidental, special, consequential or punitive damages.

##### 4.8 INSURANCE

Vendor shall, at all times during the term and any renewals, maintain and provide a Certificate of Insurance naming the State as additional insured for all required bonds and insurance. Certificates may not be modified or canceled until at least 30 days notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability-occurrence form in amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto, (Combined Single Limit Bodily Injury and Property Damage) in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

#### 4.9 INDEPENDENT CONTRACTOR

Vendor shall, in the performance of this Contract, be an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.

#### 4.10 ASSIGNMENT AND SUBCONTRACTING

This Contract may not be assigned, transferred or subcontracted in whole or in part by the Vendor without the prior written consent of the State. Vendor shall describe, as a supplemental provision to this Contract, the names and addresses of all authorized subcontractors utilized by Vendor in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this Contract. For purposes of this section, subcontractors are those specifically hired to perform all or part of the work or to provide the supplies covered by the Contract.

#### 4.11 SOLICITATION AND EMPLOYMENT

Vendor shall not employ any person employed by the State during the term of this Contract to perform any work under this Contract. Vendor shall give notice immediately to the Agency/Buyer's director if Vendor solicits or intends to solicit State employees to perform any work under this Contract.

#### 4.12 COMPLIANCE WITH THE LAW

The Vendor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this Contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes.

#### 4.13 BACKGROUND CHECK

Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's officers, employees or agents. Vendor shall reassign immediately any such individual who does not pass the background checks.

#### 4.14 APPLICABLE LAW

This Contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois. The Department of Human Rights' Equal Opportunity requirements (44 Ill. Adm. Code 750) are incorporated by reference. Any claim against the State arising out of this Contract must be filed exclusively with the Illinois Court of Claims (705 ILCS 505/1). The State shall not enter into binding arbitration to resolve any Contract dispute. The State of Illinois does not waive sovereign immunity by entering into this Contract. The official text of cited statutes is incorporated by reference (An unofficial version can be viewed at <http://www.ilga.gov/legislation/ilcs/ilcs.asp>). In compliance with the Illinois and federal Constitutions, the Illinois Human Rights Act, the U. S. Civil Rights Act, and Section 504 of the federal Rehabilitation Act and other applicable laws and rules the State does not unlawfully discriminate in employment, contracts, or any other activity.

#### 4.15 ANTI-TRUST ASSIGNMENT

If Vendor does not pursue any claim and cause of action it has arising under federal or state antitrust laws relating to the subject matter of the Contract, then upon request Vendor shall assign to the State all right, title and interest in and to the claim or cause of action.

#### 4.16 AUTHORIZATION

Each Party to this Contract represents and warrants to the other that: (a) it has the right, power and authority to enter into and perform its obligations under this Contract and (b) it has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of this Contract, and (c) this Contract constitutes a legal, valid and binding obligation upon itself in accordance with its terms.

#### 4.17 CONTRACTUAL AUTHORITY

The Agency/Buyer that signs for the State of Illinois shall be the only State entity responsible for performance and payment under the Contract. When the Department of Central Management Services (CMS) signs in addition to an Agency/Buyer, CMS does so as approving officer and shall have no liability to Vendor. When CMS signs a Master Contract on behalf of State agencies, only the Agency/Buyer that places an order with the Vendor shall have any liability to Vendor.

#### 4.18 NOTICES

Notices and other communications provided for herein shall be given in writing by registered or certified mail, return receipt requested, by receipted hand delivery, by courier (UPS, Federal Express or other similar and reliable carrier), by e-mail, or by fax showing the date and time of successful receipt. Notices shall be sent to the individuals who signed the Contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change the contact information.

## 5. CERTIFICATIONS AND CONFLICTS

Vendor certifies it is under no legal prohibition on contracting with the State of Illinois, has no known conflicts of interest and further specifically certifies that:

- 5.1 Vendor, its employees and subcontractors will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this Contract.
- 5.2 Vendor is not in default on an educational loan (5 ILCS 385/3).
- 5.3 Vendor has informed the director of the Agency/Buyer in writing if he/she was formerly employed by that agency and has received an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, and acknowledges that contracts made without the appropriate filing with the Auditor General are not payable from the "contractual services" or other appropriation line items. Vendor has not received an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, and acknowledges that contracts in violation of Section 15a of the State Finance Act are not payable from the "contractual services" or other appropriation line items (30 ILCS 105/15a).
- 5.4 Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer, and (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit performing substantially similar work that will be performed under this contract (30 ILCS 500/25-80).
- 5.5 Vendor has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has Vendor made an admission of guilt of such conduct that is a matter of record (30 ILCS 500/50-5).
- 5.6 If Vendor has been convicted of a felony, at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50-10).
- 5.7 If Vendor, or any officer, director, partner, or other managerial agent of Vendor, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract and acknowledges that the State shall declare the Contract void if this certification is false (30 ILCS 500/50-10.5).
- 5.8 Vendor and its affiliates are not delinquent in the payment of any debt to the State (or if delinquent has entered into a deferred payment plan to pay the debt), and Vendor and its affiliates acknowledge the State may declare the Contract void if this certification is false (30 ILCS 500/50-11) or if Vendor or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt (30 ILCS 500/50-60).
- 5.9 Vendor and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act (30 ILCS 500/50-12) and acknowledges that failure to comply can result in the Contract being declared void.
- 5.10 Vendor certifies that it has not committed a willful or knowing violation of the Environmental Protection Act (relating to Civil Penalties under the Environmental Protection Act) within the last five years, and is therefore not barred from being awarded a contract. If the State later determines that this certification was falsely made by the Vendor, the Vendor acknowledges that the State may declare the Contract void (30 ILCS 500/50-14).
- 5.11 Vendor has not paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor has Vendor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract (30 ILCS 500/50-25).
- 5.12 Vendor is not in violation of the "Revolving Door" section of the Illinois Procurement Code (30 ILCS 500/50-30).
- 5.13 Vendor will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers or employees of the State (30 ILCS 500/50-40, 50-45, 50-50).
- 5.14 In accordance with the Steel Products Procurement Act, steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring agency grants an exception (30 ILCS 565).
- 5.15 Vendor will, pursuant to the Drug Free Workplace Act, provide a drug free workplace and Vendor and its employees shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance during the performance of the Contract. This certification applies to contracts of \$5000 or more with individuals; and to entities with 25 or more employees (30 ILCS 580).
- 5.16 Neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This certification applies to contracts that exceed \$10,000 (30 ILCS 582).



5.17 Vendor has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States (720 ILCS 5/33 E-3, E-4).

5.18 Vendor complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).

5.19 Vendor does not pay dues to, or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).

5.20 Vendor complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Contract have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

5.21 Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Contract have been produced in whole or in part by the labor of any child under the age of 12 (30 ILCS 584).

5.22 Vendor certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5) that states: "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) are prohibited from doing business with the State until the violation is mitigated".

5.23 Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

5.24 Vendor has disclosed if required, on forms provided by the State, and agrees it is under a continuing obligation to disclose to the State, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or which would prohibit Vendor from having or continuing the Contract. This includes, but is not limited to conflicts under the "Infrastructure Task Force Fee Prohibition" section of the State Finance Act (30 ILCS 105/8.40), Article 50 of the Illinois Procurement Code (30 ILCS 500/50), or those which may conflict in any manner with the Vendor's obligation under this Contract. Vendor shall not employ any person with a conflict to perform under this Contract. If any elected or appointed State officer or employee, or the spouse or minor child of same has any ownership or financial interest in the Vendor or the Contract, Vendor certifies it has disclosed that information to the State if required, on forms provided by the State, and any waiver of the conflict has been issued in accordance with applicable law and rule. A waiver is required if:

5.24.1 the person intending to contract with the State, their spouse or child: (i) holds an elective office in Illinois; (ii) holds a seat in the Illinois General Assembly; (iii) is an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority; or holds an appointed position or is employed in any of the offices or agencies of the State government and who receives compensation for such employment in excess of 60% of the salary of the Governor (currently \$90,414.60). (The conflict of interest threshold of 60% of the Governor's salary set forth in Section 50-13 does not apply to elective office holders, legislators, and officers or employees of the Capital Development Board or the Illinois Toll Highway Authority.);

5.24.2 the contract is with a firm, partnership, association or corporation in which a person referenced in 5.23.1 above receives more than 7.5% of the total distributable income or an amount in excess of the salary of the Governor (currently \$150,691.00).

5.24.3 the contract is with a firm, partnership, association or corporation in which a person referenced in 5.23.1 above, together with their spouse or minor child, receives more than 15% in the aggregate of the total distributable income or an amount in excess of 2 times the salary of the Governor (currently \$301,382.00) from the firm, partnership, association or corporation.

6. SUPPLEMENTAL PROVISIONS

6.1 ENTIRE CONTRACT

This Contract, consisting of the signature page, sections one through six, and any attachments marked (X) below, constitutes the entire Contract between the Parties concerning the subject matter of the Contract, and supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the Contract. Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this Contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.

N/A  Definitions

N/A  Public Works Requirements (820 ILCS 130/4)

N/A  Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, and security services, if valued at more than \$200 per month or \$2000 per year (30 ILCS 500/25-60)

N/A  Prevailing Wage (all printing contracts) (30 ILCS 500/25-60)

N/A  Prohibition on Contingent Fees (certain federally funded contracts)

N/A  BEP Subcontracting Requirements

N/A  State Supplemental Terms and Conditions

N/A  Vendor Supplemental Terms and Conditions

N/A  Other (describe)

**AMENDMENT**

The undersigned AGENCY and VENDOR (the PARTIES) agree that the following shall amend the CONTRACT referenced herein. All terms and conditions set forth in the original contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this AMENDMENT shall prevail.

1. **CONTRACT DESCRIPTION** (including Original Purchase Order or Contract Number): Amend the Illinois Wireless Network Contract (CMS8291640) to add additional equipment that falls within the scope of the contract.

2. **DESCRIPTION OF AMENDMENT** (Check all that apply, complete blanks and explain as necessary):

a. the completion date will be  extended,  shortened or  remain the same.

Original completion date: \_\_\_\_\_ Revised completion date: \_\_\_\_\_

b. the method of determining compensation (e.g., hourly rate, fixed fee, etc.) will  stay the same or  change as follows:

c. the cost will be  increased,  decreased or  remain the same.

Original cost: \_\_\_\_\_ Amount of change: \_\_\_\_\_ Revised cost: \_\_\_\_\_

d. the supplies or services to be provided will  stay the same or  be changed as follows:

The attached list of equipment will be added to the contract.

3. **EFFECTIVE DATE OF AMENDMENT:**

Amendment will be effective upon last signature on contract.

4. **ATTACHMENTS AND INCORPORATIONS:**

Certifications  
Attached list of equipment

5. **WHY IS CHANGE NEEDED?** (Check all that apply and explain.)

- a. The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed.
- b. The change is germane to the original contract as signed.
- c. The change order is in the best interest of the State and authorized by law.

JUL-28-2009 12:21

CDS-CONTRACTS

P.02

6. WHAT PROVISION OF THE CONTRACT, PROCUREMENT CODE OR OTHER LAW AUTHORIZED THIS CHANGE?

Section 1.2005

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, the AGENCY and the VENDOR have caused this AMENDMENT to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

**VENDOR**  
 (Vendor Name) CDS Office Technologies  
 Signature Ronald A. Clark  
 Printed Name Ronald S. Clark  
 Title VP of Sales Date 07/28/09  
 Address 612 So. Dirksen Pkwy.  
Springfield, IL 62703  
 Phone 217-753-5524 Fax 217-753-6536  
 E-mail rclark@cdsot.com

**STATE OF ILLINOIS**  
 (Agency Name) Centre Management  
 Official Signature [Signature] 58  
 Printed Name James P. Sledge  
 Title Director Date 8/4/09  
 Designee Signature [Signature]  
 Printed Name Omar E Caballero  
 Title Portfolio Manager  
 Address 100 W. Randolph  
Chicago IL 60601  
 Phone 312-914-6797 Fax \_\_\_\_\_  
 E-mail Omar.Caballero@Illinois.gov

<b>STATE USE ONLY</b>	<b>NOT PART OF CONTRACTUAL PROVISIONS</b>
PBC# <u>09-38799</u>	Contract # <u>CMS829164A</u>
Project Title <u>IWIN Amendment</u>	Award Code: <u>D</u>
Procurement Method (IFB, RFP, Small, etc): <u>AMENDMENT</u>	IPB Ref # _____
IPB Publication Date: _____	Obligation # _____
Subcontractor Utilization? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Subcontractor Disclosure? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Funding Source _____	
CMS Program Compliance _____	
Fiscal Compliance _____	
Legal Compliance _____	
Executive Compliance _____	

**CERTIFICATIONS**

**LEGAL ABILITY TO CONTRACT:** Vendor certifies it is under no legal prohibition on contracting with the State of Illinois, has no known conflicts of interest and further specifically certifies that:

1. Vendor, its employees and subcontractors will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this Contract.
2. Vendor is not in default on an educational loan (5 ILCS 395/3).
3. Vendor (if an individual, sole proprietor, or partner) has informed the director of the Agency in writing if he/she was formerly employed by that agency and has received an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, and acknowledges that contracts made without the appropriate filing with the Auditor General are not payable from the "contractual services" or other appropriation line items. Vendor has not received an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, and acknowledges that contracts in violation of Section 15a of the State Finance Act are not payable from the "contractual services" or other appropriation line items (30 ILCS 105/15a).
4. Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer, and (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit performing substantially similar work that will be performed under this contract (30 ILCS 500/25-80).
5. Vendor has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has Vendor made an admission of guilt of such conduct that is a matter of record (30 ILCS 500/50-5).
6. If Vendor has been convicted of a felony, at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50-10).
7. If Vendor, or any officer, director, partner, or other managerial agent of Vendor, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, at least five years have passed since the date of the conviction, Vendor further certifies that it is not barred from being awarded a contract and acknowledges that the State shall declare the Contract void if this certification is false (30 ILCS 500/50-10.5).
8. Vendor and its affiliates are not delinquent in the payment of any debt to the State (or if delinquent has entered into a deferred payment plan to pay the debt), and Vendor and its affiliates acknowledge the State may declare the Contract void if this certification is false (30 ILCS 500/50-11) or if Vendor or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt (30 ILCS 500/50-60).
9. Vendor and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act (30 ILCS 500/50-12) and acknowledges that failure to comply can result in the Contract being declared void.
10. Vendor certifies that it has not committed a willful or knowing violation of the Environmental Protection Act (relating to Civil Penalties under the Environmental Protection Act) within the last five years, and is therefore not barred from being awarded a contract. If the State later determines that this certification was falsely made by the Vendor, the Vendor acknowledges that the State may declare the Contract void (30 ILCS 500/50-14).
11. Vendor has not paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor has Vendor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract (30 ILCS 500/50-25).
12. Vendor is not in violation of the "Revolving Door" section of the Illinois Procurement Code (30 ILCS 500/50-30).
13. Vendor will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers or employees of the State (30 ILCS 500/50-40, 50-45, 50-50).
14. In accordance with the Steel Products Procurement Act, steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring agency grants an exception (30 ILCS 565).

15. Vendor will, pursuant to the Drug Free Workplace Act, provide a drug free workplace and Vendor and its employees shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance during the performance of the Contract. This certification applies to contracts of \$5000 or more with individuals; and to entities with 25 or more employees (30 ILCS 580).

16. Neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This certification applies to contracts that exceed \$10,000 (30 ILCS 582).

17. Vendor has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States (720 ILCS 5/33 E-3, E-4).

18. Vendor complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).

19. Vendor does not pay dues to, or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).

20. Vendor complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Contract have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

21. Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Contract have been produced in whole or in part by the labor of any child under the age of 12 (30 ILCS 584).

22. Vendor certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5) that states: "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) are prohibited from doing business with the State until the violation is mitigated".

23. Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

24. In accordance with Public Act 095-0307, all information technology, including electronic information, software, systems and equipment, developed or provided under this contract must comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at [www.dhs.state.il.us/litaa](http://www.dhs.state.il.us/litaa).

25. Vendor has disclosed if required, on forms provided by the State, and agrees it is under a continuing obligation to disclose to the State, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or which would prohibit Vendor from having or continuing the Contract. This includes, but is not limited to conflicts under the "Infrastructure Task Force Fee Prohibition" section of the State Finance Act (30 ILCS 105/8.40), Article 50 of the Illinois Procurement Code (30 ILCS 500/50), or those which may conflict in any manner with the Vendor's obligation under this Contract. Vendor shall not employ any person with a conflict to perform under this Contract. If any elected or appointed State officer or employee, or the spouse or minor child of same has any ownership or financial interest in the Vendor or the Contract, Vendor certifies it has disclosed that information to the State if required, on forms provided by the State, and any waiver of the conflict has been issued in accordance with applicable law and rule. A waiver is required if:

a) the person intending to contract with the State, their spouse or child: (i) holds an elective office in Illinois; (ii) holds a seat in the Illinois General Assembly; (iii) is an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority; or holds an appointed position or is employed in any of the offices or agencies of the State government and who receives compensation for such employment in excess of 60% of the salary of the Governor (currently \$106,447.20). (The conflict of interest threshold of 60% of the Governor's salary set forth in Section 50-13 does not apply to elective office holders, legislators, and officers or employees of the Capital Development Board or the Illinois Toll Highway Authority.);

b) the contract is with a firm, partnership, association or corporation in which a person referenced in a) above receives more than 7.5% of the total distributable income or an amount in excess of the salary of the Governor (currently \$177,412.00).

c) the contract is with a firm, partnership, association or corporation in which a person referenced in b) above, together with their spouse or minor child, receives more than 15% in the aggregate of the total distributable income or an amount in excess of 2 times the salary of the Governor (currently \$354,824.00) from the firm, partnership, association or corporation.

26 Vendor, as defined in Public Act 95-971, certifies that it has read, understands, and is in compliance with the Act and will not make a contribution that will violate the Act. In general, Public Act 95-0971 contains new registration and reporting requirements for certain Vendors, as well as limitations on political contributions by certain Vendors and their affiliates. These requirements shall be effective for the duration of the term of office of the incumbent Governor or for a period of 2 years after the end of the contract term, whichever is longer.

Vendor certifies, in accordance with Public Act 95-971, as applicable:

Vendor is not required to register as a business entity with the State Board of Elections.

or

Vendor has registered as a business entity with the State Board of Elections and acknowledges a continuing duty to update the registration as required by the Act. A copy of the certificate of registration is attached.

Vendor acknowledges that the State may declare this Contract void without any additional compensation due to the Vendor if this foregoing certification is false or if the Vendor (or any of its Affiliated Persons or Entities) engages in conduct that violates Public Act 95-0971.

### TAXPAYER IDENTIFICATION NUMBER

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the d/b/a on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name: \_\_\_\_\_

Business Name: CDS Office Technologies

Taxpayer Identification Number:

Social Security Number \_\_\_\_\_

or

Employer Identification Number 37-1052665

Legal Status (check one):

Individual

Sole Proprietor

Partnership

Legal Services Corporation

Tax-exempt

Corporation providing or billing medical and/or health care services

Corporation NOT providing or billing medical and/or health care services

Governmental

Nonresident alien

Estate or trust

Pharmacy (Non-Corp.)

Pharmacy/Funeral Home/Cemetery (Corp.)

Limited Liability Company (select applicable tax classification)

D = disregarded entity

C = corporation

P = partnership

Signature: Ronald A. Clark

Date: 07/28/09



**STATE BOARD OF ELECTIONS  
STATE OF ILLINOIS**

1028 S. Spring Street  
PO Box 4167  
Springfield, Illinois 62708-4167  
217/782-4141  
Fax: 217/782-0999

James R. Thompson Center  
100 W. Randolph Street, Ste 14-100  
Chicago Illinois 60601-3232  
312/814-6440  
Fax: 312/814-6485



**EXECUTIVE DIRECTOR**  
Daniel W. White

**BOARD MEMBERS**  
Albert Porter, Chairman  
Bryan Schneider, Vice Chairman  
Patrick Brady  
John Keith  
William McGuire  
Wanda Radnor  
Jesse Smart  
Robert Walters

**To Whom It May Concern:**

This is to acknowledge receipt of the Business Entity Registration which was submitted to the Board of Elections on behalf of your business, pursuant to Public Act 95-0971.

Enclosed please find a time-stamped copy of the first page of your Business Entity Registration. This time-stamped copy shall serve as your certificate of registration.

Rupert T Borgsmiller, Director  
Division of Campaign Disclosure



# Business Entity Registration

PLEASE TYPE OR PRINT IN BLACK INK

Full name and complete mailing address of Business Entity:

CDS OFFICE SYSTEMS, INC.  
612 SOUTH DIRKSEN PARKWAY  
SPRINGFIELD, IL 62703

E-MAIL ADDRESS: begolf@cdsofficetech.com

FOR OFFICE USE ONLY

08 JUL 28 PM 11:18

FEDERAL TAX IDENTIFICATION NUMBER

37-1052665

CHECK HERE IF NAME OR ADDRESS CHANGE

SEE 10 ILCS 5/9-35 FOR GUIDANCE.

NEW REGISTRATION

AMENDED REGISTRATION

1.

**AFFILIATED ENTITY:** [ List all affiliated entities as defined in 30 ILCS 50-37(a) of the Illinois Procurement Code]

NAME:  
STREET ADDRESS:  
CITY:  
STATE:  
ZIP CODE  
NATURE OF AFFILIATION:

NAME:  
STREET ADDRESS:  
CITY:  
STATE:  
ZIP CODE  
NATURE OF AFFILIATION:

NAME:  
STREET ADDRESS:  
CITY:  
STATE:  
ZIP CODE  
NATURE OF AFFILIATION:

\*IF MORE SPACE FOR INFORMATION IS REQUIRED, PLEASE ATTACH ADDITIONAL SHEETS.

Arbitrator Hardware Summary

# VILLAGE OF OAK PARK

## CITIZEN ADVISORY BOARD AND COMMISSION

### AGENDA ITEM COMMENTARY

Item Title: Motion To Accept The Zoning Board of Appeals' Findings And Recommendations As Proposed And Direct Staff To Prepare An Ordinance Approving A Special Use Permit To Operate A Medical Services Facility (Suburban Physical Therapy) At 6804 Roosevelt Road.

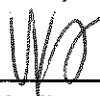
Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Submitted by: Michael Quinn, Zoning Board of Appeals Chairperson

Staff Review: Michael Bruce, Zoning Administrator

Department Director Name:   
Steve Witt, Building Department Director

Village Manager's Office:   
Lisa Shelley, Deputy Village Manager

#### Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):

On July 17, 2012 the applicant, Primit P. Shah, filed an application pursuant to Section 3.9.8 (M) (3) (table 11: Development Type and Permitted Uses) of the Zoning Ordinance of the Village of Oak Park, requesting the issuance of a special use permit, authorizing a Medical Services Facility on the ground floor at 6804 Roosevelt Road. The building is located in the B1/2 General Business District and Roosevelt Road Form-Based Zoning Overlay District, which subjects Medical Services to special use approval requirements.

On August 6, 2012, The Village Board pursuant to Section 2.2.3(C) (The Hearing) of the Zoning Ordinance referred the application for special use permit to the Zoning Board of Appeals, sitting as a Zoning Commission, in order to conduct a public hearing. On September 5, 2012, the Zoning Commission held a public hearing on this matter.

On October 3, 2012, by a 4-0 vote, the Zoning Commission passed a recommendation to the President and Board of Trustees that a special-use permit be granted pursuant to the provisions of Section 3.9.8 (M) (3) (table 11: Development Type and Permitted Uses) of the Oak Park Zoning Ordinance, to authorize the renovation and use of the ground floor as a Medical Services Facility at 6804 Roosevelt Road, subject to two (2) conditions and restrictions as outlined in the findings and recommendations. See the attached

recommendation and findings of facts.

In addition, on October 3, 2012 during a discussion on this matter, the Zoning Commission voted to send to the President and Board of Trustees a letter urging the Board to revisit the use of the Village-owned parking lot on Grove Avenue and Roosevelt Road to allow additional retail parking, subject to some restrictions. According to testimony at the public hearing, that lot is rarely full during the day. See attached letter.

As Background: On or around April of 2007, the business owners in the 6800 Block of Roosevelt Road submitted a request to the Village asking that parking in the cul-de-sac (Lot #37) be changed from 24-hour permit parking to allow customers to park until 5 or 6 p.m. On January 7, 2008, the Village Board denied the petition to change the existing 24-hour parking restrictions in the Cul-de-sac (Lot # 37) on Grove Avenue from Roosevelt Road to the Alley to "Overnight Permit Parking after 6:00 pm," . . .

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The Applicant is applying for a special use permit to operate a physical therapy office. According to the applicant, patients will visit the office via an appointment on a part-time basis, for approximately three, half-days each week. While the ZBA believes that the Village Board should grant the requested special use permit, the ZBA also recommends that the Village Board revisit the 24-hour permit parking restrictions of the Village-owned parking lot on Grove Avenue and Roosevelt Road (Lot # 37) as mentioned above.

**Staff Commentary (If applicable or different than Commission):**

Staff felt that the land use was appropriate for the area since this would be the only medical services use in the immediate area, and would add to the mix of uses in the area. Staff did not have a problem with the requested special use permit application because Staff feels that the operation of this use at this location should not give rise to unique problems with respect to its impact on neighboring property.

In addition, Staff does not support the letter from the ZBA urging the Village Board to revisit the parking restrictions on Lot # 37. The Parking and Mobility Services Department recommends that Lot #37 should be maintained as 24 hour permit parking at this time because of the limited availability (8 spaces) to residents. See attached Memo from Jill Velan, Interim Manager, Parking and Mobility Services.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

No financial impact.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Accept the Zoning Board of Appeal's recommendation. Accepting the Zoning Board of Appeal's recommendation would authorize the issuance of a special use for the medical services facility with the conditions contained in the Zoning Board of Appeal's findings of fact.

Reject the Zoning Board of Appeal's recommendation. Rejecting the Zoning Board of Appeal's recommendation would not allow the physical therapy office (medical services facility) to occupy the ground floor commercial space of an owner occupied building.

**Proposed Recommended Action:**

Adopt the Zoning Board of Appeals' findings and recommendation as proposed and direct staff to prepare an Ordinance approving a special use permit to operate a medical services facility at 6804 Roosevelt Road.

Att- Findings of Fact, Letter from the ZBA and Memo from Jill Velan, interim Manager, Parking and Mobility Services

October 3, 2012

President and Board of Trustees  
The Village of Oak Park  
123 Madison Street  
Oak Park, IL 60302

Re: Calendar No. 10-12-Z: 6804 Roosevelt Road – Recommendation for Special Use Permit

Dear President Pope and Trustees:

Accompanying this letter is a recommendation (the "Recommendation") from the Oak Park Zoning Board of Appeals ("ZBA") recommending the granting of a special use permit for the applicant at 6804 Roosevelt Road (the "Property"). Although the ZBA believes that the applicant has met the standards for the grant of a special use permit, as stated in the Recommendation, other information was presented at the public hearing which we thought should be brought to your attention.

The principal objection to the application was the further demand for parking along Roosevelt Road in front of the Property. This objection was raised by some of the neighboring business owners, who had no other objection to the proposed use. There are only seven parking spaces along the north side of that block of Roosevelt Road, shared by multiple storefronts. There is Village-owned lot on Grove west of the Property but parking in that lot is limited to 24-hour permit parking. According to testimony at the public hearing, that lot is rarely full during the day. An application to change the lot to night permit parking was rejected by the Village some time ago.

Because of its limited scope and time of operation, the proposed use of the Property will probably generate less parking demand than almost any other retail use of the Property. While the ZBA believes that the applicant has met the standards for the grant of a special use permit, the ZBA recommends to you that the use of the Village-owned parking lot on Grove and Roosevelt be revisited and the Village consider use of that lot for additional retail parking, subject to some restriction.

Thank you for your consideration,

Oak Park Zoning Board of Appeals,

By:   
Michael J. Quinn, Chair

# Memorandum

To: Michael Bruce, Zoning Administrator  
From: Jill Velan, Interim Manager, Parking and Mobility Services  
Date: October 31, 2012  
Re: Parking in Village Lot #37, 6800 Roosevelt

---

At the January 7, 2008 Village Board meeting, a motion to deny a petition to change existing 24-hour Parking Restrictions in the Cul-de-Sac (Lot #37) on Grove Avenue from Roosevelt Road to the Alley to "Overnight Permit Parking after 6:00pm" was approved.

At that time staff recommended the denial because Lot #37 normally sells out on a quarterly basis, the residents that live in the area purchase the 24 hour permit because they work 2<sup>nd</sup> and 3<sup>rd</sup> shifts or commute to work, and there were no other options for 24 hour parking in the area.

In the last four years the same issues still exist. Lot #37, which has eight (8) spaces, is the only 24 hour lot available to residents in the area. The lot normally sells out every quarter and is used by residents with variable schedules. In fact staff often fields complaints from residents that Lot is the only one with 24 hour parking in the area.

Conversely, there is 2 hour public parking all along Roosevelt Road and the majority of the north/south streets have no day restrictions at all.

The Parking and Mobility Services Department recommends that Lot #37 should be maintained as 24 hour permit parking at this time because of the limited availability (8 spaces) to residents.



October 3, 2012

President and Board of Trustees  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Re: Application of Primit Shah for Special Use Permit for Medical Services Facility  
(physical therapy office), Cal. No. 10-12-Z.

Dear Ladies and Gentlemen:

On or about July 17, 2012, Primit P. Shah, (the "Applicant") filed an application for issuance of a special-use permit, pursuant to Section 2.2.3 of the Zoning Ordinance of the Village of Oak Park, requesting the allowance of a physical therapy office in the Roosevelt Road Form-Based Zoning Overlay District ("RRF-BZ"), for the property located at 6804 Roosevelt Road (the "Subject Property"). Section 3.9.8(M)(3) (Table 11) of the Zoning Ordinance requires an application for issuance of a special-use permit in order to operate a Medical Services Facility on the ground floor of a mixed-use shop-front building. The underlying zoning of the Subject Property is B-1/B-2 General Business District, in which a medical services facility is a permitted use. This matter was referred to the Zoning Board of Appeals, (the "ZBA"), pursuant to the authority conferred by Section 2.2.3(C) of the Zoning Ordinance, to hold the required public hearing.

A public hearing was scheduled for September 5, 2012, at 7:00 p.m. in the Council Chambers of the Village Hall, Madison and Lombard, Oak Park, Illinois. Notice of the time and place of this public hearing was published on August 15, 2012, in the "Wednesday Journal," a newspaper of general circulation in the Village of Oak Park. A notice was posted at the Subject Property and letters were also mailed to owners of record within 500 feet of the Subject Property as provided by the Applicant, advising them of the proposal and the public hearing to be held.

The ZBA held the hearing at such time and place, at which a quorum of this Commission was present.

Having heard and considered the testimony and evidence received at the public hearing, this Commission makes the following findings of fact:

#### FINDINGS OF FACT

##### The Subject Property.

1. That the Subject Property is approximately a 3,126 square foot lot improved with a vacant two-story building (mixed-use shop front) located at 6804 Roosevelt Road, Oak Park, Illinois.
2. The two-story structure has a commercial space in the front of the first floor, along with a two-bedroom dwelling unit and a storage space.
3. The structure's second story contains another two (2) two-bedroom dwelling units, one in the front and one in the rear of the second level of the structure.
4. The Subject Property also contains a two-car garage that is accessed via the alley to the north of the Subject Property.

5. The Applicant proposes to convert the shop front portion of the structure on the subject property (approximately seven hundred twenty (720) square feet) for use as a physical therapy office.

6. The Subject Property is located within a B-1/B-2 zoning district, which allows medical uses as of right, but also within the RRF-BZ, which allows any such "Medical Services" use on the ground floor of a mixed-use shop front only as a special use, pursuant to Section 3.9.8 (M) (Table 11) of the Zoning Ordinance.

7. The Subject Property is surrounded by an R-5 Two-Family District to the north, by a B-1/B-2 General Business District and RRF-BZ to the east and west, and by the City of Berwyn to the south.

8. On the block on the north side of Roosevelt Road, there are eight (8) storefronts, two of which are currently vacant, and seven (7) parking spaces serve these commercial storefronts, each with a two (2) hour parking limitation.

The Applicant.

9. The Applicant is an individual who resides in Oak Brook, Illinois.

10. The Applicant currently runs several physical therapy locations: one in Cicero, one in Bolingbrook, and one rented space at Oak Park Hospital.

11. The Applicant has been providing such physical therapy in the area for 14 years, providing therapy and rehabilitation for various conditions including but not limited to back pain, neck pain, shoulder pain, TMJ pain, hand and wrist conditions, arthritis conditions, gait and balance problems, knee sprains, and acute and post surgical rehabilitation.

12. Other than the special use relief sought for the front (south) portion of the first floor of the structure on the Subject Property, the Applicant seeks no other relief from the Village.

The Proposed Project.

13. The Applicant has purchased the Subject Property with the intent of operating a physical therapy office on the ground-floor in the front of the structure.

14. The storefront on the Subject Property used to house Tri City Exterminating.

15. The storefront of the Subject Property currently plans to comprise a portion of the Applicant's larger practice, and would operate on only a part-time basis, for approximately three, half-days each week.

16. With the addition of the Roosevelt Road office, the Applicant hopes to centralize his business to Oak Park, as the Subject Property is centrally located to the patients already served.

17. The Applicant would employ only himself and a receptionist for a total of only two employees to operate the physical therapy business at the Subject Property.

18. The physical therapy office will contain a reception area and only two exam rooms.

19. The average appointment time for the Applicant's patients is approximately thirty (30) to forty (40) minutes.

20. The Applicant intends to renovate the interior and occupy one of the residential units on the Subject Property, but does not intend to lease any unit to any other person.

21. Moreover, the Applicant proposes to install a new aluminum and glass storefront, replacing the existing outdated store front by removing the old stucco wall and window and the wood canopy, resulting in a more modern and attractive building.

Parking on the 6800 Block of Roosevelt Road.

22. The ZBA heard testimony in opposition to the special use, along with a written letter, from two business owners on the 6800 Block of Roosevelt Road in Oak Park regarding the parking situation.

23. These two business owners testified that there are eight (8) store fronts on this block (two of which are currently vacant) with only 7 parking spots available on Roosevelt. Moreover, there is no parking on Grove Avenue for customers because of a 24-hour permit restriction for residents. There is also no parking allowed on Oak Park Avenue from Roosevelt Road north to the alley.

24. The objectors also presented testimony that the south side of the 6800 block, in the City of Berwyn, has no time restrictions and its parking spots usually are filled by Buona Beef employees.

25. There was also testimony that the Dunkin Donuts, although it has its own parking lot, often overfills the block's parking capacity during the morning rush.

26. These objecting business owners feared that, although there is a two-hour limit on these seven Roosevelt spaces, the Applicant's patients would make it so that the commercial parking situation would become overcrowded.

27. These objecting business owners offered no specific type of retail use at the Subject Property that would also not create more parking congestion on the block.

28. The Applicant presented testimony that the owner of the Dunkin Donuts on Roosevelt Road was willing to allow his patients to park in its lot, if necessary.

Compliance with Zoning Ordinance.

29. "Mixed-use shop front buildings allow for ground-floor retail and upper-story residential or office uses." (Zoning Ordinance, § 3.9.8(E)(1)(b).)

30. Such ground-floor space should be "flexible enough to accommodate all types of retail, restaurant, office or entertainment uses." Moreover, "buildings should be built out to the street with no on-site surface parking between the building and the street." (Id.)

31. "Mixed-use building types are the preferred building type because the combination of retail space with living or working space above should add vitality and activity to the street." (Id.)

32. The proposed facility is located near public transportation and could promote foot traffic in the area, which in turn would support the already existing businesses.

33. Village Staff reports that a physical therapy office should not negatively impact neighboring property, especially since the proposal will be the only medical services use or office use in the immediate area, leading to a healthy mix of pedestrian friendly uses in the area, a goal of the RRF-BZ.

34. The Village Staff reports that the proposed physical therapy office should be compatible with the neighborhood.

The Need for Zoning Relief.

35. Section 3.9.8(M)(3) (Table 11) requires special uses for all “Medical Services” in a ground-floor mixed use shopfronts in the RRF-BZ.

36. There are no restrictions on such “Medical Services” in the underlying B-1/B-2 General Business District.

The Special Use Standards.

37. The evidence indicated that the proposed use of the Subject Property as a physical therapy office is necessary and desirable to provide Oak Park residents, businesses and visitors with expanded opportunities to receive physical therapy in the Village, especially in the Roosevelt Road corridor.

38. As conditioned below, the evidence indicated that the proposed physical therapy office will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities or other matters affecting the public health, safety and general welfare. The evidence indicated as conditioned below, that the proposal would have little, if any, effect on the surrounding properties that would not occur with any retail store in the location of the Subject Property. Indeed, any retail space would add parking congestion to the area, and there was convincing testimony that the Applicant’s clientele stayed in his office only about 30-45 minutes at a time. Moreover, the Applicant would only operate his practice at the Subject Property on a part-time basis, further lessening the parking impact to the area.

39. The evidence indicated that the proposed physical therapy office will permit and encourage the development and use of neighboring property in accordance with the applicable district regulations, in that the quality of life and business will be

improved due to increased pedestrian and vehicular traffic in the Roosevelt Road corridor.

40. The evidence indicated that no more specific standards or criteria are applicable to the Applicant's proposal, except for Section 3.9.8(M)(3) ("Table 11"), which merely requires a special use permit for such "Medical Services."

41. The proposal furthers certain economic development goals of the Comprehensive Plan in that the special use would allow for "re-investment in existing buildings: renovations, gut rehabilitation, adaptive re-use, etc." Moreover, the Comprehensive Plan "encourages a broad range of conventional retail and service facilities," such as the provision of physical therapy services to the Roosevelt Road corridor.

42. The evidence indicated reasonable assurance by the Applicant that the proposed physical therapy office will be begun immediately and constructed and completed in a timely manner if authorized. The Applicant has already submitted his site plan to the Village for review, and has his contractors ready to begin work on the project.

43. As conditioned below, the evidence indicated that the issuance of a special use permit allowing the physical therapy office on the Subject Property is in the best interest of the Village of Oak Park.

### RECOMMENDATIONS

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, this Zoning Board of Appeals, sitting as a Zoning Commission, hereby recommends to the President and Board of Trustees that a



special use permit be granted pursuant to the provisions of Section 3.9.8(M)(3) ("Table 11") of the Oak Park Zoning Ordinance, to authorize the renovation and use of the ground-level storefront at 6804 Roosevelt Road, SUBJECT TO the following conditions and restrictions:

1. That the special use be restricted to the current owner and use; and
2. That in the event that any of these conditions and restrictions shall not be fulfilled at any time in the future, said events shall be deemed a violation(s) of the Zoning Ordinance and the Zoning Administrator shall take appropriate action.

This report adopted by a 4 to 0  
vote of this Zoning Commission,  
this 3rd day of October, 2012.

# VILLAGE OF OAK PARK

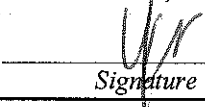
P

## AGENDA ITEM COMMENTARY

**Item Title: Motion To Refer Application For Special Use Permit From P.A.C.T.T. Learning Center To Operate A Group Residential-Care Home At 119 S. Harvey Avenue To The Zoning Board Of Appeals To Hold A Public Hearing.**

**Date of Board Action:** November 19, 2012

**Submitted by:** Michael Bruce, Zoning Administrator

**Village Manager's Office:**   
Signature

**Item History:**

On October 18, 2012, Alexander Brown, on behalf of P.A.C.T.T Learning Center, filed an application pursuant to Section 3.1 (Summary Use Matrix) and Section 4.5.2 (K) (Group Residential-Care Home) of the Zoning Ordinance of the Village of Oak Park requesting the issuance of a special use permit, authorizing a Group Residential-Care Home located at 119 S. Harvey Avenue.

The proposed Home is located in an R-3 Single-Family Residential District. Section 3.1 and Section 4.5.2 K of the Zoning Ordinance of the Village of Oak Park requires that a special use permit is necessary to operate a Group Residential-Care Home in the R-3 Single-Family District.

**Item Policy Commentary:**

Section 2.2.3(C) of the Zoning Ordinance requires that the President and Board of Trustees refer the application for special use permit to any appointed or elected commission or committee, including but not limited to the Zoning Board of Appeals or Plan Commission, for the purpose of holding a public hearing thereon pursuant to Section 2.2.5 of the Zoning Ordinance.

The Applicant is applying for a special use permit to operate a Group Residential-Care Home for seven (7) low-income, developmentally disabled adults with autism. According to the application, there will be a total of ten staff members assigned to the program providing staffing and support on a 24/7 basis. At least 2-3 direct service professionals will be in the Home at one time.

**Item Budget Commentary:**

No impact to the budget relative to processing the application. The required application fee has been paid by the applicant.

**Proposed Commission Action:**

Refer this case to the Zoning Board of Appeals to hold a public hearing at its next regularly scheduled meeting date.



Application for Special-Use Permit

Village of Oak Park 708.383.6400
123 Madison Street
Oak Park, IL 60302-4272

Applicant Information

Name of Applicant: [Please print] P.A.C.T.T Learning Center
Address of Subject Property: 119 S. Harvey, Oak Park, IL 60302
Owner of Subject Property: P.A.C.T.T. Learning Center Owner's Address: 7101 N. Greenview, Chicago, IL 60626
Authorized Agent: [Please print] Alexander Brown Address: 7101 N. Greenview, Chicago, IL 60626
Phone Number: 773-338-9102 ext.2020 E-Mail Address: abrown@pact-t.org

Are there any original covenants, conditions, or deed restrictions concerning this property in the type of improvements, set backs, area, or height requirements?
[ ] Yes (if yes, attach explanation) [X] No

Are there any contracts or agreements of any nature in existence with regard to the sale or disposal of this property that are contingent upon the decision made pursuant to this application?
[ ] Yes (if yes, attach explanation) [X] No

The present owner acquired legal title to these premises on: 8/14/2012

Case Information

The Applicant seeks a special-use permit to: please see accompanying narrative

The subject property is located in the B1/2 General Business R3 Zone District(s).

The subject property is presently used as: property is vacant

Certification

I hereby depose and say that all the above statements, as well as any statements contained in the papers submitted in support of this application submitted herewith, are true.

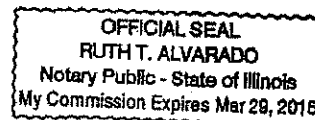
Sworn to me this 12th day of October, 2012.

[Signature]
Notary Public

[Signature]
Applicant

My commission expires: 03/29/15

Notice: This application must be completed fully and legibly, and accompanied by all required submittals, as listed on the reverse side of this application. Only persons having a proprietary interest in the subject property may file an application. The application fee is due at time of application, and is not refundable.





Disclosure of Beneficiaries

Village of Oak Park 708.383.6400
123 Madison Street
Oak Park, IL 60302-4272

Address of Subject Property: 119 S. Harvey, Oak Park, IL
Property Identification Number(s) (PIN): 16-08-301-015-0000
Date:

Owner Information

You must provide the following information. If additional space is needed, attach extra pages to this form.

Owner 1 Name: P.A.C.T.T Learning Center Telephone No.: 773-338-9102
Owner 1 Address: 7101 N. Greenview, Chicago, IL 60626 Facsimile No.: 773-338-9103
Owner 2 Name: Telephone No.:
Owner 2 Address: Facsimile No.:

If property is held in a Land Trust, provide name(s) of all beneficial owners. (A Certificate of Trust must be attached hereto.)

Applicant Information

Applicant's Name: P.A.C.T.T Learning Center Telephone No.: 773-338-9102
Applicant's Address: 7101 N. Greenview, Chicago, IL 60626 Facsimile No.: 773-338-9103

Contact Information (If different than Applicant)

Project Contact: Greg Melnyk Telephone No.: 708-386-8599
Contact's Address: 1111 South Blvd, Oak Park, IL 60302 Facsimile No.: 708-386-8413

Proprietary Interest of Applicant

[X] Owner [ ] Legal Representative [ ] Contract Purchaser [ ] Other:

Certification

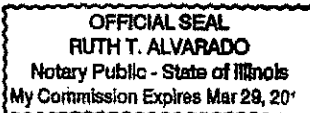
I hereby depose and say that all the above statements, as well as any statements contained in the items of information submitted in support of this application submitted herewith, are true.

Sworn to me this 12th day of October, 2012

[Signature]
Notary Public

My commission expires: 03/29/15

[Signature]
Applicant/Authorized Agent (circle one)



**SPECIAL-USE PERMIT NARRATIVE**  
**119 South Harvey, Oak Park**

**1. Evidence of proprietary interest**

P.A.C.T.T. Learning Center (PACTT) acquired the property located at 119 South Harvey Street, Oak Park, IL in August 2012. The recorded deed for the property, showing PACTT as owner, is attached as an exhibit to this application.

**2. Name and address of applicant**

P.A.C.T.T. Learning Center  
7101 N. Greenview Ave.

Chicago, IL 60626  
[www.pactt.org](http://www.pactt.org)

c/o Alexander Brown, MBA, PhD, LCSW  
Executive Director  
[abrown@pactt.org](mailto:abrown@pactt.org)  
847.334.9638

**3. Legal description**

119 South Harvey Street, Oak Park, Illinois, 60302  
Lot 6 in block 2 in Farrar's subdivision of that part of the east half of west half of the southwest quarter of section 8, township 39 north, range 13 east of the third principal meridian lying south of right of way of Chicago and Northwestern Railroad and North of the South 1466 ½ feet thereof, in Cook County, Illinois

**4. Description of the case (Special Use Standards: Section 2.2.3. (D))**

**A. The proposed building or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public convenience and will contribute to the general welfare of the neighborhood or community**

The proposed use will contribute to the general welfare of the neighborhood or community in two ways: improvements to the property itself and the inclusion of the participants – all adults with Autism - to the neighborhood. The property itself has been reasonably well maintained in the past but will undergo approximately \$150,000 of

renovations before the residents move in. These improvements will include the installation of a central air conditioning; electrical upgrades; tuck pointing; new gutters; completely renovated bathrooms; new walkways; fencing; and landscaping, all of which will improve the overall housing stock of the neighborhood and the properties appearance. The agency currently operates and maintains four properties and provides a very high level of coordinated maintenance and repairs on them all. The same high standards will be applied to this property. The inclusion of our participants and the staff who support them will increase the "eyes and ears" on the neighborhood as they are out on walks, etc. which will promote overall safety. The inclusion of people with disabilities into the community benefits everyone through their ordinary interaction and interface upon the community and its neighbors.

- B. The proposed building or use will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety and general welfare;**

PACTT has operated nearly identical homes in Oak Park, Elmwood Park, and Chicago for over 13 years and there has not been any adverse impact on any property. PACTT's home in Oak Park is located at 714 Bellaforte, Oak Park, IL 60302. The agency goes to great lengths to maintain the properties to very high standards and to be good and conscientious neighbors.

- C. The proposed building or use will be designed, arranged and operated so as to permit the development and use of the neighboring property in accordance with the applicable district regulations**

Other than aesthetic improvements planned for the property, such as tuck pointing, new gutters, new walkways, fencing, and landscaping, there will be no external changes to the property that could in any way negatively affect the development and use of the neighboring property in accordance with the applicable district regulations. Similarly, the coming and going of residents of the home and associated staff will in no way hinder the development and use of the neighboring property. This home will be staffed by 2-3 direct service professionals at any point in time. Many of PACTT's staff takes public transportation to/from work. As a result, the home's 2 parking spots in the three garages will be sufficient to accommodate staff parking. Additionally, one 8-passenger van will be parked on-site to facilitate transportation of the home's residents. This van will also be parked in the site's existing garages.

- D. The proposed building or use complies with the more specific standards and criteria established for the particular building or use in question by Article 4, Section 4.5 and Article 3, Section 3.9.1 of the Zoning Ordinance**

The building itself has received at least two special-use variances over the past twenty years; once, for use by adults disabled by severe hearing loss and the other, for student teachers. The proposed building and its associated program will fully comply with the Village of Oak Park's standards and criteria for a Group Residential-Care Home.

Under PACTT's management, the building will be home to 7 low-income, developmentally disabled adults. All of PACTT's participants have autism, a disorder of brain development. Autism encompasses a wide range of disability, and all PACTT participants have severe autism that is characterized primarily by lack of language, difficulty in interpreting social cues and feelings of isolation. Participants and their families advocate strongly for their right to live a respectful and meaningful life in a community based program.

Ten staff will be permanently assigned to the program in order to provide appropriate staffing and support at all times. Support will be provided 24/7 from trained and qualified professionals that provide a wide range of direct habilitative services and assistance.

The majority of staff is designated as "direct service" and provides a functional program for individuals with autism in a home environment during morning, day, and/or evening hours; implements specialized communication, self-control, self-care, independent living, recreational and leisure time, and social skills; implements specialized behavioral intervention and habilitation programs; and provides for the safety and well-being of the participants. Key leadership staff includes:

Alexander Brown, MBA, PhD, LCSW, Executive Director

Dr. Brown has been Executive Director of PACTT since February of 2012. His previous experience includes clinical director of a very large nonprofit social services organization; executive director of a nonprofit that provides supportive housing to adults recovering from chronic mental illnesses; managed community-based programs that serve older adults; hospital-based crisis intervention, outpatient therapy and employee assistance programs; a Peer Reviewer for the Council on Accreditation (COA), and; Surveyor for the Commission on Accreditation of Rehabilitation Facilities (CARF). Dr. Brown teaches graduate-level courses in Human Resources and Nonprofit Marketing at DePaul University's School of Public Service.

Lisa Fegert

Ms. Fegert has primary responsibility for oversight of the quality of service delivery to program participants and is responsible for the general welfare of the participants and staff of the program. The Director of Programs is also responsible for the development, operation, administration and evaluation of the programs. Ms. Fegert has over twenty years' experience in social services and educational organizations serving people with developmental disabilities.

Joe Blisset, M.S., Residential Manager

Mr. Blisset oversees all residential programs and is responsible for the proper operations and compliance with agency, funder, licensing, and accreditor policies and procedures in order that high quality programming and environments are provided at all times. He has extensive

experience in direct care, case management, management and administration. He has a B.A. in Psychology and an M.S. in Management.

The building is not located less than 1,000 feet from another Residential-Care Home. The owner, PACTT, shall secure any required licenses or certifications in a timely manner; and, prior to admitting residents, shall demonstrate that the dwelling unit complies with all applicable licensing and code standards. PACTT is already licensed by the State of Illinois as a provider of Community Integrated Living Arrangement (CILA) services in Chicago and will obtain a similar license to do so in Oak Park. That application has been submitted to the State of Illinois, although final approval cannot be given until an inspection by the State Fire Marshall is completed following all major renovations and prior to the first resident moving in. A Certificate of Zoning Compliance will also be obtained.

P.A.C.T.T. Learning Center has been in operation for almost 20 years and has over 13 years' experience in owning, operating and managing group homes that house people with severe autism. PACTT currently owns four properties, three of which serve our clients residentially. There are two types of residential housing that PACTT operates: 2 group homes for children that are licensed by the Illinois Department of Children and Family Services (DCFS) and one adult Community Integrated Living Arrangement (CILA) that is licensed by the Illinois Department of Human Services (DHS). All three homes are funded and regulated by DHS and DCFS, along with the national accrediting body Council on Quality and Leadership. PACTT has a strong history of maintaining compliance requirements from both of its governmental and non-governmental regulating agencies. Whether during the licensure and re-licensure process; unannounced visits to check compliance; annual financial reporting; and other written reporting requirements, PACTT has consistently received high marks for the residential programs it offers to people with autism. PACTT also owns and operates a therapeutic school which has successfully complied with the standards and rules of the Illinois State Board of Education for nearly 20 years.

**E. The proposed building or use has been considered in relation to the goals and objectives of the comprehensive Plan of the Village of Oak Park**

The proposed use is in full compliance with and supports several goals and objectives of the Comprehensive Plan, including

- To preserve and enhance Oak Park's stable residential environment so persons of all ages, races, and incomes can continue to live here in sound, affordable housing
- To support an economically diverse housing stock for all income groups living and working in Oak Park.
- To enhance and maintain the quality of housing stock for all income groups living and working in Oak Park.
- Continue the village's active roll in encouraging the rehabilitation of multiple-family and single-family housing



- Support high quality management practices, and create an understanding of the rights and options of tenants
- Promote a visually attractive environment in residential areas
- Maintain an atmosphere in which residents feel safe to walk around their neighborhoods day or night.

**F. There shall be reasonable assurance that the proposed building or use will be completed and maintained in a timely manner, if authorized.**

Renovations on the property are expected to begin in October or November of 2012 and take approximately two months to complete. The agency has successfully acquired four properties – three group homes and one school – within the timeframes in which it intended. A comprehensive scope of renovations has been prepared by a licensed architect and bids of local general contractors are currently being received (five different general contractors responded to a RFP and visited the property the week of July 23<sup>rd</sup>). The agency has the funds currently available to pay for the renovations. Six of the seven future residents of the property have already been identified and are planning on moving in sometime during the winter of 2012/2013.

P.A.C.T.T. Learning Center has been in operation for almost 20 years and has over 13 years' experience in owning, operating and managing group homes that house people with severe autism. PACTT currently owns four properties, three of which serve our clients residentially. There are two types of residential housing that PACTT operates: 2 group homes for children that are licensed by the Illinois Department of Children and Family Services (DCFS) and one adult Community Integrated Living Arrangement (CILA) that is licensed by the Illinois Department of Human Services (DHS). All three homes are funded and regulated by DHS and DCFS, along with the national accrediting body Council on Quality and Leadership. PACTT has a strong history of maintaining compliance requirements from both of its governmental and non-governmental regulating agencies. Whether during the licensure and re-licensure process; unannounced visits to check compliance; annual financial reporting; and other written reporting requirements, PACTT has consistently received high marks for the residential programs it offers to people with autism. PACTT also owns and operates a therapeutic school which has successfully complied with the standards and rules of the Illinois State Board of Education for nearly 20 years.

**5. A site plan**

Per an email from Mike Bruce on October 12, 2012 the documents submitted for a building permit will meet the requirements for a site plan. Those documents are attached to this narrative.

**6. Plat of survey**

See attached plat.

**7. Elevation**

The renovations will in no way affect the elevation of the property; elevation is unchanged. An email from Mike Bruce on October 12, 2012 indicated that any more documentation regarding elevations would not be relevant. Pictures of current elevation are attached to this narrative.

**8. Opinions of neighbors**

A representative of PACTT visited each of the six houses immediately adjacent to and across from the property and delivered information about both the agency and its plans for the property. Of the four households present at the time none expressed any reservations or concerns and seemed pleased at the intended renovations and improvements to the building.

**THOMAS A. MOLLOY, LTD.**  
Professional Land Surveying

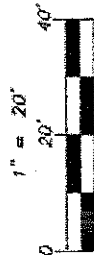
Phone: (773) 774-1330 [tom@molloy.com](mailto:tom@molloy.com)

**PLAT OF SURVEY**

TOTAL AREA OF TRACT SURVEYED:  
8,582 SQUARE FEET OR 0.1970 ACRES



N



GRAPHIC SCALE

NO TITLE COMMITMENT PROVIDED TO THIS SURVEYOR TO AND IN THE PREPARATION OF THIS SURVEY.

