

**APPROVED MINUTES - REGULAR BOARD MEETING  
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK  
HELD ON TUESDAY, JULY 5<sup>TH</sup>, 2011 AT 7:30 P.M.  
IN THE COUNCIL CHAMBERS OF OAK PARK VILLAGE HALL**

**I. CALL TO ORDER**

President Pope called the meeting to order at 7:30 p.m.

**II. ROLL CALL**

PRESENT: Trustees Hedges, Johnson, Lueck, Salzman and Tucker; President Pope

ABSENT: Trustee Brewer

**III. AGENDA APPROVAL**

It was moved and seconded to approve the agenda for the meeting as presented. A voice vote was taken and the agenda was approved.

**IV. MINUTES**

It was moved and seconded that the minutes of the Special Meeting of June 12, 2011, Special Meeting of June 13, 2011 and Regular Meeting of June 20, 2011 be approved. A voice vote was taken and the minutes were approved as presented.

**V. NON-AGENDA PUBLIC COMMENT**

There was no public comment.

**VI. VILLAGE MANAGER REPORTS**

Village Manager Tom Barwin advised residents to be cautious while traveling through the areas currently under construction in the Village. He thanked all who were involved with the 4<sup>th</sup> of July parade and fireworks display, adding that the Police Department reported an estimated 15,000 in attendance for the fireworks. Mr. Barwin concluded by giving an update on the pending revisions to the Telecommunications ordinance and solicited input from the Board.

Trustee Tucker commented that he would like to see a focus on looking at technology issues strategically; he also did not want this issue to be set aside in lieu of other pending items.

Trustee Salzman noted that the Telecommunications Commission, as it stands, is outdated. The new commission will bring about more effective communication with residents, speed residents' interactions with Village Hall and create more efficient record keeping.

Trustee Johnson asked that the preliminary draft be presented to the Board for review.

Trustee Lueck commented that the purpose and goals of the new commission are unclear.

President Pope stated that the Library is undertaking some significant work in electronic and technical communication and engagement with the community. The Township is about to undertake a similar effort. It was suggested at this morning's COG meeting that technology and communications representatives from each of the six governing bodies, as well as the prospective chair for the new Technology Commission meet for discussion. He added that staff, particularly those who would be impacted by this ordinance, were still reviewing the draft; thus the delay in putting it on an agenda.

Mr. Barwin said that this should be presented to the Board within the next couple of weeks.

#### **VII. RESOLUTION - IN APPRECIATION AND RECOGNITION OF CLEMET HARBOUR FOR 32 YEARS OF SERVICE**

Tabled.

#### **VIII. CITIZEN COMMISSION VACANCIES**

President Pope referred to the Board and Commission vacancy report, and urged residents to volunteer.

#### **IX. CITIZEN COMMISSION APPOINTMENTS, REAPPOINTMENTS AND CHAIR APPOINTMENTS**

There were no appointments.

#### **X. FIRST READING**

##### **A. First Reading of an Ordinance Amending Chapter 3 of the Village Code Relating to Alcoholic Liquor Dealers**

Village Clerk Teresa Powell discussed the proposed changes. These include removal of physical separation between the restaurant and lounge areas and service of alcohol without food throughout the establishment for license class B-4 holders, allowing more than one class C license per business district and the addition of a new class D-11 license for live theatre performance venues.

Trustee Lueck expressed concern regarding the 60% food-40% alcohol ratio and asked if any difficulties with this restriction were anticipated.

Victoria Scaman of the Liquor Control Review Board stated that most restaurants are not expected to have a problem staying in compliance.

Trustee Lueck suggested that the D-11 license hours be expanded to allow for the purchase of a drink prior to the beginning of a performance. President Pope agreed and also recommended changing Saturday's hours to align with Sunday hours.

Trustee Johnson stated that the section regarding consumption of alcohol being subsidiary to food was onerous and suggested it be simplified. He also wanted the ordinance to clarify that those restaurants with outdoor cafes are allowed to serve patrons a drink without food in the outdoor café.

Ms. Scaman noted that this would depend on the type of license a restaurant has. Village Clerk Powell added that the hotel restaurant license and other restaurant license types are not included in this revision. President Pope asked why. He recommended, as part of the next phase of review, to evaluate the basis for the differentiation between license types; if there is no real rationale, this provision should be extended to all restaurant liquor licenses.

