



**TENTATIVE A g e n d a**  
**Tuesday, January 22, 2013**  
**Village Hall**  
**123 Madison Street**

**Open Meeting/Regular Meeting at 7:30 p.m. in the Council Chambers**

- I. Call to Order
- II. Roll Call

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The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the “Instructions to Address the Village Board” form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

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**Instructions for Non-Agenda Public Comment**

**(3 minutes per person; 30 minutes maximum)**

Non-Agenda Public Comment is a time set aside at the beginning of each Regular Meeting for citizens to make statements about an issue or concern that is not on that meeting’s Agenda. It is not intended for a dialogue with the Board. You may also communicate with the Board via the Village Board voicemail at 708-358-5784 or email [Board@oak-park.us](mailto:Board@oak-park.us).

Non-agenda public comment will be limited to 30 minutes with a limit of 3 minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the Regular Agenda are complete.

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**Instructions for Agenda Public Comment**

**(3 minutes per person; 3 items per person maximum)**

Comments are 3 minutes per person per agenda item, with a maximum of 3 agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with a (\*).

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- III. Agenda Approval
- IV. Minutes – Regular Village Board Meeting Minutes of January 7, 2013 and Special Village Board Meeting Minutes of January 9, 2013
- V. Non-Agenda Public Comment – *Please refer to instructions above.*
- VI. Proclamations, Resolutions, Awards and Presentations

**VII. Village Manager Reports**

**Q. Building Codes Updates**

**VIII. Village Board Committees**

**Overview:** This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

**IX. Citizen Commission Vacancies**

**Overview:** This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

**X. Citizen Commission Appointments, Reappointments and Chair Appointments**

**Overview:** Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

<b>Citizen Involvement Commission</b>	Ed Schmitt, Reappoint as Member
<b>Farmers Market Commission</b>	Robert Melican, Reappoint as Member

**XI. Regular Agenda**

**XII. Consent Agenda**

**B. Plan Commission Recommendation and Findings of Fact to Amend Ordinance No. 2009-O-051 Authorizing Issuance of a Special Use to Permit a Planned Development for a Multi-Tenant Commercial Development with On-Site Parking (801-811 Madison Street) To Allow the Expansion of the Current Tenant located at the southwest corner of Madison Street and Oak Park Avenue.**

**Overview:** The Applicant is requesting an expansion of the existing Walgreens business into the vacant corner commercial space at Oak Park Avenue and Madison Street. There has been no opposition to the request and is supported by the Plan Commission and staff with conditions.

**1. Ordinance Amending No. 2009-O-051 Authorizing Issuance of a Special Use to Permit a Planned Development for a Multi-Tenant Commercial Development with On-Site Parking (801-811 Madison Street) To Allow the Expansion of the Current Tenant located at the southwest corner of Madison Street and Oak Park Avenue**

**C. Zoning Board of Appeals Recommendation and Findings of Fact to Approve a Special Use Permit To P.A.C.T.T. Learning Center To Operate A Group Residential-Care Home At 119 S. Harvey Avenue**

**Overview:** On October 18, 2012, Alexander Brown, on behalf of P.A.C.T.T. Learning Center, filed an application pursuant to Section 3.1 (Summary Use Matrix) and Section 4.5.2 (K) (Group Residential-Care Home) of the Zoning Ordinance of the Village of Oak Park requesting the issuance of a special use permit, authorizing a Group Residential-Care Home located at 119 S. Harvey Avenue. The proposed Home

is located in an R-3 Single-Family Residential District. Section 3.1 and Section 4.5.2 K of the Zoning Ordinance of the Village of Oak Park requires that a special use permit is necessary to operate a Group Residential-Care Home in the R-3 Single-Family District.

**1. Ordinance to Approve a Special Use Permit to P.A.C.T.T. Learning Center To Operate A Group Residential-Care Home At 119 S. Harvey Avenue**

**D. Zoning Board of Appeals' Recommendation and Findings to Approve a Special Use Permit to Operate a Day-Care Center at 210 Chicago Avenue**

**Overview:** On June 20, 2011, Little Legends, LLC, also known as King's Kids Academy, of 206, 208 and 210 ½ Chicago Avenue filed an application pursuant to Section 3.1 (Summary Use Matrix) and Section 4.5.2 H (Day-Care Centers) of the Zoning Ordinance of the Village of Oak Park requesting the issuance of a special use permit, authorizing the use of a day care facility to be expanded from the current legal, non-conforming use at 206, 208 and 210 ½ Chicago Avenue to include the space at 210 Chicago Avenue and to increase the number of children served from 73 to 103.

**1. Ordinance Approving A Special Use Permit To Operate A Day-Care Center At 210 Chicago Avenue**

**E. Resolutions Authorizing the Execution of Purchase Price Agreements for Materials for the Installation and Repair of Fire Hydrants, Water Services, Water Mains and Sewers in a combined amount not to exceed \$65,000.00 in Fiscal Year 2013**

**Overview:** Authorization is requested to purchase materials for repairs to the Village's water and sewer system from HD Supply Waterworks and Water Products Company in 2013. Competitive quotes were received and these vendors provided the lowest pricing. It is with these vendors where it is anticipated spending more than \$25,000.00. Staff recommends entering into material purchase agreements in a combined amount not to exceed \$65,000.00.

**1. Resolution Authorizing the Execution of a Purchase Price Agreement with HD Supply**

**2. Resolution Authorizing Execution of a Purchase Price Agreement with Water Products Company**

**F. Resolutions Authorizing the Execution of a Water Meter and Water Meter Parts Purchase Agreements**

**Overview:** The purchase of water meters, water meter register heads and Administrative Support from this vendor will allow the Village to continue with updating the Village's water meter system in 2013.

**1. Resolution Authorizing Execution of an Agreement with Northern Water Works Supply/Ferguson Water Works for the total amount not to exceed \$135,000.00 and Waiving the Village's Bid Process**

2. **Resolution Authorizing the Execution of an Agreement with Northern Water Works Supply/Ferguson Water Works in an amount not to exceed \$15,000.00 for Administrative Support for the Village's Water Meter Register Head Change Out Program in 2013.**
- G. **Resolution Authorizing the Execution of a Professional Services Agreement between the Village of Oak Park and SpearMC Management Consulting, Inc. for PeopleSoft Related Services**  
**Overview:** This item requests authority to utilize "as needed" PeopleSoft consulting services from SpearMC not to exceed \$15,000.
- H. **Resolutions Authorizing the Execution of the 2011 Emergency Solutions Subrecipient Agreements between the Village and West Suburban PADS**  
**Overview:** The Board is being asked to approve a resolution authorizing the Village Manager to enter into an agreement with West Suburban PADS for 2011 Emergency Solutions Grant (ESG) funding, on behalf of the Village of Oak Park. PADS will be providing homelessness prevention, rapid re-housing and emergency shelter services for the Village under the 2011 ESG funding.
- J. **Ordinance Authorizing Execution of the Fourth Amendment to the Business Retention Agreement by and Between the Village of Oak Park and Foley-Rice Cadillac Inc. for the Redevelopment of Portions of the 600 and 700 Blocks Madison Street in the Village of Oak Park**  
**Overview:** Per instructions from the Board at the January 7, 2013 regular meeting of the Board staff has created the 4<sup>th</sup> Amendment to the 2005 Business Retention Agreement to allow for the following uses, Indoor Golf Practice, Physical Therapy Office, Orthopedic Doctor Office, Bowling Alley and Associated Café, Related Retail Sales. Additionally, the Fourth Amendment allows for the use of the facilities as a hand car wash as approved through the Special Use process (see also Agenda Item L).
- K. **Ordinance Authorizing a Special Use Permit to Operate a Hand Car Wash Facility at 711 Madison Street**  
**Overview:** The proposed hand car wash facility will be located in the subject building located at the southwest corner of Wesley Avenue and Madison Street. Specifically, the proposed use will be within the eastern portion of the building, which was constructed as an addition to the one story brick and stone commercial building in 2006. All hand car wash operations would be performed wholly within this existing addition to the building on the Subject Property. Vehicles will enter the building via a curb cut off of Wesley Avenue and exit the building onto Madison Street, according to the applicant submitted site plan.
- L. **Ordinance to Amend the Overnight Permit Parking Area within the Z7 Zone and Direct Staff to Prepare the Necessary Ordinance**  
**Overview:**  
**Overview:** On November 5, 2012 the Village Board approved a motion to accept a recommendation to expand the Overnight Permit Parking area within the Z7 Zone and Direct staff to prepare the necessary Ordinance.

**M. Motion to Approve the 2013 Citizen Advisory Boards and Commissions Work Plans**

**Overview:** Annually each Commission submits a recommended work plan in conjunction with their enabling ordinance for Board review and approval. Attached are the work plans for those Commissions that completed work plans for 2013.

1. Building Codes Advisory Commission
2. Community Development Citizen Advisory Committee
3. Community Relations Commission
4. Disability Access Commission
5. Environment and Energy Commission
6. Farmers Market Commission
7. Board of Health
8. Historic Preservation Commission
9. Housing Programs Advisory Commission
10. Liquor Control Review Board
11. Plan Commission
12. Public Art Advisory Commission
13. Transportation Commission
14. Citizen Involvement Commission
15. Citizen Police Oversight Commission
16. Community Design Commission
17. Zoning Board of Appeals

**N. Resolution Declaring a Distribution of \$298,033.13 in Tax Increment Revenues from the Downtown TIF District to Taxing Districts Based Upon 2011 Tax Rates**

**Overview:** Pursuant to the 2011 settlement agreement between School District 200, the Village, and School District 97, the financial officers of each entity met in early December to review the current tax collections. Based on this review and utilizing the process as outlined in the agreement, the TIF is required to declare a surplus and distribute it to the taxing bodies via the Cook County Treasurer.

**O. Resolution Approving an Agreement Between the Village of Oak Park and the Fraternal Order of Police Labor Council Community Service Officers from January 1, 2013 through December 31, 2015**

**Overview:** This is a three year successor agreement to the one that expired in 2012 providing term and conditions of employment for the seven member bargaining unit.

**P. Motion to Approve the Bills in the Amount of \$896,832.93 for the Week Beginning January 7<sup>th</sup> through January 18<sup>th</sup>.**

**Call to Board and Clerk**

**Adjourn**

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(\*) The Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body.

For more information regarding Village Board meetings and agendas, please contact the Village Manager's Office at 708.358.5770. If you require assistance to participate in any Village program or activity, contact the ADA Coordinator at 708.358,5430 or e-mail [adacoordinator@oak-park.us](mailto:adacoordinator@oak-park.us) at least 48 hours before the scheduled activity.

Agendas and agenda materials are now available electronically on the village web site. Visit [www.oak-park.us](http://www.oak-park.us), mouse-over News, then click on Board Agendas and Minutes.

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**Village Manager's Report  
Week ending Jan. 18, 2013**

**Meetings scheduled for next week:**

- January 21:
  - Village Hall Closed
  
- January 22:
  - Avenue Business Association Annual Meeting, 5:30 p.m., Hemingway Museum, 200 N. Oak Park Ave.
  - Village Board Regular Meeting, 7:30 p.m., Room 201
  - Board of Health, 6 p.m., Room 102
  - First Time Homebuyer Seminar, 7 p.m., Room 101
  - Liquor Control Review Board, 7:30 p.m., Room 215
  
- January 23:
  - Disability Access Commission, 7 p.m., 834 Lake St.
  - Community Design Commission, 7 p.m., Room 101
  - Architectural review Committee, 7:30 p.m., Room 215
  
- January 24:
  - Emergency Telephone System Board, 8:30 a.m., Room 215
  - Visit Oak Park 2013 Annual Meeting, 6 p.m., Carleton Hotel

**Save the date reminders (see calendar for all future meetings):**

- January 26: Intergovernmental Committee of the Board, 9:15 a.m. – 10:45 a.m., Oak Park Library, 834 Lake St.
- February 6: OPDC Annual Meeting, 5:30 p.m., 19<sup>th</sup> Century Club
- February 7: Village Board Finance Committee Meeting, 7 p.m., room 130
- February 9: WCMC Legislative Breakfast, 9 a.m., Rosewood Restaurant, 9421 W. Higgins Road, Rosemont
- February 11: Village Board Finance Committee Meeting, 7 p.m., room 130

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**Village Hall closed Monday** – [Village Hall](#) will be closed on Mon., Jan. 21 in observance of [Martin Luther King Jr. Day](#). When Village Hall is closed for a holiday, residents are urged to call the [Police Department](#) non-emergency number 708.386.3800 for assistance should an incident occur that doesn't quite rise to the level of a 9-1-1 emergency.

**Health Department follows flu** – Four Oak Park residents have required hospitalization in the intensive care unit after testing positive for Influenza A. More flu

cases in the community are likely, but only intensive care unit hospitalizations are reportable. The Health Department has been tracking clusters of flu-like illness at two senior living facilities. Both local hospitals have experienced increased demand in their emergency departments for flu-like illness, but neither facility is requesting bypass, which means they are handling the increased capacity. Neither District 97 nor District 200 has reported increased absentee rates above baseline related to flu-like illnesses. The health department has received a few more inquiries about where to get flu vaccine and has directed residents to local resources such as Walgreens or CVS, or to [www.flu.gov](http://www.flu.gov).

**Four affordable homes for sale** – The West Cook County Housing Collaborative, a joint effort between the municipalities of Bellwood, Berwyn, Forest Park, Maywood, Oak Park and community development financial institution IFF, has coordinated efforts to put four new, affordable homes on the market in Bellwood. The homes will be marketed to buyers with incomes at or below 80 percent of the area median income. The initiative also provides a down payment subsidy of up to \$10,000 to support the sale of each home. Formed four years ago to address the extremely high foreclosure rates affecting these five suburban communities, the Housing Collaborative has successfully acquired, rehabilitated and made affordable seven formerly foreclosed, vacant homes, all within one mile of transit stops.

**SoHo Development Update** – The owner of the SoHo project, Merit Bank, is selling the development. Bank officials have advised staff that five offers for the property are under consideration. They will be determining whether to secure the entitlements and reinstate the building permits themselves or have the selected developer do so. According to Village Planner Failor, all of the potential developers seeking the property have indicated they wish to complete the development as proposed with the potential for a minor exception of some façade tweaking or possibly changing owner-occupied to rental. A Plan Commission hearing may be necessary to reinstate and amend the ordinance updating the ownership information and developer's financing. It is possible that the developer could begin work in second quarter of this year.

**Capital improvements update** – Water and sewer main improvements continue on LeMoyné Parkway. All water main work has been completed and new services will be installed as weather allows. Surveying continues on streets and alleys where projects are planned for this construction year.

**Public Works Forestry activities** – Forestry crews completed parkway stump removal and subsequent cleanup, backfill and restoration of 10 locations throughout the Village. The division also continued pruning trees on parkways in the area between South Boulevard and Chicago Avenue starting at Austin Boulevard and working west toward Harlem Avenue. Winkler Tree Service began pruning parkway trees in the same area, but starting at Harlem Avenue working east toward Austin.

**Budrick wins award** – Village Engineer Jim Budrick has received the Illinois Association of Park Districts and the Illinois Park and Recreation Association Community Service Award on behalf of the Park District of Oak Park. Jim was nominated in recognition and appreciation of his outstanding contributions towards the advancements of parks, recreation and leisure in the Village of Oak Park. He will be recognized at an awards ceremony on Feb. 21.

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**Citizen Boards and Commissions  
Vacancies**

UPDATED: 1/14/2013

Committee Name	Total Members	Number of Vacancies	Expired but Serving*	Total # Needed
BOARD OF HEALTH	7	0	0	0
<b>BUILDING CODES ADVISORY COMMISSION</b>	9	3	0	3
<b>CITIZEN INVOLVEMENT COMMISSION</b>	9	1	0	1
CITIZEN POLICE OVERSIGHT COMMITTEE	7	0	0	0
<b>CIVIC INFORMATION SYSTEMS COMMISSION</b>	7	1	0	1
COMMUNITY DESIGN COMMISSION	13	0	0	0
<b>COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE</b>	9	3	0	3
<b>COMMUNITY RELATIONS COMMISSION</b>	9	2	0	2
<b>DISABILITY ACCESS COMMISSION</b>	7	1	0	1
ENVIRONMENT & ENERGY COMMISSION	9	0	0	0
<b>FARMERS MARKET COMMISSION</b>	11	2	0	2
FIRE AND POLICE COMMISSION	3	0	0	0
HISTORIC PRESERVATION COMMISSION	11	0	0	0
HOUSING PROGRAMS ADVISORY COMMITTEE	7	0	0	0
LIQUOR CONTROL REVIEW BOARD	5	0	0	0
<b>PLAN COMMISSION</b>	9	1	0	1
<b>PUBLIC ART ADVISORY COMMISSION</b>	11	1	0	1
<b>TRANSPORTATION COMMISSION</b>	7	1	0	1
<b>ZONING BOARD OF APPEALS</b>	7	2	1	3
<b>TOTAL</b>	<b>150</b>	<b>18</b>	<b>1</b>	<b>19</b>

Bolded CBACs need members

CHAIR EXPIRATION DATE

BUILDING CODES ADVISORY COMMISSION	9/7/2008	(2nd Term)
LIQUOR CONTROL REVIEW BOARD	2/5/2013	(2nd Term)
COMMUNITY RELATIONS COMMISSION	3/22/2013	(1st Term)
ENVIRONMENT & ENERGY COMMISSION	9/7/2013	(1st Term)
PLAN COMMISSION	9/18/2013	(2nd Term)
FARMERS MARKET COMMISSION	2/4/2014	(2nd Term)
FIRE AND POLICE COMMISSION	2/7/2014	(2nd Term)
COMMUNITY DESIGN COMMISSION	5/16/2014	(1st Term)
DISABILITY ACCESS COMMISSION	6/6/2014	(1st Term)
CIVIC INFORMATION SYSTEMS COMMISSION	8/4/2014	(1st Term)
TRANSPORTATION COMMISSION	11/7/2014	(1st Term)
HEALTH, BOARD OF	12/5/2014	(1st Term)
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE	2/6/2015	(1st Term)
HISTORIC PRESERVATION COMMISSION	4/20/2015	(2nd Term)
HOUSING PROGRAMS ADVISORY COMMITTEE	5/11/2015	(2nd Term)
PUBLIC ART ADVISORY COMMISSION	5/11/2015	(2nd Term)
CITIZEN POLICE OVERSIGHT COMMITTEE	10/17/2015	(1st Term)
CITIZEN INVOLVEMENT COMMISSION	1/19/2016	(2nd Term)
ZONING BOARD OF APPEALS	7/18/2016	(1st Term)

# VILLAGE OF OAK PARK

B.

## CITIZEN ADVISORY BOARD AND COMMISSION

### AGENDA ITEM COMMENTARY

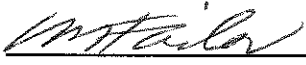
**Item Title: Plan Commission Recommendation and Findings of Fact to Amend Ordinance No. 2009-0-051 Authorizing Issuance of a Special Use to Permit a Planned Development for a Multi-Tenant Commercial Development with On-Site Parking (801-811 Madison Street) To Allow the Expansion of the Current Tenant located at the southwest corner of Madison Street and Oak Park Avenue.**

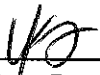
Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: January 22, 2013

Submitted by: Linda M. Bolte, Plan Commission Chairperson

Staff Liaison & Review: Craig Failor, Village Planner

Department Director Name:   
Craig Failor, Village Planner

Village Manager's Office:   
Lisa Shelley, Deputy Village Manager

**Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):** The Village Board of Trustees adopted Ordinance 2009-0-051 authorizing the issuance of a special use permit for property commonly known as 801 – 811 Madison Street, for a 13,800 square foot multi-tenant commercial planned development. Since that time, the Developer/Applicant has proposed an amendment to the above-referenced Ordinance to allow the expansion of the single tenant (Walgreens) into the secondary retail/commercial space located at the northeast corner of the building, creating a single-tenant building.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The Plan Commission opened the public hearing on December 6, 2012. The heard from the Madison Street Coalition via written testimony, Oak Park Development Corporation, The Neighbors for Madison Renewal, and the Madison Street Business Association via written testimony. All of these organizations were/are in favor of the proposed development expansion request. Please refer to the attached correspondence. There were no persons speaking in opposition to the request. The Plan Commission after deliberation recommended unanimous approval of the request with three conditions as detailed in the attached findings of fact. The Commission inquired as to the marketing of the corner space,

lighting, signage, redesign of the corner door, fire exits, window screening, location of display cases, product expansion, and parking. The Plan Commission met on January 3, 2013 to review the findings of fact and requested they be forwarded to the Village Board for consideration. The Developer/Applicant asked if there was any way to expedite the review process. It was mentioned that it may be possible to combine the two Village Board meetings into one which would include the Plan Commission Recommendation and Ordinance adoption.

**Staff Commentary (If applicable or different than Commission):**

The Staff is in support of the proposed expansion provided that the conditions as recommended by the Plan Commission are incorporated into the approving Ordinance.

**Item Budget Commentary: (Account #; Balance; Cost of contract) No financial impact.**

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

1. Accept the Plan Commission's recommendation. Accepting the Plan Commission's recommendation would authorize the issuance of the planned development amendment with the conditions contained in the Plan Commission's findings of fact.
2. Reject the Plan Commission's recommendation. Rejecting the Plan Commission's recommendations would not allow the Walgreens to occupy the corner commercial space, thus possibly allowing for another retail/commercial use to occupy the subject space or possibly maintaining the current vacancy.

**Proposed Recommended Action: Support the Plan Commission's recommendation and Approve the amended Ordinance with the stated conditions.**

Att- Ordinance with attachments, Findings of Fact, Public Correspondence, and PC Minutes attached

B(1)

**ORDINANCE AMENDING ORDINANCE 2009-O-051  
AUTHORIZING ISSUANCE OF A SPECIAL USE PERMIT  
TO PERMIT A PLANNED DEVELOPMENT FOR A MULTI-TENANT  
COMMERCIAL DEVELOPMENT WITH ON-SITE PARKING TO ALLOW THE  
EXPANSION OF THE CURRENT TENANT**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, Cook County, Illinois, as follows:

**SECTION 1:** The Village Board finds as follows:

A. That a public hearing was held pursuant to notice of the Plan Commission, sitting as a Zoning Commission, of the Village of Oak Park for a request to amend Ordinance 2009-O-051 authorizing the use of the property commonly known as 801 – 811 Madison Street, Oak Park, Illinois, for a 13,800 square foot single-tenant commercial space planned development instead of a multiple-tenant commercial development.

B. That this Board approves and adopts the Findings of Fact and Recommendation of the Plan Commission set forth in its Report dated January 3, 2013, attached hereto as Exhibit 1.

**SECTION 2:** That an amendment to the special permit be granted for the planned development use described in Section 1-A above, subject to the conditions and restrictions listed in the Recommendation set forth in the Zoning Commission's Report attached hereto as Exhibit 1 subject to the attached plans attached hereto as Exhibit 2.

**SECTION 3:** That in the event any of the foregoing conditions and restrictions shall not be fulfilled at any time in the future, the then owner shall be deemed to be in violation of said Zoning Ordinance and the Zoning Administrator shall take appropriate action, and this amendment to the special permit shall be subject to revocation.

**THIS ORDINANCE** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 22<sup>nd</sup> day of January 2013, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 22<sup>nd</sup> day of January 2013.

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Adam Salzman  
Village President Pro Tem

ATTEST:

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Teresa Powell  
Village Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

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Teresa Powell  
Village Clerk

MINUTES  
**OAK PARK PLAN COMMISSION**  
VILLAGE HALL- COUNCIL CHAMBERS  
December 6, 2012  
7 p.m.

**PRESENT:** Chairperson Linda Chair Bolte; Commissioners Jeremy Burton, Douglas Gilbert, Sonny Ginsberg (arrived at 7:06 p.m.), David Mann, Gail Moran, Steven Rouse

**EXCUSED:** Commissioner Mark Benson

**ALSO PRESENT:** Craig Failor, Village Planner; Jacob Karaca, Plan Commission Attorney

**Roll Call**

Chair Bolte called the meeting to order at 7:00 p.m. and roll was called.

**Non-Agenda Public Comment**

None.

**Approval of Minutes**

Commissioner Rouse motioned to approve minutes from October 18, 2012. Commissioner Gilbert seconded. Minutes approved as submitted.

**Public Hearing(s)**

**PC 12-02: Commercial Expansion (801 Madison Street) Planned Development**

**Amendment:**

The applicant is requesting an amendment to Ordinance No. 2009-O-051 (a special use ordinance allowing a planned development for a multi-tenant commercial development with on-site parking) to allow Walgreens to expand into the vacant northeast corner commercial space.

Mr. Failor went over the packet commissioners had received. He explained that the submitted letters were in favor of the amendment, but there were three concerns: that the windows remain free from display and shelving; that the corner, which was currently a door, be treated with glass and banding that looked the same as the windows; and that any vinyl screening that could block window views be restricted.

Mr. Greg Melnyk, attorney for applicant, explained that the amendment to the planned development was to allow Walgreens to use the northeast corner of the building. The original planned development ordinance indicated retail was to be placed in the corner location. Mr. Melnyk said the application would allow Walgreens to expand into that

space and it would be used for retail purposes, not storage. By doing so, Walgreens would be able to expand its product line because the existing footprint of the store was on the small end for a Walgreens. He said the expansion would benefit the entire neighborhood and that Walgreens had been a good neighbor by reaching out to neighborhood group and the Madison Street business district, both of which supported the application.

Commissioner Moran asked about the relocation of the fire exit. Mr. Jay Javors, from Midwest Property Group, explained the fire exit would be moved to the Oak Park Avenue side from the Madison Street side and referred commissioners to the elevation.

Mr. David King, from David King Realtors, explained the prior efforts to lease the space. Mr. King said two-thirds of his company was based in the Village of Oak Park and West Cook County and about one-third was tenant representation for regional and national retailers on site selection. Mr. King said he had worked with Mr. Javors for many years and the moment the Walgreens planned development was approved the corner space was put on the market. Mr. King said they listed in databases, worked with Downtown Oak Park, attended conferences for national shopping centers, and did email blasts to brokers. He said locally they put signs in towns throughout West Cook County and he contacted the brokers who represent regional and national retailers. He said the space was there, the brokers knew it was available, but they had not been able to successfully market it in three and a half years. He said among the retailers contacted were companies like Starbucks and Caribou Coffee, but they had not been able to rent it out.

Mr. King said the Walgreens expansion was a good use for the corner. He said it would be a good story for Oak Park- that one of the more successful retailers wanted to expand here; it would be a good story to pitch to other retailers.

Chair Bolte said marketing to coffee shops seemed to be an ideal fit. Mr. King said the main reason it didn't work was parking. The lot was too far from the front of the store. Chair Bolte asked how it would compare to a street like Lake Street or Oak Park Avenue where lots were not near front entrances. Mr. King said the difference was the density of people who live and work within two blocks, retailers would deal with less parking if there was more density surrounding it.

Commissioner Burton asked why Walgreens did not consider initially using the 1000 feet of space originally. Mr. Melnyk replied when the application originally went through the Madison Street Coalition, the Coalition wanted the door to be functional on the Madison side and wanted Walgreens to have two entrances. He said for Walgreens that was unworkable, so the Coalition would not approve it unless there was a second retail store there.

Commissioner Burton asked if there was a second floor. Mr. Melnyk said no. Commissioner Burton indicated Walgreens was using the space as storage now and asked if it would be an issue to mitigate that. Mr. Melnyk replied there was existing storage space between the loading dock and the corner space and that was available.

Commissioner Ginsberg asked if having only one parking lot made leasing difficult. Mr. King replied the lot location was too far away for retailers on the corner.

Mr. King explained Walgreens is a destination retailer and other retailers want to go side by side in rows to feed off each other. He said kitty corner was a vacant lot and there wasn't much around it.

Commissioner Ginsberg asked if the parking lot would have been shared. Mr. King agreed.

Commissioner Rouse asked if the rent reflected the parking situation and if it was fair and reasonable. Mr. King agreed, saying a rate was not put out; first, they looked for interest. Mr. King explained they did not get into rate negotiations with a company.

Mr. Javors said they built the space to lease it, they did not build it to be empty but the lot was located on the other side, the Walgreens entrance was on the other side and there was no interest. Commissioner Rouse explained they could not come and claim hardship if the rate was not a marketable rate. Mr. Javors said they were at market rate and it never got close to drafting a lease. Commissioner Rouse asked if they were flexible on term. Mr. Javors agreed. Mr. Javors said real estate taxes in Oak Park were very difficult but they tried to find someone for the space. He said the amendment could be a success story for Oak Park. Mr. Javors showed commissioners the Walgreens annual report, which had a photograph of the Madison Street store on the back.

Commissioner Moran asked what product lines would be expanded. Mr. Javors referred to an email from Walgreens, saying it would add more refrigerated and shelf-stable food, a larger health and wellness space and a consumer experience space in the beauty area.

Ms. Melissa Mickelberry, 417 S. Grove, from Neighbors for Madison Renewal, also from the Madison Street Coalition, spoke in favor of the amendment. She read the letter given to commissioners in the packet saying there was support for the expansion with three concerns: 1. avoiding a dead-looking area in the corner by having appropriate window displays; 2. a fear the corner door would be mistaken for a fire exit so they hoped a knee wall could be used to unify the space; and 3. in support of an open air vestibule at the corner where the sidewalk narrows to help increase pedestrian safety.

Viktor Schrader, Vice President of Oak Park Development Corp (OPDC), referred commissioners to a letter in their packet outlining support for the amendment. Mr. Schrader said OPDC had been involved in marketing the property as well, using online databases and International Council of Shopping Centers events. He agreed with Mr. King's report and said there were some exclusions in place on the property that made it difficult to market. Mr. Schrader said the expansion was a great use of the space and Oak Park was fortunate to have a retailer investing and expanding in the community. Mr. Schrader thanked Mr. Javors for bringing it to the community.



Commissioner Ginsberg asked what the exclusions on the property were. Mr. Javors said Walgreens would not want a pharmacist next door or a business selling vitamins, for example.

Chair Bolte closed public testimony.

Commissioner Ginsberg asked about the existing planned development, were there any requirements on marketing or restrictions that wouldn't have been clear. Mr. Failor replied the requirements were clear that they had to put their best foot forward in marketing the space. Commissioner Ginsberg asked if the parking use was put into a formula. Mr. Failor replied the parking was calculated on the square footage of the building and parking was for both retailers, additionally, there was another lot across the street on Grove that Walgreens uses. Commissioner Rouse asked if they would need to amend parking. Mr. Failor said going forward should the amendment pass, it would be classified as a single occupancy so no parking amendment is necessary as parking for the entire building has been accounted for. Commissioner Burton asked if there were any issues regarding the signage proposed. Mr. Failor indicated it would need to go through the appropriate signage channels in the Village, but he did not see an issue with the signage. A short discussion ensued about the various signage requirements in the Village.

Commissioner Moran said the addition of a vestibule would be inconsistent with the same condition to make the corner door a window.

Chair Bolte said they could talk about each concern. Commissioner Gilbert asked how the corner space would be lit. Mr. Javors said the intent was to take down the wall and the flow would go between the two areas with the same lighting. Chair Bolte said that also would play into the concerns of appropriate window displays to avoid a dead-looking corner and maintaining proper clearance from exterior walls of shelving. Commissioner Burton said he would agree that the door would be mistaken for a fire exit and the knee wall would make sense. He said he agreed the vestibule would not make sense if it would not be a door. Chair Bolte said if you had black banding it would make it look like another window, but asked if any modification of the door and corner would be counter to preserving the building. Commissioner Ginsberg pointed out that it should only matter if it looked like a fire exit from the inside rather than the outside. Chair Bolte agreed. Mr. Javors said a black banding could be used to keep the windows uniform and the architects would work on the inside so that no one would confuse it for a fire door. Commissioner Moran asked if the banding was the same as a knee wall. Commissioner Gilbert agreed. Commissioner Mann clarified that they wouldn't just want black banding put on the bottom of the door, they'd want to put to replace it and look like a real window with the knee wall.

Chair Bolte asked about the vinyl screening. Mr. Javors said they were fine with having that restriction.

Commissioner Gilbert said Walgreens should not be allowed to put display cases up against the windows, that it be open. Mr. Javors said they would agree not to put

permanent shelving units within three feet of the windows. Chair Bolte clarified that vinyl screening would be prohibited as part of a condition of the amendment. Mr. Melnyk asked for a clarification about the corner door condition. Commissioner Gilbert replied either you leave the door and you lock it and don't put a knee wall on it or you replace it completely with glass that matched the rest of the windows and add the knee wall. Mr. Javors replied they would take out the door and put in glass with the knee wall. Chair Bolte said it would keep the structure the same and in the future you could put door back in.

Commissioner Moran said she was concerned about the window signs on one side. Mr. Javors said they were set back about three feet to create a visual to screen the loading dock. Mr. Failor replied it was set back enough that it might not be classified in the sign code but rather work with the displays in the three vestibules. Commissioner Ginsberg said if you took one of the signs out it might look odd.

Commissioner Ginsberg said it was a no-brainer for Walgreens to expand, it was a great spot for it and he was in favor of it. He said it looked like the original planned development having two retailers was doomed to failure and it bothered him that there was no real way of knowing and no real specifics other than general testimony that there was an effort to market the corner space. Mr. Javors replied he would not build space and keep it vacant for three and a half years, he would have loved to have gotten a tenant in on day one and the rent he would get from Walgreens would be less than another tenant with increases. Commissioner Ginsberg said his point was if there was a requirement to market it, there should be requirements with specifics, perhaps for staff going forward. Chair Bolte said the original planned development guidelines and staff recommendations were to have a mixed-use development and everyone thought it was a good recommendation to make, but three years later the reality was different, they had to trust the applicant and OPDC. She said in the future, just like they have traffic after-studies, perhaps the same should be true for marketing efforts. Commissioner Gilbert said he had heard evidence to his satisfaction that they tried to market it. Commissioner Ginsberg disagreed. Chair Bolte said hearing from other interests that they tried to market the space satisfied her, but she did agree that maybe in the future they have some sort of tracking requirement in the marketing area.

Mr. Failor repeated the three conditions of the amendment: maintaining proper clearance of shelving materials from exterior windows as depicted in the floor plans using a three foot separation between the windows and any shelving; treat the corner with glass in a similar manner as the adjacent windows with a knee wall at the bottom; prohibit any vinyl screening on windows which would block interior views.

Commissioner Gilbert motioned to approve the amendment with conditions.  
Commissioner Moran seconded. A roll call vote was taken:

Gilbert- yes  
Moran- yes  
Burton- yes

Ginsberg- yes  
Mann- yes  
Rouse- yes  
Bolte- yes

The motion passed 7-0.

Mr. Melnyk requested that the commission consider a special meeting to approve the findings of fact so that construction could begin. He also commented that the notice requirement cost \$2400 in postage and took over 20 man hours to prepare the mailing. He asked that the commission reconsider the certified mail requirement. Mr. Failor said that requirement was in the zoning code and would require an amendment. Chair Bolte said for a new planned development that was not unreasonable but maybe for the smaller amendments there could be a different set of guidelines, staff could give some thought to it. Commissioner Rouse replied how do you prove notice without it, it was really to protect the applicant. Mr. Javors said it was a big process for something that was really pretty minor. Commissioner Moran replied a lot of the requirements were for good reasons, to be careful and thorough. Mr. Javors said it put the Village at a disadvantage compared to other municipalities because some retailers don't want to wait to fulfill the requirements. Mr. Failor said staff could provide some direction on the issue but a text amendment would have to be authorized by the Village Board. Chair Bolte agreed, asking staff to prepare something for the next meeting before going to the Board.

Mr. Dennis Marani, from the Madison Street Coalition and the Madison Street Business Association, asked if there would be a special meeting before the Board meeting. Chair Bolte indicated they would discuss that next.

Mr. Failor explained the deadline for the January 7, 2013 Village Board meeting was that evening. The next scheduled Plan Commission meeting was January 3, 2013 and that would allow enough time to get onto the Village Board's January 22, 2013 meeting. Additionally, Mr. Failor would ask the Village Manager and Village Attorney if they could do the recommendation and the ordinance together at the same meeting to save a meeting in February for the applicant.

#### **Other Business**

Chair Bolte said there had been a productive meeting for the Comprehensive Plan Advisory Committee last week. She said they were disappointed with low attendance at public meetings and there needed to be more of a push to get people to participate in the online tools available for the public to take part in. She said on January, 14, 2013 there would be a special meeting for all citizen commissioners to attend and then another public meeting in February. She encouraged commissioners to bring neighbors and friends to the February meeting. She said there were do-it-yourself kits available for small groups to facilitate. She encouraged commissioners to consider doing one by the end of January. Mr. Failor said the commissions meeting in January would be focused on the role of commissioners and board members rather than from a resident's perspective.

Commissioner Mann said he didn't believe many residents understood how important the comprehensive plan document was, as it was the document that framed a lot of policy decisions. Mr. Failor agreed and said there would be other ways to explain what a comprehensive plan was- they would be looking at doing a video and possibly showing it before movies at the Lake Theatre and putting it on YouTube. Chair Bolte said for the general public, it might be helpful to take a development and show how the comprehensive plan drove the decisions about that project. Mr. Failor said in the coming Wednesday Journal there should be a cartoon by Marc Stopak about the comprehensive plan.

Mr. Failor said on January 7, 2013, the Village Board will consider a text amendment to the zoning code that would allow the Plan Commission to review use ordinances.

**Adjournment**

Commissioner Rouse moved to adjourn. Commissioner Mann seconded. The meeting adjourned at 8:27 p.m.

Angela Schell,

Recording Secretary



DATE: November 26, 2012

TO: **Linda Bolte, Chairperson**  
Oak Park Plan Commission

FROM: **Dennis Marani, Chairperson**  
Madison Street Coalition

Re: **Walgreens Expansion Proposal**

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Dear Chairperson Bolte and Plan Commissioners:

It is one of the Coalition's responsibilities to work with developers / property owners from the conceptual stage through the final development proposal to ensure that the Madison Street Corridor Plan's recommendations and the intent of the plan are being adhered to. Based on the Coalition's charge to ensure development along Madison Street is consistent with the corridor plan adopted by the Village Board in June 2006, the Madison Street Coalition finds that the proposed business expansion comports with the Madison Street Corridor Plan.

On November 7, 2012 Midwest Property Group, LTD (property owner) presented a proposal to expand the current retailer (*Walgreens*) located at 801 Madison Street, into the unoccupied corner space within the same building. The property owner indicated that the expansion would include a continuation of shelving in the same manner as currently exists with a setback from the exterior windows. They also indicated an additional wall sign would be installed along the Oak Park Avenue façade mirroring that of the Madison Street wall sign and that the emergency exit door would be relocated from the Madison Street façade to the Oak Park Avenue façade. It was stated that the existing corner door would become non-operable and transformed into a window.

The Corridor Plan also makes recommendations regarding development guidelines. The Coalition finds that the proposed building meets the intent of these guidelines. The reuse of the existing historic building represents appropriate building design along Madison Street relative to massing and articulation, material and color, fenestration, form, and orientation. The proposed expansion has no negative impact on the appearance of the building's exterior.

The Coalition wants to ensure that the following are considered by the Plan Commission in their deliberations:

1. Condition approval on maintaining proper clearance of shelving and materials from the exterior windows as depicted in the floor plan.
2. Treat the corner glass (currently an entrance door to the corner space) in a similar manner as the adjacent windows with a banding along the bottom of the window.
3. Restrict any vinyl type screening on the windows which would block the interior views.

If you have any questions regarding this matter, please feel free to contact me by telephone at 708/214-4482 or email at [dennismarani@hotmail.com](mailto:dennismarani@hotmail.com).

cc. Plan Commissioners  
Coalition Members

# Madison Street Business Association

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To: Linda M. Bolte, Chairperson  
Oak Park Plan Commission

December 3, 2012

From: Linda G. Sahagian, Vice President  
Madison Street Business Association

Re: Walgreens Expansion, 801 Madison Street

Dear Ms. Bolte and Plan Commission Members:

The Madison Street Business Association has long and actively worked for positive business development on Madison Street. We enthusiastically supported Walgreens' first investment on Madison Street and later, their subsequent notable Expansion and building of their Retail Store at 801 Madison Street. We are most supportive of Walgreens' plan to expand their Retail footprint at the 801 location. We have seen their plans and understand the building's access and egress designs. We have viewed their renderings and see that their designs are consistent with their existing facility. We believe Walgreens' increased retail sales resulting from this expansion will be most positive for the entire Village. The MSBA asks the Plan Commission to favorably review their application and approve the request for Walgreen's expansion.

We ask your understanding and assistance in moving forward expeditiously to give Walgreens the opportunity to begin their expansion process which will lead to increased seasonal as well as everyday sales that will benefit both Walgreens and the Village of Oak Park.

Timing is of the essence. The Village of Oak Park and Madison Street in particular need the financial boost, incentive, and attention that this expansion of Walgreens' will bring to our community. As important, your timely approval of this expansion will send a positive message to Walgreens, the community, and to potential developers as a whole that Oak Park is a place where Business is welcome and supported.

Thank you sincerely for your consideration of our Madison Street Business Association request.

Please contact me directly for any further discussion on this matter by phone 708 848-5552 or by e mail: [linda@sahagianinc.com](mailto:linda@sahagianinc.com)

Cc: Craig M. Failor, Village Planner:  
President David Pope & Trustees, Village of Oak Park



Oak Park Development  
Corporation

November 27, 2012

Linda M. Bolte, Chairperson  
Plan Commission  
Village of Oak Park  
123 Madison Street  
Oak Park, IL 60302

RE: Midwest Property Group, LTD Walgreens' Expansion, 801 Madison Street

Dear Ms. Bolte and Plan Commission Members:

Again, please let me express OPDC's ongoing appreciation for your service on the Plan Commission.

We are very quick to disclose potential conflicts of interest, so we want to be clear from the onset that the counsel for Midwest Property Group, LTD is also the counsel for the Oak Park Development Corp. Mr. Greg Melnyk did not in his capacity for either party request assistance from the Oak Park Development Corporation in this matter.

OPDC has been in contact with Midwest Property Group and its Real Estate listing agency, David King & Associates, as we tried to help identify compatible retailers to occupy the corner space. Due to space size, the general retail economy, access to parking and preclusions, it has been a difficult task. Over the past several months we became aware Walgreens was interested in occupying the space. It is encouraging to see additional space being sought for a retail expansion; in particular, by a developer and tenant who have already made such substantial investment in the property.

The Oak Park Development Corporation voted at its October Board meeting to support the expansion of the Walgreens' store at 801 Madison Street. We encourage the Plan Commission to look favorably on the application and to approve the request.

Thank you again for your time, service and consideration.

Sincerely,

Sara J.R. Faust, President  
Oak Park Development Corporation

CC: Craig Failor, Village Planner  
Jay Javors, Midwest Realty Group LTD

## Failor, Craig

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**From:** Linda Hill <linda.hill@gmail.com>  
**Sent:** Tuesday, November 27, 2012 9:54 AM  
**To:** Failor, Craig  
**Cc:** Melissa Mickelberry  
**Subject:** Walgreens statement to Plan Commission

Good Morning Craig,

You've probably already taken care of this.....but just in case, please forward this to the Plan Commission prior to their discussion of Javor's request to expand Walgreens.

Thanks so much,  
Linda

### Statement in support of Walgreens expansion, October 22, 2012

In early October, Mr. Jay Javors contacted the Neighbors for Madison Renewal. He asked for our support for his request to the Village to expand the Walgreens store into the vacant corner space at Madison and Oak Park Ave. Mr. Javors provided a before and an after drawing of the exterior along with a floor plan.

On October 10, the NMR emailed the pictures to our neighbors to see what they thought of the proposal.

We had 57 replies, all of which were generally in favor of the expansion into the vacant space. Many were enthusiastic about a clean-up of the present space which has long been used as unattractive storage space.

Several replies did express concerns about 3 issues:

- 1) 1. Display space. Will there be appropriate window displays to avoid a dead-looking corner?
- 2) 2. Fire exit. According to the layout provided by Mr. Javors, the corner door will be a display window. However, the illustration makes it look like a door. If the door remains as illustrated, we are concerned its appearance could be mistaken for a fire-exit door. Possibly a knee-wall or another architectural device could be used so people do not mistake the corner for an emergency exit.
- 3) 3. Pedestrian safety. Is it possible to create a small open-air vestibule at the corner. The space would provide a safer waiting area to cross the street where the sidewalk is narrow.



We assume that any Village staff or commission reviews will evaluate this request according the guidelines of the Madison Street Master Plan

Respectively submitted

Neighbors for Madison Renewal Coordinating Committee

Alan Goldberg                      Angela Larson

Bill & Dianne McDermott      Brad Farrar

Fred Bernardi                      Gerard Norman

Henry Zimoch                      Jessica McMeyer

Linda Hill                          Ljubomir Perkovic

Mike Awe                          Michael Pisanko

Ted Despotes                      Melissa Mickelberry

**ORDINANCE AMENDING ORDINANCE 2009-O-051  
AUTHORIZING ISSUANCE OF A SPECIAL USE PERMIT  
TO PERMIT A PLANNED DEVELOPMENT FOR A MULTI-TENANT  
COMMERCIAL DEVELOPMENT WITH ON-SITE PARKING TO ALLOW THE  
EXPANSION OF THE CURRENT TENANT**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, Cook County, Illinois, as follows:

**SECTION 1:** The Village Board finds as follows:

A. That a public hearing was held pursuant to notice of the Plan Commission, sitting as a Zoning Commission, of the Village of Oak Park for a request to amend Ordinance 2009-O-051 authorizing the use of the property commonly known as 801 – 811 Madison Street, Oak Park, Illinois, for a 13,800 square foot single-tenant commercial space planned development instead of a multiple-tenant commercial development.

B. That this Board approves and adopts the Findings of Fact and Recommendation of the Plan Commission set forth in its Report dated January 3, 2013, attached hereto as Exhibit 1.

**SECTION 2:** That an amendment to the special permit be granted for the planned development use described in Section 1-A above, subject to the conditions and restrictions listed in the Recommendation set forth in the Zoning Commission's Report attached hereto as Exhibit 1 subject to the attached plans attached hereto as Exhibit 2.

**SECTION 3:** That in the event any of the foregoing conditions and restrictions shall not be fulfilled at any time in the future, the then owner shall be deemed to be in violation of said Zoning Ordinance and the Zoning Administrator shall take appropriate action, and this amendment to the special permit shall be subject to revocation.

**THIS ORDINANCE** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 22<sup>nd</sup> day of January 2013, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 22<sup>nd</sup> day of January 2013.

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David G. Pope  
Village President

ATTEST:

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Teresa Powell  
Village Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

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Teresa Powell  
Village Clerk

**REVIEWED AND APPROVED  
AS TO FORM**

**JAN 15 2013**

*Uma M. Ball*  
**LAW DEPARTMENT**

DD 312 984 6437  
jhkaraca@ktjlaw.com

January 3, 2013

President and Board of Trustees  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Re: Application of OP Madison OP, LLC, for an  
Amended Planned Development at  
801 Madison Street, Oak Park, IL.

Dear Trustees:

Procedural History of Project. On or about February 20, 2009, Midwest Property Group, Ltd., filed an application with the Village of Oak Park for a planned development on the parcel at 801 West Madison, Street, Oak Park, Illinois (hereinafter sometimes referred to as the "Subject Property"). The President and Board of Trustees referred the application to the Plan Commission to hold the required public hearing on the application. After public hearing on the matter, the Plan Commission recommended approval of the planned development special use on May 21, 2009, with a 6 to 0 vote. The Village Board of Trustees approved the planned development on July 6, 2009, via Ordinance Number 2009-O-051.

The Application and Notice. On or about October 16, 2012, OP Madison OP, LLC, the current owner, (the "Applicant") filed for an amended planned development, seeking to amend the July 6, 2009, Plan Development Ordinance No. 2009-O-051, to allow Walgreens to expand into the northeast space of approximately 900 sq ft for retail purposes" for the previously-granted planned development on the

Subject Property. The President and Board of Trustees referred the application to the Plan Commission on November 5, 2012.

On November 14, 2012, a legal notice was published in The Wednesday Journal, a newspaper of general circulation in the Village of Oak Park. A notice was posted at the Subject Property and certified letters were also mailed by the Applicant to taxpayers of record for property within 500 feet of the Subject Property, advising them of the proposal and the public hearing to be held.

Pursuant to the legal notice, the Plan Commission conducted a public hearing on the application commencing on December 6, 2012, at which time and place a quorum of the members of the Plan Commission was present.

Having heard and considered the testimony and evidence at the public hearing, the Commission makes the following findings of fact:

#### FINDINGS OF FACT

1. The Plan Commission hereby incorporates all its factual findings from its May 21, 2009, recommendation to the Village Board based upon the initial request for a planned development related to the Subject Property.

#### The Subject Property.

2. The Subject Property is a 35,376 square foot zoning lot approximately located at the southwest corner of Madison Street and Oak Park Avenue. The Subject Property is located in a C-Commercial District and the Madison Street Overlay District. The original ordinance approved a Planned Development for a multi-tenant commercial development, with on-site parking. The corner space is approximately 1,000 square feet and has been vacant since the development was completed.

3. The Subject Property is a developed parcel, with approximately 12,800 square feet of retail space being used as a Walgreens retail store, and has a separate vacant retail space of approximately 1,000 square feet on the corner of Madison Street and Oak Park Avenue.

4. The Subject Property is surrounded by the following uses: to the north: a financial institution in a C-Commercial District; to the east, a commercial/office use in a C-Commercial District; to the south, single-family residences in an R-3 Single Family District; to the west, vacant land in a C-Commercial District.

The Applicant.

5. The Applicant is a Chicago-based investor and developer of commercial properties.

6. As part of its request, the Applicant submitted the following documentation pursuant to the requirements of Section 2.2.7(D)(2) of the Zoning Ordinance for "Major Planned Developments" and Section 2.2.7(G)(1) "Amendments": Petition for Public Hearing, Affidavit of Notice, Application Fee, Project Summary, Affidavit of Ownership, Land Title Survey, interior design schematics, and exterior before and after elevations.

The Proposed Amended Project.

7. The Applicant's current proposal changes the previously-granted planned development only in that it seeks to consolidate the 1,000 square foot separate retail space directly at the corner of Oak Park Avenue and Madison Street into the existing Walgreens use approved by the Village Board on the Subject Property.

8. This additional floor space will permit Walgreens to increase the product diversity currently offered.

9. The Applicant submitted testimony that it had been unable to lease the smaller retail space since May of 2009, despite its best efforts. Successful leasing of the smaller retail space was not a condition on the original planned development.

10. The Applicant presented testimony that the failure to lease was due to: the distance of the available parking (at the western side of the Subject Property), the lease restrictions with Walgreens, the lower density of retail at the Subject Property, and the overall condition of the economy.

11. The Applicant's testimony regarding its leasing efforts was supported by the testimony of David King, the Applicant's professional real estate broker.

12. The Applicant submitted testimony, supporting the submitted elevations, that it would be willing to extend the current display windows with the darker "knee walls," the entire building façade, including what was historically the diagonal entrance at the corner, which would be converted to another window with the amendment.

13. The Applicant submitted testimony that the expanded floor space would be dedicated to retail use and would permit the Walgreens to expand the scope of inventory offered at the Subject Property.

Other Village Groups Consulted.

14. The Applicant and Village Staff submitted opinions from the following groups: (1) the Madison Street Coalition; (2) the Neighbors for Madison Renewal Coordinating Committee; (3) the Oak Park Development Corporation; and (4) the Madison Street Business Association.

15. All of the groups were in favor of the application for amendment, expressing the following concerns among them:

- (a) Appearance of the display windows in the new expanded space;
- (b) Appearance and functionality of the corner “door”;
- (c) Window screenings; and
- (d) Pedestrian safety at the corner.

16. The supporting statement of the Madison Street Business Association specifically noted Walgreen’s successful history at 801 Madison and opined that the retail sales would be increased by the expansion into the 1,000 square foot space.

17. The Madison Street Business Association also opined that the Walgreens expansion would “lead to increased seasonal as well as everyday sales that will benefit both Walgreens and the Village of Oak Park.”

18. The Oak Park Development Corporation stated that it has been working with the Applicant and its marketing agent, David King & Associates, to “identify compatible retailers to occupy the corner space,” but the group efforts have not been successful due to the parking-lot location and preclusions in the Walgreens lease.

19. The Madison Street Coalition opined that the proposed special use amendment “meets the intent of the [Madison Street] Corridor Plan,” and that the “reuse of the existing historic building represents appropriate building design along Madison Street relative to massing and articulation, material and color, fenestration, form and orientation.” Additionally, the Madison Street Coalition stated that the special use amendment would have “no negative impact on the building’s exterior,” relative to the concerns of that coalition.



20. No group or individual presented any testimony or argument against the proposed amendment or against the facts and/or opinions presented by these four groups.

The Madison Street Corridor Plan.

21. The Subject Property is within the area of the Madison Street Corridor Plan (the "MSCP" or the "Plan"), which presents plans and visions for the future of Madison Street, including commercial development, mixed-use development, residential development, aesthetic improvements, and gateway enhancements for the Madison Street corridor. The MSCP is intended to assist in the review of development proposals and provide guidelines for site and building design. The MSCP was adopted by the Village Board in June, 2006 after many months of discussion by various citizen groups, including the Plan Commission.

22. The MSCP designates the segment of Madison Street from Home Avenue to Oak Park Avenue ("Segment 2"), which includes the Subject Property, as a Neighborhood-Oriented and Mixed-Use District, and which incorporates mixed-use buildings with ground floor retail and upper floor residential or office. The MSCP indicates that the uses in this segment should be oriented towards the adjacent neighborhoods with small retailers that create a very pedestrian atmosphere.

23. The Applicant is attempting to maintain the historic character of the Collins Building by maintaining the façades in keeping with the original planned development, while allowing the expanded development of a modern commercial footprint.

The Madison Street Overlay District.

24. The Madison Street Overlay District (“MSOD”) governs certain uses and physical characteristics of the properties within it, including the Subject Property.

25. The original planned development required the following allowances from the MSOD regulations: front-yard setback to zero feet (0’) on both street frontages; open parking lot exposure to 100/120 linear feet; relaxed or waived landscaping requirements in the side, front and rear of the Subject Property; and a special use for the drive-through pharmacy.

26. The proposed amendment to the original planned development, however, has no impact on the regulation within the MSOD.

27. The current use of the building is a retail use and is an allowed use for the expansion area as well.

The Planned Development Standards.

28. Section 3.9.1(l) of the Zoning Ordinance sets forth the following numbered standards, which the Plan Commission found were met by the Applicant here:

A. Comprehensive Plan Standards.

The proposed use or combination of uses is consistent with the goals and objectives of the Comprehensive Plan and has been considered in relation to any other plans adopted by the Village Board. Specifically, the Applicant has shown that the Housing, Transportation and Parking, Public Facilities and Services, Economic Development and Citizen Participation goals of the 1990 Comprehensive Plan have been met here, and remain unchanged from the original application. The amended expanded use changes nothing relating to the goals of the 1990 Comprehensive Plan, other than to enhance the Subject Property’s maintenance and economic development and tax-generating potential.

B. Municipal Services Standards.

1. The establishment, maintenance, or operation of the use or combination of uses will not be materially detrimental to or endanger the public health, safety, or general welfare of the residents of the Village. This proposed amendment does not alter the original special use in any material way regarding the public health, safety or general welfare of the residents of the Village.
2. Adequate utilities, road access, drainage, police and fire service and other necessary facilities already exist or will be provided to serve the proposed use or combination of uses, including access for fire, sanitation, and maintenance equipment. This proposed amendment does not alter the original special use in any material way regarding utility usage.
3. Adequate ingress and egress to the proposed planned-development site already exists or will be provided in a manner that adequately addresses additional traffic congestion in the public streets and promotes a safe and comfortable pedestrian environment. The proposed amendment does not alter the original special use in any way regarding ingress and egress to the Subject Property.

C. Vicinity Standards.

1. The proposed use or combination of uses will not substantially diminish the use or enjoyment of other property in the vicinity for those uses or combination of uses that are permitted by the Zoning Ordinance of the Village. The proposed amendment does not alter the original planned development in any way regarding the use or enjoyment of neighboring property.
2. The proposed use or combination of uses will not have a substantial or undue adverse effect upon property values in the vicinity. The proposed amendment will have no more effect on neighboring property values than the original planned development.
3. The proposed design, use or combination of uses will complement the character of the surrounding neighborhood. The proposed amendment will eliminate the "dead space" on the corner of Madison Street and Oak Park Avenue, thus making the Walgreens' store front a continuous strip of retail for that portion of the block, in keeping both with the historic character of the "Collins Building" and the original planned development.

D. Economic Development Standards.

1. The Applicant has the financial and technical capacity to complete the proposed use or combination of use. There was no evidence in derogation of the Applicant's financial ability to expand the Walgreens use.
2. The proposed use or combination of uses is economically feasible and does not pose a current or potential burden upon the services, tax base, or other economic factors that affect the financial operations of the Village, except to the extent that such burden is balanced by the benefit derived by the Village from the proposed use. The proposed amendment expanding the retail use of Walgreens will potentially enhance the tax revenues to the Village.

29. The Plan Commission thus finds that the Applicant has met the standards in Section 3.9.1(l) of the Zoning Ordinance, subject to the below conditions.

RECOMMENDATIONS

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, and based on the above findings, the testimony and the evidence presented at the public hearing, this Plan Commission, sitting as a Zoning Commission, hereby recommends to the President and Board of Trustees that the amended planned development as presented to the Village and as depicted in its "Fixture Floor Plan" *Revision*, dated October 5, 2012, be GRANTED to the Applicant, its successors and assigns, under the provisions of the Zoning Ordinance to permit construction of the proposed planned development at the Subject Property, SUBJECT TO the following conditions and restrictions:

- (1) The exterior windows of the Subject Property shall be clear of shelving and other materials, as depicted in the Applicant's floor plan, and any shelving shall be at least three feet (3') from the exterior windows.
- (2) The corner diagonal glass (currently an entrance door to the corner space) shall be closed and designed in a similar manner as the adjacent windows with a knee wall along the bottom of the window.
- (3) Any vinyl type screening on any exterior windows (including the corner window) that would block the interior views shall not be used.

This report adopted by a 6 to 0 vote of the Plan Commission, sitting as a Zoning Commission, this 3rd day of January, 2013.



# VILLAGE OF OAK PARK

## CITIZEN ADVISORY BOARD AND COMMISSION

C

### AGENDA ITEM COMMENTARY

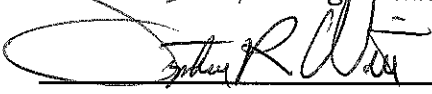
Item Title: Zoning Board of Appeals' Recommendation And Findings of Fact To Approve A Special Use Permit To P.A.C.T.T. Learning Center To Operate A Group Residential-Care Home At 119 S. Harvey Avenue.


Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: January 22, 2013

Submitted by: Michael Quinn, Zoning Board of Appeals Chairperson

Staff Review: Michael Bruce, Zoning Administrator

Department Director Name:   
Steve Witt, Building Department Director

Village Manager's Office:   
Lisa Shelley, Deputy Village Manager

#### Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):

On October 18, 2012, Alexander Brown, on behalf of P.A.C.T.T. Learning Center, filed an application pursuant to Section 3.1 (Summary Use Matrix) and Section 4.5.2 (K) (Group Residential-Care Home) of the Zoning Ordinance of the Village of Oak Park requesting the issuance of a special use permit, authorizing a Group Residential-Care Home located at 119 S. Harvey Avenue. The proposed Home is located in an R-3 Single-Family Residential District. Section 3.1 and Section 4.5.2 K of the Zoning Ordinance of the Village of Oak Park requires that a special use permit is necessary to operate a Group Residential-Care Home in the R-3 Single-Family District.

On November 19, 2012, The Village Board pursuant to Section 2.2.3(C) (The Hearing) of the Zoning Ordinance referred the application for special use permit to the Zoning Board of Appeals, sitting as a Zoning Commission, in order to conduct a public hearing. On December 5, 2012, the Zoning Commission held a public hearing on this matter.

On January 2, 2013, by a 4-0 vote, the Zoning Commission passed a recommendation to the President and Board of Trustees that a special-use permit be granted pursuant to the provisions of Section 3.1 (Summary Use Matrix) and Section 4.5.2 (K) (Group Residential-Care Home) of the Zoning Ordinance of the Village of Oak Park, authorizing a Group

Residential-Care Home located at 119 S. Harvey Avenue, subject to four (4) conditions and restrictions as outlined in the findings and recommendations. See the attached recommendation and findings of facts.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The Applicant is applying for a special use permit to operate a Group Residential-Care Home for seven (7) low-income, developmentally disabled adults with autism. According to the application, there will be a total of ten staff members assigned to the program providing staffing and support on a 24/7 basis. During daytime hours, there will be two (2) to three (3) direct service staff members on duty on the premises (at least a 1:2 staff to resident ratio), and during sleeping hours, there will be two (2) awake at all times.

**Staff Commentary (If applicable or different than Commission):**

Staff felt that the land use is appropriate for the area since the area is a residentially diverse block that contains single-family homes, a two-flat and multiple-family homes. P.A.C.T.T. representatives testified that this organization has successfully operated nearly identical homes in Oak Park (714 Belleforte), Elmwood Park, and Chicago for over 13 years. Staff does not have a problem with the requested special use permit application because Staff feels that the operation of this use at this location should not give rise to unique problems with respect to its impact on neighboring property.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

No financial impact.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Accept the Zoning Board of Appeal's recommendation. Accepting the Zoning Board of Appeal's recommendation would authorize the issuance of a special use for a Group Residential-Care Home with the conditions contained in the Zoning Board of Appeal's findings of fact.

Reject the Zoning Board of Appeal's recommendation. Rejecting the Zoning Board of Appeal's recommendation would not allow the Group Residential-Care Home.

**Proposed Recommended Action:**

Accept the Zoning Board of Appeals' recommendation and approve the ordinance.

C(1)

**ORDINANCE AUTHORIZING ISSUANCE OF A SPECIAL USE PERMIT TO  
OPERATE A GROUP RESIDENTIAL-CARE HOME AT 119 SOUTH HARVEY  
AVENUE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, in accordance with the Home Rule Powers granted to it under Article VII, Section 6 of the Constitution of the State of Illinois (1970), as amended, as follows:

**SECTION 1:** The Village Board finds as follows:

A. That a public hearing was held pursuant to notice of the Zoning Board of Appeals of the Village of Oak Park sitting as a Zoning Commission for a request for a special use permit authorizing the use of the premises commonly known as 119 South Harvey Avenue, Oak Park, Illinois, as a day-care center.

B. That this Board approves and adopts the Findings of Fact and Recommendation of the Zoning Board of Appeals, sitting as a Zoning Commission, set forth in its Report dated January 2, 2013, attached hereto as Exhibit A.

**SECTION 2:** That a special use permit be issued for the use set forth in Section 1A, subject to the terms and conditions set forth in the Findings and Recommendations of the Zoning Board of Appeals attached hereto as Exhibit A.

**SECTION 3:** That in the event any of the foregoing conditions and restrictions shall not be fulfilled at any time in the future, the then owner shall be deemed to be in violation of this Zoning Ordinance and the Zoning Administrator



shall take appropriate action, and this special use permit shall be subject to revocation.

**THIS ORDINANCE** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 22<sup>nd</sup> day of January, 2013 pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 22<sup>nd</sup> day of January, 2013

---

Adam Salzman  
Village President Pro Tem

**ATTEST:**

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Teresa Powell  
Village Clerk

EXHIBIT A

January 2, 2013

President and Board of Trustees  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Re: Application of P.A.C.T.T Learning Center for Special Use Permit for group residential care home to be located at 119 South Harvey Avenue, Cal. No. 12-12-Z.

Dear Trustees:

On or about October 28, 2012, Alexander Brown, on behalf of P.A.C.T.T. Learning Center, 7101 North Greenview Avenue, Chicago, Illinois, (the "Applicant") filed an application for issuance of a special-use permit, pursuant to Sections 3.1 ("Summary Use Matrix"), and 4.5.2(K) ("Group Residential-Care Home") of the Zoning Ordinance of the Village of Oak Park, authorizing the renovation and use of the 119 South Harvey Avenue as a Group Residential-Care Home, currently owned by P.A.C.T.T. Learning Center, 7101 North Greenview Avenue, Chicago, Illinois. This matter was referred to the Zoning Board of Appeals, (the "ZBA"), pursuant to the authority conferred by Section 2.2.3(C) of the Zoning Ordinance, to hold the required public hearing and to make recommendation to the Village Board of Trustees.

A public hearing was scheduled for December 5, 2012, at 7:30 p.m. in the Council Chambers of the Village Hall, Madison and Lombard, Oak Park, Illinois. Notice of the time and place of this public hearing was published on November 14, 2012, in the "Wednesday Journal," a newspaper of general circulation in the Village of Oak Park. On

November 19, 2012, a notice was posted at the Subject Property and letters were also mailed to owners of record within 500 feet of the Subject Property by the Applicant, advising them of the proposal and the public hearing to be held. The ZBA held the hearing at such time and place, at which a quorum of this Commission was present.

Having heard and considered the testimony and evidence received at the public hearing, as continued, the ZBA makes the following findings:

#### FINDINGS OF FACT

##### The Subject Property.

1. That the Subject Property is a lot of approximately 8,582 square feet (50' x 171.64') in size and located at 119 South Harvey Avenue, Oak Park, Illinois.
2. The Subject Property is within an R-3 Single-Family District.
3. The Subject Property is located within the "Residential Areas" portion of the 1990 Comprehensive Plan.
4. The Subject Property is located on the west side of Harvey Avenue between South Boulevard and Pleasant Street.
5. The Subject Property is surrounded by R-3 Single-Family District properties to the north, east, south and west. All surrounding properties are improved with a single-family dwelling, except for the property to the south, which has a two-family dwelling.
6. The Subject Property is improved with a four-car garage and a vacant residential two-story building.

7. The structure on the Subject Property was built originally as a two-flat apartment building in 1955, but more recently has been converted to office space for a not-for-profit corporation.

8. The Applicant purchased the Subject Property in August of 2012, intending to seek a special use permit to operate a group residential-care home for seven (7) severely autistic adults.

The Applicant.

9. The Applicant is an Illinois not-for-profit corporation that plans to expand its operations to include a group residential-care home at the Subject Property.

10. P.A.C.C.T. representatives testified that it has successfully operated nearly identical homes in Oak Park (714 Belleforte), Elmwood Park, and Chicago for over 13 years.

11. P.A.C.C.T. is funded by a mixture of private and public funding. Recently, approximately 82% of its 3.2 million dollar budget comes from the State of Illinois, and the remaining comes from private investments.

12. The Applicant plans to use the Subject Property to "be home to 7 low-income, developmentally disabled adults," all of whom have severe autism.

13. The Applicant has identified six (6) of these adult participants already, all of whom are from the Applicant's youth homes, and come from families in Oak Park, Elmwood Park and Rogers Park.

14. All of P.A.C.C.T.'s participants have autism, a disorder of brain development. All of P.A.C.C.T.'s participants are categorized as "severe" on the autism

spectrum, which can be characterized by lack of language, difficulty in interpreting social cues and feelings of isolation.

15. P.A.C.T.T. aims to provide a respectful, meaningful life in a community-based program for its participants.

16. The Applicant testified that the goal of the program was to provide meaningful opportunities for its participants, with the hope for each resident being some type of employment or volunteer work.

17. The Applicant also testified that the majority of outside activity of program participants is with field trips.

18. The Applicant testified that any accidental injury or property damage in the area caused by its participants would be the liability of the Applicant, and that the Applicant maintains sufficient insurance for these instances.

19. The Applicant has presented the Village with proof of ownership of the Subject Property.

20. The Applicant has presented testimony that it is undergoing the process to obtain and/or maintain the proper licensing from the Illinois Department of Child and Family Services ("DCFS") and/or the Illinois Department of Human Services.

21. The Applicant also must maintain licensing for its funding and accreditation from the national Council on Quality and Leadership.

22. Prior to the Public Hearing, the Applicant arranged a neighborhood meeting on Sunday, December 2, 2012, at which the scope of the proposal was explained to area residents.

23. A resident of the block testified that the residents gave the proposal positive feedback.

24. Several of the neighbors spoke in favor of the proposal at the Public Hearing.

25. No one testified or spoke against the proposal.

#### The Proposed Project.

26. The Applicant intends to convert the current structure on the Subject Property to house seven (7) severely autistic adults, plus services and support for staff.

27. During daytime hours, there will be two (2) to three (3) direct service staff members on duty on the premises (at least a 1:2 staff to resident ratio), and during sleeping hours, there will be two (2) awake staff at all times.

28. The group home would staff a total of ten (10) direct service professionals, providing support on a continuous, around-the-clock basis.

29. The Applicant testifies that the four garage spaces are sufficient for staff member parking as well as a transport vehicle for the residents, and the group home would only have occasional visitors, mostly family, as the proposed group home is not designed primarily for receiving guests.

30. The one-hundred block of South Harvey has a daytime two-hour parking restriction, but the Applicant will not be seeking any restricted spaces at or near the Subject Property.

#### Compatibility with Surrounding Uses.

31. The Subject Property is surrounded on all sides by the same R-3 zoning and residential uses.

32. The Applicant has successfully operated a similar residential group home in Oak Park in similarly residential area for years.

33. The Subject Property is located in a residentially diverse block that contains single family homes and multi-family units.

34. The Applicant proposes to improve the Subject Property by tuck-pointing the exterior façade, adding new gutters, a new walkway, fencing and landscaping to the Subject Property.

35. The Applicant also proposes to renovate the interior to accommodate the needs of the proposed group home.

36. The Applicant does not propose any significant changes to the exterior of the existing structure on the Subject Property.

37. Village Staff has thus opined that the proposal should be compatible with the neighborhood.

38. Village staff opined that the proposal was appropriate for the area, being already residentially diverse.

39. Village Staff also felt that the operation of the proposed use, as opposed to other types of special uses on the Subject Property, should not give rise to any unique problems that would impact surrounding properties.

#### The Need for Zoning Relief.

40. Section 3.1 ("Summary Use Matrix") and Section 4.5.2(K) ("Group Residential-Care Home) of the Zoning Ordinance of the Village of Oak Park requires the issuance of a special use permit in order for the Applicant to operate its proposed group home on the Subject Property.

### The Special Use Standards.

41. The evidence indicated that the proposed group residential-care home is necessary and desirable to provide the neighborhood with a newly-renovated exterior and interior building at the Subject Property, which would improve the overall housing stock of the neighborhood. The group residential-care home would be a "convenience to the community," in that the Applicant will be providing an essential service for families affected by severe autism.

42. The evidence indicated that the proposal will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities or other matters affecting the public health, safety and general welfare. The evidence indicated that the group residential-care home would have little or no overall impact on traffic patterns or pedestrian traffic or area parking. The Applicant has operated nearly identical homes in Oak Park, Elmwood Park, and Chicago for over 13 years, including the group care home at 714 Belleforte, having had no adverse impact on that area.

43. The evidence indicated that the proposed group residential-care home will permit and encourage the development and use of neighboring property in accordance with the applicable district regulations, in that it will renovate the existing structure on the Subject Property in a manner consistent with the character of the neighborhood.

44. The evidence indicated that the Applicant has met the more specific standards or criteria applicable to a group residential-care home, Section 4-5.2(K):

- a. The evidence has shown that there are no other such group residential-care homes within 1,000 feet of the Subject Property.



- b. The evidence has shown that the Applicant will secure any and all required licenses in a timely manner, and prior to admitting residents will demonstrate that the dwelling unit complies with all Village Building Code and all other building requirements.
- c. The evidence has adequately shown that under the Applicant's management, the building on the Subject Property will be home to seven (7) low-income, developmentally disabled adults with severe autism. Ten staff will be permanently assigned to the program at the Subject Property, providing continuous around-the-clock support from trained and qualified professionals who will provide a wide range of direct habilitative services and assistance. The majority of these 10 staff members will be "direct service," and provide a function program for the program participants. The Applicant is already licensed by the State of Illinois as a provider of Community Integrated Living Arrangement (CILA) services in Chicago, and will obtain a similar license to do so in Oak Park. That application has already been submitted to the State of Illinois, although no final approval may occur until an inspection by the state Fire Marshal is completed following the renovations.
- d. The evidence has adequately shown that the structures on the Subject Property will not be altered in any material way, other than renovation of the current façade: tuck pointing, new gutters, new walkways, fencing, and landscaping. Thus, the proposal of the

Applicants conforms to the type and outward appearances of the residences in the area.

- e. The evidence has adequately shown that the Applicant intends to obtain A Certificate of Zoning Compliance prior to operating the group home. The Applicant filed for its building permits and Certificate of Zoning Compliance on September 21, 2012.

45. The proposal furthers certain economic development goals of the Comprehensive Plan in that it provides a needed service for the residents of the Village. The evidence suggested that there is a need for day care facilities in the area. The evidence also suggested that the expansion of the day care facility will support an economically diverse housing stock within the area.

46. The evidence indicated reasonable assurance by the Applicant that its proposal will be constructed and completed in a timely manner if authorized. If its requested special-use permit is granted, the Applicant expects to commence construction soon thereafter and will comply with both the Village's building code and permitting requirements, as well as the requirements of the Illinois Department of Child and Family Services.

47. As conditioned below, the evidence indicated that the issuance of a special-use permit allowing the special use permit on the Subject Property is in the best interest of the Village of Oak Park.

### **RECOMMENDATIONS**

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, this Zoning Board of Appeals, sitting as a

Zoning Commission, hereby recommends to the President and Board of Trustees that a special-use permit be granted, pursuant to Sections 3.1 ("Summary Use Matrix"), and 4.5.2(K) ("Group Residential-Care Home") of the Zoning Ordinance of the Village of Oak Park, authorizing the renovation and use of the 119 South Harvey Avenue as a Group Residential-Care Home, currently owned by P.A.C.T.T. Learning Center, 7101 North Greenview Avenue, Chicago, Illinois, SUBJECT TO the following conditions and restrictions:

1. That this special use shall be limited to the current use and management by P.A.C.T.T. Learning Center, and any expansion in the use or change in the operator or use of the Subject Property will terminate this special use;
2. That the Applicant obtain all necessary licenses to operate the facility at the Subject Property;
3. That the Applicant limit the occupancy of the participants at the Subject Property to seven adults with severe autism;
4. That in the event that any of these conditions and restrictions shall not be fulfilled at any time in the future, said events shall be deemed a violation(s) of the Zoning Ordinance and the Zoning Administrator shall take appropriate action.

This report adopted by a 4 to 0 vote of this Zoning Commission, this 2nd day of January, 2013.

January 2, 2013

President and Board of Trustees  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Re: Application of P.A.C.T.T Learning Center for Special Use Permit for group residential care home to be located at 119 South Harvey Avenue, Cal. No. 12-12-Z.

Dear Trustees:

On or about October 28, 2012, Alexander Brown, on behalf of P.A.C.T.T. Learning Center, 7101 North Greenview Avenue, Chicago, Illinois, (the "Applicant") filed an application for issuance of a special-use permit, pursuant to Sections 3.1 ("Summary Use Matrix"), and 4.5.2(K) ("Group Residential-Care Home") of the Zoning Ordinance of the Village of Oak Park, authorizing the renovation and use of the house at 119 South Harvey Avenue as a Group Residential-Care Home, currently owned by P.A.C.T.T. Learning Center, 7101 North Greenview Avenue, Chicago, Illinois. This matter was referred to the Zoning Board of Appeals, (the "ZBA"), pursuant to the authority conferred by Section 2.2.3(C) of the Zoning Ordinance, to hold the required public hearing and to make recommendation to the Village Board of Trustees.

A public hearing was scheduled for December 5, 2012, at 7:30 p.m. in the Council Chambers of the Village Hall, Madison and Lombard, Oak Park, Illinois. Notice of the time and place of this public hearing was published on November 14, 2012, in the "Wednesday Journal," a newspaper of general circulation in the Village of Oak Park. On November 19, 2012, a notice was posted at the Subject Property and letters were also mailed to owners of record within 500 feet of the Subject Property as provided by the Applicant, advising them of the proposal and the public hearing to be held. The ZBA held the hearing at such time and place, at which a quorum of this Commission was present.

Having heard and considered the testimony and evidence received at the public hearing, the ZBA makes the following findings:

#### FINDINGS OF FACT

##### The Subject Property.

1. That the Subject Property is a lot of approximately 8,582 square feet (50' x 171.64') in size and located at 119 South Harvey Avenue, Oak Park, Illinois.
2. The Subject Property is within an R-3 Single-Family District.
3. The Subject Property is located within the "Residential Areas" portion of the 1990 Comprehensive Plan.
4. The Subject Property is located on the west side of Harvey Avenue between South Boulevard and Pleasant Street.
5. The Subject Property is surrounded by R-3 Single-Family District properties to the north, east, south and west. All surrounding properties are

improved with a single-family dwelling, except for the property to the south, which has a two-family dwelling.

6. The Subject Property is improved with a four-car garage and a vacant residential two-story building.

7. The structure on the Subject Property was built originally as a two-flat apartment building in 1955, but more recently has been converted to office space for a not-for-profit corporation.

8. The Applicant purchased the Subject Property in August of 2012, intending to seek a special use permit to operate a group residential-care home for seven (7) severely autistic adults.

#### The Applicant.

9. The Applicant is an Illinois not-for-profit corporation that plans to expand its operations to include a group residential-care home at the Subject Property.

10. P.A.C.C.T. representatives testified that it has successfully operated nearly identical homes in Oak Park (714 Belleforte), Elmwood Park, and Chicago for over 13 years.

11. P.A.C.C.T. is funded by a mixture of private and public funding. Recently, approximately 82% of its 3.2 million dollar budget comes from the State of Illinois, and the remaining comes from private investments.

12. The Applicant plans to use the Subject Property to “be home to 7 low-income, developmentally disabled adults,” all of whom have severe autism.

13. The Applicant has identified six (6) of these adult participants already, all of whom are from the Applicant's youth homes, and come from families in Oak Park, Elmwood Park and Rogers Park.

14. All of P.A.C.C.T.'s participants have autism, a disorder of brain development. All of P.A.C.C.T.'s participants are categorized as "severe" on the autism spectrum, which can be characterized by lack of language, difficulty in interpreting social cues and feelings of isolation.

15. P.A.C.C.T. aims to provide a respectful, meaningful life in a community-based program for its participants.

16. The Applicant testified that the goal of the program was to provide meaningful opportunities for its participants, with the hope for each resident engaging in some type of employment or volunteer work.

17. The Applicant also testified that the majority of outside activity of program participants is with field trips.

18. The Applicant testified that any accidental injury or property damage in the area caused by its participants would be the liability of the Applicant, and that the Applicant maintains sufficient insurance for these instances.

19. The Applicant has presented the Village with proof of ownership of the Subject Property.

20. The Applicant has presented testimony that it is undergoing the process to obtain and/or maintain the proper licensing from the Illinois

Department of Child and Family Services ("DCFS") and/or the Illinois Department of Human Services.

21. The Applicant also must maintain licensing for its funding and accreditation from the national Council on Quality and Leadership.

22. Prior to the Public Hearing, the Applicant arranged a neighborhood meeting on Sunday, December 2, 2012, at which the scope of the proposal was explained to area residents.

23. A resident of the block testified that the residents gave the proposal positive feedback.

24. Several of the neighbors spoke in favor of the proposal at the Public Hearing.

25. No one testified or spoke against the proposal.

#### The Proposed Project.

26. The Applicant intends to convert the current structure on the Subject Property to house seven (7) severely autistic adults, plus services and support for staff.

27. During daytime hours, there will be two (2) to three (3) direct service staff members on duty on the premises (at least a 1:2 staff to resident ratio), and during sleeping hours, there will be two (2) awake staff at all times.

28. The group home would staff a total of ten (10) direct service professionals, providing support on a continuous, around-the-clock basis.

29. The Applicant testified that the four garage spaces are sufficient for staff member parking as well as a transport vehicle for the residents, and the



group home would only have occasional visitors, mostly family, as the proposed group home is not designed primarily for receiving guests.

30. The one-hundred block of South Harvey has a daytime two-hour parking restriction; the Applicant will not be seeking any restricted spaces at or near the Subject Property.

Compatibility with Surrounding Uses.

31. The Subject Property is surrounded on all sides by the same R-3 zoning and residential uses.

32. The Applicant has successfully operated a similar residential group home in Oak Park in similarly residential area for years.

33. The Subject Property is located in a residentially diverse block that contains single family homes and multi-family units.

34. The Applicant proposes to improve the Subject Property by tuck-pointing the exterior façade, adding new gutters, a new walkway, fending and landscaping to the Subject Property.

35. The Applicant also proposes to renovate the interior to accommodate the needs of the proposed group home.

36. The Applicant does not propose any significant changes to the exterior of the existing structure on the Subject Property.

37. Village Staff has thus opined that the proposal should be compatible with the neighborhood.

38. Village staff opined that the proposal was appropriate for the area, being already residentially diverse.

39. Village Staff also felt that the operation of the proposed use, as opposed to other types of special uses on the Subject Property, should not give rise to any unique problems that would impact surrounding properties.

The Need for Zoning Relief.

40. Section 3.1 (“Summary Use Matrix”) and Section 4.5.2(K) (“Group Residential-Care Home) of the Zoning Ordinance of the Village of Oak Park requires the issuance of a special use permit in order for the Applicant to operate its proposed group home on the Subject Property.

The Special Use Standards.

41. The evidence indicated that the proposed group residential-care home is necessary and desirable to provide the neighborhood with a newly-renovated exterior and interior building at the Subject Property, which would improve the overall housing stock of the neighborhood. The group residential-care home would be a “convenience to the community,” in that the Applicant will be providing an essential service for families affected by severe autism.

42. The evidence indicated that the proposal will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities or other matters affecting the public health, safety and general welfare. The evidence indicated that the group residential-care home would have little or no overall impact on traffic patterns or pedestrian traffic or area parking. The Applicant has operated nearly identical

homes in Oak Park, Elmwood Park, and Chicago for over 13 years, including the group care home at 714 Belleforte, having had no adverse impact on that area.

43. The evidence indicated that the proposed group residential-care home will permit and encourage the development and use of neighboring property in accordance with the applicable district regulations, in that it will renovate the existing structure on the Subject Property in a manner consistent with the character of the neighborhood.