COMPARE LEGAL DESCRIPTION AND MONUMENTS WITH THIS PLAT AND REPORT ANY DISCREPANCIES YOU MAY FIND TO THIS SURVEYOR AT ONCE.

BUILDING DIMENSIONS AND TIES ARE TO CORNERS OF BRICK OR FRAME RESIDENCE UNLESS OTHERWISE NOTED.

NO DIMENSIONS TO BE ASSUMED FROM SCALING

ORDER NO.: 120224

FILE: 08-39-13

PROJECT NO.: 1916

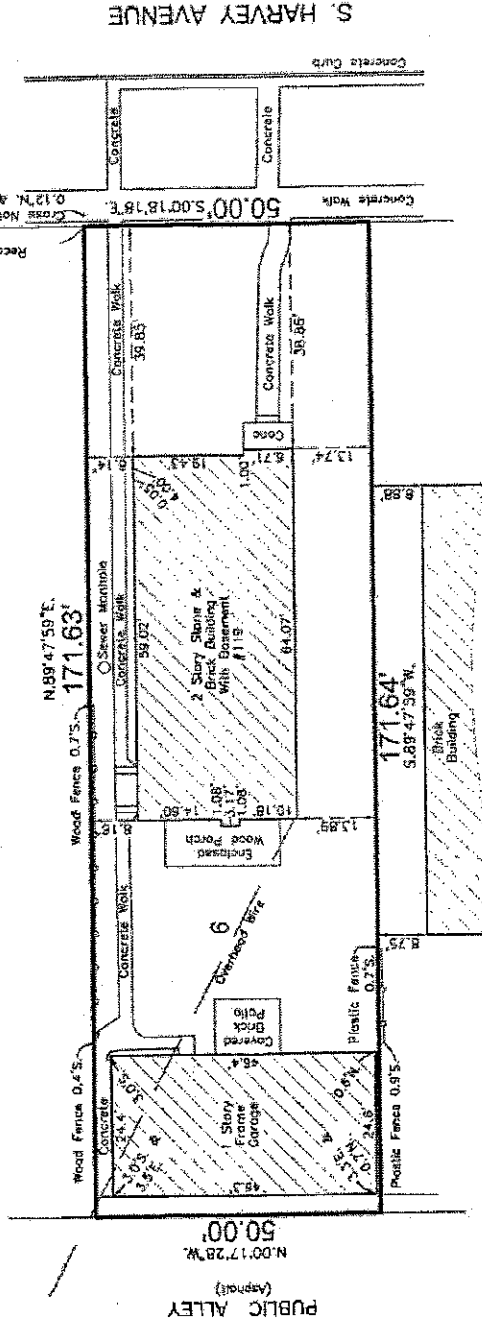
PROJECT NAME: 119 S. Harvey Avenue, Oak Park

FOR: San Miguel Fabres Cordero Schools, Inc. (Attention: Phillip Jimenez)

**LEGAL DESCRIPTION:**

LOT 6 IN BLOCK 2 IN FARRAR'S SUBDIVISION OF THAT PART OF THE EAST 1/2 OF THE WEST 1/2 OF THE SOUTH-WEST 1/4 OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE RIGHT OF WAY OF THE CHICAGO AND NORTHWESTERN RAILROAD AND NORTH OF THE SOUTH 1466 1/2 FEET THEREOF, IN COOK COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 119 S. HARVEY AVENUE, OAK PARK



DATE OF BEARINGS:  
THE BEARINGS SHOWN HEREON ARE BASED ON AN ASSUMED DATUM AND DO NOT REFLECT ANY RECORD DRAWINGS.

BUILDING SETBACK LINES & EASEMENTS SHOWN PER RECORD PLAT OF SUBDIVISION UNLESS NOTED OTHERWISE.

MONUMENT TIES ARE IN CARDINAL DIRECTION.

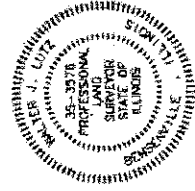
LEGAL DESCRIPTION PER WARRANTY DEED

DOCUMENT #0325236011

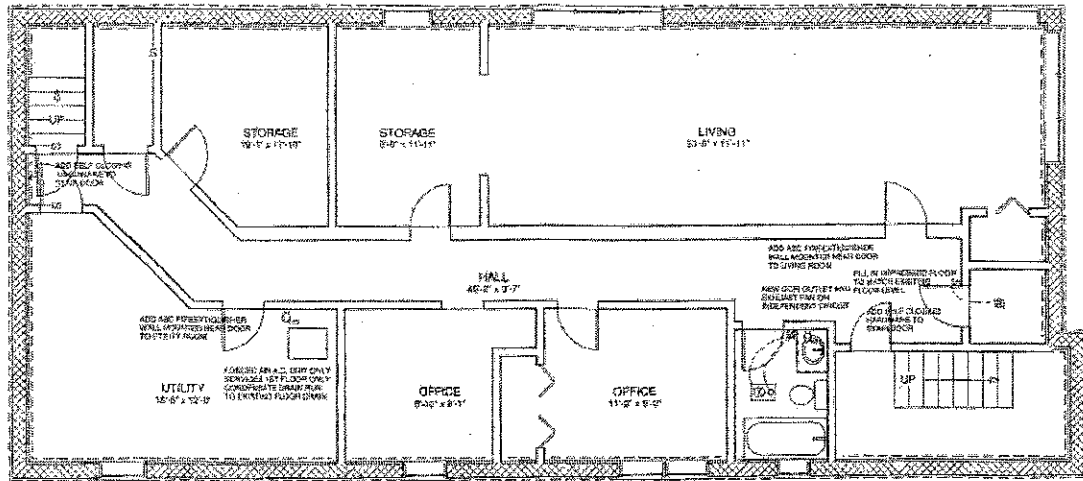
STATE OF ILLINOIS  
COUNTY OF DUPAGE

I, WALTER J. LUTZ, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT A SURVEY HAS BEEN MADE UNDER MY DIRECTION OF THE PROPERTY LEGALLY DESCRIBED HEREON AND THAT THE PLAT HEREON DRAWN IS A PROFESSIONAL SURVEY OF SAID SURVEY DIMENSIONS ARE SHOWN IN FEET AND DECIMAL THEREOF. THIS PROFESSIONAL SURVEY CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. DATE OF LAST FIELD WORK: JULY 31, 2012.

SENSENVILLE, ILLINOIS, DATED THIS 20th DAY OF AUGUST, A.D. 2012.

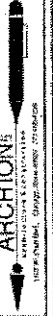


ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3578 (EXPIRES NOVEMBER 30, 2012)  
PROFESSIONAL DESIGN FIRM REGISTRATION NO. 4840 (EXPIRES APRIL 30, 2013)



**1 BASEMENT PLAN**  
SCALE: 1/4" = 1'-0"

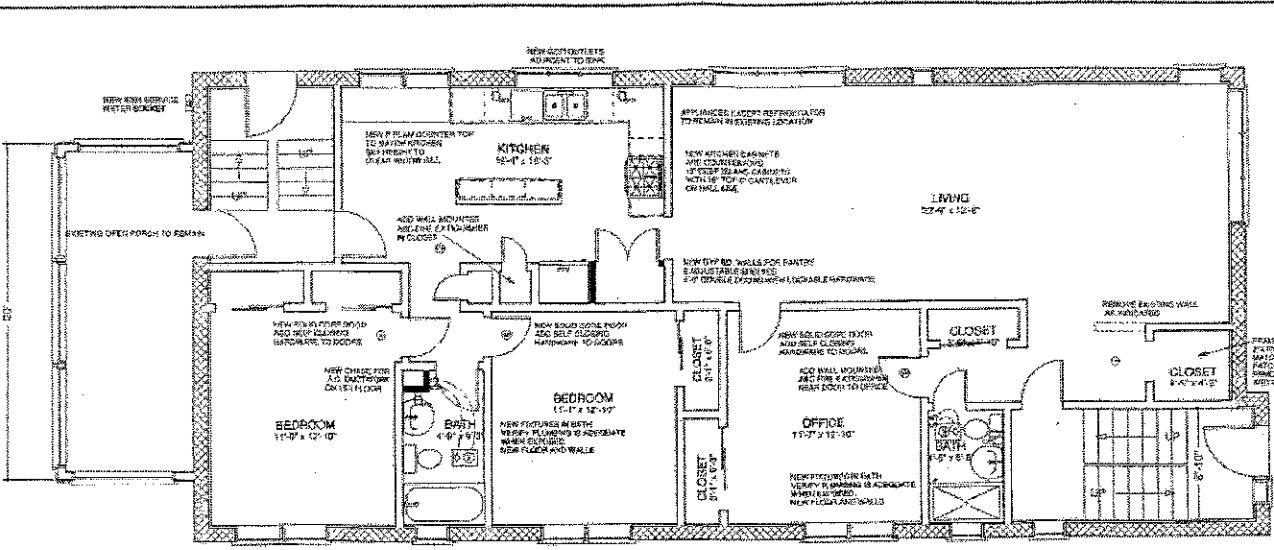
**PACITT CILA**  
119 SOUTH HARVEY OAK PARK, IL



THIS DOCUMENT IS THE PROPERTY OF ARCHION. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.

DATE: 10/15/11

SHEET 1

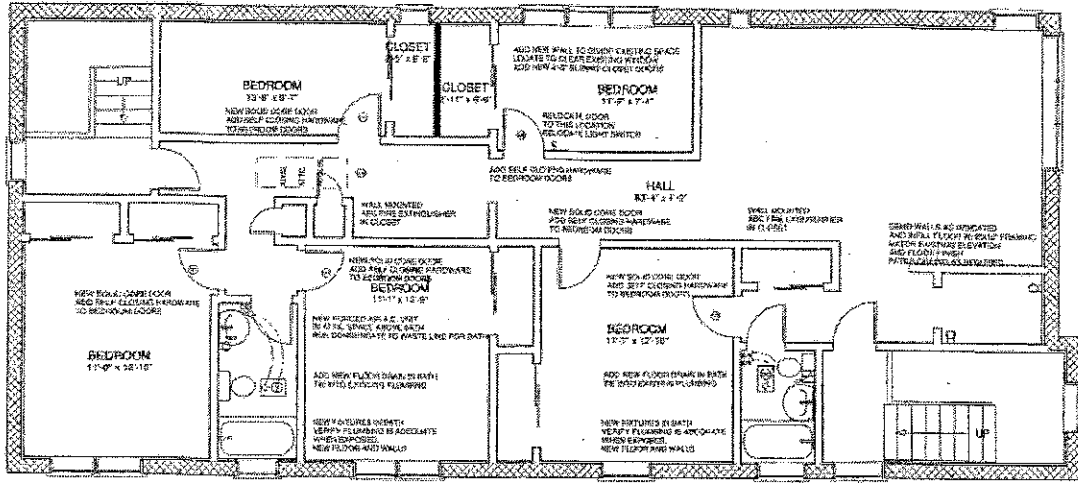


- ⊕ SINGLE DETECTOR (1-10) OR IMPEDIMENT DETECTOR W/RETRACTOR EXTENSION
- ⊕ COMMUNICATION CO. AND SMOKE DETECTOR
- ⊕ COMMUNICATION LIGHT AND EXHAUST FAN DRAUGHT TO EXTERIOR

**2 FIRST FLOOR PLAN**  
SCALE: 1/8" = 1'-0"

NEW WALL, NEW FRAMING @ 2" O.C.  
EXISTING INTERIOR WALL

FRAME FOR TYPING PARTIAL BRUSHING MAT ON EXISTING FLOOR. REMOVE EXISTING DOOR RELOCATE DOOR FRAME.



- ⊕ CONSTRUCTION TO VARY OR ADD REMOVE EXISTING
- ⊙ TO BE REMOVED
- ⊖ CONSTRUCTION TO BE MAINTAINED OR LIGHTLY MODIFIED TO EXTEND

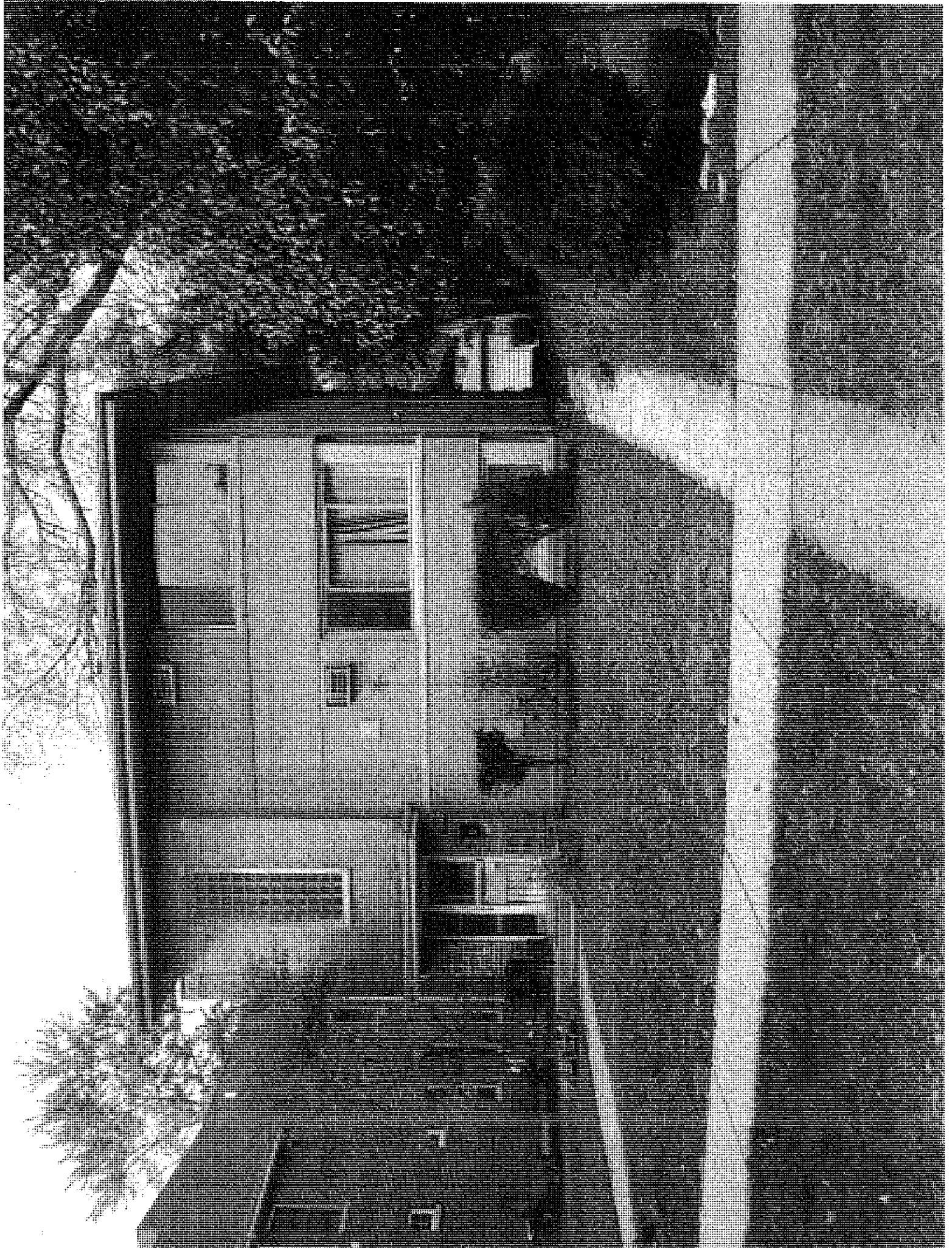
**3 SECOND FLOOR PLAN**  
SCALE: 1/8" = 1'-0"

NEW WALL 2x4 FRAMING @ 16" O.C.  
EXISTING INTERIOR WALL

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE CITY OF CHICAGO ORDINANCES AND THE ILLINOIS CONSTRUCTION CODE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSURANCE COVERAGE.

DATE	REVISION

SHEET  
**3**



Q(1)

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title: Resolution Authorizing the Execution of a One Year Agreement with Winkler's Tree Service for 2013 Tree Pruning Services, not to exceed \$120,000.00**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Staff Review:

Public Works Director:

  
\_\_\_\_\_  
John P. Wielebnicki

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History)**

Each year, the Village budgets for tree pruning in order to maintain good tree health, mitigate hazards in the public right-of-way from dead, weak, and interfering branches, and maintain clear sight lines and proper pedestrian and vehicular clearances. In 1998, the Village issued a tree pruning contract to work in conjunction with the in-house pruning program of the Forestry Division. In this manner, the Village began to prune the parkway trees to the necessary specifications required to accomplish these goals, and bring the entire parkway tree population into a manageable trim cycle.

In order to reduce the high frequency of requests for pruning, proactively treat hazardous tree situations, and decrease the severity and cost of cycle pruning, a four-year pruning cycle was implemented in 2003. Since the initial four-year pruning cycle began the entire Village has been pruned twice.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The Village's tree pruning program, which includes both in-house crews and contractors, encompasses the following aspects:

- (1) Pruning of all parkway trees of all sizes and species within the specified area;
- (2) Pruning all trees above 10" in diameter by contractor;
- (3) Pruning all trees up to 10" diameter size class by the Forestry Division Staff;
- (4) Continuation of a four-year pruning cycle;

The above plan continues to be the most cost effective and sound arboricultural approach that combines the efforts of in-house labor with an annual pruning contractor.

On December 5, 2011, the Village awarded Winkler's Tree Service of La Grange Park, Illinois, the contract for 2012 tree pruning. The bid document was written to allow for two additional contract extension years, ensuring that uniform pruning will continue with an experienced, qualified contractor capable of following mandated specifications and meeting mandated time frames. Winkler has performed well in all aspects of the Village's tree trimming program.

Annual cost increases to contracts are based on the United States Department of Labor, Bureau of Labor Statistics, Revised Consumer Price Index (CPI) for all Urban Wage Earners



for Chicago, Illinois - Gary, Indiana - Kenosha, Wisconsin (all items, 1982-84 = 100), and capped at a 5% maximum increase for any contract year. The latest CPI index shows an increase of 1.2% (see attached), therefore the total costs for each of the pruning size classes bid in 2012 will be increased by a 1.2% for 2013, bringing the estimated total cost for 2013 pruning program to \$117,428.73 (see attached).

The 2013 pruning area includes the area bound by Austin Boulevard to Harlem Avenue, North Boulevard to Chicago, and Austin Boulevard to East Avenue, Chicago Avenue to Division Street (see attached map). Although there is a slight increase in unit cost for 2013, the overall projected cost of the program is less than 2012, as there are fewer trees in this year's cycle. This is due mainly to the large amount of commercial property in the western one-third of Section, High School and Park District properties, and commercial areas along the Lake Street and Chicago Avenue corridors.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Public Works staff met with the Park District of Oak Park staff previously to discuss the possibility of the Park District taking advantage of the Villages contract prices for this work. The Park District does not have the same volume or need that the Village does but this option may be available to them.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The proposed FY 2013 budget provides \$135,000.00 for tree pruning in account #1001-43800-741-530667, External Support. For this contract, at the bid prices from Winkler's Tree Service, it is estimated that \$120,000.00 will be necessary for the 2013 tree pruning area.

**The cost for tree trimming services by Winkler's Tree Service for Tree Pruning Services for 2013 shall not exceed \$120,000.00.**

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Parkway trees not pruned on a regular basis lead to increased liability, poor tree health, increased mortality, and higher costs of delayed pruning. The scope of the project is too large for Forestry division staffing levels to accomplish in-house.

**Proposed Recommended Action: Approve the Resolution**

**RESOLUTION**

**AUTHORIZING THE EXECUTION OF A ONE YEAR AGREEMENT WITH WINKLER'S TREE SERVICE  
FOR 2013 TREE PRUNING SERVICES NOT TO EXCEED \$120,000.00**

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to execute a one year agreement with Winkler's Tree Service of La Grange Park, Illinois for tree pruning services in the Village of Oak Park in 2013 in an amount not to exceed \$120,000.00. Said contract shall conform substantially to the contract attached hereto.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November, 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me, this 19<sup>th</sup> day of November, 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk



CONTRACT

1. THIS AGREEMENT is made and concluded on November 19, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and Winkler's Tree Service, P.O. Box 1154, LaGrange Park, Illinois, 60526, its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Notice to Bidders, Terms and Conditions and Detailed Specifications for Project No. 12-101, Parkway Tree Pruning;
  - b. Contractor's Bid dated October 20, 2011; and
  - c. The Contract Bond

Where the terms of the Bid conflict with the terms set forth in the Village's Notice to Bidders, Detailed Specifications, the Village's Notice to Bidders, Detailed Specifications will control.

3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Forestry Superintendent under it, not to exceed \$120,000.00.
4. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.
5. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:

Village of Oak Park

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

By \_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

Winkler's Tree Service

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
  
LAW DEPARTMENT



Contract Bond

Winkler's Tree Service, P.O. Box 1154, La Grange Park, Illinois, 60526, as PRINCIPAL, and

\_\_\_\_\_ as SURETY,

is held and firmly bound unto the Village of Oak Park (hereafter referred to as "Village") in the penal sum of One Hundred Twenty Thousand Dollars (\$120,000.00), well and truly to be paid to the Village, for the payment of which its heirs, executors, administrators, successors and assigns, are bound jointly to pay to the Village under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the Principal has entered into a written contract with the Village, acting through its President and Board of Trustees, for the construction of work, which contract is hereby referred to and made a part hereof as if written herein at length, and whereby the Principal has promised and agreed to perform the work in accordance with the terms of the contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work, including paying not less than the prevailing rate of wages in Cook County, where the work is for the construction of any public work subject to the Prevailing Wage Act, and has further agreed to save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and has further agreed that this bond will inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the Principal shall well and truly perform the work in accordance with the terms of the contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in the contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the work shall have been accepted, and shall save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of the contract, then this obligation will be void; otherwise it will remain in full force and effect.

IN WITNESS WHEREOF, the PRINCIPAL and the SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_ day of \_\_\_\_\_, 2012.

NAME OF PRINCIPAL

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

**NAME OF SURETY**

By: \_\_\_\_\_  
Signature of Attorney-in-Fact

Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**VILLAGE OF OAK PARK**

\_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

Attest:

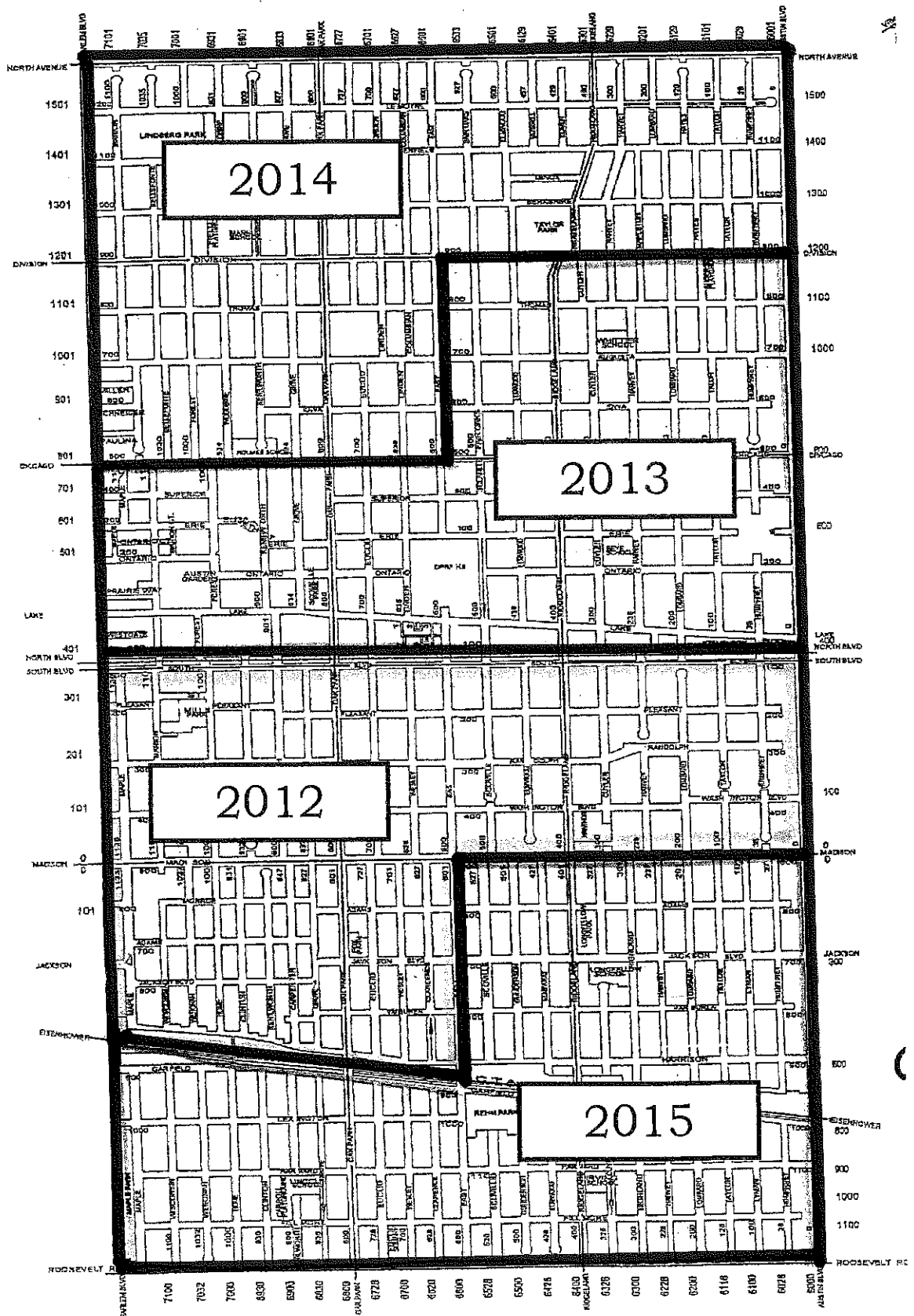
\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012

*[Handwritten Signature]*  
LAW DEPARTMENT

# Village of Oak Park - Pruning Cycle



Village of Oak Park									
Tree Pruning Services 2013									
CONTRACTOR	MBE	WBE	NON	UNIT COST 10.1" - 20"	UNIT COST 20.1" - 30"	UNIT COST OVER 30"	UNIT COST OVER 30"	TOTAL	
Estimated 2012 Quantities				1732	952	271			
Winkler Tree Service			x	\$ 27.76	\$ 48,080.32	\$ 60.91	\$ 57,986.32	\$ 90.87	\$ 24,625.77
Estimated 2013 Quantities				1709	807	214			
Winkler Tree Service			x	\$ 28.09	\$ 48,005.81	\$ 61.64	\$ 49,743.48	\$ 91.96	\$ 19,679.44
									\$ 117,428.73

# Databases, Tables & Calculators by Subject

FONT SIZE:

Change Output Options: From:  To:

include graphs

[More Formatting Options](#)

Data extracted on: October 3, 2012 (12:03:55 PM)

## Consumer Price Index - All Urban Consumers

### 12-Month Percent Change

Series Id: CUURA207SA0

Not Seasonally Adjusted

Area: Chicago-Gary-Kenosha, IL-IN-WI

Item: All items

Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.1	0.1	1.5	1.4	0.9	1.6	2.0	2.0	1.3	2.6	3.3	2.5	1.6	0.9	2.2
2003	2.7	3.0	2.8	1.4	1.1	1.1	1.6	1.6	2.2	1.6	1.3	1.7	1.8	2.1	1.7
2004	1.5	1.2	0.8	2.1	2.9	2.7	2.8	3.1	2.1	2.7	2.7	2.2	2.2	1.8	2.6
2005	2.4	2.2	2.7	3.2	2.4	2.6	2.6	2.9	4.4	3.7	3.5	3.6	3.0	2.6	3.5
2006	4.0	3.5	3.3	2.3	2.6	2.6	2.6	2.3	0.7	-0.2	0.3	0.7	2.1	3.1	1.1
2007	1.0	1.7	2.5	3.2	3.7	3.6	3.1	2.7	3.4	4.7	5.0	4.7	3.3	2.6	3.9
2008	4.7	4.4	4.5	4.2	4.5	4.7	5.8	4.9	4.4	3.2	0.6	-0.6	3.8	4.5	3.0
2009	-0.5	-1.0	-1.9	-2.2	-2.4	-2.2	-3.0	-2.1	-1.9	-0.8	1.5	2.5	-1.2	-1.7	-0.7
2010	2.2	2.5	2.6	2.4	1.5	0.6	0.8	0.6	0.9	0.8	0.4	1.2	1.4	2.0	0.8
2011	1.4	1.8	2.3	2.7	3.3	3.8	3.2	3.2	3.1	2.9	2.9	2.1	2.7	2.6	2.9
2012	2.1	1.6	2.1	1.7	1.0	0.9	1.1	1.5						1.5	

## Consumer Price Index - Urban Wage Earners and Clerical Workers

### 12-Month Percent Change

Series Id: CWURA207SA0

Not Seasonally Adjusted

Area: Chicago-Gary-Kenosha, IL-IN-WI

Item: All items

Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.6	-0.3	1.2	1.3	0.7	1.4	2.0	2.0	1.2	2.7	3.3	2.5	1.5	0.6	2.3
2003	2.8	3.3	3.2	1.5	1.1	1.2	1.5	1.6	2.3	1.5	1.2	1.6	1.9	2.2	1.6
2004	1.5	1.0	0.4	1.8	2.8	2.5	2.6	2.7	1.8	2.7	2.8	2.4	2.1	1.7	2.5
2005	2.5	2.4	2.8	3.5	2.5	2.5	2.7	3.3	5.0	4.3	3.7	3.9	3.2	2.7	3.8
2006	4.2	3.5	3.3	2.4	2.8	2.8	2.9	2.4	0.3	-0.8	-0.2	0.4	2.0	3.1	0.8
2007	0.5	1.5	2.4	3.0	3.7	3.6	3.1	2.5	3.4	4.9	5.3	4.9	3.2	2.5	4.0
2008	4.9	4.7	4.7	4.5	4.7	4.9	6.2	5.4	4.8	3.6	0.6	-0.9	4.0	4.7	3.3
2009	-0.6	-1.3	-2.2	-2.6	-2.8	-2.5	-3.5	-2.5	-2.3	-1.1	1.5	2.9	-1.4	-2.0	-0.9
2010	2.7	2.8	3.1	2.9	2.1	1.1	1.4	1.0	1.3	1.2	0.7	1.6	1.8	2.4	1.2
2011	1.7	2.2	2.8	3.5	4.2	4.6	3.9	4.1	3.9	3.5	3.4	2.5	3.4	3.2	3.6
2012	2.5	1.9	2.3	1.7	0.7	0.5	0.6	1.2						1.6	





The Village of Oak Park  
Department of Public Works  
201 South Boulevard  
Oak Park, Illinois 60302

708.358.5700  
Fax 708.358.5711  
publicworks@oak-park.us  
www.oak-park.us

October 30, 2012

Winkler Tree and Landscape  
ATTN: Vince  
P.O. Box 1154  
LaGrange Park, Illinois 60526

**Re: Tree Pruning for the Village of Oak Park for 2013**

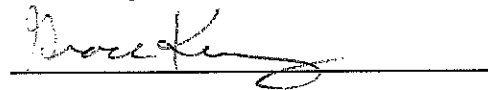
Dear Vince:

The Village of Oak Park is looking forward to working with Winkler Tree and Landscape on the first year of the two-year extension of the Tree Pruning contract. Per the contract, Winkler Tree and Landscape is entitled to an adjustment in unit pricing based upon 100% of the percentage of change of the latest published CPI (consumer price index) as compared to the index for the previous year. The index shall be the United States Department of Labor, Bureau of Labor Statistics, Revised Consumer Price Index for all Urban Wage Earners for Chicago, Illinois – Gary, Indiana – Kenosha, Wisconsin (all items, 1982-84 = 100). Included with this mailing is a copy of the index obtained from the Department of Labor website. Currently, the latest published index shows a 1.2% increase in this index.

Questions regarding unit pricing can be directed to me directly at (708) 358-5700. By signing this letter, Winkler Tree and Landscape agrees to these conditions.

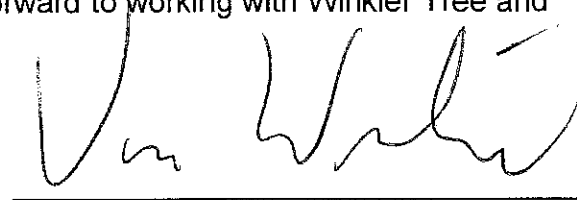
Thank you, and once again the Village looks forward to working with Winkler Tree and Landscape in 2013.

Sincerely,



---

Grace Kenney  
Office Manager



---

Vince Winkler  
Winkler Tree and Landscape

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

Q(2)

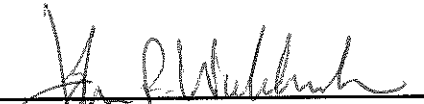
**Item Title: Resolutions Authorizing the Execution of One Year Agreements with B. Haney & Sons and Winkler's Tree Service for 2013 Summer Season Tree Removal and Emergency Services, in a combined not to exceed amount of \$375,000.00**

Resolution or Ordinance No. \_\_\_\_\_

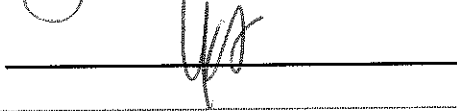
Date of Board Action: November 19, 2012

**Staff Review:**

Public Works Director:

  
John P. Wielebnicki

Village Manager's Office:



**Item History (Previous Board Review, Related Action, History)**

Each year, parkway trees throughout the Village need to be removed due to disease (Dutch Elm Disease), insect infestation (Emerald Ash Borer), storm damage and hazardous tree conditions. The Village contracts for these services.

By contracting for a majority of tree removal operations, the Forestry Division can concentrate on activities better suited to in-house work such as cycle pruning, request trimming, emergency work as well as completing smaller diameter tree removal.

In 2011, contracted tree removal and emergency assistance services were split into two separate contracts for the first time - Winter and Summer. Winter removal consists of removal of trees infested with Emerald Ash Borer (EAB) (January through March and December), and Summer removal of regular diseased (DED) and hazard trees for the remainder of the year. Splitting the services in to two seasons has resulted in significant cost savings as off-season removal prices are significantly lower.

Staff bid for these services in 2011 for a three year contract beginning in 2012. These 2013 contracts utilize the rates bid in 2011 with adjustments related to the Consumer Price Index as indicated in the bid documents.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

These contracts represent the summer portion of the tree removal program (May 1, 2013, through November 30, 2013) where the larger volume of time-sensitive removals occur. Tree removal contracts assist the Village in the following manner:

- (1) Reduce Dutch Elm Disease loss by allowing in-house expertise to survey, identify, and mark Elms for removal more efficiently.
- (2) Reduce liability by allowing contractors to remove larger trees and in-house crews to concentrate on removal of smaller trees in a more efficient manner when practical during the summer season.
- (3) Enhance Village Staff customer service by enabling crews to respond to trim and other requests in less time.

On January 3, 2012, the Village awarded a summer tree removal contract to B. Haney & Sons of Lombard, Illinois. Staff recommends retaining B. Haney for the 2013 season as a summer tree removal and storm damage assistance contractor. Although B. Haney has a history of excellent performance in contractual tree removal operations for the Village, past experience shows that a single contractor can not keep pace with summer removal and storm damage demands. Staff recommends utilizing both B. Haney, the low bidder, as well as Winkler's Tree Service, the second low bidder, as a second contractor for summer tree removal and storm damage assistance. Bid prices submitted by Winkler for the various tree diameter size classes were very close to those of B. Haney (see attached), and Winkler has agreed to honor their original 2012 bid price for the contract with the associated CPI increases as detailed below. Winkler has worked for Oak Park in this capacity in the past, and has performed very well.

The 2013 contracts are proposed to be one-year contracts. Annual cost increases to the 2012 contract prices are based on the United States Department of Labor, Bureau of Labor Statistics, Revised Consumer Price Index for all Urban Wage Earners for Chicago, Illinois - Gary, Indiana - Kenosha, Wisconsin (all items, 1982-84 = 100), and capped at a 5% maximum increase for any contract year. The latest CPI index shows an increase of 1.2%. Therefore the total costs for each of the size classes as bid by B. Haney and Winkler in 2012 will be increased by a 1.2% (see attached) for 2013.

While the Forestry Division will make every effort to assign each contractor equal amounts of work. Removal assignments will be based on performance, with the most efficient contractor being assigned a greater portion of the work.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Public Works staff met with the Park District of Oak Park staff previously to discuss the possibility of the Park District taking advantage of the Village's contract prices for this work. The Park District does not have the same volume or need that the Village does but this option may be available to them.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The proposed FY 2013 budget provides \$500,000.00 for tree removal and storm damage assistance in account #1001-43800-741-530667, External Support. \$125,000.00 of this amount is committed to the winter tree removal and storm damage assistance.

These summer tree removal and storm damage contracts are for a combined not to exceed amount of \$375,000.00, which includes an estimate of \$325,000.00 for regular disease and hazard tree removal, and \$50,000.00 for emergency assistance services.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

The Village Code mandates the removal of diseased and hazard trees on Village property. Removing these trees optimizes risk management outcomes. The alternative would be to remove fewer trees with a result in an increase the potential for injuries to persons and property and a resultant increase in liability.

**Proposed Recommended Action: Approve the Resolution**

**RESOLUTION**

**AUTHORIZING THE EXECUTION OF A ONE YEAR AGREEMENT WITH B. HANEY & SONS FOR 2013 SUMMER SEASON TREE REMOVAL AND EMERGENCY SERVICES IN AN AMOUNT NOT TO EXCEED \$375,000.00.**

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to execute an agreement with B. Haney & Sons Inc. of Lombard, Illinois, for Summer Season Tree Removal and Emergency Services in the Village of Oak Park in 2013 in an amount not to exceed the total of \$375,000.00 minus amounts paid to other vendors for the same services under Project No 12-100. The contract shall conform substantially to the contract attached hereto and made part hereof, including unit pricing for each size class as bid.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November, 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**ADOPTED AND APPROVED** by me, this 19<sup>th</sup> day of November, 2012.

\_\_\_\_\_  
David G. Pope  
Village President

ATTEST:

\_\_\_\_\_  
Teresa Powell  
Village Clerk



**CONTRACT**

1. THIS AGREEMENT is made and concluded on November 19, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and **B. Haney & Sons**, 1200 N. Lombard Rd., Lombard, Illinois, 60418, its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Notice to Bidders, Terms and Conditions and Detailed Specifications for Project No. 12-100, Parkway Tree Removal, including Unit Pricing;
  - b. Contractor's Bid dated October 26, 2011; and
  - c. The Contract Bond

Where the terms of the Bid conflict with the terms set forth in the Village's Notice to Bidders, Detailed Specifications, the Village's Notice to Bidders, Detailed Specifications will control.

3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Forestry Superintendent under it in an amount not to exceed the total of \$375,000.00 minus amounts paid to other contractors for the similar services under Project No 12-100.

4. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.

5. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:

Village of Oak Park

\_\_\_\_\_  
**Teresa Powell**  
Village Clerk  
(Seal)

By \_\_\_\_\_  
**Cara Pavlicek**  
Interim Village Manager

REVIEWED AND APPROVED  
AS TO FORM

**B. Haney & Sons**

NOV 13 2012  
  
LAW DEPARTMENT

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_



Contract Bond

B. Haney & Sons, 1200 N. Lombard Road, Lombard, Illinois, 60148, as PRINCIPAL, and

\_\_\_\_\_ as SURETY,

is held and firmly bound unto the Village of Oak Park (hereafter referred to as "Village") in the penal sum of **Two Hundred Thousand Dollars (\$200,000.00)**, well and truly to be paid to the Village, for the payment of which its heirs, executors, administrators, successors and assigns, are bound jointly to pay to the Village under the conditions of this instrument.

**WHEREAS**, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the Principal has entered into a written contract with the Village, acting through its President and Board of Trustees, for the construction of work, which contract is hereby referred to and made a part hereof as if written herein at length, and whereby the Principal has promised and agreed to perform the work in accordance with the terms of the contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work, including paying not less than the prevailing rate of wages in Cook County, where the work is for the construction of any public work subject to the Prevailing Wage Act, and has further agreed to save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and has further agreed that this bond will inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

**NOW THEREFORE**, if the Principal shall well and truly perform the work in accordance with the terms of the contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in the contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the work shall have been accepted, and shall save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of the contract, then this obligation will be void; otherwise it will remain in full force and effect.

**IN WITNESS WHEREOF**, the PRINCIPAL and the SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_ day of \_\_\_\_\_, 2012.

**NAME OF PRINCIPAL**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_

Title

Subscribed to and Sworn before me on the

\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

**NAME OF SURETY**

By: \_\_\_\_\_

Signature of Attorney-in-Fact

Subscribed to and Sworn before me on the

\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**VILLAGE OF OAK PARK**

\_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

Attest:

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
*[Signature]*  
LAW DEPARTMENT

**B. Haney & Sons****Summer Tree Removal 2013**

<b>D.B.H.</b>	<b>Avg Diameter</b>	<b>Est#</b>	<b>2012 Bid Price</b>	<b>2013 Bid Price</b>	<b>Total By Class - 2012</b>	<b>Total By Class - 2013</b>
0"-11"	8	43	7.50	7.59	\$ 2,580.00	\$2,610.96
11.1"-18"	15	85	15.00	15.18	\$ 19,125.00	\$19,354.50
18.1"-24"	22	71	23.25	23.53	\$ 36,316.50	\$36,752.30
24.1"-30"	28	73	26.85	27.17	\$ 54,881.40	\$55,539.98
30.1"-36"	33	83	33.15	33.55	\$ 90,797.85	\$91,887.42
36.1"-over	41	40	39.75	40.23	\$ 65,190.00	\$65,972.28
					\$ <b>268,890.75</b>	<b>\$272,117.44</b>





**CONTRACT**

1. THIS AGREEMENT is made and concluded on November 19, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and **Winkler's Tree Service**, P.O. Box 1154, La Grange Park, Illinois, 60526, its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Notice to Bidders, Terms and Conditions and Detailed Specifications for Project No. 12-100, Parkway Tree Removal, including Unit Pricing;
  - b. Contractor's Bid dated October 26, 2011; and
  - c. The Contract Bond

Where the terms of the Bid conflict with the terms set forth in the Village's Notice to Bidders, Detailed Specifications, the Village's Notice to Bidders, Detailed Specifications will control.

3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Forestry Superintendent under it in an amount not to exceed the total of \$375,000.00 minus amounts paid to other contractors for the similar services under Project No 12-100.
4. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.
5. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:

**Village of Oak Park**

\_\_\_\_\_  
**Teresa Powell**  
**Village Clerk**  
(Seal)

By \_\_\_\_\_  
**Cara Pavlicek**  
**Interim Village Manager**

**Winkler's Tree Service**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012

  
LAW DEPARTMENT

**RESOLUTION**

**AUTHORIZING THE EXECUTION OF A ONE YEAR AGREEMENT WITH WINKLER'S TREE SERVICE FOR 2013 SUMMER SEASON TREE REMOVAL AND EMERGENCY SERVICES, NOT TO EXCEED \$375,000.00.**

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to execute an agreement with Winkler's Tree Service of La Grange Park, Illinois, for Summer Season Tree Removal and Emergency Services in the Village of Oak Park in 2013 in an amount not to exceed the total of \$375,000.00 minus amounts paid to other contractors for similar services under Project No 12-100. Said contract shall conform substantially to the contract attached hereto and made part hereof, including unit pricing for each size class as bid.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November, 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**ADOPTED AND APPROVED** by me, this 19<sup>th</sup> day of November, 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk



CONTRACT

1. THIS AGREEMENT is made and concluded on November 19, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and **Winkler's Tree Service**, P.O. Box 1154, La Grange Park, Illinois, 60526, its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Notice to Bidders, Terms and Conditions and Detailed Specifications for Project No. 12-100, Parkway Tree Removal, including Unit Pricing;
  - b. Contractor's Bid dated October 26, 2011; and
  - c. The Contract Bond

Where the terms of the Bid conflict with the terms set forth in the Village's Notice to Bidders, Detailed Specifications, the Village's Notice to Bidders, Detailed Specifications will control.

3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Forestry Superintendent under it in an amount not to exceed the total of \$375,000.00 minus amounts paid to other contractors for the similar services under Project No 12-100.

4. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.

5. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:


**Village of Oak Park**

\_\_\_\_\_  
**Teresa Powell**  
**Village Clerk**  
(Seal)

By \_\_\_\_\_  
**Cara Pavlicek**  
**Interim Village Manager**

**Winkler's Tree Service**

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
  
LAW DEPARTMENT

By: \_\_\_\_\_  
Signature

Printed Name \_\_\_\_\_

Title: \_\_\_\_\_



Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

**NAME OF SURETY**

By: \_\_\_\_\_  
Signature of Attorney-in-Fact

Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.


**VILLAGE OF OAK PARK**

\_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

Attest:

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
  
LAW DEPARTMENT

**Winkler Tree Service**  
**Summer Tree Removal 2013**

D.B.H.	Avg Diameter	Est #	2012 Bid Price	2013 Bid Price	Total By Class - 2012	Total By Class - 2013
0"-11"	8	43	10.00	10.12	\$ 3,440.00	\$3,481.28
11.1"-18"	15	85	14.67	14.85	\$ 18,704.25	\$18,928.70
18.1"-24"	22	71	21.93	22.19	\$ 34,254.66	\$34,665.72
24.1"-30"	28	73	34.00	34.41	\$ 69,496.00	\$70,329.95
30.1"-36"	33	83	34.00	34.41	\$ 93,126.00	\$94,243.51
36.1"-over	41	40	34.00	34.41	\$ 55,760.00	\$56,429.12
					<b>\$ 274,780.91</b>	<b>\$278,078.28</b>

# Databases, Tables & Calculators by Subject

FONT SIZE:

Change Output Options: From:  To:    
  Include graphs

[More Formatting Options](#)

Data extracted on: October 3, 2012 (12:03:55 PM)

## Consumer Price Index - All Urban Consumers

### 12-Month Percent Change

Series Id: CUURA207SA0  
 Not Seasonally Adjusted  
 Area: Chicago-Gary-Kenosha, IL-IN-WI  
 Item: All items  
 Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.1	0.1	1.5	1.4	0.9	1.6	2.0	2.0	1.3	2.6	3.3	2.5	1.6	0.9	2.2
2003	2.7	3.0	2.8	1.4	1.1	1.1	1.6	1.6	2.2	1.6	1.3	1.7	1.8	2.1	1.7
2004	1.5	1.2	0.8	2.1	2.9	2.7	2.8	3.1	2.1	2.7	2.7	2.2	2.2	1.8	2.6
2005	2.4	2.2	2.7	3.2	2.4	2.6	2.6	2.9	4.4	3.7	3.5	3.6	3.0	2.6	3.5
2006	4.0	3.5	3.3	2.3	2.6	2.6	2.6	2.3	0.7	-0.2	0.3	0.7	2.1	3.1	1.1
2007	1.0	1.7	2.5	3.2	3.7	3.6	3.1	2.7	3.4	4.7	5.0	4.7	3.3	2.6	3.9
2008	4.7	4.4	4.5	4.2	4.5	4.7	5.8	4.9	4.4	3.2	0.6	-0.6	3.8	4.5	3.0
2009	-0.5	-1.0	-1.9	-2.2	-2.4	-2.2	-3.0	-2.1	-1.9	-0.8	1.5	2.5	-1.2	-1.7	-0.7
2010	2.2	2.5	2.6	2.4	1.5	0.6	0.8	0.6	0.9	0.8	0.4	1.2	1.4	2.0	0.8
2011	1.4	1.8	2.3	2.7	3.3	3.8	3.2	3.2	3.1	2.9	2.9	2.1	2.7	2.6	2.9
2012	2.1	1.6	2.1	1.7	1.0	0.9	1.1	1.5						1.5	

## Consumer Price Index - Urban Wage Earners and Clerical Workers

### 12-Month Percent Change

Series Id: CWURA207SA0  
 Not Seasonally Adjusted  
 Area: Chicago-Gary-Kenosha, IL-IN-WI  
 Item: All items  
 Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.6	-0.3	1.2	1.3	0.7	1.4	2.0	2.0	1.2	2.7	3.3	2.5	1.5	0.6	2.3
2003	2.8	3.3	3.2	1.5	1.1	1.2	1.5	1.6	2.3	1.5	1.2	1.6	1.9	2.2	1.6
2004	1.5	1.0	0.4	1.8	2.8	2.5	2.6	2.7	1.8	2.7	2.8	2.4	2.1	1.7	2.5
2005	2.5	2.4	2.8	3.5	2.5	2.5	2.7	3.3	5.0	4.3	3.7	3.9	3.2	2.7	3.8
2006	4.2	3.5	3.3	2.4	2.8	2.8	2.9	2.4	0.3	-0.8	-0.2	0.4	2.0	3.1	0.8
2007	0.5	1.5	2.4	3.0	3.7	3.6	3.1	2.5	3.4	4.9	5.3	4.9	3.2	2.5	4.0
2008	4.9	4.7	4.7	4.5	4.7	4.9	6.2	5.4	4.8	3.6	0.6	-0.9	4.0	4.7	3.3
2009	-0.5	-1.3	-2.2	-2.6	-2.8	-2.5	-3.5	-2.5	-2.3	-1.1	1.5	2.9	-1.4	-2.0	-0.9
2010	2.7	2.8	3.1	2.9	2.1	1.1	1.4	1.0	1.3	1.2	0.7	1.6	1.8	2.4	1.2
2011	1.7	2.2	2.8	3.5	4.2	4.6	3.9	4.1	3.9	3.5	3.4	2.5	3.4	3.2	3.6
2012	2.5	1.9	2.3	1.7	0.7	0.5	0.6	1.2						1.6	

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

Q(3)

**Item Title:** Resolution Authorizing the Execution of a One Year Agreement with A&B Landscaping and Tree Service for 2013 Winter Season Tree Removal and Emergency Services, not to exceed \$125,000.00

**Resolution or Ordinance No.** \_\_\_\_\_

**Date of Board Action:** November 19, 2012

**Staff Review:**

**Public Works Director:**

  
\_\_\_\_\_  
John P. Wielebnicki

**Village Manager's Office:**

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History)**

Each year, parkway trees throughout the Village need to be removed due to disease (Dutch Elm Disease), insect infestation such as Emerald Ash Borer (EAB), storm damage, and hazardous tree conditions. The Village contracts for these services. Tree removal contractors are also called on to provide emergency services such as storm damage clean-up and emergency tree removal.

By contracting for a majority of tree removal operations, the Forestry Division can concentrate on activities better suited to in-house work such as cycle pruning, request trimming, emergency work, as well as completing smaller diameter tree removal.

In order to take advantage of economic and seasonal factors, a one-year, EAB-only removal project was developed for 2011. This contract was primarily for the removal of EAB Trees designated for winter removal. Based on the success of that program, the 2012 Winter Season Tree Removal contract was written for a one year term with the Village having the right to renew the agreement for two additional one year terms based on satisfactory performance.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

On January 3, 2012, the Village approved an agreement with A & B Landscaping and Tree Service, Inc. for Winter Season Tree Removal and Emergency Services. A & B has performed satisfactorily in the execution of that contract, and 2013 will be their first of two possible renewals.

Annual cost increases to the contract are based on the United States Department of Labor, Bureau of Labor Statistics, Revised Consumer Price Index for all Urban Wage Earners for Chicago, Illinois - Gary, Indiana - Kenosha, Wisconsin (all items, 1982-84 = 100), and capped



at a 5% maximum increase for any contract year. The latest CPI index shows an increase of 1.2%, therefore the total costs for each of the size classes bid in 2012 will be increased by a 1.2% for 2013, bringing the estimated total cost for 2013 winter removals to \$72,289.29 (see attached).

Removal of trees designated and marked as infested with EAB in the summer and fall of 2012 may begin in January 2013 under the contract. The amount requested for approval for the 2013 contract will be applied to removals in the period from January 1 through April 30, and December 1 through December 31, 2013.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Public Works staff met with the Park District of Oak Park staff previously to discuss the possibility of the Park District taking advantage of the Villages contract prices for this work. The Park District does not have the same volume or need that the Village does but this option may be available to them.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The proposed FY 2013 budget provides \$500,000.00 for tree removal and emergency services in account #1001-43800-741-530667, External Support.

The winter removal project was bid for the removal of up to 300 EAB trees at a total project cost of \$72,289.00. This amount could rise to \$75,000.00 if additional trees are tagged for removal during the winter removal time frame. Because of their excellent response in storm damage assistance in 2012, an additional amount of \$50,000.00 is also proposed to be added to this contract for emergency response responsibilities.

**The cost by A & B Landscaping and Tree Service for Winter tree removal services and storm damage assistance for 2013 shall not exceed \$125,000.00.**

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

The Village Code mandates the removal of diseased and hazard trees on Village property. This practice reduces the potential for damage to persons and property and therefore optimizes risk management outcomes. The option of removing fewer trees has the potential to increase liability costs.

**Proposed Recommended Action: Approve the Resolution**

**RESOLUTION**

**AUTHORIZING THE EXECUTION OF A ONE YEAR AGREEMENT WITH A & B LANDSCAPING AND TREE SERVICE FOR 2013 WINTER SEASON TREE REMOVAL AND EMERGENCY SERVICES NOT TO EXCEED \$125,000.00.**

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to execute an agreement with A & B Landscaping and Tree Service of Riverside, Illinois for Winter season tree removal and emergency services in the Village of Oak Park in 2013 in an amount not to exceed \$125,000.00. Said contract shall conform substantially to the contract attached hereto and made part hereof.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November, 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me, this 19<sup>th</sup> day of November, 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk



SECTION VI  
CONTRACT

1. THIS AGREEMENT is made and concluded on November 19, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and A & B Landscaping and Tree Service, Inc., P.O. Box 344, Riverside, IL, 60546, its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Notice to Bidders, Terms and Conditions and Detailed Specifications for Project No. 12-102, 2012 Winter Season Tree Removal and Emergency Services;
  - b. Contractor's Bid dated October 21, 2011; and
  - c. The Contract Bond

Where the terms of the Bid conflict with the terms set forth in the Village's Notice to Bidders, Detailed Specifications, the Village's Notice to Bidders, Detailed Specifications will control.

3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Forestry Superintendent under it, not to exceed \$125,000.00.
4. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.
5. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:

Village of Oak Park

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

By \_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

A & B Landscaping and Tree Service

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
  
LAW DEPARTMENT

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title



**Contract Bond**

A & B Landscaping & Tree Service Inc., P.O. Box 344, Riverside, Illinois, as PRINCIPAL, and

\_\_\_\_\_ as SURETY,

is held and firmly bound unto the Village of Oak Park (hereafter referred to as "Village") in the penal sum of One Hundred Twenty Five Thousand Dollars (\$125,000.00) truly to be paid to the Village, for the payment of which its heirs, executors, administrators, successors and assigns, are bound jointly to pay to the Village under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the Principal has entered into a written contract with the Village, acting through its President and Board of Trustees, for the construction of work, which contract is hereby referred to and made a part hereof as if written herein at length, and whereby the Principal has promised and agreed to perform the work in accordance with the terms of the contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work, including paying not less than the prevailing rate of wages in Cook County, where the work is for the construction of any public work subject to the Prevailing Wage Act, and has further agreed to save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and has further agreed that this bond will inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the Principal shall well and truly perform the work in accordance with the terms of the contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in the contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the work shall have been accepted, and shall save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of the contract, then this obligation will be void; otherwise it will remain in full force and effect.

