

**APPROVED MINUTES - REGULAR BOARD MEETING
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK
HELD ON MONDAY, JULY 22ND, 2013 AT 7:30 P.M.
IN THE COUNCIL CHAMBERS OF OAK PARK VILLAGE HALL**

I. CALL TO ORDER

President Abu-Taleb called the meeting to order at 7:30 P.M.

II. ROLL CALL

PRESENT: Trustees Barber, Johnson, Lueck, Salzman and Tucker; President Abu-Taleb
ABSENT: Trustee Brewer

III. AGENDA APPROVAL

It was moved and seconded to approve the agenda for the meeting. A voice vote was taken and the agenda was approved as presented.

IV. MINUTES

It was moved and seconded that the minutes of the Regular Meeting of July 1, 2013 and the Special Meeting of July 8, 2013 be approved. A voice vote was taken and the minutes were approved as presented.

V. NON-AGENDA PUBLIC COMMENT

There was no Non-Agenda Public Comment.

**VI. PROCLAMATION CONGRATULATING THE WEDNESDAY JOURNAL FOR
RECOGNITION BY THE ILLINOIS PRESS ASSOCIATION**

President Abu-Taleb read the proclamation aloud. It was moved and seconded that the proclamation entitled **PROCLAMATION CONGRATULATING THE WEDNESDAY JOURNAL FOR RECOGNITION BY THE ILLINOIS PRESS ASSOCIATION** be adopted. A voice vote was taken and the proclamation was adopted.

**VII. PROCLAMATION IN SUPPORT OF COOK COUNTY PROGRAM TO REDUCE
DRUG OVERDOSE DEATHS IN THE GREATER CHICAGOLAND AREA**

President Abu-Taleb read the proclamation aloud. It was moved and seconded that the proclamation entitled **PROCLAMATION IN SUPPORT OF COOK COUNTY PROGRAM TO REDUCE DRUG OVERDOSE DEATHS IN THE GREATER CHICAGOLAND AREA** be adopted. A voice vote was taken and the proclamation was adopted.

VIII. VILLAGE MANAGER REPORTS

A. Memo Regarding Traffic Signal System Upgrades and Lake Street Signal Operations

Village Manager Cara Pavlicek referred to the memo from Village Engineer Jim Budrick regarding a CMAQ grant received to upgrade software for operating the Village's traffic signal system. The vendor, Traffic Control Corporation, requested that the Village test a product that would detect pedestrians waiting to cross at an intersection that is similar to the detection used for vehicles waiting at a corner. Mr. Budrick recommended testing the software at one of the Lake Street intersections.

B. Presentation of a "Pay by Phone" System for the Pay for Parking Spaces within the Village of Oak Park

Interim Parking Services Manager Jill Velan gave a presentation of a system that would allow users to pay for metered parking spaces through their cell phones. The system would not require any upgrades to the existing meters; the only capital outlay would be android devices for the Parking Enforcement Officers. The service fee of \$0.35 per transaction could either be absorbed into the operating costs or passed on to the user. There was discussion regarding whether to initiate a pilot program; staff recommendation as well as Board consensus was to establish the program Village-wide. Ms. Velan added that this would be brought back to the Board for consideration on August 5.

C. Motion to Accept the Updated Board Calendar

The meeting calendar through the end of 2013 was discussed. Trustee Barber raised the issue that the number of meetings throughout the third quarter was not in line with Board protocols. President Abu-Taleb concurred with Trustee Barber. Trustee Johnson noted that many of the meetings were of the Finance Committee, which was not the full Board.

Trustee Barber proposed that all Special Meetings in October, November and December be eliminated and rescheduled only as necessary. Trustee Johnson disagreed, noting that this schedule allows for planning on the part of Board members. Trustee Lueck reminded the Board that this is for the budget season only and is not typical of the entire year. She agreed that they should be left in and cancelled if needed.

Village Manager Pavlicek expressed concern that eliminating meetings may not allow enough time to review the budget.

President Abu-Taleb suggested the Board take time to contemplate their current schedules; there was no vote regarding acceptance of the calendar.

IX. VILLAGE BOARD COMMITTEES

S. I-GOV Committee Report

Trustee Lueck spoke about the One View letter written by the I-Gov Committee. If there were no objections or additional comments, she wanted to proceed with submitting for publication. There were no objections or comments.