44. The evidence indicated that the Applicant has met the more specific standards or criteria applicable to a group residential-care home, Section 4.5.2(K):

- a. The evidence has shown that there are no other such group residential-care homes within 1,000 feet of the Subject Property.
- b. The evidence has shown that the Applicant will secure any and all required licenses in a timely manner, and prior to admitting residents will demonstrate that the dwelling unit complies with all Village Building Code and all other building requirements.
- c. The evidence has adequately shown that under the Applicant's management, the building on the Subject Property will be home to seven (7) low-income, developmentally disabled adults with severe autism. Ten staff will be permanently assigned to the program at the Subject Property, providing continuous around-the-clock support from trained and qualified professionals who

will provide a wide range of direct habilitative services and assistance. The majority of these 10 staff members will be "direct service," and provide a function program for the program participants. The Applicant is already licensed by the State of Illinois as a provider of Community Integrated Living Arrangement (CILA) services in Chicago, and will obtain a similar license to do so in Oak Park. That application has already been submitted to the State of Illinois, although no final approval may occur until an inspection by the state Fire Marshal is completed following the renovations.

- d. The evidence has adequately shown that the structures on the Subject Property will not be altered in any material way, other than renovation of the current façade: tuck pointing, new gutters, new walkways, fencing, and landscaping. Thus, the proposal of the Applicants conforms to the type and outward appearances of the residences in the area.
- e. The evidence has adequately shown that the Applicant intends to obtain A Certificate of Zoning Compliance prior to operating the group home. The Applicant filed for its building permits and Certificate of Zoning Compliance on September 21, 2012.

45. The proposal furthers certain economic development goals of the Comprehensive Plan in that it provides a needed service for the residents of the Village. The evidence suggested that there is a need for day care facilities in the

area. The evidence also suggested that the proposed residential group-care facility will support an economically diverse housing stock within the area.

46. The evidence indicated reasonable assurance by the Applicant that its proposal will be constructed and completed in a timely manner if authorized. If its requested special-use permit is granted, the Applicant expects to commence construction soon thereafter and will comply with both the Village's building code and permitting requirements, as well as the requirements of the Illinois Department of Child and Family Services.

47. As conditioned below, the evidence indicated that the issuance of a special-use permit allowing the special use permit on the Subject Property is in the best interest of the Village of Oak Park.

#### **RECOMMENDATIONS**

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, this Zoning Board of Appeals, sitting as a Zoning Commission, hereby recommends to the President and Board of Trustees that a special-use permit be granted, pursuant to Sections 3.1 ("Summary Use Matrix"), and 4.5.2(K) ("Group Residential-Care Home") of the Zoning Ordinance of the Village of Oak Park, authorizing the renovation and use of the 119 South Harvey Avenue as a Group Residential-Care Home, currently owned by P.A.C.T.T. Learning Center, 7101 North Greenview Avenue, Chicago, Illinois, SUBJECT TO the following conditions and restrictions:

1. That this special use shall be limited to the current use and management by P.A.C.T.T. Learning Center, and any expansion in the use or change in the operator or use of the Subject Property will terminate this special use;

2. That the Applicant obtain all necessary licenses to operate the facility at the Subject Property;
3. That the Applicant limit the occupancy of the participants at the Subject Property to seven adults with severe autism;
4. That in the event that any of these conditions and restrictions shall not be fulfilled at any time in the future, said events shall be deemed a violation(s) of the Zoning Ordinance and the Zoning Administrator shall take appropriate action.

This report adopted by a 4 to 0  
vote of this Zoning Commission,  
this 2nd day of January, 2013.

# VILLAGE OF OAK PARK

D

## CITIZEN ADVISORY BOARD AND COMMISSION

### AGENDA ITEM COMMENTARY

**Item Title: Zoning Board of Appeals' Recommendation And Findings of Fact To Approve A Special Use Permit To Operate A Day-Care Center At 210 Chicago Avenue.**

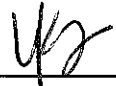
Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: January 22, 2013

Submitted by: Michael Quinn, Zoning Board of Appeals Chairperson

Staff Review: Michael Bruce, Zoning Administrator

Department Director Name:   
Steve Witt, Building Department Director

Village Manager's Office:   
Lisa Shelley, Deputy Village Manager

#### **Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):**

On June 20, 2011, Little Legends, LLC, also known as King's Kids Academy, of 206, 208 and 210 ½ Chicago Avenue filed an application pursuant to Section 3.1 (Summary Use Matrix) and Section 4.5.2 H (Day-Care Centers) of the Zoning Ordinance of the Village of Oak Park requesting the issuance of a special use permit, authorizing the use of a day care facility to be expanded from the current legal, non-conforming use at 206, 208 and 210 ½ Chicago Avenue to include the space at 210 Chicago Avenue and to increase the number of children served from 73 to 103.

On July 18, 2011, The Village Board pursuant to Section 2.2.3(C) (The Hearing) of the Zoning Ordinance referred the application for special use permit to the Zoning Board of Appeals, sitting as a Zoning Commission, in order to conduct a public hearing.

On August 24, 2011, a public hearing was scheduled before the Zoning Commission. The Zoning Commission voted to continue the public hearing to September 7, 2011 as requested by the applicant, where the public hearing was again continued to October 5, 2011 as requested by the applicant.

On October 5, 2011, the Zoning Commission held a public hearing. The Commission voted to continue the public hearing to November 2, 2011 for the limited purposes of requesting Village Staff to make recommendations considering the proper number of parking spaces and relevant time restrictions necessary to set aside parking spaces on Chicago Avenue, as well as to confirm the consent of the Subject Property owner for the proposed special use of the Subject Property. The

Commission again continued the public hearing to December 7, 2011, to receive a more complete description on an alternative to establishing a loading zone on Chicago Avenue.

On December 7, 2011, the Commission was in receipt of a memo from Cara Pavlicek (Interim Parking Manager at the date of memo) outlining an alternative proposal. The proposal includes a recommendation to extend the 1 hour parking restriction on Lombard Avenue, immediately north of Chicago and south of the alley, to cover the hours of 6am – 5pm Monday – Saturday (as opposed to the establishment of a loading zone). The extension of the 1 hour restriction will require a resolution of the Board of Trustees.

On January 18, 2012, by a 6-0 vote, the Commission passed a recommendation to the President and Board of Trustees that a special-use permit be granted pursuant to the provisions of Section 3.1 (Summary Use Matrix) and Section 4.5.2 H (Day-Care Centers) of the Zoning Ordinance authorizing a day care facility at 210 Chicago Avenue, subject to six (6) conditions and restrictions as outlined in the findings and recommendations. See the attached findings and recommendations.

Prior to this Recommendation going before the Board, a resolution changing parking restrictions is required to accommodate the traffic at certain times for the facility. On July 2, 2012, The Village Board approved a motion to change parking restrictions on Lombard Avenue adjacent to Zephyr Cleaners that would replace the existing 1 Hour Parking Monday thru Saturday 9am-5pm restriction with a 15 Minute Parking 6am-5pm Monday thru Saturday restriction along the east side of Lombard Avenue, immediately north of Chicago Avenue south of the alley.

This item was originally submitted for an August 6, 2012 agenda for the Village Board. Due to issues regarding the existence of a legally valid corporation by the Illinois Secretary of State the item was held.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

On February 4, 2002, the Village adopted a comprehensive amendment to its Zoning Ordinance; one of the amendments requires that day care centers obtain a special use permit to operate in any zoning district. According to Village records, Exceptional Tots and Toddlers operated a day care center located at 206, 208, 210<sup>1/2</sup> Chicago Avenue from July 7, 1997 through April 18, 2008. In 2008 Village records indicate that the name of the day care center was change from Exceptional Tots and Toddlers to Little Legends Day Care. Little Legends Day Care began operating from the 210 Chicago Avenue space in 2010 well after the February 4, 2002 adoption date.

Since the Little Legends Day Care operated at 206, 208 and 210<sup>1/2</sup> prior to the special-use requirement being imposed, the use is classified as a “legal non-conforming use” that shall be allowed to continue. However, the day care use within 210 Chicago Avenue was not “grandfathered” and thus is not permitted unless the applicant receives a special use permit.

**Staff Commentary (If applicable or different than Commission):**

The Applicant currently serves approximately 73 children at 206, 208 and 210<sup>1/2</sup> Chicago Avenue. By combining the existing spaces with 210 Chicago Avenue, the Applicant could increase the number of children served to 103 as approved by the Department of Child and Family Services. Staff has no objection to the proposal to expand the existing day care. The Applicant has operated a successful child care center in the adjacent storefronts since 1997.



**Item Budget Commentary: (Account #; Balance; Cost of contract)**

No financial impact.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Accept the Zoning Board of Appeal's recommendation. Accepting the Zoning Board of Appeal's recommendation would authorize the issuance of a special use for the expansion of the existing day care facility to the tenant space at 210 Chicago Avenue and increase the number of children served to 103 as approved by the Department of Child and Family Services with the conditions contained in the Zoning Board of Appeal's findings of fact.

Reject the Zoning Board of Appeal's recommendation. Rejecting the Zoning Board of Appeal's recommendation would not allow the expansion of the existing day care facility into the tenant space at 210 Chicago Avenue and increase the children served from 73 to 103.

**Proposed Recommended Action:**

Accept the Zoning Board of Appeals' recommendations and approve the ordinance.

Att- Findings of Fact

DC(17)

**ORDINANCE AUTHORIZING ISSUANCE OF A SPECIAL USE PERMIT TO  
OPERATE A DAY-CARE CENTER AT 210 CHICAGO AVENUE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, in accordance with the Home Rule Powers granted to it under Article VII, Section 6 of the Constitution of the State of Illinois (1970), as amended, as follows:

**SECTION 1:** The Village Board finds as follows:

A. That a public hearing was held pursuant to notice of the Zoning Board of Appeals of the Village of Oak Park sitting as a Zoning Commission for a request for a special use permit authorizing the use of the property commonly known as 210 Chicago Avenue, Oak Park, Illinois, as a day-care center.

B. That this Board approves and adopts the Findings of Facts and Recommendation of the Zoning Board of Appeals, sitting as a Zoning Commission, set forth in its Report dated January 18, 2012, attached hereto as Exhibit A.

**SECTION 2:** That a special use permit be issued for the use set forth in Section 1A, subject to the terms and conditions set forth in the Recommendation section set forth in the Zoning Board of Appeals, sitting as the Zoning Commission's Report attached hereto as Exhibit A.

**SECTION 3:** That in the event any of the foregoing conditions and restrictions shall not be fulfilled at any time in the future, the then owner shall be deemed to be in violation of said Zoning Ordinance and the Zoning Administrator

shall take appropriate action, and this special use permit shall be subject to revocation.

**THIS ORDINANCE** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 22<sup>nd</sup> day of January, 2013 pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 22<sup>nd</sup> day of January, 2013

---

Adam Salzman  
Village President Pro Tem

**ATTEST:**

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Teresa Powell  
Village Clerk

Exhibit A

January 18, 2012

President and Board of Trustees  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Re: Application of King's Kids Academy for Special Use Permit for day care facility  
to be located at 210 Chicago Avenue, Cal. No. 14-11-Z.

Dear Trustees:

On or about July 27, 2011, Little Legends, LLC, also known as King's Kids Academy, of 206, 208 and 210 ½ Chicago Avenue, Oak Park, Illinois, (the "Applicant") filed an application for issuance of a special-use permit, pursuant to Sections 3.1 ("Summary Use Matrix"), 4.5.2(H) ("Day-Care Centers") of the Zoning Ordinance of the Village of Oak Park, authorizing the use of a day care facility to be expanded from the current legal, non-conforming use at 206, 208, and 210 ½ Chicago Avenue, to include the space at 210 Chicago Avenue, Oak Park, Illinois (the four addresses together comprising the "Subject Property"), currently owned by Jerry Mader, 799 Birdie View Point, Sanibel, Florida 53957; and Larry Radis, 802 79<sup>th</sup> Place, Downers Grove, Illinois. This matter was referred to the Zoning Board of Appeals, (the "ZBA"), pursuant to the

authority conferred by Section 2.2.3(C) of the Zoning Ordinance, to hold the required public hearing and to make recommendation to the Village Board of Trustees.

A public hearing was scheduled for October 5, 2011 at 7:00 p.m. in the Council Chambers of the Village Hall, Madison and Lombard, Oak Park, Illinois. Notice of the time and place of this public hearing was published on July 27, 2011, in the "Wednesday Journal," a newspaper of general circulation in the Village of Oak Park. On July 18, 2011, a notice was posted at the Subject Property and letters were also mailed to owners of record within 500 feet of the Subject Property as provided by the Applicant, advising them of the proposal and the public hearing to be held. The ZBA held the hearing at such time and place, at which a quorum of this Commission was present.

At the October 5, 2011, public hearing, the ZBA voted to continue the public hearing to November 2, 2011, at 7:00 p.m., for the limited purposes of requesting Village Staff to make recommendations considering the proper number of spaces and relevant time restrictions necessary to set aside parking spaces on Chicago Avenue as well as to confirm the consent of the Subject Property owner for the proposed special use of the Subject Property.

Having heard and considered the testimony and evidence received at the public hearing, as continued, the ZBA makes the following findings:

#### FINDINGS OF FACT

##### The Subject Property.

1. That the Subject Property is a lot of approximately 6,545 square feet in size and located at 206-210 1/2 Chicago Avenue, Oak Park, Illinois, 60302.
2. The Subject Property is within a B-1/B-2 General Business District.

3. The Subject Property is located within the Chicago Neighborhood Plan ("CNP"), adopted by the Village Board in February of 2006.

4. The Subject Property currently is occupied by a one-story structure.

5. The Subject Property is an improved building with four (4) separate tenant spaces.

6. Since 1997, the Applicant has operated the spaces at 206, 208 and 210 ½ Chicago Avenue as a day care facility for children between the ages of six weeks to six years.

7. When the Applicant started the current use in those three tenant spaces, the current use of the day care center was permitted as of right pursuant to Village Code in 1997 when the Applicant began its use of the Subject Property.

8. The Applicant currently serves approximately 50 children in its current configuration, although that number has been up to 73 in the past.

9. 210 Chicago Avenue is currently being used as office space for the Applicant.

The Applicant.

10. The Applicant is a corporation that plans to operate a day care facility.

11. The Applicant was formerly known as "Little Legends Day Care."

12. The Applicant is a privately held corporation run by Porsha Hubbard.

13. The Applicant has presented the Village with proof of a lease between itself and the owners of the property, in effect as of October 4, 2010, contemplating the use of the Subject Property as a day care facility for children.

14. The Applicant has presented testimony that it is undergoing the process to obtain the proper licensing from the Illinois Department of Child and Family Services

("DCFS") to expand its current day care facility license to accommodate up to 103 children at the Subject Property.

The Proposed Project.

15. Pursuant to the plans and specifications that were entered into evidence, the Applicant proposes to build-out and renovate 210 Chicago Avenue at the Subject Property to expand its current day care facility, including eight (8) day care rooms, each dedicated to a different age range for children.

16. The proposed expansion will add approximately two-thousand (2,000) more square feet of space to the Applicant's current day care facility.

17. The proposed day care facility will have the capacity for one-hundred three (103) children to enroll.

Parking and Traffic Concerns.

18. The proposed day care facility will be licensed as a full day preschool program, and plans to expand the use to up to 103 families.

19. The Chicago Neighborhood Plan of February 2006 identified the current use of the Subject Property as a parking and traffic concern, stating:

The day care center located between Harvey and Lombard produces considerable peak period traffic. There is no designated drop off zone or temporary parking to this facility and often times the area is crowded with many people double parked and just stopped. The facility has on street parking in the front of it, which adds to the congestion in the area.

20. The Applicant hired Kenig, Lindgren, O'Hara, Aboona, Inc. ("KLOA"), to perform a parking and traffic study of the Subject Property, and said study, dated September 30, 2011, found similar problems with the parking and traffic generated.

21. The Traffic and Parking Study considered the location, the current parking and traffic generated by the Applicant, the potential traffic generated by the Applicant, and the surrounding existing parking and traffic patterns and volumes.

22. KLOA's study was done for two purposes, to: "[d]etermine the existing pick-up/drop-off operations in the area to establish current impacts on traffic operations" and "[d]etermine what modifications are necessary to accommodate pick-up/drop-off operations of the day care and ensure the design promotes pedestrian safety."

23. The KLOA study found:

During the morning peak period (7:00 A.M. to 9:30 A.M.), only two legal parking spaces were available on the south side of Chicago Avenue: one opposite of the day care center and one west of the day care center. With parking being restricted on the north side of Chicago Avenue, parents still utilized the parking in front of the day care center for drop-off operations. Vehicles were parked for approximately four minutes. No enforcement of the parking restriction occurred during the drop-off period.

During the evening peak period (4:00 P.M. to 6:00 P.M.), no parking spaces were available on Chicago Avenue with the block of the day care center after 4:30 P.M. After this time parents either utilized one of the following options: illegally parked in one of the designated handicapped parking spaces, double parked on the north side of Chicago Avenue in front of the day care center, or parked on Lombard Avenue and walked to the day care center. Most of the parents chose to park in the handicapped spaces, or double parked. One double parked vehicle was ticketed by the Oak Park police department. Vehicles again were parked for approximately four minutes.

24. The Subject Property contains a parking lot on the alley side of the Subject Property that the Petitioner currently uses for employee parking. The Petitioner has testified that using those spaces for drop-off/pick-up would create too many security issues for their families and children.

25. KLOA made several recommendations based upon its study:



- a. The designation of two (2) dedicated parking spaces on Chicago Avenue as a "loading zone" directly in front of the Subject Property's entrance, that would be restricted to drop-off/pick-up activities during peak hours. However, the Subject Property may need more such spaces if the Applicant is to cater to more than its current fifty-three (53) students. The designated spaces on Chicago would have to be moved during the Tuesday A.M. peak (after 8:00 A.M.) due to street cleaning. KLOA recommends that families park on Lombard Avenue.
- b. The Applicant's use of one of its employees to ensure that vehicles are parking properly and to ensure that Chicago Avenue remains open to through traffic.
- c. The Applicant's implementation of expedited sign-in/sign-out procedures to minimize the amount of time that parents are parked in the loading zone spaces.

26. On October 27, 2011, Village Staff issued an opinion at the request of the ZBA that dedication of any such parking spaces on Chicago Avenue involving a 7:00 a.m. loading zone for the Subject Property would conflict with existing parking permit rights for residents in the area. Thus, no such loading zone could be granted without a public hearing before the Transportation Commission, that commission's recommendation to the Board of Trustees and a final vote by the Board of Trustees.

27. However, pursuant to further request by the ZBA, Village Staff issued an alternative recommendation, dated December 7, 2011, which stated that the ZBA consider an alternative solution to the parking issues:

- a. Lombard Avenue, immediately north of Chicago and south of the alley, provides on-street daytime parking that is restricted to a one (1) hour maximum time limit, Monday through Saturday between 9:00 a.m. and 5:00 p.m.
- b. This parking restriction provides sufficient turnover such that there are regularly multiple spaces available.

28. Thus, Village Staff (Parking Services and Village Engineer) recommends extending the one (1) hour time restriction to cover the hours of 6:00 a.m. to 5:00 p.m., Monday through Saturday.

29. The extension of the one (1) hour time limit would be a solution to the drop-off/pick-up of additional children from the Subject Property, while allowing the Village to minimize the addition of extra parking signs.

30. Pursuant to Section 11-80-20 of the Illinois Municipal Code, the Village has the authority to "regulate traffic and sales upon the streets, sidewalks, public places, and municipal property," including the inherent right to place reasonable time restrictions on such parking on the public streets. 65 ILCS 5/11-80-20.

31. As the Village Board has not delegated this authority to any commission or staff, any changes in parking restriction hours must be considered by the Board of Trustees.

32. Moreover, according to Section 15-1-26 of the Village Code of Ordinances, any changes to the hourly restrictions for street parking must be reflected on the Village map showing those restrictions.

33. Should the Village Board opt to change the parking hour restrictions on that portion of Lombard Avenue, as recommended by staff above, then Parking Services would monitor parking availability at that location to determine the solution's viability over the course of the 2012 calendar year.

34. No neighbors of the Subject Property came to voice concerns regarding the Applicant's proposed expansion, including the parking limitations.

Compatibility with Surrounding Uses.

35. To the north of the Subject Property are residential uses across the alley. East of the Subject Property is a commercial use in the B-1/B-2 General Business District, followed by multiple-family dwellings in the R-7 Multiple-Family District. To the west of the Subject Property is a commercial use, followed by family homes in the B-1/B-2 General Business District.

36. The Applicant has operated a successful child care center in the adjacent storefronts at 206, 208 and 210 ½ Chicago Avenue since 1997.

37. Thus, the proposed expansion of use should continue to be compatible with the surrounding land uses.

38. The Applicant has presented evidence that its proposed expansion is being driven by the anticipated growth in demand from families in the community.

39. Village Staff has stated that the Village Project Review Team has no objection to the Applicant's proposal to expand the day care use to 210 ½ Chicago

Avenue, if the Applicant abides by the required changes to its plans to be compliant with the Village's building code requirements.

The Need for Zoning Relief.

40. The use of 206, 208 and 210 ½ Chicago Avenue as a day care facility is considered to be a "lawfully-existing, non-conforming use" because it was being so-used by the Applicant as of right when it began its use of the Subject Property in 1997. (Zoning Ordinance, § 5.4.)

41. However, expansion of a legal non-conforming use "into any other portion of such building or structure which is not already devoted to the same non-conforming use" is not permitted as of right. (Zoning Ordinance, § 5.4.1.)

42. As the Zoning Ordinance currently reads, properties located in a B-1/B-2 General Business District cannot operate a day care facility without a special use. (Zoning Ordinance, §§ 3.1 and 4.5.2(H).)

43. Therefore, the Applicant must apply for a special use in order to expand its day care facility to 210 Chicago Avenue.

The Special Use Standards.

44. The evidence indicated that the proposed day care facility is necessary and desirable to provide Oak Park residents with expanded options for the high demand for quality childcare in the Oak Park area. The day care facility would be a "convenience to the community." The evidence indicated the possibility that the expansion of the proposed day care facility will be a service to local parents and encourage a greater spectrum of users for the area's housing stock.

45. As conditioned below, the evidence indicated that the proposal will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities or other matters affecting the public health, safety and general welfare. The evidence indicated as conditioned below, that the proposed day care facility would have little overall impact on traffic patterns or pedestrian traffic or area parking. The proposed day care facility expansion would have a low traffic and parking impact on the surrounding area, if conditioned as stated below.

46. The evidence indicated that the proposed expansion of the day care facility by approximately 2,000 square feet will permit and encourage the development and use of neighboring property in accordance with the applicable district regulations, in that it will meet the growing demands of the surrounding residential neighborhood for such type of child care.

47. The evidence indicated that no more specific standards or criteria are applicable to the Applicant's proposal, except for Sections 3.1, and 4.5.2(H), which merely require a special use permit for day care facilities.

48. The proposal furthers certain economic development goals of the Comprehensive Plan in that it provides a needed service for the residents of the Village. The evidence suggested that there is a need for day care facilities in the area. The evidence also suggested that the expansion of the day care facility will support an economically diverse housing stock within the area.

49. The evidence indicated reasonable assurance by the Applicant that its proposal will be constructed and completed in a timely manner if authorized. If its

requested special-use permit is granted, the Applicant expects to commence construction soon thereafter and will comply with both the Village's building code and permitting requirements, as well as the requirements of the Illinois Department of Child and Family Services.

50. As conditioned below, the evidence indicated that the issuance of a special-use permit allowing the special use permit on the Subject Property is in the best interest of the Village of Oak Park.

### **RECOMMENDATIONS**

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, this Zoning Board of Appeals, sitting as a Zoning Commission, hereby recommends to the President and Board of Trustees that a special-use permit be granted, pursuant to Sections 3.1 ("Summary Use Matrix"), and 4.5.2(H) ("Day-Care Centers") of the Zoning Ordinance of the Village of Oak Park, authorizing the construction and use of a day care facility to be expanded to include 210 Chicago Avenue, Oak Park, Illinois, currently owned by Jerry Mader, 799 Birdie View Point, Sanibel, Florida 53957; and Larry Radis, 802 79<sup>th</sup> Place, Downers Grove, Illinois, SUBJECT TO the following conditions and restrictions:

1. That this special use shall be limited to the current use and owner, and any expansion in the use or change in the owner, operator or use of the Subject Property will terminate this special use;
2. That the Village Board pass a resolution extending the one (1) hour time restriction on Lombard Avenue, immediately north of Chicago Avenue and south of the alley to cover the hours of 6:00 a.m. to 5:00 p.m., Monday through Saturday, for the purposes of creating more reliable turnover for pickup and drop-off at the Subject Property;

3. That Village Parking Services Staff monitor parking availability near the intersection of Chicago and Lombard Avenues during the 2012 calendar year to determine if the Subject Property has sufficient parking for pickup and drop-off;
4. That the Applicant shall designate one of its employees to ensure that vehicles are parking properly and to ensure that Chicago Avenue remains open to through traffic during both the morning and evening pick-up and drop-off hours;
5. That the Applicant shall implement an expedited sign-in/sign-out procedure to minimize the amount of time that parents are parked in the loading zone spaces;
6. That in the event that any of these conditions and restrictions shall not be fulfilled at any time in the future, said events shall be deemed a violation(s) of the Zoning Ordinance and the Zoning Administrator shall take appropriate action.

This report adopted by a 6 to 0  
vote of this Zoning Commission,  
this 18th day of January, 2012.

January 18, 2012

President and Board of Trustees  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Re: Application of King's Kids Academy for Special Use Permit for day care facility  
to be located at 210 Chicago Avenue, Cal. No. 14-11-Z.

Dear Trustees:

On or about July 27, 2011, Little Legends, LLC, also known as King's Kids Academy, of 206, 208 and 210 ½ Chicago Avenue, Oak Park, Illinois, (the "Applicant") filed an application for issuance of a special-use permit, pursuant to Sections 3.1 ("Summary Use Matrix"), 4.5.2(H) ("Day-Care Centers") of the Zoning Ordinance of the Village of Oak Park, authorizing the use of a day care facility to be expanded from the current legal, non-conforming use at 206, 208, and 210 ½ Chicago Avenue, to include the space at 210 Chicago Avenue, Oak Park, Illinois (the four addresses together comprising the "Subject Property"), currently owned by Jerry Mader, 799 Birdie View Point, Sanibel, Florida 53957; and Larry Radis, 802 79<sup>th</sup> Place, Downers Grove, Illinois. This matter was referred to the Zoning Board of Appeals, (the "ZBA"), pursuant to the



authority conferred by Section 2.2.3(C) of the Zoning Ordinance, to hold the required public hearing and to make recommendation to the Village Board of Trustees.

A public hearing was scheduled for October 5, 2011 at 7:00 p.m. in the Council Chambers of the Village Hall, Madison and Lombard, Oak Park, Illinois. Notice of the time and place of this public hearing was published on July 27, 2011, in the "Wednesday Journal," a newspaper of general circulation in the Village of Oak Park. On July 18, 2011, a notice was posted at the Subject Property and letters were also mailed to owners of record within 500 feet of the Subject Property as provided by the Applicant, advising them of the proposal and the public hearing to be held. The ZBA held the hearing at such time and place, at which a quorum of this Commission was present.

At the October 5, 2011, public hearing, the ZBA voted to continue the public hearing to November 2, 2011, at 7:00 p.m., for the limited purposes of requesting Village Staff to make recommendations considering the proper number of spaces and relevant time restrictions necessary to set aside parking spaces on Chicago Avenue as well as to confirm the consent of the Subject Property owner for the proposed special use of the Subject Property.

Having heard and considered the testimony and evidence received at the public hearing, as continued, the ZBA makes the following findings:

#### FINDINGS OF FACT

##### The Subject Property.

1. That the Subject Property is a lot of approximately 6,545 square feet in size and located at 206-210 ½ Chicago Avenue, Oak Park, Illinois, 60302.
2. The Subject Property is within a B-1/B-2 General Business District.

3. The Subject Property is located within the Chicago Neighborhood Plan ("CNP"), adopted by the Village Board in February of 2006.

4. The Subject Property currently is occupied by a one-story structure.

5. The Subject Property is an improved building with four (4) separate tenant spaces.

6. Since 1997, the Applicant has operated the spaces at 206, 208 and 210 ½ Chicago Avenue as a day care facility for children between the ages of six weeks to six years.

7. When the Applicant started the current use in those three tenant spaces, the current use of the day care center was permitted as of right pursuant to Village Code in 1997 when the Applicant began its use of the Subject Property.

8. The Applicant currently serves approximately 50 children in its current configuration, although that number has been up to 73 in the past.

9. 210 Chicago Avenue is currently being used as office space for the Applicant.

#### The Applicant.

10. The Applicant is a corporation that plans to operate a day care facility.

11. The Applicant was formerly known as "Little Legends Day Care."

12. The Applicant is a privately held corporation run by Porsha Hubbard.

13. The Applicant has presented the Village with proof of a lease between itself and the owners of the property, in effect as of October 4, 2010, contemplating the use of the Subject Property as a day care facility for children.

14. The Applicant has presented testimony that it is undergoing the process to obtain the proper licensing from the Illinois Department of Child and Family Services

("DCFS") to expand its current day care facility license to accommodate up to 103 children at the Subject Property.

The Proposed Project.

15. Pursuant to the plans and specifications that were entered into evidence, the Applicant proposes to build-out and renovate 210 Chicago Avenue at the Subject Property to expand its current day care facility, including eight (8) day care rooms, each dedicated to a different age range for children.

16. The proposed expansion will add approximately two-thousand (2,000) more square feet of space to the Applicant's current day care facility.

17. The proposed day care facility will have the capacity for one-hundred three (103) children to enroll.

Parking and Traffic Concerns.

18. The proposed day care facility will be licensed as a full day preschool program, and plans to expand the use to up to 103 families.

19. The Chicago Neighborhood Plan of February 2006 identified the current use of the Subject Property as a parking and traffic concern, stating:

The day care center located between Harvey and Lombard produces considerable peak period traffic. There is no designated drop off zone or temporary parking to this facility and often times the area is crowded with many people double parked and just stopped. The facility has on street parking in the front of it, which adds to the congestion in the area.

20. The Applicant hired Kenig, Lindgren, O'Hara, Aboona, Inc. ("KLOA"), to perform a parking and traffic study of the Subject Property, and said study, dated September 30, 2011, found similar problems with the parking and traffic generated.

21. The Traffic and Parking Study considered the location, the current parking and traffic generated by the Applicant, the potential traffic generated by the Applicant, and the surrounding existing parking and traffic patterns and volumes.

22. KLOA's study was done for two purposes, to: "[d]etermine the existing pick-up/drop-off operations in the area to establish current impacts on traffic operations" and "[d]etermine what modifications are necessary to accommodate pick-up/drop-off operations of the day care and ensure the design promotes pedestrian safety."

23. The KLOA study found:

During the morning peak period (7:00 A.M. to 9:30 A.M.), only two legal parking spaces were available on the south side of Chicago Avenue: one opposite of the day care center and one west of the day care center. With parking being restricted on the north side of Chicago Avenue, parents still utilized the parking in front of the day care center for drop-off operations. Vehicles were parked for approximately four minutes. No enforcement of the parking restriction occurred during the drop-off period.

During the evening peak period (4:00 P.M. to 6:00 P.M.), no parking spaces were available on Chicago Avenue with the block of the day care center after 4:30 P.M. After this time parents either utilized one of the following options: illegally parked in one of the designated handicapped parking spaces, double parked on the north side of Chicago Avenue in front of the day care center, or parked on Lombard Avenue and walked to the day care center. Most of the parents chose to park in the handicapped spaces, or double parked. One double parked vehicle was ticketed by the Oak Park police department. Vehicles again were parked for approximately four minutes.

24. The Subject Property contains a parking lot on the alley side of the Subject Property that the Petitioner currently uses for employee parking. The Petitioner has testified that using those spaces for drop-off/pick-up would create too many security issues for their families and children.

25. KLOA made several recommendations based upon its study:

- a. The designation of two (2) dedicated parking spaces on Chicago Avenue as a "loading zone" directly in front of the Subject Property's entrance, that would be restricted to drop-off/pick-up activities during peak hours. However, the Subject Property may need more such spaces if the Applicant is to cater to more than its current fifty-three (53) students. The designated spaces on Chicago would have to be moved during the Tuesday A.M. peak (after 8:00 A.M.) due to street cleaning. KLOA recommends that families park on Lombard Avenue.
- b. The Applicant's use of one of its employees to ensure that vehicles are parking properly and to ensure that Chicago Avenue remains open to through traffic.
- c. The Applicant's implementation of expedited sign-in/sign-out procedures to minimize the amount of time that parents are parked in the loading zone spaces.

26. On October 27, 2011, Village Staff issued an opinion at the request of the ZBA that dedication of any such parking spaces on Chicago Avenue involving a 7:00 a.m. loading zone for the Subject Property would conflict with existing parking permit rights for residents in the area. Thus, no such loading zone could be granted without a public hearing before the Transportation Commission, that commission's recommendation to the Board of Trustees and a final vote by the Board of Trustees.

27. However, pursuant to further request by the ZBA, Village Staff issued an alternative recommendation, dated December 7, 2011, which stated that the ZBA consider an alternative solution to the parking issues:

- a. Lombard Avenue, immediately north of Chicago and south of the alley, provides on-street daytime parking that is restricted to a one (1) hour maximum time limit, Monday through Saturday between 9:00 a.m. and 5:00 p.m.
- b. This parking restriction provides sufficient turnover such that there are regularly multiple spaces available.

28. Thus, Village Staff (Parking Services and Village Engineer) recommends extending the one (1) hour time restriction to cover the hours of 6:00 a.m. to 5:00 p.m., Monday through Saturday.

29. The extension of the one (1) hour time limit would be a solution to the drop-off/pick-up of additional children from the Subject Property, while allowing the Village to minimize the addition of extra parking signs.

30. Pursuant to Section 11-80-20 of the Illinois Municipal Code, the Village has the authority to "regulate traffic and sales upon the streets, sidewalks, public places, and municipal property," including the inherent right to place reasonable time restrictions on such parking on the public streets. 65 ILCS 5/11-80-20.

31. As the Village Board has not delegated this authority to any commission or staff, any changes in parking restriction hours must be considered by the Board of Trustees.

32. Moreover, according to Section 15-1-26 of the Village Code of Ordinances, any changes to the hourly restrictions for street parking must be reflected on the Village map showing those restrictions.

33. Should the Village Board opt to change the parking hour restrictions on that portion of Lombard Avenue, as recommended by staff above, then Parking Services would monitor parking availability at that location to determine the solution's viability over the course of the 2012 calendar year.

34. No neighbors of the Subject Property came to voice concerns regarding the Applicant's proposed expansion, including the parking limitations.

Compatibility with Surrounding Uses.

35. To the north of the Subject Property are residential uses across the alley. East of the Subject Property is a commercial use in the B-1/B-2 General Business District, followed by multiple-family dwellings in the R-7 Multiple-Family District. To the west of the Subject Property is a commercial use, followed by family homes in the B-1/B-2 General Business District.

36. The Applicant has operated a successful child care center in the adjacent storefronts at 206, 208 and 210 ½ Chicago Avenue since 1997.

37. Thus, the proposed expansion of use should continue to be compatible with the surrounding land uses.

38. The Applicant has presented evidence that its proposed expansion is being driven by the anticipated growth in demand from families in the community.

39. Village Staff has stated that the Village Project Review Team has no objection to the Applicant's proposal to expand the day care use to 210 ½ Chicago

Avenue, if the Applicant abides by the required changes to its plans to be compliant with the Village's building code requirements.

The Need for Zoning Relief.

40. The use of 206, 208 and 210 ½ Chicago Avenue as a day care facility is considered to be a "lawfully-existing, non-conforming use" because it was being so-used by the Applicant as of right when it began its use of the Subject Property in 1997. (Zoning Ordinance, § 5.4.)

41. However, expansion of a legal non-conforming use "into any other portion of such building or structure which is not already devoted to the same non-conforming use" is not permitted as of right. (Zoning Ordinance, § 5.4.1.)

42. As the Zoning Ordinance currently reads, properties located in a B-1/B-2 General Business District cannot operate a day care facility without a special use. (Zoning Ordinance, §§ 3.1 and 4.5.2(H).)

43. Therefore, the Applicant must apply for a special use in order to expand its day care facility to 210 Chicago Avenue.

The Special Use Standards.

44. The evidence indicated that the proposed day care facility is necessary and desirable to provide Oak Park residents with expanded options for the high demand for quality childcare in the Oak Park area. The day care facility would be a "convenience to the community." The evidence indicated the possibility that the expansion of the proposed day care facility will be a service to local parents and encourage a greater spectrum of users for the area's housing stock.



45. As conditioned below, the evidence indicated that the proposal will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities or other matters affecting the public health, safety and general welfare. The evidence indicated as conditioned below, that the proposed day care facility would have little overall impact on traffic patterns or pedestrian traffic or area parking. The proposed day care facility expansion would have a low traffic and parking impact on the surrounding area, if conditioned as stated below.

46. The evidence indicated that the proposed expansion of the day care facility by approximately 2,000 square feet will permit and encourage the development and use of neighboring property in accordance with the applicable district regulations, in that it will meet the growing demands of the surrounding residential neighborhood for such type of child care.

47. The evidence indicated that no more specific standards or criteria are applicable to the Applicant's proposal, except for Sections 3.1, and 4.5.2(H), which merely require a special use permit for day care facilities.

48. The proposal furthers certain economic development goals of the Comprehensive Plan in that it provides a needed service for the residents of the Village. The evidence suggested that there is a need for day care facilities in the area. The evidence also suggested that the expansion of the day care facility will support an economically diverse housing stock within the area.

49. The evidence indicated reasonable assurance by the Applicant that its proposal will be constructed and completed in a timely manner if authorized. If its

requested special-use permit is granted, the Applicant expects to commence construction soon thereafter and will comply with both the Village's building code and permitting requirements, as well as the requirements of the Illinois Department of Child and Family Services.

50. As conditioned below, the evidence indicated that the issuance of a special-use permit allowing the special use permit on the Subject Property is in the best interest of the Village of Oak Park.

### RECOMMENDATIONS

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, this Zoning Board of Appeals, sitting as a Zoning Commission, hereby recommends to the President and Board of Trustees that a special-use permit be granted, pursuant to Sections 3.1 ("Summary Use Matrix"), and 4.5.2(H) ("Day-Care Centers") of the Zoning Ordinance of the Village of Oak Park, authorizing the construction and use of a day care facility to be expanded to include 210 Chicago Avenue, Oak Park, Illinois, currently owned by Jerry Mader, 799 Birdie View Point, Sanibel, Florida 53957; and Larry Radis, 802 79<sup>th</sup> Place, Downers Grove, Illinois, SUBJECT TO the following conditions and restrictions:

1. That this special use shall be limited to the current use and owner, and any expansion in the use or change in the owner, operator or use of the Subject Property will terminate this special use;
2. That the Village Board pass a resolution extending the one (1) hour time restriction on Lombard Avenue, immediately north of Chicago Avenue and south of the alley to cover the hours of 6:00 a.m. to 5:00 p.m., Monday through Saturday, for the purposes of creating more reliable turnover for pickup and drop-off at the Subject Property;

3. That Village Parking Services Staff monitor parking availability near the intersection of Chicago and Lombard Avenues during the 2012 calendar year to determine if the Subject Property has sufficient parking for pickup and drop-off;
4. That the Applicant shall designate one of its employees to ensure that vehicles are parking properly and to ensure that Chicago Avenue remains open to through traffic during both the morning and evening pick-up and drop-off hours;
5. That the Applicant shall implement an expedited sign-in/sign-out procedure to minimize the amount of time that parents are parked in the loading zone spaces;
6. That in the event that any of these conditions and restrictions shall not be fulfilled at any time in the future, said events shall be deemed a violation(s) of the Zoning Ordinance and the Zoning Administrator shall take appropriate action.

This report adopted by a 6 to 0  
vote of this Zoning Commission,  
this 18th day of January, 2012.

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

E(1+2)

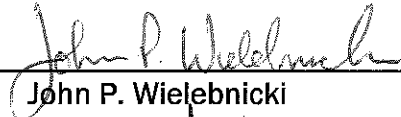
**Item Title:** Resolution Authorizing the Execution of Purchase Price Agreements with HD Supply and Water Products Company for Materials for Installation and Repair of Fire Hydrants, Water Services, Watermains and Sewers in a combined amount not to exceed \$65,000.00 in fiscal Year 2013.

Resolution or Ordinance No. \_\_\_\_\_

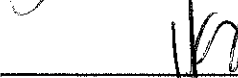
Date of Board Action: January 22, 2013

Staff Review:

Public Works Director:

  
\_\_\_\_\_  
John P. Wielebnicki

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

The Water and Sewer Division of the Department of Public Works is responsible for maintaining the water and sewer distribution systems in the Village. This includes the repair and installation of fire hydrants, water services, watermain repairs, and sewer failures. The Department annually seeks competitive bids for watermain and sewer parts and materials.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

Five vendors provided material price bids for 2013. The materials are purchased from the lowest qualified vendor based on the availability and quality of material. Attached is a summary of the price list.

Staff is bringing forward the bids from the vendors that could exceed \$25,000.00 annually. Based on the bid summary and the estimate of materials needed, staff anticipates spending up to a combined amount of \$65,000.00 on materials between HD Supply Company and Water Products Company for 2013. It is anticipated to spend less than \$25,000.00 with the other vendors.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

The Village is the only agency within the community that utilizes these materials.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The FY 2013 Water and Sewer Fund budget provides \$90,000.00 for these materials in the Operational Supplies accounts.

Staff seeks authorization to purchase these materials from HD Supply and Water Products in a combined amount not to exceed \$65,000.00 for fiscal year 2013.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Purchasing materials from the lowest vendor for each watermain and sewer category is the most cost effective way to purchase these materials.

**Proposed Recommended Action: Approve the Resolution**

**Watermain and Sewer Materials Purchase Price Agreement**

This agreement is between the Village of Oak Park, 123 Madison Street, Oak Park, IL 60302 and HD Supply Company, 220 South Westgate Drive, Carol Stream, IL 60188-2243.

The Village of Oak Park Department of Public Works operates a Water and Sewer Division that from time to time utilizes materials for the installation and repair of fire hydrants, water services, watermain and sewer failures and related repairs to public facilities in the Village.

HD Supply Waterworks is a supplier of watermain and sewer materials. HD Supply has provided the Village with a 2013 price for these materials, attached as Exhibit A. The Village of Oak Park accepts these prices and agrees to purchase from HD Supply such watermain and sewer materials as it from time to time finds necessary, at the quoted rates. This agreement does not commit the Village to purchase any specific quantity of materials.

This agreement is valid for purchases from January 1, 2013 through December 31, 2013. The total amount of materials to be purchased pursuant to this agreement will not exceed \$35,000.00.

Village of Oak Park

HD Supply Company

\_\_\_\_\_  
Cara Pavlicek  
Village Manager

By: \_\_\_\_\_

\_\_\_\_\_  
Title

**REVIEWED AND APPROVED  
AS TO FORM**

**JAN 15 2013**

  
\_\_\_\_\_  
**LAW DEPARTMENT**

RESOLUTION

RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE PRICE AGREEMENT WITH HD  
SUPPLY FOR MATERIALS FOR INSTALLATION AND REPAIR OF FIRE HYDRANTS, WATER  
SERVICES, WATERMAINS AND SEWERS IN AN AMOUNT NOT TO EXCEED \$35,000.00 IN FISCAL  
YEAR 2013.

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook  
County, State of Illinois, that the Village Manager is hereby authorized and directed to purchase  
materials for the installation and repair of fire hydrants, water services, watermain and sewer  
failures from HD Supply Company in Carol Stream, IL for the fiscal year 2013, in an amount not  
to exceed \$35,000.00.

THIS RESOLUTION shall be in full force and effect from and after its adoption and  
approval as provided by law.

ADOPTED this 22<sup>nd</sup> day of January, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me, this 22<sup>nd</sup> day of January, 2013.

---

Adam Salzman  
President Pro Tem

ATTEST:

---

Teresa Powell  
Village Clerk

**RESOLUTION**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE PRICE AGREEMENT WITH WATER PRODUCTS COMPANY FOR MATERIALS FOR INSTALLATION AND REPAIR OF FIRE HYDRANTS, WATER SERVICES, WATERMAINS AND SEWERS IN AN AMOUNT NOT TO EXCEED \$30,000.00 IN FISCAL YEAR 2013.**

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to purchase of fire hydrants from Water Products Company in Aurora, IL for the fiscal year 2013, for an amount not to exceed \$30,000.00.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 22<sup>nd</sup> day of January, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me, this 22<sup>nd</sup> day of January, 2013.

---

Adam Salzman  
President Pro Tem

ATTEST:

---

Teresa Powell  
Village Clerk



**Fire Hydrant Purchase Price Agreement**

This agreement is between the Village of Oak Park, 123 Madison Street, Oak Park, IL 60302 and Water Products Company, 3255 East New York, Aurora, IL 60504.

The Village of Oak Park Department of Public Works operates a Water and Sewer Division that from time to time utilizes materials for the installation and repair of fire hydrants in the Village.

Water Products Company is a supplier of fire hydrants and water and sewer related materials. Water Products Company has provided the Village with a 2013 price for these materials, attached as Exhibit A. The Village of Oak Park accepts these prices and agrees to purchase from Water Products Company such fire hydrants from time to time as finds necessary, at the quoted rate. This agreement does not commit the Village to purchase any specific quantity of materials.

This agreement is valid for purchases from January 1, 2013 through December 31, 2013. The total amount of materials to be purchased pursuant to this agreement will not exceed \$30,000.00.

Village of Oak Park

Water Products Company

\_\_\_\_\_  
Cara Pavlicek  
Village Manager

By: \_\_\_\_\_

\_\_\_\_\_  
Title

**REVIEWED AND APPROVED  
AS TO FORM**

JAN 15 2013

  
\_\_\_\_\_  
LAW DEPARTMENT

**VILLAGE OF OAK PARK WATER and SEWER PART PRICE  
QUOTE LIST for 2013**

PART	SPEC	Approx number for year 2013	HD Supply each	HD Supply total	Mid American Water each	Mid American Water Total	Water Products each	Water Products Total	Ziebell each	Ziebell Total	Under-ground Pipe Each	Under-ground Pipe total	
<b>FIRE HYDRANT</b>													
The hydrant shall be American Flow Control's Watrous Pacer Hydrant Traffic Model WB-67-250. The hydrants shall come painted, with the nozzle section painted Watrous Standard red - M4104. The hydrant shall have a 6-inch internal connection, and a 6-inch flanged base connection. The Village of Oak Park requires two 2 1/2" hose nozzles with one 4" pumper nozzle with no cap chains. The nozzles shall open counter clockwise. The bury depth shall be 6'-0" unless otherwise shown on plans.													
	6' bury hydrant with auxiliary valve attached	20	\$2,535.00	\$50,700.00		\$0.00	\$2,517.000	\$50,340.00	\$2,638.00	\$52,760.00	No Quote	\$0.00	
The auxiliary valve shall be the American Flow Control's 6-inch diameter Resilient Wedge Gate Valve rated for 250 p.s.i.g. cold water working pressure, have a ductile iron body with a modified wedge disc, have flanged and mechanical joint ends, and be a non-rising stem type valve. The valve shall be manufactured in accordance with AWWA Standard C515. Both mechanical joint ends shall comply with AWWA Standard C111 and ANSI Standard A21.11 specifications. Epoxy coatings shall comply with AWWA C550.													
<b>CUT-IN SLEEVE</b>													
6"	MJ w/duck tip gasket with bolts	30	\$406.00	\$12,180.00		\$0.00	\$455.250	\$13,657.50	\$447.00	\$13,410.00		\$497.00	\$14,910.00
<b>WATER MAIN REPAIR SLEEVE</b>													
Full circle stainless steel cast/ductile O.D. range - sizes may vary depending on manufacturer													
6" x 8"		10	\$63.00	\$630.00		\$0.00	\$69.386	\$693.86	\$61.50	\$615.00		\$45.00	\$450.00
6" x 12"		5	\$101.00	\$505.00		\$0.00	\$110.110	\$550.55	\$97.95	\$489.75		\$63.00	\$315.00
6" x 15"		5	\$110.00	\$550.00		\$0.00	\$121.389	\$606.95	\$107.00	\$535.00		\$81.00	\$405.00
8" x 8"		5	\$73.00	\$365.00		\$0.00	\$80.711	\$403.56	\$71.95	\$359.75		\$53.00	\$265.00
8" x 12"		5	\$118.00	\$590.00		\$0.00	\$129.389	\$646.95	\$114.95	\$574.75		\$71.00	\$355.00
8" x 15"		5	\$135.00	\$675.00		\$0.00	\$148.022	\$740.11	\$131.95	\$659.75		\$93.00	\$465.00

VILLAGE OF OAK PARK WATER and SEWER PART PRICE  
QUOTE LIST for 2013

PART	SPEC	Approx number for year 2013	HD Supply each	HD Supply total	Mid American Water each	Mid American Water Total	Water Products each	Water Products Total	Ziebell each	Ziebell Total	Under-ground Pipe Each	Under-ground Pipe total
10" x 8"		5	\$96.00	\$480.00		\$0.00	\$106.114	\$530.57	\$93.95	\$469.75	\$62.00	\$310.00
10" x 12"		5	\$150.00	\$750.00		\$0.00	\$166.150	\$830.75	\$146.95	\$734.75	\$92.00	\$460.00
10" x 15"		5	\$175.00	\$875.00		\$0.00	\$192.823	\$964.12	\$167.95	\$839.75	\$110.00	\$550.00
12" x 8"		5	\$114.00	\$570.00		\$0.00	\$122.034	\$610.17	\$109.95	\$549.75	\$66.00	\$330.00
12" x 12"		5	\$182.00	\$910.00		\$0.00	\$195.702	\$978.51	\$174.95	\$874.75	\$102.00	\$510.00
12" x 15"		5	\$207.00	\$1,035.00		\$0.00	\$219.855	\$1,099.28	\$200.95	\$1,004.75	\$120.00	\$600.00
16" x 20"		5	\$434.00	\$2,170.00		\$0.00	\$546.816	\$2,734.08	\$424.95	\$2,124.75	\$283.00	\$1,415.00
				\$10,105.00		\$0.00		\$11,389.44		\$9,832.25		\$6,430.00
<b>WATERMAIN TAPPING SLEEVE</b>												
	Full circle stainless steel cast/ductile O.D. range - sizes may vary depending on manufacturer		SMITH / BLAIR		Ford		CASCADE MFG		SMITH / BLAIR		Power Seal	
6" x 8" - 1" tap		15	\$86.00	\$1,290.00		\$0.00	\$97.096	\$1,456.44	\$79.95	\$1,199.25	\$58.00	\$870.00
6" x 12" - 1.5" tap		15	\$132.00	\$1,980.00		\$0.00	\$148.308	\$2,224.62	\$127.95	\$1,919.25	\$85.00	\$1,275.00
6" x 12" - 2" tap			\$139.00	\$0.00		\$0.00	\$155.051					
8" x 8" - 1" tap		5	\$97.00	\$485.00		\$0.00	\$108.421	\$542.11	\$92.95	\$464.75	\$86.00	\$430.00
8" x 12" - 1" tap			\$141.00	\$0.00		\$0.00	\$157.099				\$91.00	
8" x 12" - 1.5" tap		5	\$148.00	\$740.00		\$0.00	\$167.586	\$837.93	\$143.95	\$719.75	\$96.00	\$480.00
8" x 12" - 2" tap		5	\$153.00	\$765.00		\$0.00	\$174.329	\$871.65	\$149.95	\$749.75	\$96.00	\$480.00
10" x 12" - 1" tap		5	\$173.00	\$865.00		\$0.00	\$193.860	\$969.30	\$166.95	\$834.75	\$98.00	\$490.00
10" x 12" - 1.5" tap		5	\$181.00	\$905.00		\$0.00	\$204.347	\$1,021.74	\$173.95	\$869.75	\$113.00	\$565.00
10" x 12" - 2" tap		5	\$188.00	\$940.00		\$0.00	\$211.090	\$1,055.45	\$181.95	\$909.75	\$113.00	\$565.00
12" x 12" - 1" tap		5	\$205.00	\$1,025.00		\$0.00	\$223.413	\$1,117.07	\$196.95	\$984.75	\$110.00	\$550.00
12" x 12" - 1.5" tap		5	\$213.00	\$1,065.00		\$0.00	\$233.900	\$1,169.50	\$201.95	\$1,009.75	\$122.00	\$610.00
12" x 12" - 2" tap		5	\$220.00	\$1,100.00		\$0.00	\$240.643	\$1,203.22	\$209.95	\$1,049.75	\$122.00	\$610.00
16" x 20" - 1" tap		2	\$528.00	\$1,056.00		\$0.00	\$574.526	\$1,149.05	\$525.00	\$1,050.00	\$297.00	\$594.00
16" x 20" - 1.5" tap		2	\$545.00	\$1,090.00		\$0.00	\$585.013	\$1,170.03	\$560.00	\$1,120.00	\$307.00	\$614.00

VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013												
PART	SPEC	Approx number for year 2013	HD Supply each	HD Supply total	Mid American Water each	Mid American Water Total	Water Products each	Water Products Total	Ziebell each	Ziebell Total	Under-ground Pipe Each	Under-ground Pipe total
16" x 20" - 2" tap		2	\$545.00	\$1,090.00		\$0.00	\$591.756	\$1,183.51	\$560.00	\$1,120.00	\$307.00	\$614.00
				\$14,396.00		\$0.00		\$15,971.60		\$14,001.25		\$8,747.00
<b>VALVE BOXES</b>												
	two (2) piece - 5 1/4 shaft screw type											
complete box		30	\$148.00	\$4,440.00		\$0.00	\$149,000	\$4,470.00	\$165.00	\$4,950.00	\$154.75	\$4,642.50
standard 5 1/4 drop lid		10	\$12.00	\$120.00		\$0.00	\$11,900	\$119.00	\$15.00	\$150.00	\$12.75	\$127.50
				\$4,560.00		\$0.00		\$4,589.00		\$5,100.00		\$4,770.00
<b>BRASS</b>												
<u>roundways</u>												
	full ball valve - Mueller compression fittings				FORD Fittings	AY McDonald					AY McDonald - no lead	
1"		40	\$76.00	\$3,040.00		\$0.00	\$59,750	\$2,390.00	\$78.00	\$3,120.00	\$84.00	\$3,360.00
1.5"		30	\$153.00	\$4,590.00		\$0.00	\$127,100	\$3,813.00	\$154.00	\$4,620.00	\$194.00	\$5,820.00
2"		10	\$228.00	\$2,280.00		\$0.00	\$176,730	\$1,767.30	\$226.80	\$2,268.00	\$270.00	\$2,700.00
				\$9,910.00		\$0.00		\$7,970.30		\$10,008.00		\$11,850.00
<b>BRASS Continued</b>												
	full ball valve - Mueller compression fittings				FORD Fittings	AY McDonald					AY McDonald - no lead	
corporation cocks												
1"		40	\$44.50	\$1,780.00		\$0.00	\$35,970	\$1,438.80	\$44.69	\$1,787.60	\$51.00	\$2,040.00
1.5"		30	\$91.00	\$2,730.00		\$0.00	\$73,630	\$2,208.90	\$91.50	\$2,745.00	\$113.00	\$3,390.00
2"		10	\$151.00	\$1,510.00		\$0.00	\$121,930	\$1,219.30	\$151.30	\$1,513.00	\$186.00	\$1,860.00
				\$6,020.00		\$0.00		\$4,867.00		\$6,045.60		\$7,290.00
<b>LEAD PACKS</b>												
	Ford Fittings					AY McDonald						
5/8" S x 1" copper		15	\$15.00	\$225.00		\$0.00	\$24,370	\$365.55	\$37.00	\$555.00	\$35.00	\$525.00





VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013

EMAIL - JACK @ OAK PARK . US

PART	SPEC	Approx number for year 2013	Cost Each
<b>FIRE HYDRANT</b>	5' 6" bury hydrant with auxillary valve attached		
	The hydrant shall be American Flow Control's Waterous Pacer Hydrant Traffic Model WB-67-250. The hydrants shall come painted Waterous Standard Red - M4104. The hydrant shall have a 6-inch internal connection, and a 6-inch flanged base connection. The Village of Oak Park requires two 2 1/2" hose nozzles with one 4" pumper nozzle with no cap chains. The nozzles shall open counter clockwise. The bury depth shall be 5'-6" unless otherwise shown on plans.	20	2535.
	The auxillary valve shall be the American Flow Control's 6-inch diameter Resilient Wedge Gate Valve rated for 250 p.s.i.g. cold water working pressure, have a ductile iron body with a modified wedge disc, have flanged and mechanical joint ends, and be a non-rising stem type valve. The valve shall be manufactured in accordance with AWWA Standard C515. Both mechanical joint ends shall comply with AWWA Standard C111 and ANSI Standard A21.11 specifications. Epoxy coatings shall comply with AWWA C550.		
<b>CUT-IN SLEEVE</b>			
6"	MJ w/duck tip gasket with bolts no set screw	30	406.
<b>WATER MAIN REPAIR SLEEVE</b>	Full circle stainless steel cast/ductile O.D. range - SMITH, BLAIR preferred brand - If substituting list brand	261	
6" x 6"		10	63
6" x 12"		5	101
6" x 15"		5	110
8" x 8"		5	73
8" x 12"		5	118
8" x 15"		5	135
10" x 8"		5	96
10" x 12"		5	150
10" x 15"		5	175
12" x 8"		5	114
12" x 12"		5	182
12" x 15"		5	209
16" x 20"		5	434

HD

VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013

PART	SPEC	Apprx number for year 2013	Cost Each
<b>WATERMAIN TAPPING SLEEVE</b>			
	Full circle stainless steel cast/ductile O.D. range - SMITH. #264 BLAIR preferred brand - if substituting list brand		
6" x 8" - 1" tap		15	86
6" x 12" - 1.5" tap		15	132
6" x 12" - 2" tap			139
8" x 8" - 1" tap		5	97
8" x 12" - 1" tap			141
8" x 12" - 1.5" tap		5	148
8" x 12" - 2" tap		5	153
10" x 12" - 1" tap		5	173
10" x 12" - 1.5" tap		5	181
10" x 12" - 2" tap		5	187
12" x 12" - 1" tap		5	205
12" x 12" - 1.5" tap		5	213
12" x 12" - 2" tap		5	220
16" x 20" - 1" tap		2	528
16" x 20" - 1.5" tap		2	545
16" x 20" - 2" tap		2	545
<b>VALVE BOXES</b>			
	two (2) piece - 5 1/4 shaft screw type		
complete box		30	148
standard 5 1/4 drop lid		10	12



VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013

PART	SPEC	Approx number for year 2013	Cost Each
<b>BRASS</b>			
<u>roundways</u>	full ball valve - Mueller compression fittings preferred - if substituting list brand		
1"		40	76
1.5"		30	153
2"		10	228
<b>BRASS Continued</b>			
<u>corporation cocks</u>	full ball valve - Mueller compression fittings preferred - if substituting list brand		
1"		40	44.50
1.5"		30	91
2"		10	151
<b>LEAD PACKS</b> Ford Fittings			
5/8" S x 1" copper		15	15
3/4" XS x 1" copper		10	32
1" XXS x 1" copper		5	37
1.5" XS x 1.5" copper		5	59
2" XS x 2" copper		5	95
<b>COPPER TUBING</b> copper will be in rolls TYPE K			
1"	per foot* (60 ft rolls)	20	271.20
1.5"	per foot* (60 ft rolls)	15	459
2"	per foot* (60 ft rolls)	5	729

\* copper pricing shall be good for 30 days, after 30 days call for pricing

**VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013**

<b>PART</b>	<b>SPEC</b>	<b>Approx number for year 2013</b>	<b>Cost Each</b>
<b><u>B-BOXES</u></b>			
plastic adjustable 50" - 84" with threaded bushing		150	41
Minneapolis Style 2" x 1.5" Black Hex Bushing		150	2.25
<b><u>SEWER PIPE</u></b> per foot			
6"	SDR -26 ASTM - 3034	500	2.90
8"	SDR -26 ASTM - 3034	200	4.90
10"	SDR -26 ASTM - 3034	50	7.75
<b><u>RUBBER SEWER REPAIR COUPLINGS</u></b>			
6"	clay to plastic or CI	100	9
6"	plastic to plastic or CI	30	9
8"	clay to plastic or CI	50	14
8"	plastic to plastic or CI	20	14
10"	clay to plastic or CI	10	19
10"	plastic to plastic or CI	10	19

END

*Mark Hansen*

*AD Supply*

*12/21/12*

T O	VILLAGE OF OAK PARK 1 VILLAGE HALL PLAZA ATTN: BRIAN JACK jackb@oak-park.us OAK PARK, IL 60302	F R O M	WATER PRODUCTS-AURORA 3255 EAST NEW YORK AURORA, IL  60504
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Q U O T A T I O N

FAX NO.: 630-898-1067  
Telephone: 630-898-6100

12/20/12    Bid ID: 5045132    2013 ANNUAL BID    Page 1

Quantity	Sell Per	Description	Net Price	Extended Price
20	EA	PACER 6'BURY 5.25VO 6FL 3WAY OL 2-2.5/1-4.5NST RED	2,517.000	50,340.00
20	EA	OAK PARK SPECIAL, 4" PUMPER 6 FLANGE ACCESSORY KIT SS BOLT	N/C	.00
20	EA	6 MJ X FL RW GATE VALVE  *** VALVE TO BE ATTACHED TO HYDRANT. ***	N/C	.00
30	EA	6 CUTTING IN SLEEVE	455.250	13,657.50
10	EA	6X8 SS SGL BAND REPAIR CLAMP RANGE 6.84-7.24	69.386	693.86
5	EA	6X12 SS SGL BAND REPAIR CLAMP RANGE 6.84-7.24	110.110	550.55
5	EA	6X16 SS SGL BAND REPAIR CLAMP RANGE 6.84-7.24	121.389	606.95
5	EA	8X8 SS SGL BAND REPAIR CLAMP RANGE 9.00-9.40	80.711	403.56
5	EA	8X12 SS SGL BAND REPAIR CLAMP RANGE 9.00-9.40	129.389	646.95
5	EA	8X16 SS SGL BAND REPAIR CLAMP RANGE 9.00-9.40	148.022	740.11
5	EA	10X8 SS SGL BAND REPAIR CLAMP RANGE 11.04-11.44	106.114	530.57
5	EA	10X12 SS SGL BAND REPAIR CLAMP RANGE 11.04-11.44	166.150	830.75
5	EA	10X16 SS SGL BAND REPAIR CLAMP	192.823	964.12

Continued Next Page

T O	VILLAGE OF OAK PARK 1 VILLAGE HALL PLAZA ATTN: BRIAN JACK jackb@oak-park.us OAK PARK, IL 60302	F R O M	WATER PRODUCTS-AURORA 3255 EAST NEW YORK AURORA, IL
	60504		

Q U O T A T I O N

FAX NO.: 630-898-1067  
Telephone: 630-898-6100

		RANGE 11.04-11.44		
5	EA	12X8 SS SGL BAND REPAIR CLAMP	122.034	610.17
		RANGE 13.10-13.50		
5	EA	12X12 SS SGL BAND REPAIR CLAM	195.702	978.51
		RANGE 13.10-13.50		
5	EA	12X16 SS SGL BAND REPAIR CLAM	219.855	1,099.28
		RANGE 13.10-13.50		
5	EA	16X20 SS DBL BAND REPAIR CLAM	546.816	2,734.08
		RANGE 17.15-17.90		
15	EA	6X8-1CC SGL BAND TAPT CLAMP	97.096	1,456.45
15	EA	6X12-150CC SGL BAND TAPT CLAM	148.308	2,224.62
5	EA	6X12-2CC SGL BAND TAPT CLAMP	155.051	775.26
5	EA	8X8SS SGL BAND TAP RPR CLAMP	108.421	542.11
		RANGE 9.00-9.40		
		1.0CC TAPPED OUTLET		
5	EA	8X12-1CC SGL BAND TAPT CLAMP	157.099	785.50
5	EA	8X12-150CC SGL BAND TAPT CLAM	167.586	837.93
5	EA	8X12-2CC SGL BAND TAPT CLAMP	174.329	871.65
5	EA	10X12-1CC SGL BAND TAPT CLAMP	193.860	969.30
5	EA	10X12-1.5CC SGL BAND TAPT CLM	204.347	1,021.74
5	EA	10X12-2CC SGL BAND TAPT CLAMP	211.090	1,055.45
5	EA	CRT1-1340-12-1.0CC	223.413	1,117.07
5	EA	CRT1-1340-12-1.50CC	233.900	1,169.50

T O	VILLAGE OF OAK PARK 1 VILLAGE HALL PLAZA ATTN: BRIAN JACK jackb@oak-park.us OAK PARK, IL 60302	F R O M	WATER PRODUCTS-AURORA 3255 EAST NEW YORK AURORA, IL  60504
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Q U O T A T I O N

FAX NO.: 630-898-1067  
 Telephone: 630-898-6100

12/20/12 Bid ID: 5045132 2013 ANNUAL BID Page 3

5	EA	CRT1-1340-12-2.0CC	240.643	1,203.22
2	EA	16 X 20 X 1"CC TAPPED CLAMP	574.526	1,149.05
2	EA	16 X 20 X 1.5" CC TAP	585.013	1,170.03
2	EA	16 X 20 X 2" CC TAP	591.756	1,183.51
		*(CASCADE BRAND CLAMPS)*		
30	EA	664S VALVE BOX W/LID	149.000	4,470.00
10	EA	5.25 DROP LID 664S BOX	11.900	119.00
		*(TYLER BOX & LID)*		
40	EA	1"COMP CURB STOP	59.750	2,390.00
30	EA	1-1/2 COMP CURB STOP	127.100	3,813.00
10	EA	2"COMP CURB STOP	176.730	1,767.30
40	EA	1"COMP CORP	35.970	1,438.80
30	EA	1-1/2 COMP CORP	73.630	2,208.90
10	EA	2"COMP CORP	121.930	1,219.30
15	EA	5/8 S X 1" COPPER	24.370	365.55
10	EA	3/4 XS X 1" COPPER	26.430	264.30
5	EA	1 XXS X 1" COPPER	29.710	148.55
1	EA	1-1/2 XS X 1-1/2 CTS	55.430	55.43
1	EA	2 XS X 2 CTS	89.460	89.46
		*(A.Y. MCDONALD BRASS)*		
		*BRASS PRICES ONLY GOOD TILL* 4/1/13 DUE TO THE DISCONTINUED MANUFACTURING OF LEADED BRASS		
1200	FT	1 X 60 TYPE K COPPER TUBE	4.710	5,652.00

T  
O VILLAGE OF OAK PARK  
1 VILLAGE HALL PLAZA  
ATTN: BRIAN JACK  
jackb@oak-park.us  
OAK PARK, IL  
60302

F  
R  
O  
M WATER PRODUCTS-AURORA  
3255 EAST NEW YORK  
AURORA, IL

60504

Q U O T A T I O N

FAX NO.: 630-898-1067  
Telephone: 630-898-6100

12/20/12 Bid ID: 5045132 2013 ANNUAL BID

Page 4

900	FT	1.5 X 60' TYPE K COPPER TUBE	7.850	7,065.00
300	FT	2 X 60' TYPE K COPPER TUBE	12.640	3,792.00
		*(PRICES GOOD FOR 30 DAYS)*		
150	EA	PLASTIC ADJ. B-BOXES	.000	.00
		****(NO QUOTE)****		
150	EA	2X1.5 BLACK BUSHING	2.000	300.00
500	FT	6 SDR26/ 3034 HEAVY WALL SEWE	3.190	1,595.00
200	FT	8 SDR26/ 3034 HEAVY WALL SEWE	5.730	1,146.00
50	FT	10 SDR26/ 3034 HVY WALL SEWER	8.990	449.50
		*(PRICES GOOD FOR 60 DAYS)*		
100	EA	6 CLAY X 6 PVC/CI MISSION BAN	7.168	716.80
30	EA	6 PVC/CI X 6 PVC/CI MISSION	7.168	215.04
50	EA	8 CLAY X 8 PVC/CI MISSION BAN	10.990	549.50
20	EA	8 PVC/CI X 8 PVC/CI MISSION	10.990	219.80
10	EA	10 CLAY X 10 PVC/CI MISSION	14.890	148.90
10	EA	10 PVC/CI X 10 PVC/CI MISSION	14.890	148.90
<p>Special Instructions</p> <p>THANK YOU FOR THE OPPORTUNITY TO QUOTE THESE ITEMS. UNLESS OTHERWISE NOTED, PRICES ARE GOOD THROUGHOUT 2013.</p>				
<p>Our best efforts have been made to determine the city specifications. However, no guarantee is made as to the accuracy. It is the contractor's responsibility to determine specifications with the city or engineer before ordering.</p>				

**VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013**

PART	SPEC	Approx number for year 2013	Cost Each
<b>FIRE HYDRANT</b>			
	5' 6" bury hydrant with auxiliary valve attached		
	The hydrant shall be American Flow Control's Waterous Pacer Hydrant Traffic Model WB-67-250. The hydrants shall come painted Waterous Standard Red - M4104. The hydrant shall have a 6-inch internal connection, and a 6-inch flanged base connection. The Village of Oak Park requires two 2 1/4" hose nozzles with one 4" pumper nozzle with no cap chains. The nozzles shall open counter clockwise. The bury depth shall be 5'-6" unless otherwise shown on plans.	20	2638.00
	The auxiliary valve shall be the American Flow Control's 8-inch diameter Resilient Wedge Gate Valve rated for 250 p.s.i.g. cold water working pressure, have a ductile iron body with a modified wedge disc, have flanged and mechanical joint ends, and be a non-rising stem type valve. The valve shall be manufactured in accordance with AWWA Standard C515. Both mechanical joint ends shall comply with AWWA Standard C111 and ANSI Standard A21.11 specifications. Epoxy coatings shall comply with AWWA C550.		
<b>CUT-IN SLEEVE</b>			
	5' MJ w/duck tip gasket with bolts no set screw	30	447.00
<b>WATER MAIN REPAIR SLEEVE</b> Full circle stainless steel cast/ductile O.D. range - SMITH - BLAIR preferred brand - If substituting list brand			
	6" x 8"	10	61.50
	8" x 12"	5	97.95
	8" x 15"	5	107.00
	6" x 8"	5	71.95
	8" x 12"	5	114.95
	8" x 15"	5	131.95
	10" x 8"	5	93.95
	10" x 12"	5	146.95
	10" x 15"	5	167.95
	12" x 8"	5	109.95
	12" x 12"	5	174.95
	12" x 15"	5	200.95
	16" x 20"	5	424.95

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**VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013**

PART	SPEC	Approx number for year 2013	Cost Each
<b><u>WATERMAIN TAPPING SLEEVE</u></b>			
	Full circle stainless steel cast/ductile O.D. range - SMITH - BLAIR preferred brand - if substituting list brand		
6" x 8" - 1" tap		15	79.95
6" x 12" - 1.5" tap		15	127.95
6" x 12" - 2" tap			
8" x 8" - 1" tap		5	92.95
8" x 12" - 1" tap			
8" x 12" - 1.5" tap		5	143.95
8" x 12" - 2" tap		5	149.95
10" x 12" - 1" tap		5	166.95
10" x 12" - 1.5" tap		5	173.95
10" x 12" - 2" tap		5	181.95
12" x 12" - 1" tap		5	196.95
12" x 12" - 1.5" tap		5	201.95
12" x 12" - 2" tap		5	209.95
16" x 20" - 1" tap		2	525.00
16" x 20" - 1.5" tap		2	560.00
16" x 20" - 2" tap		2	560.00
<b><u>VALVE BOXES</u></b>			
	two (2) piece - 5 1/4 shaft screw type		
complete box		30	165.00
standard 5 1/4 drop lid		10	15.00



**VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013**

<u>PART</u>	<u>SPEC</u>	<u>Approx number for year 2013</u>	<u>Cost Each</u>
<b>BRASS</b>			
<u>roundwavs</u>	full ball valve - Mueller compression fittings preferred - if substituting list brand		
1"		40	78.00
1.5"		30	154.00
2"		10	226.80
<b>BRASS Continued</b>			
<u>corporation cocks</u>	full ball valve - Mueller compression fittings preferred - if substituting list brand		
1"		40	44.69
1.5"		30	91.50
2"		10	151.30
<b>LEAD PACKS Ford Fittings</b>			
5/8" S x 1" copper		15	37.00
3/4" XS x 1" copper		10	37.00
1" XXS x 1" copper		5	39.00
1.5" XS x 1.5" copper		5	65.50
2" XS x 2" copper		5	108.25
<b>COPPER TUBING copper will be in rolls TYPE K</b>			
1"	per foot* (80 ft rolls)	20	6.15'
1.5"	per foot* (80 ft rolls)	15	9.75'
2"	per foot* (80 ft rolls)	9	15.40'

\* copper pricing shall be good for 30 days, after 30 days call for pricing

**VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013**

<u>PART</u>	<u>SPEC</u>	<u>Approx. number for year 2013</u>	<u>Cost Each</u>
<b><u>B-BOXES</u></b>			
plastic adjustable 50" - 84" with threaded bushing		150	37.75
Minneapolis Style 2" x 1.5" Black Hex Bushing		150	2.69
<b><u>SEWER PIPE</u> per foot.</b>			
8"	SDR -26 ASTM - 3034	500	3.29
8"	SDR -26 ASTM - 3034	200	5.08
10"	SDR -26 ASTM - 3034	50	8.50
<b><u>RUBBER SEWER REPAIR COUPLINGS</u></b>			
6"	clay to plastic or CI	100	9.05
6"	plastic to plastic or CI	30	9.05
8"	clay to plastic or CI	50	13.95
8"	plastic to plastic or CI	20	13.95
10"	clay to plastic or CI	10	20.50
10"	plastic to plastic or CI	10	20.50

END

12-28-2012  
 Ziebell Water Service Products  
 Elk Grove Village IL 60007  
 847-364-0670  
 Colwyn M  
 Price Valid until 12-31-2013

VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013

12-20-12

PART	SPEC	Approx number for year 2013	Cost Each
<b>FIRE HYDRANT</b>	<b>5' 6" bury hydrant with auxillary valve attached</b>		
<p>The hydrant shall be American Flow Control's Waterous Pacer Hydrant Traffic Model WB-67-250. The hydrants shall come painted Waterous Standard Red - M4104. The hydrant shall have a 6-inch internal connection, and a 6-inch flanged base connection. The Village of Oak Park requires two 2 1/2" hose nozzles with one 4" pumper nozzle with no cap chains. The nozzles shall open counter clockwise. The bury depth shall be 5'-6" unless otherwise shown on plans.</p>		20	N/A
<p>The auxillary valve shall be the American Flow Control's 6-Inch diameter Resilient Wedge Gate Valve rated for 250 p.s.i.g. cold water working pressure, have a ductile iron body with a modified wedge disc, have flanged and mechanical joint ends, and be a non-rising stem type valve. The valve shall be manufactured in accordance with AWWA Standard C515. Both mechanical joint ends shall comply with AWWA Standard C111 and ANSI Standard A21.11 specifications. Epoxy coatings shall comply with AWWA C550.</p>			
<b>CUT-IN SLEEVE</b>			
6"	MJ w/duck tip gasket with bolts no set screw	30	497.00
<b>WATER MAIN REPAIR SLEEVE</b>	Full circle stainless steel cast/ductile O.D. range - SMITH - BLAIR preferred brand - If substituting list brand		
6" x 8"	<i>Powerseal Brand Quoted</i>	10	45.00
6" x 12"		5	63.00
6" x <del>12</del> 16"		5	81.00
8" x 8"		5	53.00
8" x 12"		5	71.00
8" x <del>12</del> 16"		5	93.00
10" x 8"	<b>UNDERGROUND PIPE &amp; VALVE</b> 211 AMENDODGE DR. SHOREWOOD, IL. 60404 800-228-6574 FROM JASON H.	5	62.00
10" x 12"		5	92.00
10" x <del>12</del> 16"		5	110.00
12" x 8"		5	66.00
12" x 12"		5	102.00
12" x <del>12</del> 16"		5	120.00
16" x 20"		5	283.00

VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013

12-20-12

PART	SPEC	Approx number for year 2013	Cost Each
<b>WATERMAIN TAPPING SLEEVE</b>			
	Full circle stainless steel cast/ductile O.D. range - SMITH - BLAIR preferred brand - if substituting list brand		
6" x 8" - 1" tap	<i>Powerseal Brand Quoted</i>	15	58.00
6" x 12" - 1.5" tap		15	85.00
6" x 12" - 2" tap			
8" x 8" - 1" tap		5	86.00
8" x 12" - 1" tap			91.00
8" x 12" - 1.5" tap		5	96.00
8" x 12" - 2" tap		5	96.00
10" x 12" - 1" tap		5	98.00
10" x 12" - 1.5" tap		5	113.00
10" x 12" - 2" tap		5	113.00
12" x 12" - 1" tap		5	110.00
12" x 12" - 1.5" tap		5	122.00
12" x 12" - 2" tap		5	122.00
16" x 20" - 1" tap		2	297.00
16" x 20" - 1.5" tap		2	307.00
16" x 20" - 2" tap	2	307.00	
<b>VALVE BOXES</b>			
	two (2) piece - 5 1/4 shaft screw type		
complete box		30	142.00
standard 5 1/4 drop lid		10	12.75

UNDERGROUND PIPE & VALVE  
 211 AMENDODGE DR.  
 SHOREWOOD, IL. 60404  
 800-228-6574  
 FROM JASON H.

VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013

12-20-12

UNDERGROUND PIPE & VALVE  
 211 AMENDODGE DR.  
 SHOREWOOD, IL. 60404  
 800-228-6574  
 FROM JASON H.

Approx  
 number for  
 year 2013 Cost Each

**PART SPEC**  
**BRASS**

roundways full ball valve -  
 Mueller compression fittings preferred - if  
 substituting list brand

1" A.Y. McDonald  
 1.5" Quoted  
 2" "No Lead"

40	84.00
30	194.00
10	270.00

**BRASS Continued**

corporation cocks full ball valve -  
 Mueller compression fittings preferred - if  
 substituting list brand

1" A.Y. McDonald  
 1.5" Quoted  
 2" "No Lead"

40	51.00
30	113.00
10	186.00

**LEAD PACKS Ford Fittings**

5/8" S x 1" copper A.Y. McDonald  
 3/4" XS x 1" copper Quoted  
 1" XXS x 1" copper "No Lead"  
 1.5" XS x 1.5" copper  
 2" XS x 2" copper

15	35.00
10	40.00
5	45.00
5	78.00
5	126.00

**COPPER TUBING** copper will be in rolls TYPE K

1" per foot\* (60 ft rolls)  
 1.5" per foot\* (60 ft rolls)  
 2" per foot\* (60 ft rolls)

20	4.70
15	7.99
5	12.80

\* copper pricing shall be good for 30 days, after 30 days call for pricing

VILLAGE OF OAK PARK WATER and SEWER PART PRICE QUOTE LIST for 2013

12-20-12

PART	SPEC	Approx number for year 2013	Cost Each
<b>B-BOXES</b>			
plastic adjustable 50" - 84" with threaded bushing		150	43.00
Minneapolis Style 2" x 1.5" Black Hex Bushing		150	48.00
<b>SEWER PIPE</b>	per foot - <i>Good For 90 Days</i>		
6"	SDR -26 ASTM - 3034	500	2.79
8"	SDR -26 ASTM - 3034	200	5.03
10"	SDR -26 ASTM - 3034	50	7.87
<b>RUBBER SEWER REPAIR COUPLINGS</b>			
6"	clay to plastic or CI	100	7.00
6"	plastic to plastic or CI	30	7.00
8"	clay to plastic or CI	50	10.50
8"	plastic to plastic or CI	20	10.50
10"	clay to plastic or CI	10	15.75
10"	plastic to plastic or CI	10	15.75

END

UNDERGROUND PIPE & VALVE  
 211 AMENDODGE DR.  
 SHOREWOOD, IL. 60404  
 800-228-6574  
 FROM JASON H.

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

FCH2


**Item Title: Resolution Authorizing the Execution of a Water Meter and Water Meter Parts Purchase Agreement with Northern Water Works Supply/Ferguson Water Works for the total amount not to exceed \$135,000.00 and Waiving the Village's Bid Process and a Resolution Authorizing the Execution of Service Agreement with Northern Water Works Supply/Ferguson Water Works in an amount not to exceed \$15,000.00 for Administrative Support for the Village's Water Meter Register Head Change Out Program in 2013.**

Resolution or Ordinance No. \_\_\_\_\_

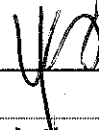
Date of Board Action: January 22, 2013

Staff Review:

Public Works Director:

  
\_\_\_\_\_  
John P. Wielebnicki

Village Manager's Office:

  
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

In 2012, the Water and Sewer Division completed the final phase of the water meter change out program that was started in 2001. The meters that were changed out were meters that were installed in the 1980's and have surpassed their useful life. These meters were less accurate and did not capture all of the water flowing through the meter, causing lower revenues and inaccurate accounting for water consumed throughout the Village. The meters were also read by using a touch pad device requiring the meter reader to physically touch the reader mounted on the outside of the building resulting in an inefficient meter reading process.

The technology utilized in new water meters allows the Village to read the water meters more efficiently; capture more accurate meter readings, increasing revenue and accuracy in water consumption; along with the added benefit of data logging within the water meter to track history of water usage on an individual water meter.

Throughout the change out program, the Water and Sewer Division also made repairs on water meters and meter interface units (MIU's) that were installed in the first phase of the program in 2001 that had failed. The majority of these repairs replaced the MIU's (radio transmitting device) that had a 5 - 7 year life span. The MIU's were removed and the new integrated register head were installed. There are currently 8,000 of these version 1 MIU's still in operation (from the initial 2001 phase) in the meter system with an average of 20 - 30 MIU's that fail each billing cycle and are replaced with the new register heads. When MIU's fail, an estimated bill is generated until the MIU and register head can be replaced.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

This purchase will be the Department of Public Works' next phase in upgrading the water meter system of replacing all of the version 1 MIU's that were installed in phase one of the meter change out program started in 2001. The goal of the program is to replace all of the version 1 MIU's with the new integrated register heads for a complete "smart" meter system. The Department will continue to use in-house staff to complete the project.

This purchase agreement also includes the purchase of water meters for the purpose of new and/or upgraded water services requiring new water meters. These meters are paid by the customer/resident during the permit process handled by the Building and Property Standards Division. The money collected for these meters is deposited into the Water Fund Revenue account. The average amount of meters purchase through the Building and Property Standards Division is \$50,000.00 annually.