IN WITNESS WHEREOF, the PRINCIPAL and the SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**NAME OF PRINCIPAL**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

**NAME OF SURETY**

By: \_\_\_\_\_  
Signature of Attorney-in-Fact

Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**VILLAGE OF OAK PARK**

\_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

**Attest:**

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
*[Signature]*  
LAW DEPARTMENT

**A&B Landscaping and Tree Service****Winter Tree Removal 2013**

<b>D.B.H.</b>	<b>Avg Diameter</b>	<b>Est. #</b>	<b>2012 Bid Price</b>	<b>2013 Bid Price</b>	<b>Total by class - 2012</b>	<b>Total By Class - 2013</b>
0"-11"	7	40	7.50	7.59	\$2,100.00	\$2,125.20
11.1"-18"	15	105	7.50	7.59	\$11,812.50	\$11,954.25
18.1"-24"	21.5	80	11.50	11.64	\$19,780.00	\$20,017.36
24.1"-30"	27	60	13.50	13.66	\$21,870.00	\$22,132.44
30.1"-36"	32.5	20	17.50	17.71	\$11,375.00	\$11,511.50
36.1"-over	45.4	6	16.50	16.70	\$4,494.60	\$4,548.54
					<b>\$71,432.10</b>	<b>\$72,289.29</b>

# Databases, Tables & Calculators by Subject

FONT SIZE:

Change Output Options: From:  To:

Include graphs

[More Formatting Options](#)

Data extracted on: October 3, 2012 (12:03:55 PM)

## Consumer Price Index - All Urban Consumers

### 12-Month Percent Change

Series Id: CUURA207SA0

Not Seasonally Adjusted

Area: Chicago-Gary-Kenosha, IL-IN-WI

Item: All items

Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.1	0.1	1.5	1.4	0.9	1.6	2.0	2.0	1.3	2.6	3.3	2.5	1.6	0.9	2.2
2003	2.7	3.0	2.8	1.4	1.1	1.1	1.6	1.6	2.2	1.6	1.3	1.7	1.8	2.1	1.7
2004	1.5	1.2	0.8	2.1	2.9	2.7	2.8	3.1	2.1	2.7	2.7	2.2	2.2	1.8	2.6
2005	2.4	2.2	2.7	3.2	2.4	2.6	2.6	2.9	4.4	3.7	3.5	3.6	3.0	2.6	3.5
2006	4.0	3.5	3.3	2.3	2.6	2.6	2.6	2.3	0.7	-0.2	0.3	0.7	2.1	3.1	1.1
2007	1.0	1.7	2.5	3.2	3.7	3.6	3.1	2.7	3.4	4.7	5.0	4.7	3.3	2.6	3.9
2008	4.7	4.4	4.5	4.2	4.5	4.7	5.8	4.9	4.4	3.2	0.6	-0.6	3.8	4.5	3.0
2009	-0.5	-1.0	-1.9	-2.2	-2.4	-2.2	-3.0	-2.1	-1.9	-0.8	1.5	2.5	-1.2	-1.7	-0.7
2010	2.2	2.5	2.6	2.4	1.5	0.6	0.8	0.6	0.9	0.8	0.4	1.2	1.4	2.0	0.8
2011	1.4	1.8	2.3	2.7	3.3	3.8	3.2	3.2	3.1	2.9	2.9	2.1	2.7	2.6	2.9
2012	2.1	1.6	2.1	1.7	1.0	0.9	1.1	1.5						1.5	

## Consumer Price Index - Urban Wage Earners and Clerical Workers

### 12-Month Percent Change

Series Id: CWURA207SA0

Not Seasonally Adjusted

Area: Chicago-Gary-Kenosha, IL-IN-WI

Item: All items

Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.6	-0.3	1.2	1.3	0.7	1.4	2.0	2.0	1.2	2.7	3.3	2.5	1.5	0.6	2.3
2003	2.8	3.3	3.2	1.5	1.1	1.2	1.5	1.6	2.3	1.5	1.2	1.6	1.9	2.2	1.6
2004	1.5	1.0	0.4	1.8	2.8	2.5	2.6	2.7	1.8	2.7	2.8	2.4	2.1	1.7	2.5
2005	2.5	2.4	2.8	3.5	2.5	2.5	2.7	3.3	5.0	4.3	3.7	3.9	3.2	2.7	3.8
2006	4.2	3.5	3.3	2.4	2.8	2.8	2.9	2.4	0.3	-0.8	-0.2	0.4	2.0	3.1	0.8
2007	0.5	1.5	2.4	3.0	3.7	3.6	3.1	2.5	3.4	4.9	5.3	4.9	3.2	2.5	4.0
2008	4.9	4.7	4.7	4.5	4.7	4.9	6.2	5.4	4.8	3.6	0.6	-0.9	4.0	4.7	3.3
2009	-0.6	-1.3	-2.2	-2.6	-2.8	-2.5	-3.5	-2.5	-2.3	-1.1	1.5	2.9	-1.4	-2.0	-0.9
2010	2.7	2.8	3.1	2.9	2.1	1.1	1.4	1.0	1.3	1.2	0.7	1.6	1.8	2.4	1.2
2011	1.7	2.2	2.8	3.5	4.2	4.6	3.9	4.1	3.9	3.5	3.4	2.5	3.4	3.2	3.6
2012	2.5	1.9	2.3	1.7	0.7	0.5	0.6	1.2						1.6	



The Village of Oak Park  
Department of Public Works  
201 South Boulevard  
Oak Park, Illinois 60302

708.358.5700  
Fax 708.358.5711  
publicworks@oak-park.us  
www.oak-park.us

October 30, 2012

A & B Landscaping & Tree Service Inc.  
ATTN: AJ  
P.O. Box 344  
Riverside, Illinois 60546

**Re: Winter Parkway Tree Removal and Emergency Services for the Village of Oak Park for 2013**

Dear AJ:

The Village of Oak Park is looking forward to working with A & B Landscaping & Tree Services Inc. on the first year of the two-year extension of the Winter Parkway Tree Removal and Emergency Services contract. Per the contract, A & B Landscaping & Tree Service Inc. is entitled to an adjustment in unit pricing based upon 100% of the percentage of change of the latest published CPI (consumer price index) as compared to the index for the previous year. The index shall be the United States Department of Labor, Bureau of Labor Statistics, Revised Consumer Price Index for all Urban Wage Earners for Chicago, Illinois – Gary, Indiana – Kenosha, Wisconsin (all items, 1982-84 = 100). Included with this mailing is a copy of the index obtained from the Department of Labor website. Currently, the latest published index shows a 1.2% increase in this index.

Questions regarding unit pricing can be directed to me directly at (708) 358-5700. By signing this letter, A & B Landscaping & tree Service Inc. agrees to these conditions.

Thank you, and once again the Village looks forward to working with A & B Landscaping and Tree Service Inc. in 2013.

Sincerely,

Grace Kenney  
Office Manager

Anton J. Ruska IV  
A & B Landscaping and Tree Service Inc.



VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

Q(4)

**Item Title: Resolution Authorizing a Contract for a One Year Period with A & B Landscaping and Tree Service for Stump Removal and Restoration Services in 2013 not to exceed \$85,000.00**

Resolution or Ordinance No. \_\_\_\_\_

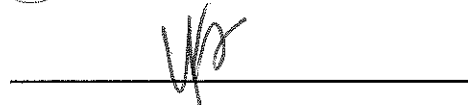
Date of Board Action: November 19, 2012

Staff Review:

Public Works Director:

  
John P. Wielebnicki

Village Manager's Office:



**Item History (Previous Board Review, Related Action, History)**

As a result of tree removal due to Dutch Elm Disease (DED), Emerald Ash Borer (EAB), hazard, and storm damage, the Village grinds and restores the area around stumps on public parkways. On January 3, 2012, the Village approved an Agreement with A & B Landscaping and Tree Service for Stump Removal and Restoration Services. Contracting stump removal has proven to be the most efficient means of stump removal. Among the benefits of prompt stump removal are:

- (1) Reduced liability exposure created by any hazardous condition that may be caused by stumps left on the parkway for long periods.
- (2) Better establishment of seed by accomplishing restoration during the growing season.
- (3) Enhances customer service by presenting a graded, level, restored parkway sooner after tree removal.

For 2012, the stump contract was reformatted to compliment the winter/summer format of tree removal contracts using a spring/fall stump removal format.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The estimated number of stumps requiring removal and restoration in 2013 is approximately 700; 200 to 250 stumps resulting from Dutch Elm Disease removals, 100 to 150 anticipated removals from all other causes, and additionally, as many as many as 300 removals due to EAB infestations on the parkways throughout the Village.

A & B is in the process of completing this year's stump removal contract. The hot, dry summer has extended the removal season, and the stump removal time frame as well. All stumps will be completed on schedule given the longer removal period. The 2012 Stump Removal and Restoration proposal was written for a one year term with the Village having the

right to renew the agreement for two additional one year terms based on satisfactory performance. A & B has performed satisfactorily, and 2013 will be the first renewal year.

Annual cost increases to the contract are based on the United States Department of Labor, Bureau of Labor Statistics, Revised Consumer Price Index for all Urban Wage Earners for Chicago, Illinois - Gary, Indiana - Kenosha, Wisconsin (all items, 1982-84 = 100), and capped at a 5% maximum increase for any contract year. The latest CPI index shows an increase of 1.2%. A&B. submitted an initial unit cost of \$113.00 per stump for this project. The unit cost of stump removal and restoration for 2013 will be \$114.86.

At the anticipated removal total of approximately 700 trees the amount for the stump removal and restoration contract would total \$80,402.00.

As the exact number of tree removals requiring stump removal and restoration cannot be exactly predicted, staff recommends awarding A & B Landscape and Tree Service a contract not to exceed a limit of \$85,000.00. This amount would allow for approximately 43 additional stump removals if necessary, and is the same amount budgeted for the 2012 contract.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Public Works staff met with the Park District of Oak Park staff previously to discuss the possibility of the Park District taking advantage of the Villages contract prices for this work in 2012. The Park District does not have the same volume or need that the Village does but this option may be available to them.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The proposed FY 2013 budget provides \$85,000.00 for stump removal and restoration services in account #1001-43800-741-530667, External Support.

For this contract it is estimated at \$85,000.00 which includes an estimate of \$80,402.00 for stumping of the 700 summer and winter tree removals, and \$4,598.00 for the removal and restoration of 43 an additional stumps should that become necessary.

The cost by A & B Landscaping and Tree Service for stump removal and restoration services for 2013 shall not exceed \$85,000.00.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Removal of stumps on Village property is necessary for optimal risk management outcomes, and too large a project for in-house resources, therefore this is the best alternative to this Item.

**Proposed Recommended Action: Approve the Resolution**

**RESOLUTION**

**AUTHORIZING THE EXECUTION OF A ONE YEAR AGREEMENT WITH A & B LANDSCAPE AND TREE SERVICE FOR 2013 STUMP REMOVAL AND RESTORATION SERVICES NOT TO EXCEED \$85,000.00.**

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to execute an agreement with A & B Landscape and Tree Service of Riverside, Illinois for Stump removal and restoration services in the Village of Oak Park in 2013 in an amount not to exceed \$85,000.00. Said contract shall conform substantially to the contract attached hereto and made part hereof.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November, 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me, this 19<sup>th</sup> day of November, 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk



SECTION VI  
CONTRACT

1. THIS AGREEMENT is made and concluded on November 19, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and A & B Landscaping and Tree Service, Inc. P.O. Box 344, Riverside, IL, 60546 , its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Notice to Bidders, Terms and Conditions and Detailed Specifications for Project No. 12-102, Parkway Stump Removal and Restoration;
  - b. Contractor's Bid dated October 28, 2011; and
  - c. The Contract Bond

Where the terms of the Bid conflict with the terms set forth in the Village's Notice to Bidders, Detailed Specifications, the Village's Notice to Bidders, Detailed Specifications will control.

3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Forestry Superintendent under it.
4. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.
5. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:

Village of Oak Park

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

By \_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

A & B Landscaping and Tree Service, Inc.

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
  
LAW DEPARTMENT

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title



Contract Bond

A & B Landscaping and Tree Service, Inc. P.O. Box 344, Riverside Illinois, 60546, as PRINCIPAL, and \_\_\_\_\_ as SURETY, is held and firmly bound unto the Village of Oak Park (hereafter referred to as "Village") in the penal sum of Eighty-Five Thousand Dollars (\$85,000.00) truly to be paid to the Village, for the payment of which its heirs, executors, administrators, successors and assigns, are bound jointly to pay to the Village under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the Principal has entered into a written contract with the Village, acting through its President and Board of Trustees, for the construction of work, which contract is hereby referred to and made a part hereof as if written herein at length, and whereby the Principal has promised and agreed to perform the work in accordance with the terms of the contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work, including paying not less than the prevailing rate of wages in Cook County, where the work is for the construction of any public work subject to the Prevailing Wage Act, and has further agreed to save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and has further agreed that this bond will inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the Principal shall well and truly perform the work in accordance with the terms of the contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in the contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the work shall have been accepted, and shall save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of the contract, then this obligation will be void; otherwise it will remain in full force and effect.

IN WITNESS WHEREOF, the PRINCIPAL and the SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_ day of \_\_\_\_\_, 2012.

NAME OF PRINCIPAL

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

**NAME OF SURETY**

By: \_\_\_\_\_  
Signature of Attorney-in-Fact

Subscribed to and Sworn before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**VILLAGE OF OAK PARK**

\_\_\_\_\_  
Cara Pavicek  
Interim Village Manager

Attest:

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

REVIEWED AND APPROVED  
AS TO FORM

NOV 13 2012  
*[Signature]*  
LAW DEPARTMENT

**A & B Landscaping and Tree Service  
Stump removal and Restoration  
2013**

Company Name	MBE	WBE	NON	Amount Bid per 2012	CPI increase 2013
A&B Landscaping and Tree Service			x	\$113.50	\$114.86

# Databases, Tables & Calculators by Subject

FONT SIZE:

Change Output Options: From:  To:

Include graphs

[More Formatting Options](#)

Data extracted on: October 3, 2012 (12:03:55 PM)

## Consumer Price Index - All Urban Consumers

### 12-Month Percent Change

Series Id: CUURA207SA0

Not Seasonally Adjusted

Area: Chicago-Gary-Kenosha, IL-IN-WI

Item: All items

Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.1	0.1	1.5	1.4	0.9	1.6	2.0	2.0	1.3	2.6	3.3	2.5	1.6	0.9	2.2
2003	2.7	3.0	2.8	1.4	1.1	1.1	1.6	1.6	2.2	1.6	1.3	1.7	1.8	2.1	1.7
2004	1.5	1.2	0.8	2.1	2.9	2.7	2.8	3.1	2.1	2.7	2.7	2.2	2.2	1.8	2.6
2005	2.4	2.2	2.7	3.2	2.4	2.6	2.6	2.9	4.4	3.7	3.5	3.6	3.0	2.6	3.5
2006	4.0	3.5	3.3	2.3	2.6	2.6	2.6	2.3	0.7	-0.2	0.3	0.7	2.1	3.1	1.1
2007	1.0	1.7	2.5	3.2	3.7	3.6	3.1	2.7	3.4	4.7	5.0	4.7	3.3	2.6	3.9
2008	4.7	4.4	4.5	4.2	4.5	4.7	5.8	4.9	4.4	3.2	0.6	-0.6	3.8	4.5	3.0
2009	-0.5	-1.0	-1.9	-2.2	-2.4	-2.2	-3.0	-2.1	-1.9	-0.8	1.5	2.5	-1.2	-1.7	-0.7
2010	2.2	2.5	2.6	2.4	1.5	0.6	0.8	0.6	0.9	0.8	0.4	1.2	1.4	2.0	0.8
2011	1.4	1.8	2.3	2.7	3.3	3.8	3.2	3.2	3.1	2.9	2.9	2.1	2.7	2.6	2.9
2012	2.1	1.6	2.1	1.7	1.0	0.9	1.1	1.5						1.5	

## Consumer Price Index - Urban Wage Earners and Clerical Workers

### 12-Month Percent Change

Series Id: CWURA207SA0

Not Seasonally Adjusted

Area: Chicago-Gary-Kenosha, IL-IN-WI

Item: All items

Base Period: 1982-84=100

Download: .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	-0.6	-0.3	1.2	1.3	0.7	1.4	2.0	2.0	1.2	2.7	3.3	2.5	1.5	0.6	2.3
2003	2.8	3.3	3.2	1.5	1.1	1.2	1.5	1.6	2.3	1.5	1.2	1.6	1.9	2.2	1.6
2004	1.5	1.0	0.4	1.8	2.8	2.5	2.6	2.7	1.8	2.7	2.8	2.4	2.1	1.7	2.5
2005	2.5	2.4	2.8	3.5	2.5	2.5	2.7	3.3	5.0	4.3	3.7	3.9	3.2	2.7	3.8
2006	4.2	3.5	3.3	2.4	2.8	2.8	2.9	2.4	0.3	-0.8	-0.2	0.4	2.0	3.1	0.8
2007	0.5	1.5	2.4	3.0	3.7	3.6	3.1	2.5	3.4	4.9	5.3	4.9	3.2	2.5	4.0
2008	4.9	4.7	4.7	4.5	4.7	4.9	6.2	5.4	4.8	3.6	0.6	-0.9	4.0	4.7	3.3
2009	-0.6	-1.3	-2.2	-2.6	-2.8	-2.5	-3.5	-2.5	-2.3	-1.1	1.5	2.9	-1.4	-2.0	-0.9
2010	2.7	2.8	3.1	2.9	2.1	1.1	1.4	1.0	1.3	1.2	0.7	1.6	1.8	2.4	1.2
2011	1.7	2.2	2.8	3.5	4.2	4.6	3.9	4.1	3.9	3.5	3.4	2.5	3.4	3.2	3.6
2012	2.5	1.9	2.3	1.7	0.7	0.5	0.6	1.2						1.6	





The Village of Oak Park  
Department of Public Works  
201 South Boulevard  
Oak Park, Illinois 60302

708.358.5700  
Fax 708.358.5711  
publicworks@oak-park.us  
www.oak-park.us

October 30, 2012

A & B Landscaping & Tree Service Inc.  
ATTN: AJ  
P.O. Box 344  
Riverside, Illinois 60546

**Re: Stump Removal and Restoration for the Village of Oak Park for 2013**

Dear AJ:

The Village of Oak Park is looking forward to working with A & B Landscaping & Tree Services Inc. on the first year of the two-year extension of the Stump Removal and Restoration contract. Per the contract, A & B Landscaping & Tree Service Inc. is entitled to an adjustment in unit pricing based upon 100% of the percentage of change of the latest published CPI (consumer price index) as compared to the index for the previous year. The index shall be the United States Department of Labor, Bureau of Labor Statistics, Revised Consumer Price Index for all Urban Wage Earners for Chicago, Illinois – Gary, Indiana – Kenosha, Wisconsin (all items, 1982-84 = 100). Included with this mailing is a copy of the index obtained from the Department of Labor website. Currently, the latest published index shows a 1.2% increase in this index.

Questions regarding unit pricing can be directed to me directly at (708) 358-5700. By signing this letter, A & B Landscaping & tree Service Inc. agrees to these conditions.

Thank you, and once again the Village looks forward to working with A & B Landscaping and Tree Service Inc. in 2013.

Sincerely,

Grace Kenney  
Office Manager

Anton J. Ruska IV  
A & B Landscaping and Tree Service Inc.

R

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

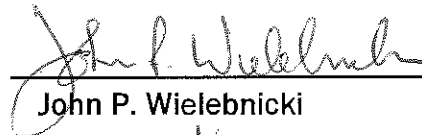
**Item Title: Resolution Authorizing the Purchase of 3,000 Tons of Rock Salt from Morton Salt Inc. of Chicago, Illinois at \$50.67 Per Ton For the 2012/2013 Snow Season in an Amount Not To Exceed \$152,010.00 and Waiving the Village's Bidding Process.**

Resolution or Ordinance No. \_\_\_\_\_

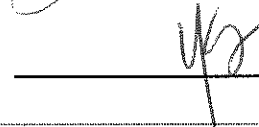
Date of Board Action: November 19, 2012

Staff Review:

Public Works Director:

  
\_\_\_\_\_  
John P. Wielebnicki

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

In an effort to mitigate the hazardous road conditions created by snow and ice in the winter season as quickly as possible, and to keep roads open and safe, the Public Works Department utilizes a de-icer. Rock salt is used as the principal de-icer for snow and ice control because it is the most readily available and cost-effective de-icing material. Salt is used to keep snow and ice from bonding to the pavement thereby allowing snowplows to remove accumulated snow and ice quickly and efficiently.

The Village has previously participated in the State of Illinois Joint Purchasing Program for materials and equipment commonly used by municipalities. Salt is one of the many items that the Village has purchased through the State's Joint Purchasing Program. This program provides the assurance that orders placed by the Village will be given priority over ad hoc orders. Participation in the State of Illinois Joint purchasing program results in volume discounts which the Village could not achieve on its own as a single purchaser.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The Village was notified by the State that the Joint Purchasing Program awarded Oak Park's 2012-2013 winter season salt contract to Morton Salt Inc., of Chicago, Illinois at a price of \$50.67 per ton. The salt will be delivered by truck to the Public Works Center at 201 South Blvd.

In an average winter, the Village uses approximately 4,000 - 5,000 tons of rock salt for snow and ice control. The Village has just under 2,000 tons of salt in storage at the Public Works Center and at an offsite location in Bellwood. Additionally approximately 1,000 is to be delivered to the Village from the 2011/2012 salt supply contractor since the Village did not use it's allotment last winter. Staff placed an order for 2,500 tons of salt for the 2012-2013 winter storm season reduced from the normal 4,000 ton purchase. According to the

contract, by placing an order for 2,500 tons, the Village is required to purchase a minimum of 80% of the requested quantity (2,000 tons), and Morton Salt agrees to provide up to 120% of the requested quantity (3,000 tons). By placing a base order of 2,500 tons staff is requesting authorization for the maximum purchase amount of 3,000 tons, or \$152,010.00.

The purchase contract provides for breach of contract language, should the vendor fail to deliver a requested quantity of salt within seven working days. If Morton fails to deliver the requested quantity within seven days, the Village will be authorized to purchase salt from another vendor and Morton will be responsible for any and all cost incurred.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

The purchase of salt through the Joint Purchasing Cooperative of the State of Illinois uses intergovernmental cooperation to obtain favorable pricing for salt.

The Village also provides rock salt to the Park District of Oak Park. The Park District reimburses the Village for the actual cost of the salt. Their use is between 50-100 tons.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The FY 2012 budget provides a total of \$450,000 for the purchase of de-icing materials in the Public Works, Street Division Budget, Account # 1001-43740-765-560633, Roadway Materials. As of September 26, 2012, \$102,274.56 has been spent this Fiscal Year from this account for all de-icing materials including rock salt, liquid calcium chloride, alternative anti-icing liquids and sidewalk salt. Salt needed for the portion of the winter season after January 1, 2013 will be charged against the FY 2013 budget.

The FY 2013 budget will be prepared using this unit price and estimate of salt tonnage. Staff recommends awarding the contract to Morton Salt Inc., at the unit price of \$50.67 per ton for the maximum amount available.

**The total amount for the purchase of rock salt from Morton Salt Inc. for the 2012-2013 winter season will not exceed \$152,010.00 for 3,000 tons.**

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

The first option is the quantity of salt to purchase, as detailed above. Because weather is so unpredictable, staff uses prior year's experience to estimate the amount of salt needed. If the Village contracts for more salt than we need, we are still committed to purchasing 80% of the quantity, and then storing it if it is not used. The result of buying less than is needed is that the Village has to find more salt late in the winter season and pay a higher price for it when the supply runs out.

The second alternative is the method of purchase. The State's joint purchasing cooperative exists to aggregate the quantity of salt needed by governmental agencies throughout the state and to obtain a very competitive rate. The alternative would be for the Village to conduct our own bidding process. This would incur staff time and probably result in a higher price. For this year, because the State requests that salt orders be placed in March of each year, bidding on our own at this time would mean that the Village would have to break its commitment to the State for this purchase.

**Proposed Recommended Action: Approve the Resolution**

## RESOLUTION

AUTHORIZING THE PURCHASE OF 3,000 TONS OF ROCK SALT FROM MORTON SALT INC. OF CHICAGO, ILLINOIS AT \$50.67 PER TON FOR THE 2012/2013 SNOW SEASON IN AN AMOUNT NOT TO EXCEED \$152,010.00 AND WAIVING THE VILLAGE'S BIDDING PROCESS

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to enter into an Agreement with Morton Salt Inc. for the purchase of a maximum of 3,000 tons of rock salt for use in snow and ice control during the 2012-2013 winter season, in an amount not to exceed \$152,010.00 which purchase will be made through the State of Illinois Joint Purchase Program.

BE IT FURTHER RESOLVED that the Village's bidding process is waived with respect to this purchase to allow for participation in the State of Illinois Joint Purchasing Program.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November, 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me this 19<sup>th</sup> day of November, 2012.

ATTEST :

---

David G. Pope  
Village President

---

Teresa Powell  
Village Clerk



October 15, 2012

Dear Joint Purchasing Participant:

Subject: 2012-2013 Rock Salt, Bulk Contract Information

In completing the 2012 – 2013 Rock Salt season contract re-procurement, the State of Illinois did not encounter the types of supply-related issues experienced in previous seasons. We made every effort to secure Road Salt at the best available price for participants in our contract re-procurement, and gladly report that all locations across the State were able to have their supply needs met through the State's procurement efforts.

We again recommend that participating agencies and governmental entities examine their application rates and roadway priorities in order to minimize next season's maintenance program cost while also ensuring the safety of the public.

Enclosed is a copy of the requisition you submitted to us for the purchase of rock salt. The information from the requisition, including purchase commitment, can be used to submit your requirements to this year's contract vendor:

**Contract: PSD 4017275**  
Morton Salt Inc.  
123 N. Wacker Drive  
Chicago, IL 60606  
Order Phone (888) 800-8905

**Term: October 2012 – October 2013**  
FEIN Number: 27-3146174

Contact: Government Services

Your unit is **Contract Line No: 71** / Price per ton F.O.B. destination, is **\$ 50.67**  
Emergency pickup of salt from vendor's warehouse is not made available in this contract.

The additional price per ton to have rock salt delivered in trucks equipped with coal/grain chute openings in the tailgate to permit controlled off-loading of rock salt onto conveyors is **\$ 5.00** per ton. Contact vendor for availability in your area and scheduling deliveries.

You are responsible for issuing your own purchase order document to the vendor. Orders may be placed with the vendor via telephone, with a written or fax confirmation to follow immediately. ***You are strongly encouraged to order early and to store as much salt as possible in order to help prevent potential salt shortages this winter.*** Also, you need to make every effort to place orders in full truckload lots (22-25 tons).



Your governmental unit is responsible for ensuring that the 80 or 100 percent minimum guaranteed purchase commitment ( as noted on your Requisition ) is met before the end of the winter season, June 30, 2013. The vendor is required to furnish not less than 120 percent ( if needed ) of the contract quantity by March 1, 2013. Your governmental unit is responsible for processing vendor invoices in a timely manner.

Delivery shall be made as soon as possible after vendor receipt of order by phone or mail. The maximum time from receipt of order to the actual delivery for orders placed between December 1, 2012 through April 1, 2013 shall not exceed seven working days, unless as modified in the Order Guidelines herein..

For orders placed between December 1, 2012 and April 1, 2013, if a vendor is unable to make delivery within the order timeline, local governmental units shall have the right to retain \$.20 per ton per working-day as liquidated damages on the undelivered portion of the order. For orders placed prior to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the seven-day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the seven day delivery period.

CMS reserves the right to mitigate application of liquidated damages imposed against a vendor, in the event of orders exceeding the maximum percentages outlined below:

An agency may order up to 20.% of their awarded contract tonnage in any given week and vendor shall deliver within 7 working-days after receipt of order. Quantity ordered above the 20.% threshold shall have an extended deliver time of one-working-day for each one-percentage-point above the 20.% guideline. For example, if an agency orders 25.% of their awarded total 100 ton, delivery of the first 20 ton ( 20.% ) shall be within 7 working-days after receipt of order, the remaining 5 ton should be delivered within 12 working-days after receipt of order.

If after seven working-days of liquidated damages assessment, the vendor has still failed to deliver, local governmental unit shall have the right to terminate an order and purchase road salt or abrasives from another source, or take action consistent with public safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

All deliveries shall be covered with approved weatherproof materials. The vendor shall ensure that delivery person inspects the inside of the trailer and that all salt is removed from the trailer before leaving a delivery point. The vendor will ensure all weights and measures shown on delivery tickets are correct. Local governmental units reserve the right to require that delivery trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.



Deliveries of rock salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event that any foreign material is discovered in dumped deliveries, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the local governmental unit and returned for credit, or the vendor shall immediately ship a specification compliant load of replacement salt, or issue a refund to the governmental unit consistent with the contract price.

In December 2012, the contract vendor shall have in place stockpile(s) located in or near Illinois covering the tonnage awarded for the northern regions of the State, and in January of 2013 the contract vendor shall have in place stockpile(s) in or near to Illinois covering the total tonnage awarded for all regions of the State. At our discretion, we will inspect the stockpiles to ensure that these stockpiles are in sufficient quantities, and that vendor commitments to the stockpiles are with the users of this contract.

Enhanced Rock Salt 2012 - 2013 season availability:

The Department of Central Management Services surveyed vendors for availability of an enhanced rock salt option in the invitation for bid, and availability was not provided for by this vendor in this season's procurement process.

It is hoped that this information will be beneficial to you in the utilization of this contract. If you have any further questions concerning the rock salt contract, please feel free to contact me at (217) 782-8091.

Sincerely,

Wayne Ilsley, CPPB, Buyer  
Bureau of Strategic Sourcing

GovSalt.doc



LOG



# ILLINOIS

## JOINT PURCHASING REQUISITION

**PLEASE RETURN TO:**

Illinois Department of  
Central Management Services  
801 Wm. G. Stratton Building  
401 S. Spring Street  
Springfield, IL 62706  
Fax: (217) 782-5187

Joint Purchasing #: L4150-4150

Government Unit: Village of OAK PARK

Mailing Address: NEW 201 South Boulevard

City / State / Zip: OAK PARK Illinois 60302

County: Cook

Contact Person: Mike Fenwick

Telephone Number: 708-358-5744

Fax Number: 708-358-5711

Contact Email: Fenwick@OAK-PARK.US  
*please provide Email Address*

Date: 3/27/2012

Delivery Point
201 South Boulevard
OAK PARK, IL
60302

01540 NOTE: COMPLETE ONLY ONE TABLE - Either "Table A" or "Table B" below

**TABLE A** → *Morton*      71      50.67

Complete this table to have the State SOLICIT BIDS for your governmental entity

ITEM DESCRIPTION	QUANTITY (Total Tonnage)	UNIT OF MEASURE	AMOUNT BUDGETED (Local Governmental Use Only)
AASHTO M143 Road Salt or Equivalent			
ROAD SALT, BULK (22-25 Ton / Truckload)	2500	TONS	

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (you must choose one):

OPTION 1  80% minimum purchase requirement/120% maximum purchase requirement

OPTION 2  100% minimum purchase requirement/120% maximum purchase requirement

**TABLE B**

Complete this table to have the State RENEW for your governmental entity (ONLY)

ITEM DESCRIPTION	QUANTITY (Total Tonnage)	UNIT OF MEASURE	AMOUNT BUDGETED (Local Governmental Use Only)
AASHTO M143 Road Salt or Equivalent			
ROAD SALT, BULK (22-25 Ton / Truckload)		TONS	

Note: Renewal is available ONLY under contracts 4017034, 4017035, 4017036, 4017037, or 4017038 for the 2012-2013 season. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 5% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Check renewing contract: Contract 4017034 ( ) Contract 4017035 ( ) Contract 4017036 ( ) Contract 4017037 ( ) Contract 4017038 ( )

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

Michael Fenwick  
SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Street Superintendent  
TITLE

5

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title:** Resolution authorizing execution of a 5-year Programmatic Agreement with the Illinois Historic Preservation Officer for certain CDBG, HUD and IHDA programs administered by the Village of Oak Park.

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Staff Review:

Douglas Kuame

Department Director Name:

W. F. F. F.

Village Manager's Office:

Uro

Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):

Any project that impacts a National Register property (either listed individually or a Contributing property in an historic district) using federal CDBG or HUD money would require Section 106 review by the SHPO (State Historic Preservation Officer). In Illinois, the SHPO heads the Illinois Historic Preservation Agency. This review refers to Section 106 of the National Historic Preservation Act of 1966 (as amended).

Because the Village of Oak Park is a Certified Local Government (a federal historic preservation program created to encourage greater participation at the local level), the SHPO recognizes that the Village of Oak Park can provide historic property reviews more effectively and efficiently than the SHPO.

A Programmatic Agreement is an agreement between the Village of Oak Park and the SHPO which allows the Village to conduct Section 106 reviews in place of the SHPO for Village projects funded by federal money. These projects include the implementation of CDBG, HUD and IHDA programs administered by the Community Planning and Development Department.

The proposed 5-year agreement will be the third Programmatic Agreement with the SHPO. The first 5-year agreement was in effect between 1995 and 2000. The second 10-year agreement was in effect from 2002 through 2012. Both agreements were approved by the Board of Trustees and signed by the Village President. The proposed new agreement is substantially the same as the previous agreement.

Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):

The Programmatic Agreement ensures that the Village reviews all federally funded projects that impact National Register properties according to the Secretary of the Interior's Standards for Rehabilitation and the Village's Architectural Review Guidelines, and provides various procedures to follow when dealing with issues of rehabilitation, demolition, new construction, handicap accessibility and site and public improvements. The Agreement

encourages public participation and provides procedures to resolve disputes through review by the Historic Preservation Commission and the SHPO.

The Agreement also provides procedures for identifying properties that may be eligible for the National Register, maintaining case files and documentation, and submitting an annual report to the SHPO. The SHPO may periodically make on-site reviews of all documentation, though they have not done so in the last ten years.

Staff Commentary (If applicable or different than Commission):

Village staff recommends approval of the Resolution authorizing execution of a Programmatic Agreement with the Illinois Historic Preservation Officer.

Item Budget Commentary: (Account #; Balance; Cost of contract)

None

Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):

The Programmatic Agreement is beneficial for the Village as it clearly reduces the amount of review time required for federally funded projects administered by the Village. Without the Agreement, all CDBG and HUD projects impacting historic properties would require a 30-day review in Springfield.

Proposed Recommended Action:

Approve the Resolution authorizing execution of a Programmatic Agreement with the Illinois Historic Preservation Officer.

# RESOLUTION

AUTHORIZING EXECUTION OF A PROGRAMMATIC AGREEMENT  
BETWEEN THE VILLAGE OF OAK PARK  
AND THE ILLINOIS STATE HISTORIC PRESERVATION OFFICER  
FOR CERTAIN PROGRAMS OF THE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AND THE ILLINOIS HOUSING DEVELOPMENT AUTHORITY  
ADMINISTERED BY THE VILLAGE OF OAK PARK

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Oak Park, Cook County, Illinois, that the Village President is authorized to enter into a Programmatic Agreement with the Illinois State Historic Preservation Officer for review of effects of undertakings on historic properties through Community Development Block Grant (CDBG) and other U.S. Department of Housing and Urban Development (HUD) and Illinois Housing Development Authority (IHDA) programs which are administered by the Village's Community Planning and Development Department. The Programmatic Agreement is valid for Federal fiscal years 2012-2017. Said agreement shall conform substantially to the Programmatic Agreement which is attached and made a part hereto.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

---

David G. Pope  
Village President

ATTESTED:

---

Teresa Powell,  
Village Clerk

**PROGRAMMATIC AGREEMENT  
BETWEEN THE VILLAGE OF OAK PARK  
AND THE ILLINOIS STATE HISTORIC PRESERVATION OFFICER  
FOR CERTAIN PROGRAMS OF THE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
ADMINISTERED BY THE VILLAGE OF OAK PARK**

WHEREAS, the Village of Oak Park, Illinois (Village) has determined that the implementation of its Community Development Block Grant (CDBG) and other U.S. Department of Housing and Urban Development (HUD) and Illinois Housing Development Authority (IHDA) programs for Federal Fiscal Years 2012 – 2017 (listed in Appendix A) may have an effect on properties included or eligible for inclusion in the National Register of Historic Places; and

WHEREAS, these programs are administered by the Village's Community Planning and Development Department (Department) and encompass a variety of activities including: rehabilitation, new construction, demolition, and infrastructure improvements; and

WHEREAS, the Village has consulted with the Illinois State Historic Preservation Officer (SHPO) and the Advisory Council on Historic Preservation (Council) pursuant to Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470f) and its implementing regulations, "Protection of Historic and Cultural Properties" (36 CFR Part 800); and

WHEREAS, the Village, the SHPO and the Council have determined that the Village can more effectively fulfill its Section 106 review responsibilities for CDBG, HUD and IHDA program activities if a programmatic approach is used to delegate Section 106 compliance responsibilities to the Village; and

WHEREAS, the Village is a Certified Local Government with a historic preservation review commission and qualified professional staff who will carry out duties enumerated below.

NOW, THEREFORE, the Village and the SHPO agree that the programs shall be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

**STIPULATIONS**

**I. Qualified Personnel**

- A. The Village shall ensure that it maintains a staff that meets the qualifications outlined in 36 CFR Part 61, the Secretary of the Interior's Professional Qualification Standards, hereafter referred to as Certified Staff.
- B. The Village shall ensure that all historic preservation work carried out pursuant to this Agreement is carried out by or under the direct supervision of Certified Staff.

- C. The Village shall notify the SHPO annually whether it has employed or contracted with qualified professionals to carry out reviews under the terms of the Programmatic Agreement or whether it will require assistance from the SHPO. The vitae of qualified professionals and/or contractors shall be provided to the SHPO for review as a component of the Certified Local Government Annual Report.
- D. The Village will notify the SHPO of any proposed staffing changes or vacancies. If the Village does not have Certified Staff in place or if the SHPO does not certify a Village staff person or consultant, then this Agreement will become null and void and the Village instead will comply with 36 CFR Part 800.4 through 800.6 with regard to individual undertakings covered by this Agreement.

## **II. Exempt Activities**

When the following activities are proposed for properties listed on the National Register or eligible for listing on the National Register, further review is not required because there is limited potential to affect the historic resource.

- A. Involvement of properties less than 50 years old not listed on or eligible for the National Register.
- B. Repair or replacement of electrical, plumbing, heating and ventilation systems or their components, when no structural alteration is involved. This includes repair or replacements of electrical panels, breakers, circuits, switches, receptacles and fixtures, plumbing and water lines, drains, sewers, fixtures, water heaters, heating vents, floor furnaces, wall heaters, central heat systems and gas lines.
- C. Painting of any exterior component which has previously been painted.
- D. Repair or replacement of existing curbs and sidewalks in kind (historic stone sidewalks are **NOT** exempt).

## **III. Identification and Evaluation of Historic Properties**

- A. Identification of Historic Properties
  - 1. The Village will continue to survey its historic properties and forward information on locally significant properties to the SHPO. This information will be conveyed via the Certified Local Government Annual Report.
  - 2. In conducting a local identification of historic properties the Village shall review and consult:
    - a. The current listing of the National Register of Historic Places.
    - b. The current Village of Oak Park Local Landmarks list.
    - c. The Illinois Historic Sites Survey (1972).

- d. Designations of “architecturally interesting buildings” catalogued as part of the land use and building condition surveys for official neighborhood plans in Oak Park and/or other comprehensive building surveys.
3. When the Village determines that additional information is required to adequately assess the presence of historic properties, additional surveys shall be conducted that are responsive to the nature of the undertaking. As appropriate, the focus of the identification surveys shall be on target areas rather than property-by-property.

**B. Evaluation of National Register Eligibility**

1. Documentation for properties 50 years or older involved in a HUD or IHDA funded undertaking that are not individually listed in the National Register of Historic Places will be evaluated by Certified Staff. Certified Staff shall apply the National Register criteria and determine if the structures qualify for National Register eligibility.
2. If Certified Staff has questions concerning the eligibility of a certain property, he or she will forward documentation to the Oak Park Historic Preservation Commission (Commission) for evaluation and recommendation.
3. If the Commission has questions concerning the eligibility of a certain property, it will forward documentation to the SHPO for evaluation and recommendation. If the Commission chooses not to accept the recommendation of the SHPO, in this instance, they will forward adequate documentation, including the views of the SHPO, to the Keeper of the National Register of Historic Places for a formal determination of eligibility in accordance with 36 CFR Part 800.4(c). The SHPO shall be notified accordingly.
4. Certified Staff may submit eligibility determinations for properties to the Oak Park Historic Preservation Commission and SHPO concurrently in order to expedite the Section 106 review.
5. Properties determined to be not listed on the National Register or not eligible for the National Register will be documented as such by Certified Staff and a copy of that determination will be included in the individual project files.

**IV. Treatment of Historic Properties**

- A Properties listed on the National Register, eligible for listing on the National Register, and which have been determined to meet the National Register criteria in accordance with Stipulation III shall be treated in accordance with this section.

## B. Rehabilitation

1. The Village shall ensure that work write-ups of plans and specifications for all rehabilitation activities not listed as exempt under Stipulation II are developed in accordance with the recommended approaches in *The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings* (Standards). The Village may also use the Village of Oak Park's "*Architectural Review Guidelines*," which are based upon the Standards and have been approved by the SHPO.
2. Prior to the initiation of rehabilitation activities, program recipients shall submit work write-ups or plans, photographs and specifications which evidence adherence to the Standards to Certified Staff for review and approval. These plans must be complete enough in order to facilitate understanding of the proposed project.
3. Should Certified Staff recommend modifications to the work write-up or plans and specifications to ensure that the project meets the Standards, program recipients shall make the appropriate modifications and submit revised work write-ups or plans to Certified Staff. Should program recipients determine that they cannot make the modifications recommended by Certified Staff to meet the Standards, program recipients shall consult further with the Commission. If Certified Staff, in consultation with the Commission, determine that the project meets the criteria of adverse effect, the Village will consult with the SHPO to develop a Standard Mitigation Measures Agreement in accordance with Stipulation V. If the SHPO determines that the Standard Mitigation Measures do not apply, the Village shall notify the Council and initiate the consultation process set forth in 36 CFR Part 800.5(e).
4. If a project will have no effect or no adverse effect on historic resources, it may proceed after review and documentation in individual project files by Certified Staff.

## C. Demolition and Relocation of Historic Properties

1. Recipients shall not proceed with the demolition or relocation of contributing buildings within an historic district or properties listed in or eligible for listing in the National Register until the procedures set forth in this section are completed.
2. Demolition or relocation of properties that are included in or eligible for inclusion in the National Register, listed as contributing buildings within a historic district or included in the surveys listed in Section III.A.2, parts a through f, will be reviewed by the Commission on a case by case basis. The Village and Certified Staff will submit the following documentation to the Commission for review:
  - a. Location (including map) and description of the property proposed for demolition or relocation, including views of the public.



- b. Reasons for demolition, including documentation of building code violations, structural reports citing building deficiencies and estimated cost for rehabilitation; or reasons for relocation.
  - c. A cost comparison of rehabilitation versus property acquisition and demolition and summary of alternatives considered.
  - d. Photographs of the property depicting its current condition.
  - e. Future plans for the site.
  - f. Proposed site for relocation.
3. If the Certified Staff, in consultation with the Commission, determine that demolition or relocation cannot be avoided, the Village will consult with the SHPO to develop a Standard Mitigation Measures Agreement in accordance with Stipulation V. If the SHPO specifies that the Standard Mitigation Measures do not apply, the Village shall notify the Council and initiate the consultation process set forth in 36 CFR Part 800.5(e).

#### D. New Construction

Program recipients shall ensure that the design of new construction, infill construction, or additions to historic buildings is compatible with the historic qualities of the historic district or adjacent historic buildings in terms of size, scale, massing, design, features, and materials, and is responsive to the recommended approaches for new construction set forth in the Standards.

1. Program recipients shall develop preliminary design plans in consultation with the Village. Final plans and specifications will be submitted to Certified Staff for review and approval prior to the initiation of construction activities.
2. If Certified Staff, in consultation with the Commission, determine that the design of the new construction does not meet the Standards or would otherwise result in an adverse effect to historic properties, the Village shall consult with the SHPO to develop a Standard Mitigation Measures Agreement in accordance with Stipulation V.
3. If the SHPO determines that the Standard Mitigation Measures do not apply, the Village shall notify the Council and initiate the consultation process set forth in 36 CFR Part 800.5(e).

#### E. Handicapped Accessibility

Handicapped accessibility projects undertaken by the Village to comply with the American Disabilities Act and other local and federal requirements will follow these guidelines:

1. The Village will explore all alternative methods to provide handicapped accessibility to historic buildings consistent with the Standards, National Park Service Brief Number 32 "Making Historic Properties Accessible," and the Department of the Interior's report *Access to Historic Buildings for the Disabled: Suggestions for Planning and Implementation*.
2. To the extent feasible, handicapped accessibility features will not be located on primary elevations of historic buildings and will not result in the removal of significant historic or architectural features or materials. Final plans and specifications for handicapped accessibility projects shall be reviewed and approved by Certified Staff to determine if the projects meet these guidelines. If the Certified Staff, in consultation with the Commission, determine that the Standards cannot be met or if the project could have an adverse effect on a historic property, then prior to taking any action, the Village will consult with the SHPO and initiate procedures set forth in Stipulation V.

#### G. Site Improvements and Public Improvements

1. Site and public improvements within historic districts including sidewalk improvements, repaving of streets, installation of landscaping, street lighting and street furniture and other infrastructure improvements will adhere to the Standards. These improvements will be designed to ensure that character-defining elements of historic properties are preserved through repair or replacement in kind. Any new materials or features introduced in a historic district will be responsive to the character of that district.
2. Final plans and specifications for site and public improvement projects shall be reviewed and approved by Certified Staff. If the Standards cannot be met or if the project could have an adverse effect on historic properties, then prior to taking any action the Village will consult with the Commission.

#### H. Emergency Undertakings

1. When emergency demolition is required for historic properties associated with a HUD funded activity, Certified Staff will conduct an immediate review, if conditions allow. The existence of an emergency situation shall be based upon the need to eliminate an imminent threat of the health and safety of residents as identified by local building inspectors, fire department officials or other local officials.
2. The Village shall forward documentation to Certified Staff for review immediately upon notification that an emergency exists. Documentation should include:
  - a. Nature of the emergency
  - b. Historic property involved
  - c. Current condition of the building, including photographs

- d. Time frame allowed by local officials to respond to, or correct, the emergency situation.
3. The Village shall consult with the SHPO to the greatest extent possible given particular circumstances.
4. The Village shall ensure that any mitigation measures recommended by the Certified Staff or SHPO are implemented, if feasible.

## **V. Resolution of Adverse Effects**

- A. If the Village, in consultation with the Commission, determines that a project meets the Criteria of Adverse Effect, the Village shall consult with the SHPO to determine whether the historic properties should be treated in accordance with the Standard Mitigation Measures outlined in Appendix B or reviewed in accordance with 36 CFR Part 800.5(e).
  1. The Village shall submit to the SHPO, background documentation to include an analysis of alternatives, recent structural reports or assessments of conditions, cost estimates for rehabilitation, programmatic and economic considerations, and marketing studies.
  2. If the SHPO determines that a proposed demolition is an acceptable loss or no prudent and feasible alternatives exist to implementing the undertaking without adverse effects, the Village, the SHPO and the program recipient shall execute a Standard Mitigation Measures Agreement as outlined in Appendix B.
  3. Upon receipt of the Standard Mitigation Measures Agreement from the Village, program recipients shall sign the Agreement and return the original to the Village within 30 days following receipt. In cases where the Village may act as program recipient, the Village will consult in the Standard Mitigation Measures Agreement with the SHPO. No further review of the undertaking is required by the Council.
  4. If program recipients object to the terms of the Standard Mitigation Measures agreement, the program recipients shall notify the Village and SHPO and initiate the consultation process set forth in 36 CFR Part 800.5(e).
- B. Standard Mitigation Measures Agreements shall not be executed when one of the following circumstances exist.
  1. The SHPO determines that the Standard Mitigation Measures do not apply to an undertaking.
  2. Program recipients object to the Standard Mitigation Measures proposed by the Village.
  3. The Village fails to respond within 30 days.
  4. The undertaking will adversely affect a National Historic Landmark.

5. The public objects during the open Oak Park Preservation Commission meeting or by certified letter.
6. Historic human remains are present within the area of potential effect.

## **VI. Treatment of Archeological Sites**

- A. The Village shall notify the SHPO when ground disturbing activities over an acre are part of a local undertaking.
  1. The Village shall request the SHPO's opinion regarding the potential effect of such activities on archeological properties prior to initiation of project activities. If the SHPO can determine that there is a high probability for the presence of significant archeological sites or cultural remains within the project area, the Village or program recipients shall contract qualified archeologists to conduct archeological surveys. The Village shall forward the scope of work for the archeological survey to the SHPO for review and approval.
  2. If the Village and the SHPO determine that there is the potential for archeological properties listed in or eligible for listing in the National Register, the Village and the program recipients shall seek ways to avoid the archeological properties. If the properties cannot be avoided, the Village and the SHPO shall develop a data recovery plan that is consistent with the Secretary of the Interior's Standards and Guidelines for Archeological Documentation (48 CFR 44734-37) and take into account the Council's publication, "Treatment of Archeological Properties," its subsequent revisions and appropriate State guidelines. The Village shall ensure that the approved plan is implemented by qualified archeologists.

## **VII. Public Involvement**

- A. Each year the Village will notify the public of the Village's current CDBG program and make available for public inspection documentation on the Village's CDBG program. Included in this documentation will be general information on the types of activities undertaken with CDBG funds, information on identified historic properties in the community which might be affected by these activities, the amount of CDBG funds available in the current program year, and how interested persons can receive further information on the program.
- B. At any time during the implementation of the measures stipulated in this Programmatic Agreement, should the public raise an objection pertaining to the treatment of an historic property, the Village shall notify the Commission and take the objection into account. Program recipients, the Village, the Commission, the SHPO, or the Council, when requested by the objector, shall consult to resolve the objection. Program recipients are not required to cease work while objections are being reviewed, but the Village reserves the right to halt work in light of valid arguments from the public.

## **VIII. Administration, Monitoring and Reporting**

- A. The SHPO shall provide comments within 30 days for reviews or comments requested by the Village or the Commission, with the exception of emergency undertakings. In the event that the SHPO fails to comment within the 30 day time period, the Village can assume that the SHPO concurs.
- B. The SHPO shall conduct periodic training workshops for Certified Staff to review the requirements of this Programmatic Agreement. The SHPO shall also provide guidance related to implementation of the terms of the Programmatic Agreement.
- C. The Village shall retain documentation for local undertakings which involve historic properties and were subject to the terms of the Programmatic Agreement in individual project or environmental files. Each project file shall include at a minimum:
  - 1. Documentation why one of the exemptions from review is applicable.
  - 2. Comments from Certified Staff, the Commission or the SHPO regarding the National Register eligibility of the property.
  - 3. Proposed treatment of historic properties.
  - 4. Before and after photographs.
  - 5. Work write-ups
  - 6. Date the project was completed.
- D. Documentation shall be available for review by the SHPO or Council following reasonable notice.
- E. The SHPO shall conduct periodic monitoring visits of the Village's project sites to ensure compliance with actions, plans, documents and agreements approved by the Village, the SHPO or Council pursuant to this Programmatic Agreement.
- F. Nothing in this agreement shall be construed as meaning that the Village cannot request the advice or assistance of the SHPO at any time.
- G. As a component of the Certified Local Government Annual Report, the Village shall summarize activities carried out under the terms of this Programmatic Agreement. The report will be submitted no later than June 1 of each year. The Annual Report shall include:
  - 1. List of property addresses submitted for review.
  - 2. Program in which the undertaking took place.
  - 3. Evaluation of National Register eligibility, and if eligible, the finding of effect.

## **IX. Effective Date**

This Programmatic Agreement shall take effect on the last date it is signed by both the Village and the SHPO. The Programmatic Agreement will remain in effect until November 15, 2017, unless terminated pursuant to Stipulation XI due to failure to comply with the terms of the agreement.

## **X. Amendments**

- A. Any party to this Programmatic Agreement may request it be amended or modified, whereupon the Village, SHPO and Council will consult in accordance with 36 CFR Part 800.13 to consider such revisions.
- B. Any resulting amendments or addenda shall be developed and executed among the Village, SHPO and Council in the same manner as the original Programmatic Agreement

## **XI. Termination**

Any party to the Programmatic Agreement may terminate the Agreement by providing 30 calendar days' notice to the other parties, provided that the parties will consult during the period prior to termination to seek agreement on amendments or other actions that would avoid termination.

## **XII. Compliance with Agreement**

Execution and implementation of this Programmatic Agreement and carrying out its provisions evidences that the Village has satisfied its Section 106 responsibilities for all individual undertakings of the programs.

ILLINOIS STATE HISTORIC PRESERVATION OFFICER

By: Anne E. Haaker, Deputy State Historic Preservation Officer

Date:

VILLAGE OF OAK PARK

By: David G. Pope, Village President

Date:

ATTEST:

By: Teresa Powell, Village Clerk

Date:

REVIEWED AND APPROVED  
AS TO FORM

NOV 08 2012

  
LAW DEPARTMENT

## APPENDIX A

### Programs Administered by the Village of Oak Park

#### U.S. Department of Housing and Urban Development Programs

1. Community Development Block Grant/Revolving Loan Fund (*program income from CDBG loan repayments*)
  - (a.) Single Family Rehabilitation Loans
    - HOME Loans
    - 4% Amortization Loans
    - Deferred Payment Loans
  - (b.) Commercial Rehabilitation and Preservation Programs
  - (c.) Small Rental Rehabilitation Program
2. Illinois Housing Development Authority
  - (a.) Home Modification Program



## Appendix B

### Standard Mitigation Measures for Adverse Effects

Program recipients, the Village and the SHPO may develop and execute an agreement that includes one or more of the following Standard Mitigation Measures, as modified by the SHPO, for undertakings not listed in Stipulation V when the SHPO deems it appropriate. The Council will not be a party to these agreements; however, the Village must submit a copy to the Council for their records within 30 days after the Agreement is executed.