## XI. REGULAR AGENDA

*All Ordinances and Resolutions adopted herein are  
herewith ordered filed in the Office of the Village Clerk*

- B. It was moved and seconded that Resolution 2011-R-115 entitled **RESOLUTION TO ADOPT THE PLAN IT GREEN SUSTAINABILITY VISION PLAN AS THE VILLAGE'S 2011-2016 SUSTAINABILITY AND CLIMATE CHANGE ACTION PLAN** be adopted.

Mr. Barwin explained that this plan documents the current community-wide environmental and energy conservation programs and achievements, and sets goals for energy conservation and urban sustainability strategies and programs in both the private and public sectors of Oak Park and River Forest.

Gary Cuneen, Executive Director of Seven Generations Ahead, described how this process was developed and noted that the leaders include Seven Generations Ahead, the Oak Park-River Forest Community Foundation, and the Delta Institute. Oak Park Township, the Village of River Forest and the Oak Park Park District have already adopted the plan. Several other entities, including West Suburban Hospital and School District 200, are also in the process of adopting it.

Trustee Johnson asked why air quality and emissions were not included and stated that they should be formalized as part of the Oak Park component, as the I-290 expressway divides the community and contributes to poor air quality. He added that any expansion of I-290 would further degrade the Village's air quality and noted that the asthma cases in this region are some of the worst in the country.

President Pope agreed and stated that there are federal funding implications that address air quality issues and asked how to incorporate this into the plan. Mr. Cuneen explained that there are several instances where air quality is addressed in the plan, but these may be consolidated into a separate component if necessary.

Trustee Lueck noted that, although air quality was an important issue, there are clearly metrics in the plan that already address this issue. She added that she is against making any significant substantive changes at this time, but hopes that the plan will continue to evolve and be refined in the future. At this point, the Board is being asked for a general endorsement as a way to join the other supporters and challenge each other to meet the goals reflected in the plan.

Trustee Salzman asked Mr. Cuneen to explain incentives to local businesses. Mr. Cuneen stated that these included expedited licensing or permitting processes in return for voluntary energy audits and efficiency upgrades. He added that the plan does not have mandates to make it harder for businesses to survive but rather proposes ways to bring more resources to local businesses.

The roll call on the vote was as follows:

AYES: Trustees Hedges, Johnson, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Brewer

The resolution was adopted.

- J. It was moved and seconded that a **Motion to Direct Staff to Prepare the Necessary Documents Authorizing the Sale of Oak Park Residence Corporation Property Located at 26 S. Austin Secured by Village of Oak Park Mortgages, Forgiving Delinquency if any, and Allowing Oak Park Residence Corporation to Use Proceeds of Sale for Loan Due at 16-24 N. Austin** be approved.

Housing Services Manager Tammie Grossman stated that in 2004, the Village had given a loan to the Residence Corporation to purchase and rehab a two-flat located at 26 S. Austin. The funding for the acquisition and rehab came from CDBG funds given to the Residence Corporation several years ago that have been recycled to acquire and rehab other buildings. OPDC recently purchased a multi-family building at 16 N. Austin that they are now rehabbing. The seller of the building has provided an interest only loan; that note is soon coming due.

The Residence Corporation would like to take the proceeds of the sale at 26 S. Austin and apply it to pay the seller of the 16 N. Austin property. They are asking for direction from the Board to draft the documents to condition the release of the mortgage and the use of the funds to pay back the loan at 16 N. Austin.

Ms. Grossman noted that the Residence Corporation has not had operating support from the Village for several years. The mortgage is a small amount and they have invested a large amount of money in the 16 N. Austin property. She recommended that the funds be structured as a grant rather than a loan.

Trustee Tucker asked if a forgivable loan had been considered. Ms. Grossman said that it had not, but could be done.

Trustee Johnson asked whether a forgivable loan or grant is more straightforward administratively. Ms. Grossman noted that the Residence Corporation uses tax exempt bonds for financing for this building, so it is unlikely that they will sell this

building soon as the bonds are not due for 15 or 20 years. Ed Solan of the Residence Corporation said that they do not have a preference whether this is made a forgivable loan or a grant, although administratively a loan requires more monitoring by Village staff and would generate more legal costs. The Board moved ahead with the original proposal.

The roll call on the vote was as follows:

AYES: Trustees Hedges, Johnson, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Brewer

The motion was approved

**C. Discussion and Consideration of an Amendment to the Intergovernmental Agreement for Youth Interventionists/Coordinators with the Oak Park Township.**

It was moved and seconded that Resolution 2011-R-116 entitled **RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT FOR YOUTH INTERVENTIONISTS/COORDINATORS WITH THE OAK PARK TOWNSHIP** be adopted.