The third part of this item is a Professional Services Agreement whereby Northern Water Works Supply will continue to provide administrative support services for the completion of the MIU and register head change outs. Under this agreement NWWWS will send out notices to customers/residents of planned water meter replacements, schedule appointments with the customer/resident, track and assign meters to specific service locations. During installation of the new meter, staff will scan the serial numbers of the new water meter and register head and automatically download that data to the Village's Finance Department. The Finance Department has approved this method of data transfer. Staff anticipates that the electronic data transfer utilized in the new program will eliminate entry errors in meter numbers and readings.

Staff recommends waiving the bid process for these two contracts because Northern Water Works Supply/Ferguson Water Works is the only regional distributor of the Neptune water meter that the Village uses. Neptune is the manufacturer of the meters that were purchased to start the change-out program in 2001. Neptune is the preferred make of meters to complete the program to maintain continuity with the meters. Neptune has also served the water industry for 120 years starting in 1892 and is a leader in AMR (Automatic Meter Reading) technology.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

There are no opportunities for intergovernmental cooperation for the purchase of these materials.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

Northern Water Works Supply/Ferguson Water Works has honored their commitment to hold pricing since 2010 through 2013 for water meters and materials to complete the water meter change-out program. Please see attached pricing.



This purchase of these materials and service agreement will be funded from the FY 2013 Water and Sewer Fund Budget, Capital Improvements account, which provides \$150,000.00 for the watermeter/watermeter register head replacements.

The total amount of the Purchase Price Agreement and Administrative Support Agreement with Northern Water Works Supply/Ferguson Water Works for the fiscal year 2013 will not exceed \$150,000.00.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

The water meter change-out program has been completed. The proactive approach of replacing the version 1 MIU's will reduce estimated bills along with bringing the entire water meter system to a "smart" meter system providing added information and accounting to the Village and its residents. This will also aid in the ability to move to a monthly billing system should the Village decide to move in that direction.

**Proposed Recommended Action: Approve both Resolutions.**

## RESOLUTION

**AUTHORIZING THE EXECUTION OF A WATER METER AND WATER METER PARTS PURCHASE AGREEMENT WITH NORTHERN WATER WORKS SUPPLY/FERGUSON WATER WORKS FOR THE TOTAL AMOUNT NOT TO EXCEED \$135,000.00 WAIVING THE VILLAGE'S BID PROCESS**

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to execute a purchase agreement with Northern Water Works Supply/Ferguson Waterworks in DeKalb, IL, in an amount not to exceed \$135,000.00 for new water meters and water meter parts and equipment for the fiscal year 2013. The agreement will substantially conform to the agreement as attached.

BE IT FURTHER RESOLVED that the Village's formal bidding process is waived with respect to this purchase.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 22<sup>nd</sup> day of January, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me, this 22<sup>nd</sup> day of January, 2013.

---

Adam Salzman  
President Pro Tem

ATTEST:

---

Teresa Powell  
Village Clerk

## **Water Meter and Water Meter Parts Purchase Agreement**

This agreement is made and entered into on January 22<sup>nd</sup>, 2013 by and between the Village of Oak Park, 123 Madison Street, Oak Park, IL 60302 and Northern Water Works Supply/Ferguson Water Works, 1729 State Street, DeKalb, IL 60115.

**Whereas**, the Village of Oak Park Department of Public Works operates a water and sewer division that utilizes water meters and water meter parts and equipment; and

**Whereas**, the Village's water and sewer operations benefit from using a consistent meter brand and technology; and

**Whereas**, the Village utilizes Neptune brand water meters and meter parts in the operations of its water and sewer service; and

**Whereas**, Northern Water Works Supply/Ferguson Water Works is the Illinois regional supplier of Neptune water meters and water meter parts and equipment; and

**Whereas**, Northern Water Works has provided the Village with the attached price list for various water meter parts as specified on the list which is attached hereto.

Now therefore, the parties agree as follows:

1. Purchase Price

The Village agrees to accept Northern Water Works prices and agrees to purchase from Northern Water Works Supply/Ferguson Water Works such water meters, meter parts and related equipment listed on the price list as the Village from time to time finds necessary, at the rates set forth on the price list.

2. Equipment Warranties

Northern Water Works shall provide the following equipment warranties:

- a. Neptune Certificate of Warranty, Neptune T-10, HP Turbine, TRU/FLO® Compound Cold Water Meters.
- b. R900i™ MIU Warranty Statement.
- c. MRX920 Warranty
- d. ProRead™/E-Coder® Encoder Warranty Statement.
- e. CE5320B DAP Handheld
- f. ARB N SIGHT Mobile Software

3. Term

This agreement is valid for purchases from January 1, 2013 through December 31, 2013.

4. Contract Amount

The total amount of parts to be purchased pursuant to this agreement will not exceed \$135,000.00 for the 2013 contract year.

**Village of Oak Park**

**Northern Water Works Supply/  
Ferguson Water Works**

\_\_\_\_\_  
Cara Pavlicek  
Village Manager

By:

\_\_\_\_\_  
Title

**REVIEWED AND APPROVED  
AS TO FORM**

**JAN 15 2013**

  
\_\_\_\_\_  
**LAW DEPARTMENT**

## RESOLUTION

AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH NORTHERN WATER WORKS SUPPLY/FERGUSON WATER WORKS IN AN AMOUNT NOT TO EXCEED \$15,000.00 FOR ADMINISTRATIVE SUPPORT FOR THE VILLAGE'S WATER METER REGISTER HEAD CHANGE OUT PROGRAM IN 2013

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is authorized and directed to execute a service agreement with Northern Water Works Supply in an amount not to exceed \$15,000.00 for Administrative Support for the Village's Water Meter Change Out Program. The agreement will substantially conform to the Agreement as attached.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 22<sup>nd</sup> day of January, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by me this 22<sup>nd</sup> day of January, 2013.

---

Adam Salzman  
President Pro Tem

ATTEST:

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Teresa Powell  
Village Clerk

**SERVICE AGREEMENT WITH NORTHERN WATER WORKS SUPPLY  
FOR ADMINISTRATIVE SUPPORT FOR THE VILLAGE OF OAK PARK'S WATER  
METER REGISTER HEAD CHANGE OUT PROGRAM**

This Agreement is made and entered into on January 22<sup>nd</sup>, 2013 by and between the Village of Oak Park, 123 Madison St., Oak Park, IL (the Village) and Northern Water Works Supply/Ferguson Waterworks, (NWWS) 1720 State Street, DeKalb, IL 60115-2617 for administrative support services in connection with the installation of water meters in the Village of Oak Park.

**Whereas**, NWWS supplies water meters and water meter parts to the Village of Oak Park; and

**Whereas**, the Village of Oak Park plans to implement a water meter replacement project whereby large number of water meters will be replaced; and

**Whereas**, NWWS has offered to support the Village's water meter replacement project by providing customer notification services, meter replacement scheduling and meter tracking and identification services to the Village; and

**Whereas**, the Village finds it to be in its best interest to utilize these services in its water meter replacement project.

**Now Therefore**, the parties agree as follows:

**1. Scope of Services**

NWWS will provide the services identified in its "Back Office Solutions Benefits" document attached hereto as Exhibit A. In order to accomplish the services, NWWS will provide the Village with a hand held device on to which NWWS will upload the required data and from which the Village may download data into its MSI Water Meter billing software.

**2. Software Modifications**

The Village will be responsible for creating the interface between the NWWS hand held device and its MSI billing software. In this regard, NWWS agrees to cooperate fully with the Village

and any consultant retained by the Village to create the interface.

**3. Term**

This agreement will be valid for services performed from January 1, 2013 through December 31, 2013.

**4. Invoices and Payment**

The Village will pay NWWWS, at the rate of \$18/per meter installation in an amount not to exceed \$15,000.00 for this contract term.

Northern Water Works Supply will provide the Village with a detailed monthly invoice stating the number of meters installed. The Village will pay all uncontested parts of those invoices within 30 days of receipt thereof in accordance with the Illinois Local Government Prompt Payment Act.

**5. Termination**

This Agreement may be terminated, with or without cause, at any time by either party by providing 14 days prior written notice to the other. Upon the termination of this Agreement, the Village will pay for any services performed by Northern Water Works Supply to the satisfaction of the Village through the date of termination.

**6. Confidentiality**

NWWWS acknowledges that, in the course of delivering services to the Village, it will have access to valuable information of a confidential and proprietary nature relating to the Village's customers and technology. All written material, customer lists or other properties, tangible or intangible, arising out of or resulting from the performance of this Agreement, and all proprietary rights, including copyrights therein, are considered confidential and shall belong to the Village. NWWWS agrees that it shall not, without the written consent of Village, disclose to any person, other than an employee of the Village or a person to whom disclosure is reasonably necessary or appropriate in connection with the performance of the services for the Village, any confidential information it obtains with respect to any of the Village's customers, properties, or technology.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as indicated below.

**Northern Water Works Supply/  
Ferguson Water Works**

**Village of Oak Park**

\_\_\_\_\_

\_\_\_\_\_  
Cara Pavlicek  
Village Manager

Printed Name

**REVIEWED AND APPROVED  
AS TO FORM**

**JAN 15 2013**

  
\_\_\_\_\_  
**LAW DEPARTMENT**



**FERGUSON WATERWORKS #2728**  
 1694 91ST E AVE NE  
 BLAINE, MN 55449-4311

**Deliver To:** jackb@oak-park.us  
**From:** Paul Nicholas Drew  
**Comments:**

13:36:29 DEC 13 2012

FERGUSON WATERWORKS #2516

Price Quotation  
 Phone : 763-560-5200  
 Fax : 763-560-1799

Page # 1

**Bid No.....:** B002388

**Bid Date.....:** 12/11/12

**Quoted By.:** PND

**Cust** 708-358-5700

**Terms.....:** NET 10TH PROX

**Customer:** VILLAGE OF OAK PARK  
 OAK PARK METERS  
 201 SOUTH BLVD  
 OAK PARK, IL 60302

**Ship To:** VILLAGE OF OAK PARK  
 OAK PARK METERS  
 201 SOUTH BLVD  
 OAK PARK, IL 60302

**Cust PO#...:** 2013 METER PRICING

**Job Name:** OAK PARK METERS

Item	Description	Quantity	Net Price	UM	Total
NED2A11RDG1	5/8 T10 ECDR R900I USG INSIDE	1	193.340	EA	193.34
NED2B11RDG1	5/8X3/4 T10 MTR ECDR R900I USG	1	193.340	EA	193.34
NED2C11RDG1	3/4 T10 ECDR R900I USG INSIDE	1	227.150	EA	227.15
NED2F11RDG1	1 T10 ECDR R900I INSIDE GAL PLAS	1	278.770	EA	278.77
NED2H11RDG1	1-1/2 T10 ECDR R900I INSIDE USG	1	451.370	EA	451.37
NED2J11RDG1	2 T10 MTR ECDR R900I INSIDE USG	1	613.700	EA	613.70
NEC3BRWG1	3 CMPD ECDR R900I USG PIT	1	2194.450	EA	2194.45
NEC3CRWG1	4 T/F CMPD ECDR R900I USG PIT	1	2902.780	EA	2902.78
NEC3DRWG1	6 T/F CMPD ECDR R900I USG PIT	1	4770.840	EA	4770.84
NRD2G11	REG ECDR R900I INSIDE USG 5/8 T10	1	133.340	EA	133.34
NRW2G11	5/8 T10 USG REG ECDR R900I PIT	1	192.310	EA	192.31
NRD2G21	REG ECDR R900I INSIDE USG 3/4 T10	1	133.340	EA	133.34
NRW2G21	ECDR R900I USG 3/4 T-10	1	192.310	EA	192.31
NRD2G51	REG ECDR R900I INSIDE USG 2 T10	1	133.340	EA	133.34
NRW2G51	REG ECDR R900I USG 2 T-10	1	192.310	EA	192.31
N53120000	2 BRZ STRN F/ MTR	1	435.730	EA	435.73
N9605001	2 BRZ STRN KIT	1	16.250	EA	16.25
NEP53107000	3 BRZ STRN F/ MTR	1	678.590	EA	678.59
N9605002	3 BRZ STRN KIT	1	18.340	EA	18.34
N53107100	4 BRZ STRN F/ MTR	1	842.880	EA	842.88
N9605003	4 BRZ STRN KIT	1	31.670	EA	31.67
N52000201	6 BRZ STRN F/ MTR	1	1571.460	EA	1571.46
N9605004	6 STRN KIT	1	59.500	EA	59.50
M610FKITJ	1 1/2 MTR FLG KIT	1	85.520	EA	85.52
M610FKITK	2 MTR FLG KIT	1	107.350	EA	107.35
M610RKMM	3 FLG KIT	1	199.670	EA	199.67
M69FKB4A	4 MTR FLG KIT BRZ SET	1	319.000	EA	319.00





FERGUSON WATERWORKS #2516

Price Quotation

Page # 2

Phone : 763-580-5200

Fax : 763-560-1799

13:36:29 DEC 13 2012

Reference No: B002388

Item	Description	Quantity	Net Price	UM	Total
SP-M69FKB6A	6 MTR FLG KIT BRZ 2 SETS	1	468.050	EA	468.05
M2013JM431X001	5/8X3/4 MPT UFR MTR COUP L/CHK	1	52.000	EA	52.00
SP-M4032022	201-3JMKIT 311X001 UFR-V-NCV 5/8MTR	1	57.860	EA	57.86
SP-M4033113	10-103QNUX72X953 UFR-V-NCV AYM	1	212.250	EA	212.25
SP-BACKOFFICE	BACKOFFICE ADMINISTRATION SUPPORT	1	18.000	EA	18.00

**Net Total:** \$17976.81  
**Tax:** \$0.00  
**Freight:** \$0.00  
**Total:** \$17976.81

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This quote is offered contingent upon the buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at [http://wolseley.com/terms\\_conditionsSale.html](http://wolseley.com/terms_conditionsSale.html).  
Govt Buyers: All items are open market unless noted otherwise.

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

G

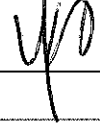
**Item Title: Resolution Authorizing the Execution of a Professional Services Agreement between the Village of Oak Park and SpearMC Management Consulting, Inc. for PeopleSoft Related Services**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: January 22, 2013

Staff Review:

Department Director Name:   
Alvin Nepomuceno

Village Manager's Office: 

**Item History (Previous Board Review, Related Action, History):**

The PeopleSoft system utilized in Finance and Parking Services is critical to the Village's daily operations. Due to the complexity of the system and limited IT resources, the IT Department needs emergency or "as needed" PeopleSoft consulting services. In 2012, the Board authorized a one year service agreements with SpearMC Consulting for necessary updates as well as functional and system issues. The total amount to be paid to SpearMC for 2012 is \$1,400.00.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

Although the amount of this Agreement falls within the Manager's \$25,000 spending authority, due to the Board's interest in tracking PeopleSoft expenditures, this \$15,000 contract is before the Board for approval. A Request for Qualifications (RFQ) for PeopleSoft Consulting Services was issued and posted on the DemandStar.com Internet site. DemandStar notified 10 vendors and 4 responded.

Although in the past, SpearMC was the lowest bidder, they are not so this time around. Yet staff recommends retaining SpearMC because since 2009 they have provided excellent and timely services and they are familiar with our IT environment. Because this service agreement is for emergency repairs and service, Spear MC's familiarity with the Village's environment will likely shorten the amount of time spent to correct the problem, thus resulting in an overall lower cost. Staff recommends awarding this service agreement to SpearMC for an amount not to exceed \$15,000, until December 31, 2013.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

This service is to address specific needs solely for the Village,

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

The FY 2013 IT External Support account 1001-41040-142-530667 has a budget of \$52,000 for emergency and "as needed" services.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Due to the critical service to the Village's daily operations, the complexity of the system and limited IT resources, there is no alternative for this emergency or "as needed" PeopleSoft consulting service.

**Proposed Recommended Action: Approve the Resolution**

## RESOLUTION

### AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF OAK PARK AND SPEARMC MANAGEMENT CONSULTING INC.

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, that the Village Manager is hereby authorized and directed to execute a Professional Services Agreement between the Village of Oak Park and SpearMC Management Consulting Inc. for PeopleSoft consulting services, which agreement shall be in substantial conformity with the agreement attached hereto, in an amount not to exceed \$15,000.00 for FY 2013.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 22<sup>nd</sup> day of January 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**ADOPTED AND APPROVED** by me this 22<sup>nd</sup> day of January 2013.

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Adam Salzman  
President Pro Tem.

ATTEST:

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Teresa Powell  
Village Clerk

**Proposal Summary for  
PeopleSoft Consulting Services**

<b>Vendor Name</b>	<b>MBE or WBE</b>	<b>Critical Hourly Rate</b>	<b>Urgent Hourly Rate</b>	<b>Normal Hourly Rate</b>	<b>Notes</b>
SpearMC Management Consulting, Inc.		\$160 - \$170	\$130 - \$140	\$110 - \$120	Rate dependent on Technical or Functional consulting service
HyperGen Inc.		\$95 - \$120	\$95 - \$120	\$95 - \$120	
Integrated Technology Partners		\$95	\$85 - \$95	\$85 - \$95	
The Meher Group, Inc.		\$135 - \$150	\$135 - \$150	\$135 - \$150	

**Professional Services Agreement between the Village of Oak Park  
and SpearMC Management Consulting Inc.**

**1. Parties**

The parties to this agreement are SpearMC Management Consulting, Inc., a California corporation with foreign corporation status in Illinois, "SpearMC", and the Village of Oak Park, an Illinois Municipal Corporation "Village."

**2. Scope of Services**

SpearMC, through its agents, employees or subcontractors, will provide the services stated in the Services section of Addendum A.

**3. Competency of Vendor**

SpearMC represents that the employees, agents and/or subcontractors SpearMC will assign to do the work covered by this Agreement possess the requisite skills, training and education to perform the work set forth in the scope of services.

**4. Time for Completion**

SpearMC will provide the services in a timely manner as directed by the Information Technology Director.

**5. Invoices and Payment**

The Village will pay SpearMC at one of the service-based negotiated rates stated in Addendum A, amount not to exceed \$15,000.

SpearMC will provide detailed invoices stating the hours worked, the matter worked on and the progress toward completion of the specific items in the Scope of Work. SpearMC will submit invoices on a weekly basis. The Village will pay all uncontested parts of those invoices within 30 days of receipt thereof in accordance with the Illinois Local Government Prompt Payment Act. The parties agree that if Spear invoices the Village for services which exceed the total amount for this Agreement of \$15,000, those services will not be paid by the Village.

**6. Independent Contractor Status**

The parties acknowledge and agree that SpearMC is an independent contractor and will act exclusively as an independent contractor and not as an employee of the Village of Oak Park in performing the services.

**7. Travel Expenses**

Although Spear is located in California, and the Village is located in Illinois, SpearMC will do the work contemplated by this Agreement by remote connectivity. Therefore, no travel expenses are anticipated. The Village agrees to provide Spear with the remote connectivity necessary to provide the services.

**8. Term**

This Agreement shall begin on the date it is signed by both parties and will terminate on December 31, 2013 or when the Services are completed, whichever is sooner.

**9. Termination**

This Agreement may be not be terminated except for cause, cause being the inability of Spear to complete the services in the time required by this contract or the inability of the Village to pay for the services. Upon the termination of this Agreement, the Village will pay for any services performed by SpearMC to the satisfaction of the Village through the date of termination.

**10. Amendments in Writing**

This contract and the Addendum attached to this contract are the entire agreement between the parties. No other representation or communication, in writing or orally, shall be effective to modify this Agreement or to extend the services or length of time, unless the new or modified terms are stated in a new contract, signed by both the Village of Oak Park and SpearMC and that contract bears the signed stamp "Reviewed and Approved by the Law Department" of the Village of Oak Park.

**11. Obligation Upon Termination.**

The respective obligations of the parties under Sections 12 through 15 hereunder shall survive the termination of this Agreement.

**12. Warranties**

(a) SpearMC warrants that all services performed under this Agreement shall be performed consistent with generally prevailing professional or industry standards. The Village must report any deficiencies in the Services WORK PRODUCT (defined in below) of SpearMC in writing within ten (10) days of the performance and delivery of the WORK PRODUCT.

(b) The Village's first remedy for any breach of the above warranty shall be the re-performance of the service. If SpearMC cannot re-perform the services to the satisfaction of the Village, the Village shall be entitled to recover any fees paid to SpearMC for the deficient services.

(c) Except for gross negligence or willful or wanton misconduct by SpearMC, the Village's damages, either direct or indirect, in contract or in tort, for breach of warranties, failure to perform, loss of profits, special, incidental or other consequential damages arising from SpearMC's performance under this Agreement shall not exceed the total value of fees actually paid to SpearMC by the Village. However, damages shall not be so limited if SpearMC breaches the confidentiality or intellectual property provisions of this Agreement.

(d) THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND ANY ORAL OR WRITTEN REPRESENTATIONS, PROPOSALS OR STATEMENTS MADE BY SpearMC, ITS EMPLOYEES OR AGENTS PRIOR TO OR DURING THE PERFORMANCE OF THIS AGREEMENT.

### **13. Indemnification**

In the event the Village becomes involved in any capacity in any action, proceeding, investigation or inquiry (whether or not the Village is a party to any such action, proceeding, investigation or inquiry) in connection with any WORK PRODUCT created by SpearMC and delivered to the Village pursuant to this Agreement or arising out of the matters contemplated by this Agreement, SpearMC agrees to reimburse the Village for its legal and other expenses or the costs of any investigation and preparation as they are incurred by the Village in connection therewith. SpearMC also agrees to indemnify the Village and hold it harmless against any losses, claims, damages, liabilities, expenses (including all reasonable legal fees and expenses), judgments, fines or settlements in connection with any matter referred to in this Agreement or arising out of the matters contemplated by this Agreement, unless it shall be finally determined, judicially or otherwise, that such losses, claims, damages or liabilities resulted from the gross negligence or willful or wanton misconduct of the Village. Said reimbursement shall be made within thirty (30) days of an appropriate finding of facts, whether by mutual agreement or by a court of law.

### **14. Ownership of Work Product**

(a) All creation, modifications, enhancements, improvements or other work performed by SpearMC on any work product (including documentation and any other form of expression fixed in an intangible media) on behalf of CLIENT at CLIENT'S expense and delivered to CLIENT (the "WORK PRODUCT") shall be considered "works made for hire" and shall be owned by CLIENT. If any WORK PRODUCT described in the preceding sentence is not considered a "work made for hire" under applicable law, except as provided for in paragraph (d) herein, SpearMC hereby irrevocably assigns to CLIENT without further consideration, all SpearMC's right, title and interest in and to such WORK PRODUCT, including United States and foreign intellectual property rights. SpearMC acknowledges that CLIENT and the successors and assigns of CLIENT shall have the right to obtain and hold in their own name any intellectual property rights in and to all WORK PRODUCT. SpearMC agrees to execute any documents and take any other actions reasonably requested by CLIENT to effectuate the purpose of this paragraph.



(b) In the event SpearMC's preexisting intellectual property rights or SpearMC's derivative work ("SpearMC's Related Rights") are incorporated into the WORK PRODUCT or are necessary for the CLIENT to use such WORK PRODUCT, SpearMC hereby grants a royalty-free, irrevocable, worldwide, nonexclusive, perpetual license to CLIENT for whom SpearMC performs the Project to which the SpearMC's Related Rights pertain, to make, have made, sell, use, disclose, reproduce, sublicense, modify, prepare derivative works from, distribute, copy, perform and display SpearMC's Related Rights pertaining to the WORK PRODUCT, with full rights to authorize others to do the same.

(c) SpearMC agrees that without prior written consent of CLIENT, SpearMC will not use or disclose the know-how, or other information of a confidential nature, in any WORK PRODUCT, or any portion thereof, or any information of any kind delivered from such WORK PRODUCT for the benefit of any competitor or potential competitor of CLIENT.

(d) Notwithstanding paragraphs (a) and (b) above, SpearMC may, upon the giving of written notice to CLIENT, declare certain WORK PRODUCT (herein referred to as NOTICE WORK PRODUCT) outside the scope of said "works made for hire" as contemplated in this Agreement. SpearMC expressly reserves all Intellectual Property Rights, both domestic and foreign, as to this NOTICE WORK PRODUCT, including, but not limited to, trade secrets, copyrights, trademark and patents. The use by CLIENT of said NOTICE WORK PRODUCT shall be under a separate license agreement between CLIENT and SpearMC. If CLIENT and SpearMC cannot agree as to a license agreement covering the NOTICE WORK PRODUCT, SpearMC reserves the right to omit said NOTICE WORK PRODUCT from any WORK PRODUCT delivered to CLIENT.

## **15. Confidentiality**

SpearMC acknowledges that in the course of delivering services to CLIENT, CLIENT will provide SpearMC with access to valuable information of a confidential and proprietary nature relating to CLIENT's customers, marketing strategies, business processes and technology. All written material, customer lists or other properties, tangible or intangible, arising out of or resulting from the performance of this Agreement, and all proprietary rights, including copyrights therein, are considered confidential and shall belong to CLIENT. SpearMC agrees that during the time period this contract is in effect, and for three (3) years thereafter, SpearMC shall not, without the written consent of CLIENT, disclose to any person, other than an employee of CLIENT or a person to whom disclosure is reasonably necessary or appropriate in connection with the performance of SpearMC's services for CLIENT, any confidential information obtained by SpearMC with respect to any of CLIENT'S customers, products, systems, strategies or organization, or otherwise.

## **16. Insurance**

SpearMC shall obtain and maintain, for the duration of this Agreement, professional liability insurance ("Insurance") in an amount sufficient to cover the value of services provided by SpearMC to the Village under this Agreement, such insurance shall covers all work of the agent(s), employee(s) and/or subcontractor(s) that SpearMC assigns to do the work. SpearMC shall provide the Village with proof of that insurance prior to the commencement of the services.

**17. Miscellaneous.**

(a) No Waiver. The failure or neglect of any party hereto to insist, in any one or more instances, upon the strict performance of any of the terms or conditions of this Agreement, or waiver by any party of strict performance of any of the terms or conditions of this Agreement, shall not be construed as a waiver or relinquishment in the future of such term or condition, but the same shall continue in full force and effect.

(b) Notices. Any notice, request, demand or other communication required or permitted hereunder shall be in writing and shall be deemed to have been given if delivered or sent by facsimile transmission, upon confirmation of receipt, or if sent by registered or certified mail, upon the sooner of the expiration of three days after deposit in United States post office facilities properly addressed with postage prepaid or acknowledgment of receipt. All notices and payments to a party will be sent to the addresses set forth below or to such other address or person as such party may designate by notice to each other party hereunder.

**To SpearMC:**

Attn: Marcus R. Bode, Principal  
SpearMC Management Consulting, Inc.  
400 Spear Street, Suite 221  
San Francisco, CA 94105  
Phone No. (415) 509-1151  
TIN: 47-0937480

**To Village:**

Attn: Alvin Nepomuceno  
Village of Oak Park  
123 Madison Street  
Oak Park, IL 60302-4272  
(708) 358-5452

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth below.

**SpearMC Management Consulting, Inc**

**Village of Oak Park**

\_\_\_\_\_  
Miroslawa B. Babicz  
Principal

\_\_\_\_\_  
Cara Pavlicek  
Village Manager

Dated: \_\_\_\_\_

\_\_\_\_\_

**ADDENDUM A  
STATEMENT OF WORK**

Date: 01/15/2013

INFORMATION			
CONSULTANT: SPEARMC		CLIENT: VOP	
Company:	SpearMC Consulting	Company:	Village of Oak Park (VOP)
Address:	400 Spear St. #221	Address:	123 Madison Street
	San Francisco, CA 94105		Oak Park, IL 60302-4272
Contact:	Mirosława (Millie) Babicz	Contact:	Alvin Nepomuceno
Phone:	866.773.2762 x802	Phone:	708.358.5452
Fax:	415.541.9116	Fax:	708.358.5109
Email:	mbabicz@spearmc.com	Email:	Nepomuceno@oak-park.us
SERVICES			
<p><b>Scope</b></p> <p>Provide Oracle support (as it relates to PeopleSoft) services on an as needed basis. This covers tasks including: Troubleshooting Production Processes, System Recovery, Tax Updates, Patches/Fixes and other PeopleSoft Application related tasks as defined by VOP.</p> <p>All support requests will be communicated via email (plus phone for critical/urgent requests) with respective priority by one of the following authorized VOP representatives (any changes to list must be communicated to SpearMC in advance):</p> <ul style="list-style-type: none"> <li>• Alvin Nepomuceno (General Support)</li> <li>• Moin Yousuf (Technical Support)</li> </ul> <p>Note: a SpearMC contact list will be provided to VOP upon execution of this agreement.</p> <p><b>Required Consultant Roles</b></p> <ul style="list-style-type: none"> <li>• Technical Architect / Developer – supports infrastructure related issues including application, database and web servers as well as application programs including PeopleTools, Application Engine and SQR</li> <li>• HR Functional Subject Matter Expert (SME) – supports usage of application for standard business processes</li> <li>• Finance Functional Subject Matter Expert (SME) – supports usage of application for standard business processes</li> </ul> <p><b>Service Level Priorities</b></p> <ul style="list-style-type: none"> <li>• Critical – Production Down: needs immediate support, respond to request within 1 business day</li> <li>• Urgent – Issue Encountered: needs support within 3 business days</li> <li>• Normal – Planned Support: needs support at an agreed upon time (minimum 2 week advance notice required)</li> </ul>			
TERM			
Start Date: January 15, 2013		End Date: December 31, 2013	
PRICE			
<b>Resource</b>	<b>Critical</b>	<b>Urgent</b>	<b>Normal</b>
Technical	\$170/hr	\$140/hr	\$120/hr
HR SME	\$160/hr	\$130/hr	\$110/hr
Finance SME	\$160/hr	\$130/hr	\$110/hr
<p>Note: Critical support will be billed in 1 hour increments, all other support will be billed in ½ hour increments.</p> <p>Note: It is assumed that all support will be provided remotely. Any requests for onsite support at VOP offices must be planned in advance and may be subject to travel expenses which must be approved in advance by VOP.</p>			

**ADDENDUM A  
STATEMENT OF WORK**

Date: 01/15/2013

Estimated Total: **Not to Exceed \$15,000**

This Estimated Total represents the maximum fees to be paid to Consultant by VOP under the Agreement for Services provided. VOP shall not be responsible for any fees over and above the Estimated Total unless such additional fees are agreed to in writing by the parties hereto prior to such fees being incurred.

**PAYMENT SCHEDULE**

Monthly invoices to be paid within thirty (30) days of Village of Oak Park receipt of the same. Invoices should be sent to the attention of: Alvin Nepomuceno, [Nepomuceno@oak-park.us](mailto:Nepomuceno@oak-park.us) or by mail to Village of Oak Park, 123 Madison St, Oak Park, IL 60302 attention Finance Department.

**EQUIPMENT**

VOP will provide remote connectivity to all applicable tools required for consultant to perform duties as outlined in this SOW.

Note: SpearMC will require full access to all environments for technical support and access only to Development/Test environments for functional support. If the Development/Test environments are not recent enough copies of Production to perform the appropriate level of troubleshooting, then access to Production will be granted on as needed basis.

Note: Access to Oracle Meta Link (aka PeopleSoft Customer Connection) will be granted to all SpearMC resources for the VOP account.

Support provided for following environments:

**HR Environment (Production, Test and Development)**

- Application: 8.8 SP1
- PeopleTools: 8.42.16
- OS: Windows 2000 Server
- Database: Oracle 8.1.7.4.1
- Module: Human Resources (HR), Payroll (PY), Base Benefits (BB)

**Financials Environment (Production, Test and Development)**

- Application: 8.4 SP1
- PeopleTools: 8.42.16
- OS: Windows 2000 Server
- Database: Oracle 8.1.7.4.1
- Module: Accounts Payable (AP), General Ledger (GL)
- Custom Apps: Parking Citation, Vehicle Stickers, Web Service

**ADDITIONAL INFORMATION**

The services described herein are provided by CONSULTANT to VOP pursuant to the terms and conditions of the Consulting Services Agreement between VOP and CONSULTANT dated January 15, 2013.

**AGREED TO & ACCEPTED BY**

VOP

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

**AGREED TO & ACCEPTED BY**

SpearMC

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

**REVIEWED AND APPROVED**  
Date: \_\_\_\_\_  
**AS TO FORM**

Date: \_\_\_\_\_

JAN 15 2013

SpearMC Master Services Agreement - December 13, 20113

Page 7 of 7

  
LAW DEPARTMENT

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

H

**Item Title: Resolutions Authorizing the Execution of the 2011 Emergency Solutions Subrecipient Agreements between the Village and West Suburban PADS.**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: *January 22, 2013*

Staff Review:

*Jane Allerton*

Department Director Name:

*Blaise*

Village Manager's Office:

*UP*

**Item History (Previous Board Review, Related Action, History):**

The United States Department of Housing and Urban Development (US HUD) instituted a new homelessness assistance grant in February 2012 – the Emergency Solutions Grant- which replaced the Emergency Shelter Grant, a program that has provided funds to the Village for over two decades. The new grant program was created by HUD in part to meet the increased need for homelessness assistance that has grown over the past several years, by assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

Although the new Solutions program was released in 2012, HUD announced the first of the new program funding would be coming from federal fiscal year 2011, and that an amendment to the Village's 2011 Action Plan was necessary in order to formally incorporate the new program. The Village's Action Plan identifies the proposed uses of the Village's annual HUD federal grant funding for that year.

On March 19<sup>th</sup>, 2012, the Village Board of Trustees reviewed and released the draft 2011 Solutions amendment for a 30-day comment period. Following the close of the comment period, the Board approved the final amendment and its submittal to HUD on May 7, 2012. The final amendment included the program design for the Village use of funds, as well as identifying West Suburban PADS as the subrecipient and provider of rapid rehousing, prevention, and emergency shelter services for the 2011 funding.

HUD notified the Village in the fall of 2012 that the 2011 Amendment was approved, and the contract between US HUD and the Village was executed October 15, 2012.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

Emergency Solutions Grant is intended to carry on the components for addressing homelessness that were established under the now-completed Homelessness Prevention and Rapid Re-housing Recovery Grant program. The Solutions program carries eligibilities and performance criteria which is different from the Emergency Shelter program, as well as the necessity for recipient entitlements to coordinate with regional homelessness providers and funders operating out of the same Continuum of Care in a collaborative to provide services.

West Suburban PADS will be providing the following services under the Oak Park 2011 Emergency Solutions funding of \$ 43,466:

- 2011 Emergency Shelter Services activity - \$11,000
- 2011 Rapid Re-Housing - \$7,000
- 2011 Homelessness Prevention Services - \$25,466

The PADS agreement will be retro-active to October 15, 2012, to provide for activity costs incurred from the execution of the Village/HUD agreement, and will continue for one year.

PADS will also provide matching funds and in-kind services in the amount of \$43,466 to contribute to the activities.

Village staff recommends the approval of the execution of the 2011 Emergency Solutions Grant agreement with West Suburban PADS.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

The Emergency Solutions Grant activities emphasize collaboration with the local Continuum of Care partners, which includes multiple non-profit homelessness organizations, as well as Cook County and the City of Evanston. This cooperation has provided the opportunity for centralized services within the western suburbs of Cook County, reducing costs and expediting services to clients.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

There is no fiscal impact to the Village general fund. The grant program is funded by HUD. This allocation of 2011 Emergency Solutions Grant funding (ESG) totals \$46,990. Of that, \$43,466 was identified by PADS for 2011 activities. The remainder of \$3,524 will be used by Village staff for ESG program administrative costs, in keeping with the regulatory cap of 7.5% of total funds for program administration.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative**

implications of each; if no alternatives, explain why):

To approve the resolution. To not approve the obligation of the funds at this time may result in the return of the 2011 Emergency Solutions funds to US HUD

**Proposed Recommended Action:** Approve the Resolution

H

**RESOLUTION  
AUTHORIZING EXECUTION OF AN EMERGENCY SOLUTIONS SUBRECIPIENT  
AGREEMENT WITH WEST SUBURBAN PADS**

BE IT RESOLVED by the President and Board of Trustees of the Village of Oak Park, Cook County, Illinois, that the Village Manager and Village Clerk are hereby authorized and directed to enter into an Agreement with West Suburban PADS, a not-for-profit Corporation, for partial support of the following Emergency Solutions Activities: S11-2 Emergency Shelter Services for \$11,000; S11-3 Rapid Re-housing for \$7,000 and S11-4 Homelessness Prevention for \$25,000, for a total of \$43,466 in Emergency Solutions Grant funds. Said Agreement shall conform substantially to the Agreement attached hereto and made a part hereof.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 22<sup>nd</sup> day of January, 2013 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 22nd day of January, 2013

\_\_\_\_\_  
Adam Salzman  
Village President Pro Tem

ATTEST:

\_\_\_\_\_  
Teresa Powell  
Village Clerk



**EMERGENCY SOLUTIONS GRANT PROJECT AGREEMENT**  
between the  
**VILLAGE OF OAK PARK, ILLINOIS**  
and  
**WEST SUBURBAN PADS**

This AGREEMENT is entered into on the \_\_\_\_ day of \_\_\_\_\_, 2013 between the VILLAGE OF OAK PARK, Illinois (hereinafter called the "VILLAGE") and WEST SUBURBAN PADS, a not-for-profit Corporation (hereinafter called "SUBRECIPIENT").

**I. RECITALS**

- A. The VILLAGE has applied for Emergency Solutions Grant (ESG) Funds from the United States Department of Housing and Urban Development (hereinafter called "HUD") as provided by Stewart B. McKinney Homeless Assistance Act (hereinafter called "ACT"), 42 U.S.C.A 11371, et. seq.
- B. As provided in the ESG Rules and Regulations, 24 C.F.R part 576, the VILLAGE is authorized to contract with eligible organizations and entities for qualified activities and projects; and
- C. The VILLAGE has considered and approved the proposal of the SUBRECIPIENT through a 2011 Action Plan Amendment; and
- D. HUD released the Village's allotment of 2011 ESG funds in October 2012.

In consideration of these facts, the Village and the Subrecipient enter into this Agreement to distribute to SUBRECIPIENT a portion of the total ESG Funds allotted to the VILLAGE by HUD, with the portion distributed to SUBRECIPIENT in an amount and upon the conditions provided herein.

In consideration of the foregoing the VILLAGE and the SUBRECIPIENT agree as follows:

**II. PROJECT DESCRIPTION**

The activities or projects to be conducted pursuant to this agreement are generally described as follows and referred to hereinafter as the "Project":

<u>PROJECT NUMBER</u>	<u>PROJECT TITLE</u>	<u>PROJECT TOTAL COSTS</u>
S11-2	Emergency Shelter Services	\$11,000
S11-3	Rapid Re-Housing	\$ 7,000
S11-4	Homelessness Prevention	\$25,466

The Projects are more particularly described on the Emergency Solutions Grant Program Proposal, which, together with the approved project budget (Budget) and Project Timeline are attached to this Agreement as Exhibit F.

### **III. SCOPE OF WORK**

The SUBRECIPIENT shall perform or cause to be performed all work required for the Project(s) identified in the Proposal, and, in that performance, shall be responsible to provide all personnel through staffing or contracting, provide all services, and furnish all related real and personal property required to perform the Project. The Project(s) shall be performed in a manner satisfactory to the VILLAGE and in accordance with the provisions of this Agreement. The Period of Performance shall run from October 15, 2012 and will end on October 14th, 2013.

The SUBRECIPIENT will implement the Projects as described in the SUBRECIPIENT's Proposal. Any changes(s) in the Projects' scope of service, Budget, or location from the description in the Proposals must be proposed to the VILLAGE for approval prior to incurring any Project costs or implementing any substantial Project modifications. If the Subrecipient desires to change the Scope of Work for the Project, the Subrecipient shall request a modification to this agreement to the Village. Any such modification will require the execution of an amended contract.

### **IV. AMOUNT OF GRANT**

This contract does not obligate the VILLAGE to provide the SUBRECIPIENT with any VILLAGE funds. All funds provided to the SUBRECIPIENT will be those received by the Village from HUD pursuant to the Act. In consideration of the SUBRECIPIENT'S undertaking to perform the Project(s), the VILLAGE shall distribute to SUBRECIPIENT, as SUBRECIPIENT'S portion of the total ESG Funds grant received by the VILLAGE from HUD, a maximum of Forty-Three Thousand Four Hundred Sixty-Six dollars (\$43,466) to be paid in the manner set forth in Sections VII and VIII. The Village shall distribute payments in accordance with the SUBRECIPIENT'S approved Budgets. In the event the VILLAGE, for reasons beyond its control, does not receive the actual grant money from HUD, the VILLAGE shall not be obligated to provide the Grant Funds, or any money, to SUBRECIPIENT.

### **V. SUBRECIPIENT'S COMPLIANCE WITH THE ACT**

- A. The VILLAGE shall assist the SUBRECIPIENT in complying with the ACT, and the rules and regulations promulgated for implementation of the ACT.

- B. SUBRECIPIENT agrees to abide by the ACT, and all HUD rules and regulations promulgated to implement the Act, including but not limited to those identified in the document titled "Assurances" attached hereto as Exhibit B and made a part hereof by reference.
- C. The VILLAGE, as a condition to this grant of funds, requires SUBRECIPIENT, when applicable, (1) to assist in the completion of any environmental review as needed for the Project, and (2) to complete certifications showing equal employment opportunity certification with reference to the Project, as set forth in the Equal Employment Opportunity Certification attached hereto as Exhibit C, and made a part hereof by reference.
- D. SUBRECIPIENT, in performing under this Agreement, shall:
1. Not discriminate against any worker, employee, or applicant, or any member of the public because of race, religion, disability, creed, color, sex, age, sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, nor otherwise commit an unfair employment practice; and
  2. Take action to ensure that applicants are employed without regard to race, religion, disability, creed, color, sex, age, sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, with such action including, but not limited to the following: employment, promotion, demotion, transfer, termination, rates of pay and other forms of compensation, and selection for training, including apprenticeship.
- E. SUBRECIPIENT agrees and authorizes the VILLAGE and the U.S. Department of Housing and Urban Development to conduct on-site reviews, examine personnel and employment records and to conduct other procedures or practices to assure compliance with these provisions. SUBRECIPIENT agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- F. SUBRECIPIENT agrees not to violate any State or Federal laws, rules or regulations regarding a direct or indirect illegal interest on the part of any employee or elected officials of the SUBRECIPIENT in the Project or payments made pursuant to this Agreement.
- G. SUBRECIPIENT agrees that, to the best of its knowledge, neither the Project nor the funds provided therefore, nor the personnel employed in the administration of the program shall be in any way, or to any extent, engaged in the conduct of political activities in contravention of Chapter 15 of Title 5, United States Code, referred to as the Hatch Act.

- H. SUBRECIPIENT shall maintain records to show actual time devoted and costs incurred, in relation to the Project, and shall prepare and submit quarterly progress reports which describe the work already performed and anticipated during the remaining time of the Project. Upon fifteen (15) days notice from the VILLAGE, the Subrecipient shall make originals or certified copies of all time sheets, billings, and other documentation used in the preparation of said progress reports available for inspection, copying, or auditing by the VILLAGE at any time during normal business hours, at 123 Madison Street, Oak Park, Illinois.
- I. SUBRECIPIENT shall adopt the audit requirements of the Office of Management and Budget (hereinafter called "OMB" Circular A-133). SUBRECIPIENT shall permit the authorized representatives of the VILLAGE, HUD, and the Comptroller General of the United States to inspect and audit all data and reports of the SUBRECIPIENT relating to its performance under the Agreement.
- J. SUBRECIPIENT and the VILLAGE, shall at all times observe and comply with Title 24 CFR Parts 570 and 576, and all applicable laws, ordinances or regulations of the Federal, State, County and local government, which may in any manner affect the performance of this Agreement, and SUBRECIPIENT shall perform all acts with responsibility to the VILLAGE in the same manner as the VILLAGE is required to perform all acts with responsibility to the Federal government.

## **VI. VILLAGE'S OBLIGATION TO PROCESS APPLICATION**

- A. The VILLAGE shall timely file with HUD all documents necessary to comply with all applicable rules and regulations in order to secure a release of funds for the Project.
- B. After the VILLAGE has received notification that funds for the Project have been released by HUD, the SUBRECIPIENT shall be authorized to accept the proposal of any subcontractor for the Project.
- C. The VILLAGE agrees to abide by the ACT, and all HUD rules and regulations promulgated to implement the ACT.

## **VII. PAYMENT**

The Village shall pay the SUBRECIPIENT out of ESG funds, on a reimbursement basis in accordance with the SUBRECIPIENT'S approved Budget attached hereto as part of Exhibit F. Each eligible category of service shall be reimbursed not to exceed the maximum amount listed under its line item category in the Budget. The SUBRECIPIENT shall submit Requests for Payment to the VILLAGE together with all necessary supportive documentation. The Request for Payment shall be accompanied by such other supporting documentation as is determined by the VILLAGE. The Subrecipient shall submit invoices to the Village for reimbursement at least quarterly, as costs are incurred. Final Project invoices must be submitted no later than 30 days after the close of the period of performance. Any invoices submitted after that date will not be

considered.

## **VIII. MATCHING FUNDS**

The SUBRECIPIENT shall match the funds provided in this Agreement on a dollar for dollar basis as required by HUD in the ESG regulations, 24 CFR §576.201. The SUBRECIPIENT will provide the Village with the source and amount of matching funds. The Village will determine whether those funds are eligible as matching funds in accordance with HUD regulations, policies, or directives. In the event the VILLAGE determines that SUBRECIPIENT'S matching funds are not in compliance with HUD regulations, policies, or directives, the VILLAGE may, in its sole discretion, either: i) suspend this Agreement as provided in Paragraph X below; or ii) reduce the total funding amount set forth in the approved Budget so that the approved funding matches the amount of the SUBRECIPIENT'S eligible matching funds, if any.

## **IX. TIME OF PERFORMANCE**

- A. The entire scope of services covered by this contact is to be completed no later than October 14th, 2013.
- B. If Subrecipient is delayed in the completion of the Project by any cause legitimately beyond its control, it shall immediately, upon receipt and knowledge of such delay, give written notice to the Village and request an extension of time for completion of the Project. A request for an extension must be made at least 30 days before the end of the Program Year, provided that it is not a Substantial Change to the original Project. Requests for an extension due to a Substantial Change in the original Project must be made at least 60 days before the end of the year. In either case, the request must be in writing and must state the reason for changing the specified Project period. The Village shall notify Subrecipient of the time extension granted or of its denial of such request.
- C. If the SUBRECIPIENT does not complete the Project by October 14th, 2013, or by the date of any extension granted by the VILLAGE, the VILLAGE reserves the right to withhold the remaining balance of the Grant Funds allocated to SUBRECIPIENT'S Project.

## **X. TERMINATION OF AGREEMENT OR SUSPENSION OF PAYMENT**

- A. In addition to the funding adjustments provided in Section VIII above, and the remedies provided in Section XI below, the VILLAGE may terminate this Agreement and/or suspend payment of Grant Funds to SUBRECIPIENT for SUBRECIPIENT'S substantial breach of the Agreement, abandonment of the Project, or upon the occurrence of an event which renders the Subrecipient's performance of this Agreement impossible, as determined by the VILLAGE.

- B. During the implementation of the Project, the VILLAGE may immediately suspend payments of grant funds due to: (1) SUBRECIPIENT'S use of funds in a manner inconsistent with the Project Proposal; or (2) SUBRECIPIENT'S failure to submit supporting information or documentation for a claim; or (3) SUBRECIPIENT'S submission of incorrect, or incomplete reports; (4) SUBRECIPIENT'S suspension of its pursuit of the Project; (5) SUBRECIPIENT'S failure to carry out ESG funded activities in a timely manner; or (6) lack of funding. For any of the reasons set forth above or in subsection A above, the Village may immediately suspend payments to the Subrecipient. The Village will provide the Subrecipient with written notice of suspension of payments and the cause for suspension within 5 days of suspending payments. Before suspending payments, the Village will first attempt to resolve the cause of the suspension by informal process with the Subrecipient.
- C. The Village reserves the right to terminate this Agreement, in whole or in part, in the event expected or actual funding from the Federal government or other sources is withdrawn, reduced or eliminated.
- D. In the event the VILLAGE elects to terminate this Agreement for any reason stated in subparagraphs A or B above, the VILLAGE shall provide written notice to the SUBRECIPIENT at least five (5) working days in advance of any such termination. The written notification shall provide the SUBRECIPIENT with a description of the alleged deficiency, and shall state a time and place wherein the SUBRECIPIENT shall be afforded the opportunity to refute the allegations or resolve the cause for the suspension or proposed termination prior to the VILLAGE's termination or suspension of payments. The Village Manager shall preside over this hearing and make the ultimate determination as to whether or not the VILLAGE will continue, suspend or terminate payments. If the SUBRECIPIENT fails to adequately refute the alleged deficiencies, or fails to correct the alleged deficiencies in the time frame agreed upon by the VILLAGE and the SUBRECIPIENT, or if the same deficiency repeatedly occurs, the VILLAGE may terminate or suspend the payment of the Grant Funds.

## **XI. REMEDIES**

- A. In the event of any violation or breach of the Agreement by SUBRECIPIENT, misuse or misapplication of funds derived from the Agreement by SUBRECIPIENT, or any violation of the statutes, rules and regulations of HUD, or the VILLAGE, directly or indirectly, by the SUBRECIPIENT and/or any of its agents or representatives, then; (a) SUBRECIPIENT, to the extent permitted by law, absent a specific appropriation or budget, agrees to indemnify and hold the VILLAGE harmless from any requirement to repay to HUD Grant Funds previously received by SUBRECIPIENT for this Project and penalties and expenses, including attorneys' fees and other costs of defense, resulting from such action or omission by SUBRECIPIENT; and (b) the VILLAGE may bring suit in any court of competent jurisdiction for damages and its attorney's fees and costs

or seek other lawful remedy to enforce the terms of this Agreement, as a result of any action or omission by SUBRECIPIENT.

- B. In the event HUD, or any Federal agency, makes any claim covered by subsection A above, the VILLAGE or SUBRECIPIENT shall immediately notify the other party in writing, providing the full details of the alleged violation. The party owing the remedy for alleged breach shall have the right to contest the claim, in its own name or in the name of the other party, through all levels of any administrative proceedings or in any court of competent jurisdiction without any cost to the other party. Upon any final adjudication, or upon any settlement agreed to between the party alleged to have breached this Agreement and the Federal agency, the alleged breaching party shall promptly pay any funds found due and owing.
- C. As long as the party entitled to the remedy is not in jeopardy of losing any Federal funding of any kind or description, other than the Grant Funds, as a result of the alleged breach, the alleged breaching party shall have complete right to settle or compromise any claim and to pay any judgment to the Federal government, so long as the party entitled to the remedy is indemnified.
- D. If either party has lost or been prevented from receiving any Federal funds, other than the Grant Funds, as a result of any alleged violation subject to the remedy provisions hereof, the alleged breaching party shall repay, upon demand by the other party, such amount of Grant Funds allegedly due as a result of the alleged breach, and the allegedly breaching party may then pursue any remedy it may have in an appropriate forum in its own name or in the name of the other party, whichever is applicable.

## **XII. ESG PROGRAM COMPLIANCE**

- A. Compliance with Regulations. The SUBRECIPIENT shall become familiar with and agrees to comply with the ESG program regulations set forth at 24 CFR Part 576 and applicable related federal regulations, including but not limited to 24 CFR Part 5, 24 CFR Part 84, and 24 CFR Part 85; and applicable Office of Management and Budget (OMB) Circulars referenced within the regulations. The SUBRECIPIENT also agrees to comply with all other applicable federal, state and local laws, regulations, and policies governing the funds provided under this Agreement.
- B. Coordinated Service Delivery. The SUBRECIPIENT shall coordinate and integrate, to the maximum extent practicable, ESG-funded activities with other programs targeted to homeless people in the Oak Park area covered by the Continuum of Care or area over which the services are coordinated to provide a strategic, community-wide system to prevent and end homelessness for the area as set forth at 24 CFR § 576.400(b).

- C. System and Program Coordination with Mainstream Resources  
The SUBRECIPIENT must coordinate and integrate, to the maximum extent practicable, ESG- funded activities with mainstream housing, health, social services, employment, education, and youth programs for which families and individuals at risk of homelessness and homeless individuals and families may be eligible as set forth at 24 CFR § 576.400(c).
- D. Centralized or Coordinated Assessment. The SUBRECIPIENT shall work with the Continuum of Care to ensure that the screening, assessment and referral of program participants are consistent with the written standards required by the VILLAGE. A victim service provider may choose not to use the Continuum of Care's centralized or coordinated assessment system as set forth at 24 CFR § 576.400(d).
- E. Client Evaluation. The SUBRECIPIENT shall conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under §576.400(d) and the written standards established under §576.400(e).
- F. Re-Evaluations for Homelessness Prevention and Rapid Re-Housing Assistance. The SUBRECIPIENT must re-evaluate the program participant's eligibility and the types and amounts of assistance the program participant needs not less than once every 3 months for program participants receiving homelessness prevention assistance, and not less than once annually for program participants receiving rapid re-housing assistance as outlined in 24 CFR §576.401(b).
- G. Annual Income. When determining the annual income of an individual or family, the SUBRECIPIENT must use the standard for calculating annual income under 24 CFR §5.609 as outlined in 24 CFR §576.401(c).
- H. Connecting Program Participants to Mainstream and other Resources. The SUBRECIPIENT must assist each program participant, as needed, to obtain appropriate supportive services as outlined in 24 CFR §576.401(d).
- I. Housing Stability Case Management. The SUBRECIPIENT must follow the requirements for housing stability case management outlined in 24 CFR §576.401(e).
- J. Terminating Assistance. If a program participant violates program requirements, the SUBRECIPIENT may terminate the assistance in accordance with a formal process established by the SUBRECIPIENT that recognizes the rights



of individuals affected. The SUBRECIPIENT must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination so that a program participant's assistance is terminated only in the most severe cases as outlined in 24 CFR §576.402.

### **XIII. SHELTER AND HOUSING STANDARDS**

- A. Lead-based Paint Remediation and Disclosure. The Lead-Based Paint Poisoning Prevention Act, 42 U.S.C.A 4821-4826, the residential lead-Based Paint Hazard reduction Act of 2993, 42 U.S.C.A 4851-4856, and implementing regulations at 24 CFR Part 35, subparts A, B, H, J, K, M and R apply to all shelters assisted under ESG program and all housing occupied by program participants.
- B. Minimum Standards for Emergency Shelters. Any building for which Emergency Solutions Grant funds are used for conversion, major rehabilitation, or other renovation, must meet state or local government safety and sanitation standards, as applicable, and the minimum safety, sanitation and privacy standards listed in 24 CFR §576.403(b)(1-11).
- C. Minimum Standards for Permanent Housing. The SUBRECIPIENT cannot use ESG funds to help a program participant remain or move into housing that does not meet the minimum habitability standards provided in 24 CFR §576.403 (c)(1-10).

### **XIV. MISCELLANEOUS PROVISIONS**

- A. SUBJECT TO FINANCIAL ASSISTANCE AGREEMENT - This Agreement is made subject to financial assistance agreements between the VILLAGE and the United States Department of Housing and Urban Development, with the rights and remedies of the parties hereto being in accordance with this Agreement.
- B. ASSIGNMENT - SUBRECIPIENT shall not assign this Agreement or any part thereof and SUBRECIPIENT shall not transfer or assign any Grant Funds or claims due or to become due hereunder, without the written approval of the VILLAGE having first been obtained.
- C. ATTORNEY'S OPINION - If requested, SUBRECIPIENT shall provide an opinion by its attorney, in a form reasonably satisfactory to the Village Attorney, that all steps necessary to adopt this Agreement, in a manner binding upon SUBRECIPIENT, have been taken by SUBRECIPIENT.
- D. HEADINGS - The section headings of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope or intent of this Agreement, and should be ignored in construing or interpreting this Agreement.

**XV. AMENDMENTS**

This Agreement and its Exhibits constitute the entire Agreement between the parties hereto. Any proposed change in this Agreement shall be submitted to the other party for prior written approval. No modifications, additions, deletions, or the like, to this Agreement shall be effective unless and until such changes are executed in writing by the authorized officers of each party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

**VILLAGE OF OAK PARK**

Attest:

\_\_\_\_\_  
Cara Pavlicek, Village Manager

\_\_\_\_\_  
Teresa Powell, Village Clerk

\_\_\_\_\_  
Date

Attest:

**WEST SUBURBAN PADS**

\_\_\_\_\_

\_\_\_\_\_  
Signature

**REVIEWED AND APPROVED  
AS TO FORM**

\_\_\_\_\_  
Printed Name

**JAN 15 2013**

\_\_\_\_\_  
Title

  
\_\_\_\_\_  
**LAW DEPARTMENT**

\_\_\_\_\_  
Date

**EXHIBIT A  
PROJECT REPORTING**

Reversion of Assets

Upon expiration of the Agreement, SUBRECIPIENT shall transfer to the VILLAGE any Emergency Solutions Grant Funds on hand and any accounts receivable attributable to the use of Emergency Solutions Grants Funds.

Progress Reports/Timelines

SUBRECIPIENT shall provide a quarterly Progress Report to the VILLAGE, as stated in Section V(H), reporting on the status of the Project. Project progress is to be implemented based on the submitted proposal timeline incorporated into this Agreement. Reports provide the basis for monitoring activities, determining eligibility, and establishing compliance with performance standards. Such reports may be forwarded to the Board of Trustees of Oak Park, the US Department of Housing and Urban Development and the Community Development Citizen Advisory Committee to document failed or successful performance. All reports unless otherwise specifically noted will be due by the 15th of each quarter and will contain data obtained during the preceding three months, or other indicated reporting period. A final End of Year Report will be submitted instead of the final quarterly progress report.

In the event the Subrecipient is late submitting any report required by this Agreement, the Village is authorized to withhold \$25.00 a day for each business day the report remains overdue. The Village will deduct this amount from the total grant award and the amount allocated to reimburse for the scope of services shall be reduced accordingly. The Village is not responsible to remind SUBRECIPIENT of the deadlines for required reports.

Unsuccessful performance of an activity or failure to document necessary information may affect future Emergency Solutions Grants funding decisions.

The following schedule will apply:

- |   |   |
|---|---|
| 1 <sup>st</sup> Quarter: October 15 –January 14, 2013 | Progress report due by January 31, 2013 |
| 2 <sup>nd</sup> Quarter: January 15–April 14, 2013    | Progress report due by April 30, 2013   |
| 3 <sup>rd</sup> Quarter: April 15–July 14, 2013       | Progress report due by July 31, 2013    |
| End of Year report is due by October 31, 2013         |   |

See the attached formats Exhibit D & E.

## **EXHIBIT B ASSURANCES**

The SUBRECIPIENT hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of ESG funds in accordance with the McKinney Act and Federal regulations at 24 CFR Part 576. Also, Subrecipient certifies with respect to the grant that:

1. Its governing body has duly adopted or passed as an official act, a resolution, motion or similar action authorizing the person identified as the official representative of Subrecipient to execute the Agreement, all understandings and assurances contained therein, and directing the authorization of the person identified as the official representative of the Subrecipient to act in connection with the execution of the agreement and to provide such additional information as may be required.
2. The grant will be conducted and administered in compliance with:
  - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and implementing regulations issued at 24 CFR Section 1 (24 CFR 570.601(a)(1));
  - b. Title VIII of the Civil Rights Act of 1968 (P.L. 90-284), as amended; and that the Subrecipient will administer all programs and activities related to housing and community development in a manner to affirmatively further fair housing (24 CFR 570.601(a)(2))
  - c. Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959-1963 Comp., p. 652; 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing), and implementing regulations in 24 CFR part 107. [24 CFR 570.601(b)].
  - d. Section 109 of the Housing and Community Development Act, prohibiting discrimination based on of race, color, national origin, religion, or sex, and the discrimination prohibited by Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), and the Age Discrimination Act of 1975 (P.L. 94-135), as amended and implementing regulations when published. (24 CFR 570.602);
  - e. The labor standards requirements as set forth in 24 CFR Section 570.603, Subpart K and HUD regulations issued to implement such requirements;
  - f. The environmental requirements listed in 24 CFR 58, and the lead based paint regulations listed in 24 CFR 35, Subpart K.

- g. The flood insurance purchase requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973 (P.C. 93-234) as required by 24 CFR 570.605;
  - h. The displaced persons regulations contained in 24 CFR 570.606.
  - i. The employment and contracting rules set forth in (a) Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR 1964-1965 Comp. p. 339; 3 CFR, 1966-1970 Comp., p. 684; 3 CFR, 1966-1970., p. 803; 3 CFR, 1978 Comp., p. 230; 3 CFR, 1978 Comp., p. 264 (Equal Employment Opportunity), and Executive Order 13279 (Equal Protection of the Laws for Faith-Based and Community Organizations), 67 FR 77141, 3 CFR, 2002 Comp., p. 258; and the implementing regulations at 41 CFR chapter 60; and
  - j. The employment and contracting rules set forth in Section 3 of the Housing and Urban Development Act of 1968, as amended and implementing regulations at 24 CFR part 135; 24 CFR 570.607.
  - k. The notification, inspection, testing and abatement procedures concerning lead-based paint set forth in 24 CFR Section 570.608;
  - l. The prohibition on the use of debarred, suspended or ineligible contractor set forth in 24 CFR part 5. (24 CFR 570.609)
  - m. The Uniform Administrative Requirements and Cost Principles set forth in 24 CFR 570.610
  - n. The conflict of interest prohibitions set forth in 24 CFR 570.611.
  - o. The eligibility of certain resident aliens requirements in 24 CFR 570.613.
  - p. The Architectural Barriers Act and Americans with Disabilities Act requirements set forth in 24 CFR 570.614.
  - q. The uniform administrative requirements in 24 CFR 570.502
  - r. Executive Order 11063, Equal Opportunity in Housing, as amended by Executive Orders 11375 and 12086, and implementing regulations at 41 CFR Section 60;
  - s. The regulations concerning the use of program income as set forth in 24 CFR Section 570.504;
3. When a grant is awarded in excess of \$100,000, the Project will comply with all

applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, and Executive Order 11738. The provision shall require reporting of violations to the Village, HUD, and to the USEPA Assistant Administrator for Enforcement (EN-329);

4. It has developed its application so as to give maximum feasible priority to activities which benefit low and moderate income persons or aid in the prevention or elimination of slums or blight; the application may also include activities which Subrecipient certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
5. All procurement actions and subcontracts shall be in accordance with applicable local, State and Federal law relating to contracting by public agencies. For procurement actions requiring a written contract, the Subrecipient may, upon the Village's specific written approval of the contract instrument, enter into any subcontract or procurement action authorized as necessary for the successful completion of this Agreement. The Subrecipient will remain fully obligated under the provisions of this contract Agreement notwithstanding its designation of any third party to undertake all or any of the Project. The Subrecipient may not award or permit an award of a contract to a party that is debarred, suspended or ineligible to participate in a Federal program.

The Subrecipient will submit to the Village, the names of contractors, prior to signing contracts, to ensure compliance with 24 CFR Part 24, "Debarment and Suspension".

6. It is following the current Village Consolidated Plan, which has been approved by HUD pursuant to 24 CFR Section 91.500;
7. It will not attempt to recover any capital costs of public improvements assisted in whole or in part with funds provided under section 106 of the ACT or with amounts resulting from a guarantee under section 108 of the ACT by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (1) funds received under section 106 of the ACT are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under Title I of the ACT; or (2) for purposes of assessing any amount against properties owned and occupied by the Village to comply with the requirements of subparagraph (1).
8. It has adopted and is enforcing :

- a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction; against any individuals engaged in non-violent civil rights demonstrations; and
  - b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;
9. To the best of its knowledge and belief no Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any Subrecipient, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

**EXHIBIT C**  
**EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION**

The undersigned understands and agrees that it is a SUBRECIPIENT of the Emergency Solutions Grant Program of the VILLAGE. The undersigned also agrees there shall be no discrimination against any employee who is employed in carrying out work paid for with the assistance received from the VILLAGE and the Department of Housing and Urban Development, or against any applicant for such employment, because of race, color, religion, sex, age or national origin, including but not limited to employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

SUBRECIPIENT further agrees to the following:

1. It will incorporate or cause to be incorporated into any grant contract, loan, grant insurance or guarantee involving federally assisted construction work, or modification thereof, which is paid for in whole or in part with funds obtained from the Emergency Solutions Grant program, the language contained in HUD Equal Employment Regulations at 24 CFR Part 7.
2. It will be bound by said equal opportunity clause with respect to its own employment practices when it participates in any Emergency Solutions Grant Program construction.
3. It will assist and cooperate with the VILLAGE, the Department of Housing and Urban Development and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations and relevant orders of the Secretary of Labor.
4. It will furnish the VILLAGE, the Department of Housing and Urban Development and the Secretary of Labor such information as they may require for the supervision of such compliance, and will otherwise assist the VILLAGE and the Department of Housing and Urban Development in the discharge of primary responsibility for securing compliance.
5. It will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965 – as amended by Executive Orders 11375 and 12086 – with a contractor barred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
6. It will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Secretary of Labor, the VILLAGE or the Department of Housing and Urban Development.



7. In the event that SUBRECIPIENT fails or refuses to comply with the undertaking, the VILLAGE, or the Department of Housing and Urban Development may take any or all of the following actions: cancel, terminate or suspend in whole or in part this grant, refrain from extending any further assistance to SUBRECIPIENT until satisfactory assurance of future compliance has been received; and refer the case to the Department of Housing and Urban Development for appropriate legal proceedings.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Title \_\_\_\_\_

**EMERGENCY SOLUTIONS GRANT PROJECT AGREEMENT**  
between the  
**VILLAGE OF OAK PARK, ILLINOIS**  
and  
**WEST SUBURBAN PADS**

This AGREEMENT is entered into on the \_\_\_\_ day of \_\_\_\_\_, 2013 between the VILLAGE OF OAK PARK, Illinois (hereinafter called the "VILLAGE") and WEST SUBURBAN PADS, a not-for-profit Corporation (hereinafter called "SUBRECIPIENT").

**I. RECITALS**

- A. The VILLAGE has applied for Emergency Solutions Grant (ESG) Funds from the United States Department of Housing and Urban Development (hereinafter called "HUD") as provided by Stewart B. McKinney Homeless Assistance Act (hereinafter called "ACT"), 42 U.S.C.A 11371, et. seq.
- B. As provided in the ESG Rules and Regulations, 24 C.F.R part 576, the VILLAGE is authorized to contract with eligible organizations and entities for qualified activities and projects; and
- C. The VILLAGE had considered and approved the proposal of the SUBRECIPIENT through a 2011 Action Plan Amendment and with the release by HUD of 2011 ESG funds in October 2012, hereby agrees to distribute to SUBRECIPIENT a portion of the total ESG Funds allotted to the VILLAGE by HUD, with the portion distributed to SUBRECIPIENT in an amount and upon the conditions provided herein. This contract does not obligate the VILLAGE to provide the SUBRECIPIENT with any VILLAGE funds. All funds provided to the SUBRECIPIENT will be those received by the Village from HUD pursuant to the Act.
- C. The VILLAGE and SUBRECIPIENT enter into this Agreement pursuant to their respective powers to enter into such Agreements.

In consideration of the foregoing the VILLAGE and the SUBRECIPIENT agree as follows:

**II. PROJECT DESCRIPTION**

The activities or projects to be conducted pursuant to this agreement are generally described as follows and referred to hereinafter as the "Project":

<u>PROJECT NUMBER</u>	<u>PROJECT TITLE</u>	<u>PROJECT TOTAL COSTS</u>
S11-2	Emergency Shelter Services	\$11,000
S11-3	Rapid Re-Housing	\$ 7,000
S11-4	Homelessness Prevention	\$25,466

The projects are more particularly described on the Emergency Solutions Grant Program Proposal, which, together with the approved project budget (Budget) and Project Timeline are attached to this Agreement as Exhibit F.

### **III. SCOPE OF WORK**

The SUBRECIPIENT shall perform or cause to be performed all work required for the Project(s) identified in the Proposal, and, in that performance, shall be responsible to provide all personnel through staffing or contracting, provide all services, and furnish all related real and personal property required to perform the Project. The Project(s) shall be performed in a manner satisfactory to the VILLAGE and in accordance with the provisions of this Agreement. The Period of Performance shall run from October 15, 2012 and will end on October 14th, 2013.

The SUBRECIPIENT will implement the Project(s) as described in the SUBRECIPIENT's Proposal. Any changes(s) in the Project scope of service, Budget, or location from the description in the Proposal must be proposed to the VILLAGE for approval prior to incurring any project costs or implementing any substantial Project modifications. The Agreement may be amended in accordance with the general conditions for the purpose of amending the scope of work or for any other lawful purpose.

### **IV. AMOUNT OF GRANT**

In consideration of the SUBRECIPIENT'S undertaking to perform the Project(s), the VILLAGE shall distribute to SUBRECIPIENT, as SUBRECIPIENT's portion of the total grant received by the VILLAGE from HUD, a maximum of Forty-Three Thousand Four Hundred Sixty-Six (\$43,466) to be paid in the manner set forth in Sections II and VII. The Village shall distribute payments in accordance with the SUBRECIPIENT'S approved Budgets. In the event the VILLAGE, for reasons beyond its control, does not receive the actual grant money from HUD, the VILLAGE shall not be obligated to provide the Grant Funds, or any money, to SUBRECIPIENT.

### **V. SUBRECIPIENT'S COMPLIANCE WITH THE ACT**

- A. The VILLAGE shall assist the SUBRECIPIENT in complying with the ACT, and the rules and regulations promulgated for implementation of the ACT.
- B. SUBRECIPIENT agrees to abide by the ACT, and all HUD rules and regulations

promulgated to implement the Act, including but not limited to those identified in the document titled "Assurances" attached hereto as Exhibit B and made a part hereof by reference.

- C. The VILLAGE, as a condition to this grant of funds, requires SUBRECIPIENT, when applicable, (1) to assist in the completion of an environmental review as needed for the Project, and (2) to complete certifications showing equal employment opportunity certification with reference to the Project, as set forth in the Equal Employment Opportunity Certification attached hereto as Exhibit C, and made a part hereof by reference.
- D. SUBRECIPIENT, in performing under this Agreement, shall:
  - 1. Not discriminate against any worker, employee, or applicant, or any member of the public because of race, religion, disability, creed, color, sex, age, sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, nor otherwise commit an unfair employment practice; and
  - 2. Take affirmative action to ensure that applicants are employed without regard to race, religion, handicap, creed, color, sex, age, sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, with such affirmative action including, but not limited to the following employment, upgrading, demotion or transfer, termination, rates of pay, other forms of compensation, selection for training, including apprenticeship.
- E. SUBRECIPIENT agrees and authorizes the VILLAGE and the U.S. Department of Housing and Urban Development to conduct on-site reviews, examine personnel and employment records and to conduct other procedures or practices to assure compliance with these provisions. SUBRECIPIENT agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- F. SUBRECIPIENT agrees not to violate any laws, State or Federal rules or regulations regarding a direct or indirect illegal interest on the part of any employee or elected officials of the SUBRECIPIENT in the Project or payments made pursuant to this Agreement.
- G. SUBRECIPIENT agrees that to the best of its knowledge, neither the Project nor the funds provided therefore, nor the personnel employed in the administration of the program shall be in any way or to any extent engaged in the conduct of political activities in contravention of Chapter 15 of Title 5, United States Code, referred to as the Hatch Act.
- H. SUBRECIPIENT shall maintain records to show actual time devoted and costs

incurred, in relation to the Project, and shall prepare and submit quarterly progress reports which describe the work already performed and anticipated during the remaining time of the Project. Upon fifteen (15) days notice from the VILLAGE, originals or certified copies of all time sheets, billings, and other documentation used in the preparation of said progress reports shall be made available for inspection, copying, or auditing by the VILLAGE at any time, during normal business hours, at 123 Madison Street, Oak Park, Illinois.

- I. SUBRECIPIENT shall adopt the audit requirements of the Office of Management and Budget (hereinafter called "OMB" Circular A-133). SUBRECIPIENT shall permit the authorized representatives of the VILLAGE, HUD, and the Comptroller General of the United States to inspect and audit all data and reports of the SUBRECIPIENT relating to its performance under the Agreement.
- J. SUBRECIPIENT and the VILLAGE, shall at all times, observe and comply with Title 24 CFR Parts 570 and 576, and all applicable laws, ordinances or regulations of the Federal State, County and local government, which may in any manner affect the performance of this Agreement, and SUBRECIPIENT shall perform all acts with responsibility to the VILLAGE in the same manner as the VILLAGE is required to perform all acts with responsibility to the Federal government.

#### **VI. VILLAGE'S OBLIGATION TO PROCESS APPLICATION**

- A.. The VILLAGE shall timely file with HUD all documents necessary to comply with all applicable rules and regulations in order to secure a release of funds for the Project.
- B. After the VILLAGE has received notification that funds for the Project have been released by HUD, the SUBRECIPIENT shall be authorized to accept the proposal of any subcontractor for the Project.
- C. The VILLAGE agrees to abide by the ACT, and all HUD rules and regulations promulgated to implement the ACT.

#### **VII. PAYMENT**

Payments to the SUBRECIPIENT will be made on a reimbursement basis in accordance with the SUBRECIPIENT'S approved Budget attached hereto as part of Exhibit A. Each eligible category of service shall be reimbursed to the maximum amount listed in the Budget. The SUBRECIPIENT shall submit Request for Payment forms to the VILLAGE together with all necessary supportive documentation. The form of the supporting documentation shall be determined by the VILLAGE. The Subrecipient shall submit invoices to the Village for reimbursement at least quarterly, as costs are incurred. Final Project invoices must be submitted no later than 30 days after the close of the period of performance. Any invoices submitted after this will not be considered.

## **VIII. MATCHING FUNDS**

The SUBRECIPIENT shall match the funds provided in this Agreement on a dollar for dollar basis as required by HUD in the ESG regulations, 24 CFR §576.201. The SUBRECIPIENT will provide the Village with the source and amount of matching funds. The Village will determine whether those funds are eligible as matching funds in accordance with HUD regulations, policies, or directives. In the event VILLAGE determines that the SUBRECIPIENT's matching funds are not in compliance with HUD regulations, policies, or directives, the VILLAGE may, in its sole discretion, either: i) suspend this Agreement as provided in Paragraph X below; or ii) reduce the total funding amount set forth in the approved Budget by an amount so that the approved funding matches the amount of the SUBRECIPIENT'S eligible matching funds, if any.

## **IX. TIME OF PERFORMANCE**

- A. The entire scope of services covered by this contact is to be completed no later than October 14th, 2013.
- B. If Subrecipient is delayed in the completion of the Project by any cause legitimately beyond its control, it shall immediately, upon receipt and knowledge of such delay, give written notice to the Village and request an extension of time for completion of the Project. A request for an extension must be made at least 30 days before the end of the Program Year, provided that it is not a Substantial Change to the original Project. With a Substantial Change, a request for an extension must be made at least 60 days before the end of the year. In either case, the request must be in writing and must state the reason for changing the specified Project period. The Village shall immediately consider the request and recommend such an extension as is found by the Village, in the reasonable exercise of its discretion, to be required for completion of the Project due to the circumstances causing the delay. The Village shall notify Subrecipient of the time extension granted or of its denial of such request.
- C. If the SUBRECIPIENT does not complete the Project by October 14th, 2013, or by the date of any extension granted by the VILLAGE, the VILLAGE reserves the right to withhold the remaining balance of the Grant Funds allocated to SUBRECIPIENT's Project.

## **X. TERMINATION OF AGREEMENT OR SUSPENSION OF PAYMENT**

- A. In addition to the funding adjustments provided in Section VIII above, and the remedies provided in Section XI below the VILLAGE may terminate this Agreement and/or suspend payment of Grant Funds to SUBRECIPIENT for SUBRECIPIENT's substantial breach of the Agreement, abandonment of the Project, or upon the occurrence of an event which renders the Subrecipient's performance of this Agreement impossible, as determined by the VILLAGE..

- B. During the implementation of the Project, the VILLAGE may immediately suspend payments of grant funds due to: (1) SUBRECIPIENT'S use of funds in a manner inconsistent with the Project Proposal; or (2) SUBRECIPIENT'S failure to submit supporting information or documentation for a claim; or (3) SUBRECIPIENT'S submission of incorrect, or incomplete reports; (4) SUBRECIPIENT's suspension of its pursuit of the Project; (5) SUBRECIPIENT's failure to carry out ESG funded activities in a timely manner; or (6) lack of funding. For any of the reasons set forth above or in subsection A above, the Village may immediately suspend payments to the Subrecipient. The Village will provide the Subrecipient with written notice of suspension of payments and the cause for suspension within 5 days of suspending payments. The Village will attempt to resolve the cause of the suspension by informal process with the Subrecipient.
- C. The Village reserves the right to terminate this Agreement, in whole or in part, in the event expected or actual funding from the Federal government or other sources is withdrawn, reduced or eliminated.
- D. In the event the VILLAGE elects to terminate this Agreement for any reason stated in subparagraphs A or B above, the VILLAGE shall provide written notice to the SUBRECIPIENT at least five (5) working days in advance of any such termination. The written notification shall provide the SUBRECIPIENT with a description of the alleged deficiency, and shall state a time and place wherein the SUBRECIPIENT shall be afforded the opportunity to refute the allegations or resolve the cause for the suspension or proposed termination prior to the VILLAGE's termination or suspension of payments. The Village Manager shall preside over this hearing and make the ultimate determination as to whether or not the VILLAGE will continue, suspend or terminate payments. If the SUBRECIPIENT fails to adequately refute the alleged deficiencies, or fails to correct the alleged deficiencies in the time frame agreed upon by the VILLAGE and the SUBRECIPIENT, or if the same deficiency repeatedly occurs, the VILLAGE may terminate or suspend the payment of the Grant Funds.

## **XI. REMEDIES**

- A. In the event of any violation or breach of the Agreement by SUBRECIPIENT, misuse or misapplication of funds derived from the Agreement by SUBRECIPIENT, or any violation of the statutes, rules and regulations of HUD, or the VILLAGE, directly or indirectly, by the SUBRECIPIENT and/or any of its agents or representatives, then (a) SUBRECIPIENT, to the extent permitted by law, absent a specific appropriation or budget, agrees to indemnify and hold the VILLAGE harmless from any requirement to repay to HUD Grant Funds previously received by SUBRECIPIENT for this Project or penalties and expenses, including attorneys' fees and other costs of defense, resulting from such action or omission by SUBRECIPIENT; and (b) the VILLAGE may bring suit in any court of competent jurisdiction for damages and its attorney's fees and costs

or seek other lawful remedy to enforce the terms of this Agreement, as a result of any action or omission by SUBRECIPIENT.

- B. In the event HUD, or any Federal agency, makes any claim which would give rise to invoking the remedy provisions, as set forth in this Agreement, the VILLAGE or SUBRECIPIENT shall immediately notify the other party in writing, providing the full details of the alleged violation. The party owing the remedy for alleged breach shall have the right to contest the claim, in its own name or in the name of the other party, through all levels of any administrative proceedings or in any court of competent jurisdiction without any cost to the other party. Upon any final adjudication, or upon any settlement agreed to between the party alleged to have breached this Agreement and the Federal agency, the alleged breaching party shall promptly pay any funds found due and owing.
- C. As long as the party entitled to the remedy is not in jeopardy of losing any Federal funding of any kind or description, other than the Grant Funds, as a result of the alleged breach, the alleged breaching party shall have complete right to settle or compromise any claim and to pay any judgment to the Federal government, so long as the party entitled to the remedy is indemnified.
- D. If either party has lost or been prevented from receiving any Federal funds, other than the Grant Funds, as a result of any alleged violation subject to the remedy provisions hereof, the alleged breaching party shall repay, upon demand by the other party, such amount of Grant Funds allegedly due as a result of the alleged breach, and the allegedly breaching party may then pursue any remedy it may have in an appropriate forum in its own name or in the name of the other party, whichever is applicable.

## **XII. ESG PROGRAM COMPLIANCE**

- A. The SUBRECIPIENT shall become familiar with and agrees to comply with the ESG program regulations set forth at 24 CFR Part 576 and applicable related federal regulations, including but not limited to 24 CFR Part 5, 24 CFR Part 84, and 24 CFR Part 85; and applicable Office of Management and Budget (OMB) Circulars referenced within the regulations. The SUBRECIPIENT also agrees to comply with all other applicable federal, state and local laws, regulations, and policies governing the funds provided under this Agreement.
- B. The SUBRECIPIENT shall coordinate and integrate, to the maximum extent practicable, ESG-funded activities with other programs targeted to homeless people in the Oak Park area covered by the Continuum of Care or area over which the services are coordinated to provide a strategic, community-wide system to prevent and end homelessness for the area as set forth at 24 CFR § 576.400(b).



- C. System and Program Coordination with Mainstream Resources. The SUBRECIPIENT must coordinate and integrate, to the maximum extent practicable, ESG- funded activities with mainstream housing, health, social services, employment, education, and youth programs for which families and individuals at risk of homelessness and homeless individuals and families may be eligible as set forth at 24 CFR § 576.400(c).
- D. Centralized or Coordinated Assessment. The SUBRECIPIENT shall work with the Continuum of Care to ensure the screening, assessment and referral of program participants are consistent with the written standards required by the VILLAGE. A victim service provider may choose not to use the Continuum of Care's centralized or coordinated assessment system as set forth at 24 CFR § 576.400(d).
- E. Client Evaluation. The SUBRECIPIENT shall conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under §576.400(d) and the written standards established under §576.400(e).
- F. Re-Evaluations for Homelessness Prevention and Rapid Re-Housing Assistance. The SUBRECIPIENT must re-evaluate the program participant's eligibility and the types and amounts of assistance the program participant needs not less than once every 3 months for program participants receiving homelessness prevention assistance, and not less than once annually for program participants receiving rapid re-housing assistance as outlined in 24 CFR §576.401(b).
- G. Annual Income. When determining the annual income of an individual or family, the SUBRECIPIENT must use the standard for calculating annual income under 24 CFR §5.609 as outlined in 24 CFR §576.401(c).
- H. Connecting Program Participants to Mainstream and other Resources. The SUBRECIPIENT must assist each program participant, as needed, to obtain appropriate supportive services as outlined in 24 CFR §576.401(d).
- I. Housing Stability Case Management. The SUBRECIPIENT must follow the requirements for housing stability case management outlined in 24 CFR §576.401(e).
- J. Terminating Assistance. If a program participant violates program requirements; the SUBRECIPIENT may terminate the assistance in accordance with a formal process established by the SUBRECIPIENT that

recognizes the rights of individuals affected. The SUBRECIPIENT must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination so that a program participant's assistance is terminated only in the most severe cases as outlined in 24 CFR §576.402.