- A. Program recipients shall ensure that the historic property is recorded prior to its demolition, alteration or relocation in accordance with the Illinois Historic American Buildings Survey / Historic American Engineering Record (IL HABS/HAER) standards or a recordation plan developed by the SHPO. At a minimum this plan will establish recordation methods and standards. The SHPO shall identify appropriate archives for the deposit of recordation materials and program recipients shall be responsible for submitting such materials.
- B. The Village, in consultation with the SHPO, shall identify appropriate parties to receive salvaged architectural features. Program recipients shall ensure that significant architectural features are salvaged prior to the initiation of demolition activities and properly stored and curated. When feasible, salvaged architectural features shall be reused in other preservation projects, if appropriate.
- C. Program recipients shall ensure that the treatment of historic properties or the design of new buildings which cannot feasibly meet the Standards or approved design guidelines is carried out in accordance with the construction documents or work write-ups reviewed and approved by Certified Staff and the Commission.
- D. Program recipients shall ensure that the marketing plan proposed by the Village and the SHPO is implemented for a mutually agreed upon period prior to the demolition or relocation of historic properties. Program recipients shall review all purchase offers in consultation with the Village and the SHPO. If a successful purchaser is selected, program recipients shall include preservation covenants approved by the SHPO in the transfer deed. If no successful purchaser is identified, program recipients may either convey the property without covenants or proceed with the demolition or relocation after the historic properties have been recorded pursuant to IL HABS/HAER standards.

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

K

Item Title: Resolution to Waive the Mortgage Requirement for a Multi-Family Grant  
MSA 1105-G

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: November 19, 2012

Staff Review:

Department Director Name:

  
Tammie Grossman

Village Manager's Office:



**Item History (Previous Board Review, Related Action, History):**

On June 20, 2011 the Board of Trustees approved a \$10,000 grant (forgivable loan) for improvements to the multi-family rental building at 728-34 N Austin/1-3 Chicago. The owner intended to use the funds for a new roof on the building.

The mortgage on the building has been transferred to Fannie Mae after the original mortgage bank was sold. Fannie Mae will not allow a subordinate lien to be placed on the property without analysis by a loan servicer. Fannie Mae requires the loan servicers to obtain a \$5,000 fee to perform the analysis.

The owner asked Senator Durbin's office to intercede in this matter, hoping that they could convince Fannie Mae to waive the \$5,000 fee to review a \$10,000 forgivable loan. The Housing Programs Division provided all of the loan documents to Fannie Mae, at their request. Fannie Mae has determined that they will not waive the fee requirement.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):** The owner is asking that in this extreme situation the Village waive the requirement of placing a Mortgage on the property to secure the grant (forgivable loan). He has signed the Marketing Services Agreement and the Note and has a history of cooperating with the Housing Center and the MFI Program since 2006. The Village also has a \$47,000 mortgage on the property securing a housing bond loan made in 2006. The owner has always been current on payments on that loan, which will mature in 2021.

Precedent exists for not requiring the Mortgage; the Oak Park Residence Corporation has all of their properties combined in bond financing and subordinate liens are not permitted under that arrangement.

The owner has also completed the roofing work that was intended to be paid in part by the

\$10,000 grant, under the assumption that this matter would be worked out with Fannie Mae and also to meet the timeframe for expenditures required in the Marketing Services Agreement.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

The Multi-Family Housing Incentives Program is a Village program with no connection to outside agencies.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The grant funds were budgeted and approved in 2011 and have been held in escrow pending resolution of the mortgage issue. There is no other impact to the budget.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

If the Board does not approve this Resolution the owner would either have to pay a \$5,000 fee to a Fannie Mae loan servicer to review a \$10,000 forgivable loan, or the owner could decline the Village forgivable loan and absorb the cost of the work himself.

**Proposed Recommended Action: Approve the Resolution**

**RESOLUTION WAIVING THE REQUIREMENT TO SECURE A MULTI-FAMILY HOUSING INCENTIVES PROGRAM GRANT BY MORTGAGE FOR MSA 1105-G**

**WHEREAS**, the Village of Oak Park (the "Village") has in the past offered grants in the form of forgivable loans to rehabilitate multi-family buildings in the Village of Oak Park to promote economic and racial diversity; and

**WHEREAS**, the Village enters into a Marketing Services Agreement with the owners of each property receiving a grant; and

**WHEREAS**, the Village secures each forgivable loan with a note and a mortgage on the subject property, which is discharged upon successful completion of the terms of the Marketing Services Agreement; and

**WHEREAS**, on June 20, 2011 the Village approved a Marketing Services Agreement and a \$10,000 grant to the owner of 728-34 N Austin Boulevard/1-3 Chicago Avenue; and

**WHEREAS**, the bank holding the original purchase mortgage for the building has been sold, and the mortgage has been transferred to Fannie Mae; and

**WHEREAS**, the owner has signed a personal note guaranteeing re-payment of the funds should the owner default in the terms of the Marketing Services Agreement; and

**WHEREAS**, the Village's mortgage would be subordinate to that mortgage now held by Fannie Mae; and

**WHEREAS**, Fannie Mae requires mortgage servicers to obtain a \$5,000 fee to review any subordinate loans; and

**WHEREAS**, the owner has requested that the Village waive its requirement for a mortgage to secure the grant for the term of the Marketing Services Agreement.

**NOW THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, Illinois, as follows:

**SECTION 1:** The above stated recitals shall be incorporated herein as findings of fact.

**SECTION 2:** The Village agrees to waive its requirement for a mortgage to secure the grant for the term of the Marketing Services Agreement.

**SECTION 3:** This Resolution shall be in full force and effect from and after its passage and adoption as provided by law.

**ADOPTED** this 19<sup>th</sup> day of November, 2012 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 19<sup>th</sup> day of November, 2012.

\_\_\_\_\_  
David G. Pope  
Village President

Attest:

\_\_\_\_\_  
Teresa Powell  
Village Clerk

# NOTE

MSA-1105-G

\$10,000.00

Oak Park, Illinois June 20, 2011

FOR VALUE RECEIVED, U.S. Bank fka Firststar Bank Trust #7260 dated June 25, 1999, hereinafter referred to as "Owner," promises to pay to the Village of Oak Park, the principal sum of Ten Thousand and No/100 Dollars Dollars and no interest except as herein provided as follows: The principal and interest shall be payable in full upon the earliest of the following occurrences or date:

1. There shall be no payment of either principal or interest during the term of the Marketing Services Agreement identified as Exhibit III of Resolution 2011-R-72-13-062011 approved by the President and Board of Trustees of the Village of Oak Park. If the "Owners", as described in that Marketing Services Agreement, successfully complete the full five (5) year term of the Agreement, the Village shall discharge the indebtedness created herein and shall cancel the Note and release any security interest it may have without payment of principal or interest.
2. In the event that the Owner sells, conveys or transfers his interest in the Premises during the five year term of the Marketing Services Agreement, without the written approval of the President and Board of Trustees of the Village of Oak Park permitting assignment of the rights, duties, obligations and interests under that Agreement to the new owners, the Village, at its option, may demand repayment of the principal and interest at twelve percent per annum.
3. If the Village gives the Owner written notice of default in the performance of any term or condition contained in the Marketing Services Agreement or Mortgage, and Owner fails to cure the default within 7 days of the date of the notice, the Village may elect at any time, to demand repayment of the principal and interest.

All parties severally waive presentment for payment, notice of dishonor, protest and notice of protest.

Payments are to be made at the office of the Finance Director, 123 Madison Street, Oak Park, Illinois 60302.

Without the prior written consent of the Village of Oak Park, the Owner shall not convey or encumber title to the premises securing the payment hereof.

The Village may elect to accelerate the entire unpaid principal balance as stated above. No delay in such election after actual or constructive notice of such breach shall be construed as a waiver of or acquiescence in any such conveyance, encumbrance or default.

A violation in the Mortgage supporting this Note shall be prima facie evidence of a default in the performance of the Mortgage to keep the premises fully repaired and in compliance with the Zoning Ordinance of the Village of Oak Park, the Village's Building Code, and the Code of the Village of Oak Park, including without limitation the provisions relating to housing, health, and fair housing.

The payment of this Note is secured by a Mortgage, bearing the same date as this Note, on the following described real estate in the County of Cook, Illinois ("the Premises"):

LOT 1 AND THE EAST 17 FEET OF THE SOUTH 96 FEET OF LOT 2 IN BLOCK 1 IN THE VILLAGE OF RIDGELAND, A SUBDIVISION OF THE EAST 1/2 OF THE EAST 1/2 OF SECTION 7, AND THE NORTH WEST 1/2 AND THE WEST 1/2 OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

IMPORTANT - Preserve this note after payment to obtain release of Mortgage

Permanent Real Estate Index Number(s): 16-08-105-023-0000

Address(es) of Real Estate:

728-34 N Austin Boulevard/1-3 Chicago Avenue  
Oak Park, Illinois



A handwritten signature in black ink, appearing to be 'A. W. Sp...', is written over a horizontal line.

Date:

7-18-11

IMPORTANT -- Preserve this note after payment to obtain release of Mortgage

**EXHIBIT I**

**728-34 N AUSTIN BOULEVARD/1-3 CHICAGO AVENUE**

PAGE 2 OF 2

5. In the event Borrower shall at any time fail to pay Lender, when the same shall be due, the principal of, or interest on, any indebtedness or obligation, the undersigned promises to pay such amount to Lender forthwith. The undersigned hereby further authorizes and empowers any attorney of any court of record within the United States of America, or elsewhere, to appear for the undersigned, and, with or without declaration filed confess judgment against the undersigned, in favor of Lender, or its successors and assigns, for the unpaid balance or balances of any such indebtedness or obligation of the Borrower to it, if not paid when due, whether by acceleration or otherwise, with costs of suit and attorney's fees, for collection, with release of errors, without stay of execution, or right of appeal, waiving all laws exempting real or personal property from execution, and inquisition and extension upon levy on real estate hereby are waived and condemnation agreed to, and no benefit of exemption will be claimed under and by virtue of any exemption law not in force or which may hereafter be passed. No single exercise of the foregoing power to confess judgment shall be deemed to exhaust the power, whether or not any such exercise shall be held by any court to be valid, voidable or void, but the power shall continue undiminished and it may be exercised from time to time as often as Lender shall elect, until such time as Lender shall have received payment in full of such indebtedness or Borrower, together with interest thereon and costs.
  
6. This Agreement shall continue in force in any event for so long as Borrower shall be indebted to Lender, and thereafter until Lender shall have actually received written notice of the termination hereof from the undersigned, it being contemplated that Borrower may borrow, repay and subsequently borrow money from or become indebted to, Lender from time to time, and the undersigned, not having given notice of the termination hereof, as herein provided for, shall be deemed to have permitted this Agreement to remain in full force and effect for the purpose of inducing Lender to make further loans to Borrower.
  
7. Lender may, without notice to the undersigned, and without prejudice to this Agreement, release and discharge from liability to it any of the undersigned, if the undersigned be more than one, or any guarantor of, or surety for, the payment of any indebtedness or obligation of Borrower to Lender, any of the undersigned not so discharged agreeing to remain bound hereby notwithstanding.
  
8. No postponement or delay on the part of Lender in the enforcement of any right hereunder shall constitute a waiver of such right.
  
9. As used herein "undersigned" if there be more than one, shall mean, "all of the undersigned, or each or any of them," and in such case they are jointly and severally bound.

WITNESS the due execution and sealing hereof with the intent of being legally bound this 15th day of May 2006.

U.S. BANK, N.A. FKA FIRSTAR BANK AS TRUSTEE  
TRUST #7260 DATED JUNE 25, 1999  
Borrower \_\_\_\_\_

*Angela McClain*

*Land Trust Officer*

EXCULPATORY CLAUSE ATTACHED HERETO  
AND MADE A PART HEREOF.



## GENERAL DOCUMENT EXONERATION RIDER

The foregoing instrument is executed by U. S. BANK, N.A., not personally but as Trustee under Trust No. 7260 as aforesaid, in the exercise of power and authority conferred upon and vested in said Trustee as such, and it is expressly understood and agreed that nothing in said instrument shall be construed as creating any liability on said Trustee personally to pay any indebtedness accruing thereunder, or to perform any promises, agreements or covenants or to honor any warranties or representations, either expressed or implied, including but not limited to warranties (including but not limited to warranties of title, physical condition, environmental condition, merchantability, and fitness for particular purpose), indemnifications (including but not limited to indemnifications for injury to persons or property, for environmental liability, and for liability or damages resulting from or relating to claims or matters of any nature whatsoever), and hold harmless representations in said instrument (all such liability, if any, being expressly waived by the parties hereto and their respective successors and assigns) and that so far as said Trustee is concerned, the owner of any indebtedness or right accruing under said document shall look solely to the premises described therein for the payment or enforcement thereof, it being understood that said Trustee merely holds legal title to the premises described therein and has no control over the management thereof or the income therefrom, and has no knowledge respecting any factual matter with respect to said premises, except as represented to it by the beneficiary or beneficiaries of said trust. In event of conflict between the terms of this rider and of the instrument to which it is inserted or attached, on any questions of apparent liability or obligation resting upon said trustee, the provisions of this rider shall be controlling.

## WEST SUBURBAN MANAGEMENT

POST OFFICE BOX 3808  
OAK PARK, IL 60303  
(708) 524-5243

May 8, 2012

Office of Senator Richard Durbin  
Attention: Kai Love-Davis  
230 S. Dearborn Street, Suite 3892  
Chicago, Illinois 60604

RE: Problem in obtaining Fannie Mae approval for a \$10,000 Second Mortgage for  
728-734 N. Austin Boulevard and 1-3 Chicago Avenue, Oak Park, Illinois

Dear Ms. Love-Davis,

In March I spoke with you about some concerns I had in relation to a mortgage I have with Fannie Mae. This letter follows up on that conversation.

**The Issue.** For many years, an important goal in the Village of Oak Park has been the maintenance of a racially and ethnically diverse community. I write because I am concerned that a policy of the Federal National Mortgage Association ("Fannie Mae") as applied to the above-referenced building is undermining this important Oak Park goal. I am asking for help from your office because I do not know who to contact at Fannie Mae to express my concerns.

**Background.** My building is located on the eastern border of Oak Park, directly across the street from Chicago's Austin neighborhood. Last year, the Village of Oak Park agree to enroll the building into its Multi-Family Housing Incentives Program, which is designed to improve Oak Park's racial diversity and housing stock. Under the terms of the program, the property owner promises to make certain improvements to the property, and the Village agrees to contribute one-third of the cost of the improvements, with a maximum contribution of \$10,000.

Technically, the Village's \$10,000 contribution is a loan for which the village requires a \$10,000 mortgage in the property. In reality, however, the \$10,000 is a grant. If the owner agrees to participate in a five year marketing program that promotes racial diversity in Oak Park, the \$10,000 is forgiven, and no payments on the loan are required.

I first enrolled the building in this program in 2006, at which time the Village of Oak Park received a second mortgage against the building. After five years, the Village forgave the mortgage and issued a release.

In 2011, I reapplied for the program with a plan to replace some of the roofs in the building in order to stop leaks and improve the building's energy efficiency. The Village approved my plans and now seeks a \$10,000 second mortgage against the property in order to proceed.

**Role of Mortgage Holder.** Title to the building is held in an Illinois land trust, and the trust agreement requires that the mortgage holder consent to the \$10,000 mortgage. When I applied

for the Village program in 2006, World Savings, my original lender, consented to the second mortgage after a short review.

Unfortunately, World Savings went bankrupt after 2006, and as a result, I am now making my monthly mortgage payments to Wells-Fargo. In January of this year, I contacted Wells-Fargo to obtain its consent to the \$10,000 second mortgage for the Village of Oak Park. When making my request, however, I learned that Wells-Fargo merely services the loan. The mortgage holder is Fannie Mae.

**Fannie Mae's Policy.** According to the loan representative at Wells-Fargo, Fannie Mae has a peculiar policy regarding second mortgages. Although the amount of the loan is just \$10,000, Fannie Mae will not review the loan unless if I first pay a fee of \$5,000!

Given the mortgage crisis the nation faces, I suspect that Fannie Mae is not anxious to promote second mortgages, and a \$5,000 review fee for second mortgages would certainly reduce the incidence of such mortgages. But I cannot imagine that Fannie Mae is interested in opposing efforts to promote racial diversity or improve properties in Oak Park. Charging a \$5,000 fee to review a \$10,000 grant/loan, however, effectively makes it impossible for me to participate in the Village's program.

In 2006, World Savings reached the reasonable conclusion that Oak Park's \$10,000 loan/grant was a good deal for the bank. The bank recognized that its asset would be improved under the program, yet the borrower's financial health would not be impaired, as there would be no payments on the second mortgage. Moreover, any risk associated with me as a borrower was minimal, as I have an excellent payment history and a substantial amount of equity in the building. If Fannie Mae took the small amount of time needed to understand the issues associated with this loan, I believe it would reach the same conclusion as its predecessor.

**Conclusion.** It seems to me that Fannie Mae's policy is causing a good customer needless difficulty while also undermining important goals for the Village of Oak Park. I believe a reasonable person looking at this matter would need just a few minutes to conduct a review, and would conclude that it would be in Fannie Mae's interest to consent to the \$10,000 grant/loan without any fee. That is the result I seek.

Thanks for your assistance in this matter. Should you have any questions, you should feel free to call me.

Sincerely,

Ali ElSaffar

cc: Jeff Richardson, Housing Programs Coordinator,  
Village of Oak Park

Enclosures

## List of Documents

To help in the review of this matter, I am including the following documents:

- 1) my original application for the Village loan program;
- 2) a letter from the Village accepting the building into the program;
- 3) a copy of the mortgage release the Village issued after I last participated in the program;
- 4) a copy of the mortgage document that has to be executed by the land trustee;
- 5) a E-mail message from Wells-Fargo regarding Fannie Mae's \$5,000 fee.

RICHARD J. DURBIN

ILLINOIS

ASSISTANT MAJORITY LEADER

United States Senate  
Washington, DC 20510-1304

May 22, 2012

COMMITTEE ON APPROPRIATIONS  
COMMITTEE ON FOREIGN RELATIONS  
COMMITTEE ON THE JUDICIARY  
COMMITTEE ON RULES  
AND ADMINISTRATION

Mr. Ali Elsaffar  
142 N. Austin Boulevard  
Oak Park, IL 60302-3324

Dear Mr. Elsaffar:

Thank you for your recent inquiry to my office. I have been informed of the nature of your concern and will do my best to assist you.

Alma Tello, a Senate Aide in my Chicago office, assists me in matters such as these and will contact the Fannie Mae to make an inquiry. I trust that this matter will receive prompt and complete consideration.

You will be contacted as soon as a response has been received. We ask that you allow at least thirty (30) to sixty (60) days for a response. However, if you have additional information or concerns relative to this matter, please feel free to contact my office at 312/353-4952.

Very truly yours,



Richard J. Durbin  
United States Senator

230 South Dearborn St.  
Suite 3892  
Chicago, Illinois 60604  
312/353-4952

RJD/aj

**Tello, Alma (Durbin)**

---

**Subject:** RE: Congressional Inquiry Durbin, Richard ( Ali ElSaffar ) outgoing

**From:** Congressional Casework [@fanniemae.com]  
**Sent:** Tuesday, October 16, 2012 10:10 AM  
**To:** Tello, Alma (Durbin)  
**Subject:** Congressional Inquiry Durbin, Richard ( Ali ElSaffar ) outgoing

Hello Alma:

This communication is in response to your inquiry dated May 8, 2012. In that communication you asked us to review a letter from Mr. Ali ElSaffar questioning the cost of placing subordinate financing behind a Fannie Mae mortgage loan at 728-743 Austin Boulevard in Oak Park, Illinois (Property). It is our understanding that Mr. ElSaffar desires to place the subordinate mortgage on the Property in order to make certain improvements to the Property financed by a loan from the Village of Oak Park.

By way of background, Fannie Mae permits subordinate financing on Fannie Mae loans under certain conditions that are outlined in our Multifamily Selling and Servicing Guide; requests for "soft" subordinate financing from municipalities generally meet our requirements. However, servicers of our loans must analyze subordinate financing requests to determine if the specific requirements are met and then must seek Fannie Mae approval for the request.

Processing such requests requires servicers' time and effort to analyze them, a legal review of the subordinate loan documents, updated title work, recording fees, a property inspection, and possibly an updated appraisal. As the loan financing the Property is in a Mortgage Backed Security, a charge may also be incurred for a review by a securities lawyer to ensure the request complies with applicable securities laws and regulations.

Unfortunately, legal, title, inspection and appraisal work are performed by third parties and the cost of those services has to be met regardless of the size of the subordinate loan. Because such costs cannot be avoided, servicers are required to obtain a \$5,000 fee before processing such requests to ensure that the third party costs associated with the request are paid. We understand that a \$5,000 fee on a \$10,000 loan seems high, but that is the cost of processing a subordinate financing request. Typically we don't see subordinate financing requests for such a small dollar amount.

One solution for the borrower could be to obtain the loan from the municipality without placing a lien on the property. This could be an unsecured loan or a loan guaranteed by Mr. ElSaffar. Such loans are permitted under the loan documents and don't require approval by the servicer or Fannie Mae.

Please let me know if you would like any additional information.

Respectfully,

*Government and Industry Relations  
Fannie Mae*

## MORTGAGE

MSA 1105-G

---

PIN: 16-08-105-023-0000

THIS MORTGAGE is made this 20th day of June, 2011 between U.S. Bank fka Firststar Bank Trust #7260 dated June 25, 1999, herein referred to as "Mortgagors," and The Village of Oak Park, an Illinois municipal corporation, herein referred to as "Mortgagee."

Mortgagors are justly indebted to the Village of Oak Park, the legal holder of a principal promissory note, termed " Note," executed by Mortgagors on the same date as this Mortgage, and made payable to Village of Oak Park and delivered, by which Note Mortgagors promise to pay the principal sum of \$10,000.00 and interest from June 20, 2011 on the balance of principal remaining from time to time unpaid at the rate of Twelve Percent (12%) per annum, or the highest amount allowed by law, whichever is less, except as herein provided as follows:

1. There shall be no payment of either principal or interest during the term of the Marketing Services Agreement identified as Exhibit III of Resolution \_\_\_\_\_ approved by the President and Board of Trustees of the Village of Oak Park. If the "Owners", as described in the Marketing Services Agreement, successfully complete the full five (5) year term of the Agreement, the Village shall discharge the indebtedness created herein and shall cancel the Note and release any security interest it may have without any payment of principal or interest.
2. In the event that the Mortgagor sells, conveys or transfers his interest in the Premises during the five year term of the Marketing Services Agreement, without the written approval of the President and Board of Trustees of the Village of Oak Park permitting assignment of the rights, duties, obligations and interests under that Agreement to the new owners, the Village, at its option, may demand repayment of the principal and interest.
3. If the Village gives the Mortgagor written notice of default in the performance of any term or condition contained in the Marketing Services Agreement or Mortgage, and Mortgagor

**EXHIBIT II**

fails to cure the default within 7 days of the date of the notice, the Village may elect at any time, to demand repayment of the principal and interest.

If the Village receives notice of default and delays electing to accelerate the payment of principal or interest, no such delay shall be deemed to constitute a waiver of its rights under this Mortgage. All parties severally waive presentment for payment, notice of dishonor, protest and notice of protest.

All payments of principal and interest are to be made payable to the Village of Oak Park and delivered to the Finance Director, 123 Madison St., Oak Park, IL.

To secure the payment of the principal sum of money and interest in accordance with the terms, provisions and limitations of the above mentioned Note and of this Mortgage, and the Mortgagors' performance of the covenants and agreements referred to herein, Mortgagors CONVEY AND WARRANT unto the Mortgagee, its successors and assigns, the following described Real Estate and all of their estate, right, title and interest therein in the Village of Oak Park, Cook County, Illinois, to wit:

LOT 1 AND THE EAST 17 FEET OF THE SOUTH 96 FEET OF LOT 2 IN BLOCK 1 IN THE VILLAGE OF RIDGELAND, A SUBDIVISION OF THE EAST 1/2 OF THE EAST 1/2 OF SECTION 7, AND THE NORTH WEST 1/2 AND THE WEST 1/2 OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

which, with the property hereinafter described, is referred to herein as the "premises":

Permanent Real Estate Index Number(s): 16-08-105-023-0000

Address(es) of Real Estate: 728-34 N Austin Boulevard/1-3 Chicago Avenue

TOGETHER with all improvements, tenements, easements, and appurtenances thereto belonging, and all rents, issues and profits for so long and during all such times as Mortgagors may be entitled thereto (which rents, issues and profits are pledged primarily and on a parity with said real estate and not secondarily), and all fixtures, apparatus, equipment or articles now or hereafter therein or thereon used to supply heat, gas, water, light, power, refrigeration and air conditioning (whether single units or centrally controlled), and ventilation, including ( without restricting the foregoing), screens, window shades, awnings, storm doors and windows, floor coverings, inador beds, stoves and water heaters. All of the foregoing are declared and agreed to be a part of the mortgaged premises whether physically attached thereto or not. The parties agree that all buildings and additions and all similar or other apparatus, equipment or articles hereafter placed in the premises by Mortgagors or their successors or assigns shall also be part of the mortgaged premises;

TO HAVE AND TO HOLD forever, for the purposes, and upon the uses and trusts herein set forth, free from all rights and benefits under and by virtue of the Homestead Exemption Laws

**EXHIBIT II**



of the State of Illinois, which rights and benefits Mortgagors do hereby expressly release and waive.

1. Mortgagors shall: (1) keep the premises in good condition and repair, without waste; (2) promptly repair, restore, or rebuild any buildings or improvements now or hereafter on the premises which may become damaged or be destroyed; (3) keep the premises free from mechanic's liens or liens in favor of the United States or other liens or claims for lien not expressly subordinated to the lien hereof; (4) complete within a reasonable time any building or buildings now or at any time in process of erection upon the premises; (5) comply with all requirements of law or municipal ordinances with respect to the premises and the use thereof; (6) make no material alterations in the premises except as required by law or municipal ordinance or as previously consented to in writing by the Mortgagee.

2. Mortgagors shall pay before any penalty attaches all general taxes, and shall pay special taxes, special assessments, water charges, sewer service charges, and all other charges against the premises when due, and shall, upon written request, furnish to Mortgagee the original or duplicate receipts therefor. To prevent default hereunder, Mortgagors shall pay in full under protest, in the manner provided by statute, any tax or assessment, which Mortgagors may desire to contest.

3. Mortgagors shall keep and maintain an all risk property insurance policy providing for payment of the cost to replace or repair any property damage or to pay in full the principal and interest on the Note, which insurance shall be issued by companies satisfactory to the Mortgagee, under insurance policies payable, in case of loss or damage, to Mortgagee for the benefit of the Mortgagee, such rights to be evidenced by the standard mortgage clause to be attached to each policy, and shall deliver all policies, including additional and renewal policies, to Mortgagee of the note, and in case of insurance about to expire, shall deliver renewal policies not less than ten days prior to the respective dates of expiration.

4. Mortgagors shall pay each item of indebtedness herein mentioned, both principal and interest, when due according to the terms hereof. At the election of the holders of the principal note, and without notice to Mortgagors, all unpaid indebtedness secured by this Mortgage shall, notwithstanding anything in the principal note or in this Mortgage to the contrary, become due and payable in case default shall occur and continue for three days in the performance of any other agreement of the Mortgagors herein contained.

5. When the indebtedness hereby secured shall become due, whether by the terms of the note or by acceleration or otherwise, the holder of the Note or the Mortgagee shall have the right to foreclose the lien hereof and also shall have all other rights provided by the laws of Illinois for the enforcement of a mortgage debt. In any suit to foreclose the lien hereof, there shall be allowed and included as additional indebtedness in the court order for sale all expenditures and expenses allowed by law, which may be paid or incurred by or on behalf of Mortgagee or holders of the note including but not limited to attorney's fees, court costs, appraiser's fees, outlays for documentary and expert evidence, stenographer's charges, publication costs and costs (which may be estimated as to items to be expended after entry of the court order) of procuring all such abstracts of title, title searches and examinations, and guarantee policies which may be reasonably

**EXHIBIT II**

necessary either to prosecute such suit or to evidence to bidders at any sale which may be had pursuant to such court order the true condition of the title to or the value of the premises. In addition, all expenditures and expenses of the nature in this paragraph mentioned shall become so much additional indebtedness secured hereby and immediately due and payable, with interest thereon at the rate of twelve per cent per annum, or the maximum amount allowed by law, whichever is less, when paid or incurred by Mortgagee or holders of the note in connection with: (a) any action, suit or proceeding, including but not limited to probate and bankruptcy proceedings, to which either of them shall be a party, either as plaintiff, claimant or defendant, by reasons of this Mortgage or any indebtedness hereby secured; or (b) preparations for the commencement of any suit for the foreclosure hereof after accrual of such right to foreclose whether or not actually commenced; or (c) preparations for the defense of any threatened suit or proceeding which might affect the premises or the security hereof, whether or not actually commenced.

6. The proceeds of any foreclosure sale of the premises shall be distributed in accordance the Illinois Mortgage Foreclosure Law.

7. Upon or at any time after the filing of a complaint to foreclose this Mortgage, the Court in which such complaint is filed may appoint a receiver of the premises. Such appointment may be made either before or after sale, without notice, without regard to the solvency or insolvency of Mortgagors at the time of application for such receiver and without regard to the then value of the premises or whether the same shall be then occupied as a homestead or not and the Mortgagee hereunder may be appointed as such receiver by appointment of Mortgagee in possession. Such receiver shall have power to collect the rents, issues and profits of said premises during the pendency of such foreclosure suit and, in case of a sale and a deficiency, during the full statutory period for redemption, whether there be redemption or not, as well as during any further times when Mortgagors, except for the intervention of such receiver, would be entitled to collect such rents, issues and profits, and all other powers which may be necessary or are usual in such cases for the protection, possession, control, management and operation of the premises during the whole of said period. The Court from time to time may authorize the receiver to apply the net income in his hands in payment in whole or in part of: (1) The indebtedness secured hereby, or by any decree foreclosing this Mortgage, or any tax, special assessment or other lien which may be or become superior to the lien hereof or of such decree, provided such application is made prior to foreclosure sale; (2) the deficiency in case of a sale and deficiency.

8. No action for the enforcement of the lien of this Mortgage or of any provision hereof shall be subject to any defense which would not be good and available to the party interposing same in an action at law upon the note hereby secured.

9. Mortgagee or the holders of the note shall have the right to inspect the premises at all reasonable times and access thereto shall be permitted for that purpose.

10. Mortgagee has no duty to examine the title, location, existence, or conditions of the premises, nor shall Mortgagee be obligated to record this Mortgage or to exercise any power herein given unless expressly obligated by the terms hereof, nor be liable for any acts or omissions hereunder, except in case of his own gross negligence or misconduct or that of the agents or

employees of Mortgagee, and he may require indemnities satisfactory to him before exercising any power herein given.

11. Mortgagee shall release this Mortgage and the lien created thereby by proper instrument upon presentation of satisfactory evidence that all indebtedness secured by this Mortgage has been fully paid; and Mortgagee may execute and deliver a release to and at the request of any person who shall either before or after maturity, produce and exhibit to Mortgagee the principal Note, representing that all indebtedness secured by this Mortgage has been paid, which representation Mortgagee may accept as true without inquiry. Where a release is requested of the Mortgagee and the Mortgagee has never executed a certificate on any document identifying it as the principal note, the Mortgagee may accept as the original Note any note which is presented and which conforms in substance with the description of the Note in this Mortgage and which appears to be executed by the Makers.

12. This Mortgage and all provisions hereof, shall extend to and be binding upon the Mortgagors and all persons claiming under or through Mortgagors, and the word "Mortgagors" when used herein shall include all such persons and all persons at any time liable for the payment of the indebtedness or any part thereof, whether or not such persons shall have executed the principal note, or this Mortgage.

13. The Mortgagors on its behalf and on behalf of each and every person acquiring any interest in or title to the premises subsequent to the date of this Mortgage, hereby waives any and all rights of redemption, including all rights under 735 ILCS 5/15-1603 from any judgment, order or decree of foreclosure of this Mortgage and from any sale under any judgment, order, or decree of foreclosure of this Mortgage.

14. The Mortgagor on its behalf and on behalf of each and every person acquiring any interest in or title to the premises subsequent to the date of this Mortgage shall keep the premises fully repaired and in strict compliance with Village of Oak Park zoning ordinances, building code ordinances, and Code of the Village of Oak Park including provisions relating to housing, health, and fair housing.

The name of the record owner is: West Suburban Management.

Witness the hands and seals of Mortgagors the day and year first above written.

\_\_\_\_\_  
Signature of Mortgagor

\_\_\_\_\_  
Signature of Mortgagor

\_\_\_\_\_  
Printed Name of Mortgagor

\_\_\_\_\_  
Printed Name of Mortgagor

State of Illinois,  
County of COOK

I, the undersigned, a Notary Public in and for Cook County, Illinois certify that  
\_\_\_\_\_ and \_\_\_\_\_

Personally known to me to be the same person(s) whose name appears above, appeared before me this day in person, and freely and voluntarily subscribed to the foregoing instrument, for the uses and purposes therein set forth, including the release and waiver of the right homestead.

Given under my hand and official seal, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Deliver to Box 321

**MORTGAGE  
Housing Bond Loan**

HB0602

PIN: 16-08-105-023-0000

THIS INDENTURE made this 15th day of May, 2006 between U.S. Bank fka Firststar Bank Trust #7260 dated June 25, 1999 herein referred to as "Mortgagors," and The Village of Oak Park, an Illinois municipal corporation, herein referred to as "Mortgagee," witnesseth:



Doc#: 0615232058 Fee: \$34.50  
Eugene "Gene" Moore RHSP Fee: \$10.00  
Cook County Recorder of Deeds  
Date: 06/01/2006 12:20 PM Pg: 1 of 6

THAT WHEREAS Mortgagors are justly indebted to the legal holder of a principal promissory note, termed "Installment Note," of even date herewith, executed by Mortgagors, made payable to Village of Oak Park and delivered, in and by which note Mortgagors promise to pay the principal sum of \$47,000.00 and interest from March 1, 2007, on the balance of principal remaining from time to time unpaid at the rate of 6.75% per annum, such principal sum and interest to be payable in installments as follows: \$415.91 on March 1, 2007, and \$415.91 on the 1<sup>st</sup> day of each and every month thereafter until said note is fully paid, except that the final payment of principal and interest, if not sooner paid, shall be due on February 28, 2021; all such payments on account of the indebtedness evidenced by said note to be applied first to accrued and unpaid interest on the unpaid principal balance and the remainder to principal; the portion of each of said installments constituting principal, to the extent not paid when due, to bear interest after the date for payment thereof, at the rate of nine per cent per annum, and all such payments being made payable at the office of the Finance Director or at such other place as the legal holder of the note may, from time to time, in writing appoint, which note further provides that at the election of the legal holder thereof and without notice, the principal sum remaining unpaid thereon, together with accrued interest thereon, shall become at once due and payable, at the place of payment aforesaid, in case default shall occur and continue for three days in the payment, when due, of any installment of principal or interest in accordance with the terms thereof or in case of default shall occur in the performance of any other agreement contained in this Mortgage (in which event election may be made at any time without notice), and that all parties thereto severally waive presentment for payment, notice of dishonor, protest and notice of protest.

NOW THEREFORE, to secure the payment of the said principal sum of money and interest in accordance with the terms, provisions and limitations of the above mentioned note and of this Mortgage, and the performance of the covenants and agreements herein contained, by the Mortgagors to be performed, and also in consideration of the sum of One Dollar in hand paid, the receipt whereof is hereby acknowledged, Mortgagors by these presents CONVEY AND WARRANT unto the Mortgagee, its or his successors and assigns, the following described Real Estate and all of their estate, right, title and interest therein, situate, lying and being in the Village of Oak Park, COUNTY OF COOK AND STATE OF ILLINOIS, to wit:

LOT 1 AND THE EAST 17 FEET OF THE SOUTH 96 FEET OF LOT 2 IN BLOCK 1 IN THE VILLAGE OF RIDGELAND, A SUBDIVISION OF THE EAST 1/2 OF THE EAST 1/2 OF SECTION 7, AND THE NORTH WEST 1/2 AND THE WEST 1/2 OF THE WEST 1/2 OF THE SOUTH WEST 1/4 OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

**EXHIBIT III**

which, with the property hereinafter described, is referred to herein as the "premises":

Permanent Real Estate Index Number(s): 16-08-105-023-0000

Address (es) of Real Estate: 728-34 North Austin/1 Chicago Avenue, Oak Park, Cook County, Illinois

TOGETHER with all improvements, tenements, easements, and appurtenances thereto belonging, and all rents, issues and profits for so long and during all such times as Mortgagors may be entitled thereto (which rents, issues and profits are pledged primarily and on a parity with said real estate and not secondarily), and all fixtures, apparatus, equipment or articles now or hereafter therein or thereon used to supply heat, gas, water, light, power, refrigeration and air conditioning (whether single units or centrally controlled), and ventilation, including ( without restricting the foregoing), screens, window shades, awnings, storm doors and windows, floor coverings, indoor beds, stoves and water heaters. All of the foregoing are declared and agreed to be a part of the mortgaged premises whether physically attached thereto or not, and it is agreed that all buildings and additions and all similar or other apparatus, equipment or articles hereafter placed in the premises by Mortgagors or their successors or assigns shall be part of the mortgaged premises.

TO HAVE AND TO HOLD the premises unto the said Mortgagee, its successors and assigns, forever, for the purposes, and upon the uses and trusts herein set forth, free from all rights and benefits under and by virtue of the Homestead Exemption Laws of the State of Illinois, which said rights and benefits Mortgagors do hereby expressly release and waive.

1. Mortgagors shall (1) keep said premises in good condition and repair, without waste; (2) promptly repair, restore, or rebuild any buildings or improvements now or hereafter on the premises which may become damaged or be destroyed; (3) keep said premises free from mechanic's liens or liens in favor of the United States or other liens or claims for lien not expressly subordinated to the lien hereof; (4) pay when due any indebtedness which may be secured by a lien or charge on the premises superior to the lien hereof, and upon request exhibit satisfactory evidence of the discharge of such prior lien to Mortgagee or to holders of the note; (5) complete within a reasonable time any building or buildings now or at any time in process of erection upon said premises; (6) comply with all requirements of law or municipal ordinances with respect to the premises and the use thereof; (7) make no material alterations in said premises except as required by law or municipal ordinance or as previously consented to in writing by the Mortgagee or holder of the note.

2. Mortgagors shall pay before any penalty attaches all general taxes, and shall pay special taxes, special assessments, water charges, sewer service charges, and all other charges against the premises when due, and shall, upon written request, furnish to Mortgagee or to holders of the note the original or duplicate receipts therefor. To prevent default hereunder Mortgagors shall pay in full under protest, in the manner provided by statute, any tax or assessment which Mortgagors may desire to contest.

3. Mortgagors shall keep all buildings and improvements now or hereafter situated on said premises insured against loss or damage by fire, lightning and windstorm under policies providing for payment by the insurance companies of moneys sufficient either to pay the cost of replacing or repairing the same or to pay in full the indebtedness secured hereby, all in companies satisfactory to the holders of the note, under insurance policies payable, in case of loss or damage, to Mortgagee for the benefit of the holders of the note, such rights to be evidenced by the standard mortgage clause to be attached to each policy, and shall deliver all policies, including additional and renewal policies, to holders of the note, and in case of insurance about to expire, shall deliver renewal policies not less than ten days prior to the respective dates of expiration.

4. In case of default therein, Mortgagee or the holder of the note may, but need not, make any payment or perform any act herein before required of Mortgagors in any form and manner deemed expedient, and may, but need not, make full or partial payments of principal or interest on prior encumbrances, if any, and purchase, discharge, compromise or settle any tax lien or other prior lien or title or claim thereof, or redeem from any tax sale or forfeiture affecting said premises or contest any tax or assessment. All moneys paid for any of the purposes herein authorized and all expenses paid or incurred in connection therewith, including reasonable attorney's fees, and any other moneys advanced by Mortgagee or the holders of the note to protect the mortgaged premises and the lien hereof, plus reasonable compensation to Mortgagee for each matter concerning which action herein authorized may be taken, shall be so much additional indebtedness secured hereby and shall become immediately due and payable without notice and with interest thereon at the rate of nine per cent per annum. Inaction of Mortgagee or holders of the note shall never be considered as a waiver of any right accruing to them on account of any default hereunder on the part of Mortgagors.

5. The Mortgagee or the holders of the note hereby secured making any payment hereby authorized relating to taxes or assessments, may do so according to any bill, statement or estimate procured from the appropriate public office without inquiry into the accuracy of such bill, statement or estimate or into the validity of any tax, assessment, sale, forfeiture, tax lien or title or claim thereof.

6. Mortgagors shall pay each item of indebtedness herein mentioned, both principal and interest, when due according to the terms hereof. At the election of the holders of the principal note, and without notice to Mortgagors, all unpaid indebtedness secured by this Mortgage shall, notwithstanding anything in the principal note or in this Mortgage to the contrary, become due and payable when default shall occur in payment of principal or interest, or in case default shall occur and continue for three days in the performance of any other agreement of the Mortgagors herein contained.

7. When the indebtedness hereby secured shall become due whether by the terms of the note or by acceleration or otherwise, holders of the note or Mortgagee shall have the right to foreclose the lien hereof and also shall have all other rights provided by the laws of Illinois for the enforcement of a mortgage debt. In any suit to foreclose the lien hereof, there shall be allowed and included as additional indebtedness in the court order for sale all expenditures and expenses which may be paid or incurred by or on behalf of Mortgagee or holders of the note for attorney's fees, appraiser's fees, outlays for documentary and expert evidence, stenographer's charges, publication costs and costs (which may be estimated as to items to be expended after entry of the court order) of procuring all such abstracts of title, title searches and examinations, and guarantee policies which may be reasonably necessary either to prosecute such suit or to evidence to bidders at any sale which may be had pursuant to such court order the true condition of the title to or the value of the premises. In addition, all expenditures and expenses of the nature in this paragraph mentioned shall become so much additional indebtedness secured hereby and immediately due and payable, with interest thereon at the rate of nine per cent per annum, when paid or incurred by Mortgagee or holders of the note in connection with: (a) any action, suit or proceeding, including but not limited to probate and bankruptcy proceedings, to which either of them shall be a party, either as plaintiff, claimant or defendant, by reasons of this Mortgage or any indebtedness hereby secured; or (b) preparations for the commencement of any suit for the foreclosure hereof after accrual of such right to foreclose whether or not actually commenced; or (c) preparations for the defense of any threatened suit or proceeding which might affect the premises or the security hereof, whether or not actually commenced.

8. The proceeds of any foreclosure sale of the premises shall be distributed and applied in the following order of priority: First, on account of all costs and expenses incident to the foreclosure proceedings, including all such items as are mentioned in the proceeding paragraph hereof; second, all other items which under the terms hereof constitute secured indebtedness additional to that evidenced by the note hereby secured, with interest thereon as herein provided; third, all principal and interest remaining unpaid; fourth, any surplus to Mortgagors, their heirs, legal representatives or assigns as their rights may appear.

9. Upon or at any time after the filing of a complaint to foreclose this Mortgage, the Court in which such complaint is filed may appoint a receiver of said premises. Such appointment may be made either before or after sale, without notice, without regard to the solvency or insolvency of Mortgagors at the time of application for such receiver and without regard to the then value of the premises or whether the same shall be then occupied as a homestead or not and the hereunder may be appointed as such receiver by appointment of Mortgagee in possession. Such receiver shall have power to collect the rents, issues and profits of said premises during the pendency of such foreclosure suit and, in case of a sale and a deficiency, during the full statutory period for redemption, whether there be redemption or not, as well as during any further times when Mortgagors, except for the intervention of such receiver, would be entitled to collect such rents, issues and profits, and all other powers which may be necessary or are usual in such cases for the protection, possession, control, management and operation of the premises during the whole of said period. The Court from time to time may authorize the receiver to apply the net income in his hands in payment in whole or in part of: (1) The indebtedness secured hereby, or by any decree foreclosing this Mortgage, or any tax, special assessment or other lien which may be or become superior to the lien hereof or of such decree, provided such application is made prior to foreclosure sale; (2) the deficiency in case of a sale and deficiency.

10. No action for the enforcement of the lien of this Mortgage or of any provision hereof shall be subject to any defense which would not be good and available to the party interposing same in an action at law upon the note hereby secured.

11. Mortgagee or the holders of the note shall have the right to inspect the premises at all reasonable times and access thereto shall be permitted for that purpose.

12. Mortgagee has no duty to examine the title, location, existence, or conditions of the premises, nor shall Mortgagee be obligated to record this Mortgage or to exercise any power herein given unless expressly obligated by the terms hereof.

13. Mortgagee shall release this Mortgage and the lien thereof by proper instrument upon presentation of satisfactory evidence that all indebtedness secured by this Mortgage has been fully paid; and Mortgagee may execute and deliver a release hereof to and at the request of any person who shall either before or after maturity thereof, produce and exhibit to Mortgagee the principal note, representing that all indebtedness hereby secured has been paid, which representation Mortgagee may accept as true without inquiry. Where a release is requested of a successor Mortgagee, such successor Mortgagee may accept as the genuine note herein described any note which bears a certificate of identification purporting to be executed by a prior Mortgagee hereunder or which conforms in substance with the description herein contained of the principal note and which purports to be executed by the persons herein designated as the makers thereof; and where the release is requested of the original Mortgagee and he has never executed a certificate on any instrument identifying same as the principal note described herein, he may accept as the genuine principal note herein described any note which may be presented and which conforms in substance with the description herein contained of the principal note and which purports to be executed by the persons herein designated as makers thereof.

14. This Mortgage and all provisions hereof, shall extend to and be binding upon the Mortgagors and all persons claiming under or through Mortgagors, and the word "Mortgagors" when used herein shall include all such persons and all persons at any time liable for the payment of the indebtedness or any part thereof, whether or not such persons shall have executed the principal note, or this Mortgage.

15. The Mortgagors on its behalf and on behalf of each and every person acquiring any interest in or title to the premises subsequent to the date of this Mortgage, hereby waives any and all rights of redemption, including all rights under 735 I.L.C.S. 5/15-1603 from any judgment, order or decree of foreclosure of this Mortgage and from any sale under any judgment, order, or decree of foreclosure of this Mortgage.



W

**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

**Item Title: Resolution Authorizing the Purchase of two (2) Electric Vehicle Charging Stations for the Holley Court and Avenue Garages from SB Energy Solutions in a total amount not to exceed \$28,162.35.**

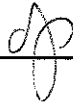
Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: **November 19, 2012**

Submitted by:

  
\_\_\_\_\_  
Jill Velan, Interim Manager Parking and Mobility Services

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

The Illinois Department of Commerce and Economic Opportunity (DCEO) recently announced an Electric Vehicle Infrastructure Rebate Program. The rebate covers 50% of Level II EV charging station equipment and installation costs up to the following caps: \$3,750 per networked single station; \$3,000 per non-networked single station; \$7,500 per networked dual station; and \$6,000 per non-networked dual station (DCEO has already indicated a preference for networked stations). The deadline for rebate applications is 4:30 pm on Thursday, December 20, 2012.

On October 24, 2012 the Village issued a Request for Bids to install two (2) dual Level 2 Electric Vehicle (EV) Charging Stations, one at Village-owned Avenue Garage, and one at Village-owned Holley Court, for the purpose of adding to the Chicago region's EV charging infrastructure, and to provide EV charging service to Oak Park residents, commuters and visitors.

**Item Policy Commentary (Key Points, Current Issue, Recommendation):**

On November 7, 2012 the Village Received four bids for consideration:

- City Service with a bid of \$26,700
- SB Energy Solutions, Inc. with a bid of \$28,162.35
- Greenway Energy/CECCO with a bid of \$29,646
- Total Parking Solutions with a bid of \$48,268

Staff reviewed the bids to determine the qualifications of the vendors, which included the number installations performed, type of equipment used and project timeline. Based on the time constraints for this project it was determined that City Service, having only performed one installation and no timeline, was not a qualified bidder. Therefore, staff is recommending SB Energy Solutions, Inc as the lowest qualified bidder at \$28,162.35.

This installation would provide further options for residents and visitors with electric vehicles while they are patronizing the Downtown area. Additionally, this would help with the regional effort to install an EV charging station infrastructure to address "range anxiety" issues for electric vehicle owners. As well as, addressing the alternate transportation goals in both the Planet Green and the regional GoTo 2040 plans.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The FY12 Parking Fund budget has funds available for this purchase in the Capital Budget Account No. 5060-43770-570750-787. The Village would be receiving a 50% rebate after installation.

**Proposed Action: Approval of the Resolution.**

## **RESOLUTION**

### **AUTHORIZING PURCHASE OF TWO (2) ELECTRIC VEHICLE CHARGING STATIONS FOR THE HOLLEY COURT AND AVENUE GARAGES FROM SB ENERGY SOLUTIONS IN A TOTAL AMOUNT NOT TO EXCEED \$28,162.35.**

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is authorized to purchase two (2) Electric Vehicle Charging Stations for the Holley Court and Avenue Garages from SB Energy Solutions in a total amount not to exceed \$28,162.35.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**ADOPTED AND APPROVED** by me, this 19<sup>th</sup> day of November 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk



**Contract**

1. THIS AGREEMENT is made and concluded on the 19th day of November, 2013 by and between the Village of Oak Park acting by and through its President & Board of Trustees, and SB Energy Solutions, Inc. its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this contract and are incorporated herein:
  - a. The Village of Oak Park's Request for Bids, Project No 12-124 Electric Vehicle Charging Station Purchase and Installation.
  - b. SB Energy Solution's Proposal
3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Village Engineer under it.
4. Contractor agrees that not less than the prevailing rate of wages shall be paid for the construction of all fixed public works.
5. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.
6. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:

**Village of Oak Park**

\_\_\_\_\_  
**Teresa Powell, Village Clerk**

By \_\_\_\_\_  
**Cara Pavlicek, Interim Village Manager**

**SB Energy Solutions, Inc.**

REVIEWED AND APPROVED  
AS TO FORM

By: \_\_\_\_\_  
Signature

NOV 13 2012  
  
LAW DEPARTMENT

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

# **SB Energy Solutions, Inc.**

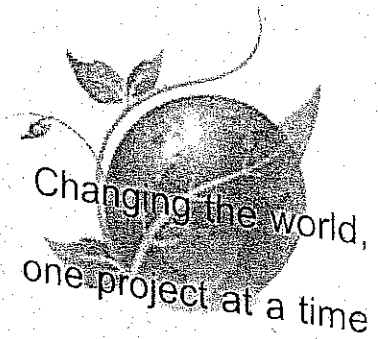
ENVIRONMENTAL CONSTRUCTION MANAGEMENT

NON-PROFIT

**ATTENTION:  
INTERIM MANAGER,  
PARKING AND MOBILITY SERVICES**

VILLAGE HALL  
123 MADISON STREET  
OAK PARK ILLINOIS 60302

Project No. 12-124 Bid  
Electric Vehicle Charging Station  
Purchase and Installation



# SB Energy Solutions, Inc.

ENVIRONMENTAL CONSTRUCTION MANAGEMENT  
NON-PROFIT



Dear Miss Velan,

November 6, 2012

On behalf of SB Energy Solutions, I would like to thank you for allowing us the opportunity to bid on your exciting EV Charging Station project.

Although SB Energy Solutions is a newly formed non-profit organization, one of our founders alone brings over 15 years in commercial construction experience, the last two of which was dedicated to installing Electric Vehicle Charging Stations. With over 165 chargers installed in the Chicagoland area, and over 300 around the country, Hali Sittig brings more experience in this field than anyone in the nation.

Beyond competitive pricing, SB Energy upholds the following core strengths:

- Over 50 years of combined business experience, the executive team at SB Energy Solutions, Inc. is well versed in every aspect of your project.
- Union partners to ensure all quality standards are met.
- A Safety first job approach
- Professional customer service
- One year Warranty on all labor, in addition to any and all manufacturer warranties.
- **Reimbursement Paperwork completed on your behalf**
- A Reputation built on integrity and honor, putting our community relationships first.
- The best project management team in the industry - with hundreds of successful projects completed, on time and under budget.

Beyond our outstanding Project Management abilities, our organization takes our commitment to our community partners one step further. SB Energy Solutions believes in changing our world, moreover, we believe in using our projects as a means to reinvest in the communities we have the opportunity to work within. Through each project we complete, we create a small College Scholarship – available to a student studying Sustainability, that is a member of the community/organization that selected us for the project. Your specific project would create an \$800 scholarship for a member of your community. These funds are a combined – recommended, but not required – donation from our Manufacturers, Equipment suppliers, and the like – that is matched by SB Energy Solutions.

## Vendor Background

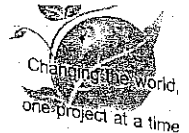
1. We have been in Business since May 2012
2. We currently have 2 Full Time employees, and 3 volunteer part time employees
3. Our currently location is 3604 Overland Road, Crystal Lake, IL – but we will be moving our headquarters to The Green Exchange at 4525 N Diversey, Chicago IL
4. Hali J. Sittig, President - [hali.sittig@sbenergysolutions.org](mailto:hali.sittig@sbenergysolutions.org) -815-388-3949

## References

1. We have installed over 450 Charging stations around the country, 26 DC Fast Chargers
2. Installations completed within the last year
  - a. Uncommon Ground, Chicago 2 charging Stations for IGO
  - b. Walgreens, Palatine IL – 2 charging stations for public use
  - c. Whole Foods, Schaumburg IL – 2 Level 2 stations, 1 level 3 station for public use

# SB Energy Solutions, Inc.

ENVIRONMENTAL CONSTRUCTION MANAGEMENT  
NON-PROFIT



- d. UIC, Chicago – 4 Charging stations Installed for public use
- e. Midway Airport, 4 Charging stations installed for public use

### 3. References

Samantha Bingham Environmental Policy Analyst  
Chicago Department of Transportation  
30 N. LaSalle St., Suite 1100  
Chicago, IL 60602  
312.744.8096  
samantha.bingham@cityofchicago.org  
Relationship: Administered grant funding for the 350Green Project

Dan Gabel  
Manager, EV & Technology  
Commonwealth Edison  
Daniel.Gabel@ComEd.com  
(630) 576-6324 Tel  
Relationship: Worked in tandem to schedule new services for 350Green Project

GENE PETERS  
DIRECTOR  
RICONDO & ASSOCIATES, INC.  
20 North Clark Street | Suite 1500 | Chicago, Illinois 60602  
T: +1.312.606.0611 F: +1.312.606.0706 M: +1.773.368.7169  
O'HARE MODERNIZATION PROGRAM OFFICE  
10510 West Zemke Road | Chicago, Illinois 60666  
T: +1.773.462.7333  
e\_peters@ricondo.com  
Relationship: Representative from the Department of Aviation – Host for EVSE

Ed Flores  
Illinois Tollway  
(630) 241-6800 Ext. 3200  
eflores@getipass.com  
Relationship: Representative from the Illinois Tollway Authority – Host for EVSE

### Installation Details and Assumptions

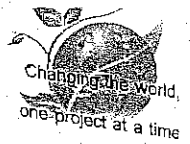
We have made the following details and assumptions regarding our pricing for the installations as laid out in the photos attached to this RFP.

1. All work is to be done during normal working hours
2. The locations of the dual stations are to be as depicted in the photos attached.
3. The property owner will cooperate with restricting access to the parking locations surrounding the EV Charging Stations and the path to its location.
4. Excavation is not required
5. Parking stops will be used instead of bollards to protect the unit.

