

**APPROVED MINUTES - REGULAR BOARD MEETING
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK
HELD ON MONDAY, JUNE 17TH, 2013 AT 6:30 P.M.
IN THE COUNCIL CHAMBERS OF OAK PARK VILLAGE HALL**

I. CALL TO ORDER

President Abu-Taleb called the meeting to order at 6:32 P.M.

II. ROLL CALL

PRESENT: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb
ABSENT: Trustee Lueck

**III. CONSIDERATION OF MOTION TO ADJOURN TO EXECUTIVE SESSION
TO DISCUSS COLLECTIVE BARGAINING**

In compliance with the Open Meetings Act, it was moved and seconded to adjourn to Executive Session to discuss minutes and collective bargaining in Room 130.

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The motion was approved.

IV. RETURN TO OPEN MEETING AT 7:30 PM IN COUNCIL CHAMBERS

PRESENT: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb
ABSENT: Trustee Lueck

The Regular Meeting reconvened at 7:30 P.M. in Council Chambers.

V. AGENDA APPROVAL

It was moved and seconded to approve the agenda for the meeting. A voice vote was taken and the agenda was approved as presented.

VI. MINUTES

It was moved and seconded that the minutes of the Regular Meeting of May 20, 2013, Regular Meeting of June 3, 2013 and Special Meeting of June 8, 2013 be approved. A voice vote was taken and the minutes were approved as presented.

VII. NON-AGENDA PUBLIC COMMENT

Gayle Riedmann, 217 N. Grove, Unit A. Ms. Riedmann spoke about the benefits of electric vehicles and asked the Board to consider reinstating the free parking for electric vehicles incentive.

Kevin Barker, 1816 Whirlaway Ct., Glendale Heights. Mr. Barker commented that a perk such as free parking for electric vehicles would draw more visitors into Oak Park.

VIII. PROCLAMATIONS, RESOLUTIONS, AWARDS AND PRESENTATIONS

There were no proclamations, resolutions, awards or presentations.

IX. VILLAGE MANAGER REPORTS

- A. **Status Report on the Proposed Revisions to the Building Codes**
Village Manager Cara Pavlicek referred to the report regarding recommendations from the Building Codes Advisory Commission. She noted that comments from additional public dialogue were reviewed and the revised First Reading would be on the July 15 agenda.

X. VILLAGE BOARD COMMITTEES

There was nothing to report.

XI. CITIZEN COMMISSION VACANCIES

President Abu-Taleb referred to the Board and Commission vacancy report and urged residents to volunteer.

XII. CITIZEN COMMISSION APPOINTMENTS, REAPPOINTMENTS, REMOVAL, RESIGNATION AND CHAIR APPOINTMENTS

It was moved and seconded to concur in the following appointments by President Abu-Taleb:

Community Design Commission
Reappointment David Brumirski, as Member, with a term to expire June 7, 2016

Historic Preservation Commission
Reappointment of Rosanne McGrath, as Member, with a term to expire June 7, 2016

A voice vote was taken and the motion was approved.

XIII. REGULAR AGENDA

All Ordinances and Resolutions adopted herein are herewith ordered filed in the Office of the Village Clerk

- F. It was moved and seconded that Ordinance 2013-0-44 entitled **ORDINANCE AMENDING CHAPTER 21, ARTICLE 1 OF THE VILLAGE CODE REGARDING SMOKE ABATEMENT AND AIR POLLUTION CONTROL AS REVIEWED BY THE VILLAGE BOARD** be adopted.

Trustee Barber asked how this ordinance was initiated and noted that given the generally small lot sizes, there wouldn't be many opportunities for keeping native grass fires 15 feet from structures.

Environmental Services Manager and Staff Liaison to the Environment and Energy Commission Karen Rozmus explained that there are residents who are very proactive native landscape gardeners. Community Design Commission member Doug Chien brought this issue to the Environment and Energy Commission; he has conducted prescribed burns at his home as well as the Park District. To do this, permits must be obtained from the Illinois EPA and the Cook County Department of Environment. A permit must be obtained from the Oak Park Fire Department as well once the other two permits are issued.

Trustee Barber expressed concern regarding residents who do not obtain permits and how this will be handled. Acting Village Attorney Simone Boutet stated that residents who do not comply with the code can receive citations in an amount to be determined.

Fire Chief Tom Ebsen noted that burns are not allowed when winds over 15 miles per hour. He added that the Fire Department is notified of prescribed burns ahead of time and that a firefighter on shift reports to the site to verify that regulations are being followed.