### **XIII. SHELTER AND HOUSING STANDARDS**

- A. **Lead-based Paint Remediation and Disclosure.** The Lead-Based Paint Poisoning Prevention Act (42 U.S.C 4821-4826), the residential lead-Based Paint Hazard reduction Act of 2993 (42 U.S.C. 4851-4856), and implementing regulations at 24 CFR Part 35, subparts A, B, H, J, K, M and R apply to all shelters assisted under ESG program and all housing occupied by program participants.
- B. **Minimum Standards for Emergency Shelters.** Any building for which Emergency Solutions Grant funds are used for conversion, major rehabilitation, or other renovation, must meet state or local government safety and sanitation standards, as applicable, and the minimum safety, sanitation and privacy standards listed in 24 CFR §576.403(b)(1-11).
- C. **Minimum Standards for Permanent Housing.** The SUBRECIPIENT cannot use ESG funds to help a program participant remain or move into housing that does not meet the minimum habitability standards provided in 24 CFR §576.403 (c)(I-10).

### **XIV. MISCELLANEOUS PROVISIONS**

- A. **SUBJECT TO FINANCIAL ASSISTANCE AGREEMENT** - This Agreement is made subject to financial assistance agreements between the VILLAGE and the United States Department of Housing and Urban Development, with the rights and remedies of the parties hereto being in accordance with this Agreement.
- B. **ASSIGNMENT** - SUBRECIPIENT shall not assign this Agreement or any part thereof and SUBRECIPIENT shall not transfer or assign any Grant Funds or claims due or to become due hereunder, without the written approval of the VILLAGE having first been obtained.
- C. **ATTORNEY'S OPINION** - If requested, SUBRECIPIENT shall provide an opinion by its attorney, in a form reasonably satisfactory to the Village Attorney, that all steps necessary to adopt this Agreement, in a manner binding upon SUBRECIPIENT, have been taken by SUBRECIPIENT.
- D. **HEADINGS** - The section headings of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope or intent of this

Agreement, and should be ignored in construing or interpreting this Agreement.

**XV. AMENDMENTS**

This Agreement and its Exhibits constitute the entire Agreement between the parties hereto. Any proposed change in this Agreement shall be submitted to the other party for prior written approval. No modifications, additions, deletions, or the like, to this Agreement shall be effective unless and until such changes are executed in writing by the authorized officers of each party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

**VILLAGE OF OAK PARK**

Attest:

\_\_\_\_\_  
Cara Pavlicek, Interim Village Manager

\_\_\_\_\_  
Teresa Powell, Village Clerk

\_\_\_\_\_  
Date

Attest:

WEST SUBURBAN PADS

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**EXHIBIT A  
PROJECT REPORTING**

Reversion of Assets

Upon expiration of the Agreement, SUBRECIPIENT shall transfer to the VILLAGE any Emergency Solutions Grant Funds on hand and any accounts receivable attributable to the use of Emergency Solutions Grants Funds.

Progress Reports/Timelines

SUBRECIPIENT shall provide a quarterly Progress Report to the VILLAGE, as stated in Section V(H), reporting on the status of the Project. Project progress is to be implemented based on the submitted proposal timeline incorporated into this Agreement. Reports provide the basis for monitoring activities, determining eligibility, and establishing compliance with performance standards. Such reports may be forwarded to the Board of Trustees of Oak Park, the US Department of Housing and Urban Development and the Community Development Citizen Advisory Committee to document failed or successful performance. All reports unless otherwise specifically noted will be due by the 15th of each quarter and will contain data obtained during the preceding three months, or other indicated reporting period. A final End of Year Report will be submitted instead of the final quarterly progress report.

In the event the Subrecipient is late submitting any report required by this Agreement, the Village is authorized to withhold \$25.00 a day for each business day the report remains overdue. The Village will deduct this amount from the total grant award and the amount allocated to reimburse for the scope of services shall be reduced accordingly. The Village is not responsible to remind SUBRECIPIENT of the deadlines for required reports.

Unsuccessful performance of an activity or failure to document necessary information may affect future Emergency Solutions Grants funding decisions.

The following schedule will apply:

1 <sup>st</sup> Quarter: October 15 –January 14, 2013	Progress report due by January 31, 2013
2 <sup>nd</sup> Quarter: January 15–April 14, 2013	Progress report due by April 30, 2013
3 <sup>rd</sup> Quarter: April 15–July 14, 2013	Progress report due by July 31, 2013
End of Year report is due by October 31, 2013	

See the attached formats Exhibit D & E.

## **EXHIBIT B ASSURANCES**

The SUBRECIPIENT hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of ESG funds in accordance with the McKinney Act and Federal regulations at 24 CFR Part 576. Also, Subrecipient certifies with respect to the grant that:

1. Its governing body has duly adopted or passed as an official act, a resolution, motion or similar action authorizing the person identified as the official representative of Subrecipient to execute the Agreement, all understandings and assurances contained therein, and directing the authorization of the person identified as the official representative of the Subrecipient to act in connection with the execution of the agreement and to provide such additional information as may be required.
2. The grant will be conducted and administered in compliance with:
  - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and implementing regulations issued at 24 CFR Section 1 (24 CFR 570.601(a)(1));
  - b. Title VIII of the Civil Rights Act of 1968 (P.L. 90-284), as amended; and that the Subrecipient will administer all programs and activities related to housing and community development in a manner to affirmatively further fair housing (24 CFR 570.601(a)(2))
  - c. Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959-1963 Comp., p. 652; 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing), and implementing regulations in 24 CFR part 107. [24 CFR 570.601(b)].
  - d. Section 109 of the Housing and Community Development Act, prohibiting discrimination based on of race, color, national origin, religion, or sex, and the discrimination prohibited by Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), and the Age Discrimination Act of 1975 (P.L. 94-135), as amended and implementing regulations when published. (24 CFR 570.602);
  - e. The labor standards requirements as set forth in 24 CFR Section 570.603, Subpart K and HUD regulations issued to implement such requirements;
  - f. The environmental requirements listed in 24 CFR 58, and the lead based paint regulations listed in 24 CFR 35, Subpart K.

- g. The flood insurance purchase requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973 (P.C. 93-234) as required by 24 CFR 570.605;
  - h. The displaced persons regulations contained in 24 CFR 570.606.
  - i. The employment and contracting rules set forth in (a) Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR 1964-1965 Comp. p. 339; 3 CFR, 1966-1970 Comp., p. 684; 3 CFR, 1966-1970., p. 803; 3 CFR, 1978 Comp., p. 230; 3 CFR, 1978 Comp., p. 264 (Equal Employment Opportunity), and Executive Order 13279 (Equal Protection of the Laws for Faith-Based and Community Organizations), 67 FR 77141, 3 CFR, 2002 Comp., p. 258; and the implementing regulations at 41 CFR chapter 60; and
  - j. The employment and contracting rules set forth in Section 3 of the Housing and Urban Development Act of 1968, as amended and implementing regulations at 24 CFR part 135; 24 CFR 570.607.
  - k. The notification, inspection, testing and abatement procedures concerning lead-based paint set forth in 24 CFR Section 570.608;
  - l. The prohibition on the use of debarred, suspended or ineligible contractor set forth in 24 CFR part 5. (24 CFR 570.609)
  - m. The Uniform Administrative Requirements and Cost Principles set forth in 24 CFR 570.610
  - n. The conflict of interest prohibitions set forth in 24 CFR 570.611.
  - o. The eligibility of certain resident aliens requirements in 24 CFR 570.613.
  - p. The Architectural Barriers Act and Americans with Disabilities Act requirements set forth in 24 CFR 570.614.
  - q. The uniform administrative requirements in 24 CFR 570.502
  - r. Executive Order 11063, Equal Opportunity in Housing, as amended by Executive Orders 11375 and 12086, and implementing regulations at 41 CFR Section 60;
  - s. The regulations concerning the use of program income as set forth in 24 CFR Section 570.504;
3. When a grant is awarded in excess of \$100,000, the Project will comply with all

applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, and Executive Order 11738. The provision shall require reporting of violations to the Village, HUD, and to the USEPA Assistant Administrator for Enforcement (EN-329);

4. It has developed its application so as to give maximum feasible priority to activities which benefit low and moderate income persons or aid in the prevention or elimination of slums or blight; the application may also include activities which Subrecipient certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
5. All procurement actions and subcontracts shall be in accordance with applicable local, State and Federal law relating to contracting by public agencies. For procurement actions requiring a written contract, the Subrecipient may, upon the Village's specific written approval of the contract instrument, enter into any subcontract or procurement action authorized as necessary for the successful completion of this Agreement. The Subrecipient will remain fully obligated under the provisions of this contract Agreement notwithstanding its designation of any third party to undertake all or any of the Project. The Subrecipient may not award or permit an award of a contract to a party that is debarred, suspended or ineligible to participate in a Federal program.

The Subrecipient will submit to the Village, the names of contractors, prior to signing contracts, to ensure compliance with 24 CFR Part 24, "Debarment and Suspension".

6. It is following the current Village Consolidated Plan, which has been approved by HUD pursuant to 24 CFR Section 91.500;
7. It will not attempt to recover any capital costs of public improvements assisted in whole or in part with funds provided under section 106 of the ACT or with amounts resulting from a guarantee under section 108 of the ACT by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (1) funds received under section 106 of the ACT are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under Title I of the ACT; or (2) for purposes of assessing any amount against properties owned and occupied by the Village to comply with the requirements of subparagraph (1).
8. It has adopted and is enforcing :

- a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction; against any individuals engaged in non-violent civil rights demonstrations; and
  - b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;
9. To the best of its knowledge and belief no Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any Subrecipient, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.



**EXHIBIT C**  
**EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION**

The undersigned understands and agrees that it is a SUBRECIPIENT of the Emergency Solutions Grant Program of the VILLAGE. The undersigned also agrees there shall be no discrimination against any employee who is employed in carrying out work paid for with the assistance received from the VILLAGE and the Department of Housing and Urban Development, or against any applicant for such employment, because of race, color, religion, sex, age or national origin, including but not limited to employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

SUBRECIPIENT further agrees to the following:

1. It will incorporate or cause to be incorporated into any grant contract, loan, grant insurance or guarantee involving federally assisted construction work, or modification thereof, which is paid for in whole or in part with funds obtained from the Emergency Solutions Grant program, the language contained in HUD Equal Employment Regulations at 24 CFR Part 7.
2. It will be bound by said equal opportunity clause with respect to its own employment practices when it participates in any Emergency Solutions Grant Program construction.
3. It will assist and cooperate with the VILLAGE, the Department of Housing and Urban Development and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations and relevant orders of the Secretary of Labor.
4. It will furnish the VILLAGE, the Department of Housing and Urban Development and the Secretary of Labor such information as they may require for the supervision of such compliance, and will otherwise assist the VILLAGE and the Department of Housing and Urban Development in the discharge of primary responsibility for securing compliance.
5. It will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965 – as amended by Executive Orders 11375 and 12086 – with a contractor barred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
6. It will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Secretary of Labor, the VILLAGE or the Department of Housing and Urban Development.

7. In the event that SUBRECIPIENT fails or refuses to comply with the undertaking, the VILLAGE, or the Department of Housing and Urban Development may take any or all of the following actions: cancel, terminate or suspend in whole or in part this grant, refrain from extending any further assistance to SUBRECIPIENT until satisfactory assurance of future compliance has been received; and refer the case to the Department of Housing and Urban Development for appropriate legal proceedings.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Title \_\_\_\_\_



**Village of Oak Park  
2011 (2<sup>nd</sup> Allocation) Emergency Solutions Grant Funding  
Activity Proposal**

Name of Project: **Emergency Services**

Funding Requested: **\$11,000**  
*(Amount requested in this proposal)*

Total Project Budget: **\$404,736**  
*(All anticipated costs associated with the project from all sources, including this proposal)*

Site Address(es): **1851 S. 9<sup>th</sup> Ave. Maywood IL 60153**  
*(Address(es) from which services will be delivered)*

Program Contact Name: **Teri Curran, Dir. Of Programs**

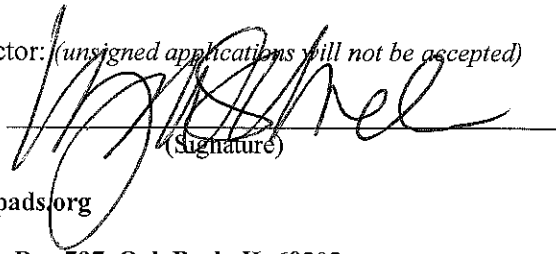
Program Contact Phone: **708.338.1724**

E-Mail: **tcurran@westsuburbanpads.org**

Agency Name: **West Suburban PADS**

Application approved by Agency Executive Director: *(unsigned applications will not be accepted)*

**Lynda Schueler**  
(Name)



*(Signature)*

Email of Exec. Director: **lschueler@westsuburbanpads.org**

Agency Mailing Address *(if different than above)*: **P.O. Box 797, Oak Park, IL 60303**

Type of Organization (Check appropriate space)

- Private non-profit       Private for-profit  
 Public       Other *(Describe)*

DUNS Number: **79-822-9725**

Organization's Federal ID # **36-3876660**

Year Established: **1992**

Total Agency Budget: **\$2,131,509**  
*(For all activities of the agency from all sources)*

If you are Partnering with another agency for this proposal, have that agency complete the following table:

PARTNER AGENCY			
Agency Name:			
Agency DUNS Number:		Partner Agency Share of Budget:	\$
Contact Person:		Telephone #:	
Street Address:		Email Address:	

Application approved by Partner Agency Executive Director:

(Name)

(Signature)

**PART A. ADDRESSING COMMUNITY NEEDS**

Describe in detail the community conditions that your program will address. *(You should demonstrate your knowledge of the specific local conditions and needs that your program will address. Give your estimated quantitative data on the*

*number of people in Oak Park who are experiencing these conditions, quote the source of your data, and give the number of persons/families your program is estimated to serve.)*

West Suburban PADS is the only provider of Emergency Services (emergency overnight and summer transitional shelter) for Oak Park residents who have lost their housing. The closest service alternatives are located in LaGrange and the City of Chicago. During the 2011-2012 shelter season (Sept.-May), we provided food and shelter to 479 unduplicated adults and children, and were forced to turn away guests on 437 occasions because our shelter sites were at capacity. During the 2011 Summer Transitional Shelter (June – August), we provided food, shelter and case management services to 25 persons.

Typically, 9% of shelter guests are from Oak Park; they receive 11% of total nights of shelter and meals provided during the season.

West Suburban PADS' Emergency Services program is estimated to serve 40 Oak Park participants in PY2011 (2<sup>nd</sup> allocation) with the funding requested in this application.

List specific objectives and strategies in the current Village's 2010-2014 Housing and Community Development Plan which the proposed program will address. Provide a brief description of how your program meets each objective and strategy cited. *Important: These objectives should also be reflected in your proposed performance measurement outcome targets.*

West Suburban PADS' Emergency Services program addresses the Village's #1 Priority for providing homeless support services - "to alleviate factors which can contribute to homelessness." On-site at the shelter and in PADS' daytime Support Center, emergency shelter guests engage in case management and are linked to services, including medical and mental health resources and/or substance abuse treatment.

The Emergency Services program also addresses two of the Village's overall objectives listed in the CoC plan.

This program will "increase the percentage of homeless persons staying in permanent housing more than six months" in two ways - by helping the clients stay on track with their self-sufficiency plans and, through careful screening and assessment, placing them in the supportive housing that best serves their needs and circumstances, thus increasing the sustainability of their housing.

The Emergency Services program also will "increase the percentage of homeless persons employed at exit" - by providing employment-directed case management and linkage with employment readiness resources (e.g. partner agencies, job boards).

## **PART B. 1. PROGRAM DESCRIPTION**

In 2-4 sentences, please provide a short, concise statement that explains the purpose of the program.

**Emergency Services are designed to help homeless individuals and families address their immediate needs for food and shelter while connecting them to an array of supportive services with which they can work toward an ultimate goal of sustained stability. Emergency Services are at the foundation of West Suburban PADS' continuum of care that spans five service offerings.**

Please provide the following information on the specific program and services for which you are applying for funding. (Select only one program). If partnering with another agency on any program, identify who will be carrying out each of the specific program services listed, notating which services will be provided **directly by the Lead Agency** and which will be provided by other agencies. How will the lead agency and partner agency(s) ensure a high level of coordination is maintained throughout the program year?

### Street Outreach

Up to 12 transitional shelter clients will be selected, through application and interview, to participate in this program (June-August). An additional three emergency beds will be available for persons who are newly homeless. The structure is different from the emergency shelter environment in that guests are responsible for participating in the set-up and clean-up of the shelter space, for maintaining their own laundry and for participating in meal preparation and clean-up. They are required to participate in individual- and group-level Life Skills classes. For example, those with income must save 30% of their income, and Life Skills classes emphasize budgeting and money management.

Guests also have regular interaction with PADS' Supportive Services and Employment Readiness (Career Passport) case managers, for goal-setting and guidance toward achievement of self-sufficiency and sustained independent living. Guests who have used seven nights of emergency shelter maintain their eligibility for Emergency Services by meeting with case managers to work on their self-sufficiency plans.

There is no limit to the length of stay, though PADS emphasizes early intervention to alleviate guests' need for long-term shelter. Further, PADS' Homeless Prevention and Aftercare services divert from the shelter those individuals and families who are at risk of homelessness but have not yet lost their housing.

### Homelessness Prevention

- What is your experience providing homelessness prevention services to households at risk of experiencing homelessness? How do you identify, assess and qualify the households served? How do you currently or plan to participate in the coordinated entry system for homelessness prevention services?  
n/a
- How will your program target the high risk population these funds are intended to reach? How will you give preference to these populations? What, if any, additional services will you provide to these populations to increase their likelihood of becoming stable?  
n/a
- Describe your program model and services, including the eligible housing relocation and stabilization services and rental assistance you will provide.  
n/a
- Client Follow-up Requirement for *homeless prevention programs*: Under the Emergency Solutions Grant, clients receiving homeless prevention services must be initially evaluated to ensure persons meet the definition of "at-risk of becoming homeless" and re-evaluated for program eligibility every three (3) months thereafter. Please describe the procedures that will be utilized to meet this follow-up requirement.  
n/a

### Rapid Re-housing

- What is your experience in providing rapid re-housing services to household's currently experiencing homelessness?  
n/a
- Describe your program model and services, including the eligible housing relocation and stabilization services and rental assistance you will provide to rapidly re-house and stabilize participants. How will you identify and address barriers to housing?  
n/a
- How do you plan to locate appropriate permanent housing for your clients? What, if any, housing resources will participants receive until permanent housing is found?  
n/a

## **B. 2. PROGRAM BENEFITS TO CLIENTS:**

How **specifically** will the services described above benefit and assist persons who are homeless or prevent persons at risk from becoming homeless? *Important: Your explanation should show a clear and understandable link between the "services" you will provide and the "benefits/outcomes" that will be achieved.*

Persons who are homeless will benefit from the Emergency Services program on two levels. First is housing crisis management -- our ability to provide guests with shelter and three daily meals (within the parameters of our shelter site capacity), seven days a week year-round. Second, we help our guests move beyond their survival needs toward deliberate pursuit of stability and self-sufficiency goals; which we define more specifically as "income," "housing" and "self care" (medical, mental health, substance abuse treatment and basic needs)." The integration of our five program areas -- Shelter, Housing, Support, Employment and Prevention -- with the services of our community partners has been key to effective delivery of this program benefits to our clients.

### **B. 3. HOURS OF SERVICE:**

How often will your services be provided? Include hours of operation and number of days per week for each site? *For example: "Four (4) hours per day, from 10 a.m. to 2 p.m., on three (3) days per week, Monday-Wednesday-Friday"*

Emergency shelter is available seven days a week from 7:30 p.m. to 6:45 a.m. The daytime Support Center is open Tuesday, Thursday, Friday: 8 a.m. - 3 p.m.; Wednesday: 8 a.m. - 1 p.m.

### **B. 4. PROGRAM LOCATIONS:**

Where will your program or services be physically located and available to clients? *If services will be available at multiple sites, please identify each site and which services each will have available.*

(Please see attached Shelter Site Locations for the 2012-2013 September-May season and the 2012 Summer Transitional Shelter.)

### **B. 5. CENTRALIZED OR COORDINATED ASSESSMENT SYSTEM:**

The U.S. Department of Housing and Urban Development intends to require each Continuum of Care to develop and implement a centralized or coordinated assessment system in its geographic area. Please describe the proposed program's plan for collecting and maintaining data evidencing the use of a centralized or coordinated assessment system developed by the Continuum of Care.

All Emergency Services program participants will go through the same centralized intake and assessment process. All intake and assessment for the program will be done on-site at the shelter as well as at West Suburban PADS' daytime Support Center. All accommodations will be made to insure access to the intake process.

#### **IMPORTANT NOTICE**

**SIGNED Letters of Memorandum, Letters of Understanding, or Letters of Agreement  
between the Lead Agency and partner agencies submitting this joint application  
WILL BE REQUIRED PRIOR TO CONTRACT SIGNING.**

**PART C. PROGRAM ADMINISTRATION**

**C. 1. Program Staffing**

Complete the schedule for the positions and salaries of the staff that will work in the program at each site and attach an organizational chart. The total salary figure should be consistent with the program budget given later.

Employee Name & Position Title	New/ Existing	Filled/ Vacant	Site Location	Full/Part Time	ESG supported? (Yes/No)	SALARY
Keith Lee Support Center Case Manager	Existing	Filled	Support Center	Full	No	\$28,000
Elizabeth Boesch Shelter Manager	Existing	Filled	Shelter	Full	No	\$40,000
Jackie Powell, Goldayeri Kim Employment Specialists	Existing	Filled	Support Center	Full	No	\$24,200
Mary Rinder, Vincent Johnson Shelter Relief	Existing	Filled	Shelter	Part	No	\$20,462
Sharon Musser, Lauren Hall Case Aids	Existing	Filled	Support Center	Full	No	\$24,200
Kimber Tough, Itina Johnson, Yoali Madden Shelter Outreach & Engagement	Existing	Filled	Shelter	Full	No	\$36,300
Substance Abuse Treatment Specialist	Existing	Vacant	Support Center	Full	No	\$31,000
Nurse Case Manager	Existing	Vacant	Support Center	Full	No	\$23,223
<b>TOTAL PROPOSED SALARIES</b>						<b>\$227,385</b>

Attach a job description and current resume for each person named. For unfilled positions, attach a draft job announcement describing the responsibilities and the qualifications needed. Please ensure position titles listed in C. 1., the job descriptions, and draft job announcements are consistently named and reflect what is on the organization chart submitted with this application.

**C.2. Program Budget**

Enter all "Program Revenue" and complete only the section under "Program Expenditures" that applies to the type program you are proposing. Determine total revenue and expenditures for each column, enter the excess/shortfall projected, and enter the program costs per client. (Total program cost divided by the number of clients to be served.)

PROGRAM REVENUE	2011 Proposed Including ESG
Village of Oak Park	\$11,000
Other Grants/Funding	\$269,585
Program Fees	
Donations from the Public	
<b>TOTAL REVENUE</b>	<b>\$280,585</b>
<b>PROGRAM EXPENDITURES</b>	<b>Total 2011</b>

	Itemized 2011 VOP ESG	
<b>EMERGENCY SHELTER PROGRAMS</b>		
<ul style="list-style-type: none"> <li>Essential Services: Costs of basic education, child care, job training, employment assistance, transportation, legal services associated with obtaining/retaining housing, shelter operations.</li> </ul>	53,200	5,000
<ul style="list-style-type: none"> <li>Case Management: Cost of case manager (salary only) performing client assessment, monitoring, arranging services, follow-up, etc.</li> </ul>	227,385	6,000
<b>HOMELESS PREVENTION PROGRAMS</b>		
<ul style="list-style-type: none"> <li>Housing Relocation and Stabilization to prevent homelessness: Rental application fees, security deposits, last month's rent, utility payments, moving costs, legal services to obtain/retain housing.</li> </ul>		
<ul style="list-style-type: none"> <li>Tenant-Based Rental Assistance: Short/medium term rent assistance, payment of arrears and late fees up to 6 months.</li> </ul>		
<ul style="list-style-type: none"> <li>Case Management: Cost of case manager (salary only) performing assessment, counseling, arranging services, client monitoring, housing search and placement, and client recertification.</li> </ul>		
<b>STREET OUTREACH PROGRAMS</b>		
<ul style="list-style-type: none"> <li>Engagement Services: Connecting with and assisting unsheltered homeless with needs, i.e. meals, blankets, clothes and toiletries.</li> </ul>		
<ul style="list-style-type: none"> <li>Case Management: Cost of case manager (salary only) performing client assessment, monitoring, arranging services, follow-up, etc..</li> </ul>		
<b>TOTAL EXPENDITURES</b>	<b>280,585</b>	<b>11,000</b>
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENDITURES</b>		
<b>COST PER CLIENT</b>		

### C.3. Proposed distribution of funds among partner agencies

Explain how these funds will be distributed for any agencies seeking reimbursement through this grant.  
n/a

### C.4. Other Grants/Funding for the Proposed Program:

Please list the funding sources for the total dollar amount entered as "Other Grants/Funding" in the previous table (Question C.2.). List all grants/funding received or expected to be available for operating this program.

FUNDING SOURCE	Which agency is requesting or receiving this funding?	Amount (\$)	Has funding been approved? (Yes/No)
FEMA Emergency Food & Service	West Suburban PADS	30,000	Yes
Village of Oak Park CDBG	West Suburban PADS	10,362	Yes
AmeriCorps	West Suburban PADS	48,400	Yes
Illinois Dept of Human Service	West Suburban PADS	37,473	Yes
United Way	West Suburban PADS	25,200	Yes
Cook County ESG	West Suburban PADS	40,000	Yes
Cook County CDBG	West Suburban PADS	30,000	Yes
Private Grants	West Suburban PADS	48,150	Yes



TOTAL - OTHER GRANTS	269,585	
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**C.5. Matching Contributions:** How will the lead agency and/or partner agencies meet the matching contributions requirement in an amount that equals the amount of ESG funds awarded? *Where non-cash contributions are used, the lead agency must describe how the value placed on any non-cash contribution was derived.*

West Suburban PADS will meet the matching contributions requirement with in-kind contributions. We determine the value of in-kind contributions based on minimum wage (for volunteer hours) and a conservative per-meal rate (for food donations).

**D.1. Measuring Program Outcomes and Effectiveness:** Complete the following table explaining the specific performance outcomes to be accomplished by clients at each site, as a result of participating in the program. **IMPORTANT:** Do NOT list the services you will provide (# of GED classes taught, # of meals prepared, # of beds provided). List the outcome clients will achieve (# clients obtaining GED, # clients receiving hot lunch or overnight shelter).

<i>EXAMPLE</i>  <i>Proposed Performance Measures</i>	<i>Unduplicated Number of Clients to reach this outcome (at each site)</i>				
	<i>Lead Agency</i>	<i>Partner Site #1</i>	<i>Partner Site #2</i>	<i>Partner Site #3</i>	<i>Total All Sites</i>
Total Unduplicated Number of Clients Served	40	100	35	n/a	175
<i>List client outcomes to be achieved &amp; the number of clients to achieve these outcomes at each site, if applicable.</i>					
# Clients obtaining GED	20	15	30	-	65
# Clients receiving hot meals	40	100	35	-	175
# Clients securing employment	22	-	12	-	34

Please enter the proposed performance outcomes for the lead agency and each site below. After the figures have been entered for each site, add each row's figures and enter the total for all sites in the last column. *If an outcome measure does not relate to one of the sites listed, simply enter "0" or "n/a" in the agency's corresponding box*

<i>Proposed Performance Measures</i>	<i>Unduplicated Number of Clients to reach this outcome (at each site)</i>			
	<i>Lead Agency</i>	<i>Partner Site #1</i>	<i>Partner Site #2</i>	<i>Partner Site #2</i>
Enter the total unduplicated number of clients to be served at each site				
<i>List client outcomes to be achieved &amp; the number of clients to achieve these outcomes at each site, if applicable.</i>				
Provided with emergency housing	50			
Access services through Support Center	47			
Enroll in case management	37			
Linked to medical, mental health services and/or substance abuse treatment	25			
Participate in a Life Skills class, financial stability training or employment program	17			
Secure income through entitlement benefits and/or employment	12			
Exit to stable housing	10			
Does not represent to emergency shelter during a 6 month period	9			

## D. 2. HMIS PARTICIPATION AND TRACKING CLIENT BENEFITS AND OUTCOMES:

To verify that clients have benefited from the program and achieved the desired outcomes, you will need to collect and maintain this data. Please describe the data that will be collected and how and when the lead agency and partner agency(s) will collect, update, and maintain this information? *Note: Use of the Homeless Management Information System (HMIS) is required.*

West Suburban PADS staff will collect data at intake and at ongoing case management appointments. The data that will be collected will be all identifying information, client demographic information, homeless eligibility information, income, disability, veteran status (if applicable), special need information and any other information the client will be required to provide. All data will then be entered into HMIS by the case manager providing the intake and assessment. Updating and monitoring of information will happen after every case management meeting. All HMIS info will then be reviewed for quality assurance by the Supportive Housing Manager when the client is exited from the program.



**Village of Oak Park  
2011 (2<sup>nd</sup> Allocation) Emergency Solutions Grant Funding  
Activity Proposal**

Name of Project: **Homeless Prevention**

Funding Requested: **\$25466**  
*(Amount requested in this proposal)*

Total Project Budget: **\$99514**  
*(All anticipated costs associated with the project from all sources, including this proposal)*

Site Address(es): **1851 S. 9<sup>th</sup> Ave. Maywood IL 60153**  
*(Address(es) from which services will be delivered)*

Program Contact Name: **Teri Curran, Dir. Of Programs**

Program Contact Phone: **708.338.1724**

E-Mail: **tcurran@westsuburbanpads.org**

Agency Name: **West Suburbau PADS**

Application approved by Agency Executive Director: *(unsigned applications will not be accepted)*

**Lynda Schueler**  
(Name)

  
\_\_\_\_\_  
(Signature)

Email of Exec. Director: **lschueler@westsuburbanpads.org**

Agency Mailing Address *(if different than above)*: **P.O. Box 797, Oak Park, IL 60303**

Type of Organization (Check appropriate space)

- Private non-profit       Private for-profit  
 Public       Other *(Describe)*

DUNS Number: **79-822-9725**

Organization's Federal ID # **36-3876660**

Year Established: **1992**

Total Agency Budget: **\$2,131,509**  
*(For all activities of the agency from all sources)*

If you are Partnering with another agency for this proposal, have that agency complete the following table:

PARTNER AGENCY			
Agency Name:			
Agency DUNS Number:		Partner Agency Share of Budget:	\$
Contact Person:		Telephone #:	
Street Address:		Email Address:	

Application approved by Partner Agency Executive Director:

(Name)

\_\_\_\_\_  
(Signature)

## PART A. ADDRESSING COMMUNITY NEEDS

Describe in detail the community conditions that your program will address. (*You should demonstrate your knowledge of the specific local conditions and needs that your program will address. Give your estimated quantitative data on the number of people in Oak Park who are experiencing these conditions, quote the source of your data, and give the number of persons/families your program is estimated to serve.*)

The Homelessness Prevention Call Center for Suburban Cook County documents the "Top 25 Caller Cities" every quarter, and Oak Park is consistently in the top 10.

- 124 callers from Oak Park seeking Homeless Prevention assistance in Q1 2011.
- 93 in Q2.
- 159 in Q3.
- 127 in Q4.

West Suburban PADS' Homeless Prevention program is estimated to serve 10 Oak Park households in PY2013 with the funding requested in this application.

List specific objectives and strategies in the current Village's 2010-2014 Housing and Community Development Plan which the proposed program will address. Provide a brief description of how your program meets each objective and strategy cited. **Important:** *These objectives should also be reflected in your proposed performance measurement outcome targets.*

West Suburban PADS' Homeless Prevention program addresses the Village's overall objective listed in the CoC plan to "decrease the number of homeless households with children." Almost half of persons served by our Homeless Prevention program are children; two-thirds of adults served tend to be women. By helping participants take the necessary steps to stabilize their housing, the Prevention program addresses the immediate financial crisis as well as the root causes of these families' instability thereby diverting them from becoming homeless.

## PART B. 1. PROGRAM DESCRIPTION

In 2-4 sentences, please provide a short, concise statement that explains the purpose of the program.

**Homeless Prevention is one time financial assistance to help individuals and families who are at risk of losing their housing remain in their housing**

Please provide the following information on the specific program and services for which you are applying for funding. (Select only one program). If partnering with another agency on any program, identify who will be carrying out each of the specific program services listed, noting which services will be provided **directly by the Lead Agency** and which will be provided by other agencies. How will the lead agency and partner agency(s) ensure a high level of coordination is maintained throughout the program year?

### Street Outreach

- What is your experience conducting street outreach to homeless individuals? Include a description of your target population and the methods used to engage this population.  
n/a
- Describe your program model and services, including which of the eligible essential services you provide (i.e. Engagement, Case Management, Emergency Health Services, Emergency Mental Health Services, Transportation, and/or Services to Special Populations).  
n/a
- If you provide services to a special population, identify which one (homeless youth, victims of domestic violence, or people living with HIV/AIDS) and explain how you tailor services to this group.  
n/a

## **Emergency shelter**

- Identify whether you are requesting funding for shelter operations, essential services, or both and the amount of funding that will be allocated to each activity.

n/a

- If requesting funding for shelter operations, describe the shelter facility, including how many beds it has, when the facility was built, the types of amenities offered, accessibility, etc.

n/a

- If requesting funding for essential services, identify which eligible services.

n/a

- Describe your policies/procedures for client referral, admission, diversion, and discharge from the shelter, including the length of stay allowed for shelter clients.

n/a

## **Homelessness Prevention**

- What is your experience providing homelessness prevention services to households at risk of experiencing homelessness? How do you identify, assess and qualify the households served? How do you currently or plan to participate in the coordinated entry system for homelessness prevention services?

West Suburban PADS has been providing Homeless Prevention Services since 2001. Households who are at-risk of homelessness (e.g. a 5-day eviction notice, living precariously in a doubled up situation, etc.) are referred to the county-wide, centralized intake -- the Homelessness Prevention Call Center (877) 426-6515. Households are pre-screened for eligibility and referred to a portal agency that provides prevention services in their geographic area. Households referred to PADS are intaked by the Information and Referral Specialist who conducts a case management appointment to determine eligibility. To determine eligibility, households must 1) show proof that they are in imminent risk of homelessness; 2) have had a temporary economic crisis beyond their control, the crisis has been resolved and they can resume payments; and 3) demonstrate that their household income is at or below 30% of area median income. If a client is deemed eligible, and all documentation is provided and verified, the client will be enrolled in the program for short term assistance. Clients who meet the risk factors for most imminent risk of losing their housing (i.e. lowest income, actual court date for eviction, etc), are prioritized for services.

West Suburban PADS rotates screening calls with the Homelessness Prevention Call Center, with two other west suburban agencies five days a week.

- How will your program target the high risk population these funds are intended to reach? How will you give preference to these populations? What, if any, additional services will you provide to these populations to increase their likelihood of becoming stable?

The homeless prevention program will target high risk populations by having the Information and Referral Specialist screening and assessing every client who is referred for services. Clients who have near to sufficient income to resolve their crisis or have an alternate housing plan will be given referrals and case management services to help them resolve their issue without financial or longer term intervention. Clients who meet the criteria and are deemed the highest risk (i.e. lowest income, actual court date for eviction, multiple years of housing instability) will be prioritized for services. In addition, clients who are eligible and need further assistance will be referred to the PADS Aftercare Program to provide ongoing case management to help participants remain housed. a

- Describe your program model and services, including the eligible housing relocation and stabilization services and rental assistance you will provide.

West Suburban PADS Homelessness Prevention Program is one-time financial assistance program aimed at assisting clients remain in their current housing. Program participants will be eligible for intake, assessment, case management, housing location services (when needed) and aftercare services (i.e. post-assistance) if follow up is required.

- Client Follow-up Requirement for *homeless prevention programs*: Under the Emergency Solutions Grant, clients receiving homeless prevention services must be initially evaluated to ensure persons meet the definition of “at-risk of becoming homeless” and re-evaluated for program eligibility every three (3) months thereafter. Please describe the procedures that will be utilized to meet this follow-up requirement.

PADS Information and Referral specialist will ensure eligibility by obtaining documentation for 'at risk of becoming homeless, but for this assistance' from the participant and then verifying the information with the current landlord. Additional documentation for eligibility (i.e. proof of income, etc) will also be collected and verified. If the participant is deemed to need more than one-time assistance, they will be enrolled in the Homelessness Prevention Program and required to participate in case management. Participants will be required to attend mandatory case management appointments and show proof that they are working to stabilize their housing situation. Eligibility will then be re-assessed every three months. The process for re-determining eligibility will be the same as when the participant is initially assessed for the program.

### **Rapid Re-housing**

- What is your experience in providing rapid re-housing services to household's currently experiencing homelessness?  
n/a
- Describe your program model and services, including the eligible housing relocation and stabilization services and rental assistance you will provide to rapidly re-house and stabilize participants. How will you identify and address barriers to housing?  
n/a
- How do you plan to locate appropriate permanent housing for your clients? What, if any, housing resources will participants receive until permanent housing is found?  
n/a

### **B. 2. PROGRAM BENEFITS TO CLIENTS:**

How **specifically** will the services described above benefit and assist persons who are homeless or prevent persons at risk from becoming homeless? *Important: Your explanation should show a clear and understandable link between the “services” you will provide and the “benefits/outcomes” that will be achieved.*

Individuals and families at risk of homelessness will benefit from West Suburban PADS' Homeless Prevention program through resolution of their temporary economic crisis and retention of their housing - as well as, when necessary, support for achieving long-term housing stabilization.

### **B. 3. HOURS OF SERVICE:**

How often will your services be provided? Include hours of operation and number of days per week for each site? *For example: “Four (4) hours per day, from 10 a.m. to 2 p.m., on three (3) days per week, Monday-Wednesday-Friday”*

Homeless prevention services will be available Monday, Tuesday, Thursday, Friday 8-4p.m, Wednesday 8-1p.m. and by appointment.

### **B. 4. PROGRAM LOCATIONS:**

Where will your program or services be physically located and available to clients? *If services will be available at multiple sites, please identify each site and which services each will have available.*

Program staff will be located at PADS Administrative Offices at 1851 S. 9th Ave, Maywood.

**B. 5. CENTRALIZED OR COORDINATED ASSESSMENT SYSTEM:**

The U.S. Department of Housing and Urban Development intends to require each Continuum of Care to develop and implement a centralized or coordinated assessment system in its geographic area. Please describe the proposed program’s plan for collecting and maintaining data evidencing the use of a centralized or coordinated assessment system developed by the Continuum of Care.

West Suburban PADS will participate in the Suburban Cook Homelessness Prevention Call Center in order to provide coordinated assessment and access to services. All participants will need to be pre-screened and referred through the call center in order to receive assistance.

**IMPORTANT NOTICE**  
**SIGNED Letters of Memorandum, Letters of Understanding, or Letters of Agreement**  
**between the Lead Agency and partner agencies submitting this joint application**  
**WILL BE REQUIRED PRIOR TO CONTRACT SIGNING.**

**PART C. PROGRAM ADMINISTRATION**

**C. 1. Program Staffing**

Complete the schedule for the positions and salaries of the staff that will work in the program at each site and **attach an organizational chart**. *The total salary figure should be consistent with the program budget given later.*

Employee Name & Position Title	New/ Existing	Filled/ Vacant	Site Location	Full/Part Time	ESG supported? (Yes/No)	SALARY
Leticia Rodriguez, Info & Referral Specialist	Existing	Filled	Administrative Office	Full	Yes	\$9,588
Amanda Herman	Existing	Filled	Administrative Office	Part	No	\$6,050
<b>TOTAL PROPOSED SALARIES</b>						<b>\$15,638</b>

*Attach a job description and current resume for each person named. For unfilled positions, attach a draft job announcement describing the responsibilities and the qualifications needed. Please ensure position titles listed in C. 1., the job descriptions, and draft job announcements are consistently named and reflect what is on the organization chart submitted with this application.*

### C.2. Program Budget

Enter all "Program Revenue" and complete only the section under "Program Expenditures" that applies to the type program you are proposing. Determine total revenue and expenditures for each column, enter the excess/shortfall projected, and enter the program costs per client. *(Total program cost divided by the number of clients to be served.)*

PROGRAM REVENUE	2011 Proposed Including ESG	
Village of Oak Park	\$25,466	
Other Grants/Funding	\$52,016	
Program Fees		
Donations from the Public	\$6,656	
<b>TOTAL REVENUE</b>	<b>\$84,138</b>	
PROGRAM EXPENDITURES	Total 2011	Itemized 2011 VOP ESG
<b>EMERGENCY SHELTER PROGRAMS</b>		
<ul style="list-style-type: none"> <li>• Essential Services: Costs of basic education, child care, job training, employment assistance, transportation, legal services associated with obtaining/retaining housing, shelter operations.</li> </ul>		
<ul style="list-style-type: none"> <li>• Case Management: Cost of case manager (salary only) performing client assessment, monitoring, arranging services, follow-up, etc.</li> </ul>		
<b>HOMELESS PREVENTION PROGRAMS</b>		
<ul style="list-style-type: none"> <li>• Housing Relocation and Stabilization to prevent homelessness: Rental application fees, security deposits, last month's rent, utility payments, moving costs, legal services to obtain/retain housing.</li> </ul>		
<ul style="list-style-type: none"> <li>• Tenant-Based Rental Assistance: Short/medium term rent assistance, payment of arrears and late fees up to 6 months.</li> </ul>	<b>\$68,500</b>	<b>20,000</b>
<ul style="list-style-type: none"> <li>• Case Management: Cost of case manager (salary only) performing assessment, counseling, arranging services, client monitoring, housing search and placement, and client recertification.</li> </ul>	<b>\$15,638</b>	<b>5,466</b>
<b>STREET OUTREACH PROGRAMS</b>		
<ul style="list-style-type: none"> <li>• Engagement Services: Connecting with and assisting unsheltered homeless with needs, i.e. meals, blankets, clothes and toiletries.</li> </ul>		
<ul style="list-style-type: none"> <li>• Case Management: Cost of case manager (salary only) performing client assessment, monitoring, arranging services, follow-up, etc..</li> </ul>		
<b>TOTAL EXPENDITURES</b>	<b>\$84,138</b>	<b>\$25,466</b>
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENDITURES</b>		
<b>COST PER CLIENT</b>	<b>\$1,869</b>	<b>\$1,819</b>

### C.3. Proposed distribution of funds among partner agencies

Explain how these funds will be distributed for any agencies seeking reimbursement through this grant.  
n/a



**C.4. Other Grants/Funding for the Proposed Program:**

Please list the funding sources for the total dollar amount entered as "Other Grants/Funding" in the previous table (Question C.2.). List all grants/funding received or expected to be available for operating this program.

FUNDING SOURCE	Which agency is requesting or receiving this funding?	Amount (\$)	Has funding been approved? (Yes/No)
Cook County ESG	West Suburban PADS	\$20,500	Yes
VILLAGE OF OAK PARK (2013)	West Suburban PADS	\$25,466	No
Americorp	West Suburban PADS	\$6,050	Yes
<b>TOTAL - OTHER GRANTS</b>		<b>52,016</b>	

**C.5. Matching Contributions:** How will the lead agency and/or partner agencies meet the matching contributions requirement in an amount that equals the amount of ESG funds awarded? *Where non-cash contributions are used, the lead agency must describe how the value placed on any non-cash contribution was derived.*

West Suburban PADS will meet the matching contributions requirement with in-kind contributions. We determine the value of in-kind contributions based on minimum wage (for volunteer hours) and a conservative per-meal rate (for food donations).

**D.1. Measuring Program Outcomes and Effectiveness:** Complete the following table explaining the specific performance outcomes to be accomplished by clients at each site, as a result of participating in the program. *IMPORTANT: Do NOT list the services you will provide (# of GED classes taught, # of meals prepared, # of beds provided). List the outcome clients will achieve (# clients obtaining GED, # clients receiving hot lunch or overnight shelter).*

<i>EXAMPLE</i> Proposed Performance Measures	Unduplicated Number of Clients to reach this outcome (at each site)				
	Lead Agency	Partner Site #1	Partner Site #2	Partner Site #3	Total All Sites
Total Unduplicated Number of Clients Served	40	100	35	n/a	175
<i>List client outcomes to be achieved &amp; the number of clients to achieve these outcomes at each site, if applicable.</i>					
# Clients obtaining GED	20	15	30	-	65
# Clients receiving hot meals	40	100	35	-	175
# Clients securing employment	22	-	12	-	34

Please enter the proposed performance outcomes for the lead agency and each site below. After the figures have been entered for each site, add each row's figures and enter the total for all sites in the last column. *If an outcome measure does not relate to one of the sites listed, simply enter "0" or "n/a" in the agency's corresponding box*

Proposed Performance Measures	Unduplicated Number of Clients to reach this outcome (at each site)			
	Lead Agency	Partner Site #1	Partner Site #2	Partner Site #2

<i>Proposed Performance Measures</i>	<i>Unduplicated Number of Clients to reach this outcome (at each site)</i>			
	<i>Lead Agency</i>	<i>Partner Site #1</i>	<i>Partner Site #2</i>	<i>Partner Site #2</i>
Enter the total unduplicated number of clients to be served at each site				
<i>List client outcomes to be achieved &amp; the number of clients to achieve these outcomes at each site, if applicable</i>				
<b>Prevented from becoming homeless</b>	14 hh			

**D. 2. HMIS PARTICIPATION AND TRACKING CLIENT BENEFITS AND OUTCOMES:**

To verify that clients have benefited from the program and achieved the desired outcomes, you will need to collect and maintain this data. Please describe the data that will be collected and how and when the lead agency and partner agency(s) will collect, update, and maintain this information? *Note: Use of the Homeless Management Information System (HMIS) is required.*

West Suburban PADS staff will collect data at intake and at ongoing case management appointments. The data that will be collected will be all identifying information, client demographic information, homeless eligibility information, income, disability, veteran status (if applicable), special needs information and any other information the client will be required to provide. All data will then be entered into HMIS by the case manager providing the intake and assessment. Updating and monitoring of information will happen after every case management meeting. All HMIS info will then be reviewed for quality assurance by the Supportive Housing Manager when the client is exited from the program.



**Village of Oak Park**  
**2011 (2<sup>nd</sup> Allocation) Emergency Solutions Grant Funding**  
**Activity Proposal**

Name of Project: **Rapid Re-Housing**

Funding Requested: **\$7000**  
*(Amount requested in this proposal)*

Total Project Budget: **\$207517**  
*(All anticipated costs associated with the project from all sources, including this proposal)*

Site Address(es): **1851 S. 9<sup>th</sup> Ave. Maywood IL 60153**  
*(Address(es) from which services will be delivered)*

Program Contact Name: **Teri Curran, Dir. Of Programs**

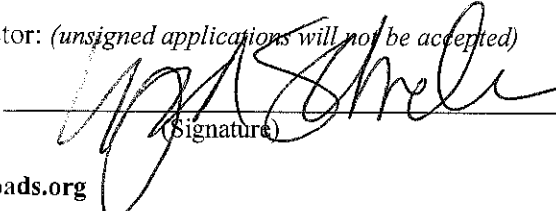
Program Contact Phone: **708.338.1724**

E-Mail: **tcurran@westsuburbanpads.org**

Agency Name: **West Suburban PADS**

Application approved by Agency Executive Director: *(unsigned applications will not be accepted)*

**Lynda Schueler**  
 (Name)

  
 (Signature)

Email of Exec. Director: **lschueler@westsuburbanpads.org**

Agency Mailing Address *(if different than above)*: **P.O. Box 797, Oak Park, IL 60303**

Type of Organization (Check appropriate space)

- Private non-profit       Private for-profit  
 Public       Other *(Describe)*

DUNS Number: **79-822-9725**

Organization's Federal ID # **36-3876660**

Year Established: **1992**

Total Agency Budget: **\$2,131,509**  
*(For all activities of the agency from all sources)*

If you are Partnering with another agency for this proposal, have that agency complete the following table:

PARTNER AGENCY			
Agency Name:			
Agency DUNS Number:		Partner Agency Share of Budget:	\$
Contact Person:		Telephone #:	
Street Address:		Email Address:	

Application approved by Partner Agency Executive Director:

(Name)

\_\_\_\_\_  
 (Signature)

## PART A. ADDRESSING COMMUNITY NEEDS

Describe in detail the community conditions that your program will address. (*You should demonstrate your knowledge of the specific local conditions and needs that your program will address. Give your estimated quantitative data on the number of people in Oak Park who are experiencing these conditions, quote the source of your data, and give the number of persons/families your program is estimated to serve.*)

A total of 130 people in 75 households have been stabilized by PADS' Rapid Re-housing program since its inception in October 2009. It very effectively filled a service gap for that segment of the homeless population whose alternatives had previously been limited to extended stays in the emergency shelter. Given the finite number of shelter beds in our service area (we recorded 437 "turnaway" nights in the 2011-2012 shelter season), our Rapid Re-housing program has been an ideal solution for both the clients whom we quickly stabilized and the larger community for whom PADS is the only safety net available in times of crisis.

Last year, with HPRP funding from Village of Oak Park, West Suburban PADS provided 66 individuals (34 of them children) in 27 households with 5,673 nights of housing. West Suburban PADS seeks to replace the depleted HPRP income with ESG funding for our Rapid Re-housing program in order to continue providing this high-impact, cost-effective solution to homelessness in and around Oak Park.

West Suburban PADS' Rapid Re-Housing program is estimated to serve 10 Oak Park households in PY2012 with the funding requested in this application.

List specific objectives and strategies in the current Village's 2010-2014 Housing and Community Development Plan which the proposed program will address. Provide a brief description of how your program meets each objective and strategy cited. **Important:** *These objectives should also be reflected in your proposed performance measurement outcome targets.*

Rapid Re-housing helps individuals and families experiencing homelessness locate housing, participate in home-based case management to promote housing retention and gain access to community resources they require to be successful. West Suburban PADS' Rapid Re-housing program addresses two of the Village's overall objectives listed in the Village's CoC plan. The program will "increase the percentage of homeless persons moving from transitional housing to permanent housing" - by providing the support and linkage to resources necessary to quickly stabilize participants and focus them on implementation of a self-sufficiency plan.

Rapid Re-housing also will "decrease the number of homeless households with children" - by diverting homeless families from the emergency shelter to minimize the negative ramifications of their homelessness while immediately working toward resolution of the causes of that crisis via case management and supportive services.

## PART B. 1. PROGRAM DESCRIPTION

In 2-4 sentences, please provide a short, concise statement that explains the purpose of the program.

**Rapid Re-Housing is designed to assist homeless families and individuals obtain and maintain permanent housing. The goal of the program is to help reduce the length of stay in the emergency shelter system by providing easy access to stable housing and supportive services.**

Please provide the following information on the specific program and services for which you are applying for funding. (Select only one program). If partnering with another agency on any program, identify who will be carrying out each of the specific program services listed, notating which services will be provided **directly by the Lead Agency** and which will be provided by other agencies. How will the lead agency and partner agency(s) ensure a high level of coordination is maintained throughout the program year?

### Street Outreach

- What is your experience conducting street outreach to homeless individuals? Include a description of your target population and the methods used to engage this population.  
n/a
- Describe your program model and services, including which of the eligible essential services you provide (i.e. Engagement, Case Management, Emergency Health Services, Emergency Mental Health Services, Transportation, and/or Services to Special Populations).  
n/a
- If you provide services to a special population, identify which one (homeless youth, victims of domestic violence, or people living with HIV/AIDS) and explain how you tailor services to this group.  
n/a

### Emergency shelter

- Identify whether you are requesting funding for shelter operations, essential services, or both and the amount of funding that will be allocated to each activity.  
n/a
- If requesting funding for shelter operations, describe the shelter facility, including how many beds it has, when the facility was built, the types of amenities offered, accessibility, etc.  
  
n/a
- If requesting funding for essential services, identify which eligible services.  
  
n/a
- Describe your policies/procedures for client referral, admission, diversion, and discharge from the shelter, including the length of stay allowed for shelter clients.  
  
n/a

### Homelessness Prevention

- What is your experience providing homelessness prevention services to households at risk of experiencing homelessness? How do you identify, assess and qualify the households served? How do you currently or plan to participate in the coordinated entry system for homelessness prevention services?  
n/a
- How will your program target the high risk population these funds are intended to reach? How will you give preference to these populations? What, if any, additional services will you provide to these populations to increase their likelihood of becoming stable?  
n/a
- Describe your program model and services, including the eligible housing relocation and stabilization services and rental assistance you will provide.  
n/a
- Client Follow-up Requirement for *homeless prevention programs*: Under the Emergency Solutions Grant, clients receiving homeless prevention services must be initially evaluated to ensure persons meet the definition of "at-risk of becoming homeless" and re-evaluated for program eligibility every three (3) months thereafter. Please describe the procedures that will be utilized to meet this follow-up requirement.  
n/a

### Rapid Re-housing

- What is your experience in providing rapid re-housing services to household's currently experiencing homelessness?

West Suburban PADS was the sole subgrantee of the Village of Oak Park from September 2009 through June 2012 to deliver \$784,632 in services under the Homeless Prevention and Rapid Re-Housing (HPRP) Program established by the American Recovery and Reinvestment Act. During the contract period, under the Rapid Re-Housing program, West Suburban PADS was responsible for assisting individuals and families who were utilizing emergency shelters, or staying in places not meant for human habitation, to secure housing and rapidly end their homelessness. The program successfully assisted 130 individuals in 75 households over the course of approximately 3 years (33 months).

- Describe your program model and services, including the eligible housing relocation and stabilization services and rental assistance you will provide to rapidly re-house and stabilize participants. How will you identify and address barriers to housing?
- West Suburban PADS uses a low barrier approach to assisting clients who are eligible for Rapid Re-Housing funding. All potential candidates are screened for eligibility and then referred to the program. When deemed eligible, clients are assisted with housing location services. All program participants then receive access to several services such as mandatory case management and ongoing supportive services to help them maintain their housing. Barriers to housing are identified during the intake and assessment process, and then addressed by assisting clients with resolving any issue that may hinder their ability to secure housing (i.e. addressing credit issues, communicating about potential criminal background issues, etc). The Rapid Re-Housing case manager will continue to assist participants in overcoming barriers until housing is secured.
- How do you plan to locate appropriate permanent housing for your clients? What, if any, housing resources will participants receive until permanent housing is found?
- Participants in the Rapid-Re-Housing program will be assisted to find and secure housing in the community they can afford and the proximity to work, transportation, and local amenities. Participants will be eligible for ongoing emergency services (Emergency Shelter or Transitional Shelter), supportive services and case management via our day-time Support Center, employment readiness and basic needs services until housing can be secured.

## **B. 2. PROGRAM BENEFITS TO CLIENTS:**

How specifically will the services described above benefit and assist persons who are homeless or prevent persons at risk from becoming homeless? *Important: Your explanation should show a clear and understandable link between the "services" you will provide and the "benefits/outcomes" that will be achieved.*

Participants will benefit from this program by being offered a permanent housing solution to quickly help end their homelessness accompanied by the necessary short to medium-term rental assistance and tailored services that will prepare the household to sustain their housing after the rental assistance and services cease. While enrolled in the program, participants will receive ongoing supportive services, case management, life skills education, employment readiness assistance, and linkage to community resources (e.g. legal services, child care assistance) to help them in rapid stabilization and self-sufficiency. Prior to exiting the program, participants will demonstrate improved knowledge and skills in the areas of budgeting, problem solving and planning. In some cases, households may need to increase income supports in order to maintain their housing after exiting the program.

## **B. 3. HOURS OF SERVICE:**

How often will your services be provided? Include hours of operation and number of days per week for each site? *For example: "Four (4) hours per day, from 10 a.m. to 2 p.m., on three (3) days per week, Monday-Wednesday-Friday"*

Rapid Re-Housing services will be provided eight and a half (8.5) hours per day, on five (5) days per week, Monday-Friday from 8:00 a.m. to 4:30 p.m. Requests for services outside of these hours can also be accommodated if needed.

**B. 4. PROGRAM LOCATIONS:**

Where will your program or services be physically located and available to clients? *If services will be available at multiple sites, please identify each site and which services each will have available.*

West Suburban PADS Administrative Offices and Support Center services are located at 1851 S. 9th Ave in Maywood. Housing specific case management and other services will occur at the PADS office and in the clients' home.

**B. 5. CENTRALIZED OR COORDINATED ASSESSMENT SYSTEM:**

The U.S. Department of Housing and Urban Development intends to require each Continuum of Care to develop and implement a centralized or coordinated assessment system in its geographic area. Please describe the proposed program's plan for collecting and maintaining data evidencing the use of a centralized or coordinated assessment system developed by the Continuum of Care.

All potential candidates for the program will go through the same centralized intake and assessment process. All intake and assessment for the program will be done at the West Suburban PADS Support Center. Any potential applicants who do not utilize the West Suburban PADS Emergency Shelter system will still need to enter the program through the intake and assessment process at the main office. All accommodations will be made to insure access to the intake process.

**IMPORTANT NOTICE**  
**SIGNED Letters of Memorandum, Letters of Understanding, or Letters of Agreement**  
**between the Lead Agency and partner agencies submitting this joint application**  
**WILL BE REQUIRED PRIOR TO CONTRACT SIGNING.**

**PART C. PROGRAM ADMINISTRATION**

**C. 1. Program Staffing**

Complete the schedule for the positions and salaries of the staff that will work in the program at each site and **attach an organizational chart.** *The total salary figure should be consistent with the program budget given later.*

Employee Name & Position Title	New/ Existing	Filled/ Vacant	Site Location	Full/Part Time	ESG supported? (Yes/No)	SALARY
Telecia Degraffenreid Rapid Re-Housing Case Manager	New	Filled		Full	No	\$36,125
<b>TOTAL PROPOSED SALARIES</b>						<b>\$36,125</b>

*Attach a job description and current resume for each person named. For unfilled positions, attach a draft job announcement describing the responsibilities and the qualifications needed. Please ensure position titles listed in C. 1., the job descriptions, and draft job announcements are consistently named and reflect what is on the organization chart submitted with this application.*

**C.2. Program Budget**

Enter all "Program Revenue" and complete only the section under "Program Expenditures" that applies to the type program you are proposing. Determine total revenue and expenditures for each column, enter the excess/shortfall projected, and enter the program costs per client. (Total program cost divided by the number of clients to be served.)

PROGRAM REVENUE		2011 Proposed Including ESG	
Village of Oak Park		\$7,000	
Other Grants/Funding		164,200	
Program Fees			
Donations from the Public		17,925	
<b>TOTAL REVENUE</b>		<b>189,125</b>	
PROGRAM EXPENDITURES		Total 2011	Itemized 2011 VOP ESG
<b>EMERGENCY SHELTER PROGRAMS</b>			
<ul style="list-style-type: none"> <li>Essential Services: Costs of basic education, child care, job training, employment assistance, transportation, legal services associated with obtaining/retaining housing, shelter operations.</li> </ul>			
<ul style="list-style-type: none"> <li>Case Management: Cost of case manager (salary only) performing client assessment, monitoring, arranging services, follow-up, etc.</li> </ul>			
<b>HOMELESS PREVENTION PROGRAMS</b>			
<ul style="list-style-type: none"> <li>Housing Relocation and Stabilization to prevent homelessness: Rental application fees, security deposits, last month's rent, utility payments, moving costs, legal services to obtain/retain housing.</li> </ul>	34,000		
<ul style="list-style-type: none"> <li>Tenant-Based Rental Assistance: Short/medium term rent assistance, payment of arrears and late fees up to 6 months.</li> </ul>	119,000	7,000	
<ul style="list-style-type: none"> <li>Case Management: Cost of case manager (salary only) performing assessment, counseling, arranging services, client monitoring, housing search and placement, and client recertification.</li> </ul>	36,125		
<b>STREET OUTREACH PROGRAMS</b>			
<ul style="list-style-type: none"> <li>Engagement Services: Connecting with and assisting unsheltered homeless with needs, i.e. meals, blankets, clothes and toiletries.</li> </ul>			
<ul style="list-style-type: none"> <li>Case Management: Cost of case manager (salary only) performing client assessment, monitoring, arranging services, follow-up, etc..</li> </ul>			
<b>TOTAL EXPENDITURES</b>		<b>189,125</b>	<b>7,000</b>
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENDITURES</b>			
<b>COST PER CLIENT</b>		<b>3,718</b>	<b>2,333</b>

**C.3. Proposed distribution of funds among partner agencies**

Explain how these funds will be distributed for any agencies seeking reimbursement through this grant.  
n/a

**C.4. Other Grants/Funding for the Proposed Program:**

Please list the funding sources for the total dollar amount entered as "Other Grants/Funding" in the previous table (Question C.2.). List all grants/funding received or expected to be available for operating this program.



FUNDING SOURCE	Which agency is requesting or receiving this funding?	Amount (\$)	Has funding been approved? (Yes/No)
Cook County ESG	West Suburban PADS	50,500	Yes
Village of Oak Park (2012)	West Suburban PADS	77,400	Yes
Village of Oak Park (2013)	West Suburban PADS	\$43,300	No
	West Suburban PADS		
<b>TOTAL - OTHER GRANTS</b>		171,200	

**C.5. Matching Contributions:** How will the lead agency and/or partner agencies meet the matching contributions requirement in an amount that equals the amount of ESG funds awarded? *Where non-cash contributions are used, the lead agency must describe how the value placed on any non-cash contribution was derived.*  
 West Suburban PADS will meet the matching contributions requirement with in-kind contributions. We determine the value of in-kind contributions based on minimum wage (for volunteer hours) and a conservative per-meal rate (for food donations).

**D.1. Measuring Program Outcomes and Effectiveness:** Complete the following table explaining the specific performance outcomes to be accomplished by clients at each site, as a result of participating in the program. **IMPORTANT:** Do NOT list the services you will provide (# of GED classes taught, # of meals prepared, # of beds provided). List the outcome clients will achieve (# clients obtaining GED, # clients receiving hot lunch or overnight shelter).

EXAMPLE Proposed Performance Measures	Unduplicated Number of Clients to reach this outcome (at each site)				
	Lead Agency	Partner Site #1	Partner Site #2	Partner Site #3	Total All Sites
Total Unduplicated Number of Clients Served	40	100	35	n/a	175
<i>List client outcomes to be achieved &amp; the number of clients to achieve these outcomes at each site, if applicable.</i>					
# Clients obtaining GED	20	15	30	-	65
# Clients receiving hot meals	40	100	35	-	175
# Clients securing employment	22	-	12	-	34

Please enter the proposed performance outcomes for the lead agency and each site below. After the figures have been entered for each site, add each row's figures and enter the total for all sites in the last column. *If an outcome measure does not relate to one of the sites listed, simply enter "0" or "n/a" in the agency's corresponding box*

Proposed Performance Measures	Unduplicated Number of Clients to reach this outcome (at each site)			
	Lead Agency	Partner Site #1	Partner Site #2	Partner Site #2
Enter the total unduplicated number of clients to be served at each site				
<i>List client outcomes to be achieved &amp; the number of clients to achieve these outcomes at each site, if applicable.</i>				
Receive case management services	2 hh			
Receive supportive services	2 hh			
Successfully exit Rapid Re-Housing	1 hh			

## **D. 2. HMIS PARTICIPATION AND TRACKING CLIENT BENEFITS AND OUTCOMES:**

To verify that clients have benefited from the program and achieved the desired outcomes, you will need to collect and maintain this data. Please describe the data that will be collected and how and when the lead agency and partner agency(s) will collect, update, and maintain this information? *Note: Use of the Homeless Management Information System (HMIS) is required.*

West Suburban PADS staff will collect data at intake and at ongoing case management appointments. The data that will be collected will be all identifying information, client demographic information, homeless eligibility information, income, disability, veteran status (if applicable), special need information and any other information the client will be required to provide. All data will then be entered into HMIS by the case manager providing the intake and assessment. Updating and monitoring of information will happen after every case management meeting. All HMIS info will then be reviewed for quality assurance by the Supportive Housing Manager when the client is exited from the program.

VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

J


**Item Title: ORDINANCE AUTHORIZING EXECUTION OF THE FOURTH AMENDMENT TO THE BUSINESS RETENTION AGREEMENT BY AND BETWEEN THE VILLAGE OF OAK PARK AND FOLEY RICE CADILLAC INC FOR THE REDEVELOPMENT OF PORTIONS OF THE 600 AND 700 BLOCKS OF MADISON STREET IN THE VILLAGE OF OAK PARK**

Resolution or Ordinance No. \_\_\_\_\_

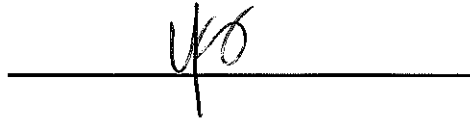
Date of Board Action: *January 22, 2013*

Staff Review:

Department Director Name:

  
Loretta Daly, Business Services Manager

Village Manager's Office:



**Item History (Previous Board Review, Related Action, History):**

In January of 2005 as part of the Village's ongoing business retention efforts, a Business Retention Agreement (B.R.A.) between the Village of Oak Park and Foley Rice Cadillac Inc. was executed. Section 11.04 of the B.R.A. stipulates that "The facility shall be used solely by Business for the sale and service (but not service alone) of a line or lines of premium new passenger vehicles and for no other purpose whatsoever.

The B.R.A. was amended in December of 2009 to allow for the use of the Show Room Parcel only as a Health Club through December of 2011. The Village has received a request from the operator of the Health Club Facilities, Mr. Donald Olephant, with the approval from Foley Rice Cadillac Inc, to continue the operation of the Health Club and to expand the allowable uses within the entire building for this property through the expiration of the B.R.A. between the Village and Foley Rice Cadillac Inc which is anticipated to expire on December 31, 2013. Upon review of this request at the January 7<sup>th</sup> regular meeting of the board, staff was given instructions to create amendments to the 2005 Business Retention Agreement per Mr. Oliphant's requests for review and approval at the January 22<sup>nd</sup>, 2013 regular meeting of the Board.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The 4<sup>th</sup> Amendment to the Business Retention Agreement allows for the following uses as requested:

- Indoor Golf Practice
- Physical Therapy Office
- Orthopedic Doctor Office
- Bowling Alley and associated Café
- Related Retail Sales

Additionally, the Fourth Amendment allows for the use of the facilities as a Hand Car Wash as approved through the Special Use process.

Permission allowing for additional uses expires on 12/31/13 in accordance with the terms of the settlement agreement between the Village of Oak Park and Foley Rice Cadillac Inc.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

N/A

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

N/A

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

- Approve the 4<sup>th</sup> Amendment to the B.R.A.
- Deny the 4<sup>th</sup> Amendment to the B.R.A.
- Modify the 4<sup>th</sup> Amendment to the B.R.A. based on Board input

**Proposed Recommended Action:** Approve the Ordinance authorizing execution of the Fourth Amendment to the B.R.A. by and between the Village of Oak Park and Foley Rice Cadillac Inc.

**ORDINANCE AUTHORIZING EXECUTION OF THE FOURTH AMENDMENT  
TO THE BUSINESS RETENTION AGREEMENT BY AND BETWEEN THE  
VILLAGE OF OAK PARK AND FOLEY-RICE CADILLAC INC. FOR THE  
REDEVELOPMENT OF PORTIONS OF THE 600 AND 700 BLOCKS  
MADISON STREET IN THE VILLAGE OF OAK PARK**

BE IT ORDAINED by the President and Board of Trustees of the Village of Oak Park, Cook County, State of Illinois, pursuant to its home rule powers as set forth in Article VII, Section 6 of the Constitution of the State of Illinois (1970), as amended, as follows:

Section 1. The President and Board of Trustees have reviewed and hereby adopt as its findings and determinations, and incorporate as though set forth fully herein, Recitals A through J set forth in the Fourth Amendment to the Business Retention Agreement attached hereto as Exhibit A and made a part hereof.

Section 2. It is in the best interests of the health, safety and welfare of the Village of Oak Park and its citizens to authorize this Fourth Amendment to the Business Retention Agreement because it will permit further use of a vacant portions of a building on a main thoroughfare, and further improve the environment of the Village by encouraging reinvestment in the surrounding properties. The form of the Fourth Amendment is set forth in Exhibit A.

Section 3. The Village President and Village Clerk are hereby authorized and directed to execute the Fourth Amendment attached hereto as Exhibit A and made a part hereof and all other documents which are necessary to effectuate the terms thereof.

Section 4. THIS ORDINANCE shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 22<sup>nd</sup> day of January, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 22<sup>nd</sup> day of January, 2013

---

Adam Salzman, President Pro Tem

**ATTEST:**

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Teresa Powell, Village Clerk

## EXHIBIT A

### FOURTH AMENDMENT TO BUSINESS RETENTION AGREEMENT

This Fourth Amendment (this "Fourth Amendment") to Business Retention Agreement is made and entered into as of \_\_\_\_\_, 2013 by and between the Village of Oak Park, an Illinois municipal corporation (the "Village") and Foley-Rice Cadillac-Oldsmobile, Inc., an Illinois corporation ("Business" or "Foley Rice").

#### RECITALS

A. On January 17, 2005, the Village Board of the Village approved a business retention agreement for portions of the 600 and 700 blocks of Madison Street, Oak Park, Illinois. Village and Business executed, delivered and entered into the Business Retention Agreement for portions of the 600 and 700 blocks of Madison Street, Oak Park, Illinois (the "Agreement") dated as of January 17, 2005.

B. On September 5, 2006, the Village Board of the Village approved the First Amendment (the "First Amendment") to the Agreement which included extending the completion date of the project from 18 months from approval of the Agreement to 24 months. As of September 15, 2006, Village and Business executed, delivered and entered into the First Amendment.

C. On January 16, 2007, the Village Board of the Village approved the Second Amendment (the "Second Amendment") to the Agreement which included extending the completion date of the Project from 24 months from the Execution Date to 30 months. As of January 23, 2007, Village and Business executed, delivered and entered into the Second Amendment.

D. Section 11.04 of the Agreement provides: "The Facility shall be used solely by Business for the sale and service (but not service alone) of a line or lines of premium new passenger vehicles, and for no other purpose whatsoever during the Term of this Agreement."

E. In violation of the covenant of Section 11.04 of the Agreement, Business closed the Facility and ceased selling automobiles from the Facility.

F. On April 30, 2009, the Village Board of the Village approved the Third Amendment (the "Third Amendment") to the Agreement which included approval for the Business to lease the portion of the Facility known as the Showroom Parcel for an interim period ending no later than December 31, 2011 to a health club operator for the operation of a Health Club. As of April 30, 2009, Village and Business executed, delivered and entered into the Third Amendment.

G. As a result of the Business closing the Facility, the Village filed suit against the Business in the Circuit Court of Cook County seeking damages and other relief, in a case entitled *Village of Oak Park v. Foley Rice Oldsmobile Cadillac*, No. No. 09 CH 41282 (the

"Lawsuit"). The Lawsuit resulted in a settlement agreement (the "Settlement"), whereby the Business agreed to repay Village grants and pay damages in the amount of \$400,000 in installments, in addition to \$135,000 that the Business heretofore paid pursuant to the Third Amendment. Pursuant to the Settlement, when the settlement amount is fully paid prior to December 31, 2013, the Agreement will be released, lifting the Agreement's use restrictions. As of January 1, 2013, the Business has paid \$350,000 of the settlement amount.

H. Business now desires to lease the portion of the Facility at 711 Madison Street for an interim period ending no later than December 31, 2013 for the operation of a hand car wash (the "Car Wash"). On the terms and conditions of this Fourth Amendment, Village is agreeable to such interim use of the Facility as a Car Wash. Business also desires to make the Facility available for one or more of the following additional uses (one or more of which are referred to herein as an "Additional Use" or "Additional Uses"): indoor golf practice, physical therapy office, orthopedic doctor's office, bowling alley and associated café and related retail sales. The Village is agreeable to Business maintaining the Additional Uses in the Facility pursuant to the terms and condition of the Fourth Amendment.

I. Concurrently herewith, the Village Board is adopting an ordinance entitled "Ordinance Authorizing Issuance of a Special Use Permit for the Operation of a Hand Car Wash Facility at 711 Madison Street." (The special Use Permit so approved is referred to herein as the "Special Use Permit.") The Special Use Permit provides the terms and conditions for the operation of the Car Wash.

J. Business and Village deem it in their best interests and in the interests of the public to amend the Agreement in accordance with the terms hereof.

NOW, THEREFORE, in consideration of the matters recited above, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, Business and Village agree as follows:

1. Recitals: The findings, determinations and definitions set forth in the Recitals hereto are incorporated herein.

2. Definitions: The capitalized terms not otherwise defined herein shall have the meaning assigned to such terms in the Agreement.

3. Modifications: The Agreement, as amended by the First Amendment, Second Amendment and Third Amendment, is further amended as described herein and the Agreement, as amended by the First Amendment, Second Amendment and Third Amendment, is modified and superseded only to the extent expressly set forth herein, and otherwise remains in full force and effect.

4. Covenant as to Use. Notwithstanding anything contained in Section 11.04 of the Agreement to the contrary, Business shall be permitted to lease the Facility for the Car Wash and Additional Uses on the following terms and conditions:



a. The use of the Facility for the Car Wash and Additional Uses shall be permitted only until December 31, 2013.

b. Prior to occupancy of the Facility for the Car Wash or Additional Uses, Business must provide Village with a certified copy of a bona fide lease or other occupancy agreement with the lessee.

c. Nothing in this Fourth Amendment waives the requirement that Car Wash and the Additional Use operators must comply with the Special Use Permit (with respect to the Car Wash) and with all applicable federal, state and local laws, statutes, ordinances, rules, regulations, executive orders and codes pertaining to or affecting the Project and the Property including, without limitation, zoning and building permit requirements. Upon Village's request, Car Wash and Additional Use operators must provide evidence satisfactory to Village of such compliance.

d. The use of the Facility as a Health Club pursuant to the Third Amendment is extended through December 31, 2013.

e. The modification hereunder of the Covenant as to Use of Section 11.04 permits only a Health Club, Car Wash and Additional Uses, and permits such uses only for the time period described herein and no other use or purpose whatsoever.

f. Foley-Rice covenants that on or before the date due and payable, all real estate taxes and assessments on all real property owned by Foley-Rice, Essex Foley or any other Affiliate subject to the Agreement shall be paid.

5. Non-Waiver. This waiver modification by Village with respect to the Covenant as to Use of Section 11.04 of the Agreement (a) does not cure any defaults, shall not be considered or treated as a waiver of the right of Village with respect to any default and does not limit or modify any remedy of the Village and (b) does not modify the Business's obligations pursuant to the Settlement Agreement.

6. Default by Foley-Rice or Affiliate. In the event that Foley-Rice, Essex Foley or any Affiliate fails to make any payment to Village pursuant to this Fourth Amendment, the Settlement Agreement or any payment of real estate taxes and assessments due under this Fourth Amendment or otherwise, in addition to any other rights and remedies that the Village may have at all law or in equity, the Village may terminate this Fourth Amendment on Notice to Foley-Rice. In such event, the use of the Showroom Parcel as a Health Club or any other use other as permitted by the Agreement must cease immediately. Also, in such event, any amounts paid to Village under the provisions of this Fourth Amendment shall be credited towards any amounts due Village under the Agreement. Notwithstanding anything contained herein to the contrary, Business shall not receive any credit or deduction from any amounts due under the Agreement for any real estate taxes or assessments paid by it or any Affiliate on the real property subject to the Agreement.

**SIGNATURES APPEAR ON THE FOLLOWING PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Fourth Amendment to be executed as of the day and year first above written.

VILLAGE OF OAK PARK,  
an Illinois municipal corporation

**REVIEWED AND APPROVED  
AS TO FORM**

JAN 14 2013

  
LAW DEPARTMENT

By: \_\_\_\_\_

David Pope, Village President

Attend: \_\_\_\_\_

Teresa Powell, Village Clerk

FOLEY-RICE CADILLAC-OLDSMOBILE, INC.,  
an Illinois corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

Attend: \_\_\_\_\_

Its: \_\_\_\_\_

Reviewed and Approved  
as to Form - 1-14, 2013.

  
Law Department

# VILLAGE OF OAK PARK

## AGENDA ITEM COMMENTARY

K

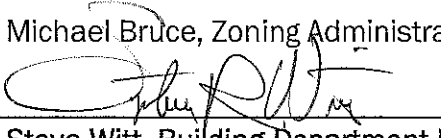
**Item Title: Ordinance Authorizing A Special Use Permit To Operate A Hand Car Wash Facility At 711 Madison Street.**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: January 22, 2013

Submitted by: Alan Raphael, Acting Zoning Board of Appeals  
Chairperson

Staff Review: Michael Bruce, Zoning Administrator

Department Director Name:   
Steve Witt, Building Department Director

Village Manager's Office:   
Lisa Shelley, Deputy Village Manager

### Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):

On April 29, 2011, Errol Kirsch, on behalf of Don Oliphant, filed an application pursuant to Section 3.1 (Summary Use Matrix), Section 3.9.6 F 3 C and Section 4.5.2 G (Car Washes) of the Zoning Ordinance of the Village of Oak Park requesting the issuance of a special use permit authorizing a hand car wash facility located at 711 Madison Street, which is located in a C-Commercial District and the Madison Street Overlay District. The above Sections of the Zoning Ordinance stipulate that a Special Use Permit shall be required for a Car Wash, including hand wash and detailing in a C-Commercial District

On May 16, 2011, The Village Board pursuant to Section 2.2.3(C) (The Hearing) of the Zoning Ordinance referred the application for special use permit to the Zoning Board of Appeals, sitting as a Zoning Commission, in order to conduct a public hearing.

On July 6, 2011, the Zoning Commission scheduled the public hearing. This matter was continued to August 3, 2011 due to a lack of a quorum. On August 3, 2011, the Zoning Commission held a public hearing on this matter.

On September 7, 2011, by a 6-0 vote, the Zoning Commission passed a recommendation to the President and Board of Trustees that a special-use permit be granted pursuant to the provisions of Section 3.1 (Summary Use Matrix), Section 3.9.6 F 3 C and Section 4.5.2 G (Car Washes) of the Zoning Ordinance authorizing a hand car wash facility at 711 Madison Street, subject to four (4) conditions and restrictions as outlined in the findings and recommendations. See the attached findings and recommendations.

This item was originally submitted for an October 2011 agenda for the Village Board. Due to pending litigation the item was held.

On January 7, 2013, the Village Board adopted the Zoning Board of Appeals' findings and recommendation as proposed and directed staff to prepare an Ordinance authorizing a special use permit to operate a hand car wash facility at 711 Madison Street.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

The proposed hand car wash facility will be located in the subject building located at the southwest corner of Wesley Avenue and Madison Street. Specifically, the proposed use will be within the eastern portion of the building, which was constructed as an addition to the one story brick and stone commercial building in 2006. All hand car wash operations would be performed wholly within this existing addition to the building on the Subject Property. Vehicles will enter the building via a curb cut off of Wesley Avenue and exit the building onto Madison Street, according to the applicant submitted site plan.

**Staff Commentary (If applicable or different than Commission):**

Staff had no objections to the proposed use subject to an amendment to the existing Business Retention Agreement to allow for the use. Staff discussed that the enclave parking stalls located in the public-right-of-way adjacent to the car wash proposal along Wesley Avenue should be subjected to two-hour parking restrictions consistent with adjacent on-street spaces to provide turn-over for the business and prevent all day parking by employees and others. If the proposal is approved, the Parking Department and the Engineering Department both agreed to install proper signage at the subject property.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

No financial impact.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

Accept the proposed Ordinance. Accepting the Ordinance would authorize the issuance of a special use permit for the hand car wash facility with the conditions contained in the Zoning Board of Appeals' findings of fact.

Reject the proposed Ordinance. Rejecting the proposed Ordinance would not allow the hand car wash facility to occupy the existing space that has been used to wash the car dealership vehicles in the past.

**Proposed Recommended Action:**

Adopt Ordinance authoring a special use permit to operate a hand car wash facility at 711 Madison Street, subject to the resolution of all legal issues regarding the Business Retention Agreement recorded against the property.

**ORDINANCE AUTHORIZING ISSUANCE OF A SPECIAL USE PERMIT FOR THE  
OPERATION OF A HAND CAR WASH FACILITY AT  
711 MADISON STREET**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, in accordance with the Home Rule Powers granted to it under Article VII, Section 6 of the Constitution of the State of Illinois (1970), as amended, as follows:

**SECTION 1 - FINDINGS:**      The Village Board finds as follows:

A.      That, pursuant to notice, a public hearing was held by the Zoning Board of Appeals of the Village of Oak Park, sitting as a Zoning Commission, to consider a request for a special use permit authorizing the use of the premises at 711 Madison Street, Oak Park, Illinois, as a hand car wash facility.

B.      Following that hearing, the Zoning Board of Appeals made Findings and Recommendations to approve a special use permit for a hand car wash at 711 Madison Street, Oak Park, Illinois, which are attached hereto as Exhibit A.

C.      On January 17, 2005, the President and Board of Trustees of the Village approved a Business Retention Agreement and recorded that agreement against the property at 711 Madison with the Cook County Recorder of Deeds.

D.      Section 11.04 of the Agreement provides: "The Facility shall be used solely by Business for the sale and service (but not service alone) of a line or lines of premium new passenger vehicles, and for no other purpose whatsoever during the Term of this Agreement."

E. The proposed use as a hand car wash would be in violation of the covenant of Section 11.04 of the Business Retention Agreement.

F. Pursuant to a settlement agreement in a lawsuit captioned "Village of Oak Park v. Foley Rice Cadillac, Inc. et al, 09 CH 41282, upon full payment of the settlement amount due, the Village will execute and record a release of the Business Retention Agreement on December 31, 2013.

**SECTION 2:** That upon the execution by both the Village and the property owner of a Fourth Amendment to the Business Retention Agreement, a special use permit be issued for the use set forth in Section 1A, subject to the terms of that agreement and the terms and conditions set forth in the Findings and Recommendations of the Zoning Board of Appeals attached hereto as Exhibit A.

**SECTION 3:** That in the event any of the foregoing conditions and restrictions shall not be fulfilled at any time in the future, the then owner shall be deemed to be in violation of this Zoning Ordinance.