# SB Energy Solutions, Inc.

ENVIRONMENTAL CONSTRUCTION MANAGEMENT

NON-PROFIT



6. Adequate space and load capacity exists in the panels to be used for the source of power.
7. Available chases will be used if available
8. Conduit installed will be surface mounted and unpainted
9. Conduit within the building will be IMT and outside will be IMC
10. Permit to work in Oak Park is not included.
11. A sample of our material list is included in the attachments to this RFP

## Specific Installation Details:

### **Avenue Garage (Exhibit B)**

- Charging stations will be located on the 4<sup>th</sup> floor directly below the switchgear for the solar canopy.
- SB Energy will tie the charging stations into the solar switchgear, by providing a Transformer to change the power from 277/480 to 240V.
- SB Energy will provide a panel in which to install the circuit breakers
- The dual charging station will be wall mounted on the brick area shown in the attached photo.
- The Parking spaces will be reconfigured to utilize the brick section for the station, and to comply with ADA requirements.
- Parking spaces will be cleaned prior to restriping
- All restriping will be completed in the color green using IDOT approved paint tinted green. We will use a pms color of your choosing if preferred.
- Cost breakdown can be found on exhibit A

### **Equipment proposed for Avenue location**

- 1 Transformer 67B  
9Q1A025XAB01A0N2L0T  
25 kVA 1 Ph Dry Type Transformer Coil Material = Aluminum  
60 Hz 150C Rise Type QL Vented  
Primary Voltage: 240X480  
Secondary Voltage: 240/480  
Electrostatic Shield: No
- 1 Panelboard, Type AQ (101)  
Single Section Panel Bottom Feed Surface Mnt 12 Ckts  
1P3W 120/240V 10 KAIC  
125A Main Lugs
- 1 1-LUG/PH 1-CABLE/LUG #14 -2/0
- 8 20A 1 Pole THQB Space
- 2 40A 2 Pole THQB
- 1 Copper Bus Heat Rated
- 1 Nameplates
- 1 Ground-Box bonded TGL2
- 1 AB25B Box
- 1 AF25SN Front
- 1 AQF1121MBX Interior AXB7
  
- 20-60A SIEMENS 277/480V 3P CIRCUIT BREAKER 14K  
AIC



# SB Energy Solutions, Inc.

ENVIRONMENTAL CONSTRUCTION MANAGEMENT  
NON-PROFIT



## Holley Court Garage (Exhibit C)

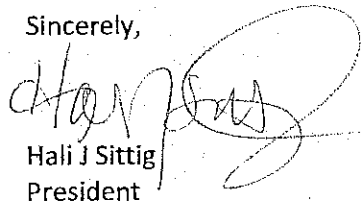
- Panel inside the security office will be utilized.
- Conduit will be run from inside of the office to the garage utilizing an existing chase if available, if not new conduit will be installed using available space on the existing unistrut hangers.
- The dual charging station will be wall mounted on the column shown in the attached photo.
- The Parking spaces will be reconfigured to utilize the column for the station, and to comply with ADA requirements.
- Parking spaces will be cleaned prior to restriping
- All restriping will be completed in the color green using IDOT approved paint tinted green. We will use a pms color of your choosing if preferred.
- Cost breakdown can be found on exhibit A

## Charging Station Specifics

Please find specific information regarding the Coloumb Charging Stations and the Chargepoint network attached to this RFP.

Again, we sincerely thank you for the opportunity to bid on your charging stations, and appreciate your commitment to helping our environment by facilitating this project. Please call me at 815-388-3949 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Hali J Sittig".

Hali J Sittig  
President

SB Energy Solutions, Inc  
Hali.sittig@sbenergysolutions.org

**REQUEST FOR BIDS, PROJECT NO. 12-124**  
**VILLAGE OF OAK PARK**  
**ELECTRIC VEHICLE CHARGING STATION PURCHASE AND INSTALLATION**

The Village of Oak Park (Village) is seeking bids to install two (2) dual Level 2 Electric Vehicle (EV) Charging Stations, one at Village-owned Avenue Garage, and one at Village-owned Holley Court, for the purpose of adding to the Chicago region's EV charging infrastructure, and to provide EV charging service to Oak Park residents, commuters and visitors.

Bids will be received at Parking and Mobility Services, Village Hall, 123 Madison Street, Oak Park, Illinois 60302, Monday through Friday, 8:30 a.m. to 5:00 p.m. Bids will be accepted until 4:00 p.m., local time, Wednesday, November 7, 2012. Bids must be enclosed in a sealed envelope to the attention of the Interim Manager, Parking and Mobility Services and marked: "Project No. 12-124 Bid - Electric Vehicle Charging Station Purchase and Installation"

**Bid Bond: Not Applicable**  
**Contract Bond: Not Applicable**

For further information or to schedule a site visit for the Village Garages contact:

Jill Velan, Interim Manager Parking and Mobility Services  
Village of Oak Park  
123 Madison Street, Oak Park, Illinois, 60302  
Tel.: 708/358-5752  
Fax: 708/358-5119  
E-mail: [jvelan@oak-park.us](mailto:jvelan@oak-park.us)

The documents constituting component parts of their contract are the following:

- I BID INSTRUCTIONS, TERMS AND CONDITIONS
- II DETAILED SPECIFICATIONS
- III BID FORM
- IV ORGANIZATION OF BIDDING FIRM
- V CONTRACT
- VI COMPLIANCE AFFIDAVIT
- VII M/W/DBE STATUS AND E.E.O. REPORT
- VIII NO BID EXPLANATION

Do not detach any portion of this document. Upon formal award to the successful Contractor, a written contract will be issued to complete the project.

The Board of Trustees reserves the right to accept or reject any and all bids or to waive technicalities, or to accept any item of any bid.

DATE ISSUED:           October 24, 2012

**SECTION I**  
**BID INSTRUCTIONS, TERMS AND CONDITIONS**

**Preparation and Submission of Bid**

All Bids must be delivered to the Oak Park Village Hall by the specific time indicated on the cover page. Bids arriving after the specified time will not be accepted. Mailed Bids that are received by the Village after the specified hour will not be accepted regardless of the post-marked time on the envelope. The Bid must be signed by an officer of the company who is authorized to enter into contracts on behalf of the company. Bids shall be sealed in an envelope and marked as stated on the cover page.

**Bid Bond**

When required by the cover page, the bidder shall provide a Bid Bond in the amount of ten percent (10%) of the total bid price. The attached form may be used or the bidder may provide cash or a certified check in the amount specified. The Bid Bonds, cash or checks will be returned once the selected bidder has entered into a contract for this work and provided the Contract Bond in an amount of one hundred percent (100%) of the total approved bid price.

**Award of Contract**

The contract will be awarded in whole or in part to the responsible Bidder or Bidders whose bids, conforming to the request for bids, will be most advantageous to the Village; price and other factors considered.

**Costs of Preparation**

The Village will not be responsible for any expenses incurred by the Contractor in preparing and submitting a Bid.

**Taxes not Applicable**

The Village of Oak Park as a municipality pays neither Illinois Sales Tax nor Federal Excise Tax (State Tax Exemption Identification Number E9998-1823-06). Contractors should exclude these taxes from their prices.

**Withdrawal of Bids**

Any Contractor may withdraw its Bid at any time prior to the time specified in the advertisement as the closing time for the receipt of Bids, by signing a request therefore. No Contractor may withdraw or cancel its Bid for a period of sixty (60) calendar days after the advertised closing time for the receipt of Bids. The successful Contractor may not withdraw or cancel its Bid after having been notified that the Bid was accepted by the Village Board of Trustees.

**Investigation of Contractors**

The Village will make such investigations as are necessary to determine the ability of the Contractor to fulfill Bid requirements. If requested, the Contractor should be prepared to present evidence to the Village of Oak Park of ability and possession of necessary facilities and financial resources to comply with the terms of the attached specifications and Bids. In addition, the Contractor shall furnish the Village with any information the Village may request, and shall be prepared to show completed work of a similar nature to that included in its Bid. The Village reserves the right to visit and inspect the premises and operation of any Contractor.

### **Rejection of Contractor**

The Village will reject any Bid from any person, firm or corporation that appears to be in default or arrears on any debt, contract or the payment of any taxes. The Village will reject any Bid from a Contractor that failed to satisfactorily complete work for the Village under any previous contract.

### **Conditions**

Contractors are advised to become familiar with all conditions, instructions and specifications governing the work. Contractors shall be presumed to have investigated the work site, conditions and scope of the work before submitting a Bid.

### **Village Ordinances**

The Bidder will strictly comply with all ordinances of the Village of Oak Park and laws of the State of Illinois.

### **Governing Law**

All contracts entered into by the Village of Oak Park are governed by the Laws of the State of Illinois without regard to conflicts of law principals. Any action brought to enforce an agreement with the Village of Oak Park must be brought in the state and federal courts located in Cook County, Illinois.

### **Subletting of Contract**

No contract awarded by the Village of Oak Park shall be assigned or any part subcontracted without the written consent of the Village of Oak Park or as noted in the Contractor's Bid. In no case shall such consent relieve the Contractor from its obligations or change the terms of the contract.

### **Interpretation of Contract Documents**

Any Contractor with a question about this Bid may request an interpretation thereof from the Village. If the Village changes the Bid, either by clarifying it or by changing the specifications, the Village will issue a written addendum, and will mail a copy of the addendum to all prospective Contractors. The Village will not assume responsibility for receipt of such addendum. In all cases, it will be the Contractor's responsibility to obtain all addenda issued. Contractors will provide written acknowledgment of receipt of each addendum issued with the Bid submission.

### **Minority Business and Women Business Enterprise Requirements**

The Village of Oak Park, in an effort to reaffirm its policy of non-discrimination, encourages the efforts of contractors and subcontractors to take affirmative action in providing for Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age, handicap unrelated to ability to perform the job or protected veteran's status.

### **Contract**

The selected company will enter into a contract with the Village to complete the project. The Contract shall be executed by the Contractor and returned, together with the Contract Bond within ten (10) calendar days after the Contract has been mailed to the Contractor. The Contractor shall execute three copies of the Contract. One fully executed copy will be returned to the Contractor

### Contract Bond

When required by the cover page, the successful bidder shall, within ten (10) calendar days after award of Contract, furnish a Contract Bond in the amount of one hundred percent (100%) of the contract price. The bond shall insure faithful performance of the work, and the payment for materials, labor and of the subcontractors. The bond shall be with a surety or sureties with a rating of "A" or better by A.M. Best and Company and such sureties shall be approved by the Village. Bonds in the form of certified or cashiers check shall be made payable to the Village of Oak Park, Illinois. The Contract Bond shall be furnished in the same number of copies as the number of copies of the contract to be executed.

### Fees and Cost

In the event any action is brought to enforce any agreement entered into by the Village of Oak Park, or to collect any unpaid amount from the Village of Oak Park, each party bears the responsibility of paying its own attorneys fees and costs.

### Dispute Resolution

The Village of Oak Park does not agree to the mandatory arbitration of any dispute.

### Hold Harmless

Contractor will be required to agree, to the fullest extent permitted by law, to indemnify, save harmless and defend the Village of Oak Park, its elected officials and employees (the indemnified parties), against and hold it and them harmless from any and all claims, actions, causes of action, demands, rights, damages, costs, loss of service, expenses, compensation, court costs and attorneys' fees which the indemnified parties may accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, bodily and personal injuries, including death to any person, including contractor's employees, or any damage to any property and the consequences thereof, which may arise or which may be alleged to have arisen out of or in connection with the contractor's performance of the work contracted as a result of this RFP.

Contractor shall hold the Village harmless from any loss arising due to injury or accident to the public or its workers, or from theft of materials stored at the job site.

### Insurance

The Contractor will be required to obtain and maintain in force during the performance of the contract insurance as required herein. Contractors shall not begin work until all the required insurance has been obtained and until the Village has received proof, acceptable to the Village Attorney, of the Contractor's insurance as required herein.

1. Worker's Compensation Insurance with amounts of coverage sufficient to provide for all compensation levels and amounts as mandated by the State of Illinois Worker's Compensation Statutes. The insurer shall agree to waive all rights of subrogation against the Village, its officers, employees and volunteers.
2. Commercial General Liability Insurance with a minimum limit per occurrence of \$1,000,000 for personal injury and \$1,000,000 for property damage. The policy will name the Village of Oak Park as an additional insured with respect to liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, officials, employees or volunteers.

3. Contractors shall include all subcontractors as insureds under its policies, or shall furnish separate certificates and endorsements for each subcontractor. All subcontractors will also be required to purchase and maintain the insurance required herein.
4. Any deductibles or self-insured retention must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Village, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.
5. Insurance is to be placed with insurers with a Best's rating of no less than A: VII.

**Termination of Contract**

The Village reserves the right to terminate the whole or any part of this contract, upon written notice to the Bidder, in the event that sufficient funds to complete the contract are not appropriated by the Village of Oak Park. The Village further reserves the right to terminate the whole or any part of this contract, upon written notice to the Bidder, in the event of default by the Bidder. Default is defined as failure of the Bidder to perform any of the provisions of this contract in accordance with its terms. In the event of default and termination, the Village may procure, upon such terms and in such manner, as it may deem appropriate, supplies or services similar to those so terminated. The Bidder shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the Village of Oak Park that failure to perform the contract was due to causes beyond the control and without fault or negligence of the Bidder.

## SECTION II DETAILED SPECIFICATIONS

### Executive Overview

The Village of Oak Park is seeking one contractor to provide services related to the purchase, installation, permitting and coordination of Electric Vehicle Supply Equipment (EVSE) under a contractual Time and Material - Not to Exceed Agreement with the contractor for those Services.

1. At the start of the project, Proposer will be expected to be available on two-day notice to complete the installation quickly. The Proposer will furnish manpower, equipment and material to complete the installation on schedule and within the working hours determined by the location, in compliance with Village regulations.
2. Proposers must supply a material list including recommended dual Level 2 EV charger, recommended wireless communication EV charger network, as well as pipe, wire, anchors, bolts, breakers, bushings, couplings and the like prior to initial installation for review.

### General Requirements

It is the Village's intention to receive bids that offer complete turnkey installations. The installations will be completed in a neat and workmanlike manner following all applicable building and seismic codes. All work to be in accordance with current edition of the National Electrical Code and Local/State requirements. All wiring must be run in conduit. All penetrations shall be sealed with appropriate fire, weather & thermal stops. All debris will be disposed of in a legally acceptable manor. All necessary material including but not limited to conduit, circuit panels, and wire shall be included.

### Vendor Background

All Proposers must provide the following information within their proposal:

1. Years in business
2. Number of employees
3. Locations of Headquarters and branch offices (if any)
4. Provide names, titles and contact information for the person(s)
5. responding to this RFP

### References

1. List the total number of EV charging station installations/projects completed in Illinois since inception.
2. List five projects, completed in the last year, that were of similar size and scope to our project.
3. Provide three (3) references, including name, title and contact information.

### Technology

The proposer will be installing two dual Level 2 charging station which may be pedestal mounted or wall mounted at each location.

### Design Submission

Proposer is encouraged to detail a design or layout as well as a sample schedule for completion of the installation detailed below. Proposals that do not contain a schedule will be disqualified.

### Performance Guarantee

1. It is a requirement of the Village that all services on the proposed system have a guaranteed performance level. Proposer will guarantee to deliver adequate performance levels as measured by field tests of the installed units or bring the installed units to complete functionality without cost to the Village.
2. Proposer will specify what warranty period is offered for the entire installation, and what response time is guaranteed during the warranty period.

### Installation Details and Assumptions

#### 1. Electrical

- a. Each installation will run from an existing electrical panel
- b. Installation of two dual charging stations
- c. Charging stations to be delivered to contractor's place of business and assembled by contractor.
- d. Conduit will run from the electrical room to the closest exterior wall to the parking lot location of the charging station.
- e. Proposer will be responsible to penetrate the exterior wall approximately 12" above grade.
- f. Proposer will mark and coordinate with excavator the location of the buried pipe to feed the charging station.
- g. All underground pipe shall be rigid or IMC.

#### 2. Excavation Contractor

- a. Saw cut sidewalk from structure to curb or directionally bore from structure to parking lot Trench down 18" to bury pipe (rigid or IMC - Electrical Contractor will provide the stub up into pedestal.) or pull pipe or approved HDPE (according to Village code)
- b. For concrete application, Proposer shall supply and install granular fill over pipe in open trench, tie into existing rebar, pour concrete, lay mesh, install bolts based on bolt pattern template and finish concrete in similar manner to existing.
- c. Proposer must safe off any open work area during construction, and safe off bolts and new concrete for future installation of pedestal upon completion.
- d. Two 4' above grade, 5 3/4", set 42" deep, bollards with sleeves installed in pavement, one at each garage.
- e. Installation to be a concrete pad installation.
- f. Broom finish concrete.
- g. Proposer shall describe the types of waste materials generated from the EV charging units installation project, be responsible for removal of all waste materials generated, and describe the waste management procedures to be used.



### Cost Breakdown

To simplify the bidding process, please submit your detailed bid (T&M not to exceed) based on the following installation details and assumptions:

#### 1. Electrical

- Please include a Not to Exceed amount for the following footages: (see Exhibit A)
  - a. 50' of pipe installed from panel to charging station.
  - b. 100' of Pipe installed from panel to charging station.
  - c. 200' of Pipe installed from panel to charging station.

#### 2. Excavation

- Proposer shall submit a cost breakout for excavation work. (N/A)
- Excavation work shall be priced at cost plus 10%.
- Proposer must provide the following information for the excavation contractor within their proposal:
  - a. Years in business
  - b. Number of employees
  - c. Locations of Headquarters and branch offices (if any)
  - d. Provide names, titles and contact information for the person(s) associated with this bid
- Proposer will submit labor hour rate for straight time, overtime and double time. The not-to-exceed number shall include but is not limited to all breakers, boxes, LB's, runs, risers, connecting means, wire, mesh and miscellaneous materials (string, straps, lubrication, gaskets, concrete, rental equipment etc.)
- Proposer will be allowed to bill materials at a rate of Cost plus 10%. Anticipated material list shall be submitted, based on square footage of the installation and will be accompanied by a not-to-exceed amount for the installation location.
- Proposer shall submit a dollar amount per installation location for all non productive activities, this includes but is *not limited to* deliveries to the jobsite, preparatory work, site visits, licenses, permits, permit applications, project management, coordination with Village staff, coordination with other trades, etc.

### Network/Maintenance Questions

As part of its bid, Proposer shall offer answers to the following questions:

- Does the charging station:
  1. support remote firmware upgrades, remote diagnostics and servicing, and real-time alarms for fault conditions? Yes
  2. include a locking holster, to prevent tampering and enhance safety? Yes
  3. What is the % accuracy of the station's embedded meter? 2%
  4. What is the shortest interval that is supported for energy management? 15 Minutes
  5. Does your charging station portfolio include the following: One or more stations with retractable cords; one or more stations with an overhead light, to enhance safety? Please include station specifications. Yes, Coloumb Offers Stations that feature both

- What is the temperature range supported by your product, including that for any retractable-cable systems?
- Do your stations have over-current protection that prevents circuit breaker trips? Yes
- Do your stations have a display that shows pricing and driver instructions? Yes
- Do your stations provide the ability to swap out the station head while retaining all historic data? Yes
- Any other maintenance offerings? Automatic software upgrades, (Optional) 1 and 5 year warranty

### Pricing Questions

- Can the Village set its own usage pricing and set pricing remotely? Yes
- Can the Village create a pricing plan and then apply it to any station or station group? Yes  
Describe the process by which pricing to selected stations can be applied The option is presented online. The user interface is easy to operate with point and click changes to any of the owners' stations. All information is password and login protected.
- Can the Village set different pricing:
  1. For each station? Yes
  2. By time of day? Yes
- Can the Village specify pricing so the user pays:
  1. For the actual length of time their car was plugged in? Yes
  2. For the actual electricity (kWh) dispensed? Yes
  3. A flat rate for the session? Yes
- Can the Village also set a minimum price threshold, and a maximum price per 24-hour period? Yes
- Can the Village vary its price by the length of time plugged in (e.g. price #1 for first hour, price #2 thereafter) Yes
- How many of your stations are up and running with the above pricing functionality?  
10,000+

**SECTION III**  
**BID FORM**

The undersigned bidder agrees to all terms and conditions of the preceding specifications for the proposed EV Charging Station purchase and installation. The bidder shall supply the Village of Oak Park a unit price (per station) and a total price. The unit price shall include all costs associated with the EV Charging Station purchase and installation.

**Avenue Garage**

Cost per EV Charging Station  
Total Rebate

\$ \$16,109.31  
\$ 7,500.00

Total Cost

\$ 8,609.31

**Holley Court Garage**

Cost per EV Charging Station

\$ 12,053.04

Total Rebate

\$ 6,026.52

Total Cost

\$ 6,026.52

Company Name: SB Energy Solutions, Inc

Address: 3604 Overland Road

Crystal Lake, IL 60012

Phone No.: 815-388-3949

Email: hali.sittig@sbenergysolutions.org

Date: 11/7/2012

**SECTION IV**  
**ORGANIZATION OF BIDDING FIRM**

Please fill out the applicable section:

**A. Corporation:**

The Contractor is a corporation, legally named SB Energy Solutions, Inc and is organized and existing in good standing under the laws of the State of Illinois. The full names of its Officers are:

President Hali J Sittig

Secretary Kristy Litz

Treasurer Michelle Berthiaume

Registered Agent Name and Address: Hali J Sittig, 3604 Overland Road, Crystal Lake, IL 60012

The corporation has a corporate seal. (In the event that this Bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

**B. Sole Proprietor:**

The Contractor is a Sole Proprietor. If the Contractor does business under an Assumed Name, the

Assumed Name is \_\_\_\_\_, which is registered with the Cook County Clerk. The Contractor is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

**C. Partnership:**

The Contractor is a Partnership which operates under the name \_\_\_\_\_

The following are the names, addresses and signatures of all partners:

Hali J. Sittig 3604 Overland Road/Crystal Lake, IL

Michelle Berthiaume 1112 Sandy Lane, Monticelle, MN

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

(Attach additional sheets if necessary.) If so, check here \_\_\_\_\_.

If the partnership does business under an assumed name, the assumed name must be registered with the Cook County Clerk and the partnership is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

**D. Affiliates:** The name and address of any affiliated entity of the business, including a description of the affiliation: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner



SECTION V  
CONTRACT

1. THIS AGREEMENT is made and concluded on \_\_\_\_\_, 2012 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President & Board of Trustees and name and address of contractor, its executors, administrators, successors or assigns (hereinafter "Contractor".)
  2. The following documents set forth the terms of this contract and are incorporated herein:
    - a. The Village of Oak Park's Notice to Bidders, Terms and Conditions and Detailed Specifications for Project No. 12-124; Electric Vehicle charging station purchase and installation; and
    - b. Contractor's Bid dated \_\_\_\_\_;
- Where the terms of the Bid conflict with the terms set forth in the Village's Notice to Bidders, Detailed Specifications, the Village's Notice to Bidders, Detailed Specifications will control.
3. Contractor agrees, at its own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this contract and the requirements of the Forestry Superintendent under it.
  4. Contractor affirms that the individual signing this contract is authorized to execute agreements on behalf the Contracting entity.
  5. IN WITNESS WHEREOF, the parties have executed this contract on the date above mentioned.

Attest:

Village of Oak Park

\_\_\_\_\_  
Teresa Powell  
Village Clerk  
(Seal)

By \_\_\_\_\_  
Cara Pavlicek  
Interim Village Manager

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title



SECTION VI  
COMPLIANCE AFFIDAVIT

I, Hali J Sittig, (Print Name) being first duly sworn on oath depose and state:

1. I am the (title) President of the Proposing Firm and am authorized to make the statements contained in this affidavit on behalf of the firm;
2. I have examined and carefully prepared this Bid based on the request and have verified the facts contained in the Bid in detail before submitting it;
3. The Proposing Firm is organized as indicated above on the form entitled "Organization of Proposing Firm."
4. I authorize the Village of Oak Park to verify the Firm's business references and credit at its option;
5. Neither the Proposing Firm nor its affiliates<sup>1</sup> are barred from proposing on this project as a result of a violation of 720 ILCS 5/33E-3 or 33E-4 relating to Bid rigging and Bid rotating, or Section 2-6-12 of the Oak Park Village Code relating to "Proposing Requirements".
6. The Proposing Firm has the M/W/DBE status indicated below on the form entitled "EEO Report."
7. Neither the Proposing Firm nor its affiliates is barred from contracting with the Village of Oak Park because of any delinquency in the payment of any debt or tax owed to the Village except for those taxes which the Proposing Firm is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. I understand that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the Village of Oak Park to recover all amounts paid to the Proposing Firm under the contract in civil action.
8. I am familiar with Section 13-3-2 through 13-3-4 of the Oak Park Village Code relating to Fair Employment Practices and understand the contents thereof; and state that the Proposing Firm is an "Equal Opportunity Employer" as defined by Section 2000(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference. **Also complete the attached EEO Report or Submit an EEO-1.**
9. I certify that the Contractor is in compliance with the Drug Free Workplace Act, 41 U.S.C.A, 702

Signature: [Handwritten Signature]

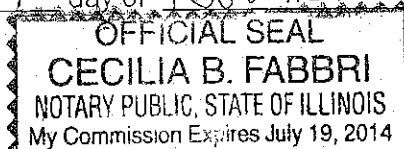
Name and address of Business: SB Energy Solutions, Inc. 3604 Overland Road, Crystal Lake, IL 60012

Telephone 815-388-3949

E-Mail hali.sittig@sbenergysolutions.org

Subscribed to and sworn before me this 7 day of November, 2012.

[Handwritten Signature]  
Notary Public



<sup>1</sup> Affiliates means: (i) any subsidiary or parent of the contracting business entity, (ii) any member of the same unitary business group; (iii) any person with any ownership interest or distributive share of the contracting business entity in excess of 7.5%; (iv) any entity owned or controlled by an executive employee, his or her spouse or minor children of the contracting business entity.

**SECTION VII**  
**M/W/DBE STATUS AND EEO REPORT**

Failure to respond truthfully to any questions on this form, failure to complete the form or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Bid. For assistance in completing this form, contact the Department of Public Works at 708-358-5700.

1. Contractor Name: SB Energy Solutions, Inc.

2. Check here if your firm is:

- Minority Business Enterprise (MBE) (A firm that is at least 51% owned, managed and controlled by a Minority.)
- Women's Business Enterprise (WBE) (A firm that is at least 51% owned, managed and controlled by a Woman.)
- Owned by a person with a disability (DBE) (A firm that is at least 51% owned by a person with a disability)
- None of the above

[Submit copies of any W/W/DBE certifications]

3. What is the size of the firm's current stable work force?

2 Number of full-time employees

\_\_\_\_\_ Number of part-time employees

4. Similar information will be requested of all subcontractors working on this contract. Forms will be furnished to the lowest responsible Contractor with the notice of contract award, and these forms must be completed and submitted to the Village before the execution of the contract by the Village.

Signature:  \_\_\_\_\_

Date: 11/7/2012

**EEO REPORT**

Please fill out this form completely. Failure to respond truthfully to any questions on this form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Bid. An incomplete form will disqualify your Bid. For assistance in completing this form, contact the Purchasing Department at 708-358-5473.

An EEO-1 Report may be submitted in lieu of this report

Contractor Name SB Energy Solutions, Inc.

Total Employees 2

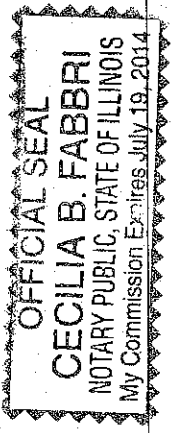
Job Categories	Total Employees	Total Males	Total Females	Males				Females			Total Minorities
				Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	Black	Hispanic	American Indian & Alaskan Native	
Officials & Managers			2								
Professionals											
Technicians											
Sales Workers											
Office & Clerical											
Semi-Skilled											
Laborers											
Service Workers											
TOTAL			2								
Management Trainees											
Apprentices											

This completed and notarized report must accompany your Bid. It should be attached to your Affidavit of Compliance. Failure to include it with your Bid will be disqualify you from consideration.

Hali J. Sittig, being first duly sworn, deposes and says that he/she is the President (Title or Officer) of SB Energy Solutions, Inc. and that the above EEO Report information is true and accurate and is submitted with the intent that it

be relied upon. Subscribed and sworn to before me this 7 day of November, 2012.

[Signature] (Signature)  
11/7/12 (Date)





SECTION VIII  
NO BID EXPLANATION

If your firm does not wish to propose on the attached specifications, the Village of Oak Park would be interested in any explanation or comment you may have as to what prevented your firm from submitting a Bid.

Thank you.

Bid Name: Project No. 12-124 - Electric Vehicle Charging Station Purchase and Installation

Comments:

Signed: \_\_\_\_\_

Phone: \_\_\_\_\_

11/06/2012

Confidential

Exhibit A		
Oak Park Project no. 12-124	Avenue Garage Coloumb Dual Station	Holley Court Coloumb Dual Station
Station	\$6,115.50	\$6,115.50
Network (230 per year each port)*	\$460.00	\$460.00
Electrical Charger Install cost	\$1,925.00	\$2,860.00
New Service (Pipe, wire, labor and Material)	\$2,100.00	\$0.00
Electrical Equipment (Panel and Xfmr)	\$2,319.03	\$0.00
Striping, power washing, Parking Bumpers	\$629.40	\$601.50
Signage	\$45.00	\$45.00
Project Management	\$680.00	\$680.00
SBES (Overhead 10%)	\$1,381.39	\$1,030.20
SBES (Profit 5%)	\$453.99	\$260.84
Total Project cost	\$16,109.31	\$12,053.04
Grant funding	\$7,500.00	\$6,026.52
Cost to Municipality	\$8,609.31	\$6,026.52
*Other network billing options available		
Total Scholarship funding (SBES & Mfg)		\$800.00

Electrical cost - not to exceed	
50' Run	\$2,117.00
100' run	\$2,860.00
150' run	\$3,685.00
200' run	\$4,290.00
250' run	\$4,895.00

SBES

4 site visits (Preconstruction, Construction, Close out) 4hrs

Pre construction coordination (Contractor and host) 1hrs

ISSUE, PROPOSAL, BIDDING, WORK

8 hours Project management time @ \$85 per hour

Permits fees are not included

Bonds are not included

## SB Energy Solutions, Inc.

Sustainable Construction  
Non-Profit

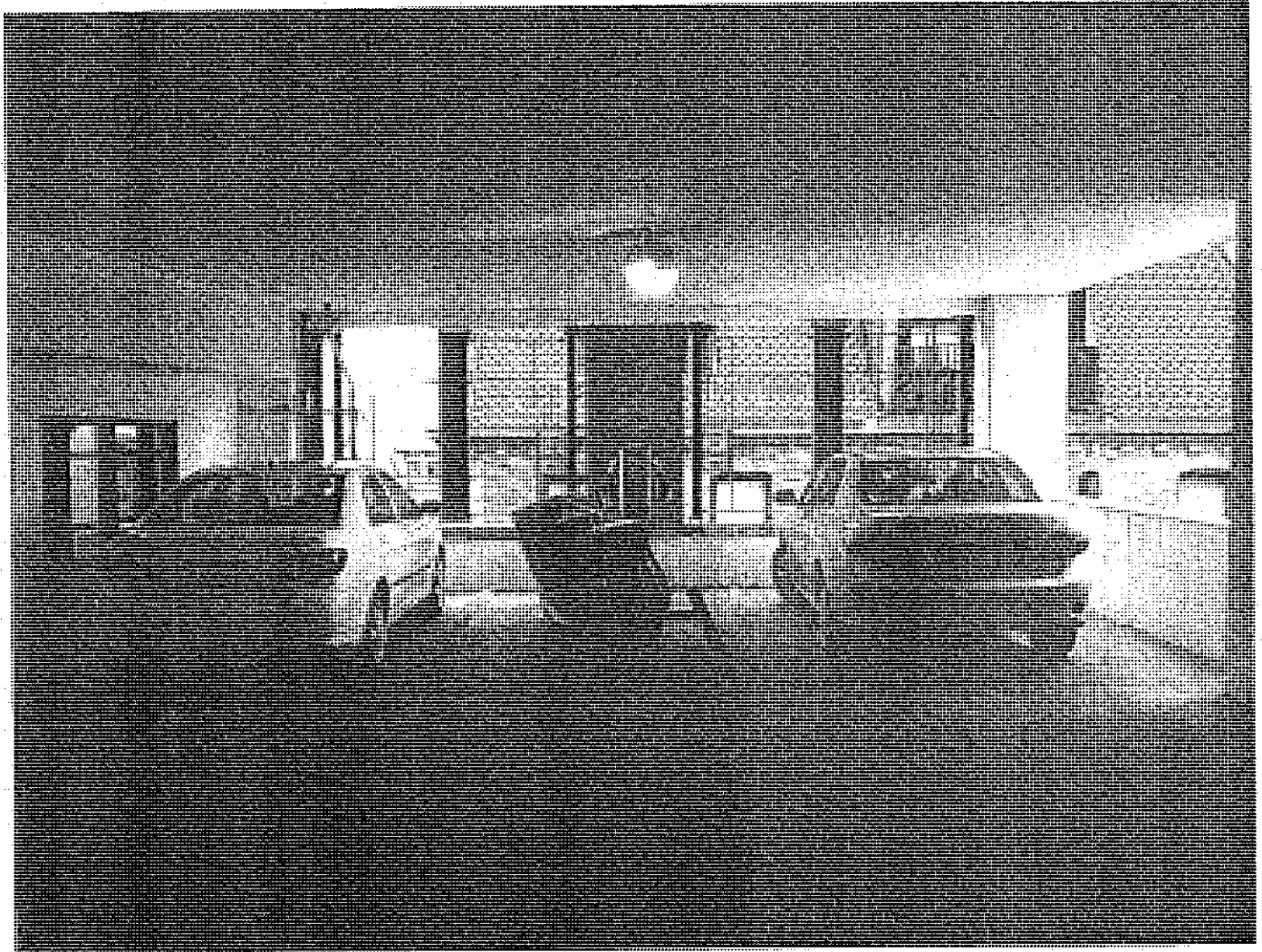


Hali Sittig, President/CEO

815-388-3949

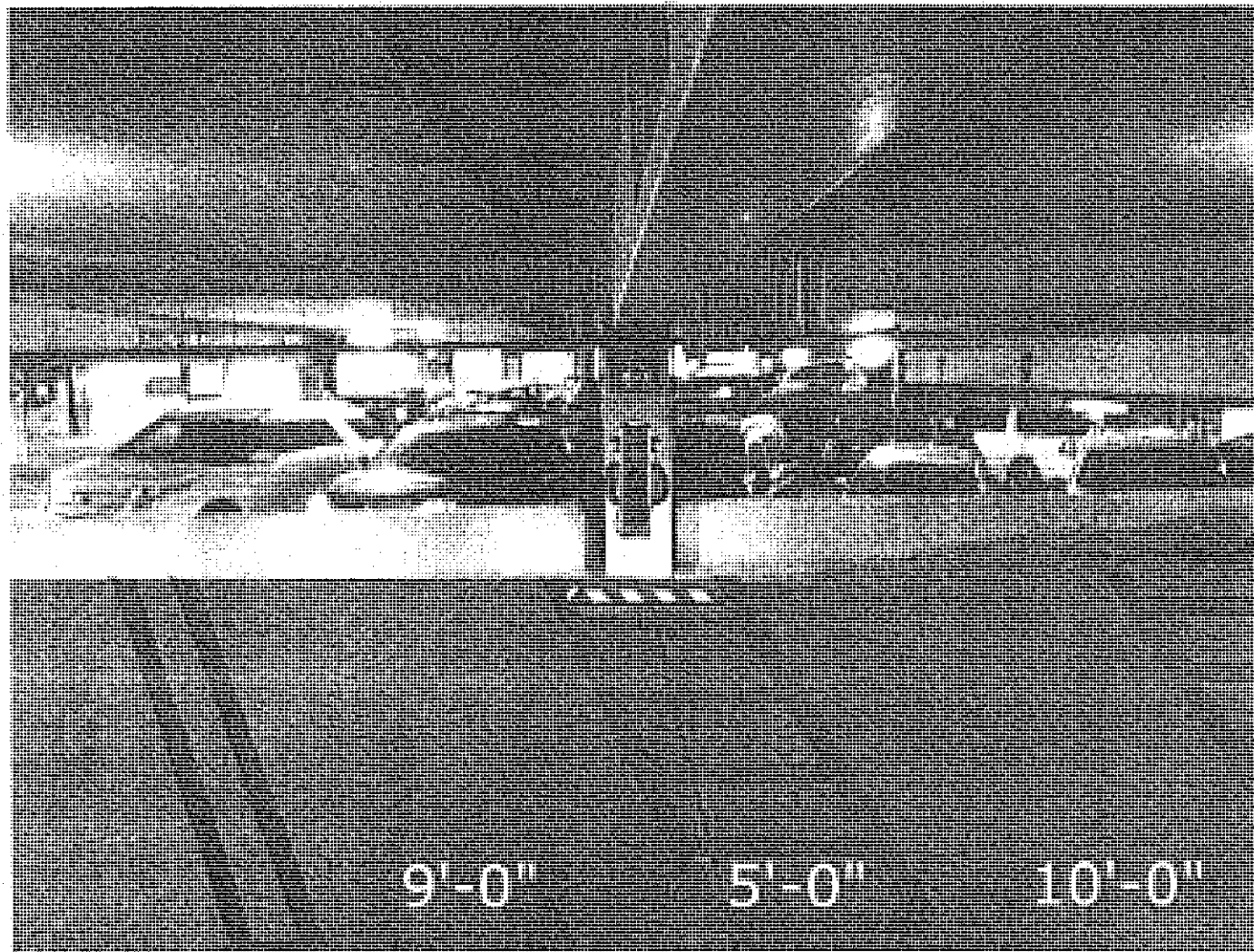
hali.sittig@sbenergysolutions.org

Exhibit B



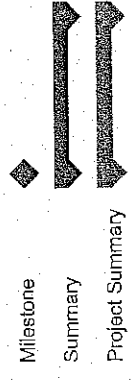
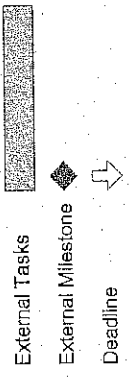
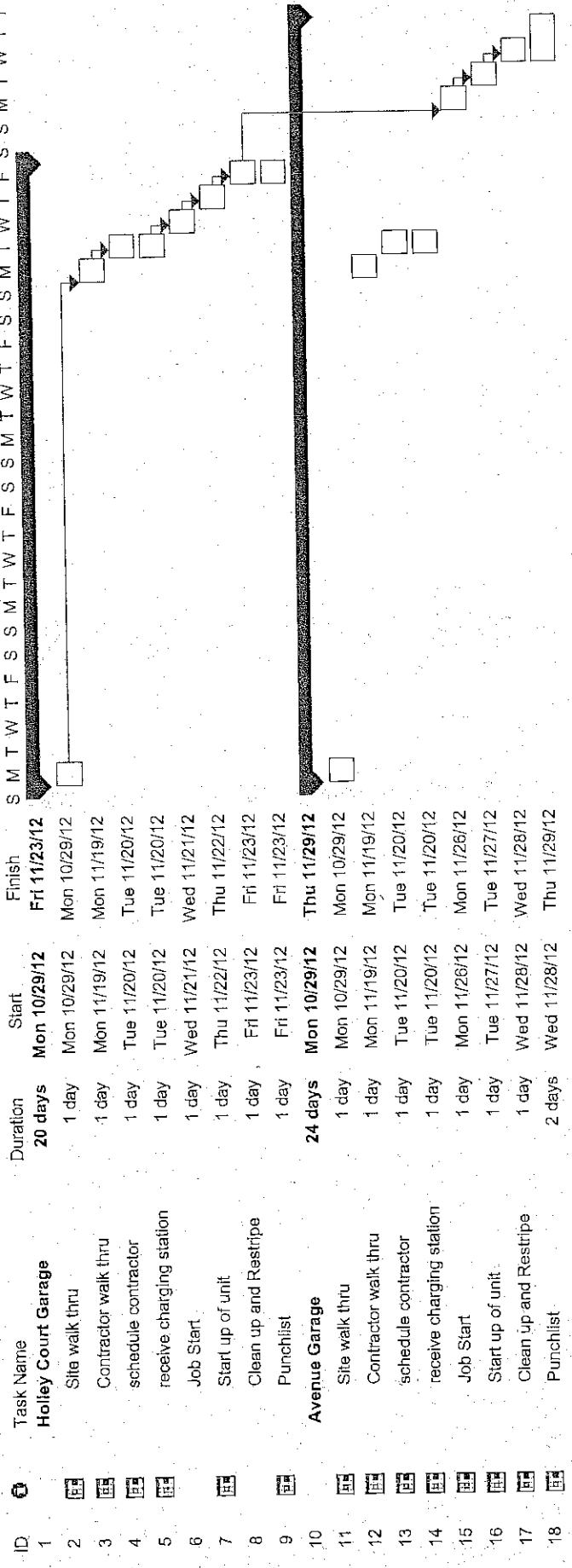
Avenue Garage.jpg

Exhibit C

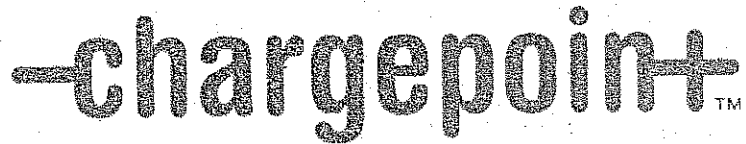


Holley Court Garage.jpg

Oct 28, '12 Nov 4, '12 Nov 11, '12 Nov 18, '12 Nov 25, '12  
 S M T W T F S S M T W T F S S M T W T F S S M T W T F



Project: Project1  
 Date: Tue 11/6/12



**Prepared for: Oak Park, Illinois**

**RFP  
Electric Vehicle Charging Infrastructure**

**November 7<sup>th</sup> 2012**

## Table of Contents

<b>1</b>	<b><u>GUIDANCE .....</u></b>	<b><u>3</u></b>
<b>2</b>	<b><u>INTRODUCTION .....</u></b>	<b><u>4</u></b>
2.1	CHARGEPOINT NETWORK OVERVIEW .....	4
2.2	CHARGEPOINT EXPERIENCE AND HISTORY .....	5
2.3	CHARGEPOINT VISION AND STRATEGY .....	6
2.4	CHARGEPOINT SOLUTION AND ECOSYSTEM.....	6
<b>3</b>	<b><u>CHARGEPOINT SOLUTION .....</u></b>	<b><u>9</u></b>
3.1	CHARGEPOINT EV CHARGING STATIONS .....	10
3.2	CHARGEPOINT NETWORK .....	10
3.3	CHARGEPOINT NETWORK SERVICES .....	11
3.4	CHARGEPOINT SERVICE PLANS .....	12
3.4.1	NETWORK OPERATIONS SERVICE .....	12
3.4.2	CHARGEPOINT DRIVER SERVICE FOR EV DRIVERS.....	13
3.4.3	STATION MANAGEMENT SERVICE.....	16
3.4.4	NETWORK MANAGEMENT.....	18
3.5	CHARGEPOINT WEB SERVICES APIS .....	21
<b>4</b>	<b><u>DETAILED FEATURE DESCRIPTION .....</u></b>	<b><u>22</u></b>
4.1.1	NETWORK PROVISIONING .....	22
4.1.2	OVER-THE-AIR (OTA) SOFTWARE UPGRADES .....	22
4.1.3	LOCATION AND CONTROL OF STATIONS .....	22
4.1.4	PRICING .....	22
4.1.5	RESERVATIONS .....	23
4.1.6	RIGHTS GRANTING .....	23
4.1.7	STATION AND DRIVER GROUPING .....	23
4.1.8	CHARGEPOINT CONNECTIONS.....	23
4.1.9	TELEMATICS.....	23
4.1.10	ENERGY MANAGEMENT.....	23
4.1.11	FLEET MANAGEMENT.....	23
	<b><u>APPENDIX A .....</u></b>	<b><u>24</u></b>
1.1	DATASHEETS AND CASE STUDIES.....	24

# 1 Guidance

This section provides guidance to the user of this template on how to organize the RFP response for a prospect.

The following table shows various market segments deploying EV charging infrastructure and list of features that are important for these segments. The user should first identify the market segment the prospect belongs to and then use only those sections and feature descriptions that are applicable to that prospect.

	Employers	EVSP, Utilities	Cities, Munis, Govt	Property Builders, Mgmt	Parking Operators	University/ Schools	POI Content Providers
Stations (Dual/Single)	√	Recommend or Buy	√	√	√	√	
Instaflation (Process, Cost)	√	√	√	√	√	√	
ChargePoint RFID Cards	√	√		√	√	√	
Access Control	√	√	√	√	√	√	√
EV Driver Loyalty	Maybe (ID Cards)	√		√	√	Maybe (ID Cards)	
Payment Options (CC, etc.)	Maybe	√		Maybe	√	Maybe	
Reporting	√	√	√	√	√	√	
Energy Mgmt	Maybe	√		Maybe	√		
Fleet Mgmt	Maybe						
APIs	Maybe	√	Maybe	Maybe	Maybe	Maybe	√



## 2 Introduction

Coulomb Technologies (ChargePoint) aka ChargePoint is pleased to prepare and submit a comprehensive response to Oak Park's RFP for the electric vehicle charging solution. We are encouraged by Oak Park's leadership role in deploying a comprehensive electric charging infrastructure for electric vehicles (EV), thereby promoting clean fuel transportation. We share this common vision of providing a reliable, safe and easy-to-use EV Charging infrastructure. ChargePoint is pleased to contribute its experience and competencies to provide Oak Park's with its best-in-class EV charging solution that meets all current and future needs and requirements.

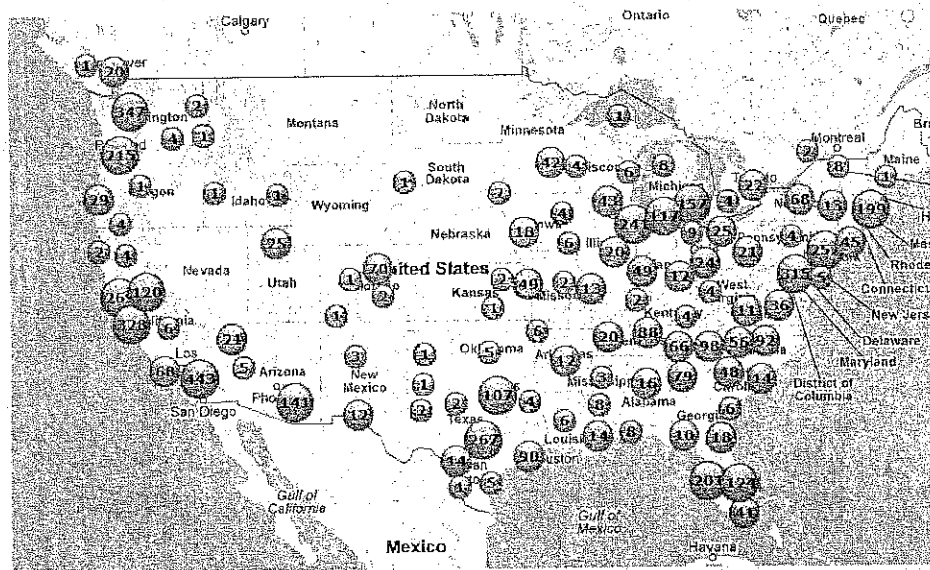
This RFP response describes our ChargePoint Network, our vision, solution and our proposed plan to deliver a complete system to manage a comprehensive and future-proof EV Charging infrastructure that will serve EV drivers, visitors and employees of Oak Park exceptionally well for many more years to come.

### 2.1 ChargePoint Network Overview

ChargePoint® Network is the largest network of independently owned charging stations in the world. As of September 1, 2012, following list provides few facts about the ChargePoint Network

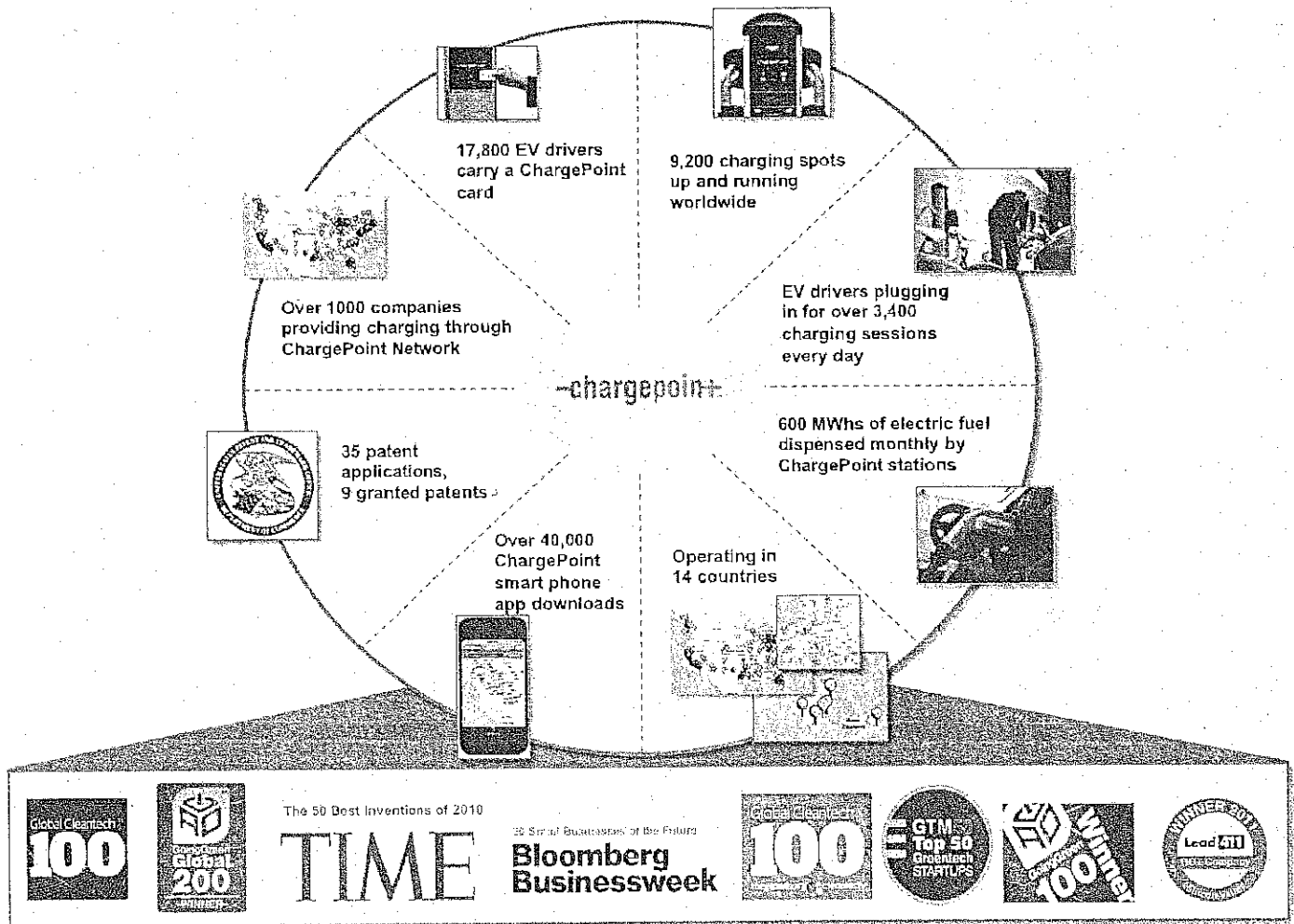
- More than 1000 companies are providing EV charging using ChargePoint Network
- ChargePoint stations currently dispensing over 600 Megawatt hours (MWh) of electric fuel each month
- The annual equivalent of 1,500,000 gallons of gas avoided and 22 million lbs. of Co2 emissions prevented
- EV Drivers plug into a ChargePoint station more than 3400 times every day
- More than 9,200 charging spots worldwide, serving drivers while they are away from their home garages
- 17,800 EV drivers on ChargePoint Network
- Over 40,000 mobile app downloads
- Operating in 14 countries.

The figure below shows the map of the all public charging stations on ChargePoint Network in North America on Sept 1, 2012.



The ChargePoint solution includes all levels of EV Charging infrastructure supported by a very powerful and fully-open networked architecture that allows EV drivers, station owners and service providers to proactively manage all stations, track usage, implement flexible billing and authentication, and integrate with backend operation support systems.

Figure 1: ChargePoint Overview



## 2.2 ChargePoint Experience and History

Since ChargePoint's inception in 2007, we've designed, developed and deployed charging stations, user-friendly software applications and data networking intelligence aimed at creating a successful, scalable, and grid friendly EVSE charging infrastructure. ChargePoint's innovative and intelligent software and network platform trademarked the ChargePoint® Network forms the foundation of this EVSE charging infrastructure and support services.

ChargePoint was the first company globally to launch and deploy such a network to support EVSE charging infrastructure. Further building upon its initial success, ChargePoint is dedicated to providing this new industry with a constant stream of innovations and advancements enabling utilities and service providers to develop, market, and provide both effective and commercially viable services to consumers for electric transportation.

ChargePoint deployed its first ChargePoint networked charging stations in San Jose, California, in January 2009. Since inception, networking and networked applications have been an integral part of the ChargePoint Network strategy supporting global EVSE operations. The ChargePoint Network is currently growing by leaps and bounds and several hundred ChargePoint enabled charging stations are being provisioned across the globe on a monthly basis; and being managed via our suite of networked applications.

### 2.3 ChargePoint Vision and Strategy

ChargePoint's vision is to provide the world's best, most-advanced, easy-to-use, open platform EVSE Charging Network (ChargePoint) that becomes an enabler for all key stakeholders to ensure a seamless transition to an enjoyable electric vehicle experience. ChargePoint enables:

- a) Drivers to conveniently access electric fuel for transportation,
- b) Utilities and service providers to cost effectively deploy and manage infrastructure, and monetize networked electric fueling services,
- c) Equipment manufacturers to develop cost-effective charging stations and quickly leverage smart, networked charging services from ChargePoint, and
- d) Solution providers to easily integrate existing back office applications into next generation smart grid and electric charging infrastructure.

An important element of ChargePoint's strategy is to empower multiple world-class electrical equipment manufacturers to develop and market cost effective charging stations, powered by the ChargePoint Network. The ChargePoint Network is based on an open architecture that provides a scalable multivendor platform for plug-in electric vehicle fueling. The network allows for the integration of charging stations from multiple suppliers providing utilities and service providers the freedom to choose the best charging station options available; accommodating the evolving vehicle charging needs of today and tomorrow.

### 2.4 ChargePoint Solution and Ecosystem

Our vision is to promote open network architecture for EV Charging. This has led us to develop several services that easily integrate with existing business systems exchanging data with back office applications such as billing, vehicle telematics, asset management and energy management.

The following diagram provides an overview of flexible ChargePoint Solution with open interfaces i.e. Web Services and OpenCharge protocol to integrate with various ecosystem partners and business systems.