Mr. Barwin explained that this collaboration between local governments helps reduce gang encroachment and drug violence and aids families, neighborhoods and our communities. Interventionists work extensively throughout the communities with at risk youth. Typically, this is a two-year agreement but last year the Board asked for a one-year agreement to allow for consideration of revision of the percentage of revenue that each local government contributes. Oak Park's percentage was reduced from 28.2% to 20.4%, which is approximately \$61,000.

Trustee Lueck commented that there is nothing in the agreement that addresses the issues of information sharing, data collection or confidentiality. She suggested adding a disclaimer stating that shared information will not include any identifying information, such as names or addresses. She also recommended adding to the agreement language making clear that staff of the program are not subcontractors of supporting governments; the responsibility and authority rest solely with the Township as the hiring authority, not with other funders.

Trustee Lueck asked how the funding percentages were calculated. Mr. Solan explained the process that was used.

The roll call on the vote was as follows:

AYES: Trustees Hedges, Johnson, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Brewer

The resolution was adopted.

### **XIII. CONSENT AGENDA**

**D. Resolution 2011-R-117 entitled RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH CORPORATE BENEFITS**

**CONSULTANTS, INC. (CBC) FOR EMPLOYEE BENEFIT CONSULTING SERVICES FOR THE PERIOD JULY 1, 2011 TO JUNE 30, 2012**

- E. Resolution 2011-R-118 entitled **RESOLUTION AUTHORIZING A SUBORDINATION OF LIEN: BPIP-056**
- F. Resolution 2011-R-119 entitled **RESOLUTION APPROVING AMENDMENTS TO THE GUIDELINES FOR THE SMALL RENTAL REHABILITATION LOAN PROGRAM**
- H. Ordinance 2011-O-42 entitled **ORDINANCE AUTHORIZING AMENDMENT OF SECTION 7-9-8F OF THE VILLAGE CODE DESIGNATING 130 S. EAST AVENUE AND 629 FAIR OAKS AVENUE AS OAK PARK HISTORIC LANDMARKS AS REVIEWED AS THE JUNE 20, 2011 VILLAGE BOARD MEETING**
- K. Resolution 2011-R-120 entitled **RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN CHICAGO METROPOLITAN AGENCY FOR PLANNING AND VILLAGE OF OAK PARK TO SERVE AS LOCAL PROGRAM ADMINISTRATOR FOR THE MULTI-UNIT RETROFIT IMPROVEMENT LOAN PROGRAM**

**APPROVE THE CONSENT AGENDA**

It was moved and seconded to approve the items under the Consent Agenda.

The roll call on the vote was as follows:

AYES: Trustees Hedges, Johnson, Lueck, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustee Brewer

The Consent Agenda was approved.

**CALL TO THE BOARD AND CLERK**

Village Clerk Powell spoke about the PlanItGreen initiative and commended those who spoke about air quality. She enjoyed yesterday's 4<sup>th</sup> of July festivities and noted that she had received feedback from residents requesting more musical entrants in the parade. She spoke about the need for upgraded information management and expressed enthusiasm for the new Technology Commission.

Trustee Salzman enjoyed the parade and agreed with Village Clerk Powell in regards to the Technology Commission. He added that the Board needs to have a discussion regarding the future of the Law Department as a result of the retirement of Ray Heise. Trustee Salzman asked staff to look into residents' complaints regarding delivery drivers in the vicinity of North Boulevard and Oak Park Avenue.

Trustee Tucker spoke about the Oak Park Festival Theatre's upcoming production of Henry V and urged residents to attend.

Trustee Hedges was glad to see the two intergovernmental agreements on this evening's agenda move forward.

Trustee Johnson had a different perspective regarding consternation between residents and businesses, as indicated by Trustee Salzman. He said it is important to continue to educate people that when they move into a residential district that abuts a

commercial district, there needs to be some compromise and understanding, as the community wants to be supportive of local businesses.

Trustee Lueck said that the Reinventing Government Committee will make the initial recommendations and discussions regarding legal and bring that back to the Board for review.

Village Manager Barwin said he would distribute updated calendars to the Board.

President Pope spoke about the role of the Village Attorney and noted that the Reinventing Government Committee would be looking at various alternatives for provision of legal services. He announced that on July 13, District 97 will host a Special Board Meeting to discuss the Pioneering Healthy Communities Program. He concluded by stating that audit information and budget planning information will be distributed shortly.

### **ADJOURN**

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 9:45 P.M. Tuesday, July 5, 2011.

### **SUBMITTED AND RECORDED IN THE OFFICE OF:**

By: MaryAnn Schoenneman  
Interim Deputy Village Clerk

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Teresa Powell, Village Clerk