**THIS ORDINANCE** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 22<sup>nd</sup> day of January, 2013 pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 22<sup>nd</sup> day of January, 2013

---

**Adam Salzman**  
**Village President Pro Tem**

**ATTEST:**

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**Teresa Powell**  
**Village Clerk**

# Exhibit A

September 7, 2011

President and Board of Trustees  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302

Re: Application of Evolution Fitness for Special Use Permit for hand car wash facility to be located at 711 Madison Street, Cal. No. 07-11-Z.

Dear Ladies and Gentlemen:

On or about April 27, 2011, Evolution Fitness, of 711 Madison Street, Oak Park, Illinois, (the "Applicant") filed an application for issuance of a special-use permit, pursuant to Sections 3.1 ("Summary Use Matrix"), 3.9.6 (F)(3)(c) ("Madison Street Overlay District – Use Restrictions") and 4.5.2(G) ("Car Washes") of the Zoning Ordinance of the Village of Oak Park, authorizing the construction and use of a hand car wash to be located at the existing structure at 711 Madison Street, Oak Park, Illinois (the "Subject Property"), currently owned by The Essex-Foley Family Ltd. Partnership, 100 Skokie Boulevard, Northbrook, Illinois 60062. This matter was referred to the Zoning Board of Appeals, (the "ZBA"), pursuant to the authority conferred by Section 2.2.3(C) of the Zoning Ordinance, to hold the required public hearing and to make recommendation to the Village Board of Trustees.



A public hearing was scheduled for August 3, 2011 at 7:00 p.m. in the Council Chambers of the Village Hall, Madison and Lombard, Oak Park, Illinois. Notice of the time and place of this public hearing was published on July 13, 2011, in the "Wednesday Journal," a newspaper of general circulation in the Village of Oak Park. A notice was posted at the Subject Property and letters were also mailed to owners of record within 500 feet of the Subject Property as provided by the Applicant, advising them of the proposal and the public hearing to be held. The ZBA held the hearing at such time and place, at which a quorum of this Commission was present.

Having heard and considered the testimony and evidence received at the public hearing, the ZBA makes the following findings of fact:

#### FINDINGS OF FACT

##### The Subject Property.

1. That the Subject Property is a lot of approximately 37,427.5 square feet (125' x 267.42') in size located at 711 Madison Street, Oak Park, Illinois, 60302.
2. The Subject Property is within a C-Commercial District and the Madison Street Overlay District ("MSOD").
3. A prior building on the Subject Property, used by the "Foley Rice Car Dealership," maintained a hand car wash in the same location as the proposed special use.
4. The Subject Property is located directly north of the alley from residential properties on Wesley Avenue.

The Applicant.

5. The Applicant is a corporation that currently operates a fitness center in the structure located on the western portion of the lot at 711 West Madison Street.

6. The owner of the property has expressly allowed the Applicant to petition the Village for the requested relief.

The Proposed Project.

7. Pursuant to the plans and specifications which were entered into evidence, the Applicant proposes to build-out and renovate the existing eastern portion of the "Foley Rice" building to operate a hand car wash facility, including a detailing center located in the existing "Foley Rice" building on the Subject Property, at the southwest corner of Wesley Avenue and Madison Street.

8. The proposed use would be located within the eastern portion of the existing "Foley Rice" building, constructed as an addition to the 1948 one-story brick and stone commercial building in 2006.

9. All hand car wash operations would be performed wholly within the existing addition of the "Foley Rice" building on the Subject Property.

10. All hand wash mechanical requirements are proposed to be installed within the existing building, which will require a minimum amount of construction to put the facility in operation. Mechanical, electrical drainage and plumbing currently exist on site.

11. The Applicant presented testimony that current car wash endeavors in the Village are often used to capacity, such that current owners are attempting to expand to new locations within the Village.

12. The Applicant feels strongly that the market for its proposed car wash is strong.

13. The Applicant presented testimony and drawings to show that all compressors will be located within the interior of the existing building and should not cause excessive noise in the area.

14. Vehicles are proposed to enter the building via a curb cut off Wesley Avenue and exit the building onto Madison Street, according to the site plan, which was reviewed by the ZBA at the public hearing.

15. The Applicant proposed a traffic flow plan that had six (6) spaces for cars waiting detailing, with room for additional vehicles to "bypass" the waiting area off Wesley Avenue, travel north through the parking lot, and exit onto Madison Street.

16. The Applicant presented testimony that about eight (8) vehicles could be accommodated in the parking lot line of the proposed bypass lane.

17. The Applicant presented testimony that it would have signage directing bypass traffic, as well as continual employee monitoring of the traffic situation, so that customers could be directed if there were too many vehicles waiting at once.

18. The Applicant produced evidence that it would operate its facilities from 8am to 5pm daily.

Traffic Concerns.

19. The ZBA heard testimony from residents regarding the potential for traffic problems.

20. The Applicant presented testimony that it expects approximately fifteen to twenty (15-20) vehicles for detailing per day, slightly more on weekend days.

21. The Applicant presented testimony that the average car wash time is fifteen (15) to twenty (20) minutes in duration.

22. The ZBA also heard testimony regarding the presence of other providers' transmission antennas in adjacent buildings, namely at 715 Lake Street.

23. The ZBA questioned whether the bypass route proposed by the Applicant could possibly block the parking spaces in the current lot, which are used by other commercial customers. The Applicant answered that its employees would closely monitor the traffic and guide traffic appropriately.

Aesthetic, Privacy and Safety Concerns

24. The ZBA heard evidence that certain residential properties expressed concerns for privacy of their homes, safety for pedestrians and potential noise generated by the Applicant.

25. The ZBA heard evidence that the Applicant plans to construct an eight foot (8') foot wooden, solid fencing along the south lot line of the Subject Property, shielding the residences and alley to the south of the Subject Property. The Applicant came to this understanding after meeting with area residents on

June 24, 2011, to discuss the proposal. Moreover, the ZBA heard evidence that the Applicant will maintain its machinery and compressors inside the building, lessening the noise impact. Further, the ZBA heard evidence that the Applicant will properly maintain its garage doors in quiet working order.

26. The ZBA also heard concerns that the proposed eight foot (8') solid fence should not be built the entire length of the alley to the eastern property line, in order to give vehicles in the alley a better approaching view of pedestrians in the immediate area. In response, the Applicant offered to cut five feet (5') in length from the proposed fencing.

27. The ZBA also heard evidence that Village Staff expressed some concern with the harmony between the current Village parking restrictions on Wesley Avenue adjacent to the Subject Property. Village Staff would like to see a more stringent restriction on parking there (one-hour or two-hour restrictions) to provide turn over for the proposed car wash and to prevent all-day employee parking there. If the Village ultimately approves this special use request, then Village Staff will move to amend the parking restrictions there accordingly.

28. Otherwise, Village Staff has no objection to the Applicant's proposal.

The Need for Zoning Relief.

29. Zoning requirements for properties located in a C-Commercial district require a special use permit for the operation of a car wash facility. (Zoning Ordinance, §§ 3.1 and 4.5.2(G).)

30. Similarly, Section 3.9.6(F)(3)(c), requires a special use for any property within the MSOD proposing a car wash use.

The Special Use Standards.

31. The evidence indicated that the proposed car wash is necessary and desirable to provide Oak Park residents with expanded options for the high demand for hand car washing. The car wash would be a "convenience to the community."

32. As conditioned below, the evidence indicated that the proposal will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities or other matters affecting the public health, safety and general welfare. The evidence indicated as conditioned below, that the proposed car wash, on a major commercial thoroughfare, would have little overall impact on traffic patterns, and that the Applicant's proposed car staging and overflow traffic plan is adequate to promote the reasonable flow of traffic in the area. Moreover, the eight foot (8') proposed privacy fence, if constructed with vehicle and pedestrian safety, would adequately and reasonably ensure the privacy of the neighboring residences to the immediate south of the Subject Property.

33. The evidence indicated that the proposed carwash will permit and encourage the development and use of neighboring property in accordance with the applicable district regulations, in that the gainful use of a currently-vacant commercial front, especially a use that seems to have demand in the area, will be a boon to other surrounding commercial properties as well as the Village as a whole.

34. The evidence indicated that no more specific standards or criteria are applicable to the Applicant's proposal, except for Sections 3.1, 3.9.6(F)(3)(c) and 4.5.2(G), which merely require a special use permit for such car washes in C-Commercial districts and the MSOD.

35. The proposal furthers certain economic development goals of the Comprehensive Plan in that it provides a needed service for the residents of the Village as well as filling a vacant commercial store-front in a major commercial thoroughfare in the Village.

36. The evidence indicated reasonable assurance by the Applicant that its proposal will be constructed and completed in a timely manner if authorized. If its requested special-use permit is granted, the Applicant expects to commence construction soon thereafter and will take it about thirty (30) days to complete the transition to a functioning car wash.

37. As conditioned below, the evidence indicated that the issuance of a special-use permit allowing the special use permit on the Subject Property is in the best interest of the Village of Oak Park.

#### RECOMMENDATIONS

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, this Zoning Board of Appeals, sitting as a Zoning Commission, hereby recommends to the President and Board of Trustees that a special-use permit be granted, pursuant to Sections 3.1 ("Summary Use Matrix"), 3.9.6 (F)(3)(c) ("Madison Street Overlay District – Use Restrictions") and 4.5.2(G) ("Car Washes") of the Zoning Ordinance of the Village

of Oak Park, authorizing the construction and use of a hand car wash to be located at the existing structure at 711 Madison Street, Oak Park, Illinois, currently owned by The Essex-Foley Family Ltd. Partnership, 100 Skokie Boulevard, Northbrook, Illinois 60062, SUBJECT TO the following conditions and restrictions:

1. That the Applicant has continued compliance with its parking, vehicle waiting line and bypass procedures as outlined in its testimony and application, subject to periodic review, recommendations and adjustments from the Village; and
2. That the Applicant work with Village Staff and its residential neighbors to create a fence along the south lot line of the Subject Property that ensures both privacy to the adjacent residences as well as allows for the safe passage of pedestrian and vehicular traffic in the alley to the south of the Subject Property;
3. That this special use shall be limited to the current use and owner, and any expansion in the use or change in the owner, operator or use of the Subject Property will terminate this special use; and
4. That in the event that any of these conditions and restrictions shall not be fulfilled at any time in the future, said events shall be deemed a violation(s) of the Zoning Ordinance and the Zoning Administrator shall take appropriate action.

This report adopted by a 6 to 0  
vote of this Zoning Commission,  
this 7<sup>th</sup> day of September, 2011.



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**VILLAGE OF OAK PARK**  
**AGENDA ITEM COMMENTARY**

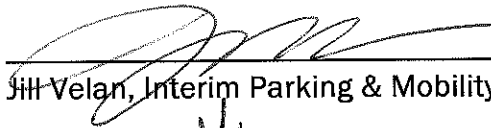
**Item Title: Ordinance to Amend the Overnight Permit Parking Area Within the Z7 Zone and Direct Staff to Prepare the Necessary Ordinance**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: January 22, 2013

Staff Review:

Submitted by:

  
\_\_\_\_\_  
Jill Velan, Interim Parking & Mobility Services Manager

Village Manager's Office:

  
\_\_\_\_\_

Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):

Transportation Commission Meeting  
September 24, 2012

Item History (Previous Board Review, Related Action, History):

On November 5, 2012 the Village Board approved a motion to accept a recommendation to expand the Overnight Permit Parking area within the Z7 Zone and Direct staff to prepare the necessary Ordinance.

The Transportation Commission held a hearing on September 24, 2012 and passed a motion to expand the Overnight Permit Parking area within the Z7 Zone. The petition was submitted by residents in order to secure overnight permit parking spaces closer to their 12-unit condominium building, which is located on the south side of the 800 block of Lexington Street and also fronts the west side of the 1000 block of South Oak Park Avenue.

The existing Z7 Overnight Permit spaces are located in the vicinity of Oak Park Avenue between Roosevelt Road and Harvard Street and also cover a section of the 700 block of Lexington Street. The proposed Z7 spaces would be located adjacent to the stated property on Lexington Street from Oak Park Avenue westward to the alley and would also extend along the property line on the Oak Park Avenue side.

During the September 24, 2012 Transportation Commission meeting, staff reported that recent quarter permit sales for both the Z7 On-street Overnight Permit Zone, as well as the Village lots within a 3-block radius nearly reached its sales limits (Exhibit A). In addition, staff

further reported that the proposed area falls within the permit parking guidelines as described in the attached Village Ordinance 2005-0-22 (Exhibit B).

As a result of the above findings, the Transportation Commission supports the petition and request the authority to proceed with the following change:

- Extend the existing Z7 Overnight Permit Parking spaces to include the south side of the 800 block of Lexington Street between Oak Park Avenue westward to the alley and along the west side of the 1000 block of Oak Park Avenue adjacent to the Eileen Condominium building.

Maps of the area are attached to this Agenda Item Commentary.

**Item Policy Commentary (Key Points, Current Issue, Bid Process, Recommendation):**

If approved by the Village Board, this would create an additional four Z7 spaces adjacent to the building on the Lexington Street side and an additional one Z7 space along the building on the Oak Park Avenue side. The existing No Parking 8am-10am Monday thru Friday restrictions on both sides of the street would be modified to reflect and enforce the Village's 1-day per week street maintenance restriction.

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

Funds for this work would come from the \$64,643.00 budgeted in FY2012 under account 5060-43770-786-560634 (Parking Fund, On-Street Parking Program, Sign Replacement.) This account has a current balance of \$62,597.00

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

There is a limited number of overnight permit parking and private spaces within the area. Therefore, the Transportation Commission and staff concur that expanding the Overnight Permit Parking area within the Z7 Zone is the most viable solution to accommodate the parking needs of the residents.

**Proposed Recommended Action:** Approve the Ordinance.

**ORDINANCE**  
**AUTHORIZING ON STREET OVERNIGHT PERMIT PARKING IN THE Z-7**  
**PARKING ZONE**

**Whereas**, the Village of Oak Park, by Ordinance 1995-O-68 authorized certain on street overnight permit parking along street frontages in R-7 zoning districts; and

**Whereas**, the area designated on the attached map in the vicinity of Oak Park Avenue and Lexington is in an R-7 zoning district; and

**Whereas**, residents in this area have requested additional on street overnight permit parking in their area; and

**Whereas**, the Transportation Commission has reviewed this request and found that privately available parking and currently authorized on street overnight parking in this area are insufficient to meet the parking demand; and

**Whereas**, the Transportation Commission recommends that additional on street overnight parking be authorized in the area indicated on the attached map within the authorized R-7 zoning district; and

**Whereas**, it is in the interests of public convenience and necessity to authorize on street parking in the area

**Now Therefore, Be it Ordained** by the President and Board of Trustees acting pursuant to its home rule powers established under Section 7, Section 6 of the Illinois Constitution as follows:

**Section One:** That on street overnight parking between the hours of 2:30 a.m. and 6:00 a.m. is authorized in the area designated on the attached map in the vicinity of Oak Park Avenue and Lexington Street, and that such parking shall be made available through the sale of permits.

**Section Two:** That all other existing parking restrictions shall remain in effect in this location.

**Section Three:** That the Director of Public Works shall cause such signs and pavement markings to be placed in the designated parking area as are necessary and conform to the Uniform Manual of Traffic signs.

This Ordinance shall be in full force and effect from and after its adoption, approval, publication and the posting of appropriate signs.

**ADOPTED** this 22<sup>nd</sup> day of January, 2013 pursuant to roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT**

**APPROVED** by me this 22<sup>nd</sup> day of January, 2013.

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Adam Salzman  
Village President Pro Tem

**ATTEST**

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Teresa Powell  
Village Clerk

Published by me according to law this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

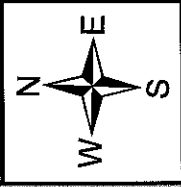
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Teresa Powell  
Village Clerk

**REVIEWED AND APPROVED  
AS TO FORM**

JAN 15 2013

  
LAW DEPARTMENT



OAK PARK AVE

5

NO PARKING 8AM-10AM MON-FRI

5 possible on-street overnight permit parking spaces

Russos Service Station

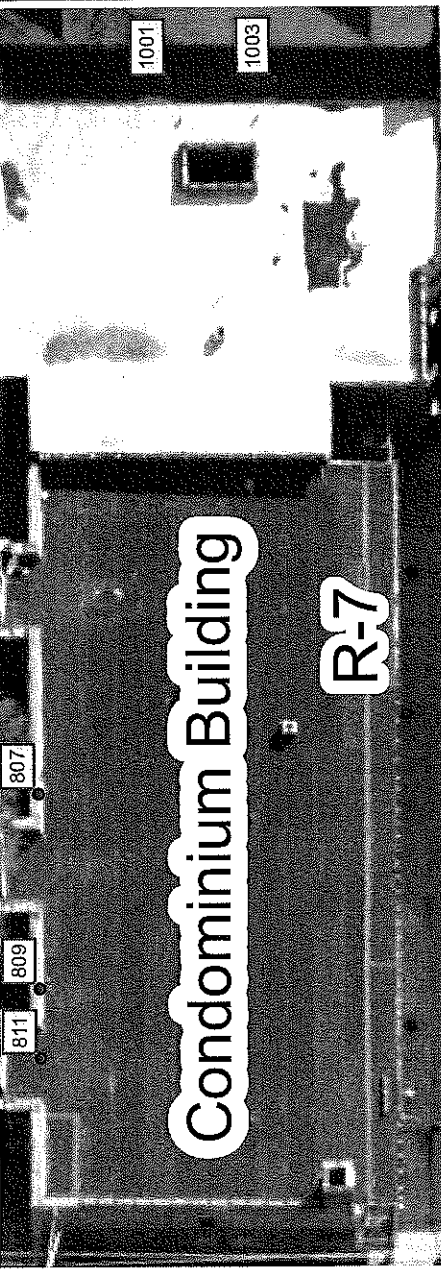
B-1/B-2

NO PARKING 8AM-10AM MON-FRI

LEXINGTON ST



NO PARKING 8AM-10AM MON-FRI



R-7

Row Houses

Alley

R-4

R-4



## On-street Permit Sales Zone Z7

Vehicles displaying a valid on-street overnight permit may park in the permit zone designated by the permit. Park only in areas designated by posted signs. A zone permit does not authorize parking in a lot.

Generally, zone permits are valid from 11 p.m. to 6 a.m., seven days per week. However, times may vary by zone. Specific permit hours are posted on street signs within the zones. Zone permits do not override other posted parking restrictions, such as for street maintenance, time of day limitations and time limits.

### New Permit Purchase

Permits are sold quarterly: February – April, May – July, August – October and November – January. The fee may be prorated if the permit is purchased after the beginning of a quarter. Proof of residency and vehicle owner information is required to purchase a zone permit. Vehicles must display license plates with a valid vehicle state registration sticker, as well as a current Oak Park vehicle sticker. All unpaid parking citations and fines due the Village must be paid in full to purchase a permit. Only one permit may be purchased per household.

### Permit Renewals

Renewals must be made prior to the deadline. Renewal letters are sent as a courtesy reminder, but do not guarantee a new permit. Permits may be renewed three weeks prior to the start of each quarter. Renew on-line,

by mail or at Village Hall, 123 Madison St., either in person or via a drop box by the south entrance. Office hours are 8:30 a.m. to 7 p.m. Mondays and 8:30 a.m. to 5 p.m., Tuesday through Friday. The drop box is accessible 24 hours a day, seven days per week. Payment may be made by cash, check or credit card. Mail renewals should be made by check or credit card. Do not mail cash. Online renewals require a credit card. Deadlines for renewal via mail and online are approximately six business days prior to quarter's end. All unpaid parking citations and other fines must be paid in full to renew a permit.

### Where to Place Permit

Affix the permit to the outside of the rear window on the driver's side, in the lower corner. A vehicle with a tinted rear window or no rear window, such as a convertible, should display the permit on the front window, driver's side. Remove expired parking permits and vehicle stickers. Clean window and allow it to dry thoroughly. Remove backing and fully attach permit to the window, making sure the information is not obstructed from view.

### Permit Transfer or Reissue

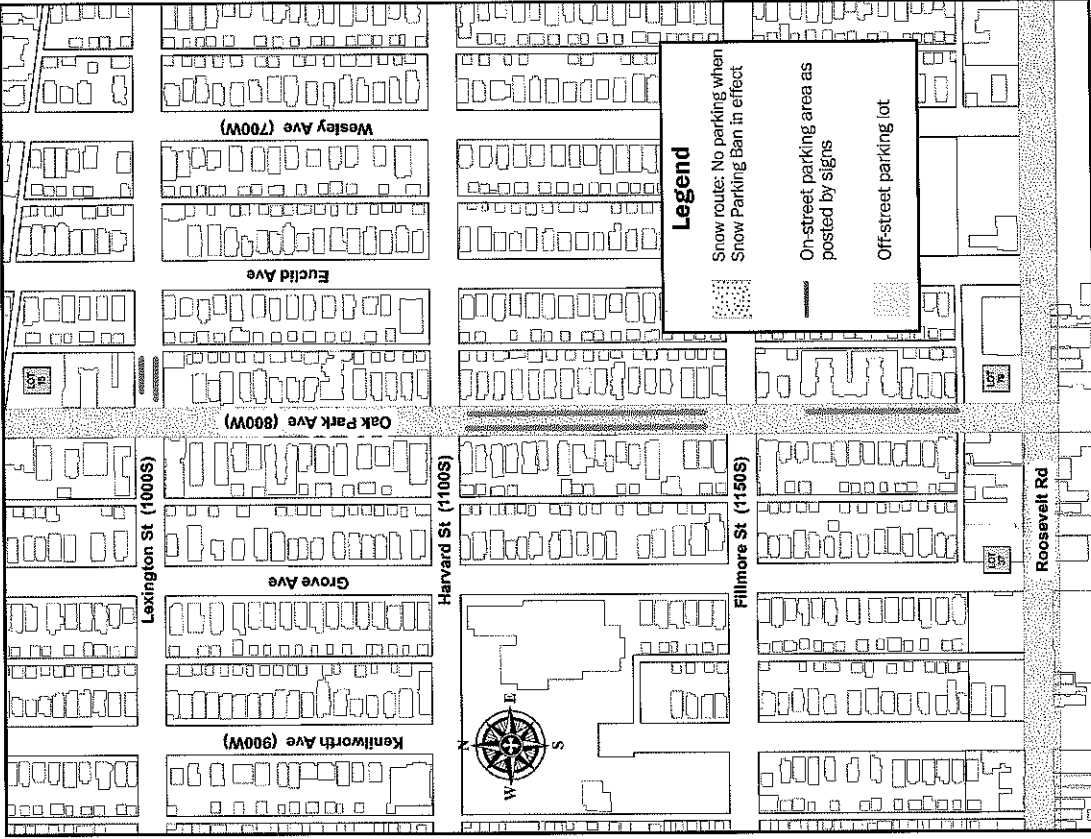
Zone permits are not transferable unless authorized by the Village. Report any change in vehicle, vehicle owner, address or license plate information. Providing false or inaccurate information, or failing to notify the Village of changes in information, may result in loss of parking privileges. A \$2 administrative fee is charged to replace a permit that is lost or transferred to another vehicle.

### Refunds

A permit holder who is moving or no longer in need of a permit may be eligible for a prorated refund. Peel off the decal and return it to Village Hall to apply. If approved, refunds are prorated for the remainder of the quarter.

### Restrictions

The Village may revoke or cancel any permit issued for a vehicle that is too large to park within a single parking space without parking on the curb or protruding into the driving lane. Vehicles cannot be covered.



Rev. 1/12

**For more information, call 708.358.7275 (PARK), option 5. For snow parking information and rules, visit [www.oak-park.us/snow](http://www.oak-park.us/snow).**

VILLAGE OF OAK PARK

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**CITIZEN ADVISORY BOARD AND COMMISSION RECOMMENDATION**

AGENDA ITEM COMMENTARY

**Item Title: Motion to Approve the 2013 Work Plan Recommendations from the Citizen Advisory Boards and Commissions**

**Resolution or Ordinance No.** \_\_\_\_\_

**Date of Board Action:**

January 22, 2013

**Submitted by:**

Citizen Advisory Boards and Commissions

**Village Manager's Office:**

 \_\_\_\_\_

**Citizen Advisory Board or Commission Issue Processing (Dates of Related Commission Meetings):**

Annually each Citizen and Advisory Board and Commission recommends to the Village Board a work plan. Each Commission holds a public meeting to develop the work plan and submits their recommendation to their staff liaison for processing at a future meeting of the Village Board.

**Item Policy Commentary (Previous Board Review, History Key Points, Current Issue, Commission Recommendation):**

All of the Commissions have submitted a final draft of the work plan except for the Civic Information Systems Commission. The Community Development Advisory Commission revised their work plan to reflect a new process for review of CDBG funds as discussed during the recent Village Board budget hearings for 2013.

**Staff Commentary (If applicable or different than Commission):**

**Item Budget Commentary (If applicable, Account #; Balance; Cost of contract):**

Each Commission has listed a requested budget in each work plan (if applicable). The 2013 budget adopted a total budget of \$50,000 for all of the Commissions.

**Proposed Commission Action:**

Accept the Recommendation of the Commissions or Boards as attached.

Citizen Advisory Board or Commission  
Work Plan 2013

Ongoing Initiatives			
Topic	BOARD GOAL	OUTCOMES	TIMEFRAME
Advice & Recommendations to BPS	Enabling language	Green Codes: Develop recommendations for material and waste management requirements on construction sites.	Ongoing

New Initiatives			
TOPIC	BOARD GOAL	OUTCOMES	TIMEFRAME
Advice & Recommendations to BPS	Enabling language	Assist BPS in developing public education materials/training sessions to ease the transition to the 2009 building codes	1st quarter of 2013
Advice & Recommendations to BPS	Enabling language	Assist BPS in preparing a public handout on how to navigate the permitting/construction processes from start to finish	Ongoing

**COST (if any)**  
N/A - can be covered in department budget  
N/A



MA

**2013 Work Plan for Community Development Citizens Advisory Committee (CDCAC)**  
 supporting Diversity, Housing, Retail Strategy, Commercial District Vitality, Fiscal Responsibility, Sustainability  
 and Intergovernmental Cooperation

**2013 Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Fiscal Responsibility	1. Meet with Finance Committee to get percentage recommendations for 2014 funding levels	Receive draft recommendations from Finance Committee	1st quarter 2013	\$200.00
Housing	2. Seek direction from Board of Trustees to CDCAC	Receive final direction from Board	1st quarter 2013	
Sustainability	3. Implement Funding Recommendations For 2014 CDBG & ESG-funded activities	Review, rate and make funding recommendations on the 2014 CDBG& ESG proposals submitted; consistent with Board of Trustees direction	One mid-year meeting Spring 2013; 7-8 meetings early fall, 2013	
Retail Strategy				
Commercial District Vitality				
Intergovernmental Cooperation				
Diversity				

2

**2013 Work Plan for Community Development Citizens Advisory Committee (CDCAC)**  
 Supporting Diversity, Housing, Retail Strategy, Commercial District Vitality, Fiscal Responsibility, Sustainability  
 and Intergovernmental Cooperation

**2012 Completed Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Fiscal Responsibility	Funding Recommendations For 2013 CDBG & ESG-funded activities	Reviewed, rated and made funding recommendations on the 2013 CDBG & ESG proposals submitted. Also made recommendations for distribution and award of 2012 Emergency Solutions funding.	Completed Summer 2012.	\$200.00
Housing				
Sustainability				
Retail Strategy				
Commercial District Vitality				
Intergovernmental Cooperation				
Diversity				



**2013 Work Plan for Community Development Citizens Advisory Committee (CDCAC)**  
Supporting Diversity, Housing, Retail Strategy, Commercial District Vitality, Fiscal Responsibility, Sustainability  
and Intergovernmental Cooperation

**Instructions for completing Work Plan**

This work plan format provides space to indicate any goal of the Board of Trustees that is supported by your commission:

- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

Please follow these instructions to complete your work plan:

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**Column 4:** Indicate the proposed time frame for this project, including one which may be multi-year.

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**TOTAL 2014 BUDGET REQUEST:**

Details of all the Commission Budgets are referenced in the actual budget in the section marked *Policy Development & Support*

M3

2013 Work Plan for Community Relations Commission  
Supporting Diversity Board Goal

2013 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
"to develop improved intergroup relations"	Fourth of July, Diversity Parade	In collaboration with the VOP staff, to successfully host the event	January-July 2013	\$2,000
	Diversity Dinners	For the CRC to host special dinner meetings to bring community groups and involved individuals together to discuss community issues around the topic of diversity	Bi-monthly Throughout the Year	\$1,300
	Middle School Awards	Recognition of youth who exemplify and promote the values of diversity and inclusion	April-June 2013	\$100
	Liaise with Day In Our Village Festival Committee to promote successful event	Strengthen coordination and collaboration for annual festival	September 2012- June 2013	N/A
	Conduct fact-finding forums for commission education	Identification of obstacles to community harmony and promotion of cooperation with village community organizations	Ongoing	N/A
	Study feasibility of establishing High School Human Relations Awards	Potential establishment of new awards program	October - November 2012, with a projected launch in the Spring 2013	N/A

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2013 Work Plan for Community Relations Commission  
 Supporting Diversity Board Goal

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
"to secure equal furnishing of services to residents"	Work with HPAC on relevant issues identified in Analysis to Impediments report	Improved housing options for residents	Ongoing	N/A

2013 Work Plan for Community Relations Commission  
Supporting Diversity Board Goal

2012 Completed Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
"to develop improved intergroup relations"	Diversity Dinners	Conducted six diversity dinners bringing residents together to discuss diversity, inclusion and race relations issues.	ongoing	\$1250
	Fourth of July Diversity Parade	Hosted and organized Fourth of July Diversity Parade, in coordination with the Village of Oak Park Staff	7/4/12	\$500
	Middle School Awards	Planned, organized and executed Middle School Awards Ceremony on June 20, 2012, in the Board of Trustees Council Chambers, with some members of the Board participating.	6/20/12	\$100
	Day in Our Village of Oak Park	CRC Commissioner joined Day Festival Committee and assisted in festival prep	January 2102	N/A
	Housing Anti-Discrimination Initiative	Met with Housing Commission Chair and Chair of The John Marshall Law School Fair Housing Clinic to solicit bid to conduct discrimination testing in the Village of Oak Park.	Spring 2012	N/A

2013 Work Plan for Community Relations Commission  
Supporting Diversity Board Goal

**Instructions for completing Work Plan**

This work plan format provides space to indicate any goal of the Board of Trustees that is supported by your commission:

- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

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**TOTAL 2013 BUDGET REQUEST:**

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Disability Access Commission is making a  
revision to their work plan and will be  
delivered Friday.



M5

2013 Work Plan for Environment and Energy Commission  
Supporting Sustainability

2013 Initiatives and Ongoing Projects

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Promote energy conservation and environmental sustainability	Public Education	Provide educational outreach (including composting, energy efficiency and conservation, native planting and special collection events and other environmental information) to the community by participating in Day In Our Village, Farmers' Market and three other community events.	Ongoing	\$100.00 for printing and display items
Promote recycling and waste reduction	Public Education	Green Awards - recognizing specific efforts by individuals, businesses or community organizations that embody the advance of the Village's mission toward a sustainable and secure future.	Partner with HPC and CDC to share awards ceremony	\$1,000.00 for share of ceremony costs
Promote environmental sustainability	Public Education	Work with Building and Property Standards and Plan Commission to provide information to incorporate green elements in building renovations and development projects. Use Best Practices for initiatives that may include residential high albedo roofs, green roofs, energy conservation and alternate energy technologies.	TBD	
Promote energy conservation and environmental sustainability	Public Education	Work with HPC to assist with sustainable language incorporated into HPC Guidelines.	TBD	
Maintaining a beneficial environment as pollution-free as possible	Sustainability	Research methods of pesticide avoidance practices and initiatives.	TBD	
Maintaining a beneficial environment as pollution-free as possible	Sustainability	Promote and evaluate Oak Park practices in water conservation, storm water management and combined sewer separation initiatives.	TBD	
Maintaining a beneficial environment as pollution-free as possible	Sustainability	Update EEC Environmental Report. Review and improve Environmental web page information.	TBD	

**2013 Work Plan for Environment and Energy Commission  
Supporting Sustainability**

**2012 Completed Initiatives**

<b>ENABLING LANGUAGE</b>	<b>PROJECT</b>	<b>OUTCOMES</b>	<b>TIMEFRAME</b>	<b>COST (if any)</b>
Promote energy conservation and environmental sustainability	Public Education	Provided educational (including composting, energy efficiency and conservation, water conservation, storm water management, special collection events and other environmental information) outreach to the community by participating in Day In Our Village, Farmers' Market Earth Fest and the Cheney Mansion Green Sunday.	Throughout the year	
Promote recycling and waste reduction				\$1,150.00 for share of ceremony costs
Promote environmental sustainability	Public Education	Green Awards - Partnered with HPC and CDC to share the 2012 Awards ceremony	Presentation Nov. 13	
Promote environmental sustainability	Public Education	EEC Film Fest - EEC did not host screenings in 2012 but supported and promoted the Green Community Connections Film Fest held in various venues	April	
Promote energy conservation and environmental sustainability	Public Education	Worked with Building and Property Standards and Plan Commission to provide information to incorporate green elements in building renovations and development projects. Drafted language for green roofs. Drafted information for VH geothermal project		
Promote environmental sustainability	Public Education	Work with HPC to assist with sustainable language incorporated into HPC Guidelines.	Ongoing	
Maintaining a beneficial environment as pollution-free as possible	Pollution reduction	Researched native planting initiatives and worked with the Park District to draft language for a burn ordinance approved by the Fire Department.		
Maintaining a beneficial environment as pollution-free as possible	Sustainability Pollution reduction	Updated the EEC Environmental Report.	Ongoing	



# 2013 Work Plan for Environment and Energy Commission Supporting Sustainability

## Instructions for completing Work Plan

This work plan format provides space to indicate any goal of the Board of Trustees that is supported by your commission:

- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

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## TOTAL 2013 BUDGET REQUEST:

Details of all the Commission Budgets are referenced in the actual budget in the section marked *Policy Development & Support*

M&

2013 Work Plan for Farmers' Market Commission  
Supporting Sustainability

**2013 Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
	Customer Survey	Demographics/improving patron satisfaction and improving marketing	As needed	Staff/Administratio n
	Vendor Survey	Improve Market	End of Market Season	Staff/Administratio n
	Green initiatives	Increase recycling & "green" efforts at the Market - partner with Church, Public Works and Village Sustainability Coordinator	Ongoing	Staff/Administratio n
Operating policies or Regulations		Educating the public/market patrons more about bringing their own shopping bags/coffee mugs	Ongoing	
		Go Green Days: 2-Saturday special event - Invite local business, Village partners and non for profits in the Green industry to educate patrons.	Last 2 weeks in May	
	Application update	Clarify language to mirror ordinance and rules & regulations.	Annual	Staff/Administratio n
				Staff/Travel costs.

2013 Work Plan for Farmers' Market Commission  
Supporting Sustainability

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
	Farm Inspections	Village Board to add farm inspections to rules of operations and ordinance. Insures authenticity of market offerings relating to organic/sustainable farming methods and product selection	Rotate inspecting vendors so that they're all on a 3-year cycle. Schedule inspections strategically so that farmers' trees/bushes/plants are clearly in their growth cycle	Farm inspection estimates: \$1300-\$1700/year  Estimates include FM Manager Salary & travel
	Networking with other Farmers' Markets	Continue communication with other farmers' markets to improve our overall market experience for vendors and patrons.	Ongoing	Staff/Administratio n
Recruit owners and producers			Ongoing	
Publicize the market	Vendor of the week	Highlight market vendors by featuring a "vendor of the week" on website & on site at Market & via social media	Ongoing during season	Staff/Administratio n

# 2013 Work Plan for Citizens Police Oversight Committee

## Supporting User Friendly Village Hall

Regular Meeting  
Agenda #

### 2013 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Complaints from citizens	Investigate complaints made by citizens of alleged police misconduct	Report findings of complaints of alleged police misconduct to CPOC and the complainant(s)	Within twelve weeks of the date the complaint is filed with the Police	None
Complaints from Police Department staff	Investigate complaints from sworn and unsworn members of the Police Department regarding alleged discrimination or unfair treatment by the Department	Report findings of complaints of alleged discrimination or unfair treatment to CPOC and the complainant(s)	Within twelve weeks of the date on which the investigation of the complaint is initiated	None
Monitor & evaluate discipline and administration	<ul style="list-style-type: none"> <li>Attend annual in-service training sessions conducted for the Police Department.</li> <li>Ride with Oak Park Police Department Officers.</li> </ul>	Obtain in-depth knowledge of legal, environmental and occupational conditions that impact interactions with citizens	As needed	None
Cultural and racial diversity issues	With approval from the Board of Trustees, or at the direction of the Board, undertake studies of issues pertaining to police-community relations, policing strategies, recruitment, training or promotions.		As needed	As approved by the Board of Trustees
Reports to Board of Trustees	Summarize and analyze statistics re citizen complaints: alleged rule violations, ethnicity, gender of complainant and the police officer, and residence of complainant.	Reports to the Board of Committee activities during the previous six months; summary of complaints; and analysis of other information considered by the Committee.	Semi-annual	None

### 2012 Completed Initiative

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Complaints from citizens	As of 09/15/12, the Committee reviewed one investigated complaint of alleged police misconduct	Findings were approved on the complaint	Within twelve weeks of the date the complaint is filed with the Police	None
Complaints from Police Department staff	As of 09/15/12, one complaint was investigated involving an employee of the Police Department alleging harassment by another employee of the Department	Investigatory findings under review by Village staff	Within twelve weeks of the date on which the investigation of the complaint is initiated	None
Monitor & evaluate discipline and administration	On-going compilation and reporting by race and sex of discipline administered in the Police Department	Report from which valid conclusions can be drawn regarding whether or not protected classes experience disparate treatment with regard to disciplinary actions.	Monthly	None
Cultural and racial diversity issues	No projects currently identified			None
Reports to Board of Trustees	Fulfillment by the Committee of reporting requirements stated in the Procedural Rules of Ordinance 1991-O-03 to the Village President and Board of Trustees	Semi-annual report to the Village Board listing the activities of the Committee	Report of 2012 activities submitted by December 31, 2012	None

2013 Work Plan for Farmers' Market Commission  
Supporting Sustainability

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Community Relations	Food Rescue (Previously called Caring Carrots)	Expand and improve food donation program to increase healthy food access to the poor - improve Community relations and fiscal responsibility	ongoing	
	Relationship development with VOP departments, businesses and non-profits	Promote Urban Garden Initiative, Composting program with produce silage	ongoing	
	Early season space utilization in June: Invite other Citizen Involvement Commissions to the Market to educate the public		June 2013	
Sustainability	Chef-Farm Outreach	Engage local restaurateurs to purchase locally grown from OPFM vendors/marketing can be reciprocal	ongoing	

2013 Work Plan for Farmers' Market Commission  
Supporting Sustainability

**2012 Completed Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
	Vendor Survey	Information gathered to improve the market for patrons and vendors.		
	Green initiatives	Increase recycling & "green" efforts at the Market - partner with Church, Public Works and Village Sustainability Coordinator		Staff/Administratio n
Operating policies or Regulations	Early season space utilization: Go Green Days	Increase food donations, Caring Carrots/Food rescue program		Staff hourly
	Application update	Expanded to 2 day program, Invited local business, village partners and non for profits in the Green industry to exhibit Clarify language to mirror ordinance and rules & regulations.		
Recruit owners and producers				

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2013 Work Plan for Farmers' Market Commission  
Supporting Sustainability

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
	Vendor of the week	Highlight market vendors by featuring a "vendor of the week" on website & on site at Market		
	Food demos	Continue collaboration with food entrepreneurs to highlight food fare thus increasing market traffic and restaurant visibility	Ongoing during season	staff hourly
Publicize the market	LINK/Credit/debit acceptance (Non-traditional marketing)	Increase patron diversity/seek grant matching opportunities for SNAP funding thereby attracting state/federal agency attention.	ongoing	
	Increase marketing using available Social Media	Increased Attendance		
Community Relations	Caring Carrots/Food Rescue Program	Expanded and improved food donation program to increase healthy food access to the poor - improved Community relations and fiscal responsibility	ongoing	

2013 Work Plan for Farmers' Market Commission  
Supporting Sustainability

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
	Relationship development with VOP departments, businesses and non-profits	Promoted Urban Garden Initiative, Composting program with produce silage	ongoing	
Sustainability	Chef -Farm Outreach	Engaged local restaurateurs to purchase locally grown from OPFM vendors/ marketing can be reciprocal	ongoing	

2013 Work Plan for Farmers' Market Commission  
Supporting Sustainability

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*Farm inspections.*

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# 2013 Work Plan for Board of Health

M7

2013 Initiatives	ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST	BOH LEAD
Public Health Recommendations	Cycling Safety	Comprehensive Cycling Safety Policy including: <ul style="list-style-type: none"> <li>Evidence-based safety guidelines</li> <li>Consider recommending a helmet ordinance for children age 16 and under</li> <li>Cyclist/Motorist education</li> <li>Coordinate with local bike coalition</li> </ul>	3Q - 2012 thru 1Q - 2013		Dr. Grivois - Shah	
Public Health Recommendations (I-PLAN)	Chronic Disease <ul style="list-style-type: none"> <li>Childhood Obesity</li> <li>Tobacco Education</li> <li>Skin Cancer Prevention</li> </ul>	Partner with outside entities attending to these areas: <ul style="list-style-type: none"> <li>Obesity - "Pioneering Healthy Communities"</li> <li>Tobacco - Keep apprised of Health Dept/Schools programs</li> <li>Skin Cancer - "National Dermatology Assoc." "Skin of Steel"</li> </ul> Monitor law pending in Illinois state legislature Raise Awareness of cancer risk of tanning and inform trustees and local legislators	Ongoing		Miller - pediatric obesity Bernstein	
Public Health Recommendations (I-PLAN)	Mental Health <ul style="list-style-type: none"> <li>Mental Health Anti-Stigma</li> </ul>	Partner with outside entities administering these areas: <ul style="list-style-type: none"> <li>Oak Park Township Mental Health Board "Anti-Stigma Initiative"</li> <li>Update on state mental health legislative and other activities</li> <li>Monitor substance abuse prevention initiatives locally</li> </ul>	Ongoing		Bernstein	
Public Health Recommendations (I-PLAN)	Substance Abuse					
Public Health Recommendations (I-PLAN)	Access to Healthcare and Dental Care	Partner with Representatives (Davis, Ford, Harmon, Lilly) on: <ul style="list-style-type: none"> <li>Linking resources to community</li> <li>Communicating through local print and online media</li> <li>Publicizing changes such as Affordable Care Act</li> <li>Monitor progress of BOH recommendations to Village Board and provide additional information upon request</li> </ul>	3Q - 2012 thru 4Q - 2013		Grivois - Shah & Diakite	
Board of Trustees Request	Gun Control					
Public Health Recommendations	Environmental Hazards	Collaborate with EEC on possible diesel Fuel policy Identify any other environmental hazards in village.	Ongoing		Bernstein Diakite	

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M8

2013 WORK PLAN FOR HISTORIC PRESERVATION COMMISSION

Trustee Liaison: Bob Tucker

Staff Liaison: Douglas Kaarre

2013 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Adoption of guidelines	<u>Strategic HP Plan Recommendation (and ongoing):</u> Review, update and re-write the Architectural Review Guidelines	Complete the update of the existing <b>Architectural Review Guidelines</b> begun by the HPC in 2009. Consultant Preservation Design Partnership hired in 2011.	Ongoing from 2011 through early 2012	\$2011 budget
Public Education	HPC Newsletter	Continue to create an <b>HPC Newsletter</b> for educational purposes and distribute on-line, via email blasts, and by hard copy.	Quarterly	\$0
Public Education	Historic Landmarks	Designating additional properties as Historic Landmarks.	Ongoing	\$1,250 (plaques)
Historic Preservation Awards	Preservation Awards	Sponsor annual preservation awards and co-host the awards event with the Environment & Energy Advisory Commission and the Community Design Commission	Fall	\$2,000

2013 Work Plan for Historic Preservation Commission  
 Supporting Housing, Commercial District Vitality, Sustainability & User-Friendly Village Hall

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Public education	<u>Strategic HP Plan Recommendation:</u> Develop and deliver a customizable training program for Village Board members and various Village Commissions to provide information on HPC programs and services.	<ul style="list-style-type: none"> <li>Provide at least one customized training session and information to Village Trustees, VOP staff, and Village Commissions that have overlap with the work of the HPC, including Plan Commission, Environment &amp; Energy, Community Design, and Zoning Board.</li> <li>Increase knowledge of HPC programs and incentives that can be promoted to property owners</li> <li>Increase interaction and cooperation between Village commissions and staff</li> <li>Present a program to the above Board and Commission members to reinforce prior education efforts</li> </ul>	Throughout 2013 as requested.	\$0
Historic Landmarks and Public Education	<u>Review of Potential historic eligibility for the Oak Park Arts District</u>	Conduct educational outreach to property owners within the Oak Park Arts District on Harrison Street regarding the potential for designating a historic district and prepare nomination to designate if feedback is positive.	Spring/Summer	\$250
Historic Landmarks	Review of potential historic eligibility for Hulbert and Hogans Subdivision properties	Conduct educational outreach to property owners within the two subdivisions on Home, Clinton and S. Kenilworth regarding the potential for designating historic districts and prepare nominations to designate if feedback is positive.	Spring/Summer	\$500
Adoption of guidelines, Public Education	<u>Strategic HP Plan Recommendation:</u> Organize joint cooperation with Environment & Energy Commission	Serve as liaison between two commissions to keep abreast of on-going projects and share information	Ongoing	\$0

**2013 Work Plan for Historic Preservation Commission**  
 Supporting Housing, Commercial District Vitality, Sustainability & User-Friendly Village Hall

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Adoption of guidelines, Public Education	<u>Strategic HP Plan Recommendation:</u> Organize joint cooperation with Plan Commission	Serve as liaison between two commissions to keep abreast of on-going projects and share information	Ongoing	\$0
Public Education	<u>Strategic HP Plan Recommendation:</u> Preservation Alliance	Develop an alliance of Oak Park's local preservation organizations with two objectives: 1) to assist Village staff and HPC in their historic Preservation work via advocacy and 2) to educate the community about historic preservation and its benefits	Spring/Summer	\$0
Public Education	<u>Strategic HP Plan Recommendation:</u> Educate the local real estate community	Provide training on historic preservation to local realtors	Ongoing	\$0
Historic Landmarks	List Oak Park Village Hall on the National Register of Historic Places	Prepare nomination report to list the Oak Park Village Hall on the National Register of Historic Places, which was determined to be eligible in 2012.	Winter/Spring	\$0
	<b>TOTAL BUDGET REQUEST FOR 2013</b>			<b>\$ 4,000</b>

**2013 Work Plan for Historic Preservation Commission**  
 Supporting Housing, Commercial District Vitality, Sustainability & User-Friendly Village Hall

**2012 Completed Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Historic Preservation Awards	Awards Project	Presented Historic Preservation Awards at an awards event held at Unity Temple in conjunction with EEO/Green Awards and CDC/Cavalcade of Pride Awards	November 13, 2012	\$950 (approx)
Historic Landmarks	Historic Landmarks Designation	Designation of 3 Landmarks 1. William J. Ehlers Flats (241 S. Elmwood) 2. Edwin H. Ehrman House (410 N. Kenilworth) 3. George L. Smith House (743 Columbian)	Ongoing	\$1,221
Permit and plan review	Building permits/plan review	Reviewed 835 building permit and plan review applications Jan. 1 through Sept. 10, 2012.	Ongoing	None
Public education	Historic Preservation	Created an HPC Newsletter for educational purposes and distributed on-line, via email blasts, and by hard copy	Quarterly	None
Public education	Historic Preservation	HPC hosted a booth at A Day In Our Village.	Ongoing	\$100
Public education	Strategic HP Plan Recommendation	Create an Architectural Style Guide to go with the new Architectural Review Guidelines being completed by Preservation Design Partnership		\$0



**2013 Work Plan for Historic Preservation Commission  
Supporting Housing, Commercial District Vitality, Sustainability & User-Friendly Village Hall**

Public education	<p><u>Strategic HP Plan Recommendation:</u> Develop and deliver a customizable training program for Village Board members and various Village Commissions to provide information on HPC programs and services.</p>	<ul style="list-style-type: none"> <li>• Provide at least one customized training session and information to Village Trustees, VOP staff, and Village Commissions that have overlap with the work of the HPC, including Planning and EEAC.</li> <li>• Increase interaction and cooperation between Village commissions and staff</li> <li>• Present a program to the above Board and Commission members to reinforce prior education efforts</li> </ul>	<p>Throughout 2012 as requested.</p> <p>Will be an annual effort for the HPC going forward.</p>	\$0
Adoption of guidelines, Public Education	<p><u>Strategic HP Plan Recommendation:</u> Organize joint cooperation with Environment &amp; Energy Commission</p>	<p>Serve as liaison between two commissions to keep abreast of on-going projects and share information</p>	Ongoing	\$0
Adoption of guidelines, Public Education	<p><u>Strategic HP Plan Recommendation:</u> Organize joint cooperation with Plan Commission</p>	<p>Serve as liaison between two commissions to keep abreast of on-going projects and share information</p>	Ongoing	\$0
Adoption of Guidelines	<p><u>Strategic HP Plan Recommendation</u></p>	<p>Work with Building and Property Standards Department to implement the International Existing Building Code to ease difficulties in submitting and approving alterations and additions to existing buildings and make code requirements for historic buildings more responsive to their historic character</p>	Ongoing	\$0
Historic Landmarks and Public Education	<p>Review of potential historic eligibility for I-290 Ramps and adjacent properties</p>	<p>Hired consultant (PSATG) to conduct an architectural survey of areas adjacent to the I-290 expressway to identify potential historic districts and historic landmarks.</p>	2011-2012	\$8,700 (plus \$20,300 grant)

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**2013 Work Plan for Historic Preservation Commission  
Supporting Housing, Commercial District Vitality, Sustainability & User-Friendly Village Hall**

Public Education	Frank Lloyd Wright-Prairie School of Architecture Historic District – local boundary expansion	Designation of the expanded local historic district boundaries was approved by the Village Board following public outreach and meetings in 2011.	February 21, 2012	\$0
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M 9

**2013 Work Plan for HOUSING PROGRAMS ADVISORY COMMITTEE**  
Supporting Housing, Diversity and Fiscal Responsibility

**2013 Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Enhance quality of residential properties Increase value of residential properties	Single-Family Property Rehab Program	Review and recommend Single Family Rehab Loan requests Review Single Family Rehab eligibility guidelines and recommend changes, if any, to the Board.	Ongoing Winter	
Enhance quality of residential properties Increase value of residential properties	Multi-Family Housing Programs	Review program guidelines and procedures for the Multi-Family Rehab and Small Rental programs Review program guideline compliance of Small Rental Program Properties Review and recommend loan and grant requests	Spring	
Affordable housing options Enhance quality of residential properties Increase value of residential properties	Public Education	Monitor and evaluate effectiveness of the educational sessions for condo owners and multi-family building owners and managers. Meet with community members to discuss housing including partner agencies, realtors, financial institutions and building owners and managers. Attend A Day In Our Village	Spring/ Summer  Ongoing  Spring	\$300

**2013 Work Plan for HOUSING PROGRAMS ADVISORY COMMITTEE**  
 Supporting Housing, Diversity and Fiscal Responsibility

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Economic & racial diversity	Housing Data	Review census information as it relates to housing issues and diversity of population Participate in Comprehensive Plan development Review Housing Programs Performance Measurements	Spring  Winter	
Affordable housing options Enhance quality of residential properties	Foreclosures	Review foreclosure data and present data to Board for review and comparison	Ongoing	
Economic & racial diversity Affordable housing options	Analysis Impediments	Work on implementation activities Report on progress of AI implementation	Ongoing	
Economic & racial diversity Affordable housing options	Joint Commission work	Reach out to the Disability Access Commission and Community Relations Commission to determine potential common initiatives	Spring	

**2013 Work Plan for HOUSING PROGRAMS ADVISORY COMMITTEE**  
Supporting Housing, Diversity and Fiscal Responsibility

**2012 Completed Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Enhance quality of residential properties Increase value of residential properties	Multi-family Housing Incentives Program	Recommended grant applications for funding from the Multi-family Housing Incentives Program. Monitored participation of owners in the Multi-Family Housing Incentives Program. Reviewed and updated guidelines Review Multi-family Incentives Grant Process and evaluate effectiveness of the program. Review Multi-family Incentives Grant Process and evaluate effectiveness of the program.		
Increase value of residential properties	Single Family Property Rehab Program	Reviewed and recommended Single Family Rehab (SFR) loan requests. Reviewed and revised guidelines.		
Economic & racial diversity Affordable housing options	Analysis of Impediments to Fair Housing	Began AI implementation activities		
Affordable housing options	Affordable Housing	Reviewed Homes for Changing Region Report Reviewed state of Village of Oak Park Housing and prepared a report		

**2013 Work Plan for HOUSING PROGRAMS ADVISORY COMMITTEE**  
 Supporting Housing, Diversity and Fiscal Responsibility

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Enhance quality of residential properties Increase value of residential properties	Small Rental Properties Program	Reviewed Guidelines for Small Rental Properties Program and recommended changes Reviewed Small Rental Loan Requests		
Enhance quality of residential properties Increase value of residential properties	Fair Housing	Review AI Implementation Plan and report to Board on progress		

**2013 Work Plan for HOUSING PROGRAMS ADVISORY COMMITTEE**  
Supporting Housing, Diversity and Fiscal Responsibility

**Instructions for completing Work Plan**

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- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

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2013 Work Plan for Liquor Control Review Board  
Supporting User Friendly Village Hall

2013 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Application Review	Review of new applications and applicants for liquor licenses for all required documentation and make recommendations to Liquor Control Commissioner	Review of new applications for compliance with all Code requirements and recommendation to Village Board	Ongoing	
Investigate Operations	Review and recommend renewal of liquor licenses for qualifying applicants to Liquor Control Commissioner	Review of renewals for timely liquor tax remittance and compliance with Village Code	Notice 3 months in advance, 2 month advance review.	
Conduct Hearings and Make Recommendations	Any follow-up to current review	Public hearings regarding revisions as required	As needed	
Ordinance Review	Based on Board direction, prepare recommendations for revisions to Liquor ordinance as needed	BASSET training requirement is now in development for training of restaurant personnel.	Implementation in winter 2013	



2013 Work Plan for Liquor Control Review Board  
Supporting User Friendly Village Hall

**2012 Completed Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Application Review	Review of new applications and applicants for liquor licenses for all required documentation and make recommendations to Liquor Control Commissioner	Review of new applications for compliance with all Code requirements and recommendation to Village Board	Ongoing	
Investigate Operations	Review and recommend renewal of liquor licenses for qualifying applicants to Liquor Control Commissioner	Review of renewals for timely liquor tax remittance and compliance with Village Code	Notice 3 months in advance, 2 month advance review.	
Conduct Hearings and Make Recommendations	Any follow-up to current review	Public hearings regarding revisions as required	No hearings in 2012	
Ordinance Review	Based on Board direction, prepare recommendations for revisions to Liquor ordinance as needed	BASSET training requirement is now in development for training of restaurant personnel.	Implementation in winter 2013	

2013 Work Plan for Liquor Control Review Board  
Supporting User Friendly Village Hall

**Instructions for completing Work Plan**

This work plan format provides space to indicate any goal of the Board of Trustees that is supported by your commission:

- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

Please follow these instructions to complete your work plan:

**Column 1:** Provides enabling language for your commission by topic.

**Column 2:** List any projects you are pursuing this year in this category.

**Column 3:** Indicate what outcomes your project will produce.

**Column 4:** Indicate the proposed time frame for this project, including one which may be multi-year.

**Column 5:** If required for your project, indicate your proposed budget for this project.

**TOTAL 2013 BUDGET REQUEST:**

Details of all the Commission Budgets are referenced in the actual budget in the section marked *Policy Development & Support*

M/1

2013 Work Plan for Plan Commission  
*Supporting Commercial District Vitality, Housing, Retail Strategy, Sustainability, Diversity*

2013 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
To cooperate with municipal or regional or other groups to further the local planning program for harmonious and integrated planning for the area	Planned Development / Zoning Review	As required the Commission will review each applicable zoning application which they will engage other commissions for possible integration of recommendations on specific topics.	On-Going	\$500 -notices when necessary (for district plans and zoning ordinance)
To prepare and recommend to the BOT, from time to time, specific improvements in pursuance of the Comprehensive Plan	General Zoning Ordinance Updates	The Commission will continue to refine and review the Zoning Ordinance for relevance and improvement as necessary.	On-Going	Possible - depending on need for Public Hearings
To prepare and recommend to the Board of Trustees a comprehensive plan for the present and future development or redevelopment	Comprehensive Plan Update	The Commission will participate in the development of a revised comprehensive plan through staff, consultant, and working group.	Two-year process	TBD
To cooperate with municipal or regional or other groups to further the local planning program for harmonious and integrated planning for the area	Other Commission Involvement in Development applications	Adopt new PC procedures that involve other commissions directly in project reviews.	On-Going	n/a
Commission Betterment	Commissioner Training	Required Training relative to the Open Meetings Act. As well as ongoing plan commission training where available	On-Going	\$300

**2013 Work Plan for Plan Commission**  
*Supporting Commercial District Vitality, Housing, Retail Strategy, Sustainability, Diversity*

**2012 Completed Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
To cooperate with municipal or regional or other groups to further the local planning program for harmonious and integrated planning for the area	Lake and Forest Planned Development Amendment	Finished Development reviewed by Village Board	Development within the next three years	n/a
To prepare and recommend to the BOT, from time to time, specific improvements in pursuance of the Comprehensive Plan	Several Zoning Ordinance Text Amendments: fences, green roofs, overlay districts, accessory structures, etc.	Finished several Text Amendments approved by Village Board.	Revise Ordinance by end early 2012	Publication cost

## 2013 Work Plan for Plan Commission

*Supporting Commercial District Vitality, Housing, Retail Strategy, Sustainability, Diversity*

### Instructions for completing Work Plan

This work plan format provides space to indicate any goal of the Board of Trustees that is supported by your commission:

- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

Please follow these instructions to complete your work plan:

**Column 1:** Provides enabling language for your commission by topic.

**Column 2:** List any projects you are pursuing this year in this category.

**Column 3:** Indicate what outcomes your project will produce.

**Column 4:** Indicate the proposed time frame for this project, including one which may be multi-year.

**Column 5:** If required for your project, indicate your proposed budget for this project.

### TOTAL 2013 BUDGET REQUEST:

Details of all the Commission Budgets are referenced in the actual budget in the section marked *Policy Development & Support*

MA

2013 Work Plan for Public Art Advisory Commission  
Supporting The Presentation of Public Art in Oak Park

2012 Completed Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Establishing Guidelines to Solicit for Public Art Funds	Develop a Percent (%) for Art Program	A fully developed Percent for Art's Program continues to be available for the Board's review.		
The Placement of Public Art	Mini Mural Project	PAAC participated in the selection of 15 Artists for the Mini-Mural Project	Spring/Summer 2012	20,000
The Placement of Public Art	Sculpture Walk 2012	The Public Art Advisory Commission with the support of the Village Board developed and executed a multi-piece sculpture display running from June - Oct.	Summer/Fall 2012	
Public Arts Education	VOP Public Art Podcast	Work has been completed on VOP Public Art Podcast that features a number of the Public Art pieces located throughout the Lake Street Corridor.	Late 2012	
Public Arts Education	Public Art Master Plan	The PAAC in partnership with the OP Area Arts Council began work on a village wide Public Art Master Plan. First recommendations should be available for review in early 2013	2012	

2013 Work Plan for Public Art Advisory Commission  
Supporting The Presentation of Public Art in Oak Park

2013 Initiatives and Ongoing Projects

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Placement of Public Art	Mini Mural Project	Complete an additional 15 mini-murals on the Union Pacific Viaduct	June 1 <sup>st</sup> Completion (complete in time for Day in our Village)	\$20,000
Placement of Public Art	Purchase	One or more piece of Public Art	Jan - Dec 2013	\$30,000 Installation estimated
Placement of Public Art	Sculpture Walk	Building on the success of the 2012 event, place 15 - 20 art pieces through out the Village.	Spring/Summer/Fall	\$40,000
Public Art Education	VOP Public Art Pod Cast	Release a VOP Public Art Pod Cast highlighting various public art pieces located in the Greater Downtown Oak Park	May 2013	\$1,000
Public Art Maintenance	Maintenance Survey & Plaque installation	Complete a maintenance survey of all Village owned public art. Install informational plaques on all public art pieces. Maintain & relocate "Gate"	Jan - Dec 2013	\$8,000
Development of Guidelines for the solicitation of funds for Public Art	Percent for Art Ordinance	Enact a Percent for Art Ordinance	JANUARY 2013	
Coordination of Public Art throughout the Community	Community Public Art Plan	Coordinate a series of meetings with other community arts groups to begin to develop a comprehensive public art plan for the community	JAN 2013 - DEC 2013	\$1,000

**REQUESTED BUDGET: \$100,000**

2013 Work Plan for Public Art Advisory Commission  
Supporting The Presentation of Public Art in Oak Park

**Instructions for completing Work Plan**

This work plan format provides space to indicate any goal of the Board of Trustees that is supported by your commission:

- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

Please follow these instructions to complete your work plan:

**Column 1:** Provides enabling language for your commission by topic.

**Column 2:** List any projects you are pursuing this year in this category.

**Column 3:** Indicate what outcomes your project will produce.

**Column 4:** Indicate the proposed time frame for this project, including one which may be multi-year.

**Column 5:** If required for your project, indicate your proposed budget for this project.

**TOTAL 2010 BUDGET REQUEST:**

Details of all the Commission Budgets are referenced in the actual budget in the section marked *Policy Development & Support*



MB

draft 2013 Work Plan for Transportation Commission

2013 Initiatives and Ongoing Projects

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
<p>Recommendations</p>	<p>Continue to review the following issues brought before the Commission and make recommendations to the Village Board:</p> <ul style="list-style-type: none"> <li>• Parking</li> <li>• Traffic</li> <li>• Cul-de-sac and other street closing petitions</li> <li>• Transportation related items referred by the Board from other Commissions</li> <li>• Various school traffic plans</li> </ul>	<ul style="list-style-type: none"> <li>• Improved utilization and efficiency of on-street and off-street parking resources</li> <li>• Improved level of safety for pedestrians, bicyclists, and motor vehicles as they move about in the public right-of-way.</li> <li>• Improved level of safety for school children walking to and from school</li> </ul>	<p>These are recurring annual projects</p>	<p>Parking = \$X,XXX/year for mailing notifications + Traffic = \$X,XXX/year for mailing notifications + Parking and Traffic agenda printing costs = \$XXX/year + Traffic = \$XX,XXX/year for consultant studies</p>
<p>Recommendations</p>	<p>Review updating the design and placement of parking related signs in the Village contingent upon the sign updating project being funded in 2013 (work on this was started in 2012 and</p>	<ul style="list-style-type: none"> <li>• Improved sign visibility</li> <li>• Improved sign meaning comprehension by motorists</li> <li>• Reduced conflicting parking restrictions</li> <li>• Explicit identification of the beginning and ending limits of parking zone restrictions</li> <li>• Development of a parking signage standards manual</li> </ul>	<p>Complete by end of 2013 contingent upon project being funded in 2013</p>	<p>Village Board to approve budget amount for this item.</p>

Transportation Commission

draft 2013 Work Plan for Transportation Commission

	will be completed in 2013)				
Recommendations	6 month review of Harrison Street between Austin Boulevard and Elmwood Avenue (this is carried over from 2012)	<ul style="list-style-type: none"> <li>Improved utilization of shared on-street and off-street parking resources</li> <li>Improved level of safety for pedestrians, bicyclists, and motor vehicles as they move travel on Harrison Street.</li> </ul>	Complete by 3 <sup>rd</sup> quarter of 2013	Sign changes and notifications = \$2,000/year	
Recommendations	Review way finding signs for downtown parking garages (this is carried over from 2012)	<ul style="list-style-type: none"> <li>Improved customer guide</li> <li>Improved signage uniformity</li> </ul>	1 <sup>st</sup> quarter of 2013	Village Board to approve budget amount for this item	
Recommendations	Review no idling policy and develop procedure to request this	<ul style="list-style-type: none"> <li>Reduce noise generated by idling vehicles</li> <li>Reduce vehicle emissions</li> </ul>	Completed by the 3 <sup>rd</sup> quarter of 2013		
Recommendations	Review The Oak Park Bicycle Plan, adopted by the Village Board of Trustees in 2008.	<ul style="list-style-type: none"> <li>Determine if and how economic and social development during the intervening 5 years has affected the plan and if changes are needed as a consequence.</li> <li>Determine how the Village can implement some of the not yet implemented bike plan recommendations.</li> </ul>	Completed by the 2 <sup>nd</sup> quarter of 2013		
Recommendations	Determine if the need exists for a comprehensive rewrite / update of all existing permitted and unpermitted parking restriction resolutions /	<ul style="list-style-type: none"> <li>First step in possibly recodifying the Village's over 100 non-permit and permit parking Motions, Ordinances, and Resolutions in order to eliminate archaic terms, superseded text, and redundant or outdated or conflicting statutes.</li> <li>Provides background information for the possible recodification process under a future work plan.</li> </ul>	Completed by the end of 2013		

Transportation Commission

draft 2013 Work Plan for Transportation Commission

	<p>motions / ordinances by means of an ad-hoc committee. If needed, the actual rewrite / update would take place under a future work plan.</p>		
Recommendations	<p>Review improving PACE / CTA bus stops in the Village.</p>	<ul style="list-style-type: none"> <li>Enhance existing and proposed bus stops in order to attract more riders.</li> <li>Improve handicapped accessibility where required.</li> <li>Develop bus stop spacing standards.</li> <li>Consolidate bus stops.</li> <li>Improve bus stop amenities.</li> </ul>	<p>Completed by the 2nd quarter of 2013</p>

2012 Completed Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES
Recommendations	<p>Review of the petition to upgrade from two-way to all-way stop signs at Linden and Berkshire.</p>	<ul style="list-style-type: none"> <li>A recommendation to upgrade to all-way stop signs was submitted to the Village Board for action.</li> <li>The Village Board concurred with the recommendation at its March 5, 2012 meeting.</li> </ul>
Recommendations	<p>Review of impact of parking restriction changes around Randolph and East</p>	<ul style="list-style-type: none"> <li>A recommendation to deny parking restriction changes along the Randolph Crossing Condominium Building was submitted to the Village Board for action.</li> <li>The Village Board concurred with the</li> </ul>

Transportation Commission

draft 2013 Work Plan for Transportation Commission

	<p>Continued review of the entire Village and make recommendations for locations that should have a reduction in speed or locations that should be designated as a Park Zone Street (including defining the criteria for a Park Zone and a School Zone) as directed at the June 7, 2010 Village Board meeting (this item continued from the 2010 Work Plan).</p>	<p>recommendation at its June 18, 2012 meeting.</p>
<p>Recommendations</p>	<p>Discussion only of the Village's Stop Sign and Speed Table Policies</p>	<ul style="list-style-type: none"> <li>• Still underway - an after study needs to be completed.</li> <li>• No Village Board action required.</li> </ul>
<p>Recommendations</p>	<p>Review a petition to change the parking restriction from two hours to four hours, complete a six month follow up parking study and to require Turano to remove the driveway.</p>	<ul style="list-style-type: none"> <li>• The Commission discussed the role the Commission plays within the petition process and how it translates into changes within the Village.</li> <li>• No Village Board action required.</li> <li>• A recommendation to change the parking restriction from two hours to four hours, complete a six month follow up parking study and to require Turano to remove the driveway.</li> <li>• The Village Board concurred with the recommendation at its June 18, 2012 meeting.</li> </ul>
<p>Recommendations</p>	<p>Review a petition to change the parking restriction from two hours to four hours on the 1150 block of South Scoville</p>	

Transportation Commission

draft 2013 Work Plan for Transportation Commission

	between Roosevelt Road and the east-west alley to the north.	
Recommendations	Conduct an updated pedestrian crosswalk safety study	<ul style="list-style-type: none"> <li>• Village Staff made a presentation regarding key locations of incidents involving pedestrians. The Commission reviewed and discussed with Staff issues involving the incidents</li> <li>• No Village Board action required.</li> </ul>
Recommendations	Review updating the design and placement of parking related signs in the Village contingent upon the sign updating project being funded in 2012	<ul style="list-style-type: none"> <li>• This project is still in process.</li> <li>• Ad-hoc committee was formed</li> <li>• First meeting was held on September 12, 2012.</li> <li>• Second meeting is being scheduled.</li> <li>• This work item will be completed in 2013.</li> </ul>
Recommendations	Six month review of the East Avenue and Madison Street area wide parking study	<ul style="list-style-type: none"> <li>• Village Staff made a presentation and the Commission reviewed the information.</li> <li>• No Village Board action required.</li> </ul>
Recommendations	Discussion only review of Staff's draft template for Transportation Commission reports and recommendations.	<ul style="list-style-type: none"> <li>• The Commission was in support of Staff's template for the Commission's reports and recommendations.</li> <li>• No Village Board action required.</li> </ul>
Recommendations	Transportation Commission to serve liaison to facilitate public forum regarding	<ul style="list-style-type: none"> <li>• Various Transportation Commissioners were in attendance at the public forums.</li> </ul>

Transportation Commission

draft 2013 Work Plan for Transportation Commission

	<p>the Eisenhower Expressway (I-290) modernization project.</p>	
<p>Recommendations</p>	<p>Review petition to install a cul-de-sac on the 1200 block of North Elmwood Avenue</p>	<ul style="list-style-type: none"> <li>• Trans Com made recommendation to install traffic diverter on Elmwood and cul-de-sac on the 1200 block of Rossell.</li> <li>• Presented to the Village Board at its October 15, 2012 meeting.</li> </ul>
<p>Recommendations</p>	<p>Request from Pleasant District Association Business Group to remove the Right Turn Only restrictions on Wisconsin Avenue at Washington Boulevard.</p>	<ul style="list-style-type: none"> <li>• Trans Com made recommendations to 1) deny the request to remove the right-turn-only restriction, 2) install enhanced pedestrian crosswalk signage (including a Stop for Pedestrians in Crosswalk sign, and 3) if the intersection meets warrants, the installation of a traffic signal</li> <li>• The Village Board concurred at its September 4, 2012 meeting.</li> <li>• Request to install traffic signals was sent to IDOT on September 26, 2012.</li> </ul>

2013  
 Work Plan for Citizen Involvement Commission  
 Supporting Diversity

2013 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Volunteer Recruitment	<p>Ongoing recruitment program, mobilizing CIC reps to actively recruit volunteers throughout the community. Some examples of the recruitment efforts: congregations, bulletin postings, Day In Our Village and other events.</p> <p>Promote recruitment as a responsibility shared by members of all boards and commissions.</p> <p>Continue multiple marketing strategies with messaging targeted to specific protected classes and other populations.</p>	<p>Maintain a vacancy rate of 10% or less</p> <p>Distribute to chairs and commissioners support materials (FAQs) to enable effective recruiting.</p> <p>Create marketing materials targeted to diverse demographics and expand marketing venues to include Village's Facebook, Twitter, FYI, website; MomMail and other internet social networks, Newcomer's Club, livehereoakpark.com.</p>	<p>Ongoing</p> <p>Quarterly</p> <p>Ongoing</p>	<p>1500.00</p>
Commission Support	<p>Participate in Day In Our Village and July 4<sup>th</sup> Parade. Acquire "Volunteer" Sashes to wear in the parade. Encourage all commissions to send two members.</p> <p>CIC Commissioners report at each CIC meeting on prospects they are recruiting</p> <p>Co-host with Village Clerk's office one of the all-chair meetings.</p>	<p>Increased citizen awareness of civic service.</p> <p>Each commissioner recruits at least 2 new applicants per year.</p> <p>Strengthen the working relationship between CIC and Chairs. Reinforce message that everyone is a recruiter</p>	<p>July</p> <p>Ongoing</p> <p>TBD</p>	

2013

Work Plan for Citizen Involvement Commission  
Supporting Diversity

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
	To the extent possible, collect current demographic information for each commission using the HUD protected class categories.  Design and implement an orientation for new Chairs	Support the initiative to reduce impediments to fair housing.  Ensure that Chairs fully understand (a) their roles and responsibilities, and (b) the rules and procedures for running meetings.	February - March  January - March	
Volunteer Recognition	Host a volunteer recognition event at which awards are presented.	Reception in Village Hall and Award presented by the Board of Trustees	Second regular Board meeting in February  Ongoing	750.00
Liaison Relations	Ensure all boards and commissions have a CIC liaison.  Maintain a regular communication schedule between the CIC chair and the CIC Trustee Liaison.	CIC liaisons establish monthly contact for updates on workplans, vacancies and other assistance as necessary to meet commission needs.  Increased timeliness in communicating CIC accomplishments, needs and concerns.	Ongoing	



2013

Work Plan for Citizen Involvement Commission  
Supporting Diversity

2012 Completed Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Volunteer Recruitment	New Promotional Material	<p>Updated brief Commission descriptions in standardized format</p> <p>New promotional posters</p> <p>Regular marketing and vacancy announcements on VOP FaceBook page</p> <p>Marching unit in July 4<sup>th</sup> Parade</p>		
Commission Support	Liaison Assignments	All Boards and Commissions supported by CIC have CIC liaisons.		
Volunteer Recognition	Evening of Appreciation	Selected Volunteer of the Year, Chair of the Year and Commission of the year and presented awards at a VOP Board meeting	Spring 2012	

# 2013 Work Plan for Citizens Police Oversight Committee

## Supporting User Friendly Village Hall

### 2012 ADDITIONAL ACCOMPLISHMENTS BY CITIZENS POLICE OVERSIGHT COMMITTEE MEMBERS

Compliance with Training Requirement for Open Meetings Act	Illinois Attorney General-required Open Meetings Act training for members of boards and commissions	Fulfillment by the Committee of required Open Meetings Act Training	Training to be completed by December 31, 2012.	None
American Planning Association – Chaddick Institute for Metropolitan Development workshop	Voluntary participation in American Planning Association – Chaddick Institute for Metropolitan Development workshop for members of Oak Park Committees and Commissions covering open meeting act requirements, ethics and the basics of “findings of fact.”	Participation by Chairman Ozzie Bruno and CPOC members Andreen Neukranz-Butler and Robert Benoit in American Planning Association – Chaddick Institute for Metropolitan Development workshop	Training workshop was held July 19 <sup>th</sup>	None

M16

2013 Work Plan for Community Design Commission  
*Supporting Retail Strategy/Commercial District Vitality/Sustainability*

2013 Initiatives and Ongoing Projects

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Promote ever-increasing pride of ownership and higher level maintenance of property	Cavalcade of Pride Awards	Present community property and business owners with exterior beautification award. Consolidated presentation with HPC and EEC.	Ongoing/3 <sup>rd</sup> quarter of each year	\$1,000
Research and recommend public improvements	Review planned development's landscape plans	Each planned development presents a landscape plan which is sent for review and comment. The CDC reports back to the Plan Commission.	Ongoing/when necessary	
Research and recommend public improvements	Tree Inventory	Update village tree inventory and advise Village Forester accordingly.		
Hold public hearings as the Design Review Commission	Sign variance review and decisions	The CDC makes final recommendations on sign variances	Ongoing/when necessary	
Promote ever-increasing pride of ownership and higher level maintenance of property	Design Consultant Committee	Make recommendation as to whether the CDC should provide landscape, tree, and design assistance similar to Historical Preservation Commission's Architectural Review Committee (or, alternatively, create other ways of enhancing outreach and public education efforts)		
Promote ever-increasing pride of ownership and higher level maintenance of property	Private Property Tree Ordinance	Develop and present to Village Board a private property tree ordinance.		

M17

2013 Work Plan for Zoning Board of Appeals

VILLAGE BOARD LIASON: Glenn Brewer

STAFF LIASON: Mike Bruce

2013 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Hold public hearings on special use or amendment applications and forward written report of findings and recommendation to Village Board.	Process improvement Work with Staff to compile searchable archive of applications and Board actions. Work with Staff to develop on-line application process	Create a searchable archive of applications. Online applications	On-going	N/A
Hold public hearings and decide variation applications	Process improvement Work with Staff to compile searchable archive of applications. Work with Staff to develop on-line application process	Create a searchable archive of applications. Online applications	On-going	N/A
Make recommendations to Board of Trustees	Work with Staff to prepare proposed Amendment relative to the "reasonable return" standard.	Create a revised "reasonable return" standard and amend Zoning Ordinance to reflect the same.	One-year process	N/A

15

2013 Work Plan for Zoning Board of Appeals

M17

STAFF LIASON: Mike Bruce

VILLAGE BOARD LIASON: Glenn Brewer

2012 Completed Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Hold public hearings on special use or amendment applications and forward written report of findings and recommendation to Village Board.	Zoning Review	Conducted 4 public hearings Adopted 4 Recommendations	One-year process	N/A
Hold public hearings and decide variation applications	Zoning Review	Conducted 7 public hearings Adopted 7 Resolutions	One-year process	N/A
Make recommendations to Board of Trustees	Zoning Review	None	One-year process	N/A

**2013 Work Plan for Universal Access Commission**  
Supporting Diversity and User-Friendly Village Hall

**2013 Initiatives**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Promote universal access throughout village	Publish booklet on access issues for persons with disabilities.	Resource for those with disabilities to obtain necessary services.	Not completed in 2012. Carryover project.	\$500.00 Est.
Advise Village on access issues	<ol style="list-style-type: none"> <li>Facilitate Village Disability Sensitivity Training</li> <li>Collaborate with Housing Commission and other relevant commissions</li> </ol>	<ol style="list-style-type: none"> <li>Provide VOP with training to help guide them how to work with people with disabilities and address their needs.</li> <li>Address overlapping issues and increase commission's capacity to address issues pertaining to access and disability.</li> </ol>	<ol style="list-style-type: none"> <li>Summer 2013</li> <li>Throughout 2013</li> </ol>	<ol style="list-style-type: none"> <li>\$100 est.</li> <li>\$0</li> </ol>
Bring persons with disability into mainstream	Education/outreach events	Participate in at least 2 outreach event(s) (in addition to school assembly, such as another farmer's market) to promote disability awareness.	Planning will take place in early 2013. Spring and Summer 2013.	\$100 est.
Promote universal (disability) access throughout village	<ol style="list-style-type: none"> <li>Post OP Disability Guidebook on Village Website – in at least PDF if not HTML format.</li> <li>Conduct meeting rotation in community locations</li> <li>Work with Village Emergency Preparedness Director on Special Needs Plan</li> <li>Increase community presence through media (such as social media)</li> </ol>	<ol style="list-style-type: none"> <li>Provides resource information for people with disabilities in OP</li> <li>Becoming accessible to our target population, hearing public voices and answering disability access concerns</li> <li>Develop Comprehensive Special Needs Emergency Response Plan</li> <li>Build connection between commission and community</li> </ol>	<ol style="list-style-type: none"> <li>Spring 2013</li> <li>Quarterly</li> <li>Summer 2013</li> <li>Throughout 2013</li> </ol>	<ol style="list-style-type: none"> <li>\$0</li> <li>\$0</li> <li>\$0 of DAC budget</li> <li>\$0</li> </ol>

**2013 Work Plan for Universal Access Commission**  
Supporting Diversity and User-Friendly Village Hall

Public education on access issues	1. Day In Our Village 2. School Assembly	1. Information Booth 2. Disability Awareness in Schools	June 2013 September 2013	\$10 \$ 300
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TOTAL BUDGET REQUEST FOR 2013: \$1,010.00.

**2012 Initiatives – Completed / Not Pursued**

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Advise Village on access issues	Supportive Housing	Partner with Housing Commission to explore options for applying for public money for affordable, accessible dwelling units.	NOT PURSUED.	\$0.
Bring persons with disability into mainstream	Education/outreach event	Facilitate Disability Awareness Campaign and outreach event(s).	NOT PURSUED. Outreach initiatives carry over to 2013.	\$0
Promote universal access throughout village	Publish booklet on access issues for persons with disabilities.	Resource for those with disabilities to obtain necessary services.	Complete in November 2012	\$500.00 Est.
Public education on access issues	Day In Our Village	Information Booth	Complete June 2012	\$5.00 color flyers
	Farmer's Market	Information Booth	Complete October 2012	\$5.00 color flyers

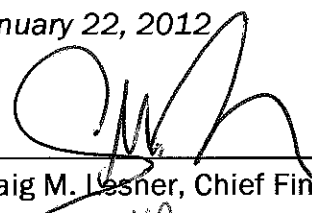
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VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY

**Item Title: Resolution Declaring a Distribution of \$298,033.13 in Tax Increment Revenues from the Downtown TIF District to Taxing Districts Based upon 2011 Tax Rates**

Resolution or Ordinance No. \_\_\_\_\_

Date of Board Action: *January 22, 2012*

Staff Review:  
Department Director Name:   
Craig M. Lesner, Chief Financial Officer

Village Manager's Office:   
\_\_\_\_\_

**Item History (Previous Board Review, Related Action, History):**

The Village Board entered into a settlement agreement in December, 2011 relating to the Downtown Tax Increment Finance (TIF) District. This accord replaces what has been commonly referred to as the 1985 Settlement Agreement and the 2003 Intergovernmental Agreement.

The stipulations and terms of this agreement (attached) are that the amounts collected net of an agreed sum of existing annual debt service, monies generated through the Special Service Area #1's levy and any increment generated by the Lake and Forest development, are distributed to the taxing bodies.

The exact dollar amount of this obligation is calculated through a formula, contained within the 2011 Agreement, and is reviewed quarterly by financial staff of all three parties: D97, D200 and the Village. As needed, staff will bring forward agenda items to pay out any amounts determined to be owed.

This distribution is initiated by the Village Board declaring a "surplus" in the amount necessary to meet any obligation as determined through the agreement. A physical check is issued and paid to the Cook County Treasurer's Office which then issues payment to the various taxing bodies.

Representatives from the three parties most recently met on December 2nd to review the most current data of which this distribution is based.

**Intergovernmental Cooperation Opportunities (describe if there are opportunities for cost savings or better service with this item by joint participation from other local Oak Park governmental agencies, or regional municipalities):**

Not applicable.



**VILLAGE OF OAK PARK  
AGENDA ITEM COMMENTARY**

*Page 2*

**Item Budget Commentary: (Account #; Balance; Cost of contract)**

A sufficient amount (\$298,033.13) is budgeted in the FY 2012 appropriation under account 2098-41300-101-580680.

**Item Action Options/Alternatives (List the alternative actions; list the positive and negative implications of each; if no alternatives, explain why):**

This declaration of surplus is required by the 2011 Agreement.