# ChargePoint: The Open Network

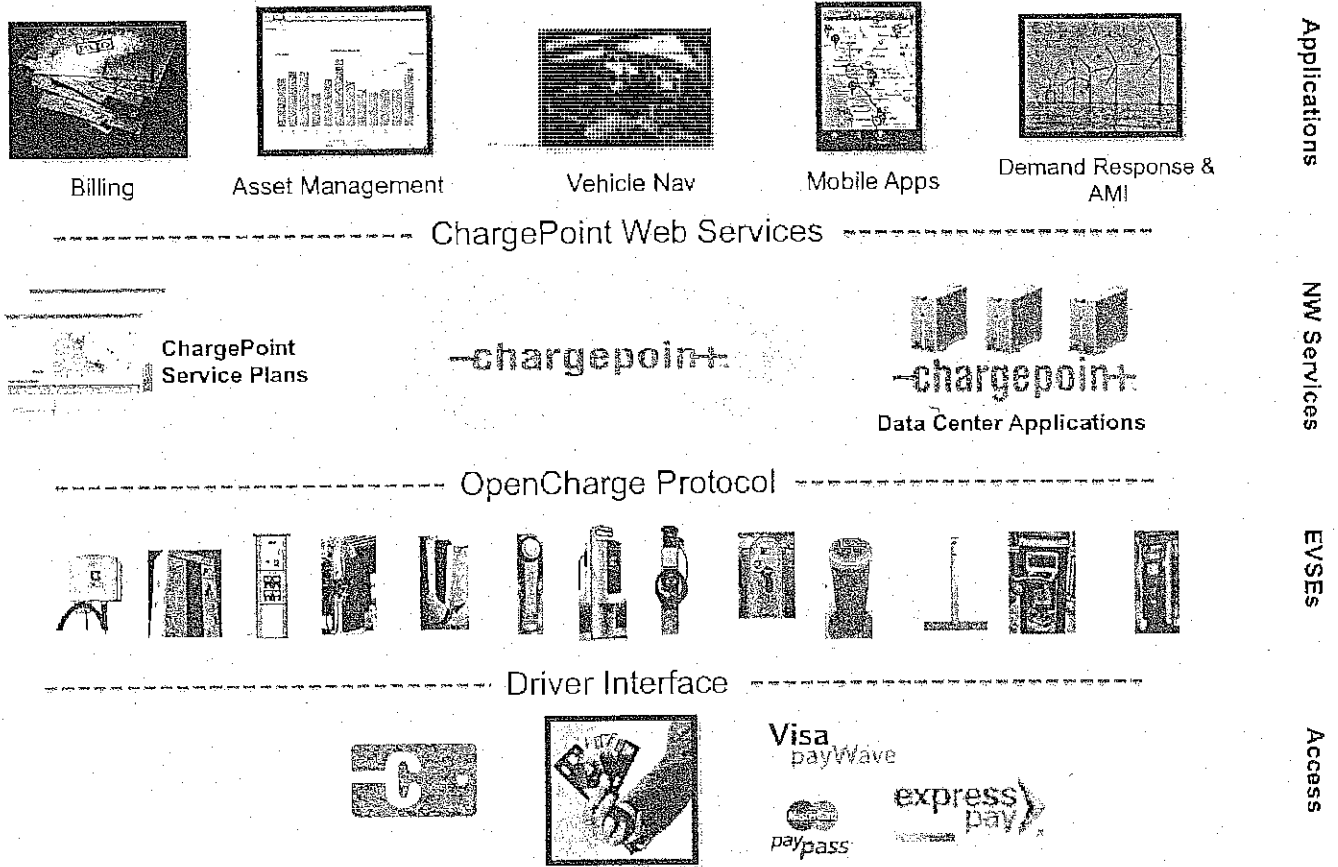


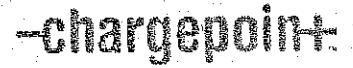
Figure 2: Open ChargePoint Architecture

The ChargePoint Network has open API interface to various systems that help EV drivers and service providers with analytics, billing and asset management. We have also developed several industry-leading web applications commonly known as ChargePoint Service Plans for drivers, charging station owners and energy service providers. These applications are described in great details in later sections of this proposal.

Our ecosystem comprises several cooperative partnerships with various vendors supplying components needed to help drivers enjoy seamless EV driving experience, and help utilities to design and deploy flexible business models to provide and monetize various services, all powered by the ChargePoint Network.

The following list is a sample of various business and technical solutions that we offer and leverage based on our business relationships with partners in our ecosystem.

- Vehicle Telematics - ability to locate, reserve and check availability of EVSE anywhere, anytime
- Employee Benefit Integration – ability to measure and report employee benefits from workplace EV charging into any HRMS system
- Billing and Meter Aggregation – ability to measure, report and aggregate energy usage from EVSE on per driver basis, anywhere
- Demand Response (Spinning Reserve Charging) Management – ability to control and shed power on any EVSE, anytime on a granular basis
- Parking System Integration – ability to park and charge an EV and provide a single, consolidated interface to the driver

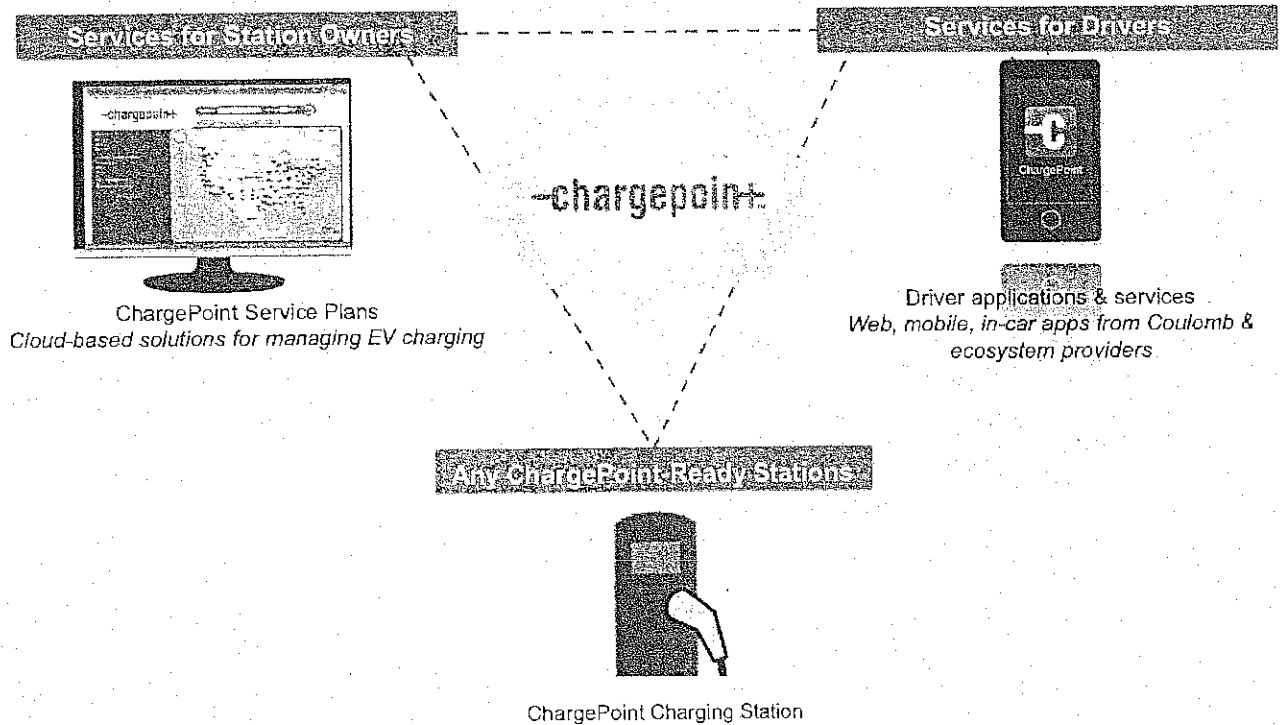


- Building Energy Automation Integration – ability to integrate EV charging into existing building and plant energy automation systems, leading to a complete, integrated green energy awareness and promotion.
- Credit Card Payment and Authorization – ability to charge anywhere, anyway with credit card, pre-pay or any other form of RFID based access

### 3 ChargePoint Solution

This section provides a detailed description of the ChargePoint Solution

Figure 3: ChargePoint System Solution



The above diagram shows a high-level view of the ChargePoint system solution. The ChargePoint solution provides a complete solution for drivers, stations owners and EV service providers with comprehensive set of services offered over a network of EV charging stations.

The ChargePoint Solution comprises following components:

1. ChargePoint EV Charging Stations
2. ChargePoint Network
3. ChargePoint Network Services
4. ChargePoint Network Service Plans
5. ChargePoint Network Support Services
6. ChargePoint Network Services APIs

### 3.1 ChargePoint EV Charging Stations

ChargePoint manufactures its complete line of "smart" networked L2 Charging stations. All our EV Charging stations are UL certified and listed for USA and Canada. These stations are described in the table below.

Additionally, we have partnerships with other leading charging stations manufacturers such as Eaton Corporation, Fuji Electric Corporation, Siemens Corporation, etc. for supply of other charging stations including DC Fast Chargers on the ChargePoint Network.

The following table provides a list of charging stations currently available (and orderable now) for North American market.





Station Family	Applications	Environment	# Ports	Power <sup>2</sup>	Connector	Options
 CT503	<ul style="list-style-type: none"> <li>•Parking garage</li> <li>•Fleet depot (Protected)</li> <li>•Residential</li> <li>•Dealer service garage</li> </ul>	<ul style="list-style-type: none"> <li>•Outdoor (protected)</li> <li>•Indoor</li> </ul>	1	L2	J1772	<ul style="list-style-type: none"> <li>•RFID reader (ChargePass)</li> <li>•Gateway</li> </ul>
 CT2000	<ul style="list-style-type: none"> <li>•Employee parking</li> <li>•Public, retail parking</li> <li>•Parking garage</li> <li>•Service station</li> <li>•Fleet depot</li> </ul>	<ul style="list-style-type: none"> <li>•Outdoor</li> <li>•Public</li> </ul>	1	L2	J1772	<ul style="list-style-type: none"> <li>•Wall, pole, bollard</li> <li>•Locking holster</li> <li>•Credit card reader</li> <li>•Gateway</li> </ul>
 CT2021	<ul style="list-style-type: none"> <li>•Employee parking</li> <li>•Public, retail parking</li> <li>•Parking garage</li> <li>•Service station</li> <li>•Fleet depot</li> </ul>	<ul style="list-style-type: none"> <li>•Outdoor</li> <li>•Public</li> </ul>	2	L2	J1772	<ul style="list-style-type: none"> <li>•Bollard mount</li> <li>•Locking holster</li> <li>•Credit card reader</li> <li>•Gateway</li> </ul>
 CT2025	<ul style="list-style-type: none"> <li>•Public, retail parking</li> <li>•Service station</li> <li>•Fleet depot</li> <li>•Employee Parking</li> </ul>	<ul style="list-style-type: none"> <li>•Outdoor</li> <li>•Public</li> </ul>	2	L2	J1772	<ul style="list-style-type: none"> <li>•Retractable Cord</li> <li>•Bollard mount</li> <li>•Locking holster</li> <li>•Credit card reader</li> <li>•Gateway</li> </ul>

Table 1: ChargePoint Stations for North American Market

All our charging stations use J1772 cord to charge the electric vehicles.

Detailed datasheets and product information all Coulomb charging stations are available on our website (<http://www.chargepoint.com/products-chargepoint-stations.php>).

### 3.2 ChargePoint Network

ChargePoint Network is an open-platform network architecture that allows various stakeholders to easily interface with using various software applications and network services; and easily integrate with using various, standards-compliant Web Services APIs.

Following diagram depicts various modules in the ChargePoint Network Architecture forming a complete solution for EV Charging.

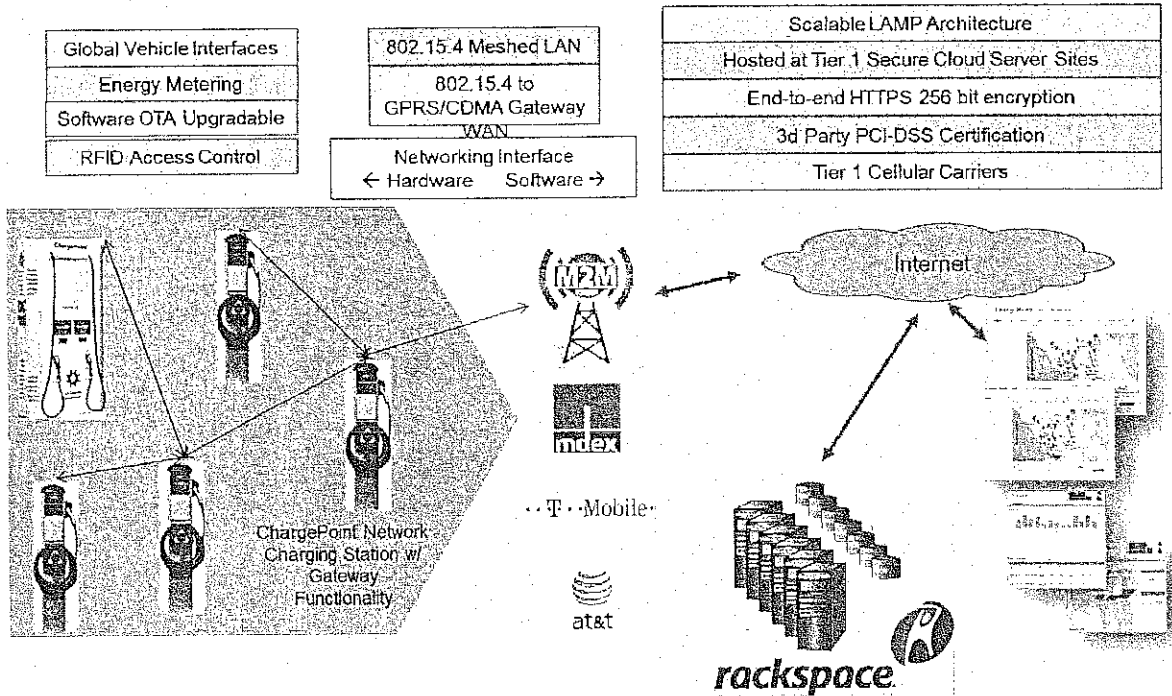


Figure 4: ChargePoint Network Architecture

The ChargePoint Network connects all ChargePoint charging stations to a central ChargePoint Network Operating System (CPNOS) over a cellular data GPRS or CDMA network. It delivers all electric charging network services offered by CPNOS to the charging stations as well as other stakeholders such as utilities, service providers and drivers.

ChargePoint's own ChargePoint charging stations are grouped together into radio groups that communicate locally with one another using 2.4GHz, 802.15.4, full mesh radio protocol. Each radio group has a charging station, called a gateway charging station, which is equipped with a cellular modem. Communication with the ChargePoint NOS occurs through the gateway charging station that has the option to communicate with either CDMA or GPRS – an option you can choose.

The ChargePoint Network is hosted by a robust, enterprise-class, global Rackspace cloud network with data centers in the Chicago, Dallas, London and Hong Kong. Our CPNOS servers are available 24x7 and fully redundant, highly secure, fail-safe and accessible from any location across the globe. We have also implemented highly robust security architecture to access our network and protect data from fraudulent or accidental use.

The ChargePoint Network Operating System (CPNOS) runs on servers hosted in the Rackspace cloud network. The Rackspace cloud network servers provide Tier-1 enterprise class, full redundancy, security and accessibility to the CPNOS as well as all hosted applications running on the CPNOS.

All network data in transit or at rest is protected via government recommended security encryption standards, such as AES-128/256 or other standards that may be specified by either the HAN gateway or AMI network. All firmware and application modules running on the charging objects can be upgraded remotely via the operator console either manually or batch processed.

### 3.3 ChargePoint Network Services

The ChargePoint Network Operating System (CPNOS) provides the core network operation services that actively monitor the operational health of every charging station in the network. The ChargePoint NOS also provides the conduit for IP



based, bi-directional communications with the stations enabling on-demand web-accessed applications for access control, billing, advertising, remote diagnostics, demand response management, station map locations, station-trip-mapping and much more. The ChargePoint enabled charging stations are in constant communication with the ChargePoint Network Operating System using a combination of standards-based protocols and wide area communications technologies.

The CPNOS is a hosted network operating system available via SaaS-based software applications and web services API interfaces. This architecture enables utilities and service providers to get access to all current and future applications and services that ChargePoint will develop and make available to its worldwide customer base.

A detailed description of all the applications and features provided by ChargePoint Network is available in *Chapter 3*

### 3.4 ChargePoint Service Plans

ChargePoint has developed a comprehensive suite of Service Plans that help enhance the EV driving experience.

The following table provides a high-level overview of ChargePoint Network Service Plans. The following sections describe each of these software applications in greater details.

**Table 2: ChargePoint Service Plans**

ChargePoint offers three Service Plans and one add-on plan at this time. We may offer more service plans for additional services in the future.

#### 1. Corporate Plan

The Corporate Plan is ideally suited for a corporation looking to offer convenient EV charging services to employees and visitors. With flexible configuration options and the ability to set different pricing models for different driver groups, ChargePoint Corporate Plan is the perfect solution for offering EV charging to employees, maintenance staff and visitors.

#### 2. Commercial Plan

The Commercial Plan allows station owners to attract new customers to their business, generate a new source of revenue and retain them by provide effective incentives

#### 3. Service Provider Plan

The Service Provider Plan is targeted for utilities and EV service providers who want to maintain and manage their own EV charging station network. It allows them to provision and maintain stations along with developing brand awareness with custom-branded services

#### 4. Fleet Plan

The Fleet Plan is an add-on plan that allows stations owners to exactly know the state and status of their EV fleet with real-time charging location information.

#### 5. Telematics Plan

The Telematics Plan is a plan for EV service providers who want to build their own custom mobile and web applications to connect EV drivers with ChargePoint stations anywhere in the world.

The features of all of the above plans are explained in sections below.

#### 3.4.1 Network Operations Service

The ChargePoint Network Operations provides drivers and service providers following services:

- Centralized dashboard for visualization and status report of entire ChargePoint Network (as shown below)
- 24x7 Network Health Monitoring to ensure high availability of the network
- Over-the-air (OTA) Station Software Updates
- Integration with external 3<sup>rd</sup> party systems via standard APIs

The following screenshots depict various features offered by the Network Operations Service Application.

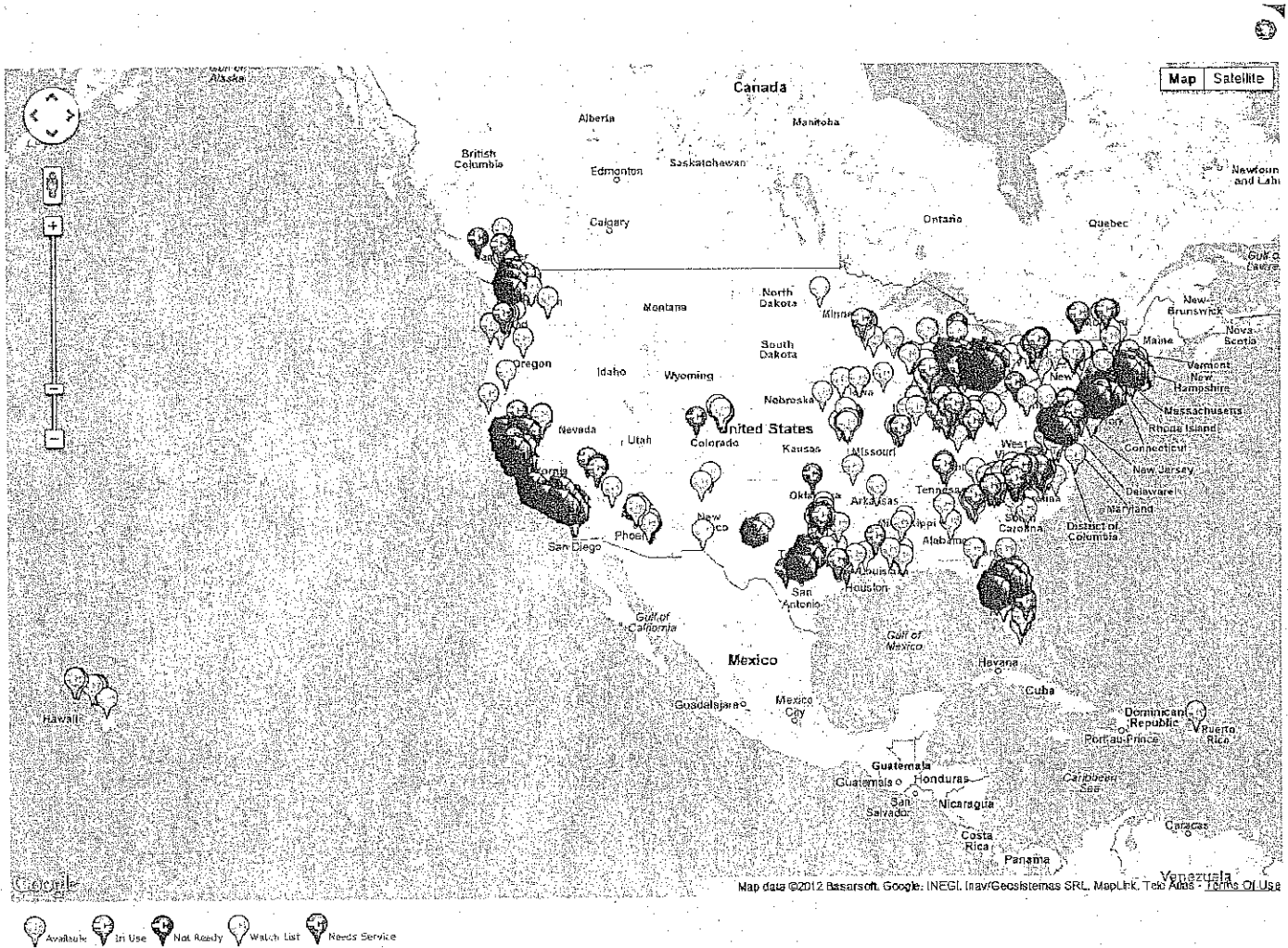


Figure 5: Network Manager Dashboard

The ChargePoint Network Operations Service is powered by the Network Operations Center (NOC) application. The NOC application dashboard provides a comprehensive overview on number of charging stations in the utility domain along with its status and its geographical location on Google Maps.

The NOC administrator can also zoom in a specific region to view status, location of stations in that region. The availability of the station is visually displayed by clever use of different colors i.e. Green for available, blue for in Use and red for under maintenance.

On a single mouse click on a specific station, the user can get all attributes and details of the selected station such as its MAC address, model number, latitude, and longitude, status on whether it is available for use or already in use. The user can also reboot the station by a single click of the mouse to clear any active faults to the station from the dashboard.

### 3.4.2 ChargePoint Driver Service for EV Drivers

ChargePoint offers great advantages to EV drivers whether they are employees or retail customers or simply EV drivers. The ChargePoint Driver Service include following services for EV drivers:

- Easy to use ChargePoint RFID Cards

- 24x7 Driver Telephone Assistance
- Our current service is offered in English. We plan to offer multi-lingual support in various countries in the future
- Web Portal and Mobile Applications

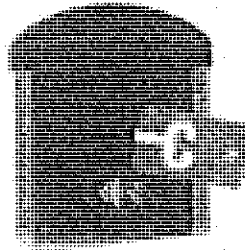
#### **3.4.2.1 ChargePoint Cards**

ChargePoint cards are RFID cards that represent a pre-paid card and a driver account. Drivers can apply for a ChargePoint card by logging into [www.chargepoint.com](http://www.chargepoint.com) and creating a new account. The ChargePoint networked charging stations can also access contactless credit cards for access.

The ChargePoint charging stations accept "contactless" credit cards as well. These cards can be tapped in front of the station to authorize, start and finish a charging session.

ChargePoint Network also provides an 800 number that EV drivers can call if they do not have a ChargePoint or contactless credit card to make payments for EV charging over the phone. Our Driver Services Contact Center is equipped with trained personnel to help EV drivers with over-the-phone credit card payments as well as any other questions regarding EV Charging.

ChargePoint Network is fully PCI-DSS compliant to handle all payment transactions on behalf of the customer or any 3<sup>rd</sup> party operating the EV charging service on behalf of the customer. We charge a small transaction fee to manage payment processing to the customer or the 3<sup>rd</sup> party operating the service.



**Figure 6: ChargePoint Card Access**

#### **3.4.2.2 Driver Notifications**

ChargePoint Network provides an email notification service via email or SMS text on mobile phones for drivers on status of their charging, for example, charge complete, plug-out or reservation related notifications.

#### **3.4.2.3 24x7 Driver Telephone Assistance**

ChargePoint offers a 365x24x7 EV Driver Telephone Assistance. Our customer specialists provide customer support and payment processing service to any driver needing assistance charging their cars at any ChargePoint station. The phone number is available on all of our charging stations. They also provide live troubleshooting help to station owners (24x7) to resolve any station issues.

#### **3.4.2.4 ChargePoint Driver Portal**

ChargePoint Driver Portal is a web application accessible on any browser to EV drivers. The driver portal provides a dashboard of all charging stations in the geographical regions of the driver. The dashboard provides location of the station, real-time status as well as availability of the charging stations. The driver can also reserve a station in advance using the driver portal. The driver can use sophisticated trip mapping software to find charging stations close to his route to the destination. The portal also provides information on the charging station such as its owner, availability, reservation status as well as charging price on a single click of mouse on the stations.

The drivers can also elect to receive text or email message when your vehicle is completely charged or if their charging session is interrupted for any reason such as a GFCI fault or disconnected cable. They can view fuel and greenhouse gas (GHG) savings of your vehicle and also track your vehicle's charge history

Following figure shows the ChargePoint Driver Portal dashboard.

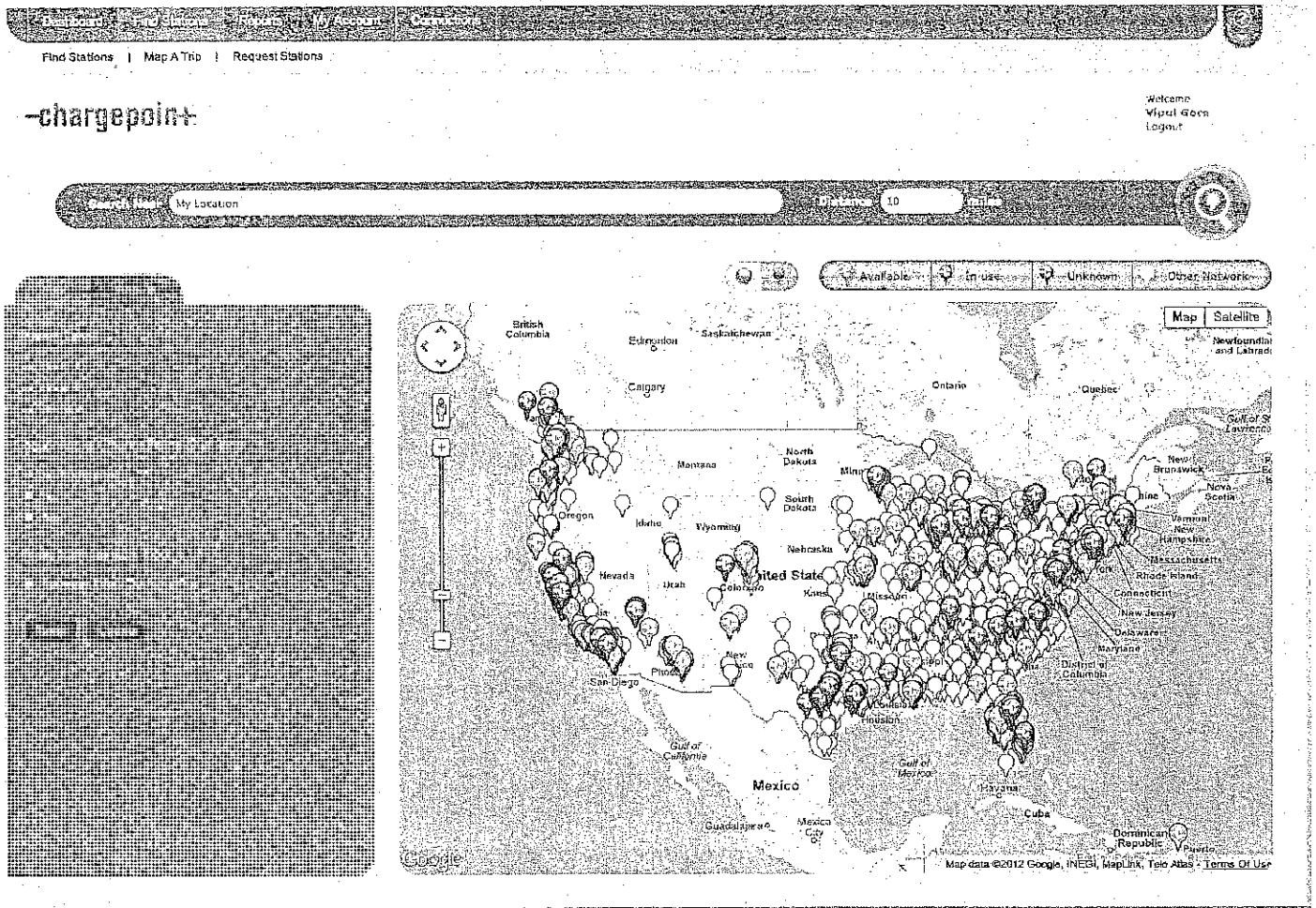
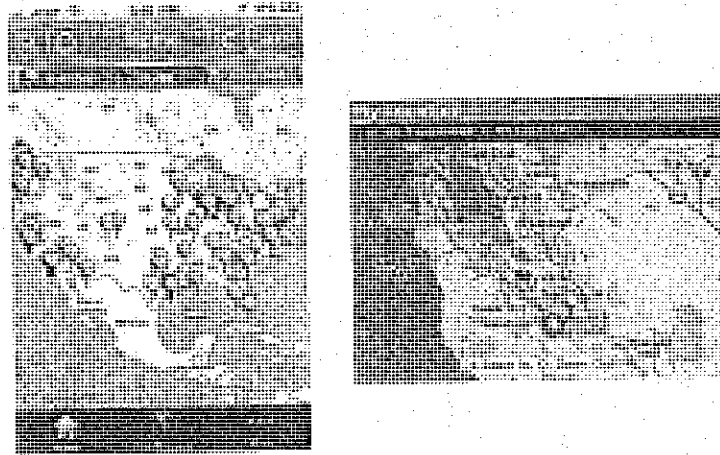


Figure 7: ChargePoint Driver Portal Dashboard

### 3.4.2.5 ChargePoint Mobile Applications

The ChargePoint Driver Portal is also available on mobile smartphone platforms such as iPhone and Android smartphones. The following snapshots show the mobile driver portal applications.



**Figure 8: Mobile ChargePoint Applications**

### **3.4.3 Station Management Service**

The ChargePoint Station Management Service provides charging station owners centralized management of pricing, access control, advertising, and usage data for their charging stations. It offers the following features to station owners.

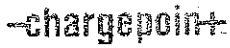
1. Real-time station management and status.
2. Access Control Lists
3. Advertisement control
4. Usage and Inventory Reports

#### **3.4.3.1 Station Management, Status and Control**

The station management service allows customers to manage and control the charging stations. This service provides following features:

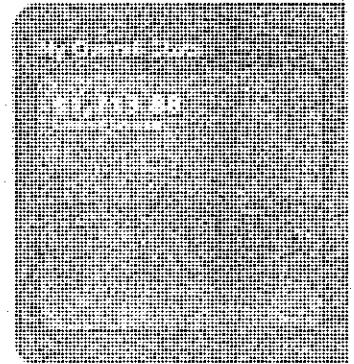
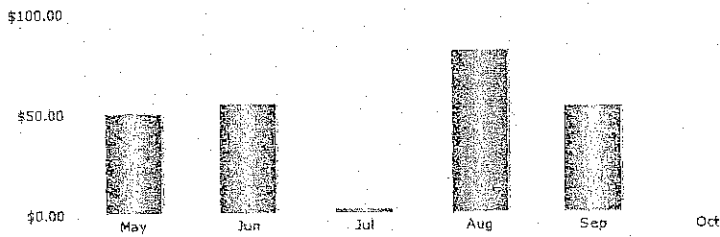
1. Turn the stations on or off (especially for store closed hours)
2. Notification and visual indications on charging station failure or under maintenance
3. Real-time access to usage, both on geographical location basis as well as aggregate basis
4. Notifications on faults or driver reservations.

Following screenshots show the various features of the Station Manager Application Service.



Welcome Vipul Gore  
Logout

What is our revenue?

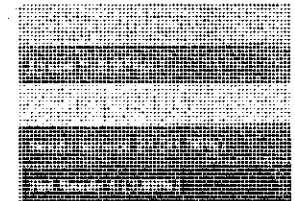
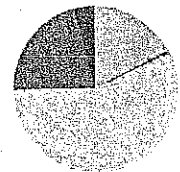
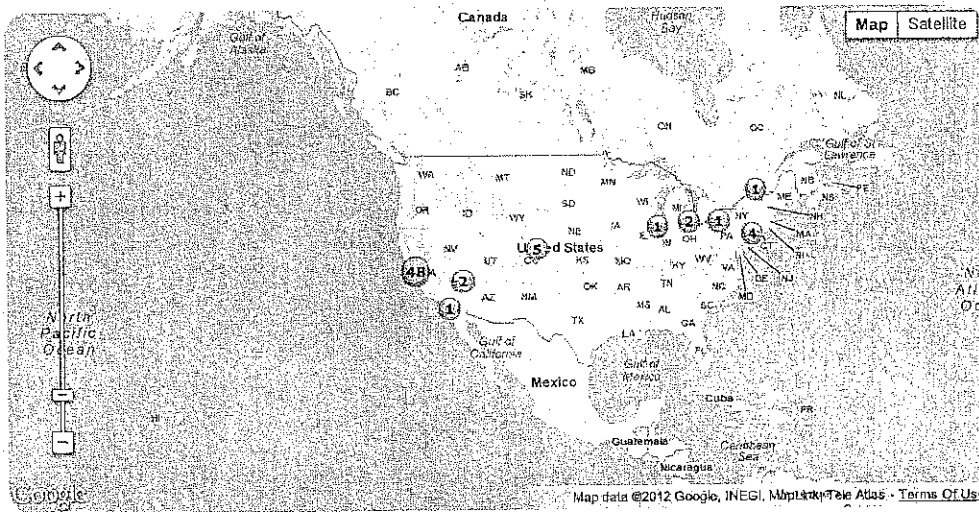


System Status All Network Operation Centers are fully operational.  
Thank you for using the ChargePoint Network!

Real-time Summary

Our Stations

Per Port



Community  
**15226**  
 EV drivers  
**9396**  
 Charging spots

News

Figure 9: Station Manager Dashboard

The dashboard provides centralized view for real-time station and location of all ChargePoint enabled charging stations.

The following screen shows real-time management and control of the charging station.

### 3.4.4 Network Management

The ChargePoint Network Management Service helps utilities and large corporations manage every aspect of the charging system solution. It provides exhaustive functionality not only to manage and provision stations from any vendor but also to control and report on the EV charging process and experience.

The Network Management Service offers the following features:

- Centralized Dashboard for visualization and status reporting on all Charging Stations on Google Maps similar to Network Operations Service
- Detailed Inventory, Usage, Alarm and Driver Reports
- Provisioning and management of the stations from one location
- Pricing and Reservation Service to set and change pricing depending upon location, time of day and types of drivers
- Management of Peak load or Demand Response Events
- Branded Driver Portal
- Display and management of various Alarm and Audit Reports
- Tracking usage of Driver statistics

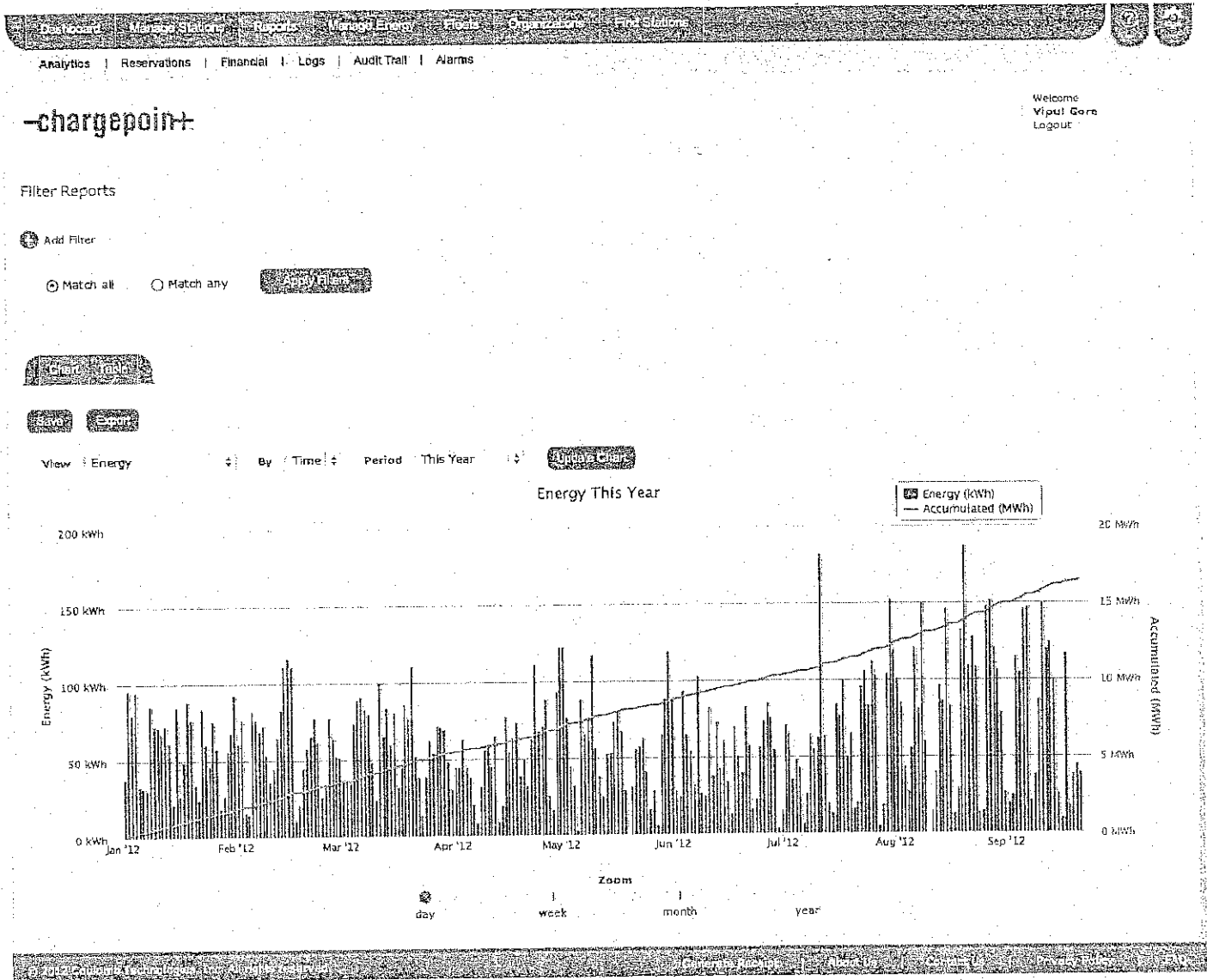


Figure 10: Detailed Usage Report

The Network Management Service offers exhaustive reporting capability that includes centralized alarm report, inventory report, detailed and summary energy usage report, audit trail on all configuration changes carried out by various users of Network Manager and network reachability report.



The screenshot shows the ChargePoint web interface. At the top, there is a navigation bar with options like 'Dashboard', 'Manage Stations', 'Reports', 'Manage Energy', 'Tools', 'Administration', and 'Profile Settings'. Below this is a secondary navigation bar with 'Analytics', 'Reservations', 'Financial', 'Logs', 'Audit Trail', and 'Alarms'. On the right side, there is a user profile section for 'Vipul Gore' with a 'Logout' button. The main content area is titled 'Filter Reports' and includes an 'Add Filter' button and radio buttons for 'Match all' and 'Match any'. Below this is a table with the following columns: Station Name, MAC Address, Station Owner, Start Time, End Time, Duration, KWh Dispensed, GHG Savings, Fees, Level, and Driver ID. The table contains several rows of data, including sessions for 'CONNECTBYHERTZ / 225 BRAE BLVD', 'BMW-NA DEMO / TEST STATION', and 'PGE TIC LAB / SAN RAMON TIC 1'. The bottom of the table indicates 'Showing 1 to 20 of 15,279 entries'.

Station Name	MAC Address	Station Owner	Start Time	End Time	Duration	KWh Dispensed	GHG Savings	Fees	Level	Driver ID			
CONNECTBYHERTZ / 225 BRAE BLVD	000D:6F00:009D:995E	Hertz Corporation	2012-09-21 13:56:58	2012-09-21 17:34:23	EDT	EDT	2012-09-21 17:54:30	03:37:25	13.203	Level 2	2	225 Brae Blvd Park Ridge, New Jersey 07656 United States	Customer
BMW-NA DEMO / TEST STATION	000D:6F00:015B:9084	BMW-NA Demo	2012-09-21 13:20:04	2012-09-21 14:59:05	EDT	EDT	2012-09-21 14:59:08	01:39:01	5.148	Level 2	2	200 Chestnut Ridge Rd Woodcliff Lake, New Jersey 07677 United States	Plug Out at Vehicle
BMW-NA DEMO / TEST STATION	000D:6F00:015B:9084	BMW-NA Demo	2012-09-21 10:40:02	2012-09-21 11:46:54	EDT	EDT	2012-09-21 11:46:57	01:06:52	6.847	Level 2	2	200 Chestnut Ridge Rd Woodcliff Lake, New Jersey 07677 United States	Plug Out at Vehicle
PGE TIC LAB / SAN RAMON TIC 1	000D:6F00:0069:8657	PGE TIC	2012-09-21 00:01:31	2012-09-21 07:41:03	PDT	PDT	2012-09-21 07:41:09	07:39:16	14.109	Level 2	1	3401 Crow Canyon Rd San Ramon, California, 94583 United States	Plug Out at Vehicle
PGE TIC LAB / SAN RAMON TIC 1	000D:6F00:0069:8657	PGE TIC	2012-09-21 00:01:31	2012-09-21 07:41:03	PDT	PDT	2012-09-21 07:41:09	07:39:16	14.109	Level 2	1	3401 Crow Canyon Rd San Ramon, California, 94583 United States	Plug Out at Vehicle

Figure 11: Detailed Usage Report: Charging Sessions View

The Detailed Usage Report also provides a tabular view of all charging session details. This important report provides a snapshot yet comprehensive view of name and location of the station, its MAC address, the name of station owner, start and end time of the charging session, total duration, KWh dispensed, GHG savings, fees collected and the Driver ID who charged his vehicle. The Driver ID is clickable and allows opening more details of the driver who used the station to charge his vehicle during that session. The driver column in the above report is only available to the Network Manager users with the highest privilege.

The Network Management Service also includes features to manage peak load or demand response. It helps utilities to manage Demand Response (Spinning Reserve) on the EV charging stations by defining regions for demand response (or spinning reserve), selecting stations within those regions and then send commands to shed and restore power to the charging stations in the selected region.

### 3.5 ChargePoint Web Services APIs

ChargePoint is the largest network of independently owned charging stations in the world. Municipalities, utilities and businesses use the network to offer charging services to residents, employees and customers. The network offers open, high-reliability charging that drivers prefer, while also offsetting electricity, capital equipment and maintenance costs.

The ChargePoint Web Services API Family lets you embed the feature-rich functionality of the ChargePoint Network into your web site, client application, or back-end office system. The API family consists of the following APIs:

- Station Information APIs
- Station Reservation APIs
- Station Management APIs
- Demand Management APIs
- Usage Analysis APIs
- Network Management APIs

The Station Information API family provides an easy way to obtain station information such as name, location, status and pricing information on any station on ChargePoint Network. The Station Reservation API family provides programmatic access to reserving a charging station, and Station Management APIs provides methods to manage, control and configure the stations.

The Demand Management APIs provide utilities and energy service providers a real-time access to controlling, shedding and restoring load on the charging stations while the Usage Analysis APIs provide methods to get detailed energy usage reports on stations. The Network Management APIs help accessing fault and performance measurements on the charging stations.

The ChargePoint APIs are implemented in XML format using SOAP protocol.

## 4 Detailed Feature Description

ChargePoint service plans deliver a broad range of services for charging stations from ChargePoint and from other manufacturers who have built compatible stations. These services offer following features.

### 4.1.1 Network Provisioning

ChargePoint provides a seamless and easy mechanism to provision the ChargePoint enabled charging stations to the network. When a station is installed at any site and powered up for the first time, it scans for the available cellular network in that area. It will then try to connect to the ChargePoint Network using the predefined IP address location. As soon as it receives the request from new station for provisioning, it will handshake and provide configuration parameters to the station over-the-air.

The provisioning process also configures a group of stations located nearby in a master-slave (or a gateway and non-gateway) configuration. The provisioning process includes step-by-step as well as batched configuration of the station that includes configuration of following attributes:

- Name of the station
- Location of the station (Address, Latitude, Longitude)
- There is a simple and graphical view that allows operators to set accurate latitude and longitude of the station)
- Status of the station
- Display message on the station, and so on.

### 4.1.2 Over-The-Air (OTA) Software Upgrades

ChargePoint provides a simple yet comprehensive process to upgrade all stations to newer versions of software as well as patches. This proven process allows ChargePoint Network Operators to upgrade stations in batches or individually. The stations can be upgraded using simple GUI on a scheduled basis or on-demand.

ChargePoint manages the upgrade of thousands of charging stations using this process thus far and has attained exceptional and positive results.

### 4.1.3 Location and Control of stations

ChargePoint provides an accurate location of the stations on Google Maps or any other navigation software. This feature lets EV drivers to find ChargePoint enabled charging stations very quickly and also provides them information on type of the station, whether it is available or in use, price to charge as well as facility to reserve the station from their mobile device or any web browser.

### 4.1.4 Pricing

ChargePoint provides a very simple and flexible billing module that lets station owners set various pricing schemes on the station. This module allows them to create different groups of drivers and set different pricing for these groups as well as set price depending upon the time of use.

The various pricing schemes that can be configured on ChargePoint stations are:

1. Price by Hour
2. Price by Session
3. Price by KWhr
4. Price only when vehicle is charging

5. Price by time-of-day
6. Price by length of time the vehicle is plugged in

#### 4.1.5 Reservations

ChargePoint has a unique and flexible reservation feature that allows EV drivers to reserve stations for their exclusive use before their time of arrival at the station. Once the station is reserved for use by a driver, then no other driver can use the station to charge their vehicle.

The reservations capability is available by a simple GUI on mobile platforms such as iPhone and Android smartphones and also, of course, available on the Driver Portal web browser.

#### 4.1.6 Rights Granting

ChargePoint 4.0 lets you grant rights to another organization. Rights Granting makes it easy for larger organizations to scale efficiently, either by outsourcing certain activities, such as provisioning and troubleshooting stations, billing or usage monitoring to a third party, or for distributed organizations that want to delegate those activities to multiple administrators within an organization. Any station owner with a corporate, commercial or service provider plan can take advantage of Rights Granting

#### 4.1.7 Station and Driver Grouping

Charging stations and drivers can be organized in any number of arbitrary groupings. ChargePoint lets you define a group of stations just for employees and another group for public use. You can set one price for one group of stations and a different price for another group. You can also organize a nationwide collection of charging station by building, state, and region, and grant rights to local support organizations via those groups.

#### 4.1.8 ChargePoint Connections

ChargePoint stations use patent-pending ChargePoint Connections to connect to drivers worldwide and encourage them to charge at your stations with incentives and promotions. Employers can use ChargePoint Connections to simplify the process of giving employees initial access to stations and managing access lists on an on-going basis.

#### 4.1.9 Telematics

The Telematics plan gives you access to ChargePoint Web Services APIs that connects you to the public station database. It helps integrate ChargePoint functionality with your custom mobile application or website to help drivers find available stations, or reserve ChargePoint stations anywhere in the world.

#### 4.1.10 Energy Management

ChargePoint Service Provider plan provides an easy graphical user interface (GUI) as well as web services API interface to select stations within regions to shed load during critical demand peak events. ChargePoint can help distribute such load shed opportunities across regions and also provide options and notifications to EV drivers for opt-in, opt-out options and status of their charging during such demand peak events.

#### 4.1.11 Fleet Management

ChargePoint's cloud-based solution for fleet managers tracks charging statistics for all fleet EVs to keep you up-to-date and informed on status of the fleet.

## Appendix A

### 1.1 Datasheets and Case Studies

The datasheets and product information of our products and services can be downloaded for review from our website (<http://www.coulombtech.com/library.php>). Further information on products and services can be made available upon request.

Detailed cases studies and press releases on Coulomb's solutions and customer deployments can be downloaded for review from our website (<http://www.coulombtech.com/news-press-releases.php>). Further details on specific case studies and press releases can be made available upon request.

Y

**VILLAGE OF OAK PARK**  
**Citizen Advisory Board and Commission**

**AGENDA ITEM COMMENTARY**

**Item Title: ORDINANCE AMENDING CHAPTER 3, ARTICLE 8, SECTION 1 AND CHAPTER 3, ARTICLE 8, SECTION 2 OF THE VILLAGE CODE REGARDING CORRECTIONS TO EXISTING LIQUOR LICENSE HOLDERS AND INACTIVE LIQUOR LICENSES**

**Date of Board Action: November 19, 2012**

**Staff Review:** Jessie Powell

**Manager's Office:** J

**Submitted by: Liquor Control Review Board**  
**Jerry Ostergaard, Chairperson**

**Item History (Previous Board Review, Related Action, History):**

There are several liquor license holders who have either closed their business or chosen not to renew their liquor license. These inactive liquor licenses need to be removed from Chapter 3, Article 8, Section 1 and Chapter 3, Article 8, Section 2 of the Village Code. In addition, several liquor license holders have changed their name or the correct name was not properly recorded in issuing the licenses under Chapter 3, Article 8, Section 1 and Chapter 3, Article 8, Section 2 of the Code of the Village of Oak Park. This ordinance will correct the names of three existing liquor license holders.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The Liquor Control Review Board recommended approving various name changes, as well as the cancellation and removal of all inactive liquor licenses from the Ordinance at their October 23, 2012 meeting. These are as follows:

Class A-2 Hotel Subsidiary:

Cancel (Name change): Philander's Oak Park  
1120 Pleasant Street

Create: Philander's LLC, d/b/a Barclay's American Grille  
1120 Pleasant Street

Class B-1 Restaurant:

Cancel (Restaurant closed): Cosi, Inc.  
1101 Lake Street

Class B-2 Restaurant:

Cancel (Name change): Eastgate Café and Bookstore  
102 Harrison Street

Create: Patrick Dailey and Olga Dailey, d/b/a Eastgate Café  
102 Harrison Street

Cancel (Did not renew license): New Pot Rice & Noodles, Inc.  
727 Lake Street

Class B-4 Restaurant:

Cancel (Name change): Avenue Ale House (Mr. Dennis Miller & Partners)  
825 S. Oak Park Avenue

Create: MFD Inc., d/b/a Avenue Ale House  
825 S. Oak Park Avenue

Cancel (Restaurant closed): Briejo  
211 Harrison Street

Cancel (Restaurant closed): Midnight Lounge, Inc., DBA Velvet Rope  
728 Lake Street

Class C-2 Package:

Cancel (Store closed): Oak Park Food Market  
133 S. Oak Park Avenue

Cancel (Store closed): Rave Wines  
1114 Chicago Avenue

Cancel (Did not renew license): The Perfect Dinner, LLC  
809 South Boulevard

Class D-13 Midweek Market:

Cancel (Event cancelled): Village Sponsored Midweek Market  
123 Madison Street

Class E-1 Special Event:

Cancel (Group dissolved): Community Chest of Oak Park and River Forest  
1042 Pleasant Street

Cancel (Has D-11 license): Oak Park River Forest Civic Theater  
1010 Madison Street

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):** N/A

**Item Budget Commentary (Account #; Balance; Cost of contract):** There is no cost to the Village.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):** N/A

**Proposed Recommended Action:**

Adopt the ordinance.

**ORDINANCE AMENDING CHAPTER 3, ARTICLE 8, SECTION 2  
OF THE CODE OF THE VILLAGE OF OAK PARK  
RELATING TO ACTIVE LIQUOR LICENSE HOLDERS**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, Cook County, Illinois, as follows:

**SECTION I:** That Chapter 3, Article 8, Section 1, subsections B-1, B-2, B-4, C-2, D-13 and E-1 of the Village Code of the Village of Oak Park shall be amended to read as follows:

- B-1 No more than fourteen (14) ~~fifteen (15)~~ Class B-1 licenses shall be issued
- B-2 No more than ten (10) ~~eleven (11)~~ Class B-2 licenses shall be issued
- B-4 No more than fifteen (15) ~~seventeen (17)~~ Class B-4 licenses shall be issued
- C-2 No more than two (2) ~~five (5)~~ Class C-2 licenses shall be issued
- D-13 No more than zero one (1) ~~one (1)~~ Class D-13 licenses shall be issued
- E-1 No more than twenty-two (22) ~~twenty-four (24)~~ Class E-1 licenses shall be issued

**SECTION II:** That Chapter 3, Article 8, Section 2, A-2, B-1, B-2, B-4, C-2, D-13 and E-1 of the Code of the Village of Oak Park shall be amended to read as follows:

CLASS A-2	<del>Philander's Oak Park LLC, d/b/a Barclay's American Grille</del>	1120 Pleasant Street
CLASS B-1	<del>Cosi, Inc.</del>	1101 Lake Street
CLASS B-2	<del>Patrick Dailey and Olga Dailey, d/b/a Eastgate Gate Cafe and Bookstore</del>	102 Harrison Street
	<del>New Pot Rice &amp; Noodles, Inc.</del>	727 Lake Street
CLASS B-4	<del>MFD Inc., d/b/a Avenue Ale House (Mr. Dennis Miller &amp; Partners)</del>	825 S. Oak Park Avenue
	<del>Brieje</del>	211 Harrison Street
	<del>Midnight Lounge, Inc., DBA Velvet Rope</del>	728 Lake Street
CLASS C-2	<del>Oak Park Food Market</del>	133 S. Oak Park Avenue
	<del>Rave Wines</del>	1114 Chicago Avenue
	<del>The Perfect Dinner, LLC</del>	809 South Boulevard
CLASS D-13	<del>Village-sponsored midweek market event</del>	123 Madison Street
CLASS E-1	<del>Community Chest of Oak Park and River Forest</del>	1042 Pleasant Street
	<del>Oak Park River Forest Civic Theater</del>	1010 Madison Street



**SECTION III:** This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19<sup>th</sup> day of November, 2012 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this 19<sup>th</sup> day of November, 2012.