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The ordinance was adopted.

O. Motion to Refer Consideration of an Endorsement of *Meatless Mondays* by the Village Board to the Board of Health for Review and Recommendation As Directed at the Regular Meeting on May 20, 2013

Cathy Yen, 102 1 S. Grove, representing the OPRF Chamber of Commerce. Ms. Yen requested that any proclamation generated exclude mention of restaurants and businesses and focus on encouraging people to make healthy choices at home.

President Abu-Taleb stated that staff has recommended a proclamation be adopted. He added that this is not a legislative act, but recognition of the concept to encourage people to think about what they consume and make healthier choices.

It was moved and seconded to direct staff to write a proclamation regarding Meatless Mondays.

Trustee Barber expressed concern regarding the Board and staff spending a lot of time on this issue, as there are items of greater importance that need to be addressed.

Trustee Johnson clarified that a proclamation is not an ordinance; no law regarding what restaurants can and cannot serve is being passed. He explained that a proclamation is a means of creating awareness of an issue and gave examples of previous proclamations adopted by the Board.

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The motion was approved.

- I. It was moved and seconded that Resolution 2013-R-97 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH SUPERIOR ROAD STRIPING FOR THERMOPLASTIC PAVEMENT MARKINGS, WAIVING THE VILLAGE'S FORMAL BID PROCESS, IN AN AMOUNT NOT TO EXCEED \$60,000.00** be adopted.

Director of Public Works John Wielebnicki explained the thermoplastic pavement marking process, noting that it lasts longer than paint. The project was bid out through the Suburban Purchasing Cooperative, a joint purchasing program for local government agencies, and funded through the Capital Improvements Program. Mr. Wielebnicki answered questions from the Board.

Trustee Johnson asked Mr. Wielebnicki to provide on a regular basis the amount of savings in regards to participation in various joint purchasing opportunities. He also asked how the contractors will be overseen to ensure the job is done correctly. Mr. Wielebnicki explained the oversight process.

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The resolution was adopted.

XIV. SECOND READING

- C. It was moved and seconded to hear a **Second Reading of an Ordinance Amending Section 2.1.4 of the Zoning Ordinance Related to the Jurisdiction of the Zoning Board of Appeals, Section 2.1.5 of the Zoning Ordinance Related to the Jurisdiction of the Village Board, Section 2.2.4 of the Zoning Ordinance Related to Variations, and Section 3.1 Summary Use Matrix, Section 3.9.3 Related to Use Restrictions in the Transit Related Retail Overlay District and Section 9.143 Defining Religious Reading Rooms.**

Village Manager Pavlicek stated that this item consolidated what the Board had discussed with public comments at the last two meetings and also incorporated the item relative to the hearing body for use variances.

.

It was moved and seconded to move Item R on the agenda ahead of Item B. A voice vote was taken and the motion was approved.

XV. REGULAR AGENDA (CONT'D)

- R. It was moved and seconded that Ordinance 2013-O-45 entitled **ORDINANCE AMENDING SECTION 2.1.4 OF THE ZONING ORDINANCE RELATED TO THE JURISDICTION OF THE ZONING BOARD OF APPEALS, SECTION 2.1.5 OF THE ZONING ORDINANCE RELATED TO**

THE JURISDICTION OF THE VILLAGE BOARD, SECTION 2.2.4 OF THE ZONING ORDINANCE RELATED TO VARIATIONS, AND SECTION 3.1 SUMMARY USE MATRIX, SECTION 3.9.3 RELATED TO USE RESTRICTIONS IN THE TRANSIT RELATED RETAIL OVERLAY DISTRICT AND SECTION 9.143 DEFINING RELIGIOUS READING ROOMS be adopted.

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The ordinance was adopted.

B. It was moved and seconded to Receive the FY 2012 Comprehensive Annual Report (CAFR) and Auditor's Communication to the Board of Trustees.

Chief Financial Officer Craig Lesner stated that the Comprehensive Annual Report for Fiscal Year 2012 (CAFR), or the Audit, and the Auditor's Communication to the Board of Trustees, or the Management Letter, have already been reviewed by the Finance Committee. For the second consecutive year, the Village has completed the audit prior to the June 30 deadline set by the State. Mr. Lesner would like that practice to continue.

Trustee Tucker asked if this information was available for public viewing. Village Manager Pavlicek stated that it has been posted on the Village website since Friday, June 14.