X. CITIZEN COMMISSION VACANCIES

President Abu-Taleb referred to the Board and Commission vacancy report and urged residents to volunteer.

XI. CITIZEN COMMISSION APPOINTMENTS, REAPPOINTMENTS, REMOVAL, RESIGNATION AND CHAIR APPOINTMENTS

It was moved and seconded to concur in the following appointment by President Abu-Taleb:

Community Design Commission

Reappointment of Michele Wheeler as Member, with a term to expire July 12, 2016

A voice vote was taken and the motion was approved.

Community Relations Commission

Reappointment of Pat Michalski as Member, with a term to expire July 26, 2016

A voice vote was taken and the motion was approved.

Public Art Advisory Commission

Appointment of Liz Holt as Member, with a term to expire July 22, 2016

A voice vote was taken and the motion was approved.

XII. REGULAR AGENDA

All Ordinances and Resolutions adopted herein are herewith ordered filed in the Office of the Village Clerk

- D. It was moved and seconded that Resolution 2013-R-145 entitled **RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH CHICAGOLAND PAVING FOR PROJECT 13-2, RESURFACING OF VARIOUS STREETS** be adopted.

Village Engineer Jim Budrick stated that the low bid by Chicagoland Paving was in the amount of \$1,574,900, which exceeds the budgeted amount of \$1,420,000. Thus, two blocks of streets will be removed to bring the overall contract within the budgeted amount.

Trustee Johnson commented that resurfacing of several blocks were taken out last year as well and expressed concern regarding the perpetual effect of removing a few blocks a year. He asked if there was anything within Public Works that is under budget or a way to capture savings from another area to apply those savings to this project.

Mr. Budrick noted that staff had considered this but felt it most appropriate to take those blocks out, adding that the end of construction season is near and there was a good chance that those blocks would not have been completed anyway. He added that the anticipated \$1.2 million grant coming from Illinois Jobs Now will help cover the cost of

doing those blocks next year.

The roll call on the vote was as follows:

AYES: Trustees Barber, Johnson, Lueck, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Brewer

The resolution was adopted.

- E. It was moved and seconded that Resolution 2013-R-146 entitled **RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH GERARDI SEWER AND WATER COMPANY FOR PROJECT 13-1, WATER AND SEWER MAIN IMPROVEMENTS** be adopted.

Mr. Budrick stated that this project includes reconstructing two entire blocks out of concrete versus asphalt. Trustee Salzman asked why concrete was chosen instead of asphalt and which material is more permeable. Mr. Budrick replied that concrete has a longer life span. In regards to permeability, they both have the same runoff. Trustee Salzman commented that the Village needs to start taking into account what can be done to reduce the impact of extreme weather events and suggested that they needed to start thinking in terms of pavement permeability. Mr. Budrick noted that permeable pavements require a sandy type of soil that allows water to run through it. There is only a small area in the Village that has that type of soil.

The roll call on the vote was as follows:

AYES: Trustees Barber, Johnson, Lueck, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Brewer

The resolution was adopted.

- F. It was moved and seconded that Resolution 2013-R-147 ENTITLED **RESOLUTION AUTHORIZING EXECUTION OF A TERM SHEET FOR THE REDEVELOPMENT OF THE LAKE STREET/WESTGATE/NORTH BOULEVARD SITE** be adopted.

Village Manager Pavlicek summarized the history and explained the economic development process for this type of project. She referred to "Item P" on the agenda and noted that this amendment allows for the Downtown TIF District to retain the increment generated by any economic development occurring at this site.

Business Services Manager Loretta Daly stated that staff had been given direction to enter into negotiations for a development term sheet. Staff is asking for the Board to review and provide input and is recommending they approve the term sheet as presented. She added that this is non-binding and provides a broad outline of categories that will be put into a redevelopment agreement that will provide more detail in these areas. This could be brought back to the Board in September.

Ms. Daly summarized the term sheet, which gave a description of the project, discussed partnership opportunities and the developer's and Village's responsibilities, the project timeline and other items.

Andy Stein of Clark Street Development and Don Smith of Jupiter Realty provided details regarding locations of retail, residential, amenities and parking in the development.

Trustee Barber expressed concern regarding parking, noting that 350 spaces for 248 residential units does not leave much for visitor parking. He added that bringing in more retailers will increase the need for additional parking. Discussion followed.