**Proposed Recommended Action:**

Approve the resolution

**RESOLUTION DECLARING A DISTRIBUTION OF \$298,033.13 IN  
TAX INCREMENT REVENUES FROM THE DOWNTOWN OAK PARK TAX  
INCREMENT FINANCE DISTRICT TO TAXING DISTRICTS BASED UPON  
2011 TAX RATES**

**WHEREAS:** The President and Board of Trustees approved a settlement agreement between the Village of Oak Park, Oak Park Elementary School District #97, and Oak Park River Forest School District #200 which was executed and dated December 13, 2011; and,

**WHEREAS:** The settlement provides for periodic payment based on a formula as wholly contained in the agreement itself; and,

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Oak Park, Illinois:

The Village declares that **\$298,033.13** of tax increment revenues are surplus funds within the meaning of the Act and that these funds are real property tax revenues and shall be returned to the Cook County Collector to be distributed to all taxing districts on a pro-rata basis determined by the extended 2011 tax levies.

**THIS RESOLUTION** shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 22<sup>nd</sup> day of **January 2013** pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 22<sup>nd</sup> day of **January 2013**.

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Adam Salzman  
President Pro Tem

**ATTEST:**

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Teresa Powell  
Village Clerk

Summary Page for 2011 Downtown TIF Agreement

Report Date 1/18/2013

See SSA Worksheet See RDA Worksheet See Cash Receipts worksheet

A	B	C	D	E	F	G	H	I	J	K	L	M
Tax Levy Year	Agency Report Date	Agency Tax Amount	Obligation from 2011 Agreement Section 2(a)	SSA Deduction	RDA Deduction	Total Deductions	Target Amount to be distributed	Amount Collected by the TIF as of report date indicated in Cell-B2	Outstanding Taxes by Tax Year	Amount to be distributed	% Levy Collected	% Distributed
							C-G	C-I	I-G	I/C	K/H	
5	2010 10/12/11	\$8,469,738.56	\$2,703,936	\$427,665.07	\$0.00	\$3,131,501.07	\$5,338,137.49	\$7,896,868.55	\$572,870.01	\$4,765,267.48	93.24%	89.27%
6	2011 07/11/2012	\$8,551,775.20	\$3,351,755	\$379,772.27	\$0.00	\$3,731,527.27	\$4,820,247.93	\$7,971,428.32	\$580,346.88	\$4,239,901.05	93.21%	87.96%
7	2012		\$3,398,125			\$3,398,125.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
8	2013		\$2,795,014			\$2,795,014.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
9	2014		\$3,496,493			\$3,496,493.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
10	2015		\$1,881,563			\$1,881,563.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
11	2016		\$1,872,163			\$1,872,163.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
12	2017		\$1,871,363			\$1,871,363.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
13	2018		\$1,871,363			\$1,871,363.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
14	Totals	\$17,021,513.76	\$23,181,975	\$807,437.34	\$0.00	\$23,989,412.34	\$10,158,385.42	\$15,868,296.87	\$1,153,216.89	\$9,005,168.53		

	A	B	C	D	E	F	G	H	I	
1	<b>Special Service Area Detail - Section 2.b</b>									
2			With SSA	Without SSA	C-D	Total of the SSA	Frozen Valuation	F-G	E*H	
3	<b>Tax Year</b>	<b>Date</b>	<b>Rate -27005</b>	<b>Rate-27004</b>	<b>SSA-Rate</b>	<b>EAV-27005</b>	<b>Frozen-27005</b>	<b>Incr-27005</b>	<b>SSA Deduction</b>	
4	2010	10/12/2011	9.677%	8.841%	0.836%	63,563,015	12,406,906	51,156,109	\$427,665.07	
5	2011	7/11/2012	11.521%	10.551%	0.970%	51,496,843	12,345,063	39,151,780	\$379,772.27	
6	2012	Fall 2013								
7	2013	Fall 2014								
8	2014	Fall 2015								
9	2015	Fall 2016								
10	2016	Fall 2017								
11	2017	Fall 2018								
12	2018	Fall 2019								
13	<b>Totals</b>								<b>Total</b>	<b>\$807,437.34</b>

	A	B	C	D	E	F	G	H	I	J	K	L		
1	<b>RDA Detail - Section 2.c</b>													
2														
3	IL Dept. of Revenue													
	*16-07-121-017 -0000	*16-07-121-018 -0000	*16-07-121-019 -0000	*16-07-121-020 -0000	*16-07-121-040 -0000							F*G	G-G5	*J
4	<b>Tax Year</b>	<b>950 Lake</b>	<b>946 Lake</b>	<b>954 Lake</b>	<b>948 Lake</b>	<b>170 N. Forest</b>	<b>Total AV</b>	<b>Equalizer</b>	<b>Total EAV</b>	<b>Incremental RDA EAV</b>	<b>Rate-27004</b>	<b>deduction</b>		
5	Baseline	49,298	48,991	37,080	0	0	135,369	3,300	446,718	N/A	N/A	N/A		
6	2010	49,205	48,898	37,005	0	0	135,108	3,300	445,856	-861	8.841%	\$0.00		
7	2011	0	0	0	0	0	0	0	0	-446,718		\$0.00		
8	2012								0	-446,718		\$0.00		
9	2013								0	-446,718		\$0.00		
10	2014								0	-446,718		\$0.00		
11	2015								0	-446,718		\$0.00		
12	2016								0	-446,718		\$0.00		
13	2017								0	-446,718		\$0.00		
14	2018								0	-446,718		\$0.00		
15									0	-446,718		\$0.00		
16									0	-446,718		\$0.00		
17	NOTE: * As a baseline these represent the existing PIN numbers (per attached aerial view and legal description of redevelopment area) and going													
18	forward any expansion, consolidation or reduction of such PIN numbers shall be incorporated herein.													







Q(1-7)

Date: January 18, 2013  
To: Village President and Board of Trustees  
Fr: Cara Pavlicek, Interim Village Manager  
Re: Building Code Updates  
Cc: Deputy Village Manager Shelley  
BPS Director Witt

Attached for your review is a draft of an Ordinance to adopt updated Building Codes as recommended by the BCAC. As you are aware, the Ordinance would adopt a national based code and includes reference to recommended local modifications, which are also attached. In the Fall, the Village passed State Mandated Codes, as recommended by the BCAC, which was the first step in a much needed review of building codes.

The Ordinance is scheduled to be presented to the Board as a First Reading on February 4, 2013. Subject to the Board's review the Ordinance could be presented for Second Reading and Final Adoption as early as February 18, 2013.

On September 6, 2012, the Village issued an eNews article inviting the public to comment on proposed building code changes by attending two public forums scheduled to specifically discuss proposed changes to building and property codes that were anticipated to be considered by the Village Board prior to the end of the year. The open-house style public forums were held from 1 – 5 p.m., Tues., Sept. 11 and 5:30 – 8 p.m., Thurs., Sept. 13, at Village Hall. In addition, the proposed local amendments were posted on the Village website and the information was publicized via facebook and twitter. Counter signs were also placed at Village Hall to notify contractors and architects who visited Village Hall. The Building Codes Advisory Commission (BCAC) has also held numerous public meetings throughout 2012 to review and discuss the proposed Code updates.

It is also noted that the Village will undertake the final step in this process, updating the building permit fee schedule and property maintenance code in March and April 2013.

Please let me know of any questions.



**Ordinance Adopting the International Building Code, the National Electric Code, International Fuel Gas Code, International Mechanical Code, the Storm Drainage Provisions in the International Plumbing Code, the International Existing Building Code and International Residential Code, International Fire Code, with Amendments**

BE IT ORDAINED by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, in accordance with the Home Rule Powers granted to it under Article VII, Section 6 of the Constitution of the State of Illinois (1970), as amended that Chapter 7 of the Village Code, entitled "Buildings" and Chapter 10, entitled Fire Preventions shall be amended as set forth in this Ordinance.

**Section One:** That Article 3 of Chapter 7 of the Village Code, entitled "Buildings," shall be amended to read as follows:

**7-3-1: CODES ADOPTED:**

**A. BUILDING CODE:**

**1. Code Adopted**

There is hereby adopted by the Village of Oak Park the ICC (International Code Council) ~~International Bbuilding Ceode~~ (IBC) recommended by the International Code Council, Inc., being particularly the 2009~~3~~ edition thereof, except as hereinafter amended, two copies of which shall be on file in the Office of the Village Clerk.

That each and all of the regulations, provisions, penalties, conditions and terms of said ~~that code building code~~ are hereby referred to, adopted, incorporated and made a part hereof, as if fully set out in this article, except as modified by with the additions, insertions, deletions and changes, set forth in a document entitled, "Village of Oak Park Modifications to the International Building Code" two copies of which shall be on file in the Office of the Village Clerk and made available on the Village's web site, prescribed in this section. ~~That all the provisions thereof shall be controlling, within the limits of the Village of Oak Park,~~

~~on all construction of buildings and structures not referenced in section 7-3-2 of this article. Any section numbers referred to hereinafter therein shall refer to sections of the 2009~~3~~ edition of the ICC International Building Code, and any amendments as aforesaid; the sections of the 2003 edition of the ICC international building code (IBC) are amended as follows in this section and referred to as volume 1 of the Oak Park building code and standards. (Ord. 2004-0-15, 3-1-2004, eff. 4-1-2004)~~

## **2. Penalty**

Any responsible party who shall continue to work after having been served with a stop work order, except such work as that person is directed to perform by the Building and Property Standards Manager or his designee to remove a violation or unsafe condition, or is otherwise found to be in violation of this code, shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

## **B. ENERGY CONSERVATION CODE**

### **1. Code Adopted**

The International Energy Conservation Code, 2012 edition, as published by the International Code Council, is hereby adopted as the Energy Conservation Code of the Village of Oak Park for regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems as herein provided those regulations, provisions, penalties, conditions and terms of that Energy Conservation Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this Ordinance, with the following changes:

Sections C101.1 and R101.1 are revised to insert "the Village of Oak Park" where the text [name of jurisdiction] appears.

Sections C108.4 and R108.4 are revised to read:

### **2. Failure To Comply Penalty**

Any person who shall continue to work after having been served with a stop work order, except such work as that person is directed by the Building and Property Standards Manager ~~Director of Code Enforcement~~ or his designee to perform to remove a violation or unsafe condition, or is otherwise found to be in violation of this code shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

## **C. ELECTRICAL CODE:**

## 1. Code Adopted

There is hereby adopted by the Village of Oak Park the ICC (International Code Council) international electrical code's administrative provisions also known as international electrical code—administrative provisions (IEC) recommended by the International Code Council, Inc., being particularly the 2003 edition thereof, except as hereinafter amended. There is also hereby adopted by the Village of Oak Park, the National Electrical Ceode (also known as NFPA 70), recommended by the National Fire Protection Association (NFPA), being particularly the 2008~~2~~ edition thereof, except as hereinafter amended, two copies of which shall be on file in the Office of the Village Clerk, with chapter 27 of the IBC and with chapter 33 of the IRC, as the technical provisions of the electrical code.

That each and all of the regulations, provisions, penalties, conditions and terms of that said electrical codes are hereby referred to, adopted, incorporated and made a part hereof, as if fully set out in this article, except as modified by with the additions, insertions, deletions and changes, set forth in a document entitled, "Village of Oak Park Modifications to the National Electric Code" two copies of which shall be on file in the Office of the Village Clerk and made available on the Village's web site. Any section numbers referred to therein shall refer to sections of the 2008 National Electric Code, prescribed in this section, particularly in chapter 27 of the IBC as amended and in section 7-3-2 of this article, particularly in chapter 33 of the IRC as amended.

## 2. Penalty

Any responsible party who shall continue to work after having been served with a stop work order, except such work as that person is directed to perform by the Building and Property Standards Manager or his designee to remove a violation or unsafe condition, or is otherwise found to be in violation of this code shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

## **D. FUEL GAS CODE:**

### 1. Code Adopted

There is hereby adopted by the Village of Oak Park the ICC (International Code Council) Iinternational Ffuel gGas Ceode (IFGC) recommended by the International Code Council, Inc., being particularly the 2009~~3~~ edition thereof, except as hereinafter amended, two copies of which shall be on file in the Office of the Village Clerk.

~~, all of which are as amended in 2803 of chapter 28 of IBC.~~

That each and all of the regulations, provisions, penalties, conditions and terms of said ~~that~~ international fuel gas code are hereby referred to, adopted, incorporated and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, ~~prescribed~~ set forth in a document entitled "Village of Oak Park Modifications to the International Fuel Gas Code, two copies of which shall be on file in the Office of the Village Clerk and made available on the Village's web site. Any section numbers referred to therein shall refer to sections of the 2009 edition of the ICC's International Fuel Gas Code. ~~in this section,~~ particularly in ~~chapter 28 of the IBC as amended.~~

## 2. Penalty

Any responsible party who shall continue to work after having been served with a stop work order, except such work as that person is directed by the Building and Property Standards Manager or his designee to perform to remove a violation or unsafe condition, or is otherwise found to be in violation of this code shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

## **E. MECHANICAL CODE:**

### 1. Code Adopted

There is hereby adopted by the Village of Oak Park the ICC (International Code Council) ~~I~~nternational ~~M~~echanical ~~C~~ode as amended, recommended by the International Code Council, Inc., being particularly the 2009~~3~~ edition thereof, except as hereinafter amended, two copies of which shall be on file in the Office of the Village Clerk. ~~, all of which are as amended in 2802 of chapter 28 of the IBC.~~

That each and all of the regulations, provisions, penalties, conditions and terms of said ~~that~~ international mechanical code are hereby referred to, adopted, incorporated and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, set forth in a document entitled, "Village of Oak Park Modifications to the International Mechanical Code" two copies of which shall be on file in the Office of the Village Clerk and made available on the Village's web site. ~~prescribed in this section, particularly in chapter 28 of the IBC as amended. (Ord. 2004-0-15, 3-1-2004, eff. 4-1-2004)~~

### 2. Penalty

Any responsible party who shall continue to work after having been served with a stop work order, except such work as that person is directed to perform by the Building and Property Standards Manager or his designee to remove a violation or unsafe condition, or is otherwise found to be in violation of this code, shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

## **F. ILLINOIS PLUMBING CODES**

### **1. CODES ADOPTED**

a. The Illinois Plumbing Code, 77 Ill. Admin. Code Part 890, as amended from time to time, is hereby adopted as the Plumbing Code for the Village of Oak Park for regulating the design and installation of new plumbing or plumbing systems and the alteration of plumbing systems, and each and all of the regulations, provisions, penalties, conditions and terms of the Illinois Plumbing Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this Ordinance.

b. Chapter 11 related to Storm Drainage of the ICC (International Code Council) International Plumbing Code, recommended by the International Code Council, Inc., being particularly the 2009 edition thereof, is hereby adopted and made a part of the Building Codes of the Village of Oak Park, two copies of which shall be on file in the Office of the Village Clerk. All other portions of the International Plumbing Code are not adopted herein. Each and all of the regulations, provisions, penalties, conditions and terms of Chapter 11 of that code are hereby referred to, adopted, incorporated and made a part hereof, as if fully set out in this article.

### **2. PENALTY**

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, or who is otherwise found to be in violation of this code, shall be liable to a fine of not less than twenty dollars (\$20.00) nor more than seven hundred and fifty dollars (\$750.00).

## **G. ACCESSIBILITY CODE**

### **1. CODE ADOPTED**

The Illinois Accessibility Code, 71 Ill. Admin. Code Part 400, as amended from time to time, is adopted as the Accessibility Code for the Village of Oak Park, in order to increase and facilitate access to the built environment by environmentally limited persons. The Code applies to new construction,

alterations, additions, historic preservation, restoration, or reconstruction in whole or in part of all “public facilities” and “multi-story housing units” as defined in the Environmental Barriers Act, 410 ILCS 25/5, and each and all of the regulations, provisions, penalties, conditions and terms of the Illinois Accessibility Code, two (2) copies of which are on file in the office of the Village Clerk, are hereby referred to, adopted, and made a part hereof, as if fully set out in this Ordinance.

## **2. PENALTY**

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, or who is otherwise found to be in violation of this code, shall be liable to a fine of not less than twenty dollars (\$20.00) nor more than seven hundred and fifty dollars (\$750.00).

## **H. EXISTING BUILDING CODE**

### **1. Code Adopted**

There is hereby adopted by the Village of Oak Park the ICC (International Code Council) International Existing Building Code, recommended by the International Code Council, Inc., being particularly the 2009 edition thereof, except as hereinafter amended, two copies of which shall be on file in the Office of the Village Clerk.

That each and all of the provisions of that code are referred to, adopted, incorporated and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, set forth in a document entitled, “Village of Oak Park Modifications to the International Existing Building Code” two copies of which shall be on file in the Office of the Village Clerk and made available on the Village’s web site.

### **2. Penalty**

Any responsible party who shall continue to work after having been served with a stop work order, except such work as that person is directed to perform by the Building and Property Standards Manager or his designee to remove a violation or unsafe condition, or who is otherwise found to be in violation of this code, shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

## **7-3-2: RESIDENTIAL CODE:**

There is hereby adopted by the Village of Oak Park the ICC (International Code Council) International Residential Code (IRC) recommended by the

~~International Code Council, Inc., and endorsed by HUD (U.S. department of housing and urban development), FEMA (federal emergency management agency) and AIA (American Institute Of Architects) being particularly the 2009~~3~~ edition except as hereinafter amended, two copies of which shall be on file in the Office of the Village Clerk.~~

~~-modified by, and as modified by the 2002 national electrical code as amended, and as modified by the Illinois state plumbing code as amended, are all being used to amend this article as the construction code for one- and two-family dwelling structures and their accessory structures.~~

That each and all of the regulations, provisions, penalties, conditions and terms of said ~~that~~ building code are hereby referred to, adopted, incorporated and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, set forth in a document entitled, "Village of Oak Park Modifications to the International Residential Code" two copies of which are on file in the Office of the Village Clerk and made available on the Village's web site. ~~prescribed in this section.~~

~~That all the provisions thereof shall be controlling on all one- and two-family residential buildings/structures and their accessory structures constructed within the limits of the Village of Oak Park. Any section numbers hereinafter refer to sections of the 2003 edition of the ICC international residential code and any amendments as aforesaid, are set forth as follows in this section and referred to as volume 2 of the Oak Park building code and standards, and so located in this section.~~

## 2. Penalty

Any responsible party who shall continue to work after having been served with a stop work order, except such work as that person is directed to perform by the Building and Property Standards Manager or his designee to remove a violation or unsafe condition, or who is otherwise found to be in violation of this code, shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

**Section Two:** That Article 1 of Chapter 10 of the Village Code, entitled "Fire Prevention," shall be amended as follows:

## **Article 1: FIRE CODE**

### **10-1-1: Code Adopted:**

There is hereby adopted by the Village of Oak Park the ICC (International Code Council) ~~I~~nternational ~~F~~ire ~~C~~ode (IFC) recommended by the International Code Council, Inc., being particularly the 2009~~3~~ edition thereof except as hereinafter amended, two copies of which shall be on file in the Office of the Village Clerk. ~~There is also hereby adopted sections 510.1 and 510.2 entitled "Emergency Responder Radio Coverage In Buildings" of the international fire code (IFC) 2009 edition and "Radio Signal Strength" respectively and appendix J entitled "Emergency Responder Radio Coverage" of the international fire code (IFC) 2009 edition.~~

That each and all of the regulations, provisions, penalties, conditions and terms of the said IFC fire code are hereby referred to, adopted, incorporated and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes set forth in a document entitled "Village of Oak Park's Modifications to the International Fire Code, two copies of which shall be on file in the Office of the Village Clerk and made available on the Village's web site., prescribed in this code.

~~That all the provisions thereof shall be controlling on all processes and operations, existing buildings and structures, all premises and properties within the limits of the Village of Oak Park.~~

Any section numbers hereinafter referred to therein shall refer to sections of the 2009~~3~~ edition of the ICC International Fire Code, ~~and any amendments as aforesaid, are set forth as follows in this section and referred to as the Oak Park fire prevention code and amends chapter 9, article 1 of this code, and so to be placed in this article, thereby amending this article.~~

### **10-1-2: Penalty**

Any responsible party who shall continue to work after having been served with a stop work order, except such work as that person is directed to perform by the Fire Chief, the Fire Inspector, the Building and Property Standards Manager or his designee to remove a violation or unsafe condition, or is otherwise found to be in violation of this code shall be liable for a fine of not less than twenty dollars (\$20) nor more than seven hundred and fifty dollars (\$750).

### **Section Three:**



That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The President and Board of Trustees hereby declare that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**Section Four:** That nothing in this Ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause of causes of action acquired or existing under any act or ordinance repealed by Section Five of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section Five:** This Ordinance shall be in full force and effect from and after its adoption, approval and publication in accordance with law, provided that the codes shall be applied to projects in the Village in accordance with Section \_\_\_\_\_ of the Village of Oak Park's Modifications to the International Building Code.

**ADOPTED** this 22nd day of February, 2013, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 22<sup>nd</sup> day of February, 2013.

---

David Pope

Village President

Published by me in pamphlet form this \_\_\_\_\_ day of February, 2013.

2  
JAN 16 2013

**Village of Oak Park's Modifications to the**  
**2009 International Building Code** Village Manager's Office

The Village of Oak Park adopts the following modifications to the 2009 International Building Code. Where the section number exists in the model code, the text set forth below replaces or modifies that text as indicated in the document. Where a section number set forth below does not exist in the model code, the language set forth is in addition to the model code. Where indicated, sections in the model code are deleted.

**Chapter 1**  
**Scope and Administration**

**PART 1 – SCOPE AND APPLICABILITY**

**Section 101 – General**

**Section 101.1 Title.** These regulations, as amended and adopted by the Village of Oak Park shall be known as the *Building Code of the Village of Oak Park*, hereinafter referred to as “this code.”

**Section 101.2 Scope** The provisions of this code shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal, and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.

**Exceptions:** In addition to the exceptions stated in the Code, the following shall also be exceptions to the applicability of this Code.

1. Equipment installed by the provider of publicly regulated utility service and electric equipment used for radio, telecommunications and television transmission when such work is not beneath a building or within 10 feet of a building. The exempt publicly regulated utility services and equipment shall be under their exclusive control and located on property by established rights; however, the structures, including their service equipment, housing or supporting such exempt equipment shall be subject to this code. The installation of such exempt equipment shall not create an unsafe condition prohibited by this code or other laws or ordinances.
2. Manufacturing and processing machines.
3. Outdoor installation of recreational equipment such as swing sets, sliding boards, climbing bars, jungle gyms, skateboard ramps, and similar equipment but not including tree houses, when such equipment is not regulated as an

Amusement Device by the state Fire Marshall or by any safety standards referenced in Chapter 35 of this code.

4. Any items that may be listed as exempt in other sections of this code or other codes referenced under Section 101.4

**Section 101.2.1 Appendices.** Provisions in the appendixes shall not apply unless specifically adopted. The following appendixes are specifically adopted.

1. Appendix A - Employee Qualifications
2. Appendix B - Board of Appeals is adopted subject to amendments set forth below
3. Appendix E - Supplementary Accessibility Requirements
4. Appendix F - Rodentproofing
5. Appendix I - Patio Covers
6. Appendix J - Grading.

**Section 101.4 Referenced codes.** The other codes listed in Sections 101.4.1 through 101.4.8, as amended and adopted by the Village of Oak Park, and referenced elsewhere in this code shall be considered part of the requirements of this code to the prescribed extent of each such reference. Any discrepancy that may occur between any provisions of the adopted codes shall be brought to the attention of the building official who shall render a decision consistent with the intent of the code requirements.

**Section 101.4.3 Plumbing.** The provisions of the current edition of the State of Illinois Plumbing Code shall apply to the installation, alteration, repair and replacement of plumbing systems, including equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewer system.

**Section 101.4.6 Energy.** The provisions of the current edition of the State of Illinois Energy Conservation Code shall apply to all matters governing the design and construction of buildings for energy efficiency.

**Section 101.4.7 Electrical.** The provisions of the 2008 National Electric Code, NFPA 70, as adopted and amended by the Village of Oak Park, shall apply to all matters governing the design, installation, alteration, repair and replacement of electrical components, equipment and systems installed in buildings and structures covered by this code.

**Section 101.4.8 Existing Buildings.** The provisions of the International Existing Building Code as adopted and amended by the Village of Oak Park shall be applied to the repair, alteration, change of occupancy, addition and relocation of all existing buildings, regardless of occupancy, subject to the criteria set forth within that code.

**Section 101.5 Effective Date** This Code and all codes adopted by reference herein shall become effective upon adoption and approval by the President and Board of Trustees of the Village of Oak Park, provided however, that:

- a. For any project where a permit has been issued prior to the effective date of this code, where the property owner has substantially changed his or her position in reliance on that permit, has pursued the work in good faith and where the work has not been abandoned within 90 days after the date of enactment of this code, the Chief Building Official shall apply the codes in effect at the time the permit was issued.
- b. For any project for which permits have been applied for but not issued, and projects where the permit has been issued but the property owner has not substantially changed his or her position in reliance on that permit, the Building Official shall have discretion to apply either the previous code or this code.
- c. For projects where permits are applied for within 90 calendar days after the effective date of this code, the applicant has the right to request in writing the application of the prior code, which request shall not be unreasonably denied.
- d. All permits applied for 90 days after the effective date of this Code shall be governed by this Code.

## **PART 2 – ADMINISTRATION AND ENFORCEMENT**

Unless noted otherwise in the Village Code, the administration and enforcement provisions of the International Building Code apply to all other codes referenced in Section 101.4 of the IBC.

### **Section 103 – Department of Building Safety**

**Section 103.1 Creation of Enforcement agency.** The Building and Property Standards Division is the building safety department and the official charged with the administration and enforcement of this code in the Village of Oak Park is the Building and Property Standards Manager. Any reference in the Building Code or other codes adopted as part of the Building Code to building official or code official as person in charge of the building safety department shall mean the Building and Property Standards Manager of the Village of Oak Park. His or her authorized designee(s) shall be engaged in the activities necessary for the enforcement of this code.

**Section 103.3 Deputies**– Deleted in its entirety.

### **Section 104 – Duties and Powers of Building Official**

**Section 104.1.1 Building official.** All references to the "building official" or "code official" shall mean the Building and Property Standards Manager of the Village of Oak Park.

**Section 104.3.1 Failure to comply.** Failure to comply with any notice or order issued by the building official as needed for the enforcement of this code shall be considered a violation of this code's procedures for regulation of construction.

**Section 104.8 Liability** is deleted in its entirety and replaced with the following text:

Any building official, member of the board of appeals or any other employee or appointed official charged with the enforcement of this code, while acting in the course and scope of his employment, appointment, or her official duties and responsibilities for the Village of Oak Park and under color of law shall be entitled to the full protection of the Illinois Governmental and Governmental Tort Immunity Act, as well as the full protections of any other statutory or common law defenses, shall not be held personally liable and is relieved from personal liability for any damage, loss or costs, including attorneys fees, accruing to persons or property as a result of any act or omission in the discharge of his official duties or appointment. The Village will indemnify and defend any officer, member or employee from any suit instituted against him or her alleging an act or omission performed or not performed by that officer or employee in the lawful discharge of his duties under the provisions of this code, until final determination of the proceedings, provided that the officer, member or employee gives the Village Attorney notice, within 21 days of the service of summons and complaint in any such lawsuit or proceeding.

**Section 104.12 Requirements not covered by code.** The Building Official shall have discretion to impose additional requirements not specifically covered by this code necessary for the strength, stability or proper operation of an existing or proposed installation; the construction, repair, alteration, change of occupancy or addition to buildings and structures; and the relocation of all existing buildings, in the interests of public safety, health and general welfare.

## **Section 105 - Permits**

**Section 105.1 Required.** Any owner, authorized agent, contractor or other responsible party who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, fuel gas, mechanical or plumbing system, or other installation which is regulated by this code, or cause any such work to be done, shall first make application to the building official and obtain the required permit(s).

- a. No building permit or demolition permit shall be issued and no alteration authorized by the Building and Property Standards Division affecting any site, building, structure or improvement designated as set forth below until such time as the corresponding requirement or requirements set forth below for each such designated site, building,

structure or improvement shall first have been satisfied:

1. In the case of the construction on, and/or the alteration, relocation, demolition or removal of an eligible historic landmark, the building or demolition permit shall be issued or the alteration authorized upon the denial of designation of historic landmark status by the Village Board; provided, however, that if the site, building, structure or improvement which has been denied landmark status is located within a designated historic district, then the issuance of a building or demolition permit shall also be contingent upon satisfying the requirements set forth herein for property located within a designated historic district; or
2. In the case of a demolition or removal of: a) an eligible or designated historic landmark; b) any site, building, structure or improvement within a designated historic district; or c) a site, building, structure or improvement located in a designated historic district or listed in the national register of historic places, which is wholly or partially financed by the Village or by one or more federal, state or Village funding sources which are dispersed through or administered by the Village, the demolition permit shall be issued upon the authorization of such a permit by formal resolution of the Village Board as being necessary to protect the public health, safety or welfare; or
3. In the case of: a) the construction on, and/or the alteration, relocation, demolition or removal of an eligible or designated historic landmark; b) the alteration, demolition or removal of a site, building, structure or improvement located in a designated historic district or listed in the national register of historic places which is wholly or partially financed by the Village or by one or more federal, state or Village funding sources which are dispersed through or administered by the Village; or c) the removal or demolition of any building, structure or improvement located within a designated historic district for which demolition has not been authorized under subsection 7-9-9A2 of the Village Code, the building or demolition permit shall be issued or the alteration shall be authorized upon the issuance of a certificate of appropriateness in accordance with Section 7-9-13 of the Village Code or a certificate of economic hardship in accordance with Section 7-9-14 of the Village Code.

b. No building permit for construction shall be issued by the Building and Property Standards Division affecting any nonlandmark property or structure within a designated historic district unless a certificate of advisory review is issued in accordance with Section 7-9-16 of the Village Code.

**Section 105.1.1.1 Scope of Annual Permit.** The scope of work permitted under an annual permit shall not include the construction, alteration, movement or enlargement of a building or structure, alterations or renovations that involve structural modifications or changes to

established paths of egress or fire-resistant wall or horizontal assemblies, or change of use or occupancy.

**Section 105.1.3 Application for Permit filed after work has commenced.** In addition to the fees and penalties imposed by Section 109 of this Code, and in the Village Code, any person who commences work before obtaining a permit, where a permit is required, shall submit a signed and sworn statement, on a form acceptable to the building official, which provides the following information. Where the following information is contained in a document, that document may be provided as an attachment to the sworn statement:

1. Complete description of the scope of work.
2. Date(s) of construction.
3. Contract for construction services. In lieu of the submittal of a contract for construction services, the building official is authorized to estimate the cost of construction using industry standard construction cost sources.
4. Name(s) of all contractors, sub-contractors and other persons that received payment or material consideration in exchange for performing such work without permit(s).
5. Dated and notarized signature of the owner or owner's agent.
6. All construction documents that would be required for properly obtained permit(s) including, but not limited to, architectural drawings, engineering calculations and Plat of Survey.
7. Certification of work from a third-party testing service as deemed necessary by the building official to ensure that work performed is in accordance with this code.
8. Any other relevant documentation as required by the building official.

**Section 105.1.4 Permit applicant.** Application for permit shall be made by the owner, owner's agent, a duly licensed and/or registered contractor, lessee of the space(s) to be occupied who has written approval from the owner, or other responsible party.

**Section 105.1.5 Demolitions and moved structures.** In order to demolish or move any free standing principal structure, coach house, garage or other accessory structure, the responsible party must obtain a demolition permit issued by the Cook County Department of Environmental Control, a demolition permit issued by the Village of Oak Park, and for structures located within a designated historic district, a Certificate of Appropriateness as may be required by Chapter 7 Article 9 of the Village Code.

**Section 105.2 Work exempt from permit.** Permits shall not be required for the following work items. Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. A Certificate of Advisory Review is

required, and a Certificate of Appropriateness may be required, for any of these work items performed on an eligible or designated historic landmark or any building, structure or improvement located within a designated historic district or listed in the national register of historic places.

**Building:**

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses provided the floor area is less than 70 square feet.
2. Retaining walls with an unbalanced soil load of 1 foot or less in height.
3. Interior painting, papering, tiling, carpeting or other floor surface treatments, countertops and similar finish work with the condition that no electrical, mechanical, plumbing or structural work is associated with these activities.
4. Exterior painting.
5. Masonry tuckpointing.
6. Pressure washing of building exteriors.
7. Resealing caulked joints in the building envelope.
8. Replacement of cracked or missing glazing in existing window sashes.
9. Installation of residential storm windows, ~~except if building or structure is located within a designated historic district.~~
10. Repair or replacement of deteriorated wood siding to match existing in a single or cumulative area not to exceed 100 square feet. ~~except if building or structure is located within a designated historic district.~~
11. Repair of cracks or replacement of missing sections of existing stucco not exceeding 100 square feet in a single or cumulative area where the existing lath remains in place.
12. Repair or replacement of existing fencing in a single or cumulative area not exceeding 100 square feet.
13. Minor residential household repair projects valued at under \$250.00 which do not require electrical, mechanical, plumbing or structural work. ~~or alter building or structure features that can be considered contributing elements to the historic district in which the building is located, and which building or structure is not designated as an eligible or actual landmark.~~
14. Sealcoating of existing driveways.
15. Sealcoating of existing parking lots with less than 5 parking stalls and not requiring accessible stalls.
16. Waterproofing of perimeter basement walls with spray-on membrane material or epoxy injection of cracks.
17. Repair of pavement cracks not involving removal and replacement of existing paved materials.
18. Repair of leaking roof flashings involving less than 10 linear feet of flashing.
19. Repair of leaking roof membrane involving less than 100 square feet of roof covering materials.



20. Replacing wood treads and risers on stairs of residential buildings not more than four dwelling units in size.
21. Replacing handrails on stairs of residential buildings not more than four dwelling units in size.
22. Erection of temporary tents with an area of 200 square feet or less.
23. Temporary motion picture, television and theater stage sets and scenery.
24. Prefabricated temporary swimming pools, accessory to a Group R-3 occupancy, that are less than 18 inches deep, do not exceed 2,500 gallons when filled to the highest level that water can reach before it spills out, and are installed entirely above ground.
25. Non-fixed and movable non-electrified fixtures, cases, racks, counters and office partitions.
26. Installation of trees, shrubbery or landscape plantings.

**Electrical:**

1. Repairs and maintenance: Minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.
2. Replacement of non-hard-wired residential kitchen and laundry appliances.
3. Radio and television transmitting stations: The provisions of this code shall not apply to electrical equipment used for radio and television transmissions, but do apply to equipment installation, installation of electrical equipment and wiring for a power supply and the cabling and installation of towers and antennas.
4. Temporary testing systems: A permit shall not be required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus.

**Fuel Gas:**

1. Portable heating appliances.
2. Replacement of any minor component of an appliance or equipment that does not alter approval of such equipment or make such appliance or equipment unsafe.
3. Replacement of portable residential kitchen and laundry appliances.

**Mechanical:**

1. Portable heating appliance.
2. Portable ventilation equipment not connected to permanent building duct system.
3. Portable cooling equipment not connected to permanent building duct system.
4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by this code.
5. The replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

6. Portable evaporative cooling equipment not connected to permanent building duct system.
7. Self-contained, plug-in refrigeration systems containing 10 pounds or less of refrigerant, or that are actuated by motors of 1 horsepower or less.
8. Portable fuel cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

**Plumbing:**

1. The stopping of leaks in drains, water, soil, waste or vent pipe, provided, however, that if any concealed trap, drain pipe, water soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as required by this code.
2. The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves or pipes or an electrical connection.
3. The removal and replacement of residential fixtures not requiring the replacement or rearrangement of valves, pipes or fixtures, or an electrical connection.
4. The removal and replacement of residential portable sump or ejector pumps.

**Section 105.3.1 Action on application.** The building official shall examine or cause to be examined applications for permits and amendments thereto within a reasonable time after filing. Based on the project's use group, complexity of the scope of work or location of the subject property within a designated historic district, the submittal documents shall be subject to a formal plan review which must be approved prior to the submittal of an application(s) for permit(s). If the application for plan review or construction documents are incomplete or do not conform to the requirements of this code or pertinent laws, the building official shall reject such application or submittal documents in writing, stating the reasons therefore. Upon completion and/or correction of the permit application and/or submittal documents, revised submittal documents shall be resubmitted to the building official for further review. Once the submittal documents are approved, the applicant or other responsible party may submit an application(s) for permit(s).

**Section 105.3.1.1 Application forms.** The application for permit shall be submitted on forms supplied by the Building and Property Standards Division. Verbal requests or written correspondence to the building official or any Village employee or elected official shall not constitute an application for permit. The building official is authorized to establish supplemental submittal requirements for each permit type in addition to those established in this code.

**Section 105.3.2 Time limit of application for plan review.** An application for plan review for any proposed work shall be deemed to have been abandoned 90 days after the date of filing the application, unless such application has been pursued in good faith or the submittal documents have been approved by the building official; except that the building official is authorized to grant up to two extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing to the building official by a responsible party and justifiable cause demonstrated.

**Section 105.5 Expiration.** Unless noted otherwise on the permit placard, every initial permit issued shall become invalid upon the occurrence of any one of the following conditions:

1. The work is not completed within one year of the date of issuance of the permit,
2. The work on the site authorized by such permit is not commenced within 90 days after the date of issuance of the permit, or
3. The period of time between validated inspections exceeds 90 days.

**Section 105.5.1. Extensions.** A responsible party holding an unexpired permit shall have the right to apply for an extension of time within which he or she will complete that work when work is unable to be completed within the time conditions set forth in Section 105.5. The building official is authorized to grant, in writing, one or more extensions of time for additional periods for not more than 90 days each. The extension of time shall be requested in writing and justifiable cause demonstrated. Extensions of time are subject to administrative fees in accordance with Section 109.

**Section 105.6 Suspension or revocation.** The building official is authorized to suspend or revoke a permit issued under provisions of this code wherever:

1. The permit is issued in error or on the basis of incorrect, inaccurate or incomplete information.
2. The permit is issued in violation of any ordinance or regulation of any of the provisions of this code.
3. The work being performed is found to be in violation of any ordinance or regulation of any of the provisions of this code.
4. The scope of work being performed is found to exceed the work authorized by the permit.
5. Conditions and limitations set forth in the permit have been violated.
6. The permit placard was not posted in accordance with Section 105.7.
7. The permit is used for a location or establishment other than that for which it was issued.
8. The permit is used for a condition or activity other than that listed in the permit.
9. The permit is used for a different person or firm than the name for which it was issued.

10. The permittee failed, refused or neglected to comply with orders or notices duly served in accordance with the provisions of this code within the time provided therein.

**Section 105.6.1 Reinstatement of permit.** Once a permit expires, is suspended, revoked or invalidated, renewals or extensions may be granted contingent on the responsible party's showing of good cause and the payment of administrative fees in accordance with Section 109. A permit that has been suspended or revoked for more than thirty business days shall be considered invalid and cannot be renewed.

**Section 105.7 Placement of permit.** The permit placard(s) shall be posted on the subject property in a location clearly visible from the public right-of-way for the duration of the project until such time as the project has passed all final inspections, all permits have been closed and a Certificate of Occupancy has been issued, where applicable. Where inspections are not required by this code, the permit placard(s) shall remain posted until all work is completed. The placards shall be made available for inspection by the building official or its designee during all available working hours. Failure to post the permit placard(s) shall be considered to be a violation of this code's procedures for regulation of construction.

**Section 105.7.1 Removal of permit placard.** Permit placards shall immediately be removed for visibility from the public right-of-way upon the issuance of a Certificate of Occupancy or the completion of the work as described in Section 105.7.

**Section 105.7.2 Unlawful use of permit placard.** It shall be unlawful to publicly display, mislead or otherwise use a permit placard to perform work which is not authorized by the permit.

**Section 105.7.3 Failure to post placard(s).** Failure to post the permit placard(s) in a location clearly visible from the public right-of-way violates the administrative procedures for regulating construction and is subject to administrative penalties and/or adjudicative fines.

**Section 105.8 Transfer of permit.** Permits are not transferable and any change in occupancy, operation, tenancy or ownership of a building or structure shall require that a new permit be issued.

**Section 105.9 Compliance responsibility.** This code places the responsibility for compliance with this code on both the property owner and the person(s) who perform(s) the work.

**Section 107.1 General.** Submittal documents consisting of construction documents, engineering calculations, product data sheets, statement of special inspections,

geotechnical report and other data as deemed necessary by the building official shall be submitted in quantity determined necessary by the building official with each permit application. Where required by state statutes, the construction drawings shall be prepared, signed and sealed by a registered design professional. Where special conditions exist, the building official is authorized to require construction documents to be prepared, signed and sealed by a registered design professional for projects that may be exempt from such requirement under state statute.

**Exception:** The building official is authorized to waive the submission of construction drawings and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that the review of construction documents is not necessary to obtain compliance with this code.

**Section 107.2.2 Fire protection system drawings.** Document submittal and plan review for fire protection systems is a two-step process which requires the separate submission of a technical submission and layout documents (shop drawings).

**Section 107.2.2.1 Technical submission.** A technical submission consists of the designs, drawings, and specifications which establish the scope and standard of quality for materials, workmanship, equipment, and systems. Technical submissions also include, but are not limited to studies, analyses, calculations and other technical reports. The technical submission shall include additional information as deemed necessary by the building or fire code official to fully describe the sprinkler system design parameters and scope of work.

The technical submission for the fire protection system shall be submitted as part of the initial submittal of construction documents for plan review. The technical submission shall be prepared, signed and sealed by a licensed design professional.

**Section 107.2.2.2 Layout documents.** Subsequent to the approval of the technical submission, layout documents (shop drawings) for the fire protection system shall be submitted and approved prior to the start of system installation. The layout drawings shall serve as a guide for the fabrication and installation of a fire sprinkler system. The layout documents shall not take the place of the technical submission. The layout documents shall be based on the approved technical submission.

The layout documents shall either be prepared by a licensed design professional or a NICET Level 3 or 4 certified technician. If the layout documents are prepared by a licensed design professional, they shall bear an original signature and seal of the design professional on each page. If the documents are prepared by a NICET

certified technician, they shall have the preparer's name, signature and NICET certification number on each page.

The system layout documents shall, at a minimum, consist of the following:

1. Scaled plans prepared in accordance with NFPA 13 and NFPA 24, as applicable, indicating the size and location of risers, cross mains, branch lines, sprinkler heads, piping per applicable standard, hanger locations, etc. as required for a complete installation of the fire protection system,
2. Technical data sheets of all system components and hardware, and
3. Supplemental hydraulic calculations prepared in accordance with the approved technical submission and NFPA 13.

The system layout documents shall bear a certification from the design professional of record that the system layout documents are in conformance with the approved technical submission requirements established for the project.

**Section 107.3.2 Previous approvals.** This code shall not require changes in the construction documents, construction or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 90 days after the effective date of this code and has not been abandoned.

**Section 109.2 Schedule of permit fees.** On all work governed by the Village of Oak Park's Building Codes requiring a permit, a fee for each permit shall be paid as required, in accordance with the fee schedule established by Chapter 7, Article 8 of the Oak Park Village Code. It shall be a violation of this Code to perform work without a permit where a permit is required. The fees for work started without a permit shall include the administrative fees under Chapter 7, Article 8, Section 9 of the Village Code. In addition, the responsible party may be assessed fines and penalties for violation of any applicable ordinances in accordance with applicable code violation procedures.

**Section 110.1.1 Inspections required.** Construction or work for which a permit is required shall be inspected by the building official to ensure compliance with this code. Any work that will be concealed shall be inspected and approved before being concealed. Work inspected and approved shall not be modified without obtaining a subsequent approval prior to the modification. The building official may require the removal of any installed work if deemed necessary to properly inspect the installation of work concealed prior to inspection and neither the building official nor the Village shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

The building official may require any project related personnel to be on site for any inspection, including, but not limited to property owners, design professionals, general contractor and/or sub-contractor representatives or owners.

Safe access shall be provided to all areas required for inspection. The building official reserves the right to not perform any inspection where safe access is not provided, including but not necessarily limited to, trenches, ladders, temporary stairs, guardrails, areas requiring the removal of safety equipment such as boots or hard hats, and/or manholes or vaults. Where specialty safety equipment is required to perform an inspection, it shall be provided for the inspector to use for the inspection, by a responsible party to the construction project.

The property owner at the time of permit issuance shall ultimately be responsible for assuring that all the required inspections are approved.

**Section 110.3.11 Demolitions.** Prior to the start of any demolition, the site shall be inspected for the following items.

1. Construction fence must be in place, completely surrounding the property in accordance with the requirements set forth in Section 3306.10 of the IBC.
2. A source of temporary construction water must be ready and available on site. The water source may be provided by water-dispersing tank trucks or by use of a hose connected to a public hydrant.

**110.3.11.1 Pre-Construction inspection.** Demolition shall not begin until such time as the inspector has issued an inspection ticket authorizing the start of demolition.

**110.3.11.2 Periodic inspections.** Periodic inspections of the work may be required by the building official based on site conditions, particularly, proximity of the work to adjacent structures.

**110.3.11.3 Final inspection.** A final inspection of the demolished work shall be performed to ensure that the site has been graded to match existing surrounding grades and that all debris has been removed from the site and the public way. Any deposits paid as part of the demolition permit will not be released until the site passes final inspection.

**Section 111.1.1 Certificates of Occupancy required.** The following projects require Certificates of Occupancy to be issued prior to occupancy of the work areas for their intended use.

- New construction, including building additions
- Commercial build-outs for new tenancy

- Interior alterations of more than 50% of a given commercial lease space
- Interior alterations of any size that affect means of egress, exit signage, emergency lighting or other life-safety features
- Change in commercial building tenancy, even if not involving alterations
- Change of occupancy classification
- Change of use
- Moved structures
- Other project types as deemed necessary by the building official

**Section 116.5 Restoration.** Structures or equipment determined to be unsafe by the building official shall be permitted to be restored to a safe condition. To the extent that repairs, alterations or additions are made or a change of occupancy occurs during the restoration of the structure, such repairs, alterations, additions or change of occupancy shall comply with the requirements of Section 105.2.2 and the Existing Building Code as amended and adopted by the Village of Oak Park.

## CHAPTER 2 Definitions

**Section 202 Definitions** is modified to add the following:

**BUILDING PERMIT VALUATION:** The building permit valuation is the market value, at the time of application for permit, of the cost to construct a building or structure, including additions or alterations thereto, or the installation or modification of any building component or operating system.

Various cost factors influence the construction cost of such projects. Costs considered in establishing the building permit valuation of a project may include, but shall not be limited to the market value of the cost of materials and equipment and labor to install same, construction equipment rental and operating costs, overhead and profit for general contractor and all sub-contractors, general conditions (such as temporary facilities, aids and controls), project management and coordination, mobilization and demobilization, temporary utilities, demolition, structure moving, storage tank removal, special inspections required by code, soils and material testing, and built-in furnishings. For purpose of determining the value of permit fees, these costs shall be applied only to work items that are regulated by any of the series of building codes adopted by the Village of Oak Park.

The costs of the following items are not considered in determining the building permit valuation; land acquisition, surveys, geotechnical investigations, bonds and insurance, design professional or attorney fees, hazardous material removal, remediation (such as asbestos, lead and mold), moveable non-hard-wired fixtures,



moveable furnishings, residential kitchen and laundry appliances, and interior surface finishes (unless required as part of a fire-rated assembly).

**RESPONSIBLE PARTY.** Except as may otherwise be specified herein, the owner or the owner's designated agent shall be considered a responsible party for ensuring compliance with this code. In addition, any other person or entity that may be reasonably considered to have a role or responsibility in the creation, continuation, or correction of any violation of this code shall be considered a responsible party or additional responsible party for such violation.

### CHAPTER 3 USE AND OCCUPANCY CLASSIFICATIONS

Add the following to **Section 310.1. Residential Group R:**

Bed and Breakfast Establishments shall be constructed in accordance with Section 424 of this Code.

### CHAPTER 4 SPECIAL DETAILED REQUIREMENTS BASED ON USE AND OCCUPANCY

#### Section 424 BED AND BREAKFAST ESTABLISHMENTS

**Section 424.1 General.** Bed and Breakfast Establishments shall be constructed in accordance with the applicable provisions of the Village Code of the Village of Oak Park.

### CHAPTER 5 GENERAL BUILDING HEIGHTS AND AREAS

**Table 508.2.5** to include the following:

**Table 508.2.5**

ROOM OR AREA	SEPARATION AND/OR PROTECTION
All Use Group, storage rooms in excess of 100 square feet or adjoining storage rooms with a combined floor area greater than 100 square feet	1 hour or provide automatic fire-extinguishing system

### CHAPTER 7 FIRE AND SMOKE PROTECTION FEATURES

**Section 708.1 General.** The following wall assemblies shall comply with this section.

1. Walls separating dwelling units in the same building.
2. Walls separating sleeping units in occupancies in Group R-1, hotel occupancies, R-2 and I-1.
3. Walls separating tenant spaces in covered mall buildings as required by Section 402.7.2, and walls between tenant spaces in other buildings unless tenant spaces are separated by fire barriers in accordance with Section 706 to reduce the size of any fire area.
4. Corridor walls as required by Section 1016.1.

**Section 717.2.7 Concealed sleeper spaces** is modified to delete **Exception 1** in its entirety.

**Section 717.3.3 Other groups.** In other groups, draftstopping shall be installed so that the horizontal floor areas do not exceed 500 square feet or 25 feet in any horizontal direction. Draftstopping shall divide the concealed space into approximately equal areas.

**Exception:** Draftstopping is not required in buildings equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 of the International Fire Code as amended and adopted by the Village of Oak Park.

## CHAPTER 9 FIRE PROTECTION SYSTEMS

**Section 902.1 Definitions** is modified to add the definition of "Fire Area" to read as follows:

**FIRE AREA.** The aggregate floor area enclosed and bounded by fire walls, fire barriers, exterior walls and/or fire-resistance rated horizontal assemblies of a building, including the space occupied by those walls, or in the case of demising walls, to the centerline of the demising walls. Areas of the building not provided with surrounding walls shall be included within the fire area if such areas are included within the horizontal projection of the roof or floor next above.

**Section 903.1 General.** Automatic sprinkler systems shall comply with Section 903 AUTOMATIC SPRINKLER SYSTEMS of the International Fire Code as amended and adopted by the Village of Oak Park.

The following sections are deleted from this Code.

**Section 903.1.1 Alternative protection**  
**Section 903.2 Where required**  
**Section 903.2.1 Group A**  
**Section 903.2.1.1 Group A-1**

- Section 903.2.1.2 Group A-2
- Section 903.2.1.3 Group A-3
- Section 903.2.1.4 Group A-4
- Section 903.2.1.5 Group A-5
- Section 903.2.2 Group B ambulatory health care facilities
- Section 903.2.3 Group E
- Section 903.2.4 Group F-1
- Section 903.2.4.1 Woodworking operations
- Section 903.2.5 Group H
- Section 903.2.5.1 General
- Section 903.2.5.2 Group H-5
- Section 903.2.5.3 Pyroxylin plastics
- Section 903.2.6 Group I
- Section 903.2.7 Group M
- Section 903.2.7.1 High-piled storage
- Section 903.2.8 Group R
- Section 903.2.9 Group S-1
- Section 903.2.9.1 Repair garages
- Section 903.2.9.2 Bulk storage of tires
- Section 903.2.10 Group S-2 enclosed parking garages
- Section 903.2.10.1 Commercial parking garages
- Section 903.2.11 Specific building areas and hazards
- Section 903.2.11.1 Stories without openings
- Section 903.2.11.1.1 Opening dimensions and access
- Section 903.2.11.1.2 Openings on one side only
- Section 903.2.11.1.3 Basements
- Section 903.2.11.2 Rubbish and linen chutes
- Section 903.2.11.3 Buildings 55 feet or more in height
- Section 903.2.11.4 Ducts conveying hazardous exhausts
- Section 903.2.11.5 Commercial cooking operations
- Section 903.2.11.6 Other required suppression systems
- Section 903.2.12 During construction
- Section 903.3 Installation requirements
- Section 903.3.1 Standards
- Section 903.3.1.1 NFPA 13 sprinkler systems
- Section 903.3.1.1.1 Exempt locations
- Section 903.3.1.2 NFPA 13R sprinkler systems
- Section 903.3.1.2.1 Balconies and decks
- Section 903.3.1.3 NFPA 13D sprinkler systems
- Section 903.3.2 Quick-response and residential sprinklers
- Section 903.3.3 Obstructed locations
- Section 903.3.4 Actuation

**Section 903.3.5 Water supplies**  
**Section 903.3.5.1 Domestic services**  
**Section 903.3.5.1.1 Limited area sprinkler systems**  
**Section 903.3.5.1.2 Residential combination services**  
**Section 903.3.5.2 Secondary water supply**  
**Section 903.3.6 Hose threads**  
**Section 903.4 Sprinkler system supervision and alarms**  
**Section 903.4.1 Monitoring**  
**Section 903.4.2 Alarms**  
**Section 903.4.3 Floor control valves**  
**Section 903.5 Testing and maintenance**

**Section 907.2.1 Group A.** A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group A occupancies having an occupant load of 100 or more. Portions of Group E occupancies occupies for assembly purposes shall be provided with a fire alarm system as required for the Group E occupancy.

**Exception:** Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler waterflow.

**Section 913.2.2 Fire pump room construction.** Fire pumps, where required by code or by the local Fire Department, shall be located in an enclosure designed for protection of the equipment from weather or mechanical damage. The fire pump room shall have each of the following features.

1. **Lighting and power.** The room shall be adequately lighted to facilitate operation and maintenance of the equipment. At least one 110-volt duplex convenience outlet with ground-fault protection as regulated by the National Electric Code as amended and adopted by the Village of Oak Park shall be provided in a safe location within the enclosure.
2. **Drainage.** At least one floor sink complying with the State of Illinois Plumbing Code shall be provided. The floor sink shall be capable of draining waste water drained from the sprinkler system inspection port or main sprinkler piping system drain without accumulation on the floor. The floor sink shall be installed a minimum of 36 inches from any panel or piece of equipment.
3. **Access.** The room shall be in an accessible location as approved by the fire department with a minimum 36-inch wide door leading directly to the building exterior unless otherwise approved by the Fire Department.

4. There shall be a minimum 3 foot wide access path with minimum 7 foot high clear headroom through the fire pump room to all equipment. There shall be a minimum 36-inch wide by 36-inch deep by 84-inch high service clearance in front of each piece of equipment or panel in the fire pump room.
5. Separation. Other than piping, conduits, ducts and/or equipment directly serving the fire pump or the fire pump room, no other building components or systems shall be installed in or pass through the fire pump room.

## **CHAPTER 10 MEANS OF EGRESS**

**Section 1008.1.3 Door opening force.** The maximum force for unlatching, pushing or pulling open doors shall be as follows:

1. Exterior hinged doors, other than fire doors: 8.5 pounds
2. Interior swinging doors, other than fire doors: 5.0 pounds
3. Sliding or folding doors, other than fire doors: 5.0 pounds
4. Fire doors, interior or exterior: 15.0 pounds to release the latch, 30.0 pounds to set the door in motion and 15.0 pounds to swing the door to a full-open position.

**Section 1011.4 Internally illuminated exit signs.** Electrically powered exits signs shall be listed and labeled in accordance with UL 924 and shall be installed in accordance with the manufacturer's instructions and the 2008 National Electric Code as amended and adopted by the Village of Oak Park. Exit signs shall be illuminated at all times.

## **CHAPTER 11 ACCESSIBILITY**

**Section 1101.2 Design.** Buildings and facilities shall be designed and constructed to be accessible in accordance with this code, ICC A117.1 and other applicable laws and ordinances.

**Section 1106.2.1 Group R-2.** Where parking is provided, the accessible stalls required by Section 1106.1 shall be provided in number(s) above and beyond that required for compliance with the Zoning Ordinance of the Village of Oak Park for total number of parking stalls to be provided for any Group R-2 occupancy. The number of accessible stalls required by Section 1106.1 shall remain available to the general public at all times and shall not be subject to sale or rent to any individual.

**Section 1108.2.7.3 Closed captioning.** All places of assembly that provide visual display screens, televisions or other visual devices for entertainment or informational purposes

which have adjustable volume audio systems, shall also be provided with closed captioning services to be displayed at all times such devices are active.

## CHAPTER 12 INTERIOR ENVIRONMENT

**Section 1206 YARDS OR COURTS** is deleted in its entirety.

## CHAPTER 13 ENERGY EFFICIENCY

**Section 1301.1.1 Criteria.** Buildings shall be designed and constructed in accordance with the current edition of the State of Illinois Energy Conservation Code.

## CHAPTER 14 EXTERIOR WALLS

**Section 1408.4.1 EIFS with drainage.** All EIFS shall have an average minimum drainage efficiency of 90 percent when tested in accordance with the requirements of ASTM E 2273.

**Section 1408.5.1 Height above grade.** EIFS systems shall not be installed closer than 8 feet to finished exterior grade.

## CHAPTER 15 ROOF ASSEMBLIES AND ROOFTOP STRUCTURES

**Section 1503.4 Roof drainage.** Design and installation of roof drainage systems shall comply with Section 1503 and Chapter 11 of the International Plumbing Code appended to this code and re-titled as Chapter 36 STORM DRAINAGE.

**Section 1503.4.4 Minimum slope.** The minimum slope of the undeflected roof surface toward gutters, scuppers, roof drains or other water collectors shall be 1/4-inch per foot or the roof shall be designed in accordance with Section 1611.2.

**Sections 1507.14 Sprayed polyurethane foam roofing, 1507.14.1 Slope, 1507.14.2 Material standards, 1507.14.3 Application and 1507.14.4 Foam plastics** are deleted in their entirety.

## CHAPTER 16 STRUCTURAL DESIGN

**Section 1607.3.1 Balconies, decks, porches and stairways.** In addition to the minimum uniformly distributed unit loads required by Table 1607.1, all exterior balconies, decks, porches and stairways shall be designed to resist a lateral live load not less than 15 pounds per square foot applied laterally and parallel to the main building exterior wall on all horizontal occupiable surfaces including, but not limited to built-in seating areas, stairs and walking surfaces.

**Section 1608.2.1. Minimum ground snow load.** The minimum design ground snow load shall be taken as the greater of the ground snow load calculated in accordance with Section 1608.2 or 30 pounds per square foot of horizontal projection.

## CHAPTER 17 STRUCTURAL TESTS AND SPECIAL INSPECTIONS

### **Section 1704 Special Inspections.**

**Section 1704.1 General.** Where application is made for construction as described in this section, the owner or the registered design professional in responsible charge acting as the owner's agent shall employ one or more *approved agencies* to perform inspections during construction on the types of work listed under Section 1704. These inspections are in addition to the inspections identified in Section 110.

The special inspector shall be a qualified person who shall demonstrate competence, to the satisfaction of the building official, for the inspection of the particular type of construction or operation requiring special inspection. With the approval of the building official, the registered design professional in responsible charge and engineers of record involved in the design of the project are permitted to act as the approved agency and their personnel are permitted to act as the special inspector of the work designed by them, provided those personnel meet the qualification requirements of this section to the satisfaction of the building official. The special inspector shall provide written documentation to the building official demonstrating his or her competence and relevant experience or training. Experience or training shall be considered relevant when the documented experience or training is related in complexity to the same type of special inspection activities for projects of similar complexity and material qualities. These qualifications are in addition to qualifications specified in other sections of this code.

**Section 1704.17 Fire-resistant penetrations and joints.** Special inspections are required for all through-penetrations, membrane penetration firestops, fire-resistant joint systems, and perimeter fire barrier systems. Such systems shall be installed in accordance with Sections 713 and Section 714.

**Section 1704.17.1 Penetration firestops.** Inspections of penetration firestop systems that are tested and listed in accordance with Section 713 shall be conducted by an approved inspection agency in accordance with ASTM E 2174.

**Section 1704.17.2 Fire-resistant joint systems.** Inspection of fire-resistant joint systems that are tested and listed in accordance with Sections 714 shall be conducted by an approved inspection agency in accordance with ASTM E 2393.

## CHAPTER 18 SOILS AND FOUNDATION

**Section 1809.5 Frost protection.** Except where otherwise protected from frost, foundations and other permanent supports of buildings and structures shall be protected from frost by one or more of the following methods:

1. Extending below the frost line of the locality;
2. Constructing in accordance with ASCE 32; or
3. Erecting on solid rock.

**Exception:** Free-standing buildings meeting all the following conditions shall not be required to be protected:

1. Assigned to Occupancy Category I, in accordance with Section 1604.5; or
2. Total building perimeter area is 600 square feet or less for light-frame construction or 400 square feet or less for other than light-frame construction; and
3. Building not higher than 1-story and eave height not higher than 10 feet; and
4. Building with attic space clear headroom less than 80 inches in height. Higher clear headroom is permitted where the total floor area of the attic space with clear headroom greater than 80 inches occurs over an area less than 70 square feet; and
5. Building envelope is not constructed with brittle materials such as masonry, stucco, EIFS or similar materials; and
6. Any overall exterior wall line dimension does not exceed 24 feet; and
7. Where the accessory structure is not connected to a plumbing sewer line.

## CHAPTER 21 MASONRY

**Section 2104.1.7 Exterior walls.** Single wythe exterior masonry unit walls shall not be permitted. All multiple wythe exterior masonry unit walls shall be constructed with an air space between the exterior and interior wythes to allow for redirection of water that may



collect in the wall cavity to the exterior of the wall through flashings and weep holes similar to those required for anchored masonry veneer under Section 1405 of this code.

## CHAPTER 23 WOOD

**Section 2304.11.10 Exterior wood structural members.** Structural members exposed to the weather shall be of single piece construction unless the individual sections that comprise the composite member are separated by permanently installed spacers to provide air ventilation between the sections.

**Section 2306.1.1 Joists and rafters.** With the exception of all grades of Southern Pine lumber species, the design of rafter spans is permitted to be in accordance with the AF&PA Span Tables for Joists and Rafters. For all grades of Southern Pine Lumber, the allowable spans for rafters shall be determined from the current amendment to the International Building Code as published by the American Wood Council.

**Section 2308.8 Floor joists.** With the exception of all grades of Southern Pine lumber species, allowable spans for floor joists shall be accordance with Table 2308.8(1) or 2308.8(2). For all grades of Southern Pine Lumber, the allowable spans for floor joists shall be determined from the current amendment to the International Building Code as published by the American Wood Council. For other grades and/or species, refer to the *AF&PA Span Tables for Joists and Rafters*.

**Section 2308.10.2 Ceiling joist spans.** With the exception of all grades of Southern Pine lumber species, allowable spans for ceiling joists shall be accordance with Table 2308.10.2(1) or 2308.10.2(2). For all grades of Southern Pine Lumber, the allowable spans for ceiling joists shall be determined from the current amendment to the International Building Code as published by the American Wood Council. For other grades and/or species, refer to the *AF&PA Span Tables for Joists and Rafters*.

**Section 2308.10.3 Rafter spans.** With the exception of all grades of Southern Pine lumber species, allowable spans for rafters shall be accordance with Table 2308.10.3(1), 2308.10.3(2), 2308.10.3(3), 2308.10.3(4), 2308.10.3(5) or 2308.10.3(6). For all grades of Southern Pine Lumber, the allowable spans for rafters shall be determined from the current amendment to the International Building Code as published by the American Wood Council. For other grades and/or species, refer to the *AF&PA Span Tables for Joists and Rafters*.

## CHAPTER 24 GLASS AND GLAZING

**Section 2409.1 Glass in elevator hoistway enclosures and elevator cars.** Glass in elevator hoistway enclosures and elevator cars shall conform to the current edition of the State of Illinois Safety Code for Elevators and Escalators. Such glass shall have a fire-resistance rating in accordance with Section 715.

**Sections 2409.1.1 Fire-resistance-rated hoistways; 2409.1.2 Glass hoistway doors; 2409.2 Glass visions panels; 2409.3 Glass in elevator cars; 2409.3.1 Glass types; and 2409.3.2 Surface area** are deleted in their entirety.

## **CHAPTER 27 ELECTRICAL**

**Section 2701.1 Scope.** This chapter governs the electrical components, equipment and systems used in buildings and structures covered by this code. Electrical components, components and systems shall be designed and constructed in accordance with the provisions of the 2008 National Electric Code, NFPA 70 as amended and adopted by the Village of Oak Park.

**Section 2701.1.1 References.** Any reference in the 2008 National Electric Code, NFPA 70 to "this code", or similarly intended language, shall be construed to mean and include any adopted amendments to the 2008 National Electric Code, NFPA 70. Where any discrepancy may occur between a referenced code section and the amendment that overrides it, the reference shall be applied practically as the context of the amendment suggests. The building official shall make the final determination of intent where a discrepancy may occur.

## **CHAPTER 29 PLUMBING SYSTEMS**

**Section 2901.1 Scope.** The provisions of the current edition of the State of Illinois Plumbing Code shall govern the erection, installation, alteration, repairs, relocation, replacement, addition to, use or maintenance of plumbing equipment and systems.

**Section 2902 MINIMUM PLUMBING FIXTURES** is deleted in its entirety and replaced with the following text:

**Section 2902 Construction site restroom facilities.** For any temporary building or building under construction, that is not yet occupied for its intended purpose, temporary restroom facilities shall be provided for persons working on the construction site in accordance with applicable laws and ordinances.

**Section 2903 TOILET ROOM REQUIREMENTS** is deleted in its entirety.

## CHAPTER 30 ELEVATORS AND CONVEYING SYSTEMS

**Section 3001.2 Referenced standards.** In addition to this code, the design, construction, installation, alteration, repair and maintenance of elevators and conveying systems and their components shall conform to the current provisions of the Safety Codes and Standards for conveyances as adopted by the State of Illinois and the Village of Oak Park. Where there is a conflict between the two codes, the stricter requirement shall be followed.

**Section 3002.4 Elevator car to accommodate ambulance stretcher.** Where elevators are provided in buildings four or more stories in height above or four or more stories below grade plane, at least one elevator shall be provided for fire department emergency access to all floors. The dimensions of the elevator car shall provide a minimum floor area not less than 60 inches by 85 inches, clear inside of walls and handrails, to accommodate an ambulance stretcher that is in the horizontal fully open position and shall be identified by the international symbol for emergency medical services (star of life). The symbol shall not be less than 3 inches high and shall be placed inside on both sides of the hoistway door frame.

## CHAPTER 31 SPECIAL CONSTRUCTION

**Section 3107.1 General:** Signs shall be designed, constructed and maintained in accordance with this code and the Sign Code of the Village of Oak Park.

## CHAPTER 33 SAFEGUARDS DURING CONSTRUCTION

**Section 3301.2 Storage and placement.** Construction equipment and materials shall be stored and placed so as not to endanger the public, the workers or adjoining property for the duration of the construction project and as follows:

1. Mobile construction offices shall not be located closer than 10 feet to any property line not adjoining the public right-of-way.
2. Site stored materials shall be kept under tarps or other approved coverings and shall be located not closer than 10 feet to any property line.
3. Fuel supply tanks shall be maintained a minimum of 10 feet from any structure or combustible material. Fuel tanks shall be enclosed with chain link fencing or barricades to prevent mechanical damage to the tanks.

4. Temporary heating units shall be maintained a minimum of 10 feet from any combustible material or structure. The local fire department shall be notified a minimum of 24 hours in advance of the use of any temporary heating units.

**Section 3301.3 Construction work sites and execution of work.** All construction work shall be performed in accordance with this code and other pertinent laws and ordinances. For purposes of this Section, the term "construction" shall mean the erection of new buildings or structures or the, remodeling, alteration, renovation or repair of existing structures.

**Section 3301.3.1 Responsibility.** It shall be the duty of every person or entity that performs work regulated by this code, including but not limited to construction, installation or repair of a building, structure or equipment, to comply with the provisions of this code.

**Section 3301.3.2 Items to be made available on site.** The following items shall be maintained at the work site and made available to the building official or his or her designee upon request during all work hours.

1. Copy of permit(s) or placard authorizing the commencement of construction for the authorized scope of work.
2. Approved set of construction documents.
3. Copy of all inspection reports issued by Village inspectors.

**Section 3301.3.3 Cleaning.** Construction sites and sites for the storage of construction materials and/or equipment shall be kept clean and maintained. Debris and trash from the site shall be removed or contained daily and when otherwise requested by the building official or his or her designee. Debris shall not be allowed to accumulate on the public right-of-way.

**Section 3301.3.3.1 Responsible party for disposal of construction debris.** Property owners and/or the prime contractor in charge of the construction site shall furnish non-combustible leak-proof containers for construction debris, garbage, trash and litter, and shall be the responsible parties for the disposal of same by private waste haulers.

**Section 3301.3.3.2 Containment of debris, garbage, trash and litter.** All debris, garbage, trash and litter shall be picked up from the ground of the construction site and adjoining areas if scattered during the course of the day. All debris, garbage, trash and litter shall be placed in approved containers as specified in Section 3301.3.3.1.

**Section 3301.3.3.2.1 Dumpsters.** The use of dumpsters or other containers for collection of construction debris, garbage, trash and/or litter shall require a permit if such dumpster or container is placed within the public right-of-way. A barricade with flashing light shall be erected at each end and on the street side of any dumpster or container placed in the public right-of-way.

**Section 3301.3.3.3 Air-borne dust and particulate matter.** Air-borne dust and particulate matter shall be controlled such that adjoining properties within 500 feet of the construction site are not affected by air-borne dust and particulate matter.

**Section 3301.3.3.4 Public right-of-way.** The public right-of-way shall be maintained in a broom swept condition at all times. Excavation and backfill materials shall not be allowed to accumulate on the public right-of-way.

**Section 3301.3.4 Security.** Construction sites shall be maintained secure at all times from entry by unauthorized persons and from all trespassers. Construction gates shall be locked at all times workers are not on site.

**Section 3301.3.5 Signage.** The contractor shall securely attach his sign to the construction fence in a location visible from the public right-of-way. The sign shall be a maximum of 18 inches high by 24 inches long. The sign shall include, at a minimum, the following information:

1. Name and address of project
2. Name of general contractor
3. Contractor's contact information for 24-hour emergency response

**Section 3301.3.6 Unauthorized use of construction site.** Construction sites or sites used for storage of construction materials and/or equipment shall only be used for the activities approved by permit(s) issued by the Village of Oak Park, and for the duration of permit(s) or license(s) issued. Uses violating this code or Village ordinances are prohibited.

**Exception:** Premises where additions, remodeling or renovations are being performed, and on which existing buildings or structures are currently occupied, in use, or have been determined to have no imminent hazards associated with use while construction is on-going, can be used for their originally approved building code classifications as long as safety hazards do

not result from, or impact the safe use of the building and/or the scope of work during construction.

**Section 3301.3.7 Damages and hazards to adjacent properties and neighborhoods.** Construction sites are required to be used in a manner so as not to cause damage or hazards to adjacent public or private properties, residential neighborhoods or business districts. The contractor of record shall be responsible for the construction site and shall ensure that damage and hazards are not imposed on adjacent public or private properties, residential neighborhoods or business districts within proximity of the construction site. The building official is authorized to issue a Stop-work Order for the project until any damages or hazards to adjacent properties are corrected or abated.

**Section 3301.3.8 Nuisance violations.** Nuisance violations and other violations of the Municipal Code of the Village of Oak Park are prohibited.

**Section 3301.3.8.1 Construction work hours.** Construction work hours shall be maintained in accordance with the Municipal Code of the Village of Oak Park.

**Section 3301.3.9 Construction staging and material storage areas.** Areas used for construction staging and/or material storage shall not be permitted to encumber the public right-of-way without prior written permission by the building official. Unless staging and storage on adjacent properties is agreed to by the owner(s) of such properties, staging and storage of materials shall be on the property on which work is being executed. Additional permits may be required for staging and storage of materials on properties other than which work is being executed.

**Section 3301.3.10 Job-site safety.** Construction sites shall be maintained in a safe working condition, and workers and visitors to the site shall practice safety measures for construction sites in accordance with all applicable laws and ordinances.

**Section 3301.3.11 Vacating of structure.** When, during construction there is imminent danger or failure of collapse of a building or structure or any part thereof which endangers life safety, or when, during construction of any building or structure or part of same has fallen and life safety is endangered by the occupancy, use, or continued construction of the building or structure, the building official is hereby authorized and empowered to order and require the occupants to vacate the building or structure forthwith.

**Section 3301.3.12 Temporary safeguards and emergency repairs.** Upon finding by the building official of any unsafe condition capable of posing imminent danger to its condition or the life safety of persons on site, the building official shall have the authority to order temporary safeguards and emergency repairs to render the building or structure temporarily safe until permanent repairs can be facilitated. For purposes of this Section, upon the disregard to any notice issued by the building official to provide temporary safeguards and emergency repairs to render the building or structure temporarily safe the building official shall have the authority to employ the necessary labor and materials to perform the required work as expeditiously as possible with all costs to be back-charged to the contractor or other responsible party.

**Section 3301.3.13 Right of condemnation before completion.** The building official shall have the authority to condemn a building or structure under construction before its completion where the building or structure is found to be unsafe and endangers the life, health and safety of the adjacent property occupants or the general public.

**Section 3301.3.14 Abatement or removal.** The building official shall have the authority to order abatement and/or removal of any unsafe building, structure or condition thereon.

**Section 3305.1 Facilities required.** Sanitary facilities shall be provided during construction, remodeling, renovation or demolition activities in accordance with State of Illinois law and the following conditions:

1. Sanitary facilities shall not be located closer than 10 feet to any property line;
2. Sanitary facilities shall not be installed in any residential front yard; and
3. Sanitary facilities shall be served and cleaned minimally on a weekly basis.

**Table 3306.1 Protection of Pedestrians** is modified to include the following:

**Table 3306.1**

HEIGHT OF CONSTRUCTION	DISTANCE FROM CONSTRUCTION TO LOT LINE	TYPE OF PROTECTION REQUIRED
More than 8 feet	Less than 10 feet	System of scaffolding and netting shall be provided to fully encompass all work areas at a level higher than the top of the barrier or covered walkway

**Section 3306.9 Adjacent to excavations.** Every excavation, including trenches, on a site shall be fully enclosed with a minimum 4 feet high chain link fence or barrier, or by other measures to ensure public safety, when workers are not present on site. The enclosure shall be of adequate strength to resist wind pressure as specified in Chapter 16.

**Section 3306.10 Adjacent to construction.** All construction sites shall be fully enclosed with an 8 feet high barrier of chain link fence with closed selvages on top and full-height opaque fabric during all phases of the work unless approved in writing by the building official. Chain link fencing shall have full-height posts driven into or staked to the ground at 8 feet on center maximum along the length of the construction fence. The fence shall be of adequate strength to resist wind pressure as specified in Chapter 16. Sandbagging of fence posts shall not be permitted without the prior approval of the building official. Minimum 6 feet wide lockable double-leaf gates shall be provided at every 50 feet on center or fraction thereof along the length of the fence facing the public right-of-way for emergency access. Fencing may be omitted, upon approval of the building official, where adjacent buildings or fences provide protection from entry into the construction site. All construction fences shall have a permanent sign, ~~maximum of 18" high by 24" long, attached thereto which lists the name and emergency contact information of the contractor or responsible party for maintaining the condition of the fence.~~ in accordance with Section 3301.3.5.

**Exceptions:**

1. Fence height shall be a minimum 6 feet high on properties within residential districts established by the Zoning Ordinance of the Village of Oak Park.
2. Lockable double-leaf gates are not required on properties within residential districts established by the Zoning Ordinance of the Village of Oak Park.
3. Opaque fabric fence covering shall not be required for projects governed by the International Residential Code.

**SECTION 3313 TREE PROTECTION**

**Section 3313.1 Where required.** Parkway trees and their root zones are required to be protected during construction under any of the following circumstances:

1. Where excavation of the parkway occurs within the drip zone of any tree located within the parkway.
2. Where powered wheel or track vehicles or equipment cross the parkway in areas other than on a driveway.
3. Where construction operations have the potential to affect the health and/or safety of a parkway tree as determined by the inspector.
4. Where a dumpster is located within 10 feet of a parkway tree.



**Section 3313.2 Protection required.** Prior to the start of construction, tree and root zone protection, root pruning and/or barriers shall be installed in accordance with the Tree Protection Specifications for Construction and the Right-of-way Restoration Standards of the Village of Oak Park, and shall be maintained in place for the duration of the work.

**Section 3313.3 Inspections.** Prior to the start of construction, the contractor proposing to perform work within the public right-of-way shall contact the Village Forester or building official to schedule a pre-construction inspection. The inspection will serve to inventory trees to determine their size, species, health, pruning needs, protection requirements, removal considerations, or other requirements needed to protect the health of Village trees. Prior to removal of root zone protection or barriers or, prior to the start of any required parkway restoration, an additional inspection of the parkway is required.

**Section 3313.3 Damage to trees.** Any damage to Village trees or landscaped areas shall be restored in accordance with the Specifications for Construction and the Right-of-way Restoration Standards of the Village of Oak Park.

## **APPENDIX B BOARD OF APPEALS**

### **Section B101 – General**

**Section B101.2 Membership of Board** is deleted in its entirety and replaced with Section 2-20-2 of the Village Code.

VILLAGE OF OAK PARK'S MODIFICATIONS TO THE  
2008 NATIONAL ELECTRIC CODE

The Village of Oak Park adopts the following modifications to the 2008 National Electric Code. Where the section number exists in the model code, the text set forth below replaces or modifies that text as indicated in the document. Where a section number set forth below does not exist in the model code, the language set forth is in addition to the model code. Where indicated, sections in the model code are deleted.

**Section 110.3 (C) Work in Existing Structures.**

- (1) In dwelling units where interior wall coverings as defined in the International Residential Code as amended and adopted by the Village of Oak Park are removed, any existing electrical wiring methods, receptacle spacing, household smoke detectors, and carbon monoxide detectors shall be installed in conformance with this code. Where wall coverings are only removed from one side of a wall or floor/ceiling assembly, the wiring methods, receptacle spacing, household smoke detectors, and carbon monoxide detectors shall be brought into conformance on both sides of the wall or floor/ceiling assembly. Where legal existing non-conforming wiring methods are routed to/from concealed walls or floor/ceiling assemblies, the existing wiring shall transition to a method in conformance with this code as soon as practical.
- (2) In dwelling units where the base cabinets in kitchens are removed or additional cabinets are installed to facilitate a kitchen remodel, the minimum number of small appliance branch circuits and receptacles, and receptacle spacing shall be brought into conformance with this code.
- (3) At least one 20-ampere branch circuit as required by this code shall be provided in all remodeled residential dwelling unit bathrooms where one or more of the following conditions exist:
  - (a) Where the floor area of the bathroom is reconfigured in size.
  - (b) Where more than 50 percent of the bathroom wall coverings are removed and replaced.
  - (c) Where multiple plumbing fixtures are removed and replaced.

**Exception:** These requirements may be waived by the building official where the nature of the existing construction does not practically allow for conformance with this code.

**Section 110.26 Spaces About Electrical Equipment.** Sufficient access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment. The working space and access shall be entirely on the legal property which the equipment serves.

**Section 210.1 Scope** is modified to add the following requirements:

**(A) Wiring Methods for 600v, Nominal, or Less, in Residential Occupancies.**

Branch circuit conductors shall be installed in accordance with the applicable requirements of this code covering the type of wiring method used and interior wiring in residential occupancies shall be limited to the following methods:

- (1) Electrical metallic tubing
- (2) Rigid metal conduit
- (3) Intermediate metal conduit
- (4) Rigid nonmetallic conduit
- (5) Electrical nonmetallic tubing
- (6) Flexible metal conduit where fished, or where bends are not feasible with a non-flexible wiring method
- (7) Armored cable where fished, or where bends are not feasible with a non-flexible wiring method
- (8) Metal-Clad cable where fished, or where bends are not feasible with a non-flexible wiring method
- (9) Nonmetallic-Sheathed cable
- (10) Underground feeder and branch-circuit cable where field or factory installed in factory assembled structural panels, or as part of a listed assembly
- (11) Surface metal raceways
- (12) Surface nonmetallic raceways
- (13) Concealed knob-and-tube wiring

**Section 215.1 Scope** is modified to add the following requirements:

**(A) Wiring Methods for 600v, Nominal, or Less, in Residential Occupancies.**

Feeders shall be installed in accordance with the applicable requirements of this code covering the type of wiring method used and interior wiring in residential occupancies shall be limited to the following methods:

- (1) Electrical metallic tubing
- (2) Rigid metal conduit

- (3) Intermediate metal conduit
- (4) Rigid nonmetallic conduit
- (5) Electrical nonmetallic tubing
- (6) Flexible metal conduit where fished, or where bends are not feasible with a non-flexible wiring method
- (7) Armored cable where fished, or where bends are not feasible with a non-flexible wiring method
- (8) Metal-Clad cable where fished, or where bends are not feasible with a non-flexible wiring method
- (9) Nonmetallic-Sheathed cable
- (10) Underground feeder and branch-circuit cable where field or factory installed in factory assembled structural panels, or as part of a listed assembly
- (11) Surface metal raceways
- (12) Surface nonmetallic raceways
- (13) Concealed knob-and-tube wiring

**Section 230.43.** Service-entrance conductors shall be installed in accordance with the applicable requirements of this code covering the type of wiring method used and shall be limited to the following methods:

- (A) Above Ground.
  - (1) Rigid metal conduit
  - (2) Electrical metallic tubing where installed inside of an exterior wall.
  - (3) Rigid nonmetallic conduit where installed inside of an exterior wall.
- (B) Underground.
  - (1) Rigid metal conduit
  - (2) Rigid nonmetallic conduit

**Section 250.118 Types of Equipment Grounding Conductors** is modified to list items (2), (3), and (4) to read as follows:

- (2) Rigid metal conduit installed above ground
- (3) Intermediate metal conduit installed above ground
- (4) Electrical metallic tubing installed above ground

**Section 314.3 (A). Lighting Outlets in Dwelling Units.** Where a lighting outlet installed in the ceiling of a dwelling unit is located such that the location makes it feasible to attach a ceiling fan to the outlet box, the outlet box shall be fan rated, regardless of the initial intentions of use for the outlet box.

VILLAGE OF OAK PARK MODIFICATIONS TO THE  
2009 INTERNATIONAL FUEL GAS CODE

The Village of Oak Park adopts the following modifications to the 2009 International Fuel Gas Code. Where the section number exists in the model code, the text set forth below replaces or modifies that text as indicated in the document. Where a section number set forth below does not exist in the model code, the language set forth is in addition to the model code. Where indicated, sections in the model code are deleted.