---

David G. Pope  
Village President

ATTEST:

---

Teresa Powell  
Village Clerk

Z

**To:** Cara Pavlicek  
Interim Village Manager

**FROM:** Craig M. Lesner  
Chief Financial Officer


**DATE:** November 16, 2012

**RE:** Regular List of Bills



Attached is the regular list of bills as paid through the Village's Accounts Payable (AP) system for the week beginning November 5th through November 16th. This is the most current list available.

In total the bills add to \$718,092.34

REVIEWED BY:   
Finance Department

REVIEWED BY: \_\_\_\_\_  
Village Manager's Office

REVIEWED BY: \_\_\_\_\_  
Chairperson, Finance Committee



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079458	Nov/09/2012	RE	Paid	VOP01 0000014877 2010 ENGINEERING GROUP LLC 1216 TOWER RD SCHAUMBURG IL 60173	Not applicable		942.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103109	1475B1-2	Sep/28/2012	ENGINEERING SERVICES FOR HVAC DESIGN@123 MADISON	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Maintenance	DPW - Building Maintenance	Capital Bldg Improvements	Base Program	942.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079459	Nov/09/2012	RE	Paid	VOP01 0000001016 ALLIED ASPHALT PAVING CO. 1100 BRANDT DRIVE HOFFMAN ESTATES IL 60192	Not applicable		739.73 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103196	170999	Oct/13/2012	ASPHALT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Water	Water Fund	Water Distribution	370.13 USD
1	Roadway Maintenance	DPW - Street Services	General Fund	Pavement Management	369.60 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079460	Nov/09/2012	RE	Paid	VOP01 0000012237 ALLIED BENEFIT SYSTEMS 200 WEST ADAMS, SUITE 500 CHICAGO IL 60606	Not applicable		903.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103174	0000258593	Oct/16/2012	GROUP A09105 FLEX & COBRA FEES PERIOD 11/2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Health Insurance Premiums	HR - Human Resources	Health Insurance Fund	Base Program	903.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079461	Nov/09/2012	RE	Paid	VOP01 0000006578 ALLIED GARAGE DOOR INC. P.O. BOX 817 LOMBARD IL 60148	Not applicable		31,952.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103198	0000021471	Oct/16/2012	FINAL PAYMENT - REPLACEMENT OF DOOR #2 & 3@201 SOUTH BLVD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Maintenance	DPW - Building Maintenance	Capital Bldg Improvements	Base Program	31,730.00 USD
1	Property Repair	DPW - Building Maintenance	General Fund	Public Works Center	222.75 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079462	Nov/09/2012	RE	Paid	VOP01 0000013265 APWA - SUBURBAN BRANCH ATTN: MIKE REYNOLDS - VILLAGE OF ARLI 33 S. ARLINGTON HEIGHTS RD. ARLINGTON HEIGHTS IL 60005	Not applicable		75.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103069	35510	Oct/17/2012	APWA SNOW & ICE CONFERENCE 2013 - SABALIAUSKAS, VIC	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	DPW - Administration	General Fund	Base Program	75.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079463	Nov/09/2012	RE	Paid	VOP01 0000015075 ARADO, JAMES J. 920 BONNIE BRAE RIVER FOREST IL 60305	Not applicable		40.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103052	1K056966	Oct/09/2012	REFUND PARKING CITATION OVERPAYMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Fines	POLICE - Field Services	General Fund	Parking Enforcement Officers	40.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079464	Nov/09/2012	RE	Paid	VOP01 0000002121 ARTISTIC ENGRAVING 10548 CAMELOT ST. WESTCHESTER IL 60154-3532	Not applicable		255.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103115	6796	Oct/17/2012	FIREFIGHTER/PARAMEDIC BADGES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	255.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079465	Nov/09/2012	RE	Paid	VOP01 0000001033 ASSOC. TIRE & BATTERY CO, INC. 6208 ROOSEVELT RD OAK PARK IL 60304	Not applicable		124.34 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103200	513325	Oct/22/2012	FUEL & OIL FILTERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	64.35 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	59.99 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079466	Nov/09/2012	RE	Paid	VOP01 0000008026 AT & T SUBPOENA CENTER 019 P.O. BOX 5019 CAROL STREAM IL 60197-5019	Not applicable		40.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103088	4956858109	Oct/11/2012	SUBPOENA PROCESSING FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Support Services	40.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079467	Nov/09/2012	RE	Paid	VOP01 0000008968 AUTO ZONE P.O. BOX 116067 ATLANTA GA 30368-6067	Not applicable		122.92 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103097	2674925437, 2674930	Oct/11/2012	BATTERIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	53.95 USD
1	Operational Supplies	DPW - Fleet Operations	General Fund	Base Program	68.97 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079468	Nov/09/2012	RE	Paid	VOP01 0000011243 AVINGER, MARY	Not applicable		639.51 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103269	11/08/12	Nov/08/2012	TUITION REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Tuition Reimbursement	HR - Human Resources	General Fund	Base Program	639.51 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079469	Nov/09/2012	RE	Paid	VOP01 0000013688 BARRY'S BERRIES 6045 LAKE DR COLOMA MI 49038	Not applicable		347.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103158	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	323.50 USD
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	24.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079470	Nov/09/2012	RE	Paid	VOP01 0000015074 BEARD, WALLACE 1108 S. AUSTIN BLVD OAK PARK IL 60304	Not applicable		193.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103051	614129	Oct/12/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	193.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079471	Nov/09/2012	RE	Paid	VOP01 0000014458 BERG, COLLEEN 541 N. HARVEY AVE. OAK PARK IL 60302	Not applicable		493.54 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103080	10/08/12-10/19/12	Oct/19/2012	CONTRACTUAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Public Art	DPW - Engineering	Capital Improvement Fund	Base Program	440.14 USD
1	Public Art	DPW - Engineering	Capital Improvement Fund	Base Program	53.40 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079472	Nov/09/2012	RE	Paid	VOP01 0000008978 BERTELS, JOSHUA C/O POLICE DEPT. 123 MADISON OAK PARK IL 60302	Not applicable		132.79 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103086	10/23/12	Oct/23/2012	UNIFORM ALLOWANCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	132.79 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079473	Nov/09/2012	RE	Paid	VOP01 0000008100 BLUE TARP FINANCIAL NORTHERN TOOL & EQUIPMENT P.O. BOX 105525 ATLANTA GA 30348-5525	Not applicable		27.30 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103203	27027458	Oct/14/2012	TELESCOPIC BLOW GUNS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	27.30 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079474	Nov/09/2012	RE	Paid	VOP01 0000003225 BRONZE MEMORIAL COMPANY 1842 N. ELSTON AVE. CHICAGO IL 60622	Not applicable		729.14 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103082	527527	Aug/28/2012	BRONZE PLAQUES-HPC LANDMARK AWARD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Boards Commissions Support	Boards and Commissions	General Fund	Historic Preservation Commiss	729.14 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079475	Nov/09/2012	RE	Paid	VOP01 0000012845 BRUNKOW CHEESE 17975 COUNTY HWY F DARLINGTON WI 53530	Not applicable		396.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103157	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	396.25 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079476	Nov/09/2012	RE	Paid	VOP01 0000001057 CALVARY MEMORIAL CHURCH 931 W LAKE ST OAK PARK IL 60301	Not applicable		3,000.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103159	2012	Jun/18/2012	LOT RENTAL REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Lot Rental Reimbursement	Parking Services	Parking Fund	Lots_Off Street Parking	3,000.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079477	Nov/09/2012	RE	Paid	VOP01 0000013926 CARQUEST AUTO PARTS P.O. BOX 503589 ST LOUIS MO 63150-3589	Not applicable		30.86 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103098	1735-236407	Sep/07/2012	SWAY BAR LINK KITS & CONTROL ARMS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	30.86 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079478	Nov/09/2012	RE	Paid	VOP01 0000001059 CASE LOTS INC. 7911 W. OGDEN LYONS IL 60534	Not applicable		768.20 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103205	043679	Oct/10/2012	TOWELS,TOILET PAPER,GREEN SOURCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	USD
3	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	230.46	USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	384.10	USD
2	Building Materials	DPW - Building Maintenance	General Fund	Dole Center	76.82	USD
4	Building Materials	DPW - Building Maintenance	General Fund	Fire Department	76.82	USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079479	Nov/09/2012	RE	Paid	VOP01 0000013322 CERTIFIT 90 SOUTH ADDISON RD. ADDISON IL 60101	Not applicable		22.95 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103167	620769	Oct/18/2012	PASSENGER SIDE OUTSIDE MIRROR	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	22.95	USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079480	Nov/09/2012	RE	Paid	VOP01 0000014051 CHICAGO FILTER SUPPLY 221 KING ST ELK GROVE VILLAGE IL 60007	Not applicable		671.82 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103207	6367,6366,6419	Oct/10/2012	FILTERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
3	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	217.66 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	84.48 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	335.31 USD
2	Building Materials	DPW - Building Maintenance	General Fund	Dole Center	34.37 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079481	Nov/09/2012	RE	Paid	VOP01 0000001181 CHILDREN'S CLINIC 320 LAKE ST. C/O ELIZABETH LIPPETT OAK PARK IL 60303	Not applicable		139.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103117	SEPTEMBER 2012	Oct/17/2012	SEALANTS & EXAMS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Dental Sealant Services	HEALTH - Health Grants	Dental Sealants 2012	Base Program	139.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079482	Nov/09/2012	RE	Paid	VOP01 000003028 CINTAS FIRST AID & SAFETY 1870 BRUMMEL DR. ELK GROVE VILLAGE IL 60007	Not applicable		301.61 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103171	5000169703	Oct/11/2012	FIRST AID SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Administration	General Fund	Safety Program	301.61 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079483	Nov/09/2012	RE	Paid	VOP01 0000012529 CIVIL & ENVIRONMENTAL CONSULTANTS, I P.O. BOX 644246 PITTSBURGH PA 15264-4246	Not applicable		2,500.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103180	87841	Jul/31/2012	ENVIRONMENTAL MONITORING ON WATER & SEWER PROJECTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Project Engineering	DPW - Sewer	Sewer Fund	Sewer Collection	2,500.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079484	Nov/09/2012	RE	Paid	VOP01 000001678 CLASSIC GRAPHICS INDUSTRIES 650 W. GRAND AVE, UNIT 204 ELMHURST IL 60126	Not applicable		1,879.30 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103087	70390	Aug/15/2012	9X12 ARREST ENVELOPES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE - Admin	General Fund	Base Program	365.30 USD
1	Paper Supply	FINANCE - Purchasing	General Fund	Central Services	1,514.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079485	Nov/09/2012	RE	Paid	VOP01 0000013498 CLAUSS BROTHERS INC. 360 W. SCHAUMBURG RD. STREAMWOOD IL 60107	Not applicable		8,314.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103209	23205,23204,23182	Sep/30/2012	MONTHLY LANDSCAPE MAINTENANCE,EXTRA WORK@VARIOUS LOCAT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Forestry	General Fund	Landscaping Services	8,314.50 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079486	Nov/09/2012	RE	Paid	VOP01 0000011878 COMED (6111) P.O. BOX 6111 CAROL STREAM IL 60197-6111	Not applicable		508.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103090	7395011021	Oct/19/2012	ELECTRIC 9/19/12-10/18-12@57 N LOMBARD, RT 25	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	231.19 USD
1	Electricity	DPW - Building Maintenance	General Fund	Fire Department	277.80 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079487	Nov/09/2012	RE	Paid	VOP01 0000008626 COMMERCIAL TIRE SERVICES INC. 1105 NORTH 30TH AVE MELROSE PARK IL 60160	Not applicable		1,875.64 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103210	1110020764	Oct/19/2012	TIRES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	1,875.64 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079488	Nov/09/2012	RE	Paid	VOP01 0000001564 COMPETITIVE FOOT 102 N. MARION STREET OAK PARK IL 60301	Not applicable		222.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00102994	1456	Oct/15/2012	SHOES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	222.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079489	Nov/09/2012	RE	Paid	VOP01 0000015073 COPPAGE, MATTIE MAE 215 S. LAVERGNE CHICAGO IL 60644	Not applicable		30.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103050	1D063359	Oct/10/2012	REFUND PARKING CITATION OVERPAYMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Fines	POLICE - Field Services	General Fund	Parking Enforcement Officers	30.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079490	Nov/09/2012	RE	Paid	VOP01 0000013822 CSX TRANSPORTATON, INC. 500 WATER ST, J-180 JACKSONVILLE FL 32202	Not applicable		423.95 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103176	9026136	Oct/11/2012	RAILROAD INSPECTION@RIDGELAND/I-290	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Water	Water Fund	Water Distribution	423.95 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079491	Nov/09/2012	RE	Paid	VOP01 0000010182 CULLIGAN WATER P.O. BOX 364 UNION GROVE WI 53182-0364	Not applicable		167.68 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103023	609406, 609407	Oct/13/2012	BOTTLED WATER, CUPS, DISPENSER RENTAL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	Water Charges	Parking Services	Parking Fund	Holley Ct Parking Garage	111.80 USD
1	Water Charges	Parking Services	Parking Fund	The Avenue Garage	55.88 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079492	Nov/09/2012	RE	Paid	VOP01 0000004723 CURRIE MOTORS FRANKFORT, INC. 9423 W. LINCOLN HIGHWAY FRANKFORT IL 60423	Not applicable		50,296.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103211	CEC12330	Oct/16/2012	2012 FORD 250 PICK UP TRUCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicles	DPW - Water	Water Fund	Water Distribution	24,955.00 USD
1	Vehicles	DPW - Environmental Services	Environmental Services Fu	Solid Waste Enforcement	25,341.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079493	Nov/09/2012	RE	Paid	VOP01 0000014488 CURRY, CHERYL 800 N. EUCLID AVE. OAK PARK IL 60302	Not applicable		92.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103077	10/25/12	Oct/25/2012	CONTRACTUAL SERVICES 10/25/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	HEALTH - Farmer's Market	Farmers Market Com	Base Program	26.25 USD
1	External Support	HEALTH - Farmer's Market	Farmers Market Com	Base Program	66.25 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079494	Nov/09/2012	RE	Paid	VOP01 0000014117 DATASOURCE, INC./GLOBAL PARTNERS, L 145 COVINGTON DR BLOOMINGDALE IL 60108	Not applicable		369.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103121	8725	Oct/15/2012	TONER CARTRIDGE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Toner Cartridges	POLICE	General Fund	Base Program	369.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079495	Nov/09/2012	RE	Paid	VOP01 0000010401 DEE, JIM	Not applicable		70.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103089	260156	Oct/23/2012	REIMBURSEMENT FOR ICC CERTIFICATION RENEWALS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	Building Property Standards	General Fund	Building Inspection Services	70.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079496	Nov/09/2012	RE	Paid	VOP01 0000014610 DENNANNE FARMS 29 W 244 OLD LAKE ST ELGIN IL 60120	Not applicable		325.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103156	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	325.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079497	Nov/09/2012	RE	Paid	VOP01 0000011589 DISPOSALL WASTE SERVICES, LLC. 5817 W. OGDEN AVE. CICERO IL 60804	Not applicable		2,541.40 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103213	48687	Oct/15/2012	REFUSE/RECYCLING PICK UP 10/8/12-10/14/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
4	General Contractuals	DPW - Street Services	General Fund	Pavement Management	2,502.70 USD
2	General Contractuals	Parking Services	Parking Fund	Holley Ct Parking Garage	8.60 USD
3	General Contractuals	Parking Services	Parking Fund	Lake St & Forest Garage	8.60 USD
1	General Contractuals	Parking Services	Parking Fund	The Avenue Garage	21.50 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079498	Nov/09/2012	RE	Paid	VOP01 0000015082 DONNOE & ASSOCIATES, INC. 4720 DUCKHORN DR SACRAMENTO CA 95834	Not applicable		855.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103184	1348	Sep/12/2012	PARKING ENFORCEMENT OFFICER STOCK EXAM RENTAL 9/17/12-10/3/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	HR - Human Resources	General Fund	Base Program	855.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079499	Nov/09/2012	RE	Paid	VOP01 0000001103 DOWNTOWN OAK PARK 1010 LAKE ST, SUITE 114 OAK PARK IL 60301	Not applicable		3,163.63 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103214	1011	Oct/01/2012	DTOP PLANTINGS & MAINTENANCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Forestry	General Fund	Landscaping Services	3,163.63 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079500	Nov/09/2012	RE	Paid	VOP01 0000001104 DRESSEL'S ACE HARDWARE 1137 CHICAGO AVE OAK PARK IL 60302	Not applicable		89.08 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103169	235859, 235512	Oct/11/2012	BIRD POLY SPIKE KIT, SPRAY PAINTS, WRENCH	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	Sign Replacement	DPW - Street Services	Capital Improvement Fund	Pavement Management	30.95 USD
1	Sign Replacement	DPW - Street Services	General Fund	Pavement Management	11.37 USD
1	Downtown TIF St Improvements	DPW - Engineering	Capital Improvement Fund	Base Program	39.98 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Fire Department	6.78 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079501	Nov/09/2012	RE	Paid	VOP01 0000002302 DYNAMEX, INC. 12837 COLLECTIONS CENTER DRIVE CHICAGO IL 60693	Not applicable		60.21 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103160	1217425	Sep/29/2012	MESSENGER SERVICE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Postage	HR - Human Resources	General Fund	Base Program	44.05 USD
2	Postage	LEGAL - Law	General Fund	Base Program	16.16 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079502	Nov/09/2012	RE	Paid	VOP01 0000012916 ELGIN SWEEPING SERVICES, INC. 1015 W. PERSHING CHICAGO IL 60609	Not applicable		10,999.84 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103217	2824A	Sep/30/2012	SEPTEMBER 2012 STREET SWEEPING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Street Services	General Fund	Pavement Management	10,999.84 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079503	Nov/09/2012	RE	Paid	VOP01 0000013689 ELLIS FARMS 4461 EAST BRITAIN AVE. BENTON HARBOR MI 49022	Not applicable		246.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103155	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	225.00 USD
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	21.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079504	Nov/09/2012	RE	Paid	VOP01 0000013979 EVERGREEN OAK ELECTRIC P.O. BOX 549 CRESTWOOD IL 60445-0549	Not applicable		64.63 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103108	S1568175.001	Oct/11/2012	LIGHT BULBS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	64.63 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079505	Nov/09/2012	RE	Paid	VOP01 0000007712 FERGUSON WATERWORKS P.O. BOX 1070 FARGO ND 58107-1070	Not applicable		14,037.81 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103218	S01388160.003	Oct/15/2012	WATER METER E-CODERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Water	Water Fund	Water Distribution	6,772.57 USD
1	Capital Improvements	DPW - Water	Water Fund	Water Distribution	5,383.54 USD
1	Operational Supplies	DPW - Sewer	Sewer Fund	Sewer Collection	286.74 USD
2	Capital Improvements	DPW - Sewer	Sewer Fund	Sewer Collection	1,594.96 USD



Report ID: APY2001

PeopleSoft Accounts Payable  
DETAILED CHECK REGISTER

Page No. 25  
Run Date Nov/09/2012  
Run Time 9:45:40 AM

Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079506	Nov/09/2012	RE	Paid	VOP01 0000015003 FLAVOUR COOKING SCHOOL 7401 W. MADISON ST. FOREST PARK IL 60130	Not applicable		60.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103071	10/13/12	Oct/13/2012	REIMBURSEMENT-PRODUCE PURCHASED AT FARMERS MARKET FOR FOO	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Special Events	HEALTH - Farmer's Market	Farmers Market Com	Base Program	60.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079507	Nov/09/2012	RE	Paid	VOP01 0000001137 GABRIEL SALES COMPANY 52 E. NORTH AVE. NORTHLAKE IL 60164	Not applicable		531.48 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103099	360331, 260668	Oct/02/2012	POWER STEERING RACK & PINION UNIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	186.80	USD
1	Lubricants	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	4.96	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	29.87	USD
2	Lubricants	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	4.96	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	182.08	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	29.87	USD
3	Lubricants	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	4.96	USD
1	Lubricants	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	65.66	USD
4	Lubricants	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	4.96	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	17.36	USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079508	Nov/09/2012	RE	Paid	VOP01 0000010185 GALLAGHER MATERIALS, INC. 18100 S. INDIANA AVE. THORNTON IL 60476	Not applicable		2,818.08 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103220	62712MB	Oct/09/2012	24.72 TONS OF UPM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Street Services	General Fund	Pavement Management	2,818.08 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079509	Nov/09/2012	RE	Paid	VOP01 0000012849 GENESIS GROWERS 8373 E. 3000 S. ROAD ST. ANNE IL 60964	Not applicable		143.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103154	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	112.25 USD
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	31.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079510	Nov/09/2012	RE	Paid	VOP01 0000011721 GENEVA LAKES PRODUCE 1223 CLAUSEN RD. BURLINGTON WI 53105	Not applicable		190.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103128	SEPTEMBER 2012 - LI	Oct/19/2012	REIMBURSEMENT FOR "DOUBLE COUPON" SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	36.00 USD
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	154.25 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079511	Nov/09/2012	RE	Paid	VOP01 0000001148 GOODYEAR TIRE DISTRIBUTION 200 THORNDALE AVE BENSENVILLE IL 60106	Not applicable		481.68 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103105	900370985	Oct/17/2012	TIRES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	481.68 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079512	Nov/09/2012	RE	Paid	VOP01 0000013972 GOVTEMPSUSA LLC P.O. BOX 2392 NEW YORK NY 10116-2392	Not applicable		6,075.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103074	1201508	Aug/09/2012	TEMPORARY SERVICES PERIOD 8/05. VELAN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Parking Services	Parking Fund	Base Program	2,025.00 USD
1	External Support	Parking Services	Parking Fund	Base Program	4,050.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079513	Nov/09/2012	RE	Paid	VOP01 0000001152 GRAINGER DEPT . 801549411 PALATINE IL 60038-0001	Not applicable		294.19 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103102	9953288454	Oct/16/2012	GLOVES, BATTERIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	7.56 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	91.44 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	28.35 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Fire Department	78.18 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	7.56 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	21.02 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	52.52 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	7.56 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079514	Nov/09/2012	RE	Paid	VOP01 0000013168 GRANICUS P.O. BOX 49335 SAN JOSE CA 95161	Not applicable		840.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00102752	39791	Oct/15/2012	MONTHLY MANAGED SERVICES FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Communication	General Fund	Base Program	840.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079515	Nov/09/2012	RE	Paid	VOP01 0000011926 GREEN HOME EXPERTS 823 S. OAK PARK AVE OAK PARK IL 60304	Not applicable		160.28 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103124	10/19/12	Oct/19/2012	HOT CUPS CASE, CUTLERY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Special Events	HEALTH - Farmer's Market	Farmers Market Com	Base Program	160.28 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079516	Nov/09/2012	RE	Paid	VOP01 0000002082 HACH COMPANY 2207 COLLECTIONS CENTER DR. CHICAGO IL 60693	Not applicable		508.95 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103227	7977441, 2079112	Oct/05/2012	DPD FREE CHLORINE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Supply	508.95 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079517	Nov/09/2012	RE	Paid	VOP01 0000001039 HANEY,B & SONS INC 1200 N. LOMBARD RD. LOMBARD IL 60148-1201	Not applicable		43,205.47 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103094	36522	Oct/08/2012	PARKWAY TREE REMOVALS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Forestry	General Fund	Tree Care Services	14,230.87 USD
1	External Support	DPW - Forestry	General Fund	Tree Care Services	7,267.05 USD
1	External Support	DPW - Forestry	General Fund	Tree Care Services	21,707.55 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079518	Nov/09/2012	RE	Paid	VOP01 0000012844 HARDIN FARMS 5228 HOCHBERGER RD EAU CLAIRE MI 49111	Not applicable		54.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103152	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	54.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079519	Nov/09/2012	RE	Paid	VOP01 0000013891 HAWK CHRYSLER, DODGE, JEEP 7911 W. ROOSEVELT RD. FOREST PARK IL 60130	Not applicable		208.08 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103228	60627	Oct/18/2012	IGNITION COIL PACKS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	208.08 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079520	Nov/09/2012	RE	Paid	VOP01 0000008617 HD SUPPLY WATERWORKS, LTD P.O. BOX 91036 CHICAGO IL 60693-1036	Not applicable		533.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103195	5615775	Oct/16/2012	FIRE HYDRANT SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	533.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079521	Nov/09/2012	RE	Paid	VOP01 0000012846 HEARTLAND MEATS INC. 3878 N. STATE HIGHWAY 251 MENDOTA IL 61342	Not applicable		79.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103151	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	79.25 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079522	Nov/09/2012	RE	Paid	VOP01 0000014637 HIGHRISE BAKING COMPANY 405 N. WABASH #4012 CHICAGO IL 60611	Not applicable		52.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103150	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	52.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079523	Nov/09/2012	RE	Paid	VOP01 0000014524 HILBER, COREY JAMES 4738 N. VIRGINIA AVE, APT 2 CHICAGO IL 60625	Not applicable		202.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103267	10/16/12-11/04/12	Nov/04/2012	CONTRACTUAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	HEALTH - Farmer's Market	Farmers Market Com	Base Program	202.50 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079524	Nov/09/2012	RE	Paid	VOP01 0000002624 HOWARD L. WHITE & ASSOCIATES INC. P.O. BOX 5197 BUFFALO GROVE IL 60089-5197	Not applicable		244.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103231	213375	Oct/12/2012	REPLACEMENT DOME LID W/CABLES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Downtown TIF St Improvements	DPW - Engineering	Capital Improvement Fund	Base Program	244.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079525	Nov/09/2012	RE	Paid	VOP01 0000004255 HOY LANDSCAPING, INC. 3000 W. LAKE ST. MELROSE PARK IL 60160	Not applicable		3,607.65 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103172	31060, 32079, 32078	Sep/28/2012	TREE WATERING 8/6/12-8/10/12,9/19/12-9/28/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Tree Replacement	DPW - Engineering	Capital Improvement Fund	Base Program	3,607.65 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079526	Nov/09/2012	RE	Paid	VOP01 0000013767 ILL SPECIALTY CUT FLOWERS 9518 HALIGUS RD HUNTLY IL 60142	Not applicable		68.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103147	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	68.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079527	Nov/09/2012	RE	Paid	VOP01 0000013152 INTEGRYS ENERGY SERVICES PO BOX 19046 GREEN BAY WI 54307-9046	Not applicable		8,518.71 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103070	21305104-1	Oct/12/2012	ELECTRIC SERVICE 9/11/12-10/10/12@129 LAKE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	DPW - Water	Water Fund	Water Supply	8,518.71 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079528	Nov/09/2012	RE	Paid	VOP01 000001449 INTERNATIONAL SOCIETY OF ARBORICULTU P.O. BOX 3129 CHAMPAIGN IL 61826-3129	Not applicable		250.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103192	2013	Oct/17/2012	MEMBERSHIP RENEWAL - JIM SEMELKA	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	DPW - Forestry	General Fund	Base Program	250.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079529	Nov/09/2012	RE	Paid	VOP01 000002447 IRON AGE CORPORATION P.O. BOX 1449 PITTSBURGH PA 15230-1449	Not applicable		126.10 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103149	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	126.10 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079530	Nov/09/2012	RE	Paid	VOP01 0000012842 IRON CREEK FARM 3620 KNOX AVE. ST. JOSEPH MI 49085	Not applicable		48.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103129	SEPTEMBER 2012 - LI	Oct/19/2012	REIMBURSEMENT FOR "DOUBLE COUPON" SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	48.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079531	Nov/09/2012	RE	Paid	VOP01 0000015072 JINGST, JAY 211 N. LOMBARD AVE. OAK PARK IL 60302	Not applicable		15.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103049	97713	Oct/10/2012	REFUND METER KEY DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Meter Key Deposit	Balance Sheet	Parking Fund	Balance Sheet	15.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079532	Nov/09/2012	RE	Paid	VOP01 0000012851 JOHANSON'S APPLE WORLD 8700 KEEHN RD. BARODA MI 49101	Not applicable		36.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103148	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	36.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079533	Nov/09/2012	RE	Paid	VOP01 0000015071 JONES, CHRISTINE 264 S. MARION, APT #1 OAK PARK IL 60302	Not applicable		185.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103048	616048	Oct/08/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	185.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079534	Nov/09/2012	RE	Paid	VOP01 0000002387 KAARRE, DOUG	Not applicable		25.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103079	10/12/12	Oct/12/2012	REIMBURSEMENT-REGISTRATION FEE FOR LANDMARKS IL HPC WORKSHO	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	Boards and Commissions	General Fund	Historic Preservation Commiss	25.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079535	Nov/09/2012	RE	Paid	VOP01 0000015070 KATONA, JILL 740 N. TAYLOR AVE. OAK PARK IL 60302	Not applicable		20.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103047	175097	Oct/10/2012	REFUND METER KEY DEPOSIT & BALANCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	Meter Key Revenue	Parking Services	Parking Fund	Parking Permit Office	5.75 USD
1	Parking Meter Key Deposit	Balance Sheet	Parking Fund	Balance Sheet	15.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079536	Nov/09/2012	RE	Paid	VOP01 0000013424 KELL, RYAN 20 S. AUSTIN, UNIT 1 OAK PARK IL 60304	Not applicable		161.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103046	619287	Oct/17/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	161.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079537	Nov/09/2012	RE	Paid	VOP01 0000015069 KLENETSKY, ALLAN & PEARLMAN, IRWIN 1126 WESTGATE OAK PARK IL 60301	Not applicable		390.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103045	615380, 614567	Oct/09/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	390.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079538	Nov/09/2012	RE	Paid	VOP01 0000015068 LANE, SHAWN 427 GREENFIELD ST. OAK PARK IL 60302	Not applicable		20.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103044	1295	Oct/15/2012	REFUND TRANSPONDER DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Keycard Deposits	Balance Sheet	Parking Fund	Balance Sheet	20.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079539	Nov/09/2012	RE	Paid	VOP01 0000004459 LEYDEN LAWN SPRINKLER INC. P.O. BOX 5037 GLENDALE HTS IL 60139	Not applicable		128.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103178	09/11/12	Oct/23/2012	REIMBURSEMENT FOR SPRINKLER REPAIRS@301 CLINTON	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Water	Water Fund	Water Distribution	128.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079540	Nov/09/2012	RE	Paid	VOP01 000003119 LINDCO EQUIPMENT SALES INC. 2168 E. 88TH DR. MERRILLVILLE IN 46410	Not applicable		1,110.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103256	20120989-P	Oct/16/2012	STOCK RUBBER CUTTING EDGES, BOSS V-PLOWS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	1,110.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079541	Nov/09/2012	RE	Paid	VOP01 0000015067 LODUCA, JON & RACHELLE 801 ERIE ST OAK PARK IL 60302	Not applicable		50.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103043	1J074014	Oct/11/2012	REFUND PARKING CITATION OVERPAYMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Fines	POLICE - Field Services	General Fund	Parking Enforcement Officers	50.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079542	Nov/09/2012	RE	Paid	VOP01 0000001209 LOGSDON OFFICE SUPPLY 1055 ARTHUR ELK GROVE VILLAGE IL 60007	Not applicable		485.31 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103057	421094I	Oct/17/2012	OFFICE SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	Housing Services	General Fund	Base Program	50.72 USD
1	Office Supplies	CD Grant Admin	Community Dev Block Gr	Base Program	12.31 USD
2	Office Supplies	Plan Community Development	General Fund	Base Program	6.69 USD
1	Office Supplies	Building Property Standards	General Fund	Building Inspection Services	156.99 USD
1	Office Supplies	DPW - Administration	General Fund	Base Program	174.59 USD
1	Office Supplies	DPW - Administration	General Fund	Base Program	84.01 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079543	Nov/09/2012	RE	Paid	VOP01 0000001873 LORO AUTO WORKS 1029 SOUTH BLVD OAK PARK IL 60302	Not applicable		190.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103042	616576	Oct/09/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Discounted Employee Cards	Parking Services	Parking Fund	Parking Permit Office	190.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079544	Nov/09/2012	RE	Paid	VOP01 0000002296 LPS PAVEMENT COMPANY 67 STONEHILL RD. OSWEGO IL 60543	Not applicable		21,950.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103190	123678-1	Oct/18/2012	REPLACED CROSSWALK PAVERS ON LAKE ST	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Local Street Construction	DPW - Engineering	Capital Improvement Fund	Base Program	21,950.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079545	Nov/09/2012	RE	Paid	VOP01 0000001223 MCADAM 2001 DES PLAINES AVE FOREST PARK IL 60130	Not applicable		5,619.77 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103093	12482	Sep/30/2012	FALL ROTATION FOR ROOSEVELT RD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Forestry	General Fund	Landscaping Services	1,631.13 USD
1	General Contractuals	DPW - Street Services	General Fund	Pavement Management	3,988.64 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079546	Nov/09/2012	RE	Paid	VOP01 0000015066 MCCALLEF, JOSEPH 1023 S. OAK PARK #BA OAK PARK IL 60304	Not applicable		110.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103041	616778	Oct/12/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	110.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079547	Nov/09/2012	RE	Paid	VOP01 0000013731 MCCLELLAND, SUSAN C/O OAK PARK LIBRARY 834 LAKE ST OAK PARK IL 60302	Not applicable		140.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103067	10/11/12 - 10/30/12	Nov/05/2012	TRANSIT REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Flexible Spending Transportati	Balance Sheet	General Fund	Balance Sheet	140.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079548	Nov/09/2012	RE	Paid	VOP01 0000015078 MCFIELD, MONIQUE 1197 S. KENILWORTH #1 OAK PARK IL 60304	Not applicable		103.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103123	619371	Oct/17/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	103.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079549	Nov/09/2012	RE	Paid	VOP01 0000013266 MCLYNN ENTERPRISES INC. 6 S. VAN NORTWICK AVE. BATAVIA IL 60510	Not applicable		100.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103072	120019	Oct/12/2012	UNFINISHED BAGGO SET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Food - Wellness Snacks	HEALTH - Health Services	General Fund	Base Program	100.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079550	Nov/09/2012	RE	Paid	VOP01 0000001570 MENARDS-MELROSE PARK 8311 W. NORTH AVE MELROSE PARK IL 60160	Not applicable		588.79 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103261	8527	Oct/15/2012	TAPE, GYPSUM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Maintenance	DPW - Building Maintenance	Capital Bldg Improvements	Base Program	17.45 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	79.96 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	17.83 USD
2	Building Materials	DPW - Building Maintenance	General Fund	Dole Center	1.96 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	179.00 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	65.04 USD
1	Operational Supplies	DPW - Street Services	General Fund	Snow Ice Control Mangt	174.96 USD
3	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	4.96 USD
2	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	47.63 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079551	Nov/09/2012	RE	Paid	VOP01 0000002130 METRO GARAGE INC. 6201 W. 26TH STREET BERWYN IL 60402	Not applicable		87.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103107	24253, 24329, 24340	Sep/29/2012	SAFETY LANE INSPECTIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	External Support	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	25.00 USD
1	External Support	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	62.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079552	Nov/09/2012	RE	Paid	VOP01 0000001160 MOHR, H.J. & SONS CO. 915 S. MAPLE OAK PARK IL 60304-1893	Not applicable		1,307.22 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103257	151146	Oct/15/2012	5/8" ROD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Water	Water Fund	Water Distribution	21.72 USD
1	Roadway Maintenance	DPW - Water	Water Fund	Water Distribution	1,285.50 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079553	Nov/09/2012	RE	Paid	VOP01 0000011930 MUTUAL OF OMAHA PAYMENT PROCESSING CENTER P.O. BOX 2147 OMAHA NE 68103-2147	Not applicable		7,087.48 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103119	0002613179000	Nov/01/2012	BILLING COVERAGE PERIOD 11/1/12-11/30/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Life Insurance Expense	HR - Health Insurance	Health Insurance Fund	Base Program	7,087.48 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079554	Nov/09/2012	RE	Paid	VOP01 0000011879 NAVMAN WIRELESS NA LP DEPT CH 19371 PALATINE IL 60055-9371	Not applicable		120.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103255	90181767	Oct/15/2012	AIRTIME SERVICE 10/15/12-11/14/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Sewer	Sewer Fund	Sewer Collection	120.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079555	Nov/09/2012	RE	Paid	VOP01 0000013445 NICHOLS FARM & ORCHARD 2602 HAWTHORN RD MARENGO IL 60152	Not applicable		349.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103130	SEPTEMBER 2012 - LI	Oct/19/2012	REIMBURSEMENT FOR "DOUBLE COUPON" SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	48.00 USD
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	301.25 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079556	Nov/09/2012	RE	Paid	VOP01 0000014612 NORDIC CREAMERY 52244 LANGAARD LANE WESTBY WI 54667	Not applicable		128.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103144	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	128.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079557	Nov/09/2012	RE	Paid	VOP01 0000015065 NORFLEET, PAMELA 910 N. AUSTIN, APT 3A OAK PARK IL 60302	Not applicable		50.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103040	P10152028	Oct/09/2012	REFUND PARKING CITATION OVERPAYMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Fines	POLICE - Field Services	General Fund	Parking Enforcement Officers	50.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079558	Nov/09/2012	RE	Paid	VOP01 0000015064 NORRIS, JOSEPH T, LSE J.P. MORGAN CHASE BANK 1010 PLEASANT #2B OAK PARK IL 60302	Not applicable		30.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103039	1K059361	Oct/09/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Fines	POLICE - Field Services	General Fund	Parking Enforcement Officers	30.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079559	Nov/09/2012	RE	Paid	VOP01 0000014735 NORTH WICHERT GARDENS 3237 S. 8500 E. RD. ST. ANNE IL 60964	Not applicable		208.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103143	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	208.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079560	Nov/09/2012	RE	Paid	VOP01 0000001977 O'HERRON,RAY CO. INC. 523 E. ROOSEVELT RD. LOMBARD IL 60148	Not applicable		94.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00102996	0060932-IN	Oct/15/2012	BELT,SHOE,SOCKS,TIE CLIP,HAT,PANT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	94.75 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079561	Nov/09/2012	RE	Paid	VOP01 0000001608 OGDEN TOP & TRIM 6609 OGDEN AVE BERWYN IL 60402	Not applicable		50.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103254	164969	Oct/18/2012	LIGHT BAR COVER ALTERATIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	50.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079562	Nov/09/2012	RE	Paid	VOP01 0000002362 PARK DISTRICT OF OAK PARK 218 MADISON ST. OAK PARK IL 60302	Not applicable		120.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103183	477888	Oct/17/2012	ELECTED OFFICIALS BBQ - 2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	Board of Trustees	General Fund	Base Program	120.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079563	Nov/09/2012	RE	Paid	VOP01 0000015063 PAYTON, WES 119 HOME #3B OAK PARK IL 60302	Not applicable		185.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103038	616760	Oct/08/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	185.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079564	Nov/09/2012	RE	Paid	VOP01 0000003384 PCC COMMUNITY WELLNESS CENTER 14 W. LAKE ST. OAK PARK IL 60302	Not applicable		1,258.66 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103116	434	Oct/15/2012	MEDICAL CONSULTATION	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	Grant Contractuals	HEALTH - Health Grants	Public Health Emrg. Prep 2	Base Program	843.30 USD
1	Grant Contractuals	HEALTH - Health Grants	City Readiness 2012	Base Program	415.36 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079565	Nov/09/2012	RE	Paid	VOP01 0000015062 PEARSON, KEVIN 202 N. MARION ST. OAK PARK IL 60302	Not applicable		208.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103037	614536, 11655	Oct/16/2012	REFUND PARKING PERMIT & TRANSPONDER DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	188.00 USD
2	Parking Keycard Deposits	Balance Sheet	Parking Fund	Balance Sheet	20.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079566	Nov/09/2012	RE	Paid	VOP01 0000015081 PERFORMANCE PRO PLUMBING 3915 LIBERTY BLVD WESTMONT IL 60559	Not applicable		420.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103182	OPE 2012-00058	Oct/19/2012	REFUND PARKWAY RESTORATION DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Reserve For Restoration Dep	Balance Sheet	General Fund	Balance Sheet	420.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079567	Nov/09/2012	RE	Paid	VOP01 000005001 POLFUS, EDWARD 521 BEACH AVE. LAGRANGE PARK IL 60526	Not applicable		170.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103186	11/06/12	Nov/06/2012	CONTRACTUAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	170.70 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079568	Nov/09/2012	RE	Paid	VOP01 0000015079 POWELL, JACQUELINE 421 S. OAK PARK, UNIT F-3 OAK PARK IL 60302	Not applicable		101.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103122	618954	Oct/08/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	101.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079569	Nov/09/2012	RE	Paid	VOP01 0000014742 PRAIRIE MATERIAL 7601 W. 79TH ST. BRIDGEVIEW IL 60455	Not applicable		457.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103253	87995591	Oct/04/2012	CONCRETE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Water	Water Fund	Water Distribution	457.25 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079570	Nov/09/2012	RE	Paid	VOP01 0000015077 PRESSWOOD, EBONY 1600 N. LEE BLVD BERKELEY IL 60463	Not applicable		100.86 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103120	0238000520-09	Oct/12/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@1443 N. HARLEM, UNI	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	100.86 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079571	Nov/09/2012	RE	Paid	VOP01 000008342 PRIMERA ENGINEERS, LTD. P.O. BOX 25034 CHICAGO IL 60625	Not applicable		3,089.37 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103252	0027553	Oct/10/2012	PROFESSIONAL SERVICES 8/1/12-9/28/12-COUNCIL CHAMBERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Encumbrances Liability	Balance Sheet	Capital Bldg Improvements	Balance Sheet	3,089.37 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079572	Nov/09/2012	RE	Paid	VOP01 0000014834 PROFESSIONAL LAND SERVICES, LLC 7518 W. MADISON ST. FOREST PARK IL 60130	Not applicable		7,400.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103179	3045	Aug/24/2012	PAYMENT 2 - SURVEYING FOR CAPITAL IMPROVEMENTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Project Engineering	DPW - Capital Projects	Capital Improvement Fund	CIP Management	7,400.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079573	Nov/09/2012	RE	Paid	VOP01 0000002415 PUREE'S PIZZA & PASTA 1023 LAKE ST. OAK PARK IL 60301	Not applicable		72.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103073	2	Oct/27/2012	PIZZA'S - MINUS TAX (EXEMPT)	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Environmental Services	Environmental Services Fu	Keep VOP Beautiful Program	72.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079574	Nov/09/2012	RE	Paid	VOP01 0000014745 R. SMITS & SONS 8848 STARK DR BURR RIDGE IL 60527	Not applicable		179.90 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103140	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	172.90 USD
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	7.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079575	Nov/09/2012	RE	Paid	VOP01 0000015061 RAMCHANDRAN, RAMASWAMY 365 N. JEFFERSON #903 CHICAGO IL 60661	Not applicable		20.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103036	2485	Oct/09/2012	REFUND TRANSPONDER DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Keycard Deposits	Balance Sheet	Parking Fund	Balance Sheet	20.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079576	Nov/09/2012	RE	Paid	VOP01 0000012599 RAY'S AUTO BODY 19600 SCHOOLHOUSE RD. MOKENA IL 60448	Not applicable		5,581.91 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103249	19436	Aug/09/2012	REPAIRED ACCIDENT DAMAGE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Recovered Damages	DPW - Fleet Operations	General Fund	Base Program	597.82 USD
1	Recovered Damages	DPW - Fleet Operations	General Fund	Base Program	1,872.37 USD
1	Recovered Damages	DPW - Fleet Operations	General Fund	Base Program	2,417.92 USD
1	External Support	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	693.80 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079577	Nov/09/2012	RE	Paid	VOP01 0000014613 RED HEN BREAD 250 N. WESTERN CHICAGO IL 60612	Not applicable		65.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103133	SEPTEMBER 2012 - LI	Oct/19/2012	REIMBURSEMENT FOR "DOUBLE COUPON" SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	7.00 USD
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	58.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079578	Nov/09/2012	RE	Paid	VOP01 0000002822 RED WING SHOE STORE 7059 W. CERMAK BERWYN IL 60402	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103246	240000008138	Oct/09/2012	SAFETY SHOES - BIRING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	DPW - Water	Water Fund	Base Program	150.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079579	Nov/09/2012	RE	Paid	VOP01 0000012780 REDMOND, DARLENE 2801 S. KING DR. #1104 CHICAGO IL 60616	Not applicable		487.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103078	11/1/12	Nov/01/2012	CONTRACTUAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	487.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079580	Nov/09/2012	RE	Paid	VOP01 0000004466 RELIABLE FIRE EQUIPMENT CO. 12845 S. CICERO AVE ALSIP IL 60803	Not applicable		2,509.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103113	595212, 595503	Oct/04/2012	FIRE EXTINGUISHER INSPECTIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	82.95 USD
2	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	995.05 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Fire Department	800.85 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Public Works Center	358.80 USD
1	External Support	DPW - Water	Water Fund	Water Supply	197.75 USD
1	External Support	DPW - Water	Water Fund	Water Supply	74.30 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079581	Nov/09/2012	RE	Paid	VOP01 000004974 RICHARDSON, ANITA 5057 HARVARD TERRACE SKOKIE IL 60077	Not applicable		562.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103188	2012-52	Nov/06/2012	CONTRACTUAL SERVICES 11/6/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	562.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079582	Nov/09/2012	RE	Paid	VOP01 0000013446 RIVER VALLEY RANCH 39900 60TH ST BURLINGTON WI 53105	Not applicable		33.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103131	SEPTEMBER 2012 - LI	Oct/19/2012	REIMBURSEMENT FOR "DOUBLE COUPON" SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	16.00 USD
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	17.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079583	Nov/09/2012	RE	Paid	VOP01 0000001185 RIZZA, JOE. FORD 2100 S HARLEM AVE NORTH RIVERSIDE IL 60546	Not applicable		744.68 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103106	447445	Oct/16/2012	SEAL, SOLENOID & SWITCH ASSY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	108.34	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	95.70	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	84.24	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	144.40	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	312.00	USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079584	Nov/09/2012	RE	Paid	VOP01 0000014942 ROBERT BROOKE & ASSOCIATES P.O. BOX 2010 BIRMINGHAM MI 48012-2010	Not applicable		276.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103111	404319	Oct/08/2012	BATHROOM PARTITION	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Building Maintenance	DPW - Building Maintenance	Capital Bldg Improvements	Base Program	276.00	USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079585	Nov/09/2012	RE	Paid	VOP01 0000002267 ROYAL PIPE & SUPPLY CO. 2400 LAKE STREET PO BOX 1527 MELROSE PARK IL 60160	Not applicable		285.26 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103243	S1344491.001	Oct/10/2012	BRASS URINAL SPUD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Fire Department	23.64 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	174.34 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	87.28 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079586	Nov/09/2012	RE	Paid	VOP01 0000006488 SAFEWAY 14445 COLLECTIONS CENTER DR. CHICAGO IL 60693-0144	Not applicable		65.63 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103240	10/06/2012	Oct/06/2012	MISC. SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Administration	General Fund	Safety Program	65.63 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079587	Nov/09/2012	RE	Paid	VOP01 0000001982 SARROS,JIM	Not applicable		66.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103076	10/25/12	Oct/25/2012	REIMBURSEMENT-ASE REGISTRATION FEE & A7R RECERTIFICATION TEST F	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	DPW - Fleet Operations	General Fund	Base Program	66.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079588	Nov/09/2012	RE	Paid	VOP01 0000003023 SCHWERTNER, JULIE	Not applicable		329.97 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103084	10/20/12	Oct/20/2012	UNIFORM ALLOWANCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	329.97 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079589	Nov/09/2012	RE	Paid	VOP01 0000011184 SEAT, KEITH C/O PARKING 123 MADISON ST OAK PARK IL 60302	Not applicable		221.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103068	OCTOBER 2012	Nov/05/2012	TRANSIT REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Flexible Spending Transportati	Balance Sheet	General Fund	Balance Sheet	221.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079590	Nov/09/2012	RE	Paid	VOP01 0000015076 SIMKUS, C. C/O POLICE 123 MADISON OAK PARK IL 60302	Not applicable		254.01 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103085	08/22/12	Nov/02/2012	UNIFORM ALLOWANCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Support Services	254.01 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079591	Nov/09/2012	RE	Paid	VOP01 0000009872 SIMPSON, M.E. CO., INC. 3406 ENTERPRISE AVE VALPARAISO IN 46383-6953	Not applicable		6,909.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103238	23097	Oct/12/2012	WATER VALVE EXERCISING PROGRAM 10/1/12-10/11/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Encumbrances Liability	Balance Sheet	Water Fund	Balance Sheet	6,909.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079592	Nov/09/2012	RE	Paid	VOP01 000009363 STACK, JOHN 2906 LINCOLN EVANSTON IL 60201	Not applicable		562.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103187	11/5/12	Nov/05/2012	CONTRACTUAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Consultant Fees	Adjudication	General Fund	Base Program	562.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079593	Nov/09/2012	RE	Paid	VOP01 0000015060 STAPLETON, EROL 2720 S. HIGHLAND #327 LOMBARD IL 60148	Not applicable		20.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103035	1L037391	Oct/16/2012	REFUND PARKING CITATION OVERPAYMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Fines	POLICE - Field Services	General Fund	Parking Enforcement Officers	20.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079594	Nov/09/2012	RE	Paid	VOP01 0000010085 STATE FIRE MARSHAL CASHIER, ELEVATORS P.O. BOX 3332 SPRINGFIELD IL 62708-3332	Not applicable		170.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103193	9482349	Sep/17/2012	CAST IRON BIOLER CERTIFICATE FEE@129 LAKE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Water	Water Fund	Water Supply	70.00 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Dole Center	100.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079595	Nov/09/2012	RE	Paid	VOP01 0000012853 STOVER, K V & SONS 7840 GARR RD. BERRIEN SPRINGS MI 49103	Not applicable		1,146.49 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103139	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	1,146.49 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079596	Nov/09/2012	RE	Paid	VOP01 000005743 SUBURBAN LABORATORIES 4140 LITT DRIVE. HILLSIDE IL 60162-1183	Not applicable		255.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103237	22181	Oct/15/2012	WATER TESTING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Water	Water Fund	Water Supply	255.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079597	Nov/09/2012	RE	Paid	VOP01 0000015083 SUBURBAN TRIM & GLASS 425 E. RAND RD. ARLINGTON HEIGHTS IL 60004	Not applicable		20.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103236	1135271	Sep/26/2012	PLEXI HEAVY SEAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	20.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079598	Nov/09/2012	RE	Paid	VOP01 0000001372 TERMINAL SUPPLY CO P.O. BOX 1253 TROY MI 48099	Not applicable		384.38 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103161	72090-00	Oct/05/2012	MINI FUSES,WIRE & STORAGE BOX	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	32.67 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	32.68 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	14.16 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	4.80 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	44.45 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	44.46 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	14.17 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	32.68 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	4.80 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	14.16 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	4.80 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	44.46 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	32.68 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	14.16 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	44.45 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	4.80 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079599	Nov/09/2012	RE	Paid	VOP01 000001380 THIRD MILLENNIUM 4200 CANTERA DR. STE. #105 WARRENVILLE IL 60555	Not applicable		1,512.28 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103185	15109	Oct/19/2012	OCTOBER 2012 UTILITY BILL & LATE NOTICE SET-UP	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Postage	Finance	Sewer Fund	Utilities	1,512.28 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079600	Nov/09/2012	RE	Paid	VOP01 0000012843 TOMATO MOUNTAIN FARM N7720 SANDY HOOK RD BROOKLYN WI 53521	Not applicable		26.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103138	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	26.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079601	Nov/09/2012	RE	Paid	VOP01 0000014744 TREE OF LIFE GARDENS 232 KIRKWOOD RD. CUBA CITY WI 53807	Not applicable		94.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103137	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	94.75 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079602	Nov/09/2012	RE	Paid	VOP01 0000001390 TRI-STAR SUPPLY 1459 BERNARD DR ADDISON IL 60101	Not applicable		2,000.63 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103234	081464	Oct/12/2012	QUAD KITS,SOCK LEADS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Street Lighting	General Fund	Street Lights Services	2,000.63 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079603	Nov/09/2012	RE	Paid	VOP01 000007558 USA BLUE BOOK P.O. BOX 9004 GURNEE IL 60031	Not applicable		273.35 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103233	786837	Oct/05/2012	CARTRIDGE FOR AIR MONITORS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Supply	273.35 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079604	Nov/09/2012	RE	Paid	VOP01 000002160 VEHICLE FASTENERS INC. 263 N. WEST AVE ELMHURST IL 60126	Not applicable		298.58 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103164	73703	Oct/17/2012	NUTS,WASHERS,PLOW BOLTS,CARRIAGE BOLTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	298.58 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079605	Nov/09/2012	RE	Paid	VOP01 000007538 VERGE, DERRICK C/O POLICE 123 MADISON ST. OAK PARK IL 60302	Not applicable		137.21 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103083	10/10/12	Oct/10/2012	UNIFORM ALLOWANCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	137.21 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079606	Nov/09/2012	RE	Paid	VOP01 000007081 VILLAGE OF RIVER FOREST 400 PARK AVE RIVER FOREST IL 60305	Not applicable		1,535.90 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103175	0000600	Oct/15/2012	INVOICES 37 & 38 - PHASE I ENGINEERING - HARLEM UNDERPASS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Encumbrances Liability	Balance Sheet	Capital Improvement Fund	Balance Sheet	1,535.90 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079607	Nov/09/2012	RE	Paid	VOP01 000003673 VISU-SEWER OF ILLINOIS LLC 9014 S. THOMAS AVE BRIDGEVIEW IL 60455	Not applicable		1,073.38 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103177	1001A	Oct/15/2012	REIMBURSEMENT FOR WATER SERVICE CHARGES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Sewer	Sewer Fund	Sewer Collection	1,073.38 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079608	Nov/09/2012	RE	Paid	VOP01 0000012850 VITALO, KATHY 409 FOREST AVE. WILLOW SPRINGS IL 60480	Not applicable		73.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103146	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	73.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079609	Nov/09/2012	RE	Paid	VOP01 0000012848 WALT SKIBBE FARMS 3130 HOCHBERGER RD EAU CLAIRE MI 49111	Not applicable		474.95 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103136	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	357.95 USD
1	Grant Expenses	HEALTH - Health Grants	FM Double Coupon - 2011	Base Program	117.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079610	Nov/09/2012	RE	Paid	VOP01 0000006772 WARREN, MIKE 949 LAKE ST. #2B OAK PARK IL 60301	Not applicable		41.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103008	615681	Oct/16/2012	REFUND PARKING PERMIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	41.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079611	Nov/09/2012	RE	Paid	VOP01 0000015080 WESCON UNDERGROUND INC. 1109 CAROL ST DOWNERS GROVE IL 60516	Not applicable		1,010.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103181	OPE 2012-00079	Oct/16/2012	REFUND SIDEWALK & STREET RESTORATION DEPOSITS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Reserve For Restoration Dep	Balance Sheet	General Fund	Balance Sheet	1,010.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079612	Nov/09/2012	RE	Paid	VOP01 0000001415 WEST COOK COUNTY SOLID WASTE AGENC 2000 FIFTH AVE. BLDG J RIVER GROVE IL 60171	Not applicable		39,262.56 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103092	0003049-IN	Sep/30/2012	SEPTEMBER 2012 REFUSE DISPOSAL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Environmental Services	Environmental Services Fu	Base Program	39,262.56 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079613	Nov/09/2012	RE	Paid	VOP01 0000012847 WETTSTEIN ORGANIC FARM 2100 US HIGHWAY 150 CARLOCK IL 61725	Not applicable		662.02 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103135	SEPTEMBER 2012	Oct/19/2012	REIMBURSEMENT FOR CREDIT CARD SALES@OP FARMERS MARKET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Miscellaneous Payables	Balance Sheet	Farmers Market Com	Balance Sheet	662.02 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079614	Nov/09/2012	RE	Paid	VOP01 0000001424 WINKLER'S TREE SERVICE P.O. BOX 1154 LAGRANGE PARK IL 60526	Not applicable		18,446.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103230	62527	Oct/11/2012	19 PARKWAY TREE REMOVALS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Forestry	General Fund	Tree Care Services	18,446.75 USD
<b>Total Requirements for Bank Account</b>					<b>354,265.24 USD</b>