Trustee Tucker asked Daniel Berg from the auditor service, Sikich LLP, to speak about the three items continued from previous years that may require more than one fiscal year to correct. Mr. Berg stated that this refers to items that are not necessarily operational controls but internal items being brought to the Board's attention. Significant improvement has been made in the Parking Fund and Enterprise Fund deficits and the Board should continue to monitor them as well as the Internal Service Funds, primarily the Insurance Fund. He also noted that the General Fund in total was under budget but several departments were over budget. The final item concerned Interfund Balances. The Village routinely borrows from one fund to pay bills from another and then reimburses the fund as cash flows permit. He asked that the staff clear out those balances when the opportunity arises in order to properly show cash balances where they belong.

Mr. Berg, Mr. Lesner and Village Manager Pavlicek answered questions from the Board.

Trustee Johnson spoke about the successes in the audit; the continued decline of the Parking Fund deficit, the increase of the General Fund balance and the strong bond rating. He made special note of the Management Letter, adding that in 2010 there were 37 items of note and 18 in 2011. There are only three in the 2012 audit. He commended both the Finance Department and the Finance Committee.

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The motion was approved.

- D. It was moved and seconded to **Review the Request for Alternate Proposal (RAP) Process Related to Village Owned Property at Lake Street and Westgate (aka the Colt Site) and Motion to Direct Staff to proceed with negotiation of a Term Sheet with Clark Street Developers.**

Business Services Manager Loretta Daly stated that the Board was presented with a review of mixed use development currently under negotiation with the Economic Development Team at the April 29 Board Meeting. Clark Street Developers gave a presentation of the development, which is envisioned to be a mixed use of residential and commercial units as well as a parking component. At the conclusion of that discussion, the Board requested that staff ask for submittals of alternate proposals. On May 1, requests for alternate proposal were sent to over 120 developers and brokers, both local and regional. No alternate proposals have been received. Ms. Daly was requesting that staff proceed with negotiation of a term sheet with Clark Street Developers.

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The motion was approved.

- G (1) It was moved and seconded that **Resolutions Ratifying Two Micro Loans Facilitated through the Oak Park Development Corporation in Accordance with the Terms Previously Authorized by the Village and**
- G(2) **Resolution Approving the Execution of Microloan Number 804146655 not previously approved by the Village of Oak Park under the former Microloan Program** be tabled.

The motion was withdrawn.

Trustee Barber asked for comments or questions from OPDC. President Sara Faust stated there were no comments or questions.

It was moved and seconded to table **Items G(1) Resolutions Ratifying Two Micro Loans Facilitated through the Oak Park Development Corporation in Accordance with the Terms Previously Authorized by the Village and G(2) Resolution Approving the Execution of Micro Loan Number 804146655 not previously approved by the Village of Oak Park under the former Micro Loan Program.**

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The motion was approved.

President Abu-Taleb recused himself from the meeting.

XVI. NON-DISCUSSION REGULAR AGENDA

- S. It was moved and seconded that Ordinance 2013-0-46 entitled **ORDINANCE AMENDING CHAPTER 3, ARTICLE 8, SECTIONS 1 AND 2 OF THE VILLAGE CODE TO REMOVE INACTIVE LIQUOR LICENSES AND TO ISSUE A CLASS B-4 LICENSE TO HAVE DINNER, LLC D/B/A CHARA AND A CLASS E-1 LICENSE TO SEVEN GENERATIONS AHEAD** be adopted.

The roll call on the vote was as follows:
AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker
NAYS: None
ABSENT: Trustee Lueck
The ordinance was adopted.

- T. It was moved and seconded that Ordinance 2013-0-47 entitled **ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE CODE RELATED TO ALCOHOLIC LIQUOR DEALERS TO AMEND SECTION 3-5-7 ENTITLED "CLOSING HOURS"** be adopted.

The roll call on the vote was as follows:
AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker
NAYS: None
ABSENT: Trustee Lueck
The ordinance was adopted.

- U. It was moved and seconded to **Refer Review of the Liquor Codes to the Liquor Control Review Board and to Amend the Liquor Control Review Plan Work Plan Accordingly as Directed by the Village Board at the May 6, 2013 Regular Meeting.**

The roll call on the vote was as follows:
AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker
NAYS: None
ABSENT: Trustee Lueck
The motion was approved.

President Abu-Taleb rejoined the meeting.

XVII. CONSENT AGENDA

It was moved and seconded to waive the reading of the Consent Agenda. A voice vote was taken and the motion was approved.

It was moved and seconded to approve the items under the Consent Agenda.