**Section 101.1 Title.** These regulations, as amended and adopted by the Village of Oak Park shall be known as the *Fuel Gas Code of the Village of Oak Park*, hereinafter referred to as "this code."

**Chapter 1, PART 2 - ADMINISTRATION AND ENFORCEMENT** is deleted in its entirety with the exception of the following Sections to remain:

1. SECTION 105 (IFGC) APPROVAL,
2. SECTION 107 (IFGC) INSPECTIONS AND TESTING,
3. SECTION 108 (IFGC) VIOLATIONS, Sections 108.7 through 108.7.3 inclusive, and
4. SECTION 110 (IFGC) TEMPORARY EQUIPMENT, SYSTEMS AND USES.

Administration and enforcement of this code shall be governed by the Sections listed above and by applicable provisions of Chapter 1 of the International Building Code as amended and adopted by the Village of Oak Park.

**Section 301.16 Carbon monoxide alarms.** For new construction, or alteration or addition to any existing building or structure, or whenever fuel gas equipment or appliances regulated by this code are altered, moved, repaired or replaced, a carbon monoxide alarm capable of emitting an audible alarm shall be installed within a distance of 20 feet, but no closer than 15 feet horizontally to any new, existing, altered, moved, repaired or replaced fuel gas equipment or appliance within the building or structure.

**Exceptions:**

1. Within residential dwelling units, carbon monoxide alarms shall be installed in accordance with Section 315 CARBON MONOXIDE ALARMS of the International Residential Code as amended and adopted by the Village of Oak Park and other applicable laws.

2. Within public areas of commercial laundry facilities, two carbon monoxide alarms installed in remote locations as approved by the Village of Oak Park Fire Department may be provided in lieu of installing an alarm within 20 feet of each fuel gas appliance in the public area.

**Section 406.7** is deleted in its entirety and replace with the following:

**Section 406.7 Purging requirements.** The purging of piping shall be in accordance with Sections 406.7.1 through 406.7.3.

**Section 406.7.1 Piping systems required to be purged outdoors.** The purging of piping systems shall be in accordance with the provisions of Sections 406.7.1.1 through 406.7.1.4 where the piping system meets either of the following:

1. The design operating gas pressure is greater than 2 psig.
2. The piping being purged contains one or more sections of pipe or tubing greater than 2 inches in nominal size and exceeding the lengths in Table 406.7.1.1.

**Section IFGS 406.7.1.1 Removal from service.** Where existing gas piping is opened, the section that is opened shall be isolated from the gas supply and the line pressure vented in accordance with Section 406.7.1.3. Where gas piping meeting the criteria of Table 406.7.1.1 is removed from service, the residual fuel gas in the piping shall be displaced with an inert gas.

**IFGS Table 406.7.1.1  
Size and Length of Piping**

Nominal Pipe Size (inches)	Length of Piping (feet)
2 1/2	>50
3	>30
4	>15
6	>10
8 or larger	Any length

**Section 406.7.1.2 Placing in operation.** Where gas piping containing air and meeting the criteria of Table 406.7.1.1 is placed in operation, the air in the piping shall first be displaced with an inert gas. The inert gas shall then be displaced with fuel gas in accordance with Section 406.7.1.3.

**Section 406.7.1.3 Outdoor discharge of purged gases.** The open end of a piping system being pressure vented or purged shall discharge directly to an outdoor location. Purging operations shall comply with all of the following requirements:

1. The point of discharge shall be controlled with a shutoff valve.
2. The point of discharge shall be located at least 10 feet from sources of ignition, at least 10 feet from building openings and at least 25 feet from mechanical air intake openings.
3. During discharge, the open point of discharge shall be continuously attended and monitored with a combustible gas indicator that complies with Section 406.7.1.4.
4. Purging operations introducing fuel gas shall be stopped when 90% fuel gas by volume is detected within the pipe.
5. Persons not involved in the purging operations shall be evacuated from all areas within 10 feet of the point of discharge.

**Section 406.7.1.4 Combustible gas indicator.** The combustible gas indicator used during purging operations shall be listed and shall be calibrated in accordance with the manufacturer's instructions and recommended schedule. The combustible gas indicator used for pipe discharge monitoring shall numerically display a volume scale from 0% to 100% with a resolution of not greater than 1% increments.

**Section 406.7.2 Piping systems allowed to be purged indoors or outdoors.** The purging of piping systems shall be in accordance with the provisions of Section 406.7.2.1 where the piping system meets both of the following:

1. The design operating gas pressure is 2 psig or less.
2. The piping being purged is constructed entirely from pipe or tubing of 2-inch nominal size or smaller, or larger size pipe or tubing with lengths shorter than specified in Table 406.7.1.1.

**Section 406.7.2.1 Purging procedure.** The piping system shall be purged in accordance with one or more of the following:

1. The piping shall be purged with fuel gas and shall discharge to the outdoors.
2. The piping shall be purged with fuel gas and shall discharge to the indoors or outdoors through an

- appliance burner not located in a combustion chamber. Such burner shall be provided with a continuous source of ignition.
3. The piping shall be purged with fuel gas and shall discharge to the indoors or outdoors through a burner that has a continuous source of ignition and that is designed for such purpose.
4. The piping shall be purged with fuel gas that is discharged to the indoors or outdoors, and the point of discharge shall be monitored with a listed combustible gas detector in accordance with 406.7.2.2. Purging shall be stopped when fuel gas is detected.
5. The piping shall be purged by the gas supplier in accordance with written procedures.

**Section 406.7.2.2 Combustible gas detector.** The combustible gas detector used during purging operations shall be listed and shall be calibrated or tested in accordance with the manufacturer's instructions and recommended schedule. The combustible gas detector used for pipe discharge monitoring shall indicate the presence of fuel gas.

**Section 406.7.3 Purging appliances and equipment.** After the piping system has been placed in operation, appliances and equipment shall be purged before being placed into operation.



## VILLAGE OF OAK PARK MODIFICATIONS TO

### 2009 INTERNATIONAL MECHANICAL CODE

The Village of Oak Park adopts the following modifications to the 2009 International Mechanical Code. Where the section number exists in the model code, the text set forth below replaces or modifies that text as indicated in the document. Where a section number set forth below does not exist in the model code, the language set forth is in addition to the model code. Where indicated, sections in the model code are deleted.

**Section 101.1 Title.** These regulations, as amended and adopted by the Village of Oak Park shall be known as the *Mechanical Code of the Village of Oak Park*, hereinafter referred to as "this code."

**Chapter 1, PART 2 - ADMINISTRATION AND ENFORCEMENT.** All sections, other than those listed below are deleted in their entirety. The following Sections remain:

1. SECTION 105 APPROVAL,
2. SECTION 107 INSPECTIONS AND TESTING,
3. SECTION 108 VIOLATIONS, Sections 108.7 through 108.7.3 inclusive, and
4. SECTION 110 TEMPORARY EQUIPMENT, SYSTEMS AND USES.

Administration and enforcement of this code shall be governed by the Sections listed above and by applicable provisions of Chapter 1 of the International Building Code as amended in the Village of Oak Park's Modifications to the International Building Code.

**Section 506.6 Exhaust system discharge.** The permit holder shall verify that the exhaust system discharge does not constitute a nuisance as defined in the Village of Oak Park's Municipal Code or violate the provisions of any county, state or federal law regulating smoke and particulate emissions. In the event that the building official determines that a nuisance exists, or that a violation of any county, state or federal regulation is found to occur, the business owner or other responsible party shall take immediate measures to abate the nuisance or violation within the timeframe established by the building official for compliance.

**Section 509.1 Where required.** Commercial cooking appliances required by Section 507.2.1 to have a Type I hood shall be provided with an approved automatic fire suppression system complying with the International Building Code and the International Fire Code, each as amended and adopted by the Village of Oak Park,

and NFPA 17A, Wet Chemical Extinguishing Systems - 2009 and NFPA 96, Ventilation Control and Fire Protection of Commercial Cooking Operations – 2008.

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**VILLAGE OF OAK PARK'S MODIFICATIONS TO THE**  
**2009 INTERNATIONAL RESIDENTIAL CODE**

The Village of Oak Park adopts the following modifications to the 2009 International Residential Code. Where the section number exists in the model code, the text set forth below replaces or modifies that text as indicated in the document. Where a section number set forth below does not exist in the model code, the language set forth is in addition to the model code. Where indicated, sections in the model code are deleted.

**Section 101.1 Title.** These regulations as amended and adopted by the Village of Oak Park shall be known as the *Residential Code of the Village of Oak Park*, hereinafter referred to as "this code."

**Section 102.5 Appendices.** Adopted as part of this code are:

1. Appendix A - Sizes and Capacities of Gas Piping,
2. Appendix B - Sizing of Venting Systems Serving Appliances Equipped with Draft Hoods, Category 1 Appliances, and Appliances Listed for Use with Type B Vents,
3. Appendix C - Exit Terminals of Mechanical Draft and Direct-Vent Venting Systems,
4. Appendix D - Recommended Procedure for Safety Inspection of an Existing Appliance Installation,
5. Appendix F - Radon Control Methods, as amended hereinafter,
6. Appendix G - Swimming Pools, Spas and Hot Tubs,
7. Appendix H - Patio Covers
- ~~8. Appendix J - Existing Buildings and Structures,~~
9. Appendix K - Sound Transmission and
10. Appendix M - Home Day Care - R-3 Occupancy.

**Chapter 1, PART II - ADMINISTRATION AND ENFORCEMENT** is deleted in its entirety and replaced with the following:

**Chapter 1, PART II - ADMINISTRATION AND ENFORCEMENT**

Administration and enforcement of this code shall be governed by applicable provisions of Chapter 1 of the International Building Code as adopted by the Village of Oak Park and amended in the Village of Oak Park's Modifications to the International Building Code.

**Table R301.2(1) CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA** is modified to read as follows:

**Table R301.2(1)**

<b>Climatic and Geographic Design Criteria</b>	
Ground snow load	30 psf

Wind Design	Speed	90 mph
	Topographic effects	No
Seismic Design Category		B
Subject to damage from	Weathering	Severe
	Frost depth line	42 inches
	Termites	Moderate to heavy
Winter design temperature		-4° F, 97.5%
Summer design temperature		89° F Dry Bulb, 2.5%
		76° F Wet Bulb, 2.5%
Ice barrier underlayment required		Yes
Flood Hazards		No
Air freezing index		1543 (°F-Days)
Annual mean temperature		49.4 °F
Heating degree days (HDD)		6,155
Cooling degree days (CDD)		942
Climate zone		5A
Indoor design conditions	Heating	Maximum 72° F
	Cooling	Minimum 75° F
100-Year hourly rainfall rate		4 inches

**Table R301.5 MINIMUM UNIFORMLY DISTRIBUTED LIVE LOADS** is hereby modified to include the following:

**Table R301.5**

Minimum Uniformly Distributed Live Loads, in pounds per square foot	
USE	LIVE LOAD
Balconies (exterior) and decks	15, applied laterally and parallel to main building exterior wall on all horizontal occupiable surfaces, including, but not limited to built-in seating areas, stairs and walking surfaces

**Section R302.1 Exterior walls.** Construction, projections, openings and penetrations of exterior walls of dwellings and accessory buildings shall comply with Table R302.1.

**Exceptions:**

1. Walls, projections, openings or penetrations in walls perpendicular to the line used to determine the *fire separation distance*.
2. Existing exterior walls of dwellings and accessory structures, and projections there from, which are within the minimum fire separation distance required between two structures on the same lot shall not be required to comply with the minimum fire-resistance rating.
3. Detached tool sheds and storage sheds, playhouses and similar structures exempted from permits are not required to provide wall protection based on

location on the *lot*. Projections beyond the *exterior wall* shall not extend over the *lot line*.

4. Detached garages accessory to a *dwelling* located within 2 feet (610 mm) of a *lot line* are permitted to have roof eave projections not exceeding 4 inches (102 mm).
5. Foundation vents installed in compliance with this code are permitted.

**Table R302.1 EXTERIOR WALLS** is modified to read as follows:

**Table R302.1**

<b>EXTERIOR WALLS</b>			
<b>Exterior Wall Element</b>		<b>Minimum Fire-resistance Rating</b>	<b>Minimum Fire Separation Distance</b>
Walls	Fire-resistance rated	1-hour, tested in accordance with ASTM E 119 or UL 263 with exposure from both sides	< 3 feet
	Not fire-resistance rated	0-hours	≥ 3 feet
Projections	Fire-resistance rated	2-hours, underside surfaces	< 1 foot
		1-hour, underside surfaces	≥ 1 foot and < 2 feet
		Fire retardant treated framing and decking	< 2 feet
	Not fire-resistance rated	0-hours	≥ 2 feet
Openings in walls	Not allowed	Not applicable	< 3 feet
	25% maximum of wall area	0-hours	≥ 3 feet and < 5 feet
	Unlimited	0-hours	≥ 5 feet
Penetrations	All	Comply with Section R302.4	< 5 feet
		0-hours	≥ 5 feet

**Section R302.2 Townhouses.** Each townhouse shall be considered a separate building and shall be separated from other townhouses by a minimum 1-hour fire-resistance-rated fire wall assembly. The cavities of such walls shall not contain plumbing or mechanical equipment, ducts or vents.

**Section R302.12 Draftstopping.** In combustible construction where there is usable space both above and below the concealed space of a floor/ceiling assembly, draftstops shall be installed so that the area of the concealed space does not exceed 500 square feet or 25

feet in any horizontal direction. Draftstopping shall divide the concealed space into approximately equal areas.

**Exception:** Draftstopping is not required in buildings equipped throughout with an automatic sprinkler system in accordance with ~~Section P2904~~, NFPA 13, NFPA 13R or NFPA 13D as approved by the building official.

**Section R313.2 One- and Two-family dwellings automatic fire systems.** An automatic fire sprinkler system shall be installed in new construction of one-and two-family dwellings. Dwellings where more than 50% of the original structure above the foundation level is demolished and rebuilt shall be provided with an automatic fire sprinkler system throughout the dwelling.

**Section R314.1 Smoke detection and notification.** All smoke alarms shall be listed in accordance with UL 217 and installed in accordance with the provisions of this code and the household fire warning equipment provisions of NFPA 72. The alarm system shall not be dependent upon a subscription-based service to provide the level of notification intended by the provisions of this code. No provision of this code shall be construed to override any more-restrictive provision of other applicable laws and ordinances.

**Section R314.3 Location.** Smoke alarms shall be installed in the following locations:

1. In each sleeping room.
2. In open floor plan areas, within 15 feet of the location used for sleeping purposes.
3. Outside each separate sleeping area, within 15 feet of and in the vicinity of the door to every bedroom.
4. On each additional story of the dwelling, including basements and habitable attics but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.
5. In occupiable spaces of accessory structures, other than those used for vehicle or general storage.

When more than one smoke alarm is required to be installed within an individual dwelling unit the alarm devices shall be interconnected in such a manner that the activation of one alarm will activate all of the alarms in the individual dwelling unit.

When occupiable space, other than that used for vehicle or general storage, is constructed or altered in an accessory structure, an approved smoke alarm shall be

installed on each level of the structure. The smoke alarm(s) shall be hard-wire connected to a smoke alarm located within the primary structure on site.

## **SECTION R315 CARBON MONOXIDE ALARMS**

**Section R315.1 Carbon monoxide alarms.** For new construction, an approved carbon monoxide alarm shall be installed outside of each separate sleeping area, within 15 feet of the bedroom door, or in the case of an open floor plan, within 15 feet of the location used for sleeping purposes.

**Section R315.2 Where required in existing dwellings.** Where work requiring a permit occurs in existing dwellings an approved carbon monoxide alarm shall be installed outside of each separate sleeping area within the building, within 15 feet of the bedroom door, or in the case of an open floor plan, within 15 feet of the location used for sleeping purposes.

**Section R315.3 Where required in accessory structures.** Where occupiable space is constructed or altered in an accessory structure an approved carbon monoxide alarm shall be installed in each occupiable space other than space used for vehicle or general storage. The carbon monoxide alarm(s) shall be hard-wire connected to a carbon monoxide alarm located within the primary structure on site.

**R315.4 Alarm requirements.** Single station carbon monoxide alarms shall be listed as complying with UL 2034 and shall be installed in accordance with this code and the manufacturer's installation instructions. The alarm system shall not be dependent upon a subscription-based service to provide the level of notification intended by the provisions of this code. No provision of this code shall be construed to override any more-restrictive provision of other applicable laws and ordinances.

**Section R321.1 Elevators.** Where provided, passenger elevators, limited-use/limited application elevators or private residence elevators shall conform to the current provisions of the State of Illinois Safety Code ~~for Elevators and Escalators~~. Codes and Standards for conveyances.

**Section R321.2 Platform lifts.** Where provided, platform lifts shall conform to the current provisions of the State of Illinois Safety Code ~~for Elevators and Escalators~~. Codes and Standards for conveyances.

## **SECTION R324 TREE HOUSES**

**Section R324.1 General.** This section applies to the construction of structures constructed in or around trees.

**Section R324.1.1 Definitions:** For purposes of this Section, the following words and terms shall have the meanings stated below.

**DECK:** An exterior floor system supported on at least two opposing sides by an adjoining structure and/or posts, piers or other independent supports.

**TREE HOUSE:** A structure constructed around or attached to the trunk or branches of a tree with partial or fully enclosing guards or walls and/or roof, and is occupied for recreational purposes only.

**Section R324.1.2 Limitation of location.** The construction of tree houses and decks that are built around or supported by a tree shall be subject to the following limitations on site.

1. No tree house or deck that is built around or supported by a tree shall be permitted to be constructed less than three (3) feet from any property line.
2. No deck, treehouse or other structure shall be permitted to be constructed in or around any tree on public property.
3. A treehouse shall be surrounded by a barrier similar in construction to that required for swimming pools, spas and hot tubs. The provisions of Appendix G, SWIMMING POOLS, SPAS AND HOT TUBS, Section AG105.2, items 1 through 8 inclusive, with changing "swimming pool" to "treehouse" and deleting the last two sentences of item 1 shall apply.

**Section R324.1.3 Limitation of use.** No treehouse or deck that is built around or supported by a tree shall be used for storage.

**Section R324.1.4 Design.** Due to the continued growth of trees and their dynamic movement under wind loading, mechanical, electrical and plumbing facilities are not permitted to service any structure supported by a tree.

**Section R324.1.4.1 Design documents.** Design documents that are prepared, signed and sealed by a licensed architect or structural engineer shall be submitted for review and approval for any of the following projects. A structural calculation of the lateral wind load shall be submitted and the method of transferring the lateral load to the tree or ground shall be clearly detailed. No provision of this section shall be construed to override any requirement regarding the construction and permitting of decks as specified elsewhere in this code.

1. Construction or modification of a tree house of any size that is vertically supported wholly or in part by any tree.



2. Construction or modification of a tree house of any size that is constructed around a tree but not attached thereto. The minimum required distance between the tree and structure to allow for future tree growth and movement of the tree must be identified on the drawing.
3. Construction or modification of a deck of any height that is supported wholly or in part by any tree.
4. Construction or modification of a deck over 6 feet in height above grade level that is constructed around a tree but not attached thereto. The minimum required distance between the tree and structure to allow for future tree growth and movement of the tree must be identified on the drawing.

**Section R324.1.5 Condition of tree.** For all projects for which a tree is relied upon to support a structure, a written report from an International Society of Arboriculture (ISA) certified arborist shall also be submitted which:

1. Describes the condition of the tree for structural integrity and overall health,
2. Offers the arborist's opinion on the ability of the tree to support the anticipated structure loads, and
3. Recommends fastener types based on the tree condition and proposed structure.

## **SECTION R325 SAFEGUARDS DURING CONSTRUCTION**

**Section R325.1 Safeguards during construction.** Safety measures shall be provided in accordance with applicable provisions of this code, CHAPTER 33 SAFEGUARDS DURING CONSTRUCTION of the International Building Code as amended and adopted by the Village of Oak Park and applicable laws.

**Section R401.4.1 Geotechnical evaluation.** Unless proven otherwise by submittal of a complete geotechnical soils evaluation of the soils at the site, the maximum load-bearing capacity of foundation materials shall be assumed to be 1,500 pounds per square foot. Where the building official determines that in-place soils with an allowable bearing capacity of less than 1,500 pounds per square foot are likely to be present at the site, the allowable bearing capacity shall be determined by a geotechnical soils evaluation.

**Table R401.4.1** is deleted in its entirety.

**Section R403.1.4 Minimum depth.** All exterior footings shall be placed at least 14 inches below the undisturbed ground surface. Where applicable, the depth of footing shall also conform to Sections R403.1.4.1 through R403.1.4.2.

**Section R403.1.4.1 Frost protection.** Except where otherwise protected from frost, foundation walls, piers and other permanent supports of buildings and structures shall be protected from frost by one or more of the following methods:

1. Extended below the frost line specified in Table R301.2.(1);
2. Constructing in accordance with Section R403.3;
3. Constructing in accordance with ASCE 32; or
4. Erected on solid rock.

**Exception:** Free-standing accessory structures meeting all the following conditions shall not be required to be protected:

1. Total building perimeter area is 600 square feet or less for light-frame construction or 400 square feet or less for other than light-frame construction; and
2. Building not higher than 1-story and eave height not higher than 10 feet; and
3. Building with attic space clear headroom less than 80 inches in height. Higher clear headroom is permitted where the total floor area of the attic space with clear headroom greater than 80 inches occurs over an area less than 70 square feet; and
4. Building envelope is not constructed with brittle materials such as masonry, stucco, EIFS or similar materials; and
5. Any overall exterior wall line dimension does not exceed 24 feet; and
6. Where the accessory structure is not connected to a plumbing sewer line.

**Section R403.1.9 Minimum reinforcement for slabs-on-ground with turned down footings.**

Slabs-on-ground with turned down footings shall have a minimum of one No. 4 bar at the top and bottom of the footing.

Where the slab is not cast monolithically with the footing, No. 3 or larger vertical dowels with standards hooks on each end shall be provided in accordance with Figure R403.1.3.2. Standard hooks shall comply with Section R611.5.4.5.

**Section R403.1.10 Minimum reinforcement for slabs-on-ground with interior thickened slabs.** Slabs-on-ground with interior thickened slabs shall have a minimum of two No. 4 bars set in and parallel with the direction of the thickened portion of the slab.

**Section R502.1.8 Exterior wood structural members.** Structural members exposed to the weather shall be of single piece construction unless the individual sections that comprise the composite member are separated by permanently installed spacers to provide air ventilation between the sections.

**Section R502.3 Allowable joist spans.** With the exception of all grades of Southern Pine lumber species, allowable spans for floor joists shall be accordance with Table R502.3.1(1) and R502.3.1(2). For all grades of Southern Pine Lumber, the allowable spans for floor joists shall be determined from the current amendment to the International Residential Code as published by the American Wood Council. For other grades and/or species, refer to the *AF&PA Span Tables for Joists and Rafters*.

**Section R502.14 Protection of prefabricated and cold-formed structural members.** When there is usable space above a floor/ceiling assembly and the framing members are prefabricated wood I-joists, wood trusses, cold-formed steel joists or similar construction, the assembly shall be separated from the space below by not less than one layer of 5/8-inch Type X gypsum board, taped and sealed with joint compound, or approved equivalent, applied to the bottom of the assembly.

**Section R802.4 Allowable ceiling joist spans.** With the exception of all grades of Southern Pine lumber species, allowable spans for ceiling joists shall be accordance with Table R802.4(1) and R802.4(2). For all grades of Southern Pine Lumber, the allowable spans for ceiling joists shall be determined from the current amendment to the International Residential Code as published by the American Wood Council. For other grades and/or species, refer to the *AF&PA Span Tables for Joists and Rafters*.

**Section R802.5 Allowable rafter spans.** With the exception of all grades of Southern Pine lumber species, allowable spans for rafters shall be accordance with Table R802.5.1(1) through R802.5.1(8). For all grades of Southern Pine Lumber, the allowable spans for rafters shall be determined from the current amendment to the International Residential Code as published by the American Wood Council. For other grades and/or species, refer to the *AF&PA Span Tables for Joists and Rafters*. The span of each rafter shall be measured along the horizontal projection of the rafter.

**Section R905.14 Sprayed polyurethane foam roofing,** is deleted in its entirety.

**Chapter 11 – ENERGY EFFICIENCY** is deleted in its entirety.

**Section M1303.1.1 Manufacturer's data sheets.** In lieu of providing a label as required by Section M1303.1 the manufacturer's product data sheets may be provided in a permanent protective sleeve located on or near the appliance.

**Section M1308.2.1 Protection for concealed dryer vent ducts.** In concealed locations where clothes dryer vent ducts are installed between studs, joists, rafters or similar members less than 1.5 inches from the nearest edge of the member, the duct shall be protected by shield plates. Protective steel shield plates having a minimum thickness of 0.0575-inch (No. 16

gage), shall cover the area of the width of the duct and shall extend a minimum of 2 inches past each side of the duct for the full length of the duct.

**Section M1403.1. Heat Pumps.** Where outside and/or return air ducts or openings are required by manufacturer specifications, the minimum unobstructed total area of the outside and return air ducts or openings to a heat pump shall not be less than 6 square inches per 1,000 Btu/h output rating or as indicated by the conditions of the listing of the heat pump. Electric heat pumps shall conform to UL 1995.

**Section M1411.2 Refrigeration coils in warm-air furnaces.** Where a cooling coil is located in the supply plenum of a warm-air furnace, the furnace blower shall be rated at not less than 0.5-inch water column static pressure at the required airflow for the associated cooling coil unless the furnace is listed and labeled for use with a cooling coil. Cooling coils shall not be located upstream from heat exchangers unless listed and labeled for such use. Conversion of existing furnaces for use with cooling coils shall be permitted provided the furnace will operate within the temperature rise specified for the furnace.

**Section M1411.3 Condensate disposal.** Condensate from all cooling coils or evaporators shall be conveyed from the drain pan outlet to an approved place of disposal. Such piping shall maintain a minimum horizontal slope in the direction of discharge of not less than 1/8 unit vertical in 12 units horizontal (1-percent slope). Condensate drain lines or piping associated with permanently installed equipment or appliances shall not discharge to the exterior through the building envelope.

**Section M1411.4 Auxiliary drain pan** is amended to delete the **Exception**.

**Section M1503.4.1 Makeup air temperature.** The temperature differential between makeup air and the air in the conditioned space shall not exceed 10°F except where the added heating and cooling loads of the makeup air do not exceed the capacity of the HVAC system.

**Section M1601.4.1 Joints and seams:** is modified to add the following text:

Unlisted duct tape is not permitted as a sealant on any ductwork.

**Section M1806 FLUE LINERS:** is modified to add the following text:

#### **Section M1806 Flue Liners**

**Section M1806.1 Retrofit flue liners.** Retrofit flue liners shall conform to the manufacturer's written instructions, this code and Sections M1806.1.1 and M1806.1.2.

**Section M1806.1.1 Flexible flue liners.** Flexible flue liners shall conform to the manufacturer's written instructions, this code and Sections M1806.1.1.1 through M1806.1.1.3.

**Section M1806.1.1.1 Attachment.** Flexible flue liners shall be firmly attached at the top of the chimney in accordance with the manufacturer's written instructions. In the absence of manufacturer's written instructions, the upper termination of the liner shall be adequately supported and attached with a minimum of three corrosion-resistant fasteners made of material(s) compatible with all materials in contact thereto. The attachment(s) shall be adequate to support the entire flue liner in the chimney.

**Section M1806.1.1.2 Transition between horizontal and vertical.** Flexible flue liners shall not be utilized to transition between horizontal and vertical sections of the flue liner.

**Section M1806.1.1.3 Prohibited installations.** Flexible flue liners shall not be utilized in conjunction with solid fuel-burning appliances unless specifically listed and labeled for such use.

**Section M1806.1.2 Chimney connection.** A flue liner shall be connected by one of the methods prescribed below:

**Section M1806.1.2.1 Capped Tee.** A capped tee shall be installed at the bottom of the flue liner. The tee stem shall look out toward the appliance connection, the capped end shall be located at the bottom of the vertical length of the flue liner.

**Section M1806.1.2.2 Elbow and capped tee.** Where it is not possible to install a capped tee in conformance with Section M1806.1.2.1, the transition from the vertical length of flue liner to the horizontal length shall be made with a securely attached elbow. A cleanout shall be provided by installing a capped tee in the connector next to the chimney. The capped end of the tee stem shall face downward. The cap shall include provisions for drainage.

**Section M1806.1.2.3 Other approved method.** This section is not intended to prevent the use of any material, method of construction, design or system not specifically prescribed herein, provided that such construction, design or system has been approved by the code official as meeting the intent of this code.

**Section M2301.2 Installation.** Installation of solar energy systems shall comply with Sections M2301.2.1 through M2301.2.9 and the 2008 National Electric Code as amended and adopted by the Village of Oak Park.

**Section M2301.5 Backflow prevention.** Connections from the potable water supply to solar energy systems shall comply with the State of Illinois Plumbing Code.

**Section G2417.7 Purging.** The text of Section G2417.7 is deleted and replaced with the following:

**Section G2417.7 Purging requirements.** The purging of piping shall be in accordance with Sections G2417.7.1 through G2417.7.3

**Section IRC G2417.7.1 Piping systems required to be purged outdoors.** The purging of piping systems shall be in accordance with the provisions of Sections G2417.7.1.1 through G2417.7.1.4 where the piping system meets either of the following:

1. The design operating gas pressure is greater than 2 psig.
2. The piping being purged contains one or more sections of pipe or tubing greater than 2 inches in nominal size and exceeding the lengths in Table G2417.7.1.1.

**Section G2417.7.1.1 Removal from service.** Where existing gas piping is opened, the section that is opened shall be isolated from the gas supply and the line pressure vented in accordance with Section G2417.7.1.3. Where gas piping meeting the criteria of Table G2417.7.1.1 is removed from service, the residual fuel gas in the piping shall be displaced with an inert gas.

**Table G2417.7.1.1**

Size and Length of Piping	
Nominal Pipe Size (inches)	Length of Piping (feet)
2 1/2	>50
3	>30
4	>15
6	>10
8 or larger	Any length

**Section G2417.7.1.2 Placing in operation.** Where gas piping containing air and meeting the criteria of Table G2417.7.1.1 is placed in operation, the air in the piping shall first be displaced with an inert gas. The inert gas shall then be displaced with fuel gas in accordance with Section G2417.7.1.3

**Section G2417.7.1.3 Outdoor discharge of purged gases.** The open end of a piping system being pressure vented or purged shall discharge directly to an outdoor location. Purging operations shall comply with all of the following requirements:

1. The point of discharge shall be controlled with a shutoff valve.
2. The point of discharge shall be located at least 10 feet from sources of ignition, at least 10 feet from building openings and at least 25 feet from mechanical air intake openings.
3. During discharge, the open point of discharge shall be continuously attended and monitored with a combustible gas indicator that complies with Section G2417.7.1.4.
4. Purging operations introducing fuel gas shall be stopped when 90% fuel gas by volume is detected within the pipe.
5. Persons not involved in the purging operations shall be evacuated from all areas within 10 feet of the point of discharge.

**Section G2417.7.1.4 Combustible gas indicator.** The combustible gas indicator used during purging operations shall be listed and shall be calibrated in accordance with the manufacturer's instructions and recommended schedule. The combustible gas indicator used for pipe discharge monitoring shall numerically display a volume scale from 0% to 100% with a resolution of not greater than 1% increments.

**Section G2417.7.2 Piping systems allowed to be purged indoors or outdoors.** The purging of piping systems shall be in accordance with the provisions of Section G2417.7.2.1 where the piping system meets both of the following:

1. The design operating gas pressure is 2 psig or less.
2. The piping being purged is constructed entirely from pipe or tubing of 2 inch nominal size or smaller, or larger size pipe or tubing with lengths shorter than specified in Table G2417.7.1.1.

**Section G2417.2.1 Purging procedure.** The piping system shall be purged in accordance with one or more of the following:

1. The piping shall be purged with fuel gas and shall discharge to the outdoors.
2. The piping shall be purged with fuel gas and shall discharge to the indoors or outdoors through an appliance burner not located in a combustion chamber. Such burner shall be provided with a continuous source of ignition.
3. The piping shall be purged with fuel gas and shall discharge to the indoors or outdoors through a burner that has a

continuous source of ignition and that is designed for such purpose.

4. The piping shall be purged with fuel gas that is discharged to the indoors or outdoors, and the point of discharge shall be monitored with a listed combustible gas detector in accordance with G2417.7.1.2. Purging shall be stopped when fuel gas is detected.
5. The piping shall be purged by the gas supplier in accordance with written procedures.

**Section G2417.7.2.2 Combustible gas detector.** The combustible gas detector used during purging operations shall be listed and shall be calibrated or tested in accordance with the manufacturer's instructions and recommended schedule. The combustible gas detector used for pipe discharge monitoring shall indicate the presence of fuel gas.

**Section G2417.7.3 Purging appliances and equipment.** After the piping system has been placed in operation, appliances and equipment shall be purged before being placed into operation.

## **SECTION G2454 FLUE LINERS**

**Section G2454.1 Retrofit flue liners.** Retrofit flue liners shall conform to the manufacturer's written instructions, this code and Sections G2454.1.1 and G2454.1.2.

**Section G2454.1.1 Flexible flue liners.** Flexible flue liners shall conform to the manufacturer's written instructions, this code and Sections G2454.1.1.1 through G2454.1.1.3.

**Section G2454.1.1.1 Attachment.** Flexible flue liners shall be firmly attached at the top of the chimney in accordance with the manufacturer's written instructions. In the absence of manufacturer's written instructions, the upper termination of the liner shall be adequately supported and attached with a minimum of three corrosion-resistant fasteners made of material(s) compatible with all materials in contact thereto. The attachment(s) shall be adequate to support the entire flue liner in the chimney.

**Section G2454.1.1.2 Transition between horizontal and vertical.** Flexible flue liners shall not be utilized to transition between horizontal and vertical sections of the flue liner.



**Section G2454.1.1.3 Prohibited installations.** Flexible flue liners shall not be utilized in conjunction with solid fuel-burning appliances unless specifically listed and labeled for such use.

**Section G2454.1.2 Chimney connection.** A flue liner shall be connected by one of the methods prescribed below:

**Section G2454.1.2.1 Capped Tee.** A capped tee shall be installed at the bottom of the flue liner. The tee stem shall look out toward the appliance connection, the capped end shall be located at the bottom of the vertical length of the flue liner.

**Section G2454.1.2.2 Elbow and capped tee.** Where it is not possible to install a capped tee in conformance with Section G2454.1.2.1, the transition from the vertical length of flue liner to the horizontal length shall be made with a securely attached elbow. A cleanout shall be provided by installing a capped tee in the connector next to the chimney. The capped end of the tee stem shall face downward. The cap shall include provisions for drainage.

**Section G2454.1.2.3 Other approved method.** This section is not intended to prevent the use of any material, method of construction, design or system not specifically prescribed herein, provided that such construction, design or system has been approved by the building official as meeting the intent of this code.

**Chapter 25 PLUMBING ADMINISTRATION** is deleted in its entirety.

**Section P2601.1 Scope.** The provisions of the current edition of the State of Illinois Plumbing Code shall govern the erection, installation, alteration, repairs, relocation, replacement, addition to, use or maintenance of plumbing equipment and systems.

**Section P2601.2 Construction site restroom facilities.** For any temporary building or building under construction, that is not yet occupied for its intended purpose, temporary restroom facilities shall be provided for persons working on the construction site in accordance with applicable laws and ordinances.

**Section P2601.3 Flood hazard area** is deleted in its entirety.

**Sections P2602 INDIVIDUAL WATER SUPPLY AND SEWAGE DISPOSAL through Section P2608 MATERIALS EVALUATION AND LISTING** inclusive are deleted in their entirety.

**Chapter 27 PLUMBING FIXTURES** is deleted in its entirety.  
**Chapter 28 WATER HEATERS** is deleted in its entirety.  
**Chapter 29 WATER SUPPLY AND DISTRIBUTION** is deleted in its entirety.  
**Chapter 30 SANITARY DRAINAGE** is deleted in its entirety.  
**Chapter 31 VENTS** is deleted in its entirety.  
**Chapter 32 TRAPS** is deleted in its entirety.

**Chapter 33 STORM DRAINAGE** is deleted in its entirety and replaced with **Chapter 11 of the International Plumbing Code** appended to this code and re-titled **Chapter 33 STORM DRAINAGE**.

**Section E3401.1 Scope.** This Chapter governs the electrical components, equipment, and systems used in or on buildings, structures, and properties governed by this code. Electrical components, equipment, and systems shall be designed and constructed in accordance with the provisions of the National Electric Code, NFPA 70 as amended and adopted by the Village of Oak Park.

**Sections E3401.2 Scope, E3401.3 Not covered and E3401.4 Additions and alterations of** are deleted in their entirety.

**Section E3402 BUILDING STRUCTURE PROTECTION** is deleted in its entirety.

#### **SECTION E3403 INSPECTION AND APPROVAL**

**Sections E3403.1 Approval and E3403.3 Listing and labeling of,** are deleted in their entirety.

**Section E3403.2 Inspections Required.** Any electrical work performed where a permit is required to do the work shall be inspected by the building official to ensure compliance with this code. Any electrical work that will be concealed shall be inspected and approved before being concealed. Work inspected and approved shall not be modified without obtaining a subsequent approval after the modification. The building official may require any equipment, component, or panelboard, or access to these elements to be opened for inspection.

The building official may require any project related personnel to be on site for any inspection, including, but not limited to property owners, design professionals, general contractor and/or sub-contractor representatives or owners.

Safe access shall be provided to all areas required for inspection; the building official reserves the right to not perform any inspection where safe access is not provided, including but not necessarily limited to, trenches, ladders, temporary stairs, guardrails, areas requiring the removal of safety equipment such as boots or hard

hats, and/or manholes or vaults. Where specialty safety equipment is required to perform an inspection, it shall be provided for the inspector to use for the inspection, by a responsible party to the construction project.

The property owner shall ultimately be responsible for assuring that all the required inspections are approved.

**Section E3404 GENERAL EQUIPMENT REQUIREMENTS,**  
**Section E3405 EQUIPEMENT LOCATION AND CLEARANCES**  
**Section E3406 ELECTRICAL CONDUCTORS AND CONNECTIONS and**  
**Section E3407 CONDUCTOR AND TERMINAL IDENTIFICATION** are deleted in their entirety.

**Chapter 35 ELECTRICAL DEFINITIONS,**  
**Chapter 36 SERVICES,**  
**Chapter 37 BRANCH CIRCUIT AND FEEDER REQUIREMENTS,**  
**Chapter 38 WIRING METHODS,**  
**Chapter 39 POWER AND LIGHTING DISTRIBUTION,**  
**Chapter 40 DEVICES AND LUMINAIRES,**  
**Chapter 41 APPLIANCE INSTALLATION,**  
**Chapter 42 SWIMMING POOLS, and**  
**Chapter 43 CLASS 2 REMOTE-CONTROL, SIGNALING AND POWER-LIMITED CIRCUITS,** are all deleted in their entirety.

**Appendix F, Section AF101.1 General** is modified to read:

Where installed, radon control methods shall be in accordance with this Appendix.

**Appendix J, Sections AJ102.10 and AJ102.11**

**Section AJ102.10 Conversion into habitable space.** When any area not previously approved or utilized as habitable space is converted into and/or utilized as habitable space, regardless of the amount of construction work done in this area, it shall be considered as reconstruction and shall be subject to the requirements of this Appendix and the provisions of section R310 of this code.

**Section AJ102.11 Conversion into a sleeping room.** When any area not previously approved or utilized as a sleeping room is converted into and/or utilized as a sleeping room, regardless of the amount of construction work that was or was not done in this conversion or change of utilization, it shall be subject to all requirements for new construction of a sleeping room as found in this code.



6

**VILLAGE OF OAK PARK MODIFICATIONS TO THE  
2009 INTERNATIONAL EXISTING BUILDING CODE**

The Village of Oak Park adopts the following modifications to the 2009 International Existing Building Code. Where the section number exists in the model code, the text set forth below replaces or modifies that text as indicated in the document. Where a section number set forth below does not exist in the model code, the language set forth is in addition to the model code. Where indicated, sections in the model code are deleted.

**Section 101.1 Title.** These regulations, as amended and adopted by the Village of Oak Park shall be known as the *Existing Building Code of the Village of Oak Park*, hereinafter referred to as "this code."

**Section 101.2.1 Appendices.** Adopted as part of this code are:

1. APPENDIX A – GUIDELINES FOR THE SEISMIC RETROFIT OF EXISTING BUILDINGS, including Chapters A1 through A5 plus REFERENCED STANDARDS;
2. APPENDIX B – SUPPLEMENTARY ACCESSIBILITY REQUIREMENTS FOR EXISTING BUILDINGS AND FACILITIES; and
3. RESOURCE A – GUIDELINES ON FIRE RATINGS OF ARCHAIC MATERIALS AND ASSEMBLIES

**Chapter 1, PART 2 - ADMINISTRATION AND ENFORCEMENT** is deleted in its entirety. Administration and enforcement of this code shall be governed by applicable provisions of Chapter 1 of the International Building Code as amended and adopted by the Village of Oak Park.

**Section 307.9 Plumbing** is deleted in its entirety.

**Section 310.8.2 Elevators** is modified to read as follows:

**Section 310.8.2 Referenced standards.** Altered elements of existing elevators shall conform to the current provisions of the State of Illinois Safety Code for Elevators and Escalators. Codes and Standards for conveyances.

**Section 310.8.3 Platform lifts** is modified to read as follows:

**Section 310.8.3 Referenced standards.** Platform (wheelchair) lifts complying with the current provisions of the State of Illinois Safety Code for Elevators

and Escalators Codes and Standards for conveyances shall be permitted as a component of an accessible route.

**SECTION 509 PLUMBING** is deleted in its entirety.

**Section 602.4 Materials and methods.** All new work shall comply with materials and methods requirements in the International Building Code, the International Residential Code, The International Energy Conservation Code, the International Mechanical Code and the State of Illinois Plumbing Code, each of which may be amended and have been adopted by the Village of Oak Park, as applicable, that specify material standards, detail of installation and connection, joints, penetrations, and continuity of any element, component or system in the building.

**SECTION 710 PLUMBING** is deleted in its entirety.

**Section 902.1 Compliance with the building code** shall be modified to add the following:

10. Bed and Breakfast Establishments.

**Section 910.1 Increased demand.** Where the occupancy of an existing building or part of an existing building is changed such that the new occupancy is subject to increased or different plumbing fixture requirements, or to increased water supply requirements in accordance with the current edition of the State of Illinois Plumbing Code, the new occupancy shall comply with the intent of the respective provisions of the current edition of the State of Illinois Plumbing Code.

**Section 910.2 Food-handling occupancies.** If the new occupancy is a food-handling establishment, all existing sanitary waste lines above the food or drink preparation or storage areas shall be panned or otherwise protected to prevent leaking pipes or condensation on pipes from contaminating food or drink. New drainage lines shall not be installed above such areas.

**Section 910.3 Interceptor required.** If the new occupancy will produce grease or oil-laden wastes, interceptors shall be provided as required by the current edition of the State of Illinois Plumbing Code.

**Section 910.5 Change of occupancy.** If an existing building is changed from one use to another or from one classification to another, it shall be treated as a new building and shall comply with the requirements of the current edition of the State of Illinois Plumbing Code for new use or occupancy.

**Section 910.6 Correction of health or safety hazards.** Regardless of the age of the building, where a health or safety hazard exists because of an existing plumbing installation or lack thereof, the owner or other responsible party shall install additional plumbing or make such corrections as may be necessary to abate the hazard or violation in accordance with the current edition of the State of Illinois Plumbing Code.

## **SECTION 1107 EXTERIOR GUARDS AND HANDRAILS**

**Section 1107.1 Guards required.** New guards or replacement guards shall be installed in accordance with Section R312 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1013 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.

**Exceptions:** Where a building is located within a designated historic district, and such building has significant historical and/or aesthetic characteristics similar to those which qualified that district as a historic district under applicable Village of Oak Park ordinance, or the building is designated as an eligible or actual historic landmark, the height of guards for porches, balconies or raised floors that are visible from the street shall be permitted to be installed to a height lower than that required by Section R312 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1013 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable, under the following conditions:

- a. Existing guards which are removed to facilitate refinishing shall be permitted to be reinstalled to the same height, but no lower than the documented height of the existing guards without being required to meet the structural loading conditions required under Section R301.5 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1607.7 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.
- b. Existing guards which are repaired and retain a minimum of 50 percent of original materials shall be reinstalled no lower than the documented height of the existing guards without being required to meet the structural loading conditions required under Section R301.5 of the International Residential Code as amended and

adopted by the Village of Oak Park or Section 1607.7 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.

- c. Existing guards which are repaired in excess of 50 percent of the original material, ~~or are totally replaced~~, shall be allowed to be installed to the same height as the existing guard provided that the guard meets the structural loading conditions of Section R301.5 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1607.7 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.
- d. Existing guards which are totally replaced or new guards which are installed to recreate a documented historic condition, shall be allowed to be installed to the same height as the previously existing guard(s) provided that the guard meets the structural loading conditions of Section R301.5 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1607.7 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.

**Section 1107.2 Handrails required.** New handrails or replacement handrails shall be installed in accordance with Section R311.7.7 or R311.8.3 of the International Residential Code as amended and adopted by the Village of Oak Park, or Section 1012 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.

**Exceptions:** Where a building is located within a designated historic district, and such building has significant historical and/or aesthetic characteristics similar to those which qualified that district as a historic district under applicable Village of Oak Park ordinance, or the building is designated as an eligible or actual historic landmark, the height of handrails for stairs that are visible from the street shall be permitted to be installed to a height lower than that required by Section R311.7.7 or R311.8.3 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1012 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable under the following conditions:

- a. Existing handrails which are removed to facilitate refinishing shall be permitted to be reinstalled to the same height, but no lower than existing without being required to meet the structural loading



conditions required under Section R301.5 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1607.7 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.

- b. Existing handrails which are replaced shall be allowed to be installed to the same height as the existing handrail provided that the guard meets the structural loading conditions of Section R301.5 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1607.7 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.
- c. Where an existing stair is replaced with construction of materials, dimensions and aesthetic features documented to match existing, the handrail may be omitted where there is documentation that a handrail did not originally exist.
- d. New handrails which are installed to recreate a documented historic condition, shall be allowed to be installed to the same height as the previously existing handrail(s) provided that the handrail meets the structural loading conditions of Section R301.5 of the International Residential Code as amended and adopted by the Village of Oak Park or Section 1607.7 of the International Building Code as amended and adopted by the Village of Oak Park, as applicable.

**Section 1202.7.1 Moved Structures within the jurisdiction.** After being set upon an approved foundation, a structure moved from one lot to another within the Village of Oak Park shall be inspected by a registered structural engineer hired by the owner or other responsible party at no cost to the jurisdiction to ensure the structural integrity of the structure in its new location. Any deficiencies noted by the engineer shall be corrected in accordance with requirements for new construction provisions of this code prior to re-occupying the structure. The moved structure shall not be occupied until a Certificate of Occupancy is issued for the new location.

**Section 1202.7.2 Moved Structures from other jurisdictions.** After being set upon an approved foundation, a structure moved from another jurisdiction shall be inspected by a registered structural engineer hired by the owner or other responsible party at no cost to the jurisdiction to ensure the structural integrity of the structure in its new location. Any deficiencies noted by the engineer shall be corrected in accordance with requirements for new construction provisions of this code. Additionally, the structure shall be inspected by the Village of Oak Park for conformance with the provisions of this code and other pertinent ordinances for new construction. Any

deficiencies shall be corrected prior to re-occupying the structure. The moved structure shall not be occupied until a Certificate of Occupancy is issued for the new location.

**Section 1401.2 Storage and placement.** Storage and placement of construction equipment and materials shall be in conformance with Section 3301.2 of the International Building Code as amended and adopted by the Village of Oak Park.

**Section 1401.6 Protection of pedestrians.** Pedestrians shall be protected during construction and demolition activities as required by Sections 1401.6.1 through 1401.6.8 and Table 1401.6. Signs shall be provided to direct pedestrians.

**Section 1401.7 Construction work sites and execution of work.** All construction work shall be performed in accordance with this code, Section 3301.3 of the International Building Code as amended and adopted by the Village of Oak Park, and other pertinent laws and ordinances.

**Table 1401.6 Protection of Pedestrians** is modified to include the following:

**Table 1401.6**

HEIGHT OF CONSTRUCTION	DISTANCE FROM CONSTRUCTION TO LOT LINE	TYPE OF PROTECTION REQUIRED
More than 8 feet	Less than 10 feet	System of scaffolding and netting shall be provided to fully encompass all work areas at a level higher than the top of the barrier or covered walkway

**Section 1401.6.7 Adjacent to excavations.** Every excavation, including trenches, on a site shall be fully enclosed with a minimum 4 feet high chain link fence or barrier, or by other measures to ensure public safety, when workers are not present on site. The enclosure shall be of adequate strength to resist wind pressure as specified in Chapter 16 of the International Building Code as amended and adopted by the Village of Oak Park.

**Section 1401.6.8 Adjacent to construction.** All construction sites shall be fully enclosed with an 8 feet high barrier of chain link fence with closed selvages on top and full-height opaque fabric during all phases of the work unless approved in writing by the building official. Chain link fencing shall have full-height posts driven into or

staked to the ground at 8 feet on center maximum along the length of the construction fence. The fence shall be of adequate strength to resist wind pressure as specified in Chapter 16. Sandbagging of fence posts shall not be permitted without prior approval by the building official. Minimum 6 feet wide lockable double-leaf gates shall be provided at every 50 feet on center or fraction thereof along the length of the fence facing the public right-of-way for emergency access. Fencing may be omitted, upon approval of the building official, where adjacent buildings or fences provide protection from entry into the construction site. All construction fences shall have a permanent sign, maximum of 18" high by 24" long, attached thereto which lists the name and emergency contact information of the contractor or responsible party for maintaining the condition of the fence.

**Exceptions:**

1. Fence height shall be a minimum 6 feet high on properties within residential districts established by the Zoning Ordinance of the Village of Oak Park.
2. Lockable double-leaf gates are not required on properties within residential districts established by the Zoning Ordinance of the Village of Oak Park.
3. Opaque fabric fence covering shall not be required for residential 1- and 2-family projects.

**Section 1401.7 Tree Protection.** Tree protection shall be provided in accordance with Section 3313 of the International Building Code as amended and adopted by the Village of Oak Park.

**SECTION 1410 SANITARY**

**Section 1410.1 Facilities required.** Sanitary facilities shall be provided during construction, remodeling, renovation or demolition activities in accordance with State of Illinois law and the following conditions:

1. Sanitary facilities shall not be located closer than 10 feet to any property line;
2. Sanitary facilities shall not be installed in any residential front yard; and
3. Sanitary facilities shall be served and cleaned minimally on a weekly basis, or
4. Existing plumbing fixtures which are maintained in a proper working condition, in accordance with the State of Illinois Plumbing Code, may be utilized during the work in lieu of providing temporary sanitary facilities

provided that temporary measures are provided where necessary to separate the travel path to and from the toilet room(s) from the work area(s).

7

**VILLAGE OF OAK PARK MODIFICATIONS TO THE  
2009 INTERNATIONAL FIRE CODE**

The Village of Oak Park adopts the following modifications to the 2009 International Fire Code. Where the section number exists in the model code, the text set forth below replaces or modifies that text as indicated in the document. Where a section number set forth below does not exist in the model code, the language set forth is in addition to the model code. Where indicated, sections in the model code are deleted.

**Section 101.1 Title.** These regulations, as amended and adopted by the Village of Oak Park shall be known as the *Fire Code of the Village of Oak Park*, hereinafter referred to as "this code."

**Section 101.2.1 Appendices.** Adopted as part of this code are:

1. APPENDIX I – FIRE PROTECTION SYSTEMS – NONCOMPLIANT CONDITIONS, and
2. APPENDIX J – EMERGENCY RESPONDER RADIO COVERAGE

**Section 105.2.3 Time limit of application.** An application for a permit for any proposed work shall be deemed to have been abandoned ~~180~~ 90 days after the date of filing the application, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant up to two extensions of time for additional periods not exceeding ~~180~~ 90 days each. The extension shall be requested in writing to the building official by a responsible party and justifiable cause demonstrated.

**Section 105.3.1 Expiration.** An operational permit shall remain in effect until reissued, renewed, or revoked or for such a period of time as specified in the permit. Construction permits shall automatically become invalid unless the work authorized by such permit is commenced within ~~180~~ 90 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of ~~180~~ 90 days after the time the work is commenced. Before such work recommences, a new permit shall first be obtained and the fee to recommence the work shall be one-half the amount required for a new permit for such work, provided no changes have been made or will be made in the original construction documents for such work, and provided further that such suspension or abandonment has not exceeded 90 days. Permits are not transferable and any change in occupancy, tenancy or ownership shall require that a new permit be issued.

**Section 105.3.2 Extensions.** A permittee holding an unexpired permit shall have the right to apply for an extension of the time within which the permittee will commence work under that permit when work is unable to be commenced within the time required by this section for good and satisfactory reasons. The fire code official is authorized to grant, in writing, one or more extensions of the time period of a permit for periods of not more than 90 days each. Such extensions shall be requested by the permit holder in writing and justifiable cause demonstrated.

**Section 105.3.5 Placement of permit.** The permit placard(s) shall be posted on the subject property in a location clearly visible from the public right-of-way for the duration of the project until such time as the project has passed all final inspections, all permits have been closed and a Certificate of Occupancy has been issued, where applicable. Where inspections are not required by this code, the permit placard(s) shall remain posted until all work is completed. The placards shall be made available for inspection by the fire code official or its designee during all available working hours. Failure to post the permit placard(s) shall be considered to be a violation of this code's procedures for regulation of construction.

**Section 105.5 Suspension or revocation.** The fire code official is authorized to suspend or revoke a permit issued under provisions of this code wherever:

1. The permit is found to be issued in error or on the basis of incorrect, inaccurate or incomplete information.
2. The permit is found to be issued in violation of any ordinance or regulation of any of the provisions of this code.
3. The work being performed is found to be in violation of any ordinance or regulation of any of the provisions of this code.
4. The scope of work being performed is found to exceed the work authorized by the permit.
5. Conditions and limitations set forth in the permit have been violated.
6. The permit placard was not posted in accordance with Section 105.7.
7. The permit is used for a location or establishment other than that for which it was issued.
8. The permit is used for a condition or activity other than that listed in the permit.
9. The permit is used for a different person or firm than the name for which it was issued.
10. The permittee failed, refused or neglected to comply with orders or notices duly served in accordance with the provisions of this code within the time provided therein.

**Section 202 GENERAL DEFINITIONS** is modified to add the definition of "RESPONSIBLE PARTY" to read as follows:

**RESPONSIBLE PARTY.** Except as may otherwise be specified herein, the owner or the owner's designated agent shall be considered a responsible party for ensuring compliance with this code. In addition, any other person or entity that may be reasonably considered to have a role or responsibility in the creation, continuation, or correction of any violation of this code shall be considered a responsible party or additional responsible party for such violation.

**Section 609.1 General.** Commercial kitchen exhaust hoods shall comply with the International Building Code and the International Mechanical Code, each as amended and adopted by the Village of Oak Park, and NFPA 17A, Wet Chemical Extinguishing Systems - 2009 and NFPA 96, Ventilation Control and Fire Protection of Commercial Cooking Operations – 2008.

**Section 902.1 Definitions** the definition of "FIRE AREA" is modified to read as follows:

**FIRE AREA.** The aggregate floor area enclosed and bounded by fire walls, fire barriers, exterior walls and/or fire-resistance rated horizontal assemblies of a building, including the space occupied by those walls, or in the case of demising walls, to the centerline of the demising walls. Areas of the building not provided with surrounding walls shall be included within the fire area if such areas are included within the horizontal projection of the roof or floor next above.

**Section 903.2 Where required.** Approved automatic sprinkler systems shall be provided in the locations described under **Section 903** of this code for new buildings, additions to existing buildings and renovations to existing buildings where the combined new and/or existing and/or renovated fire areas exceed the sprinkler requirement threshold area established for each occupancy Use Group, or where the Use Group classification is changed in an existing building or structure to a higher hazard risk.

**Exceptions:**

1. For new buildings and structures, where the fire area(s) exceeds the sprinkler requirement threshold area for any Use Group, 4-hour fire-resistance-rated firewalls complying with Chapter 7 of the International Building Code as amended and adopted by the Village of Oak Park shall be

permitted to reduce the fire areas to below the sprinkler requirement threshold area in lieu of providing sprinklers, provided that the combined building areas do not exceed the sprinkler requirement threshold limit established for the Use Group for combined area.

2. For additions to existing buildings, where the combined fire area(s) of the existing building and the addition exceeds the sprinkler requirement threshold area for any Use Group, 4-hour fire-resistance-rated firewalls complying with Chapter 7 of the International Building Code as amended and adopted by the Village of Oak Park shall be permitted to separate the existing building from the addition to reduce the fire areas to below the sprinkler requirement threshold area in lieu of providing sprinklers, provided that the combined building areas do not exceed the sprinkler requirement threshold limit established for the Use Group for combined area.
3. For interior renovation, where the fire area(s) of the renovation spaces exceeds the sprinkler requirement threshold area for any Use Group, 4-hour fire-resistance-rated firewalls complying with Chapter 7 of the International Building Code as amended and adopted by the Village of Oak Park shall be permitted to reduce the fire areas in the renovated areas to below the sprinkler requirement threshold area in lieu of providing sprinklers, provided that the combined building areas do not exceed the sprinkler requirement threshold limit established for the Use Group for combined area.
4. For change of Use Group, where the fire area(s) exceeds the sprinkler requirement threshold area for any Use Group, 4-hour fire-resistance-rated firewalls complying with Chapter 7 of the International Building Code as amended and adopted by the Village of Oak Park shall be permitted to reduce the fire areas in the renovated areas to below the sprinkler requirement threshold area in lieu of providing sprinklers, provided that the combined building areas do not exceed the sprinkler requirement threshold limit established for the Use Group for combined area.
5. Spaces or areas in telecommunication buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic smoke detection system approved by the fire code official and are separated from the remainder of the building by not less than 1-hour fire barriers constructed in accordance with Section 707 of the International Building Code as amended and adopted by the Village of Oak Park, or not less than 2-hour fire-resistance rated horizontal assemblies constructed in accordance with Section 712



of the International Building Code as amended and adopted by the Village of Oak Park, or both.

**Section 903.2.1.1(1)** The fire area exceeds 3,500 square feet;

**Section 903.2.1.2 Group A-2.** An automatic sprinkler system shall be provided for Group A-2 occupancies where one of the following conditions exists:

1. The fire area exceeds 3,500 square feet;
2. The fire area has an occupant load of 100 or more;
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies; or
4. The fire area contains a restaurant or bar that serves alcoholic beverages.

**Exception:** For restaurants that serve alcoholic beverages, the areas containing kitchen equipment requiring a Type 1 hood in accordance with the International Mechanical Code as amended by the Village of Oak Park shall be permitted to be separated from all other areas of the building with approved 2-hour fire-resistance rated fire-partitions and/or horizontal assemblies in lieu of providing sprinklers.

**Section 903.2.1.3(1)** The fire area exceeds 3,500 square feet;

**Section 903.2.1.4(1)** The fire area exceeds 3,500 square feet;

**Section 903.2.2 Group B ambulatory health care facilities.** An automatic sprinkler system shall be installed throughout all fire areas containing a Group B ambulatory health care facility occupancy when any of the following conditions exists:

1. The fire area exceeds 3,500 square feet;
2. Four or more care recipients are incapable of self-preservation; or
3. One or more care recipients who are incapable of self-preservation are located at other than the level of exit discharge serving such an occupancy.

**Section 903.2.2.1 Group B.** For other than ambulatory health care facilities, an automatic sprinkler system shall be provided for Group B occupancies where one of the following conditions exists:

1. The fire area exceeds 3,500 square feet;
2. The fire area is located more than three stories above grade plane; or

3. The combined area of all Group B fire areas on all floors, including any mezzanines, exceeds 24,000 square feet.

**Section 903.2.3(1)** Throughout all Group E fire areas greater than 3,500 square feet in area.

**Section 903.2.4 Group F.** An automatic sprinkler system shall be provided throughout all buildings containing a Group F occupancy where one of the following conditions exists:

1. A Group F-1 or Group F-2 fire area exceeds 3,500 square feet;
2. A Group F-1 or Group F-2 fire area is located more than two stories above grade plane; or
3. The combined area of all Group F-1 and/or Group F-2 fire areas on all floors, including any mezzanines, exceeds 24,000 square feet.

**Section 903.2.7(1).** A Group M fire area exceeds 3,500 square feet in area;

**Section 903.2.8.1 Condominium conversions.** An automatic sprinkler system installed in conformance with NFPA 13R shall be provided throughout all buildings converted to condominiums with more than 4 dwelling units.

**Section 903.2.8.2 New condominium buildings.** An automatic sprinkler system installed in conformance with NFPA 13R shall be provided throughout new condominium buildings with more than 4 dwelling units.

**Section 903.2.9(1).** A Group S-1 fire area exceeds 3,500 square feet in area;

**Section 903.2.9.1 Repair Garages.** An automatic sprinkler system shall be provided throughout all buildings used as repair garages in accordance with Section 406, as shown:

1. Buildings having two or more stories above grade plane, including basements, with a fire area containing a repair garage exceeding 3,500 square feet.
2. Buildings no more than one story above grade plane, with a fire area containing a repair garage exceeding 3,500 square feet.
3. Buildings with repair garages servicing vehicles parked in basements.
4. A Group S-1 fire area used for the repair of commercial trucks or buses where the fire area exceeds 3,500 square feet.

**Section 903.2.10(1).** Where the combined fire area on all floors of the enclosed parking garage exceeds 3,500 square feet in area; or

**Section 907.1.4 Smoke and carbon monoxide detector alarms.** Where provided in accordance with this code or as required by other applicable laws and ordinances, alarm systems that incorporate smoke and carbon monoxide detector alarms shall not be dependent upon a subscription-based service to provide the level of notification intended by the provisions of this code or other applicable laws and ordinances.

**Section 907.1.5 Notification of Disconnection.** Any disconnection of an active fire alarm system from the system monitoring station on file with the Fire Department shall be reported in writing to the Fire Department by the property owner or other responsible party within 24 hours of such disconnection. Failure to make such notification to the Fire Department shall be subject to administrative penalties and/or adjudicative fines.

**Section 907.1.6 Re-connection of alarm system.** Failure to re-connect a required fire alarm system to a system monitoring station approved by the Fire Department within 24 hours of any disconnection shall be subject to administrative penalties and/or adjudicative fines.

**Section 907.2.1 Group A.** A manual fire alarm system that activates the occupant notification system in accordance with Section 907.6 shall be installed in Group A occupancies having an occupant load of 100 or more. Portions of Group E occupancies occupied for assembly purposes shall be provided with a fire alarm system as required for the group E occupancy.

**Exception:** Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler water flow.

P

**To:** Cara Pavlicek  
Village Manager

**FROM:** Craig M. Lesner  
Chief Financial Officer


**DATE:** January 18, 2013

**RE:** Regular List of Bills



Attached is the regular list of bills as paid through the Village's Accounts Payable (AP) system for the week beginning January 7th through January 18th. This is the most current list available.

In total the bills add to \$896,832.93

REVIEWED BY:   
Finance Department

REVIEWED BY: \_\_\_\_\_  
Village Manager's Office

REVIEWED BY: \_\_\_\_\_  
Chairperson, Finance Committee



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080692	Jan/11/2013	RE	Paid	VOP01 0000013628 A & B LANDSCAPING & TREE SERVICE INC P.O. BOX 344 RIVERSIDE IL 60546	Not applicable		16,684.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104699	2012-393	Dec/15/2012	STUMPS REMOVED	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Forestry	General Fund	Tree Care Services	16,684.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080693	Jan/11/2013	RE	Paid	VOP01 0000001009 ACTION TRANSMISSION & P.O. BOX 609 7449 W. MADISON ST (REAR) FOREST PARK IL 60130	Not applicable		1,657.12 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104960	11463	Dec/21/2012	REBUILT TRANSMISSION & TORQ CONVERTER 4 UNIT 173	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	1,657.12 USD



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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080694	Jan/11/2013	RE	Paid	VOP01 0000014340 ADP, INC. P.O. BOX 0500 CAROL STREAM IL 60132-0500	Not applicable		2,875.04 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105037	416364394	Dec/31/2012	AUTOPAY II PROCESS FEE 375 TRANSACTIONS PPE 12/29/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	ADP Payroll Services	Finance	General Fund	Accounting Services	2,875.04 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080695	Jan/11/2013	RE	Paid	VOP01 0000008734 AFTERMATH, INC. 75 EXECUTIVE DR. SUITE 200 AURORA IL 60504	Not applicable		155.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104808	JC2012-1065	Dec/17/2012	BIO-HAZARDOUS CLEAN UP	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	POLICE	General Fund	Base Program	155.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080696	Jan/11/2013	RE	Paid	VOP01 000001012 AIR ONE EQUIPMENT INC. 360 PRODUCTION DRIVE SOUTH ELGIN IL 60177-2637	Not applicable		355.55 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105021	83436	Oct/18/2012	ORINGNITRILE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	10.50 USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	69.05 USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	276.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080697	Jan/11/2013	RE	Paid	VOP01 000003530 AIRGAS NORTH CENTRAL P.O. BOX 802588 CHICAGO IL 60680-2588	Not applicable		77.56 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105015	9010547301	Nov/28/2012	OXYGEN USP MEDICAL PURE 200 CGA 540 CYLINDERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	77.56 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080698	Jan/11/2013	RE	Paid	VOP01 0000015263 AIRGAS USA, LLC P.O. BOX 802576 CHICAGO IL 60680-2576	Not applicable		343.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105039	9905376477	Oct/31/2012	CYL RENTAL OXYGEN &NITROUS OXIDE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	135.47 USD
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	169.81 USD
2	Operational Supplies	FIRE - EMS	General Fund	Base Program	10.71 USD
3	Operational Supplies	FIRE - EMS	General Fund	Base Program	28.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080699	Jan/11/2013	RE	Paid	VOP01 0000001958 ALARM DETECTION SYSTEMS INC. 1111 CHURCH RD. AURORA IL 60505	Not applicable		105.02 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104993	DEC-FEB ACCT#15636	Nov/04/2012	QUARTERLY CHARGES-AVENUE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Parking Services	Parking Fund	The Avenue Garage	105.02 USD





Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080700	Jan/11/2013	RE	Paid	VOP01 0000001014 ALEXANDER EQUIPMENT COMP INC. 4728 YENDER AVE LISLE IL 60532	Not applicable		72.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104927	89989	Dec/17/2012	MASTER LINK 4 MORBARK CHIPPERS-STOCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	19.35 USD
1	Lubricants	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	53.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080701	Jan/11/2013	RE	Paid	VOP01 0000010061 ALLSTAR AUTO GLASS INC. 1244 CAPITOL DR. UNIT - B ADDISON IL 60101	Not applicable		100.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104923	WOB99408	Dec/27/2012	DRIVERS SIDE FRONT DOOR GLASS 4 UNIT 030	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	100.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080702	Jan/11/2013	RE	Paid	VOP01 000007088 ALTAMANU, INC. 1700 W. IRVING PARK RD. SUITE #202 CHICAGO IL 60613	Not applicable		2,963.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104977	3	Jul/19/2012	COMM PLANT&PAINT CONSULT, ROOSEVELT ROAD CONSULT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Forestry	General Fund	Landscaping Services	2,963.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080703	Jan/11/2013	RE	Paid	VOP01 000001022 ANDERSON ELEVATOR CO 2801 S. 19TH AVE BROADVIEW IL 60155	Not applicable		195.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104969	129076	Dec/12/2012	ELEVATOR REPAIR @ DOLE CENTER DEC 2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Building Maintenance	General Fund	Public Works Center	195.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080704	Jan/11/2013	RE	Paid	VOP01 0000001033 ASSOC. TIRE & BATTERY CO, INC. 6208 ROOSEVELT RD OAK PARK IL 60304	Not applicable		1,238.55 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104913	516245	Dec/19/2012	BRAKE ROTORS & WHEEL SEALS 4 UNIT #200	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	202.16 USD
1	External Support	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	75.00 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	400.67 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	400.67 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	78.75 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	81.30 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080705	Jan/11/2013	RE	Paid	VOP01 0000013854 AT & T P.O. BOX 5080 CAROL STREAM IL 60197-5080	Not applicable		118.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104867	7083833085 123 0	Dec/19/2012	11/20-12/19 VILLAGE WEB & MCGANN-INTERNET & PHONE SERVICE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Telecommunication Charges	FINANCE - Purchasing	General Fund	Base Program	118.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080706	Jan/11/2013	RE	Paid	VOP01 0000008968 AUTO ZONE P.O. BOX 116067 ATLANTA GA 30368-6067	Not applicable		635.58 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104877	2674019564 07	Jan/02/2013	REAR SHOCK/STRUTS 4 UNIT#055	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	52.06 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	17.09 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	79.96 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	82.95 USD
1	Lubricants	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	19.96 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	165.90 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	69.99 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	97.68 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	49.99 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080707	Jan/11/2013	RE	Paid	VOP01 0000015205 BASS, ANNA 429 N. MARION STREET OAK PARK IL 60302	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105090	REFUND 613733 & 61	Dec/04/2012	PARKING PERMIT REFUNDS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Parking Permits	Parking Services	Parking Fund	Parking Permit Office	150.00 USD



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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080708	Jan/11/2013	RE	Paid	VOP01 0000001058 CAPTION FIRST, INC. P.O. BOX 3066 MONUMENT CO 80132	Not applicable		2,212.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104531	44394	Dec/17/2012	CAPTIONING 11/1,11/15,11/8,11/12,11/15,11/19	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Village Clerk's Office (VCO)	General Fund	Base Program	2,212.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080709	Jan/11/2013	RE	Paid	VOP01 0000013926 CARQUEST AUTO PARTS P.O. BOX 503589 ST LOUIS MO 63150-3589	Not applicable		245.65 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104934	1735-243714,-244066	Dec/13/2012	HUB ASS,EXHAUST GASKET,INNER TIE & 2 CREDITS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	172.50 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	58.49 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	14.66 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080710	Jan/11/2013	RE	Paid	VOP01 0000001059 CASE LOTS INC. 7911 W. OGDEN LYONS IL 60534	Not applicable		652.60 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105017	044377	Nov/09/2012	HOUSEHOLD/CLEANING SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	652.60 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080711	Jan/11/2013	RE	Paid	VOP01 0000001054 CDW GOVERNMENT, INC. 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515	Not applicable		4,104.98 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105069	1015700	Nov/08/2012	APPLE I PAD WIFI32GB & ASSIST CASE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - Prev. and Investigation	General Fund	Base Program	1,834.98 USD
1	Operational Supplies	FIRE - Prev. and Investigation	General Fund	Base Program	2,270.00 USD



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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080712	Jan/11/2013	RE	Paid	VOP01 0000008029 CHICAGO COMMUNICATIONS, LLC ATTN: ACCOUNTS RECEIVABLE 200 SPANGLER AVE ELMHURST IL 60126	Not applicable		155.77 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105083	238599	Nov/13/2012	DR BELL TONE GENERATOR & INSTALLATION PART OF NEW PAGING SYST	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Computer Equipment	FIRE - Dispatch	Enhanced E-911 Fund	Base Program	155.77 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080713	Jan/11/2013	RE	Paid	VOP01 0000005908 CHICAGO INTERNATIONAL TRUCKS DEPT #10271 P.O. BOX 87618 CHICAGO IL 60680-0618	Not applicable		191.54 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104932	10116230	Dec/20/2012	TURBO HOSE/TUBES, CLAMPS & RINGS 4 UNIT 109	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	155.01 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	36.53 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080714	Jan/11/2013	RE	Paid	VOP01 0000011331 CHICAGO SCAFFOLDING 4824 W. LAKE ST. CHICAGO IL 60644	Not applicable		245.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104979	R0008736	Dec/19/2012	CANOPY 4 6641 W. NORTH AVE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Emergency Services (bps)	Building Property Standards	General Fund	Property Standards	245.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080715	Jan/11/2013	RE	Paid	VOP01 0000001715 COMCAST CABLE P.O. BOX 3002 SOUTHEASTERN PA 19398-3001	Not applicable		239.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105011	8771201190174429-1	Jan/01/2013	INTERNET ALL 3 FIRE HOUSES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Cable Television	FIRE - Foreign Fire Insurance	Foreign Fire Insurance Fun	Base Program	186.85 USD
1	Cable Television	FIRE - Foreign Fire Insurance	Foreign Fire Insurance Fun	Base Program	52.95 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080716	Jan/11/2013	RE	Paid	VOP01 0000011878 COMED (6111) P.O. BOX 6111 CAROL STREAM IL 60197-6111	Not applicable		887.07 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104882	2109158038-12/28/20	Dec/28/2012	11/27-12/28-100 N.EUCLID	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	DPW - Building Maintenance	General Fund	Fire Department	887.07 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080717	Jan/11/2013	RE	Paid	VOP01 0000008626 COMMERCIAL TIRE SERVICES INC. 1105 NORTH 30TH AVE MELROSE PARK IL 60160	Not applicable		172.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104965	1110023330	Dec/13/2012	TIRE 4 BACKHOE UNIT#106	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	172.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080718	Jan/11/2013	RE	Paid	VOP01 0000009498 CURRIE MOTORS (CHEVROLET) 8401 W. ROOSEVELT RD. FOREST PARK IL 60130	Not applicable		19,291.69 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104958	40707	Dec/27/2012	ENGINE COOLER LINES/HOSES 4 UNIT 212	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	67.87 USD
1	Vehicles	DPW - Water	Water Fund	Water Distribution	19,223.82 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080719	Jan/11/2013	RE	Paid	VOP01 0000001457 DARLEY & CO, W. S. SLOT A-74 P.O. BOX 66973 CHICAGO IL 60666-0973	Not applicable		2,406.16 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105088	17042082	Oct/19/2012	COAT & PANTS OAK PARK SPECS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	2,406.16 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080720	Jan/11/2013	RE	Paid	VOP01 000001095 DELL MARKETING LP (USA) P.O. BOX 802816 C./O DELL USA L.P. CHICAGO IL 60680-2816	Not applicable		220.39 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104864	XJ23JJ835	Dec/13/2012	DELL5310N-20,000 PG USE TONER CARTRIDGE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Toner Cartridges	Finance	General Fund	Accounting Services	220.39 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080721	Jan/11/2013	RE	Paid	VOP01 0000011589 DISPOSALL WASTE SERVICES, LLC. 5817 W. OGDEN AVE. CICERO IL 60804	Not applicable		2,484.86 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104966	49382	Nov/05/2012	VILLAGE WIDE REFUSE/RECYCLING PICK-UP 4 WK10/29-11/4	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
4	General Contractuals	DPW - Street Services	General Fund	Pavement Management	2,446.16 USD
3	General Contractuals	Parking Services	Parking Fund	Lake St & Forest Garage	8.60 USD
1	General Contractuals	Parking Services	Parking Fund	The Avenue Garage	21.50 USD
2	General Contractuals	Parking Services	Parking Fund	Holley Ct Parking Garage	8.60 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080722	Jan/11/2013	RE	Paid	VOP01 0000001104 DRESSEL'S ACE HARDWARE 1137 CHICAGO AVE OAK PARK IL 60302	Not applicable		538.60 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104997	238370,239243,23954	Dec/25/2012	OPERATIONAL SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Operational Supplies	Parking Services	Parking Fund	Holley Ct Parking Garage	72.83	USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	21.45	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	12.58	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	31.65	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	4.27	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	27.59	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	29.24	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	29.24	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	13.12	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	18.58	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	13.41	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	6.28	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	14.97	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	11.84	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	34.46	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	8.58	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	9.87	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	8.80	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	43.60	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	13.41	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	86.09	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	15.24	USD
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	11.50	USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080723	Jan/11/2013	RE	Paid	VOP01 0000003925 DUO-SAFETY LADDER CORPORATION 513 W. 9TH AVE P.O. BOX 497 OSHKOSH WI 54903-0497	Not applicable		1,261.03 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105010	INV#439871-00 & CR#	Nov/21/2012	CHRG 35'AUM LADDER & CRE 4 RUNG REAMER TOOL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - Operations	General Fund	Base Program	1,261.03 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080724	Jan/11/2013	RE	Paid	VOP01 0000007491 EMBOSSSED SIGN SERVICE 9343 OAK PARK AVE MORTON GROVE IL 60053	Not applicable		1,675.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104998	13111	Dec/30/2012	SIGN REPLACEMENT-STREET PARKING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Sign Replacement	Parking Services	Parking Fund	On Street Parking	1,675.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080725	Jan/11/2013	RE	Paid	VOP01 0000013635 EURKAITIS, CHRISTOPHER	Not applicable		84.87 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105013	123112BASS PRO SH	Dec/31/2012	REIM 4 PURCHASE OF UNDER ARMOR	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	84.87 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080726	Jan/11/2013	RE	Paid	VOP01 0000001117 FEDERAL EXPRESS P.O. BOX 94515 PALATINE IL 60094-4515	Not applicable		91.47 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104955	4152-2808-2	Dec/12/2012	2-110-74541 FED EX SHIPPING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Postage	DPW - Fleet Operations	General Fund	Base Program	91.47 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080727	Jan/11/2013	RE	Paid	VOP01 0000001137 GABRIEL SALES COMPANY 52 E. NORTH AVE. NORTHLAKE IL 60164	Not applicable		212.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104938	362124	Dec/20/2012	INNER WHEEL BEARINGS 4 UNIT#200	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	53.84 USD
1	Lubricants	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	59.40 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	14.56 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	85.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080728	Jan/11/2013	RE	Paid	VOP01 0000010185 GALLAGHER MATERIALS, INC. 18100 S. INDIANA AVE. THORNTON IL 60476	Not applicable		2,172.84 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104888	627604MB	Dec/11/2012	29.06 TONS OF UPM 4 WATER OPENINGS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Sewer	Sewer Fund	Sewer Collection	2,172.84 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080729	Jan/11/2013	RE	Paid	VOP01 0000002257 GALLS INCORPORATED 24296 NETWORK PLACE CHICAGO IL 60673-1224	Not applicable		116.49 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104778	000260057	Dec/31/2012	UNIFORM ALLOWANCE-STINGER LED-CURTIN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	116.49 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080730	Jan/11/2013	RE	Paid	VOP01 0000002374 GIAMMONA, JOSEPH 1839 S. 4TH PLACE ST. CHARLES IL 60174	Not applicable		170.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105001	1/3/13 BAILIFF	Jan/09/2013	7.5 HOURS ADMIN HEARINGS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	170.70 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080731	Jan/11/2013	RE	Paid	VOP01 0000006058 GLENN, TOM	Not applicable		139.98 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104957	SALESRCPT#0130055	Dec/07/2012	REIM 4 SAFETY WORK BOOTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	DPW - Fleet Operations	General Fund	Base Program	139.98 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080732	Jan/11/2013	RE	Paid	VOP01 0000015262 GOODYEAR WHOLESALE TIRE CENTERS P.O. BOX 847286 DALLAS TX 75284-7286	Not applicable		1,498.01 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104985	900621380	Dec/14/2012	TIRES 4 UNIT 184, UNIT 185 & STOCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	295.96 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	739.09 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	462.96 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080733	Jan/11/2013	RE	Paid	VOP01 0000014308 GOVTEMPS USA, LLC 500 LAKE COOK RD, SUITE 350 DEERFIELD IL 60015	Not applicable		7,886.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104991	RECRUITMENT 2011	Jul/15/2011	RECRUITMENT OF DEPUTY CHIEF FINANCIAL OFFICER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Village Manager's Office (VMO)	General Fund	Employment	3,986.00 USD
1	External Support	Village Manager's Office (VMO)	General Fund	Employment	3,900.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080734	Jan/11/2013	RE	Paid	VOP01 0000013972 GOVTEMPSUSA LLC P.O. BOX 2392 NEW YORK NY 10116-2392	Not applicable		5,313.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104990	1268133, 1268134	Dec/13/2012	PAYROLL 4 JILL VELAN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Parking Services	Parking Fund	Base Program	2,268.00 USD
1	External Support	Building Property Standards	General Fund	Building Inspection Services	1,470.00 USD
1	External Support	Building Property Standards	General Fund	Building Inspection Services	1,575.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080735	Jan/11/2013	RE	Paid	VOP01 0000001152 GRAINGER DEPT . 801549411 PALATINE IL 60038-0001	Not applicable		149.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104916	9023294185	Dec/18/2012	WALL SWITCH LOCKOUT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	24.30 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	125.55 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080736	Jan/11/2013	RE	Paid	VOP01 0000013168 GRANICUS P.O. BOX 49335 SAN JOSE CA 95161	Not applicable		840.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104641	41176	Dec/15/2012	MONTHLY MANAGED SERVICE FEE-VOP TV ONLINE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Communication	General Fund	Base Program	840.00 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080737	Jan/11/2013	RE	Paid	VOP01 0000004924 HAIGES MACHINERY, INC. 11314 E. MAIN ST. HUNTLEY IL 60142	Not applicable		337.78 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105086	ST68235-IN	Nov/29/2012	UNIMAC WASHING HOSE,SOAP DISPENSER, VALVE,DRAIN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Repairs	FIRE - Operations	General Fund	Base Program	337.78 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080738	Jan/11/2013	RE	Paid	VOP01 0000001948 HASTINGS AIR ENERGY CONTROL 5555 S. WESTRIDGE DRIVE NEW BERLIN WI 53151-7900	Not applicable		853.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105027	I44398	Oct/31/2012	REPL 4'HOSE CLAMP THAT SECURES 6'CHROME REDUCER TO LOWER FLEX O	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Repairs	FIRE - Operations	General Fund	Base Program	146.95 USD
1	Repairs	FIRE - Operations	General Fund	Base Program	486.95 USD
1	Repairs	FIRE - Operations	General Fund	Base Program	219.95 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080739	Jan/11/2013	RE	Paid	VOP01 0000008617 HD SUPPLY WATERWORKS, LTD P.O. BOX 91036 CHICAGO IL 60693-1036	Not applicable		195.11 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104975	5942981	Dec/17/2012	FIRE HYDRANT PARTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	195.11 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080740	Jan/11/2013	RE	Paid	VOP01 0000001750 ICE MOUNTAIN SPRING WATER P.O. BOX 856680 LOUISVILLE KY 40285-0680	Not applicable		449.02 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105000	12L8106458766	Dec/31/2012	COOLER RENTAL DEC 2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Water Charges	DPW - Building Maintenance	General Fund	Village Hall	449.02 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080741	Jan/11/2013	RE	Paid	VOP01 000001626 ILLINOIS ASSOC OF CHIEFS OF POLICE 426 S. FIFTH ST. SUITE #200 SPRINGFIELD IL 62701	Not applicable		300.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104663	TANKS1-OAKPAR-12	Dec/18/2012	RICK TANKSLEY 2013 ANN DUES RENEW	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	POLICE	General Fund	Base Program	300.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080742	Jan/11/2013	RE	Paid	VOP01 0000012120 ILLINOIS SECTION AWWA 545 S. RANDALL RD ST. CHARLES IL 60174	Not applicable		150.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104889	200003755	Jan/01/2013	WATER QUALITY MAINTENANCE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	DPW - Water	Water Fund	Base Program	150.00 USD