President Abu-Taleb expressed concern that 1118 Westgate was not included as part of this development and wanted it incorporated into the project. He also referred to parking, noting that the Village's view on this is to provide as many spaces as efficiently possible. He wanted further discussion regarding that as well. Trustee Johnson agreed. President Abu-Taleb noted that the term sheet, however non-binding, sets the tone and reflects a total of only 350 spaces.

Trustee Lueck commented that the perception is that there's not enough parking downtown. However, the Holly Court garage is extremely underutilized. She stated that the Board should acknowledge that people don't use Holly Court because they don't like to park there. The Village has spent a lot of money on parking spaces that people don't park in. She asked if those should be replaced at a great cost with parking spaces that people will use, or should additional parking not be put in the new development to essentially force people into Holly Court.

Trustee Johnson added that other potential developments downtown should be considered in conjunction with this project. Two major sources of parking will be lost with the Lake and Forest garage and the onset of construction at the Colt site. He asked what the Village was doing to plan for that, as this will cause major inconvenience and impact to businesses.

Village Manager Pavlicek stated that there are 340 spaces in the current Lake and Forest development and approximately 178 in the two surface lots. That many vacant spaces are available in the Holly Court garage on a daily basis. The other issue is that those who park at Lake and Forest are predominantly permit holders who are daytime employees. Being garage users, the transition into Holly Court will be easy for them. The Village-owned Colt properties could be left as surface parking lots indefinitely, but that is not the highest and best use of downtown and it is not compliant with the Downtown Master Plan.

Ms. Daly added that the internal team has been looking at those realities in terms of where people will park both during the construction and after. Aside from the design of the Holly Court garage, it is somewhat hidden, so staff is looking at different types of signage and enhancements that could help direct people there. Also, some underutilized Village-owned or leased lots that are in close proximity are being looked at as well.

The roll call on the vote was as follows:

AYES: Trustees Barber, Johnson, Lueck, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Brewer

The resolution was adopted.

G. It was moved and seconded to Adopt the Village Board Goals and Protocols for 2013-2015.

Trustee Salzman requested that the Board be addressed by their titles during the roll calls.

Trustee Barber indicated that the prepared list of goals did not fully communicate some of the things that he recalled discussing. Following a conversation regarding economic development, intergovernmental relations and service delivery it was determined that staff would clarify the areas indicated.

The roll call on the vote was as follows:

AYES: Trustees Barber, Johnson, Lueck, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Brewer

The resolution was adopted.

XIII. REGULAR

President Abu-Taleb recused himself from the meeting and President Pro Tem Lueck presided over the consideration of the following ordinances.

- H. It was moved and seconded that Ordinance 2013-0-51 entitled **ORDINANCE AMENDING CHAPTER 3, ARTICLE 8, SECTION 2 OF THE VILLAGE CODE TO UPDATE LEGAL NAMES OF LIQUOR LICENSE HOLDERS** be adopted.

Trustee Salzman explained that this ordinance ensures that all legal names and d/b/a names are current and correct.

The roll call on the vote was as follows:

AYES: Trustees Barber, Johnson, Salzman and Tucker; President Pro Tem Lueck

NAYS: None

ABSENT: Trustee Brewer

The ordinance was adopted.

- I. It was moved and seconded that Ordinance 2013-0-52 entitled **ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE CODE RELATED TO ALCOHOLIC LIQUOR DEALERS RELATED TO THE POWER TO APPOINT MEMBERS OF THE LOCAL LIQUOR CONTROL BOARD** be adopted.

The roll call on the vote was as follows:

AYES: Trustees Barber, Johnson, Salzman and Tucker; President Pro Tem Lueck

NAYS: None

ABSENT: Trustee Brewer

The ordinance was adopted.

President Abu-Taleb rejoined the meeting.