- E. Resolution 2013-R-98 entitled **RESOLUTION AMENDING THE 2013 SERVICE CONTRACT WITH THE OAK PARK AREA ARTS COUNCIL (OPAAC) INCREASING THE VILLAGE'S FINANCIAL CONTRIBUTION IN THE AMOUNT OF \$500.00**
- H. Resolution 2013-R-102 entitled **RESOLUTION AUTHORIZING ACTION PLAN AMENDMENTS FOR THE EXPANSION OF SERVICE AREA FOR WEST SUBURBAN PADS' 2012 & 2013 EMERGENCY SOLUTIONS GRANT (ESG) RAPID RE-HOUSING ACTIVITIES**

- J.1 Resolution 2013-R-103 entitled **RESOLUTION AUTHORIZING EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1312**
- J.2 Resolution 2013-R-104 entitled **RESOLUTION AUTHORIZING EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1313**
- J.2 Resolution 2013-R-105 entitled **RESOLUTION AUTHORIZING EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1314**
- K.1 Resolution 2013-R-106 entitled **RESOLUTION AUTHORIZING EXECUTION OF MARKETING SERVICES AGREEMENT WITH RENTAL REIMBURSEMENT: MSA 1310-R**
- K.1 Resolution 2013-R-107 entitled **RESOLUTION AUTHORIZING EXECUTION OF MARKETING SERVICES AGREEMENT WITH RENTAL REIMBURSEMENT: MSA 1311-R**
- L..1 Resolution 2013-R-108 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1301-G WITH \$10,000 GRANT**
- L..2 Resolution 2013-R-109 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES MSA 1302-G WITH \$10,000 GRANT**
- L..3 Resolution 2013-R-110 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1303-G WITH \$10,000 GRANT**
- L..4 Resolution 2013-R-111 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1304-G WITH \$10,000 GRANT**
- L..5 Resolution 2013-R-112 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1305-G WITH \$5,000 GRANT**
- L..6 Resolution 2013-R-113 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1306-G WITH \$4,000 GRANT**
- L..7 Resolution 2013-R-114 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1307-G WITH \$10,000 GRANT**
- L..8 Resolution 2013-R-115 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1308-G WITH \$10,000 GRANT**
- L..9 Resolution 2013-R-116 entitled **RESOLUTION AWARDDING A MULTI-FAMILY HOUSING INCENTIVES GRANT AND AUTHORIZING THE EXECUTION OF MARKETING SERVICES AGREEMENT MSA 1309-G WITH \$10,000 GRANT**

- M. Resolution 2013-R-117 entitled **RESOLUTION AWARDING A SMALL RENTAL PROPERTY REHABILITATION LOAN AND AUTHORIZING THE EXECUTION OF A LOAN COMMITMENT AND AGREEMENT SRP-023**
- N. Resolution 2013-R-118 entitled **RESOLUTION AUTHORIZING SUBORDINATION OF LIEN: BPIP- 026**
- P. Ordinance 2013-O-48 entitled **ORDINANCE ADOPTING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKERS AND MECHANICS EMPLOYED ON PUBLIC WORKS PROJECTS IN THE VILLAGE OF OAK PARK**
- Q. **Motion to Approve the Bills**

The roll call on the vote was as follows:

AYES: Trustees Barber, Brewer, Johnson, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Lueck

The motion was approved.

CALL TO THE BOARD AND CLERK

Village Clerk Powell spoke about Dominican University's Community Leadership Program, a certificate program which develops a range of service projects.

Trustee Brewer congratulated all the high school and college graduates from Oak Park and River Forest.

Trustee Johnson referred to the public comment regarding free parking for electric vehicles, clarifying that this was a pilot program only. With deficit in the parking fund, he could not justify free parking for electric vehicles.

Trustee Barber spoke about his tour of Madison Street and the potential for development. He noted the Park District and School District 97 have partnered to build a new soccer field, playground and parking lot at the Irving Schoolyard. Trustee Barber also wanted more information regarding electric vehicle parking.

Trustee Salzman urged residents to look at The Center for Neighborhoods Technology Website regarding initiatives on the issue of urban flooding, specifically a draft legislation tentatively called the Dry Basements Act.

President Abu-Taleb encouraged residents to attend the IDOT meeting at the Carleton Hotel on July 17.

ADJOURN

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 9:30 P.M. Monday, June 17, 2013.

SUBMITTED AND RECORDED IN THE OFFICE OF:

By: MaryAnn Schoenneman
Interim Deputy Village Clerk

Teresa Powell, Village Clerk