FB\_OP VOP 154508888927



Report ID: APY2001

PeopleSoft Accounts Payable  
DETAILED CHECK REGISTER

Page No. 81  
Run Date Nov/09/2012  
Run Time 9:45:40 AM

Pay Cycle: OAKPK  
Pay Cycle Sequence: 794  
Pay Cycle Run Date: Nov/09/2012

Total Requirements for Currency USD 354,265.24 USD

Pay Cycle: QUICK1  
Pay Cycle Sequence: 924  
Pay Cycle Run Date: Nov/05/2012

Bank Account: FB\_OP VOP 15450888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079457	Nov/05/2012	RE	Paid	VOP01 0000013972 GOVTEMPSUSA LLC P.O. BOX 2392 NEW YORK NY 10116-2392	Not applicable		13,911.88 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103053	1201505,1201506	Aug/09/2012	TEMPORARY SERVICES PERIODS 7/29, 8/05. KNUDSEN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	External Support	Building Property Standards	General Fund	Building Inspection Services	1,860.00	USD
1	External Support	Parking Services	Parking Fund	Base Program	3,510.00	USD
1	External Support	Parking Services	Parking Fund	Base Program	4,050.00	USD
1	External Support	Building Property Standards	General Fund	Building Inspection Services	4,491.88	USD
Total Requirements for Bank Account					FB_OP VOP 15450888927	13,911.88 USD
Total Requirements for Currency					USD	13,911.88 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079616	Nov/16/2012	RE	Paid	VOP01 0000012969 A5 GROUP, INC 1 N. LASALLE, 47TH FL CHICAGO IL 60602	Not applicable		4,666.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103399	12395	Sep/18/2012	DEVELOPER/BROKER TOUR 1ST INSTALLMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Business Services	General Fund	Base Program	4,666.70 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079617	Nov/16/2012	RE	Paid	VOP01 0000015092 ACKERMAN, MARTHA 433 S. LOMBARD AVE, APT 11 OAK PARK IL 60302	Not applicable		122.68 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103342	0520000191-01	Oct/22/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@1023 S. CUYLER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	122.68 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079618	Nov/16/2012	RE	Paid	VOP01 0000014340 ADP, INC. P.O. BOX 0500 CAROL STREAM IL 60132-0500	Not applicable		2,998.97 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103411	414428932	Nov/09/2012	AUTOPAY II PROCESSING FEES PPE 11/03/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	ADP Payroll Services	Finance	General Fund	Accounting Services	2,998.97 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079619	Nov/16/2012	RE	Paid	VOP01 0000007909 AMERICAN MESSAGING P.O. BOX 5749 CAROL STREAM IL 60197-5749	Not applicable		78.90 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103359	U1109790MK	Nov/01/2012	NOVEMBER 2012 PAGING SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Telecommunication Charges	DPW - Administration	General Fund	Base Program	78.90 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079620	Nov/16/2012	RE	Paid	VOP01 0000012936 ANDY FRAIN SERVICES 761 SHORELINE DR. AURORA IL 60504	Not applicable		23,144.92 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103289	164775	Sep/30/2012	SEPTEMBER 2012 CROSSING GUARD SERVICES-FOOTBALL GAMES & MISC E	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	POLICE	General Fund	Support Services	23,144.92 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079621	Nov/16/2012	RE	Paid	VOP01 0000008968 AUTO ZONE P.O. BOX 116067 ATLANTA GA 30368-6067	Not applicable		154.61 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103389	2674939845, 2674942	Oct/23/2012	TRUCK BED LINER KITS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	89.99 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	41.38 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	23.24 USD



Report ID: APY2001

PeopleSoft Accounts Payable  
DETAILED CHECK REGISTERPage No. 4  
Run Date Nov/16/2012  
Run Time 9:33:21 AMPay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079622	Nov/16/2012	RE	Paid	VOP01 000001037 B & F TECHNICAL CODE SERVICE P.O. BOX 957648 HOFFMAN ESTATES IL 60195	Not applicable		3,434.90 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103328	35832	Sep/28/2012	SEPTEMBER 2012 INSPECTIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Building Property Standards	General Fund	Building Inspection Services	3,434.90 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079623	Nov/16/2012	RE	Paid	VOP01 000002657 BABINSKI, ROMAN	Not applicable		412.30 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103395	09/18/12-09/21/12	Sep/21/2012	REIMBURSEMENT FOR PAVEMENT SYSTEM DESIGN CLASS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	DPW - Capital Projects	Capital Improvement Fund	CIP Management	412.30 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 15450888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079624	Nov/16/2012	RE	Paid	VOP01 0000014805 BACANI, ELISABETH C/O HEALTH DEPARTMENT 123 MADISON ST OAK PARK IL 60302	Not applicable		234.21 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103272	11/1/12	Nov/01/2012	REIMBURSEMENT FOR TRAVEL-IL TOBACCO FREE REGIONAL MEETING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Travel & Mileage Reimbursen	HEALTH - Health Grants	IL Tobacco Free Comm. 201	Base Program	234.21 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079625	Nov/16/2012	RE	Paid	VOP01 0000015088 BANOUT, ANTHONY 738 N. LOMBARD AVE OAK PARK IL 60302	Not applicable		66.37 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103346	0459000202-05	Oct/31/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@822 MAPLETON	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	66.37 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079626	Nov/16/2012	RE	Paid	VOP01 0000015098 BASNEY, ANDREW & ROBIN 921 N. OAK PARK AVE. OAK PARK IL 60302	Not applicable		3,500.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103419	SBPGP-054	Oct/16/2012	SEWER BACKUP PREVENTION GRANT PROGRAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Sewer	Sewer Fund	Sewer Collection	3,500.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079627	Nov/16/2012	RE	Paid	VOP01 0000015089 BORE INVESTMENTS COMMUNITY BANK OF OAK PARK C/O BONNIE MANAGEMENT 8430 W. BRYN MAWR AVE, SUITE 850 CHICAGO IL 60631	Not applicable		72.60 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103345	0107000658-04	Oct/31/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@117 CLINTON	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	72.60 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079628	Nov/16/2012	RE	Paid	VOP01 0000014872 BREAKTHROUGH TECHNOLOGIES, LLC 1840 OAK AVE, SUITE 400 EVANSTON IL 60201	Not applicable		20,720.10 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103431	1689	Oct/24/2012	REDESIGN OF VILLAGE WEB SITE - 2ND PMT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Communication	General Fund	Base Program	20,720.10 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079629	Nov/16/2012	RE	Paid	VOP01 0000013403 BRILLIANT 125 S. WACKER DR, SUITE 1230 CHICAGO IL 60606	Not applicable		13,575.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103270	15250,15286,15322,1	Nov/02/2012	15433,15479,15490,15573.TEMPORARY SERVICES-SNORECK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Temporary Services	Finance	General Fund	Base Program	5,514.75 USD
2	Temporary Services	POLICE	General Fund	Base Program	8,060.75 USD



Report ID: APY2001

PeopleSoft Accounts Payable  
DETAILED CHECK REGISTER

Page No. 8  
Run Date Nov/16/2012  
Run Time 9:33:21 AM

Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079630	Nov/16/2012	RE	Paid	VOP01 0000009213 BRINKMAN, SCOTT	Not applicable		390.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103276	10/07/12-10/11/12	Nov/06/2012	REIMBURSEMENT FOR IPSI TRAINING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	DPW - Street Services	General Fund	Base Program	390.75 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079631	Nov/16/2012	RE	Paid	VOP01 0000002057 BRISTOL HOSE & FITTING P.O. BOX 92170 ELK GROVE IL 60009	Not applicable		136.69 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103387	309047	Oct/23/2012	CUSTOM HYDRAULIC HOSE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	136.69 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079632	Nov/16/2012	RE	Paid	VOP01 0000009720 BROWN, LORI C/O PUBLIC WORKS 639 N. CUYLER AVE. OAK PARK IL 60302	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103396	10/26/12	Oct/26/2012	REIMBURSEMENT FOR REGISTRATION FOR ENVISION PROGRAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	DPW - Capital Projects	Capital Improvement Fund	CIP Management	150.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079633	Nov/16/2012	RE	Paid	VOP01 0000015090 BUSCH, KATIE C/O MIRIAM GOIN 909 N. HARVEY AVE. OAK PARK IL 60302	Not applicable		123.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103344	0458000179-01	Oct/17/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@909 N. HARVEY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	123.99 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079634	Nov/16/2012	RE	Paid	VOP01 0000013926 CARQUEST AUTO PARTS P.O. BOX 503589 ST LOUIS MO 63150-3589	Not applicable		337.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103204	1735-239947	Oct/24/2012	HEATER HOSE FITTING,INTAKE MANIFOLD,GASKET KIT,THERMOSTAT,TI	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	337.85 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079635	Nov/16/2012	RE	Paid	VOP01 0000001940 CAT SCRATCH GRAPHIC DESIGN 812 S. LOMBARD AVE C/O JANICE SNYDE OAK PARK IL 60304	Not applicable		900.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103429	102912-09	Oct/29/2012	NOV-DEC 2012 OP/FYI GRAPHIC DESIGN/ONLINE UPDATE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Communication	General Fund	Base Program	900.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079636	Nov/16/2012	RE	Paid	VOP01 0000001054 CDW GOVERNMENT, INC. 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515	Not applicable		105.52 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103290	R367322	Oct/01/2012	BLACK RIBBON SET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	POLICE	General Fund	Base Program	105.52 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079637	Nov/16/2012	RE	Paid	VOP01 0000009885 CEDA WIC PROGRAM 208 S. LASALLE STE. #1900 CHICAGO IL 60604	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103332	OCTOBER 2012	Oct/30/2012	MONTHLY RENTAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Rent Expense	HEALTH - Health Grants	Family Case Mgmt 2012	Base Program	150.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079638	Nov/16/2012	RE	Paid	VOP01 000001060 CERNIGLIA CO 3421 LAKE ST MELROSE PARK IL 60160	Not applicable		10,625.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103401	PROJECT B11-19C, DR	Oct/05/2012	IDIS #594, WATER & SEWER MAIN IMPROVEMENTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvement Program	CD Grant Admin	Community Dev Block Gr	VOP PW Water, Sewer, Main 2011	10,625.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079639	Nov/16/2012	RE	Paid	VOP01 000005908 CHICAGO INTERNATIONAL TRUCKS DEPT #10271 P.O. BOX 87618 CHICAGO IL 60680-0618	Not applicable		70.29 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103208	10095103,10095147,1	Oct/23/2012	FILTERS,POWER STEERING GEAR BOX GASKET,O-RING KITS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	70.29 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079640	Nov/16/2012	RE	Paid	VOP01 0000011331 CHICAGO SCAFFOLDING 4824 W. LAKE ST. CHICAGO IL 60644	Not applicable		490.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103357	R0008118, R0007803	Oct/05/2012	CANOPY@6641 NORTH AVE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Emergency Services (bps)	Building Property Standards	General Fund	Property Standards	490.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079641	Nov/16/2012	RE	Paid	VOP01 0000013492 CHRISTY WEBER LANDSCAPES 2900 W. FERDINAND CHICAGO IL 60612	Not applicable		15,145.73 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103385	37939	Oct/15/2012	SEPTEMBER 2012 WATERING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Forestry	General Fund	Landscaping Services	6,260.76 USD
1	General Contractuals	DPW - Forestry	General Fund	Landscaping Services	8,884.97 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079642	Nov/16/2012	RE	Paid	VOP01 0000015095 CHUCK CONSTRUCTION 1042 CERNAN DR. BELLWOOD IL 60104	Not applicable		1,421.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103405	PROJECT B12-20, DR	Oct/16/2012	IDIS#661, REHAB CONSTRUCTION@114 MADISON	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Housing Rehab Property Loan	CD Grant Admin	Community Dev Block Gr	VOP Hous Sm Rent Rehab 2012	1,421.25 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079643	Nov/16/2012	RE	Paid	VOP01 0000015099 CLEOFE, JASMIN 946 CLARENCE AVE. OAK PARK IL 60304	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103435	148	Oct/17/2012	REIMBURSEMENT-OVERPAYMENT OF ALARM REGISTRATION FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Alarm Fees	FIRE - Operations	General Fund	Base Program	150.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079644	Nov/16/2012	RE	Paid	VOP01 0000002103 CLYDE PRINTING COMPANY 3520 S. MORGAN STREET CHICAGO IL 60609-1543	Not applicable		3,374.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103430	70715	Oct/30/2012	PRINTING OF NOV-DEC 2012 OP/FYI NEWSLETTER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Printing	Communication	General Fund	Base Program	3,374.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079645	Nov/16/2012	RE	Paid	VOP01 0000001715 COMCAST CABLE P.O. BOX 3002 SOUTHEASTERN PA 19398-3001	Not applicable		186.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103283	8771 20 119 0174429	Oct/21/2012	HI SPEED INTERNET 10/28/12-11/27/12@212 AUGUSTA	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Cable Television	FIRE - Foreign Fire Insurance	Foreign Fire Insurance Fun	Base Program	186.85 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079646	Nov/16/2012	RE	Paid	VOP01 0000012346 COMCAST CABLE P.O. BOX 3001 SOUTHEASTERN PA 19398-3001	Not applicable		47.44 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103282	8771 20 119 0068357	Oct/27/2012	XFINITY TV 11/08/12-12/07/12@900 S. EAST	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Cable Television	FIRE - Foreign Fire Insurance	Foreign Fire Insurance Fun	Base Program	47.44 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079647	Nov/16/2012	RE	Paid	VOP01 0000011878 COMED (6111) P.O. BOX 6111 CAROL STREAM IL 60197-6111	Not applicable		18.87 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103327	5889130004	Oct/29/2012	ELECTRIC SERVICE 9/27/12-10/26/12@1161 WESTGATE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	Parking Services	Parking Fund	Lots_Off Street Parking	18.87 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079648	Nov/16/2012	RE	Paid	VOP01 000008431 CONCEPTS COMMUNICATIONS CO 380-A INTERNATIONALE DR BOLINGBROOK IL 60440	Not applicable		108.55 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103384	158313	Oct/22/2012	TORK TOWELS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Fleet Operations	General Fund	Base Program	108.55 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079649	Nov/16/2012	RE	Paid	VOP01 000001891 COOK COUNTY RECORDER OF DEEDS P.O. BOX 94450 CHICAGO IL 60690-4450	Not applicable		88.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103423	INV269093012	Sep/30/2012	RECORDED MORTGAGE & MORTGAGE RELEASE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Housing Services	General Fund	Base Program	88.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079650	Nov/16/2012	RE	Paid	VOP01 0000010401 DEE, JIM	Not applicable		245.41 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103274	11/07/12.	Nov/07/2012	MILEAGE REIMBURSEMENT FOR IL BACKFLOW PREVENTION SYMPOSIUM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Travel & Mileage Reimbursemen	Building Property Standards	General Fund	Building Inspection Services	145.41 USD
1	Conferences Training	Building Property Standards	General Fund	Building Inspection Services	100.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079651	Nov/16/2012	RE	Paid	VOP01 0000001095 DELL MARKETING LP (USA) P.O. BOX 802816 C./O DELL USA L.P. CHICAGO IL 60680-2816	Not applicable		241.29 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103320	XFXT9WP51	Oct/17/2012	TONER CARTRIDGE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Toner Cartridges	FIRE - Admin	General Fund	Base Program	241.29 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079652	Nov/16/2012	RE	Paid	VOP01 0000012999 DELTA DENTAL-RISK P.O. BOX 804067 CHICAGO IL 60680	Not applicable		25,696.24 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103309	487351, 487352	Nov/01/2012	GROUP#11005-000-00001-00000. PPO HIGH & LOW 11/1/12-11/30/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Dental Insurance Expense	HR - Health Insurance	Health Insurance Fund	Base Program	25,696.24 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079653	Nov/16/2012	RE	Paid	VOP01 0000005660 DONOVAN, MARK 338 B HIGGINS RD PARK RIDGE IL 60068	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103437	302	Oct/17/2012	REIMBURSEMENT-OVERPAYMENT OF ALARM REGISTRATION FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Alarm Fees	FIRE - Operations	General Fund	Base Program	150.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079654	Nov/16/2012	RE	Paid	VOP01 0000001104 DRESSEL'S ACE HARDWARE 1137 CHICAGO AVE OAK PARK IL 60302	Not applicable		89.98 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103350	235983	Oct/15/2012	CEMENT,BRUSH,BULB,CORD,KNIFE BLADES,UTILITY KNIFE,CLAMP LIGHT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Base Program	69.75 USD
1	Operational Supplies	POLICE	General Fund	Base Program	20.23 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079655	Nov/16/2012	RE	Paid	VOP01 0000003229 EJ EQUIPMENT P.O. BOX 665 MANTENO IL 60950	Not applicable		366.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103383	53009	Oct/18/2012	SPRING BASE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	366.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079656	Nov/16/2012	RE	Paid	VOP01 0000001957 EMED CO., INC. 39209 TREASURY CENTER CHICAGO IL 60694-9200	Not applicable		396.35 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103382	9319346184	Oct/05/2012	WHITE SIGNS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Sign Replacement	DPW - Street Services	General Fund	Pavement Management	396.35 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079657	Nov/16/2012	RE	Paid	VOP01 0000013979 EVERGREEN OAK ELECTRIC P.O. BOX 549 CRESTWOOD IL 60445-0549	Not applicable		45.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103381	S1568175.001	Oct/24/2012	LIGHT BULBS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	45.80 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079658	Nov/16/2012	RE	Paid	VOP01 0000001117 FEDERAL EXPRESS P.O. BOX 94515 PALATINE IL 60094-4515	Not applicable		414.21 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103379	2-045-19952	Oct/10/2012	SHIPPING CHARGES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Building Maintenance	General Fund	Public Works Center	67.82 USD
3	Postage	DPW - Engineering	General Fund	CIP Management	23.29 USD
3	Postage	DPW - Engineering	General Fund	CIP Management	21.67 USD
1	Postage	Information Technology	General Fund	Base Program	106.08 USD
1	Postage	Information Technology	General Fund	Base Program	120.00 USD
2	Postage	HEALTH - Health Services	General Fund	Base Program	14.51 USD
1	Postage	Information Technology	General Fund	Base Program	30.94 USD
1	Postage	DPW - Fleet Operations	General Fund	Base Program	9.17 USD
2	Postage	CD Grant Admin	General Fund	Base Program	20.73 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079659	Nov/16/2012	RE	Paid	VOP01 0000009107 FLEET SAFETY SUPPLY P.O. BOX 649 NAPERVILLE IL 60566-0649	Not applicable		208.23 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103378	56475	Oct/24/2012	DOMINATOR DIRECTIONAL CONTROL HEADS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	208.23 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079660	Nov/16/2012	RE	Paid	VOP01 0000002257 GALLS INCORPORATED 24296 NETWORK PLACE CHICAGO IL 60673-1224	Not applicable		306.07 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103287	92612	Oct/11/2012	GLOVES,TOURNIQUET,GAUZE,SPONGE,MASK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	175.05 USD
1	Clothing	POLICE	General Fund	Field Services	131.02 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079661	Nov/16/2012	RE	Paid	VOP01 0000002374 GIAMMONA, JOSEPH 1839 S. 4TH PLACE ST. CHARLES IL 60174	Not applicable		170.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103394	11/08/12	Nov/08/2012	CONTRACTUAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	170.70 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079662	Nov/16/2012	RE	Paid	VOP01 0000002445 GINOCCHIO ENTERPRISES INC. 166 E. GRANT AVE FOX LAKE IL 60020	Not applicable		161.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103417	68	Oct/22/2012	TITLE SEARCHES, 1042 S SCOVILLE, 816 N. AUSTIN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Housing Services	General Fund	Base Program	161.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079663	Nov/16/2012	RE	Paid	VOP01 0000009818 GLOODT, JACOB	Not applicable		40.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103281	10/24/12	Oct/24/2012	REIMBURSEMENT FOR PARAMEDIC LICENSE RENEWAL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	FIRE - EMS	General Fund	Base Program	40.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079664	Nov/16/2012	RE	Paid	VOP01 000001148 GOODYEAR TIRE DISTRIBUTION 200 THORNDALE AVE BENSENVILLE IL 60106	Not applicable		470.44 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103376	900409657	Oct/26/2012	TIRES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	235.22 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	235.22 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079665	Nov/16/2012	RE	Paid	VOP01 0000015103 GOTTI, KIM 1004 FAIR OAKS AVE. OAK PARK IL 60302	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103440	542	Oct/17/2012	REIMBURSEMENT-OVERPAYMENT OF ALARM REGISTRATION FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Alarm Fees	FIRE - Operations	General Fund	Base Program	150.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079666	Nov/16/2012	RE	Paid	VOP01 0000013972 GOVTEMPSUSA LLC P.O. BOX 2392 NEW YORK NY 10116-2392	Not applicable		4,050.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103415	1246317, 1246318	Nov/01/2012	TEMPORARY SERVICES PERIODS 10/21, 10/28. VELAN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Parking Services	Parking Fund	Base Program	4,050.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079667	Nov/16/2012	RE	Paid	VOP01 0000001152 GRAINGER DEPT . 801549411 PALATINE IL 60038-0001	Not applicable		185.82 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103374	9960533041	Oct/25/2012	BATTIERS & GLOVES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
5	Operational Supplies	DPW - Fleet Operations	General Fund	Base Program	71.52 USD
1	Operational Supplies	DPW - Fleet Operations	General Fund	Base Program	23.60 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	5.29 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	5.29 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	69.53 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	5.29 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	5.30 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079668	Nov/16/2012	RE	Paid	VOP01 0000002082 HACH COMPANY 2207 COLLECTIONS CENTER DR. CHICAGO IL 60693	Not applicable		174.74 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103226	7995707	Oct/20/2012	CHLORINE CALIBRATION EQUIPMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Supply	174.74 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079669	Nov/16/2012	RE	Paid	VOP01 0000001742 HARRISON STREET BIBLE CHURCH 911 S. TAYLOR OAK PARK IL 60304	Not applicable		1,343.20 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103311	2011	Oct/22/2012	LOT RENTAL REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Lot Rental Reimbursement	Parking Services	Parking Fund	Base Program	1,343.20 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079670	Nov/16/2012	RE	Paid	VOP01 0000012174 HARVEY MADISON DEVELOPMENT LLC 315 N. EUCLID AVE. OAK PARK IL 60302	Not applicable		6,626.64 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103312	2011	Oct/22/2012	LOT RENTAL REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Lot Rental Reimbursement	Parking Services	Parking Fund	Lots_Off Street Parking	6,626.64 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079671	Nov/16/2012	RE	Paid	VOP01 0000015084 HAUSSMANN, ALEXANDER 630 S. GROVE AVE. OAK PARK IL 60304-1121	Not applicable		2,295.17 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103308	0110000365-01	Oct/26/2012	REFUND CREDIT BALANCE DUE TO WATER USAGE ADJUSTMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	2,295.17 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079672	Nov/16/2012	RE	Paid	VOP01 0000013891 HAWK CHRYSLER, DODGE, JEEP 7911 W. ROOSEVELT RD. FOREST PARK IL 60130	Not applicable		74.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103229	60731	Oct/22/2012	OIL FILTERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	74.80 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079673	Nov/16/2012	RE	Paid	VOP01 0000013864 HEARTLAND HEALTH OUTREACH 208 S. LASALLE ST, SUITE 1818 CHICAGO IL 60604	Not applicable		669.77 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103402	PROJECT B12-4, DRA	Oct/26/2012	IDIS#633, AUGUST & SEPTEMBER 2012 FOOD & NUTRITION SERVICE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operating Subsidies	CD Grant Admin	Community Dev Block Gr	Heartland Vital Bridges 2012	669.77 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079674	Nov/16/2012	RE	Paid	VOP01 0000011212 HEITZMAN, FRANK 111 N. MARION ST. OAK PARK IL 60301	Not applicable		25.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103398	10/12/12	Oct/12/2012	REIMBURSEMENT - REGISTRATION FEE TO LANDMARKS IL WORKSHOP	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	Boards and Commissions	General Fund	Historic Preservation Commiss	25.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079675	Nov/16/2012	RE	Paid	VOP01 0000006031 IDES P.O. BOX 3637 SPRINGFIELD IL 62708	Not applicable		7,215.02 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103336	624012330	Oct/27/2012	ACCT#800848, QTR 3/2012. BENEFITS PAID 7/1/12-9/30/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Unempl Ins Payments	HR - Human Resources	General Fund	Benefits Administration	7,215.02 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079676	Nov/16/2012	RE	Paid	VOP01 0000015002 INSIGHT PUBLIC SECTOR, INC. P.O. BOX 731072 DALLAS TX 75373-1072	Not applicable		470.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103319	1100286028	Oct/18/2012	SYMANTEC GHOST SOLUTION SUITE 2.5 BASIC 11/4/12-11/3/13	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Software License Updates	Information Technology	General Fund	Program Maintenance	470.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079677	Nov/16/2012	RE	Paid	VOP01 0000013152 INTEGRYS ENERGY SERVICES PO BOX 19046 GREEN BAY WI 54307-9046	Not applicable		8,302.41 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103324	21490823-1	Oct/29/2012	ELECTRIC SERVICE 9/26/12-10/25/12@137 N. SCOVILLE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	Parking Services	Parking Fund	OPRF Garage	1,026.45 USD
1	Electricity	Parking Services	Parking Fund	Holley Ct Parking Garage	7,275.96 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079678	Nov/16/2012	RE	Paid	VOP01 000008985 ISRAELSOHN, ETHAN , LCSW, LLC 518 HIGHLAND AVE OAK PARK IL 60304	Not applicable		250.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103438	882	Oct/17/2012	REIMBURSEMENT-OVERPAYMENT OF ALARM REGISTRATION FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Alarm Fees	FIRE - Operations	General Fund	Base Program	250.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079679	Nov/16/2012	RE	Paid	VOP01 0000010157 IT SAVVY LLC P.O. BOX 3296 GLEN ELLYN IL 60138	Not applicable		311.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103317	589237	Sep/21/2012	MINI BLUETOOTH NETWORK ADAPTER,FAX PRINT CARTRIDGE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Computer Supplies	Information Technology	General Fund	Base Program	49.00 USD
1	Office Supplies	Parking Services	Parking Fund	Base Program	262.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079680	Nov/16/2012	RE	Paid	VOP01 0000002059 J.G. UNIFORMS 5949 W. IRVING PARK RD. CHICAGO IL 60634	Not applicable		836.65 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103295	28654	Oct/04/2012	SOCKS, FLEECE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	96.99 USD
1	Clothing	POLICE	General Fund	Field Services	343.25 USD
1	Clothing	POLICE	General Fund	Support Services	54.24 USD
1	Clothing	POLICE	General Fund	Field Services	177.20 USD
1	Clothing	POLICE	General Fund	Support Services	164.97 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079681	Nov/16/2012	RE	Paid	VOP01 0000012855 K-FIVE CONSTRUCTION 13769 MAIN ST. LEMONT IL 60439-9371	Not applicable		1,270.40 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103307	0997000380-01	Oct/26/2012	REFUND BALANCE OF HYDRANT METER DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Water Meter Deposits Payable	Balance Sheet	Water Fund	Balance Sheet	1,270.40 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079682	Nov/16/2012	RE	Paid	VOP01 0000003972 KENNEY, GRACE	Not applicable		493.27 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103277	10/07/12-10/12/12	Nov/06/2012	REIMBURSEMENT FOR IPSI TRAINING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	DPW - Administration	General Fund	Base Program	493.27 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079683	Nov/16/2012	RE	Paid	VOP01 0000001197 KETONE AUTOMOTIVE,INC 2535 S. 25TH AVE. BROADVIEW IL 60153	Not applicable		160.49 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103373	155992	Oct/25/2012	ROLOC RESURFACING DISCS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Fleet Operations	General Fund	Base Program	99.72 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	60.77 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079684	Nov/16/2012	RE	Paid	VOP01 0000014276 KRANZ INC. 2200 DEKOVEN AVE RACINE WI 53403	Not applicable		67.10 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103372	6079715-00	Oct/19/2012	SPEED BALL DEGREASER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Lubricants	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	16.77 USD
3	Lubricants	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	16.78 USD
2	Lubricants	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	16.78 USD
4	Lubricants	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	16.77 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079685	Nov/16/2012	RE	Paid	VOP01 0000001209 LOGSDON OFFICE SUPPLY 1055 ARTHUR ELK GROVE VILLAGE IL 60007	Not applicable		333.09 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103064	421688I	Oct/23/2012	OFFICE SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	HEALTH - Farmer's Market	Farmers Market Com	Base Program	9.62 USD
1	Office Supplies	Plan Community Development	General Fund	Base Program	55.04 USD
1	Office Supplies	Parking Services	Parking Fund	Base Program	137.17 USD
1	Office Supplies	HEALTH - Health Services	General Fund	Base Program	53.06 USD
2	Office Supplies	CD Grant Admin	Community Dev Block Gr	Base Program	78.20 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079686	Nov/16/2012	RE	Paid	VOP01 0000002698 MAZUR, TOM	Not applicable		216.49 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103284	00032046134	Nov/08/2012	REIMBURSEMENT FOR STATION FIRE BOOTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	216.49 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079687	Nov/16/2012	RE	Paid	VOP01 0000015086 MCKONE, DAVID 613 WENONAH AVE. OAK PARK IL 60304-1031	Not applicable		11.06 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103331	0105000713-01	Oct/30/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@613 WENONAH	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	11.06 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079688	Nov/16/2012	RE	Paid	VOP01 0000001570 MENARDS-MELROSE PARK 8311 W. NORTH AVE MELROSE PARK IL 60160	Not applicable		173.53 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103369	9239	Oct/23/2012	CORD,PEWTER SPRAY,PUTTY KNIFE,CLEAR POLY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Maintenance	DPW - Building Maintenance	Capital Bldg Improvements	Base Program	33.17 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	69.99 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	48.73 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	21.64 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079689	Nov/16/2012	RE	Paid	VOP01 0000002736 METRO-WESTERN COOK CREDIT SERVICES, 4409 W. LAWRENCE AVE. CHICAGO IL 60630	Not applicable		66.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103414	76743	Oct/15/2012	CREDIT CHECK - FAITH JULIAN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Housing Services	General Fund	Base Program	66.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079690	Nov/16/2012	RE	Paid	VOP01 0000010667 METROPOLITAN MAYORS CAUCUS 177 N. STATE ST. STE. #500 CHICAGO IL 60601	Not applicable		350.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103425	2013-012	Oct/23/2012	PARTICIPATION FEE - HOLLAND & KNIGHT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Village Manager's Office (VMO)	General Fund	Base Program	350.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079691	Nov/16/2012	RE	Paid	VOP01 0000002146 MINUTEMAN PRESS 6949 W. NORTH AVE OAK PARK IL 60302	Not applicable		65.90 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103339	16883	Nov/01/2012	WATER SHUT-OFF DOORHANGERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Printing	Finance	Sewer Fund	Utilities	65.90 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079692	Nov/16/2012	RE	Paid	VOP01 0000015087 MISSICK, JAMES P.O. BOX 7411 VILLAGE PARK IL 60181	Not applicable		81.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103347	0247000621-04	Oct/31/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@1232 N. EUCLID	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	81.99 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079693	Nov/16/2012	RE	Paid	VOP01 0000007414 MUNICIPAL WEB SERVICE 330 E. MAPLE RD, #302 BIRMINGHAM MI 48009	Not applicable		40.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103428	104295	Oct/10/2012	E-NEWS LIST SERVE HOSTING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Communication	General Fund	Base Program	40.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079694	Nov/16/2012	RE	Paid	VOP01 000006056 NAMI - METRO SUBURBAN INC. C/O J.F. HEUMANN P.O. BOX 977 OAK PARK IL 60303	Not applicable		330.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103403	PROJECT B12-5, DRA	Sep/30/2012	IDIS #634, DROP-IN CENTER FACILITATOR	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operating Subsidies	CD Grant Admin	Community Dev Block Gr	NAMI 2012	330.75 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079695	Nov/16/2012	RE	Paid	VOP01 000001780 NEWARK P.O. BOX 94151 PALATINE IL 60094-4151	Not applicable		10.13 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103367	22875666, 80136894	Oct/24/2012	FUSES & HALOGEN LAMPS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	2.53 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	2.53 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	2.53 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	2.54 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079696	Nov/16/2012	RE	Paid	VOP01 0000001256 NICOR (P.O. BOX 0632) P.O. BOX 0632 AURORA IL 60507-0632	Not applicable		83.55 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103326	67-90-13-5311 9	Oct/31/2012	GAS SERVICE 10/2/12-10/31/12@ 1114 HOLLEY CT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	Parking Services	Parking Fund	Holley Ct Parking Garage	83.55 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079697	Nov/16/2012	RE	Paid	VOP01 0000001260 NORTH EAST MULTI-REGIONAL 355 SMOKE TREE PLAZA NORTH AURORA IL 60542	Not applicable		10,625.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103278	154523	Sep/26/2012	TRAINING MEMBERSHIP FEES 7/1/12-6/30/13	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	POLICE	General Fund	Base Program	720.00 USD
2	Conferences Training	POLICE	General Fund	Field Services	7,290.00 USD
1	Conferences Training	POLICE	General Fund	Field Services	35.00 USD
1	Conferences Training	POLICE	General Fund	Field Services	300.00 USD
2	Conferences Training	POLICE	General Fund	Support Services	100.00 USD
1	Conferences Training	POLICE	General Fund	Field Services	200.00 USD
3	Conferences Training	POLICE	General Fund	Support Services	1,980.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079698	Nov/16/2012	RE	Paid	VOP01 0000015100 O'CONNORS CLEANERS 1045 CHICAGO AVE. OAK PARK IL 60302	Not applicable		200.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103436	124	Oct/17/2012	REIMBURSEMENT-OVERPAYMENT OF ALARM REGISTRATION FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Alarm Fees	FIRE - Operations	General Fund	Base Program	200.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079699	Nov/16/2012	RE	Paid	VOP01 0000001676 O'HARE TOWING SERVICE 2424 WISCONSIN ST. DOWNERS GROVE IL 60515	Not applicable		462.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103348	470179	Sep/10/2012	TOWING SERVICE@900 BLOCK OF S. HUMPHREY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	POLICE	General Fund	Base Program	300.00 USD
1	External Support	POLICE	General Fund	Base Program	162.50 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079700	Nov/16/2012	RE	Paid	VOP01 0000001977 O'HERRON,RAY CO. INC. 523 E. ROOSEVELT RD. LOMBARD IL 60148	Not applicable		1,574.45 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103300	0060873-IN	Oct/12/2012	HOLSTER,BELT,TACTICAL LEG SHROUD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Support Services	246.85 USD
1	Clothing	POLICE	General Fund	Support Services	157.90 USD
1	Clothing	POLICE	General Fund	Support Services	277.75 USD
1	Clothing	POLICE	General Fund	Support Services	222.75 USD
1	Clothing	POLICE	General Fund	Support Services	113.95 USD
1	Clothing	POLICE	General Fund	Field Services	166.85 USD
1	Clothing	POLICE	General Fund	Field Services	388.40 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079701	Nov/16/2012	RE	Paid	VOP01 0000013821 O'REILLY AUTO PARTS P.O. BOX 9464 SPRINGFIELD MO 65801-9464	Not applicable		63.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103366	336-439785,336-3525	Oct/30/2012	336-355688. OXYGEN SENSOR,P/S FRONT UPPER CONTROL ARM ASSY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	63.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079702	Nov/16/2012	RE	Paid	VOP01 0000001647 OAK PARK ELEMENTARY SCHOOL DISTRI 970 MADISON ST. OAK PARK IL 60302	Not applicable		150.88 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103427	3000	Mar/20/2012	2012 EARTH FEST POSTERS & POSTCARDS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Printing	Village Manager's Office (VMO)	Sustainability Fund	Base Program	150.88 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079703	Nov/16/2012	RE	Paid	VOP01 0000001273 OAK PARK HOUSING AUTHORITY 21 SOUTH BLVD. OAK PARK IL 60302	Not applicable		1,230.22 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103337	0997000165-02	Oct/17/2012	REFUND BALANCE OF HYDRANT METER DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Water Meter Deposits Payable	Balance Sheet	Water Fund	Balance Sheet	1,230.22 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079704	Nov/16/2012	RE	Paid	VOP01 0000001275 OAK PARK REGIONAL HOUSING CTR 1041 SOUTH BOULEVARD C/O ROB BREYMAIER OAK PARK IL 60302	Not applicable		15,208.34 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103420	MFHIP-2012.09	Oct/23/2012	SEPTEMBER 2012 MULTI-FAMILY INCENTIVE PROGRAM REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operating Subsidies	Housing Services	General Fund	Oak Park Housing Center	15,208.34 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079705	Nov/16/2012	RE	Paid	VOP01 0000001277 OAK PARK TOWNSHIP YOUTH SVCS. 105 S. OAK PARK OAK PARK IL 60302	Not applicable		13,901.36 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103349	10/29/12	Oct/29/2012	YOUTH INTERVENTIONIST SERVICES JULY-SEPTEMBER 2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Township Interventionist Prg	Special Activities	General Fund	Base Program	13,901.36 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079706	Nov/16/2012	RE	Paid	VOP01 0000012547 OAKLAKE PARK ASSOCIATES MCCOLLOM REALTY LTD P.O. BOX 27 WESTERN SPRINGS IL 60558	Not applicable		10.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103352	7466	Nov/01/2012	NOVEMBER 2012 BASE RENT@1010 LAKE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	POLICE	General Fund	Support Services	10.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079707	Nov/16/2012	RE	Paid	VOP01 0000015093 OLIVO 1146 S. HUMPHREY AVE. OAK PARK IL 60304	Not applicable		179.51 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103341	0526001024-02	Oct/17/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@1146 S. HUMPHREY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	179.51 USD



Report ID: APY2001

PeopleSoft Accounts Payable  
DETAILED CHECK REGISTER

Page No. 47  
Run Date Nov/16/2012  
Run Time 9:33:21 AM

Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079708	Nov/16/2012	RE	Paid	VOP01 0000001285 ORACLE AMERICA, INC. P.O. BOX 71028 CHICAGO IL 60694-1028	Not applicable		7,645.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103321	41648705	Oct/15/2012	SOFTWARE UPDATE LICENSE & SUPPORT 7/16/12-10/15/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Software License Updates	Information Technology	General Fund	Program Maintenance	7,645.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079709	Nov/16/2012	RE	Paid	VOP01 0000015094 PEP BOYS REMITTANCE DEPARTMENT P.O. BOX 8500-50445 PHILADELPHIA PA 19178-0445	Not applicable		28.47 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103365	08371002953	Oct/26/2012	VINYLEX PROTECTANT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Lubricants	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	7.11 USD
3	Lubricants	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	7.12 USD
4	Lubricants	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	7.12 USD
2	Lubricants	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	7.12 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079710	Nov/16/2012	RE	Paid	VOP01 0000001858 PIERITZ BROS. INC. 401 SOUTH BLVD OAK PARK IL 60302	Not applicable		37.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103432	5502	Oct/11/2012	AWARDS CERTIFICATES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Special Events	FIRE - Training and Public Ed.	General Fund	Base Program	37.80 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079711	Nov/16/2012	RE	Paid	VOP01 0000001295 PILGRIM CONGREGATIONAL CHURCH 460 LAKE STREET ATTN: LEASE MANAGER OAK PARK IL 60302	Not applicable		4,622.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103314	2011	Oct/22/2012	LOT RENTAL REIMBURSEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Lot Rental Reimbursement	Parking Services	Parking Fund	Lots_Off Street Parking	4,622.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079712	Nov/16/2012	RE	Paid	VOP01 000006359 PIONEER PRESS NEWSPAPER 1140 LAKE ST. OAK PARK IL 60301	Not applicable		20.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103416	11/08/2012	Nov/08/2012	ACCT#653631 SUBSCRIPTION RENEWAL 11/12/12-11/13/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Village Manager's Office (VMO)	General Fund	Base Program	20.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079713	Nov/16/2012	RE	Paid	VOP01 0000012347 PNC EQUIPMENT FINANCE P.O. BOX 931034 CLEVELAND OH 44193	Not applicable		1,328.17 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103434	4215165	Oct/29/2012	ZOLL E-SERIES ACLS MANUAL DEFIBRILLATORS & ACCESSORIES 11/24/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Computer Equipment	Finance	Equipment Replacement F	Computer Equipment - Police	1,328.17 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079714	Nov/16/2012	RE	Paid	VOP01 0000007283 PORTER LEE CORP. 1901 WRIGHT BLVD. SCHAUMBURG IL 60193	Not applicable		570.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103333	12240	Oct/22/2012	BARCODE LABELS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Base Program	570.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079715	Nov/16/2012	RE	Paid	VOP01 0000001791 PRAXAIR DISTRIBUTION INC-962 DEPT CH 10660 PALATINE IL 60055-0660	Not applicable		74.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103364	44387648	Oct/20/2012	OXYGEN & ACETYLENE TANK RENTALS 9/20/12-10/20/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	18.56 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	18.56 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	18.56 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	18.57 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079716	Nov/16/2012	RE	Paid	VOP01 0000015085 PRESTES, AMY 530 KEYSTONE RIVER FOREST IL 60305	Not applicable		35.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103322	0106000579-01	Oct/29/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@224 HOME	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	35.80 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079717	Nov/16/2012	RE	Paid	VOP01 0000003038 PRINTING STORE INC. 621 MADISON ST. OAK PARK IL 60302	Not applicable		732.90 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103363	70244	Oct/23/2012	DOWNSPOUT DISCONNECTION BROCHURE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Sewer	Sewer Fund	Sewer Collection	732.90 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079718	Nov/16/2012	RE	Paid	VOP01 0000014782 PROJECT MANAGEMENT ADVISORS, INC. 150 S. WACKER, SUITE 670 CHICAGO IL 60606	Not applicable		8,542.88 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103400	13291	Oct/08/2012	SEPTEMBER 2012 CONSULTING SERVICES - LAKE/FOREST	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Business Services	Lake Forest Develop Proje	Base Program	8,542.88 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079719	Nov/16/2012	RE	Paid	VOP01 0000015091 PURINS, ERIK & CARRIE 1000 VERSAILLES AVE. ALAMEDA CA 94501	Not applicable		159.52 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103343	0520000914-02	Oct/17/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@532 S. CUYLER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	159.52 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079720	Nov/16/2012	RE	Paid	VOP01 0000012968 RADAR MAN, INC. P.O. BOX 111 FORSYTH IL 62535	Not applicable		717.37 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103285	1691	Oct/12/2012	13 RADAR CERTIFICATIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Base Program	520.00 USD
1	Operational Supplies	POLICE	General Fund	Base Program	197.37 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079721	Nov/16/2012	RE	Paid	VOP01 0000002610 REHSE, ROBERT C/O FIRE 123 MADISON OAK PARK IL 60302	Not applicable		40.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103280	11/01/12	Nov/01/2012	REIMBURSEMENT FOR PARAMEDIC LICENSE RENEWAL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	FIRE - EMS	General Fund	Base Program	40.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079722	Nov/16/2012	RE	Paid	VOP01 0000004466 RELIABLE FIRE EQUIPMENT CO. 12845 S. CICERO AVE ALSIP IL 60803	Not applicable		387.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103315	595810, 595811	Oct/15/2012	RECERTIFY,RECHARGE,CONDUCTIVITY TEST OF FIRE EXTINGUISHERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Parking Services	Parking Fund	The Avenue Garage	272.05 USD
2	General Contractuals	Parking Services	Parking Fund	Lake St & Forest Garage	115.80 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079723	Nov/16/2012	RE	Paid	VOP01 0000001314 RELIASTAR LIFE INSURANCE 3702 PAYSHERE CIRCLE CHICAGO IL 60674-0037	Not applicable		620.14 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103410	11A0805808	Sep/14/2012	ING EMPLOYEE BENEFITS MONTHLY PERIOD 11/1/12-11/30/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Life Insurance Expense	HR - Health Insurance	Health Insurance Fund	Base Program	620.14 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079724	Nov/16/2012	RE	Paid	VOP01 0000002611 RESOURCE RECYCLING P.O. BOX 42270 PORTLAND OR 97242-0270	Not applicable		52.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103392	591552	Oct/16/2012	SUBSCRIPTION RENEWAL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	DPW - Environmental Services	Environmental Services Fu	Base Program	52.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079725	Nov/16/2012	RE	Paid	VOP01 0000004974 RICHARDSON, ANITA 5057 HARVARD TERRACE SKOKIE IL 60077	Not applicable		562.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103271	2012-53	Nov/09/2012	CONTRACTUAL SERVICES 11/09/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	562.50 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079726	Nov/16/2012	RE	Paid	VOP01 0000011967 RICOH AMERICAS CORP 21146 NETWORK PLACE CHICAGO IL 60673-1211	Not applicable		230.16 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103338	22289412	Oct/28/2012	NOVEMBER 2012 COPIER LEASE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Equipment Rental	POLICE	General Fund	Base Program	230.16 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079727	Nov/16/2012	RE	Paid	VOP01 0000012117 RICOH AMERICAS CORPORATION P.O. BOX 6434 CAROL STREAM IL 60197-6434	Not applicable		413.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103358	6745210797	Oct/26/2012	OCTOBER/NOVEMBER 2012 COPIER LEASE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Equipment Rental	Building Property Standards	General Fund	Property Standards	413.70 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079728	Nov/16/2012	RE	Paid	VOP01 000002267 ROYAL PIPE & SUPPLY CO. 2400 LAKE STREET PO BOX 1527 MELROSE PARK IL 60160	Not applicable		414.04 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103362	S1344816.001	Oct/18/2012	WALL PIPE & INSULATION	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Service Calls	55.80 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	358.24 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079729	Nov/16/2012	RE	Paid	VOP01 0000011245 SAFARILAND (FORENSICS SOURCE) 13386 INTERNATIONAL PKWY JACKSONVILLE FL 32218-2383	Not applicable		174.72 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103294	I12-126553	Oct/05/2012	POLICE BARRIER TAPE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Support Services	174.72 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079730	Nov/16/2012	RE	Paid	VOP01 0000001487 SCHAUER'S ACE HARDWARE 7449 W. MADISON FOREST PARK IL 60130	Not applicable		26.24 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103239	305631	Oct/24/2012	BOLTS & SPRAY PAINTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	6.56 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	6.56 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	6.56 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	6.56 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079731	Nov/16/2012	RE	Paid	VOP01 0000001469 SCHUMAN CORP C/O R K MGT P.O. BOX 5919 RIVER FOREST IL 60305	Not applicable		1,286.67 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103422	MSA 1223-R, MSA 12	Oct/18/2012	RENTAL REIMBURSEMENT 7/1/12-9/30/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Rental Reimbursements	Housing Services	General Fund	Diversity Assurance	1,286.67 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079732	Nov/16/2012	RE	Paid	VOP01 0000002882 SEAWAY BANK & TRUST COMPANY 645 E. 87TH ST. ATTN: TRUST DEPT. CHICAGO IL 60619	Not applicable		500.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103407	0315-12	Nov/01/2012	TRUST SERVICES GOCPB2007A	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Bond Paying Agent Fees	Finance	Debt Service Fund	2007A GO Bond	500.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079733	Nov/16/2012	RE	Paid	VOP01 0000001337 SEGUIN SERVICES, INC. 3100 S CENTRAL AVE CICERO IL 60650	Not applicable		15,000.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103404	PROJECT B12-13, DR	Oct/12/2012	IDIS#642, FACILITY IMPROVEMENTS@134 S. EAST	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvement Program	CD Grant Admin	Community Dev Block Gr	Seguin Services Fac Imp 2012	15,000.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079734	Nov/16/2012	RE	Paid	VOP01 0000015096 SEMLER, ELISABETH 1343 VERNON NORTH DR DUNWOODY GA 30338	Not applicable		68.14 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103409	0455000148-08	Nov/05/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@1101 EDMER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	68.14 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079735	Nov/16/2012	RE	Paid	VOP01 0000001951 SIGN EXPRESS 900 S. OAK PARK AVE OAK PARK IL 60304	Not applicable		1,152.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103426	9616	Oct/24/2012	5000 WE LOVE OP BUMPER STICKERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Printing	Village Manager's Office (VMO)	General Fund	Base Program	1,152.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079736	Nov/16/2012	RE	Paid	VOP01 0000001632 SILVA,DON C/O POLICE 123 MADISON ST OAK PARK IL 60302	Not applicable		60.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103279	1514	Nov/06/2012	REIMBURSEMENT - USE OF FORCE,LEGAL UPDATE & BEST PRACTICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Base Program	60.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079737	Nov/16/2012	RE	Paid	VOP01 0000005486 SOJA, RICHARD J. JR 1037 S. SCOVILLE OAK PARK IL 60304	Not applicable		425.92 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103340	0316000723-05	Oct/17/2012	REFUND CREDIT BALANCE ON FINAL WATER BILL@1037 S. SCOVILLE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	425.92 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079738	Nov/16/2012	RE	Paid	VOP01 0000009212 SOLLITT, GEORGE. CONSTRUCTION COMPAN 790 NORTH CENTRAL AVE. WOOD DALE IL 60191	Not applicable		68,720.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103330	JOB C11010, PAYMEN	Aug/31/2012	SOUTH MARION STREETScape IMPROVEMENTS 05/01/12-08/31/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Water	Water Fund	Water Distribution	68,720.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079739	Nov/16/2012	RE	Paid	VOP01 0000009629 STREICHER'S P.O. BOX 41398 MINNEAPOLIS MN 55441-0398	Not applicable		164.65 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103305	1963855	Oct/03/2012	BOOTS,KNIFE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	96.67 USD
1	Clothing	POLICE	General Fund	Support Services	67.98 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079740	Nov/16/2012	RE	Paid	VOP01 0000014297 THE TROLLEY CAR & BUS COMPANY 226 PARK ST. BENSENVILLE IL 60106	Not applicable		1,300.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103397	102412	Oct/24/2012	TROLLEY FOR BROKER/DEVELOPER TOUR 10/24/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Business Services	General Fund	Base Program	1,300.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079741	Nov/16/2012	RE	Paid	VOP01 0000001381 THOMPSON ELEVATOR INSPECTION 1302 E THAYER ST MT PROSPECT IL 60056	Not applicable		931.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103329	12-1775,12-3492,12-3	Oct/16/2012	12-3547. SEMI-ANNUAL ELEVATOR INSPECTIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Building Property Standards	General Fund	Building Inspection Services	931.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079742	Nov/16/2012	RE	Paid	VOP01 0000015102 TINDALE, SCOTT 165 N. HARVEY AVE. OAK PARK IL 60302	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103439	817	Oct/17/2012	REIMBURSEMENT-OVERPAYMENT OF ALARM REGISTRATION FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Alarm Fees	FIRE - Operations	General Fund	Base Program	150.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079743	Nov/16/2012	RE	Paid	VOP01 0000009735 TRETOWICZ, TOMASZ	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103273	010905114954	Nov/07/2012	REIMBURSEMENT FOR WORK BOOTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	DPW - Capital Projects	Capital Improvement Fund	CIP Management	150.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079744	Nov/16/2012	RE	Paid	VOP01 0000001661 VERIFICATIONS P.O. BOX 1150 MI 60 MINNEAPOLIS MN 55486-1150	Not applicable		50.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103310	685735	Oct/14/2012	APPLICANT VERIFICATIONS & STATEWIDE CRIMINAL FEES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Background Check	HR - Human Resources	General Fund	Employment	50.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079745	Nov/16/2012	RE	Paid	VOP01 0000011856 W. R. WEIS COMPANY 2100 S. WABASH AVE. CHICAGO IL 60616	Not applicable		2,450.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103232	3881	Oct/20/2012	GROUT REPLACEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Downtown TIF St Improvements	DPW - Engineering	Capital Improvement Fund	Base Program	2,450.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079746	Nov/16/2012	RE	Paid	VOP01 0000001618 WASHINGTON,CARRIE BELLE P.O. BOX 35 TINLEY PARK IL 60477	Not applicable		1,687.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103393	11/2/12, 11/7/12, 11/8/	Nov/08/2012	CONTRACTUAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	1,687.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079747	Nov/16/2012	RE	Paid	VOP01 0000001412 WEDNESDAY JOURNAL, INC 141 S. OAK PARK AVE. OAK PARK IL 60302	Not applicable		293.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103306	10/24/12	Oct/24/2012	ACCT#052909-00002. MEETING NOTICE & TRUTH IN TAXATION PUBLICATIO	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Legal Advertisements	Finance	General Fund	Base Program	293.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079748	Nov/16/2012	RE	Paid	VOP01 0000013001 WEISENBACH RECYCLED PRODUCTS 437 HOLZMAN AVE. COLUMBUS OH 43205-1604	Not applicable		416.53 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103360	96526	Oct/30/2012	EEC GREEN AWARDS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Environmental Services	Keep Oak Park Beautiful	Keep VOP Beautiful Program	416.53 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079749	Nov/16/2012	RE	Paid	VOP01 0000015097 WESLEY, CORY & MECHEELE 1041 S. LOMBARD AVE. OAK PARK IL 60304	Not applicable		7,675.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103418	BPIP-098	Oct/26/2012	BARRIE PARK GRANT & LOAN PROGRAM@1041 S. LOMBARD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Housing Rehab Property Grants	Housing Services	General Fund	Barrie Park Housing Program	3,837.50 USD
2	Housing Rehab Property Loan	Housing Services	General Fund	Barrie Park Housing Program	3,837.50 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 795  
Pay Cycle Run Date: Nov/16/2012

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079750	Nov/16/2012	RE	Paid	VOP01 0000001416 WEST PAYMENT CENTER P.O. BOX 6292 CAROL STREAM IL 60197-6292	Not applicable		239.31 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103334	825799363	Oct/01/2012	WEST INFORMATION CHARGES 9/1/12-9/30/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Base Program	239.31 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
079751	Nov/16/2012	RE	Paid	VOP01 0000012961 WISS, JANNEY, ELSTNER ASSOCIATES, IN 330 PFINGSTEN RD. NORTHBROOK IL 60062	Not applicable		3,215.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00103316	0243234	Oct/22/2012	HOLLEY COURT FRP REPAIRS PHASE 2	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Building Improvements	Parking Services	Parking Fund	Holley Ct Parking Garage	3,215.00 USD	
				<b>Total Requirements for Bank Account</b>	<b>FB_OP VOP 154508888927</b>	<b>349,915.22 USD</b>
				<b>Total Requirements for Currency</b>	<b>USD</b>	<b>349,915.22 USD</b>