XIV. CONSENT AGENDA

It was moved and seconded to approve the items under the Consent Agenda:

- J. Resolution 2013-R-148 entitled **RESOLUTION AUTHORIZING THE REALLOCATION OF PRIOR YEAR RETURNED AND UNALLOCATED ESG FUNDS TO 2013 WEST SUBURBAN PADS ESG ACTIVITIES BY AMENDING THE 2011, 2012 AND 2013 ACTION PLANS**

- K. Resolution 2013-R-149 entitled **RESOLUTION AUTHORIZING CANCELLATION OF THE MORTGAGE ASSOCIATED WITH MARKETING SERVICE AGREEMENT 0909-G FOR THE PROPERTY LOCATED AT 645-649 MADISON STREET/500-510 WESLEY AVENUE**
- L. Resolution 2013-R-150 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF ONE YEAR SERVICE AGREEMENT WITH CALL ONE TO PROVIDE POINT-TO-POINT (PTP) TELEPHONE CIRCUITS IN AN AMOUNT NOT TO EXCEED \$20,700.00 AND WAIVING BID PROCESS**
- M. Resolution 2013-R-151 entitled **RESOLUTION ACCEPTING THE METROPOLITAN MAYORS CAUCUS EMERALD ASH BORER REFORESTATION GRANT IN THE AMOUNT OF \$30,000.00**
- N. Ordinance 2013-O-53 entitled **ORDINANCE FOR ALL WAY STOP SIGNS ON VAN BUREN STREET AT CUYLER AVENUE AS DIRECTED BY THE VILLAGE BOARD OF TRUSTEES ON JUNE 3, 2013**
- O. Resolution 2013-R-152 entitled **RESOLUTION AUTHORIZING A CONTRACT WITH O'HARE TOWING FOR A THREE-YEAR PERIOD TO PROVIDE TOWING SERVICES**
- P. Resolution 2013-R-153 entitled **RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A FIRST AMENDMENT TO SETTLEMENT AGREEMENT**
- Q. Ordinance 2013-O-54 entitled **ORDINANCE AUTHORIZING A 2013 BUDGET AMENDMENT FOR THE DEPARTMENTS OF PUBLIC WORKS AND HUMAN RESOURCES**
- R. **Motion to Approve the Bills in the Amount of \$ 705,128.99 for the Week Beginning July 1, 2013 through July 19, 2013**

The roll call on the vote was as follows:

AYES: Trustees Barber, Johnson, Lueck, Salzman and Tucker; President Abu-Taleb

NAYS: None

ABSENT: Trustee Brewer

The motion was approved.

CALL TO THE BOARD AND CLERK

Village Clerk Powell discussed the role and statutory duties of the Municipal Clerk and requested a meeting with the appropriate committee to discuss her proposal for strengthening the Office of the Clerk and to provide plans for improved customer service at Village Hall. She also congratulated The Wednesday Journal for their awards.

Trustee Johnson spoke about the recent tragedies involving Oak Park youths due to acts of violence and suggested that the Community Relations Commission take the lead in regards to conversations with residents regarding these types of incidents.

Trustee Salzman agreed and added that at some point this will require a Board discussion that considers the interrelations of law enforcement, community relations and how Oak Park manages their relationships with bordering communities. He also discussed the North Avenue Neighbors Association and requested that the Board spend some time discussing North Avenue as an economic development priority.

Trustee Lueck commented that the first Business Neighborhood Plan was North Avenue

and that it is time to revisit that. She also spoke about conversations being held in Chicago about violence at every level, from appointed commissions to citizen groups. There are opportunities for Oak Park to strengthen their partnership with Chicago by participating in those. Trustee Lueck referred to the proclamation from Cook County, adding that it would be good to develop materials and promote what is being stated in the proclamation. She commended the Parking Services department for their good work regarding vehicle sticker renewals. She also congratulated the West Cook County Housing Collaborative for receiving a \$3 million grant.

Trustee Barber referred to Village Clerk Powell's comments and wanted to have a discussion regarding the official role of the Clerk, how it fits in with Village Code and if Oak Park is in line with that. He also wanted to have a discussion regarding improving customer service and relayed his own experience regarding trying to get an overnight parking pass last Saturday night.

President Abu-Taleb supported Trustee Johnson's initiative and also believed that the North Avenue district needs attention. He recognized Village Manager Pavlicek, her staff and the parking staff for doing a great job on the vehicle stickers. President Abu-Taleb also recommended enabling residents to request overnight parking passes online and also increasing the limit from five a year to ten or fifteen at \$5 per pass, noting that overnight parking is a problem for many residents and should be solved quickly.

ADJOURN

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 10:10 P.M. Monday, July 22, 2013.

SUBMITTED AND RECORDED IN THE OFFICE OF:

By: MaryAnn Schoenneman
Interim Deputy Village Clerk

Teresa Powell, Village Clerk