

**APPROVED MINUTES - SPECIAL BOARD MEETING
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK
HELD ON MONDAY, NOVEMBER 12TH, 2012 AT 7:00 P.M.
IN ROOM 101 OF OAK PARK VILLAGE HALL**

I. CALL TO ORDER

President Pope called the meeting to order at 7:04 p.m.

II. ROLL CALL

PRESENT: Trustees Hedges, Lueck, Salzman and Tucker; President Pope
ABSENT: Trustees Brewer and Johnson

**III. CONSIDERATION OF MOTION TO ADJOURN TO EXECUTIVE SESSION
TO DISCUSS LITIGATION AND COLLECTIVE BARGAINING IN ROOM 130**

In compliance with the Open Meetings Act, it was moved and seconded to adjourn to Executive Session to discuss collective bargaining in Room 130.

The roll call on the vote was as follows:

AYES: Trustees Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustees Brewer and Johnson

The motion was approved.

IV. RETURN TO OPEN MEETING 7:30 PM IN ROOM 101

PRESENT: Trustees Brewer (7:45), Hedges, Lueck, Salzman and Tucker; President Pope
ABSENT: Trustee Johnson

The Special Meeting reconvened at 7:32 p.m. in Room 101.

V. AGENDA APPROVAL

It was moved and seconded to approve the agenda for the meeting. A voice vote was taken and the agenda was approved as presented.

VI. PUBLIC COMMENT

There was no public comment.

- VII. It was moved and seconded that Resolution 2012-R-242 entitled **RESOLUTION APPROVING 2013 ACTION PLAN AND AUTHORIZING SUBMISSION TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** be adopted.

Community Development Manager Janis Akerstrom noted that no public input was received during the required 30-day comment period.

The roll call on the vote was as follows:

AYES: Trustees Hedges, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustees Brewer and Johnson

The resolution was adopted.

VIII. DISCUSSION & REVIEW OF RECOMMENDED DRAFT 2013 BUDGET AS REVIEWED BY THE FINANCE COMMITTEE

A. Wrap-Up Items from the Budget Process

I. Personnel Services Update

Interim Village Manager Cara Pavlicek stated that personnel services make up approximately 76% of the budget for the Village. Historically, less than 100% of the amount appropriated for salaries and benefits was actually expended. Thus, only 98% of the actual cost will be allocated for 2013, as she anticipates with retirements and voluntary turnover expenses will be at that level. She also stated that she recommends expenditures in the General Fund equivalent to 99% of the projected revenues in FY13.

In terms of collective bargaining agreements, Ms. Pavlicek noted that there is no placeholder for potential contract settlements, as several are still outstanding. A budgetary amendment for any wage or benefit changes will be brought to the Board when a contract is adopted. For non-union compensation, a 2.5% merit-based increase has been allocated.

II. Final Decision on Outstanding Items

President Pope referred to the spreadsheet listing 17 items requested to be included in the proposed budget that warranted further discussion. Following discussion, the Board agreed on the following:

1. Business Services: \$250,000 from the Madison Street TIF towards TIF Investment Grants; no action required at this time.
2. Business Services: \$20,000 from the General Fund for Business District Event Sponsorship Grants; include in budget.
3. Communications: \$30,000 from the General Fund for TV camera replacement; remove from budget.
4. Fire: Retaining two FTE's funded over the last two years by grants; include in budget.
5. CDBG: Review of the CDBG process; no action required at this time.

6. Police: One FTE to fill the Deputy Chief position that has been vacant since 2010; include in budget.
7. Public Works: \$1,000,000 for the annual street paving program; no change.
8. Public Works: Adoption of Multi-Year CIP Program; no action required at this time.
9. Public Works: \$800,000 for alley improvement; no change.
10. Public Works: Merge water and sewer funds; no action required at this time.
11. Public Works: \$25,000 for water rate study: remove from budget.
12. Public Works: \$700,000 for Ridgeland Commons Water Main Project for the Park District; include in budget.
13. Public Works: \$119,000 for Southtown and Harrison Street hardscape improvements; include in budget.
14. Public Works: 1.1% waste contract rate increase; no action required at this time.
15. Public Works: Reduction of \$120,000 to \$50,000 towards Eisenhower funding; include in budget.
16. VMO: Performance Management Program; include in budget.
17. Miscellaneous: Police and Fire pension assumptions; discussion scheduled for November 19 meeting.

IX. ADJOURN

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 9:02 P.M. Monday, November 12, 2012.

SUBMITTED AND RECORDED IN THE OFFICE OF:

By: MaryAnn Schoenneman
Interim Deputy Village Clerk

Teresa Powell, Village Clerk