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PeopleSoft Accounts Payable  
**DETAILED CHECK REGISTER**

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Pay Cycle: OAKPK  
 Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080743	Jan/11/2013	RE	Paid	VOP01 000009831 INLAND POWER GROUP P.O. BOX 68-9633 MILWAUKEE WI 53268-9633	Not applicable		223.21 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104964	5449185-00	Dec/10/2012	TRANS FILTER KITS 4 STOCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	111.60 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	111.61 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080744	Jan/11/2013	RE	Paid	VOP01 0000013152 INTEGRYS ENERGY SERVICES PO BOX 19046 GREEN BAY WI 54307-9046	Not applicable		9,020.66 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104967	22169360-1	Dec/13/2012	ELECTRIC 4 PUMP STATIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	DPW - Water	Water Fund	Water Supply	9,020.66 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080745	Jan/11/2013	RE	Paid	VOP01 0000014835 J. P. COOKE CO. 1311 HOWARD ST OMAHA NE 68102-2820	Not applicable		300.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104996	214546	Dec/21/2012	OFFICE SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	Parking Services	Parking Fund	Base Program	300.85 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080746	Jan/11/2013	RE	Paid	VOP01 0000002059 J.G. UNIFORMS 5949 W. IRVING PARK RD. CHICAGO IL 60634	Not applicable		872.16 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104785	29374	Dec/31/2012	UNIFORM ALLOWANCE-GREET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	322.38 USD
1	Clothing	POLICE	General Fund	Field Services	117.40 USD
1	Clothing	POLICE	General Fund	Support Services	112.98 USD
1	Clothing	POLICE	General Fund	Field Services	319.40 USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080747	Jan/11/2013	RE	Paid	VOP01 000001755 JACK'S 6642 W. 26TH STREET BERWYN IL 60402	Not applicable		49.55 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105081	52570	Nov/08/2012	ROPE,ROTOR,PAWL, SRATER ROPE 7 REWIND STRING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Repairs	FIRE - Operations	General Fund	Base Program	49.55 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080748	Jan/11/2013	RE	Paid	VOP01 0000015264 JATHEON TECHNOLOGIES MEZZANINE LEVEL	Not applicable		1,995.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105040	US954	Jan/01/2013	EMAIL ARCHIV MAIN 12/15/12-12/14/13	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Software License Updates	Information Technology	General Fund	Program Maintenance	1,995.00 USD



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080749	Jan/11/2013	RE	Paid	VOP01 0000002073 K & S SPRINKLERS INC. 2619 CONGRESS STREET BELLWOOD IL 60104-2400	Not applicable		890.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104925	94566	Sep/18/2012	INSPECTION PERFORM @ VILLAGE HALL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	580.00 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	310.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080750	Jan/11/2013	RE	Paid	VOP01 0000001978 LAW BULLETIN PUBLISHING COMPANY 415 N. STATE ST. CHICAGO IL 60654	Not applicable		500.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104860	1638252	Dec/19/2012	CHICAGO DAILY LAW BULLETIN CLASSIFIED AD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Advertising	HR - Human Resources	General Fund	Employment	500.00 USD



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080751	Jan/11/2013	RE	Paid	VOP01 0000008517 LECHNER & SONS UNIFORM RENTAL 420 KINGSTON CT. MT. PROSPECT IL 60056	Not applicable		24.19 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104995	1697230	Dec/18/2012	LAUNDRY AVE, HOLLEYCT,L&F,MTRS,OPRF	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Laundry Service	Parking Services	Parking Fund	OPRF Garage	10.54 USD
2	Laundry Service	Parking Services	Parking Fund	The Avenue Garage	1.80 USD
4	Laundry Service	Parking Services	Parking Fund	On Street Parking	6.31 USD
5	Laundry Service	Parking Services	Parking Fund	On Street Parking	2.05 USD
3	Laundry Service	Parking Services	Parking Fund	Lake St & Forest Garage	3.49 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080752	Jan/11/2013	RE	Paid	VOP01 0000003119 LINDCO EQUIPMENT SALES INC. 2168 E. 88TH DR. MERRILLVILLE IN 46410	Not applicable		90.38 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104973	20121333-P	Dec/14/2012	SHAKER WIPER DEICER 4 STOCK (IH TRUCKS)	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	90.38 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080753	Jan/11/2013	RE	Paid	VOP01 0000007332 LIPKE-KENTEX CORPORATION 5125 CHURCH ST SKOKIE IL 60077-1233	Not applicable		638.39 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105085	INV#423812, PO#2012	Nov/27/2012	PULSE ULTRA ALKALI, BRIGHT DET & SOUR SOFTNER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - Admin	General Fund	Base Program	638.39 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080754	Jan/11/2013	RE	Paid	VOP01 0000001209 LOGSDON OFFICE SUPPLY 1055 ARTHUR ELK GROVE VILLAGE IL 60007	Not applicable		893.10 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104756	4273921	Dec/19/2012	SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	HR - Human Resources	General Fund	Base Program	107.42 USD
1	Office Supplies	Communication	General Fund	Base Program	73.21 USD
1	Office Supplies	FIRE - Admin	General Fund	Base Program	127.71 USD
1	Office Supplies	FIRE - Admin	General Fund	Base Program	103.70 USD
1	Office Supplies	FIRE - Admin	General Fund	Base Program	151.87 USD
1	Office Supplies	DPW - Capital Projects	Capital Improvement Fund	CIP Management	55.99 USD
1	Office Supplies	Parking Services	Parking Fund	Base Program	271.07 USD
1	Office Supplies	FINANCE - Purchasing	General Fund	Central Services	2.13 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080755	Jan/11/2013	RE	Paid	VOP01 0000005591 LOYOLA UNIVERSITY MEDICAL CENTER P.O. BOX 95994 CHICAGO IL 60694-5994	Not applicable		3,527.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105006	6000166-1228,600016	Dec/31/2012	6000167-1231 OHS GUARANTOR NUMBER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	HR - Human Resources	General Fund	Employment	3,527.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080756	Jan/11/2013	RE	Paid	VOP01 0000007412 LUPEI, ROGER PH. D 1024 NORTH BLVD SUITE #37 OAK PARK IL 60301	Not applicable		1,200.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104869	12/20/2012 DIAGNOSTI	Dec/27/2012	2 PEO'S	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Employee Physicals	HR - Human Resources	General Fund	Employment	1,200.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080757	Jan/11/2013	RE	Paid	VOP01 0000012812 LYONS, LAURETTA 424 PARK AVE. RIVER FOREST IL 60305	Not applicable		325.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104704	2012-2013 FLU SEASO	Dec/20/2012	PAY 4 NURSIN SERV 13HRS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Grant Contractuals	HEALTH - Health Grants	Public Health Emrg. Prep 2	Base Program	325.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080758	Jan/11/2013	RE	Paid	VOP01 0000002698 MAZUR, TOM	Not applicable		2,094.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105036	FESA333,432,437,SP	Dec/31/2012	TUITION REIMBURSE-COLORADO STATE UNIVERSITY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Tuition Reimbursement	HR - Human Resources	General Fund	Base Program	2,094.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080759	Jan/11/2013	RE	Paid	VOP01 0000001226 MEADE ELECTRIC COMPANY INC. P.O. BOX 74631 CHICAGO IL 60675-4631	Not applicable		125.81 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104886	657508	Dec/04/2012	REPAIR OPTICOM @ HARLEM & LAKE & HARLEM & IL64	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Street Lighting	General Fund	Traffic Signals Services	125.81 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080760	Jan/11/2013	RE	Paid	VOP01 0000001570 MENARDS-MELROSE PARK 8311 W. NORTH AVE MELROSE PARK IL 60160	Not applicable		95.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104918	14377	Dec/20/2012	MISC SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	95.80 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080761	Jan/11/2013	RE	Paid	VOP01 0000009958 MES - ILLINOIS DEPOSITORY ACCT 75 REMITTANCE DR. STE. #3135 CHICAGO IL 60675	Not applicable		2,227.52 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105044	00359180_SNV	Nov/09/2012	HOOD CARBON SHIELDS,MES RESCUE GLOVES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	448.26 USD
1	Clothing	FIRE - Operations	General Fund	Base Program	602.29 USD
1	Clothing	FIRE - Operations	General Fund	Base Program	510.84 USD
1	Clothing	FIRE - Operations	General Fund	Base Program	666.13 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080762	Jan/11/2013	RE	Paid	VOP01 0000001160 MOHR, H.J. & SONS CO. 915 S. MAPLE OAK PARK IL 60304-1893	Not applicable		2,781.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104971	152287	Dec/15/2012	CONCRETE BLOCKS 4 SALT STORAGE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Street Services	General Fund	Snow Ice Control Mangt	1,050.00 USD
1	Roadway Maintenance	DPW - Sewer	Sewer Fund	Sewer Collection	557.00 USD
1	Roadway Maintenance	DPW - Sewer	Sewer Fund	Sewer Collection	1,174.00 USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080763	Jan/11/2013	RE	Paid	VOP01 0000001238 MONROE TRUCK EQUIPMENT 4328 PAYSPHERE CIRCLE CHICAGO IL 60674	Not applicable		12.36 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104954	5230127	Dec/17/2012	USB CABLE 4 UNIT 124	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	12.36 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080764	Jan/11/2013	RE	Paid	VOP01 0000002381 MUNICIPAL CLERKS N & NW SUBURBS PATTY BURNS, VILLAGE CLERK 31 S PROSPECT ROSELLE IL 60172	Not applicable		25.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105008	1913 CLERKS MEETIN	Jan/09/2013	PROGRAM:GOVQA FOIA MANAGEMENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Village Clerk's Office (VCO)	General Fund	Base Program	25.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080765	Jan/11/2013	RE	Paid	VOP01 0000003046 MUNICIPAL CLERKS OF ILLINOIS P.O.BOX 467 C/O BRIAN RUCH BEARDSTOWN IL 62618-1142	Not applicable		25.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105007	1/9/2013 APPL FEE	Jan/09/2013	REGISTERED MUNICIPAL CLERK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Village Clerk's Office (VCO)	General Fund	Base Program	25.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080766	Jan/11/2013	RE	Paid	VOP01 0000011930 MUTUAL OF OMAHA PAYMENT PROCESSING CENTER P.O. BOX 2147 OMAHA NE 68103-2147	Not applicable		6,988.44 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105035	000265911881 -1/1/	Jan/01/2013	GRP#G000AEUS & BILLGRP ID#001A	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Life Insurance Expense	HR - Health Insurance	Health Insurance Fund	Base Program	6,988.44 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080767	Jan/11/2013	RE	Paid	VOP01 0000012945 MYS INC. 7801 W. DEERWOOD DR PALOS PARK IL 60464	Not applicable		975.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104970	INV#DEC-DTD 12/19/	Dec/19/2012	25 GALLONS OF SEALER 4 CONCRETE FLATWORK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Roadway Maintenance	DPW - Street Services	General Fund	Snow Ice Control Mangt	975.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080768	Jan/11/2013	RE	Paid	VOP01 0000012084 NAFA FLEET MANAGEMENT ASSOCIATION P.O. BOX 11383 NEWARK NJ 07101-4383	Not applicable		475.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104878	97662	Jan/01/2013	RON FANTETTI MEM#009979 RENEWAL MEMBERSHIP	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	DPW - Fleet Operations	General Fund	Base Program	475.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080769	Jan/11/2013	RE	Paid	VOP01 0000001250 NATIONAL POWER RODDING CORP. 2500 W. ARTHINGTON CHICAGO IL 60612-4108	Not applicable		4,348.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104968	43374	Dec/14/2012	EMERGENCY SEWER REPAIR WORK ON LOMBARD	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Sewer	Sewer Fund	Sewer Collection	4,348.70 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080770	Jan/11/2013	RE	Paid	VOP01 0000001853 NATIONAL RUBBER STAMP CO. , INC. 1704 W. BELMONT AVE CHICAGO IL 60657-3020	Not applicable		30.69 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104980	F4871	Dec/12/2012	2 STAMP PADS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	Building Property Standards	General Fund	Building Inspection Services	30.69 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080771	Jan/11/2013	RE	Paid	VOP01 0000001781 NFPA P.O. BOX 9689 MANCHESTER NH 03108-9689	Not applicable		390.37 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105016	5671212Y	Nov/01/2012	FIRE INVESTIGATION FIELD GUIDE PUBLICATIONS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	FIRE - Prev. and Investigation	General Fund	Base Program	390.37 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080772	Jan/11/2013	RE	Paid	VOP01 0000001977 O'HERRON,RAY CO. INC. 523 E. ROOSEVELT RD. LOMBARD IL 60148	Not applicable		264.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105071	0061755-IN	Oct/30/2012	BELT, PANTS, GARRISON,36' &BOOTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	FIRE - Operations	General Fund	Base Program	138.90 USD
1	Clothing	FIRE - Operations	General Fund	Base Program	70.95 USD
1	Clothing	FIRE - Operations	General Fund	Base Program	54.95 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080773	Jan/11/2013	RE	Paid	VOP01 0000013821 O'REILLY AUTO PARTS P.O. BOX 9464 SPRINGFIELD MO 65801-9464	Not applicable		26.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104920	3366-365022	Dec/28/2012	HEILI COIL THREAD KIT 4 UNIT109	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	26.99 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080774	Jan/11/2013	RE	Paid	VOP01 0000003312 PAPER THERMOMETER CO. P.O. BOX 129 GREENFIELD NH 03047	Not applicable		131.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104988	1204136	Nov/19/2012	THERMOLABEL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	HEALTH - Health Services	General Fund	Environmental Health	131.50 USD



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080775	Jan/11/2013	RE	Paid	VOP01 0000015253 PATEL, KETUL 404 S. WARWICK WESTMONT IL 60559	Not applicable		176.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104725	TAX STAMP#FP 1028	Dec/21/2012	RET TRANSFER TAX STAMP REF-PURCHASE TWICE 4/26 & 6/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Real Estate Transfer Tax	Village Clerk's Office (VCO)	General Fund	Base Program	176.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080776	Jan/11/2013	RE	Paid	VOP01 0000014734 PAULSON'S PAINT FOREST PARK P-REX, INC. 7400 W. MADISON ST. FOREST PARK IL 60130	Not applicable		231.20 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105074	66043	Dec/05/2012	PRIMER, PAINT, TAPE, & BRUSHES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Repairs	FIRE - Operations	General Fund	Base Program	142.42 USD
1	Repairs	FIRE - Operations	General Fund	Base Program	22.10 USD
1	Repairs	FIRE - Operations	General Fund	Base Program	66.68 USD



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080777	Jan/11/2013	RE	Paid	VOP01 0000002172 PERSPECTIVES, LTD. 20 N. CLARK SUITE #2650 CHICAGO IL 60602	Not applicable		2,551.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104870	74802	Jan/01/2013	EAP QUARTERLY INVOICE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	HR - Human Resources	General Fund	Employment	2,551.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080778	Jan/11/2013	RE	Paid	VOP01 0000001858 PIERITZ BROS. INC. 401 SOUTH BLVD OAK PARK IL 60302	Not applicable		20.59 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104892	5593	Dec/21/2012	3 BINDERS & 3 TABS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	DPW - Administration	General Fund	Base Program	12.49 USD
1	Office Supplies	DPW - Administration	General Fund	Base Program	8.10 USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080779	Jan/11/2013	RE	Paid	VOP01 0000012347 PNC EQUIPMENT FINANCE P.O. BOX 931034 CLEVELAND OH 44193	Not applicable		1,328.17 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105009	4285651	Jan/01/2013	1/24-2/23 ZOLL E-SERIES ACLS MANUAL DEFRIBULATOR & ACCESSORIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Computer Equipment	Finance	Equipment Replacement F	Computer Equipment - Police	1,328.17 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080780	Jan/11/2013	RE	Paid	VOP01 0000005001 POLFUS, EDWARD 521 BEACH AVE. LAGRANGE PARK IL 60526	Not applicable		170.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105003	1813 BAILIFF	Jan/08/2013	7.5 HOURS ADMIN HEARINGS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	170.70 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080781	Jan/11/2013	RE	Paid	VOP01 0000001791 PRAXAIR DISTRIBUTION INC-962 DEPT CH 10660 PALATINE IL 60055-0660	Not applicable		77.25 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104896	44905269	Dec/20/2012	OXYGEN & ACETYLENE TANK RENTAL 4 11/20/12-12/2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	19.31 USD
3	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	19.32 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	19.31 USD
4	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	19.31 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080782	Jan/11/2013	RE	Paid	VOP01 0000010640 PREMIER CAR WASH 901 S. HARLEM FOREST PARK IL 60130	Not applicable		365.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104963	508	Dec/15/2012	NOVEMBER 2012 CAR WASHES & DETAIL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	External Support	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	145.00 USD
4	External Support	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	35.00 USD
1	External Support	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	10.00 USD
3	External Support	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	175.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080783	Jan/11/2013	RE	Paid	VOP01 0000002415 PUREE'S PIZZA & PASTA 1023 LAKE ST. OAK PARK IL 60301	Not applicable		149.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104978	ORDER#7511	Dec/20/2012	12/20/12 4 SNOW EVENT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Street Services	General Fund	Snow Ice Control Mangt	149.75 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080784	Jan/11/2013	RE	Paid	VOP01 0000012780 REDMOND, DARLENE 2801 S. KING DR. #1104 CHICAGO IL 60616	Not applicable		525.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105002	1813 LAW JUDGE	Jan/08/2013	7 HOURS ADMIN HEARINGS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	525.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080785	Jan/11/2013	RE	Paid	VOP01 0000001314 RELIASTAR LIFE INSURANCE 3702 PAYSPHERE CIRCLE CHICAGO IL 60674-0037	Not applicable		620.14 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105005	11A1126123	Nov/14/2012	1/1/13-1/31/13 ING EMPLOYEE BENEFITS MONTHLY FIN ACCT#177968 GBP 003	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Life Insurance Expense	HR - Health Insurance	Health Insurance Fund	Base Program	620.14 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080786	Jan/11/2013	RE	Paid	VOP01 0000010133 RENTNER HEATING 716 S. EAST AVE. C/O ROBERT RENTNER OAK PARK IL 60304	Not applicable		172.59 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105024	121102	Nov/05/2012	TRANSFORM RELAY 2 CONTROL LIGHTS N BUKROOM FIRE STATION 1	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Property Repair	DPW - Building Maintenance	General Fund	Fire Department	28.42 USD
1	Property Repair	DPW - Building Maintenance	General Fund	Fire Department	59.68 USD
1	Property Repair	DPW - Building Maintenance	General Fund	Fire Department	84.49 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080787	Jan/11/2013	RE	Paid	VOP01 0000004974 RICHARDSON, ANITA 5057 HARVARD TERRACE SKOKIE IL 60077	Not applicable		562.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104989	2013-02	Jan/03/2013	ADJUDICATION SERVICE 7.5 HOURS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	562.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080788	Jan/11/2013	RE	Paid	VOP01 0000001185 RIZZA, JOE. FORD 2100 S HARLEM AVE NORTH RIVERSIDE IL 60546	Not applicable		379.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104952	449336	Dec/14/2012	STEERING KNUCKLE & BRAKE SHIELD 4 UNIT 104	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	183.22 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	196.77 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080789	Jan/11/2013	RE	Paid	VOP01 0000001319 ROSENTHAL,MURPHEY & COBLENTZ 30 N LASALLE ST STE. #1624 CHICAGO IL 60602	Not applicable		2,529.60 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105032	ACCT#129M-RANIERI &	Sep/10/2012	AUG SERV-9/10/12 STATE#11 & STATE#5	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Legal Fees Liability Claims	LEGAL - Risk Management	Self Insured Retention Fun	Base Program	348.82 USD
1	Legal Fees Liability Claims	LEGAL - Risk Management	Self Insured Retention Fun	Base Program	1,237.50 USD
1	Legal Fees Liability Claims	LEGAL - Risk Management	Self Insured Retention Fun	Base Program	943.28 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080790	Jan/11/2013	RE	Paid	VOP01 0000002267 ROYAL PIPE & SUPPLY CO. 2400 LAKE STREET PO BOX 1527 MELROSE PARK IL 60160	Not applicable		92.56 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104883	S1346846.001	Dec/14/2012	PLUMBING SUPPLIES FOR FIRE STATION #3	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Fire Department	92.56 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080791	Jan/11/2013	RE	Paid	VOP01 0000014486 RR MULCH & SOIL 11900 S. DIVISION BLUE ISLAND IL 60406	Not applicable		840.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104974	78322	Dec/13/2012	TOPSOIL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Forestry	General Fund	Base Program	840.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080792	Jan/11/2013	RE	Paid	VOP01 0000001487 SCHAUER'S ACE HARDWARE 7449 W. MADISON FOREST PARK IL 60130	Not applicable		42.82 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104962	308150	Dec/14/2012	SPRAY PAINT 4 STOCK & MISC CLEANING SUPPLIES 4 FLEET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Fleet Operations	General Fund	Base Program	20.86 USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	21.96 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080793	Jan/11/2013	RE	Paid	VOP01 000001338 SELECT STAFFING TEMPS DEPT 4682 CAROL STREAM IL 60122-4682	Not applicable		589.60 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105004	59569	Dec/28/2012	WK END 12/30/12 SARAH DIXON	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	Adjudication	General Fund	Base Program	457.60 USD
1	External Support	Adjudication	General Fund	Base Program	132.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080794	Jan/11/2013	RE	Paid	VOP01 0000009872 SIMPSON, M.E. CO., INC. 3406 ENTERPRISE AVE VALPARAISO IN 46383-6953	Not applicable		5,311.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104976	23398	Dec/20/2012	CONDUCT WATER VALVE EXERCISING PROGRAM 12/3-12/7	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Water	Water Fund	Water Distribution	5,311.00 USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080795	Jan/11/2013	RE	Paid	VOP01 0000007374 SOS TECHNOLOGIES 5080 N. ELSTON AVE CHICAGO IL 60630-2427	Not applicable		787.20 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105084	56878	Nov/15/2012	HEARTSTART FR2 AED BATTERIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	787.20 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080796	Jan/11/2013	RE	Paid	VOP01 0000003759 SPEARMC MANAGEMENT CONSULTING INC. 20575 ELA RD. STE. LL BARRINGTON IL 60010	Not applicable		1,400.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104863	VOP_CHI_015	Dec/28/2012	2012 SUPPORT-JULY,SEPT&OCT, M.BABICZ&A.VILORIA	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Information Technology	General Fund	Program Development	1,400.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080797	Jan/11/2013	RE	Paid	VOP01 0000003912 STEINER ELECTRIC COMPANY 2665 PAYSPHERE CIRCLE CHICAGO IL 60674	Not applicable		14,593.54 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104887	S004142983.002	Dec/10/2012	LIGHTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Street Lighting Improvements	DPW - Engineering	Capital Improvement Fund	Base Program	14,593.54 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080798	Jan/11/2013	RE	Paid	VOP01 0000002174 STERLING CODIFIERS, INC. 3906 SCHREIBER WAY COEUR D' ALENE ID 83815	Not applicable		500.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104871	13278	Jan/01/2013	2013 HOSTING FEE 4 CODE ON INTERNET	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Village Clerk's Office (VCO)	General Fund	Base Program	500.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080799	Jan/11/2013	RE	Paid	VOP01 0000009629 STREICHER'S P.O. BOX 41398 MINNEAPOLIS MN 55441-0398	Not applicable		327.95 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104773	1985224	Dec/31/2012	UNIFORM ALLOWANCE-SHOTGUN STOCK-TORKILSEN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	73.99 USD
1	Clothing	POLICE	General Fund	Field Services	253.96 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080800	Jan/11/2013	RE	Paid	VOP01 0000005743 SUBURBAN LABORATORIES 4140 LITT DRIVE. HILLSIDE IL 60162-1183	Not applicable		255.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104891	23862	Dec/16/2012	WATER TESTING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Water	Water Fund	Water Supply	255.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080801	Jan/11/2013	RE	Paid	VOP01 0000012873 SUBURBAN TREE CONSORTIUM C/O WEST CENTRAL MUNICIPAL CONF. 2000 5TH AVE, BUILDING N RIVER GROVE IL 60171	Not applicable		14,830.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104972	0005800-IN	Dec/10/2012	LATE FALL PARKWAY TREE PLANTING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Tree Replacement	DPW - Engineering	Capital Improvement Fund	Base Program	14,830.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080802	Jan/11/2013	RE	Paid	VOP01 0000002085 T.P.I. BUILDING CODE CONSULTANTS, INC. 7N262 W. WHISPERING TRAIL ST. CHARLES IL 60175	Not applicable		4,284.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104983	6411	Nov/30/2012	BUILDING INSPECTOR SUB-TOTAL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Building Property Standards	General Fund	Building Inspection Services	4,284.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080803	Jan/11/2013	RE	Paid	VOP01 0000001369 TAPCO 5100 W. BROWN DEER RD. BROWN DEER WI 53223	Not applicable		889.54 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104984	1410644	Nov/30/2012	SIGN MATERIALS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Sign Replacement	DPW - Street Services	General Fund	Snow Ice Control Mangt	889.54 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080804	Jan/11/2013	RE	Paid	VOP01 0000001034 TRUCK PRO, INC. P.O. BOX 905044 CHARLOTTE NC 28290-5044	Not applicable		358.40 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104946	080-0646473	Dec/26/2012	HOSE FITTINGS 4 STOCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	39.06 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	27.19 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	150.00 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	142.15 USD



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080805	Jan/11/2013	RE	Paid	VOP01 0000014876 TYCO INTEGRATED SECURITY LLC P.O. BOX 371967 PITTSBURGH PA 15250-7967	Not applicable		57.32 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105014	83919745	Nov/10/2012	12/1/12-2/28/13 212 AUGUSTA FIRE STATION#2	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	FIRE - Operations	General Fund	Base Program	57.32 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080806	Jan/11/2013	RE	Paid	VOP01 0000013965 UNDERWRITERS LABORATORIES INC. P.O. BOX 75330 CHICAGO IL 60675-5330	Not applicable		725.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105031	710151069785	Nov/30/2012	INSPECTION 10/30/12 TESTING AERIAL DEVICE ON TRUCK631	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	FIRE - Operations	General Fund	Base Program	725.00 USD



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080807	Jan/11/2013	RE	Paid	VOP01 0000001589 VERIZON WIRELESS P.O. BOX 25505 LEHIGH VALLEY PA 18002-5505	Not applicable		254.03 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104862	2846179313	Dec/19/2012	A#685699943-00001 MON AIR CARD CHRGS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
2	Telecommunication Charges	POLICE	General Fund	Base Program	114.79	USD
3	Telecommunication Charges	Information Technology	General Fund	Base Program	12.17	USD
1	Telecommunication Charges	DPW - Water	Water Fund	Water Supply	127.07	USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080808	Jan/11/2013	RE	Paid	VOP01 0000001642 VISIT OAK PARK 1118 WESTGATE OAK PARK IL 60301	Not applicable		15,500.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105038	FEBRUARY 2013	Jan/03/2013	FEBRUARY 2013 DISBURSEMENT OF FUNDING FROM VOP	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Oak Park Area Visitors Center	Special Activities	General Fund	Base Program	15,500.00	USD



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080809	Jan/11/2013	RE	Paid	VOP01 0000001822 WHOLESALE DIRECT INC. 5620 W. 65TH ST. CHICAGO IL 60638	Not applicable		107.41 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104961	000197067	Dec/11/2012	MINI AMBER LITEBAR 4 UNIT 209	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	107.41 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080810	Jan/11/2013	RE	Paid	VOP01 0000002708 WORLDPOINT ECC, INC. 6388 EAGLE WAY CHICAGO IL 60678-1638	Not applicable		2,510.05 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105082	5299357	Nov/12/2012	BOOKS,CARDS, INFANT FACE SHILD/LUNG BAGS 4 CPR CLASSES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Equipment	FIRE - Training and Public Ed.	General Fund	Base Program	2,510.05 USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080811	Jan/11/2013	RE	Paid	VOP01 0000001431 ZIEBELL WATER SERVICE PRODUCTS 2001 PRATT BLVD ELK GROVE VILLAGE IL 60007	Not applicable		7,046.82 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104880	217417-000	Aug/21/2012	MISC SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	2,119.60 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	1,935.58 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	189.00 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	189.00 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	309.60 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	378.00 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	130.48 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	1,751.56 USD
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	44.00 USD



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080812	Jan/11/2013	RE	Paid	VOP01 000008840 ZOLL MEDICAL CORPORATION GPO P.O. BOX 27028 NEW YORK NY 10087-7028	Not applicable		1,255.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105077	1957038	Nov/15/2012	PEDI MULTI FUNCT ELECTRODES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	186.75 USD
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	450.00 USD
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	138.75 USD
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	480.00 USD
<b>Total Requirements for Bank Account</b>					<b>FB_OP VOP 154508888927 209,658.86 USD</b>



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PeopleSoft Accounts Payable  
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Run Time 11:41:26 AM

Pay Cycle: OAKPK  
Pay Cycle Sequence: 805  
Pay Cycle Run Date: Jan/11/2013

Total Requirements for Currency USD 209,658.86 USD

Pay Cycle: QUICK1  
Pay Cycle Sequence: 946  
Pay Cycle Run Date: Jan/10/2013

Bank Account: FB\_OP VOP 15450888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080690	Jan/10/2013	RE	Paid	VOP01 0000001271 OAK PARK DEVELOPMENT CORP. 104 N. OAK PARK AVE OAK PARK IL 60301	Not applicable		28,721.62 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105043	NOV2012 ADMIN SUP	Dec/31/2012	CPRPP GRANT 809 S. OAK PARK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Mainten Support	Special Activities	General Fund	Base Program	28,721.62 USD
Total Requirements for Bank Account				FB_OP VOP 15450888927	28,721.62 USD



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Pay Cycle: QUICK1  
Pay Cycle Sequence: 946  
Pay Cycle Run Date: Jan/10/2013

Total Requirements for Currency USD 28,721.62 USD

Pay Cycle: QUICK1  
Pay Cycle Sequence: 947  
Pay Cycle Run Date: Jan/10/2013

Bank Account: FB\_OP VOP 15450888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080691	Jan/10/2013	RE	Paid	VOP01 0000001271 OAK PARK DEVELOPMENT CORP. 104 N. OAK PARK AVE OAK PARK IL 60301	Not applicable		23,156.27 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105042	DEC2012 ADMIN SUPP	Dec/31/2012	411 W CHICAGO-CPRPP GRANT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Mainten Support	Special Activities	General Fund	Base Program	23,156.27 USD
Total Requirements for Bank Account					FB_OP VOP 15450888927 23,156.27 USD
Total Requirements for Currency					USD 23,156.27 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080815	Jan/18/2013	RE	Paid	VOP01 0000003892 4 IMPRINT 25303 NETWORK PLACE CHICAGO IL 60673-1253	Not applicable		322.54 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104858	2696475	Dec/27/2012	VOP LOGO BAGS-PUBLIC PROMOTIONAL MATERIALS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Public Information Promotions	Communication	General Fund	Base Program	300.00 USD
2	Freight & Shipping Expense	Communication	General Fund	Base Program	22.54 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080816	Jan/18/2013	RE	Paid	VOP01 0000014340 ADP, INC. P.O. BOX 0500 CAROL STREAM IL 60132-0500	Not applicable		2,898.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105250	416589873	Dec/31/2012	PROCESS CHR 4 PER END 12/31/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	ADP Payroll Services	Finance	General Fund	Accounting Services	517.25 USD
1	ADP Payroll Services	Finance	General Fund	Accounting Services	2,381.60 USD



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PeopleSoft Accounts Payable  
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Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080817	Jan/18/2013	RE	Paid	VOP01 0000015263 AIRGAS USA, LLC P.O. BOX 802576 CHICAGO IL 60680-2576	Not applicable		77.56 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105092	9010547301*	Nov/28/2012	OXYGEN USP MEDICAL PURE 200 CGA 540 CYLINDERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	FIRE - EMS	General Fund	Base Program	77.56 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080818	Jan/18/2013	RE	Paid	VOP01 0000001958 ALARM DETECTION SYSTEMS INC. 1111 CHURCH RD. AURORA IL 60505	Not applicable		7,176.85 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105118	19359-1027	Jan/01/2013	QUARTERLY CHRGES 4 1/2013-3/2013	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
7	General Contractuals	DPW - Water	Water Fund	Water Supply	1,286.82 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Fire Department	108.00 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Fire Department	108.87 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Fire Department	280.54 USD
3	General Contractuals	Parking Services	Parking Fund	Holley Ct Parking Garage	924.54 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Fire Department	108.87 USD
8	General Contractuals	DPW - Building Maintenance	General Fund	Public Works Center	2,001.51 USD
2	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	108.00 USD
4	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	237.60 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	61.23 USD
6	General Contractuals	Parking Services	Parking Fund	OPRF Garage	333.27 USD
5	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	237.60 USD
9	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	1,380.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080819	Jan/18/2013	RE	Paid	VOP01 0000015274 AM CONSERVATION GROUP, INC 2301 CHARLESTON REGIONAL PARKWAY CHARLESTON SC 29492	Not applicable		2,437.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105302	0125332-IN	Dec/21/2012	300 RESEDENTIAL WATER CONSERVATION KIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Grant Revenue	Housing Services	Energy Water Efficiency R	Base Program	2,437.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080820	Jan/18/2013	RE	Paid	VOP01 0000001033 ASSOC. TIRE & BATTERY CO, INC. 6208 ROOSEVELT RD OAK PARK IL 60304	Not applicable		113.65 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105114	516837	Jan/04/2013	FUEL SENDER 4 UNIT092	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	113.65 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080821	Jan/18/2013	RE	Paid	VOP01 0000001329 AT & T GLOBAL SERVICES, INC. P.O. BOX 8102 AURORA IL 60507-8102	Not applicable		8,163.84 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105235	IL805434	Jan/02/2013	MAIN BILLING 1/16/13-4/15/13	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Telephone Maintenance	Information Technology	General Fund	Base Program	8,163.84 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080822	Jan/18/2013	RE	Paid	VOP01 0000008968 AUTO ZONE P.O. BOX 116067 ATLANTA GA 30368-6067	Not applicable		39.98 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105115	2674020885 00	Jan/03/2013	BRAKELINE COIL 4 STOCK & A CREDIT 4 A RETURNED BRAKE SWITCH	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	39.98 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080823	Jan/18/2013	RE	Paid	VOP01 0000013968 BEASLEY, IAN 712 N. LOMBARD AVE. OAK PARK IL 60302	Not applicable		3,087.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105297	SBPGP-077	Dec/31/2012	SEWER BACKUP PREVENTION GRANT PROGRAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Sewer	Sewer Fund	Sewer Collection	3,087.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080824	Jan/18/2013	RE	Paid	VOP01 0000007171 CANNON COCHRAN MGMT SERVICES INC. P.O. BOX 2205 INDIANAPOLIS IN 46206-2205	Not applicable		5,250.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104839	0071114-IN	Jan/01/2013	1ST QTR 2013 SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	LEGAL - Risk Management	Self Insured Retention Fun	Base Program	5,250.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080825	Jan/18/2013	RE	Paid	VOP01 0000013926 CARQUEST AUTO PARTS P.O. BOX 503589 ST LOUIS MO 63150-3589	Not applicable		124.78 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104936	1735-244475	Dec/26/2012	RIGHT & LEFT UPPER CONTROL ARMS 4 UNIT078	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	124.78 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080826	Jan/18/2013	RE	Paid	VOP01 0000001059 CASE LOTS INC. 7911 W. OGDEN LYONS IL 60534	Not applicable		1,059.40 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105133	045234	Dec/19/2012	TOWELS, TOILET PAPER, SOAP, DISPENSORS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	421.95 USD
2	Building Materials	DPW - Building Maintenance	General Fund	Dole Center	84.39 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	39.90 USD
4	Building Materials	DPW - Building Maintenance	General Fund	Fire Department	84.39 USD
3	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	253.17 USD
1	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	175.60 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080827	Jan/18/2013	RE	Paid	VOP01 000001060 CERNIGLIA CO 3421 LAKE ST MELROSE PARK IL 60160	Not applicable		145,752.59 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104890	13052	Dec/27/2012	EMERGENCY WATER & SEWER REPAIR 4 LOMBARD & WASHINGTON	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Sewer	Sewer Fund	Sewer Collection	21,917.69 USD
2	Roadway Maintenance	DPW - Water	Water Fund	Water Distribution	42,690.96 USD
1	Local Street Construction	DPW - Capital Projects	Capital Improvement Fund	Local Streets	38,636.21 USD
1	Capital Improvements	DPW - Capital Projects	Capital Improvement Fund	Local Streets	42,507.73 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080828	Jan/18/2013	RE	Paid	VOP01 0000013322 CERTIFIT 90 SOUTH ADDISON RD. ADDISON IL 60101	Not applicable		35.07 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105169	592299	Apr/18/2011	OUTSIDE MIRROR FOR UNIT #546	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	35.07 USD



Pay Cycle: OAKPK  
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Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080829	Jan/18/2013	RE	Paid	VOP01 0000005908 CHICAGO INTERNATIONAL TRUCKS DEPT #10271 P.O. BOX 87618 CHICAGO IL 60680-0618	Not applicable		297.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104910	10117131	Dec/28/2012	BOLT KITS 4 IH TURBOS-STOCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	29.88 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	76.84 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	190.98 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080830	Jan/18/2013	RE	Paid	VOP01 0000013492 CHRISTY WEBER LANDSCAPES 2900 W. FERDINAND CHICAGO IL 60612	Not applicable		10,902.60 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105185	39028	Dec/14/2012	WINTER ROTATION	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Forestry	General Fund	Landscaping Services	10,902.60 USD



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PeopleSoft Accounts Payable  
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Pay Cycle: OAKPK  
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Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080831	Jan/18/2013	RE	Paid	VOP01 0000002103 CLYDE PRINTING COMPANY 3520 S. MORGAN STREET CHICAGO IL 60609-1543	Not applicable		3,374.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105211	70805	Dec/31/2012	ORIGINAL PRINTING OF JAN 2013 OP/FYI NEWSLETTER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Printing	Village Manager's Office (VMO)	General Fund	Base Program	3,374.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080832	Jan/18/2013	RE	Paid	VOP01 0000011878 COMED (6111) P.O. BOX 6111 CAROL STREAM IL 60197-6111	Not applicable		1,871.96 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105236	1929053011 & 588913	Dec/31/2012	5805671000 HLLY CRT & OFF STRT PK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
2	Electricity	Parking Services	Parking Fund	Holley Ct Parking Garage	422.86	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	9.32	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	190.71	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	254.84	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	12.45	USD
1	Electricity	DPW - Building Maintenance	General Fund	Intermodal Station	37.06	USD
1	Electricity	Parking Services	Parking Fund	Lots_Off Street Parking	499.25	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	243.47	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	11.71	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	8.92	USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	181.37	USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080833	Jan/18/2013	RE	Paid	VOP01 0000001075 COMED (6112) PO BOX 6112 CAROL STREAM IL 60197-6112	Not applicable		20,516.20 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105153	1227091126-12/31/20	Dec/31/2012	ELECTRIC HEAT 4 PUBLIC WORKS CENTER 11/27-12/31	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	DPW - Building Maintenance	General Fund	Public Works Center	10,508.66 USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	5,176.69 USD
1	Electricity	DPW - Street Lighting	General Fund	Street Lights Services	4,830.85 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080834	Jan/18/2013	RE	Paid	VOP01 0000008626 COMMERCIAL TIRE SERVICES INC. 1105 NORTH 30TH AVE MELROSE PARK IL 60160	Not applicable		908.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105162	1110023241	Dec/11/2012	TIRE FOR UNIT #106	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	172.00 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	368.00 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	368.00 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080835	Jan/18/2013	RE	Paid	VOP01 0000001891 COOK COUNTY RECORDER OF DEEDS P.O. BOX 94450 CHICAGO IL 60690-4450	Not applicable		182.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105280	INV269123112	Dec/31/2012	RECORDING OF CONSENT DECREE LESLIE GOLDEN	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	LEGAL - Law	General Fund	Base Program	48.00 USD
1	External Support	Housing Services	General Fund	Base Program	134.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080836	Jan/18/2013	RE	Paid	VOP01 0000014117 DATASOURCE, INC./GLOBAL PARTNERS, L 145 COVINGTON DR BLOOMINGDALE IL 60108	Not applicable		715.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104866	9033	Dec/22/2012	LEXMARK X264,X363,X364 SHIPPING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Toner Cartridges	POLICE	General Fund	Base Program	187.00 USD
1	Toner Cartridges	POLICE	General Fund	Base Program	528.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080837	Jan/18/2013	RE	Paid	VOP01 0000011589 DISPOSALL WASTE SERVICES, LLC. 5817 W. OGDEN AVE. CICERO IL 60804	Not applicable		4,969.72 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105136	52713	Dec/24/2012	VILLAGE WIDE REFUSE/RECYCLING CONTAINER PICK UP	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Parking Services	Parking Fund	The Avenue Garage	21.50 USD
1	General Contractuals	Parking Services	Parking Fund	The Avenue Garage	21.50 USD
2	General Contractuals	Parking Services	Parking Fund	Holley Ct Parking Garage	8.60 USD
2	General Contractuals	Parking Services	Parking Fund	Holley Ct Parking Garage	8.60 USD
4	General Contractuals	DPW - Street Services	General Fund	Pavement Management	2,446.16 USD
3	General Contractuals	Parking Services	Parking Fund	Lake St & Forest Garage	8.60 USD
3	General Contractuals	Parking Services	Parking Fund	Lake St & Forest Garage	8.60 USD
4	General Contractuals	DPW - Street Services	General Fund	Pavement Management	2,446.16 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080838	Jan/18/2013	RE	Paid	VOP01 0000001104 DRESSEL'S ACE HARDWARE 1137 CHICAGO AVE OAK PARK IL 60302	Not applicable		202.62 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105157	238999	Dec/12/2012	pipe insulation	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Street Lighting	General Fund	Street Lights Services	59.85 USD
1	Operational Supplies	DPW - Street Services	General Fund	Pavement Management	8.98 USD
1	Operational Supplies	DPW - Street Services	General Fund	Pavement Management	74.34 USD
1	Operational Supplies	DPW - Street Services	General Fund	Snow Ice Control Mangt	21.25 USD
1	Operational Supplies	DPW - Street Services	General Fund	Snow Ice Control Mangt	38.20 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080839	Jan/18/2013	RE	Paid	VOP01 0000002302 DYNAMEX, INC. 12837 COLLECTIONS CENTER DRIVE CHICAGO IL 60693	Not applicable		18.35 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105108	1245652	Nov/18/2012	DELIVERY SERVICE 4 CONTRACT DOCS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Postage	DPW - Capital Projects	Capital Improvement Fund	CIP Management	18.35 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080840	Jan/18/2013	RE	Paid	VOP01 0000012595 EASTLAND INDUSTRIES, INC. 4115 W. WASHINGTON BLVD HILLSIDE IL 60162	Not applicable		402.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105189	48680	Dec/04/2012	TROUBLESHOOT CONTROL PANEL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Property Repair	DPW - Building Maintenance	General Fund	Public Works Center	402.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080841	Jan/18/2013	RE	Paid	VOP01 0000012916 ELGIN SWEEPING SERVICES, INC. 1015 W. PERSHING CHICAGO IL 60609	Not applicable		15,230.88 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105174	2873A	Dec/17/2012	STREET SWEEPING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Street Services	General Fund	Pavement Management	15,230.88 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080842	Jan/18/2013	RE	Paid	VOP01 0000011084 ENGINE MASTERS INC. 22037 HOWELL DR. NEW LENOX IL 60451	Not applicable		5,358.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105283	PO#19045 - QUOTES #	Jan/09/2013	4 UNIT#119(1)1.1 LITRE KUBOTA ENGINE D1105-T-E3B-KEA1	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	5,358.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080843	Jan/18/2013	RE	Paid	VOP01 0000013979 EVERGREEN OAK ELECTRIC P.O. BOX 549 CRESTWOOD IL 60445-0549	Not applicable		126.60 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105181	S1595125.001	Dec/26/2012	LIGHT BULBS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Building Materials	DPW - Building Maintenance	General Fund	Village Hall	63.30 USD
4	Building Materials	DPW - Building Maintenance	General Fund	Fire Department	31.65 USD
2	Building Materials	DPW - Building Maintenance	General Fund	Dole Center	12.66 USD
3	Building Materials	DPW - Building Maintenance	General Fund	Public Works Center	18.99 USD



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PeopleSoft Accounts Payable  
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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080844	Jan/18/2013	RE	Paid	VOP01 0000001117 FEDERAL EXPRESS P.O. BOX 94515 PALATINE IL 60094-4515	Not applicable		351.41 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105277	210320476, 21106419	Dec/05/2012	PARCEL DROP OFF 11/27-12/13/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
5	Postage	DPW - Engineering	General Fund	CIP Management	29.11	USD
2	Postage	Plan Community Development	General Fund	Historic Preservation Commiss	20.71	USD
3	Postage	POLICE	General Fund	Base Program	131.05	USD
6	Postage	LEGAL - Law	General Fund	Base Program	25.90	USD
4	Postage	Adjudication	General Fund	Base Program	12.29	USD
2	Postage	HR - Human Resources	General Fund	Base Program	20.63	USD
1	Postage	DPW - Fleet Operations	General Fund	Base Program	9.22	USD
1	Postage	DPW - Fleet Operations	General Fund	Base Program	9.22	USD
1	Postage	Information Technology	General Fund	Base Program	36.53	USD
1	Postage	Information Technology	General Fund	Base Program	56.75	USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080845	Jan/18/2013	RE	Paid	VOP01 0000002168 FISH TRANSPORTATION GROUP 801 SOUTH BLVD, SUITE #5 OAK PARK IL 60302	Not applicable		555.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105107	20121217A	Dec/20/2012	ADT VOLUME COUNTS 12/18-12/19 EAST-WEST ALLEYS SOUTH OF NORTH A	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Engineering	General Fund	Traffic Parking Engineering	555.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080846	Jan/18/2013	RE	Paid	VOP01 0000009107 FLEET SAFETY SUPPLY P.O. BOX 649 NAPERVILLE IL 60566-0649	Not applicable		799.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105170	56912	Dec/15/2012	JUSTICE LIGHTBAR 4 UNIT #397	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	799.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080847	Jan/18/2013	RE	Paid	VOP01 0000013395 FLEETPRIDE P.O. BOX 847118 DALLAS TX 75284-7118	Not applicable		408.88 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104950	51615318	Dec/24/2012	HOSES 4 CALCIUM CLORIDE & BEET JUICE TANKS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	181.72	USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	113.58	USD
2	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	113.58	USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080848	Jan/18/2013	RE	Paid	VOP01 0000001123 FLOOD TESTING LABORATORIES 1945 EAST 87TH ST CHICAGO IL 60617	Not applicable		3,265.88 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105105	12-110092	Nov/30/2012	MATERIAL TESTING 4 ALLEYS & STREETS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	External Support	DPW - Capital Projects	Capital Improvement Fund	Local Streets	163.00	USD
1	External Support	DPW - Capital Projects	Capital Improvement Fund	Local Streets	3,102.88	USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080849	Jan/18/2013	RE	Paid	VOP01 0000001130 FRANCZEK, RADELET 300 S. WACKER DRIVE, SUITE 3400 CHICAGO IL 60606-6785	Not applicable		15,344.72 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105215	143206	Dec/31/2012	NOV SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	LEGAL - Law	General Fund	Base Program	2,812.68 USD
2	Legal Fees Liability Claims	LEGAL - Risk Management	Self Insured Retention Fun	Base Program	12,532.04 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080850	Jan/18/2013	RE	Paid	VOP01 0000015272 FROST, SUSAN AND DOUG 639 N. EAST AVENUE OAK PARK IL 60302	Not applicable		1,791.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105300	SBPGP-061	Dec/31/2012	SEWER BACKUP PREVENT GRANT PROGRAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Sewer	Sewer Fund	Sewer Collection	1,791.50 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080851	Jan/18/2013	RE	Paid	VOP01 000007208 FUELMAN P.O. BOX 105080 ATLANTA GA 30348-5080	Not applicable		376.46 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105171	NP36861246	Dec/31/2012	FUEL PURCHASES 4 JUNE 2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Fuel	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	376.46 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080852	Jan/18/2013	RE	Paid	VOP01 000003245 GALLAGHER, ARTHUR J. RISK MGMT. SER POB 71965 CHICAGO IL 60694-1965	Not applicable		239,729.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105217	662688,662689,690,6	Dec/28/2012	COMM PACK, PROP,WKRS COMP,CRIME,SERV FEE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Insurance Premiums	LEGAL - Risk Management	Self Insured Retention Fun	Base Program	239,729.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080853	Jan/18/2013	RE	Paid	VOP01 0000002374 GIAMMONA, JOSEPH 1839 S. 4TH PLACE ST. CHARLES IL 60174	Not applicable		170.70 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105100	1/10/13 bailiff	Jan/10/2013	7.5 HOURS ADMIN HEARINGS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	170.70 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080854	Jan/18/2013	RE	Paid	VOP01 0000001152 GRAINGER DEPT . 801549411 PALATINE IL 60038-0001	Not applicable		88.62 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105192	9013586186	Dec/06/2012	HAND STRETCH WRAP FOR BRICKS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Street Services	General Fund	Pavement Management	88.62 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080855	Jan/18/2013	RE	Paid	VOP01 0000001442 GREENPLAN MANAGEMENT 41 CHICAGO AVE OAK PARK IL 60302	Not applicable		3,450.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105256	324682- 9/2012-1/201	Jan/09/2013	30974,312849,316621,320578 +	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	POLICE	General Fund	Support Services	3,450.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080856	Jan/18/2013	RE	Paid	VOP01 0000001571 HALL SIGNS, INC. 4495 W. VERNAL PIKE BLOOMINGTON IN 47404	Not applicable		284.46 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105190	279544	Dec/12/2012	MISC SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Sign Replacement	DPW - Street Services	General Fund	Pavement Management	284.46 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080857	Jan/18/2013	RE	Paid	VOP01 000008617 HD SUPPLY WATERWORKS, LTD P.O. BOX 91036 CHICAGO IL 60693-1036	Not applicable		148.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105112	INV#5984308, 599904	Dec/28/2012	CHRG & CREDIT 4 FIRE HYDRANT PARTS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Water	Water Fund	Water Distribution	148.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080858	Jan/18/2013	RE	Paid	VOP01 0000015273 HENNIS, ALAN AND LINDA 1117 NORTH HUMPHREY AVE OAK PARK IL 60302	Not applicable		3,500.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105301	SBPGP-073	Dec/20/2012	SEWER BACKUP PREVENT GRANT PROGRAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Capital Improvements	DPW - Sewer	Sewer Fund	Sewer Collection	3,500.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080859	Jan/18/2013	RE	Paid	VOP01 0000003814 ILLINOIS PLUMBING INSPECTORS ASSOCIATIO 133 S. SEYMOUR ATTN:JACK SIEVERT MUNDELEIN IL 60060	Not applicable		160.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105212	2013 ANNUAL DUES 4	Jan/08/2013	PLUMBING INSPECTOR ANNUAL DUES 4 MEMBERSHIP	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Building Property Standards	General Fund	Building Inspection Services	60.00 USD
1	Membership Dues	Building Property Standards	General Fund	Building Inspection Services	100.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080860	Jan/18/2013	RE	Paid	VOP01 0000002883 ILLINOIS TAX INCREMENT ASSOCIATION 300 E. MONROE SUITE #204 SPRINGFIELD IL 62701	Not applicable		375.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105275	672233	Dec/01/2012	7/1/2012-6/30/2013 PROPERTY TAX TIF MEMBERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Finance	General Fund	Base Program	375.00 USD



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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080861	Jan/18/2013	RE	Paid	VOP01 0000015002 INSIGHT PUBLIC SECTOR, INC. P.O. BOX 731072 DALLAS TX 75373-1072	Not applicable		3,297.08 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105220	1100293360	Dec/17/2012	CMPTER SUPPLIES,PNY NVIDIA & SYMANTEC	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Computer Supplies	Information Technology	General Fund	Base Program	1,921.98 USD
1	Toner Cartridges	Finance	General Fund	Base Program	203.18 USD
2	Software License Updates	Information Technology	General Fund	Program Maintenance	1,171.92 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080862	Jan/18/2013	RE	Paid	VOP01 0000013152 INTEGRYS ENERGY SERVICES PO BOX 19046 GREEN BAY WI 54307-9046	Not applicable		10,790.49 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105219	22404219-1,22373683	Dec/31/2012	22404219-1,22404359-1,PERIODS10-30-12/31	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Electricity	Parking Services	Parking Fund	OPRF Garage	1,343.27 USD
3	Electricity	Parking Services	Parking Fund	Lake St & Forest Garage	1,890.63 USD
4	Electricity	Parking Services	Parking Fund	Holley Ct Parking Garage	5,673.36 USD
2	Electricity	Parking Services	Parking Fund	The Avenue Garage	1,883.23 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080863	Jan/18/2013	RE	Paid	VOP01 0000002059 J.G. UNIFORMS 5949 W. IRVING PARK RD. CHICAGO IL 60634	Not applicable		265.10 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104786	29434	Dec/31/2012	UNIFORM ALLOWANCE-DRANSOFF	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	265.10 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080864	Jan/18/2013	RE	Paid	VOP01 0000001048 JACOBS, BILL JOLIET , L.L.C. 2001 W. JEFFERSON ST JOLIET IL 60435	Not applicable		67.68 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104922	1822607	Dec/26/2012	MIRROR ASSY 4 UNIT #561	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	67.68 USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080865	Jan/18/2013	RE	Paid	VOP01 0000015265 JOLIET,ILLINOIS BUREAU OF IDENTIFICATIO 260 NORTH CHICAGO STREET JOLIET IL 60432	Not applicable		63.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105257	COST CNTR6028, OR	Dec/01/2012	LIQUOR LICENSE FNGRPRNT BCKGROD CHK 4 OLSZEWSKI, KYLE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Background Check	Village Clerk's Office (VCO)	General Fund	Base Program	63.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080866	Jan/18/2013	RE	Paid	VOP01 0000001197 KETONE AUTOMOTIVE,INC 2535 S. 25TH AVE. BROADVIEW IL 60153	Not applicable		30.20 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104921	158553	Dec/28/2012	ACRYLIC ENAMEL SPRAY 4 UNIT#30	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	30.20 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080867	Jan/18/2013	RE	Paid	VOP01 000001199 KLEIN, THORPE & JENKINS 20 N. WACKER DR., SUITE 1660 CHICAGO IL 60606	Not applicable		6,949.80 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105216	161373,374,161375/3	Dec/18/2012	161376,161378,161379,161380,161381	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	LEGAL - Law	General Fund	Base Program	5,454.80 USD
2	External Support	LEGAL - Law	General Fund	Base Program	1,495.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080868	Jan/18/2013	RE	Paid	VOP01 0000015266 LAW OFFICES OF LOUIS F. CAINKAR, LTD. 20 N. WACKER DRIVE, SUITE 1660 CHICAGO IL 60606	Not applicable		2,560.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105258	9/11/201-12/10/2012	Dec/31/2012	SEPT-DEC SERVICES (SGT DINA VARDAL)	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	LEGAL - Law	General Fund	Base Program	2,560.00 USD



Pay Cycle: OAKPK  
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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080869	Jan/18/2013	RE	Paid	VOP01 000008517 LECHNER & SONS UNIFORM RENTAL 420 KINGSTON CT. MT. PROSPECT IL 60056	Not applicable		371.32 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105242	1704760	Jan/01/2013	LAUNDRY-AVE,HLLY CRT,LK&FRST,MTRS,OPRF	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
5	Laundry Service	Parking Services	Parking Fund	Holley Ct Parking Garage	2.05 USD
5	Laundry Service	Parking Services	Parking Fund	Holley Ct Parking Garage	2.05 USD
5	Laundry Service	Parking Services	Parking Fund	Holley Ct Parking Garage	2.05 USD
2	Laundry Service	Parking Services	Parking Fund	The Avenue Garage	1.80 USD
4	Laundry Service	Parking Services	Parking Fund	On Street Parking	6.31 USD
2	Laundry Service	Parking Services	Parking Fund	The Avenue Garage	1.80 USD
4	Laundry Service	Parking Services	Parking Fund	On Street Parking	6.31 USD
4	Laundry Service	Parking Services	Parking Fund	On Street Parking	6.31 USD
4	Laundry Service	Parking Services	Parking Fund	On Street Parking	6.31 USD
2	Laundry Service	Parking Services	Parking Fund	The Avenue Garage	1.80 USD
1	Laundry Service	Parking Services	Parking Fund	OPRF Garage	10.54 USD
1	Laundry Service	Parking Services	Parking Fund	OPRF Garage	10.54 USD
1	Laundry Service	Parking Services	Parking Fund	OPRF Garage	10.54 USD
3	Laundry Service	Parking Services	Parking Fund	Lake St & Forest Garage	3.49 USD
3	Laundry Service	Parking Services	Parking Fund	Lake St & Forest Garage	3.49 USD
3	Laundry Service	Parking Services	Parking Fund	Lake St & Forest Garage	3.49 USD
1	Laundry Service	DPW - Water	Water Fund	Base Program	86.15 USD
1	Laundry Service	DPW - Water	Water Fund	Base Program	86.15 USD
1	Laundry Service	DPW - Water	Water Fund	Base Program	19.30 USD
1	Laundry Service	DPW - Water	Water Fund	Base Program	107.15 USD



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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080870	Jan/18/2013	RE	Paid	VOP01 0000001209 LOGSDON OFFICE SUPPLY 1055 ARTHUR ELK GROVE VILLAGE IL 60007	Not applicable		1,101.38 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105191	427198I	Dec/18/2012	OFFICE SUPPLIES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Office Supplies	DPW - Administration	General Fund	Base Program	74.65 USD
1	Office Supplies	Plan Community Development	General Fund	Base Program	344.19 USD
1	Office Supplies	Plan Community Development	General Fund	Base Program	179.99 USD
1	Office Supplies	CD Grant Admin	Community Dev Block Gr	Base Program	502.55 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080871	Jan/18/2013	RE	Paid	VOP01 0000002130 METRO GARAGE INC. 6201 W. 26TH STREET BERWYN IL 60402	Not applicable		237.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105172	24439,24974,24975,2	Dec/11/2012	24980,24981,24982 SAFETY LANE INSPECTION	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	237.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080872	Jan/18/2013	RE	Paid	VOP01 0000011225 METROPOLITAN INDUSTRIES, INC. 37 FORESTWOOD DR. ROMEDEVILLE IL 60446	Not applicable		2,840.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105187	0000267429	Dec/27/2012	PUBLIC WORKS CENTER DOMESTIC WATER SUPPLY BOOSTER PUMP REPA	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Property Repair	DPW - Building Maintenance	General Fund	Public Works Center	2,840.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080873	Jan/18/2013	RE	Paid	VOP01 0000003091 MID CITY PLUMBING 321 S. COUNTY LINE RD. FRANKLIN PARK IL 60131	Not applicable		420.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105104	OPE2012-00138	Nov/26/2012	PARKWAY RESTORATION DEPOSIT REFUND	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Reserve For Restoration Dep	Balance Sheet	General Fund	Balance Sheet	420.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080874	Jan/18/2013	RE	Paid	VOP01 0000002146 MINUTEMAN PRESS 6949 W. NORTH AVE OAK PARK IL 60302	Not applicable		342.36 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105251	17110	Jan/15/2013	WATER SHUT OFF DR HANGERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Printing	Finance	Water Fund	Utilities	57.16	USD
1	Printing	Housing Services	General Fund	Base Program	161.42	USD
1	Printing	Building Property Standards	General Fund	Building Inspection Services	123.78	USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080875	Jan/18/2013	RE	Paid	VOP01 0000001160 MOHR, H.J. & SONS CO. 915 S. MAPLE OAK PARK IL 60304-1893	Not applicable		872.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105154	152419	Dec/31/2012	STONE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Roadway Maintenance	DPW - Sewer	Sewer Fund	Sewer Collection	157.50	USD
1	Roadway Maintenance	DPW - Sewer	Sewer Fund	Sewer Collection	317.00	USD
1	Roadway Maintenance	DPW - Sewer	Sewer Fund	Sewer Collection	397.50	USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080876	Jan/18/2013	RE	Paid	VOP01 0000001776 MOTION INDUSTRIES,INC. P.O. BOX 98412 CHICAGO IL 60693	Not applicable		102.77 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104895	IL04-269703	Dec/26/2012	HYDRAULIC HOSE FITTINGS 4 STOCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	102.77 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080877	Jan/18/2013	RE	Paid	VOP01 0000001243 MR MAT 10351 S MICHIGAN CHICAGO IL 60628	Not applicable		730.20 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105246	M273794,3795,3938,3	Dec/07/2012	M274086,4226,4227 HLLYCRT&LK/FRST PRKNG	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	General Contractuals	Parking Services	Parking Fund	Holley Ct Parking Garage	501.00 USD
1	General Contractuals	Parking Services	Parking Fund	Lake St & Forest Garage	55.80 USD
1	General Contractuals	Parking Services	Parking Fund	Lake St & Forest Garage	173.40 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080878	Jan/18/2013	RE	Paid	VOP01 0000002381 MUNICIPAL CLERKS N & NW SUBURBS PATTY BURNS, VILLAGE CLERK 31 S PROSPECT ROSELLE IL 60172	Not applicable		25.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105232	1/9/13 CLERKS MEETIN	Jan/09/2013	GOV QA FOIA MANAGEMENT 1/9/13	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Village Clerk's Office (VCO)	General Fund	Base Program	25.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080879	Jan/18/2013	RE	Paid	VOP01 0000003046 MUNICIPAL CLERKS OF ILLINOIS P.O.BOX 467 C/O BRIAN RUCH BEARDSTOWN IL 62618-1142	Not applicable		25.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105233	APPLICATION FEE TE	Jan/09/2013	REGISTERED MUNICIPAL CLERK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Village Clerk's Office (VCO)	General Fund	Base Program	25.00 USD





Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080880	Jan/18/2013	RE	Paid	VOP01 0000006056 NAMI - METRO SUBURBAN INC. C/O J.F. HEUMANN P.O. BOX 977 OAK PARK IL 60303	Not applicable		330.75 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105285	2012-12+FINAL	Dec/31/2012	PROJECT #B12-05,DROP IN CENTER FACILITATOR	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operating Subsidies	CD Grant Admin	Community Dev Block Gr	NAMI 2012	330.75 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080881	Jan/18/2013	RE	Paid	VOP01 0000007944 NAT'L TRUST FOR HISTORIC PRESERVATIO P.O. BOX 632415 BALTIMORE MD 21268-2415	Not applicable		250.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105200	R3S12D	Jan/01/2013	2013 MEMBERSHIP RENEWAL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Business Services	General Fund	Base Program	250.00 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080882	Jan/18/2013	RE	Paid	VOP01 0000011879 NAVMAN WIRELESS NA LP DEPT CH 19371 PALATINE IL 60055-9371	Not applicable		58.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105194	90205755	Dec/15/2012	AIRTIME SERVICE 12/15/13-1/14/13	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Sewer	Sewer Fund	Sewer Collection	58.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080883	Jan/18/2013	RE	Paid	VOP01 0000001256 NICOR (P.O. BOX 0632) P.O. BOX 0632 AURORA IL 60507-0632	Not applicable		252.40 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105177	35440695274-12/31/1	Dec/31/2012	11/29-12/31 4 1120 SOUTH BLVD #B	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Natural Gas	DPW - Building Maintenance	General Fund	Intermodal Station	70.87 USD
1	Natural Gas	Parking Services	Parking Fund	Holley Ct Parking Garage	181.53 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080884	Jan/18/2013	RE	Paid	VOP01 0000004686 NORTHERN SAFETY CO., INC. P.O. BOX 4250 UTICA NY 13504-4250	Not applicable		141.15 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105097	900232235	Dec/06/2012	SAFETY SHOES 4 S.RIELLY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	DPW - Forestry	General Fund	Base Program	141.15 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080885	Jan/18/2013	RE	Paid	VOP01 0000008600 OAK PARK - RIVER FOREST CHAMBER OF C 1110 NORTH BLVD OAK PARK IL 60301-1006	Not applicable		725.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105206	5681	Jan/01/2013	2013 MEMBERSHIP DUES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Membership Dues	Business Services	General Fund	Base Program	725.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080886	Jan/18/2013	RE	Paid	VOP01 0000001269 OAK PARK AREA ARTS COUNCIL 123 MADISON ST OAK PARK IL 60302	Not applicable		5,883.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105274	DECEMBER 2012 SER	Dec/31/2012	GENERAL SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Oak Park Area Arts Council	Special Activities	General Fund	Base Program	5,883.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080887	Jan/18/2013	RE	Paid	VOP01 0000013886 OAK PARK INVESTORS, LLC C/O OAK PARK RESIDENCE CORP 21 SOUTH BLVD OAK PARK IL 60302	Not applicable		875.33 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105296	FOR PERIOD 10/1/12-	Dec/31/2012	RENT REIMB MSA1230-R	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Rental Reimbursements	Housing Services	General Fund	Diversity Assurance	875.33 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt	
080888	Jan/18/2013	RE	Paid	VOP01 0000001275 OAK PARK REGIONAL HOUSING CTR 1041 SOUTH BOULEVARD C/O ROB BREYMAIER OAK PARK IL 60302	Not applicable		15,208.32	USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken	
VOP01	00105290	MFHIP-2012.12	Dec/31/2012	DECEMBER 2012 MULTI FAMILY INCENTIVE PROGRAM REIMBURSE	0.00	USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Operating Subsidies	Housing Services	General Fund	Oak Park Housing Center	15,208.32	USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt	
080889	Jan/18/2013	RE	Paid	VOP01 0000001276 OAK PARK RESIDENCE CORPORATION 21 SOUTH BLVD OAK PARK IL 60302	Not applicable		330.67	USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken	
VOP01	00105292	MSA 1228-R RENTAL R	Dec/31/2012	FOR PERIOD 10/1/12-12/31/12	0.00	USD

Dist Ln #	Account	Department	Fund	Program	Net Amount	
1	Rental Reimbursements	Housing Services	General Fund	Diversity Assurance	330.67	USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080890	Jan/18/2013	RE	Paid	VOP01 0000011695 ODELSON & STERK, LTD. 3318 W. 95TH ST. EVERGREEN PARK IL 60805	Not applicable		1,017.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105281	11495	Dec/31/2012	DECEMBER SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Legal Fees Liability Claims	LEGAL - Risk Management	Self Insured Retention Fun	Base Program	1,017.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080891	Jan/18/2013	RE	Paid	VOP01 0000002172 PERSPECTIVES, LTD. 20 N. CLARK SUITE #2650 CHICAGO IL 60602	Not applicable		475.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105093	75014	Dec/31/2012	TRAINING SESSION 12/11/2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Conferences Training	HR - Human Resources	General Fund	Base Program	475.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080892	Jan/18/2013	RE	Paid	VOP01 000006034 PIEMONTE, AL FORD. 2500 NORTH AVE. MELROSE PARK IL 60160-1130	Not applicable		87.46 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104959	548478	Dec/26/2012	DRIVERS SIDE UPPER & LOWER DOOR HINGES 4 UNIT#088	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	87.46 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080893	Jan/18/2013	RE	Paid	VOP01 000001955 RADIO SHACK CORP. P.O. BOX 848549 DALLAS TX 75284	Not applicable		19.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105179	027664	Nov/19/2012	GIGAWARE 6' CABLE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operational Supplies	DPW - Street Lighting	General Fund	Traffic Signals Services	19.99 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080894	Jan/18/2013	RE	Paid	VOP01 000001569 RASENICK'S 3940 N. CICERO AVE CHICAGO IL 60641	Not applicable		149.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105094	16680	Dec/10/2012	SAFETY SHOES N. MCSHEFFREY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	DPW - Forestry	General Fund	Base Program	149.99 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080895	Jan/18/2013	RE	Paid	VOP01 0000012780 REDMOND, DARLENE 2801 S. KING DR. #1104 CHICAGO IL 60616	Not applicable		487.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105228	1/14/2013 LAW JUDG	Jan/14/2013	7 HOURS ADMIN HEARING	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	487.50 USD





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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080896	Jan/18/2013	RE	Paid	VOP01 000004974 RICHARDSON, ANITA 5057 HARVARD TERRACE SKOKIE IL 60077	Not applicable		562.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105098	2013-03	Jan/11/2012	1/11/13-7.5 HOURS ADJUDICATION SERVICES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	562.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080897	Jan/18/2013	RE	Paid	VOP01 0000011967 RICOH AMERICAS CORP 21146 NETWORK PLACE CHICAGO IL 60673-1211	Not applicable		230.16 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104837	22607893	Jan/01/2013	JAN 2013 LEASE-CONT#036-0005364-000	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Equipment Rental	POLICE	General Fund	Base Program	230.16 USD



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PeopleSoft Accounts Payable  
DETAILED CHECK REGISTER

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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080898	Jan/18/2013	RE	Paid	VOP01 0000012117 RICOH AMERICAS CORPORATION P.O. BOX 6434 CAROL STREAM IL 60197-6434	Not applicable		1,984.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104999	6745352438	Jan/02/2013	LEASE PAYMENT FOR DEC2012	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
3	Equipment Rental	Village Manager's Office (VMO)	General Fund	Base Program	330.75 USD
9	Equipment Rental	POLICE	General Fund	Base Program	330.74 USD
4	Equipment Rental	DPW - Administration	General Fund	Base Program	330.75 USD
6	Equipment Rental	Plan Community Development	General Fund	Base Program	82.69 USD
7	Equipment Rental	Development Services	General Fund	Base Program	82.69 USD
8	Equipment Rental	Housing Services	General Fund	Base Program	82.69 USD
5	Equipment Rental	CD Grant Admin	General Fund	Base Program	82.69 USD
1	Equipment Rental	FINANCE - Purchasing	General Fund	Central Services	330.75 USD
2	Equipment Rental	FINANCE - Purchasing	General Fund	Central Services	330.75 USD



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080899	Jan/18/2013	RE	Paid	VOP01 0000001185 RIZZA, JOE. FORD 2100 S HARLEM AVE NORTH RIVERSIDE IL 60546	Not applicable		127.61 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105116	449794	Jan/03/2013	ENGINE OIL COOLER LINES 4 UNIT #540	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	107.49 USD
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	20.12 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080900	Jan/18/2013	RE	Paid	VOP01 0000015267 RODRIGUEZ, LISAMARIE 2108 N. SPAULDING AVE, UNIT 3 CHICAGO IL 60647	Not applicable		126.57 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105259	0240000177-04	Jan/14/2013	REFUND CREDIT BALANCE DUE 2 APPLD DEPOSIT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Utility Sales	DPW - Water	Water Fund	Base Program	126.57 USD



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080901	Jan/18/2013	RE	Paid	VOP01 0000002267 ROYAL PIPE & SUPPLY CO. 2400 LAKE STREET PO BOX 1527 MELROSE PARK IL 60160	Not applicable		89.28 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105131	S1347361.001	Jan/03/2013	REPAIR 2 RESTROOM FIXTURES @ SOUTH FIRE STATION	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Property Repair	DPW - Building Maintenance	General Fund	Fire Department	89.28 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080902	Jan/18/2013	RE	Paid	VOP01 0000001326 SARAH'S INN 309-311 HARRISON OAK PARK IL 60304	Not applicable		955.35 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105287	8+FINAL	Dec/31/2012	PROJECT #B12-12,CRISIS LINE SUPPORT STAFF	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Operating Subsidies	CD Grant Admin	Community Dev Block Gr	Sarah's Inn 2012	955.35 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080903	Jan/18/2013	RE	Paid	VOP01 000001469 SCHUMAN CORP C/O R K MGT P.O. BOX 5919 RIVER FOREST IL 60305	Not applicable		8,972.27 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105295	PERIOD 10/1/12-12/31	Oct/18/2012	RENT REIMB MSA1223-R,MSA1224-R&MSA1229-R	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Rental Reimbursements	Housing Services	General Fund	Diversity Assurance	8,972.27 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080904	Jan/18/2013	RE	Paid	VOP01 0000010839 SECRETARY OF ST. (VEHICLE AUDITING AR 501 S. 2ND ST. SPRINGFIELD IL 62756	Not applicable		105.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105095	0803573329	Jan/04/2013	NEW TITLE & MUNICIPAL PLATES FOR #399	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	105.00 USD



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Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080905	Jan/18/2013	RE	Paid	VOP01 0000001342 SIEMENS BUILDING TECHNOLOGIES INC. P.O. BOX 2134 CAROL STREAM IL 60132-2134	Not applicable		747.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105178	5442681673	Dec/27/2012	SERVICE CALL VFD @ PUBLIC WORKS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Property Repair	DPW - Building Maintenance	General Fund	Public Works Center	747.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080906	Jan/18/2013	RE	Paid	VOP01 0000002163 SIMPLEX GRINNELL P.O. BOX 9563 MANCHESTER NH 03108	Not applicable		734.45 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105186	68455604	Dec/10/2012	REPAIR DOOR STRIKE N HALLWAY @ PUBLIC WORKS CENTER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Property Repair	DPW - Building Maintenance	General Fund	Public Works Center	734.45 USD



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Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080907	Jan/18/2013	RE	Paid	VOP01 0000001351 SOUTHERN COMPUTER WAREHOUSE P.O. BOX 538035 ATLANTA GA 30353-8035	Not applicable		242.88 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105225	IN-000063663,IN00006	Dec/19/2012	USB CABLE, NETGEAR 5 PORT,USB 2.0	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Computer Supplies	Information Technology	General Fund	Base Program	242.88 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080908	Jan/18/2013	RE	Paid	VOP01 0000009363 STACK, JOHN 2906 LINCOLN EVANSTON IL 60201	Not applicable		825.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105231	12/20/2012 ADMIN LA	Dec/20/2012	11 HOURS - CONTRACTURAL SERVICE	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	825.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080909	Jan/18/2013	RE	Paid	VOP01 0000001360 STANDARD EQUIPMENT COMPANY 2033 WEST WALNUT STREET CHICAGO IL 60612	Not applicable		122.77 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104987	C80337	Dec/26/2012	RELIEF VALVE 4 UNIT #606	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	122.77 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080910	Jan/18/2013	RE	Paid	VOP01 0000002055 STANDARD INDUSTRIAL & AUTO EQUIPME 6211 CHURCH RD. HANOVER PARK IL 60133-4802	Not applicable		249.99 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104956	55566	Dec/26/2012	TRUCK WASH SOAP 4 STOCK	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Lubricants	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	62.49 USD
2	Lubricants	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	62.50 USD
3	Lubricants	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	62.50 USD
4	Lubricants	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	62.50 USD





Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080911	Jan/18/2013	RE	Paid	VOP01 000001613 TAYLOE GLASS COMPANY 301 SOUTH BLVD OAK PARK IL 60302	Not applicable		740.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105188	51620	Dec/13/2012	WINDOW 4 WESTWING COURTYARD @ VILLAGE HALL	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Property Repair	DPW - Building Maintenance	General Fund	Village Hall	740.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080912	Jan/18/2013	RE	Paid	VOP01 0000015271 THE HUMPHREY APARTMENTS C/O RIVERSIDE PROPERTY MANAGEMENT 137 N. OAK PARK AVENUE OAK PARK IL 60302	Not applicable		3,590.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105299	FOR PEIOD 10/1/12-1	Dec/31/2012	RENTAL REIMBURSEMENT MSA 1232-R	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Rental Reimbursements	Housing Services	General Fund	Diversity Assurance	3,590.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080913	Jan/18/2013	RE	Paid	VOP01 000006400 TOTAL PARKING SOLUTIONS 2721 CURTISS ST. DOWNERS GROVE IL 60515	Not applicable		780.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105241	102028	Jan/10/2013	WEB OFFICE MONITORING JAN 2013	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Parking Services	Parking Fund	Lots_Off Street Parking	780.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080914	Jan/18/2013	RE	Paid	VOP01 0000011204 TRI-STATE DOOR SOLUTIONS, LLC. 388 PILOT DR, SUITE A VALPARAISO IN 46383	Not applicable		900.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105229	5768	Jan/08/2013	GENERAL CONTRACTURAL HOLLEY COURT	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Parking Services	Parking Fund	Holley Ct Parking Garage	900.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080915	Jan/18/2013	RE	Paid	VOP01 0000013965 UNDERWRITERS LABORATORIES INC. P.O. BOX 75330 CHICAGO IL 60675-5330	Not applicable		837.50 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105030	710151026981	Dec/31/2012	INSPECTION 10/24/12 TESTING OF GROUND LADDERS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	FIRE - Operations	General Fund	Base Program	837.50 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080916	Jan/18/2013	RE	Paid	VOP01 0000003490 URS CORPORATION P.O. BOX 116183 ATLANTA GA 30368-6183	Not applicable		4,362.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105289	5307379-URS6	Oct/30/2012	PROJECT HD-8003(560), JOB#P-91-135-06	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Engineering	Village Manager's Office (VMO)	FAI 290 CAP Grant	Base Program	4,362.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080917	Jan/18/2013	RE	Paid	VOP01 0000012908 US LIGHTING TECH 14370 MYFORD RD, SUITE 100 IRVINE CA 92606	Not applicable		6,006.05 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105175	000968	Dec/20/2012	SIXTEEN LUMINAIRE JERSEY BELLY LENS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
2	Roadway Maintenance	DPW - Street Lighting	General Fund	Street Lights Services	1,006.00 USD
1	Street Lighting Improvements	DPW - Engineering	Capital Improvement Fund	Base Program	5,000.05 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080918	Jan/18/2013	RE	Paid	VOP01 0000002696 VARDAL, DINA C/O POLICE 123 MADISON OAK PARK IL 60302	Not applicable		141.92 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105255	12132012 UNIFORM A	Dec/13/2012	WORK SHOES	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Clothing	POLICE	General Fund	Field Services	141.92 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080919	Jan/18/2013	RE	Paid	VOP01 000009486 VOSS TRANSCRIPTIONS 194 WEXFORD RD VALPARAISO IN 46385	Not applicable		22.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105227	23721	Dec/31/2012	FRANK CUERIER-INV 23721 11/15,11/29,12/6	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Temporary Services	Adjudication	General Fund	Base Program	22.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080920	Jan/18/2013	RE	Paid	VOP01 0000015203 W.B. MCCLOUD 1635 NORTH LANCASTER ROAD SOUTH ELGIN IL 60177	Not applicable		206.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104885	10571994	Dec/27/2012	PEST CONTROL @PUBLIC WKS CENTER	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	DPW - Building Maintenance	General Fund	Public Works Center	114.00 USD
1	General Contractuals	DPW - Building Maintenance	General Fund	Village Hall	92.00 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080921	Jan/18/2013	RE	Paid	VOP01 0000011464 WARREN OIL CO, INC. P.O. BOX 40 SUMMIT IL 60501	Not applicable		15,478.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00104924	10758881	Dec/24/2012	REG UNLEADED FUEL PURCHASED 4 STOCK ON 12/21/12	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Fuel	DPW - Fleet Operations	General Fund	Fire Vehicle Maint Services	176.11 USD
3	Fuel	DPW - Fleet Operations	General Fund	Pub Wks Vehicle Maint Servc	1,151.56 USD
2	Fuel	DPW - Fleet Operations	General Fund	Police Vehicle Maint Services	10,563.18 USD
4	Fuel	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	3,587.15 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080922	Jan/18/2013	RE	Paid	VOP01 0000001618 WASHINGTON,CARRIE BELLE P.O. BOX 35 TINLEY PARK IL 60477	Not applicable		2,250.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105099	1/4-1/10 contractual s	Jan/10/2013	7.5 HOURS ON 1/4,1/7,1/9 & 1/10	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	External Support	Adjudication	General Fund	Base Program	2,250.00 USD



Pay Cycle: OAKPK  
Pay Cycle Sequence: 806  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080923	Jan/18/2013	RE	Paid	VOP01 0000001412 WEDNESDAY JOURNAL, INC 141 S. OAK PARK AVE. OAK PARK IL 60302	Not applicable		168.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105204	033104-00000	Jan/02/2013	CDC LEGAL NOTICE FOR 219-221 LAKE STREET (SCHOOL OF ROCK)	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Boards Commissions Support	Plan Community Development	General Fund	Community Design/Planning Comm	168.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080924	Jan/18/2013	RE	Paid	VOP01 0000005557 WELLSPRING LTD. 818 N. MARION ST. OAK PARK IL 60302-1533	Not applicable		6,696.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105184	1495	Dec/19/2012	18 PALLETS OF ECOSALT 50# BAGS	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	General Contractuals	Parking Services	Parking Fund	On Street Parking	1,674.00 USD
3	Roadway Maintenance	DPW - Street Services	General Fund	Snow Ice Control Mangt	3,348.00 USD
2	General Contractuals	Parking Services	Parking Fund	Lots_Off Street Parking	1,674.00 USD



Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080925	Jan/18/2013	RE	Paid	VOP01 0000015097 WESLEY, CORY & MECHEELE 1041 S. LOMBARD AVE. OAK PARK IL 60304	Not applicable		350.00 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105291	BPIP-098 1041 S. LOMB	Dec/31/2012	BARRIE PARK GRANT & LOAN PROGRAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Housing Rehab Property Loan	Housing Services	General Fund	Barrie Park Housing Program	175.00 USD
2	Housing Rehab Property Grants	Housing Services	General Fund	Barrie Park Housing Program	175.00 USD

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080926	Jan/18/2013	RE	Paid	VOP01 0000007584 WEST SUBURBAN MANAGEMENT 142 N. AUSTIN BLVD OAK PARK IL 60302	Not applicable		3,645.24 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105298	MSA-1105-G	Dec/31/2012	PO#18772 MULTI FAM PROGRAM	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Housing Rehab Property Grants	Housing Services	General Fund	Multi-Family Incentive Program	3,645.24 USD





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Pay Cycle: OAKPK  
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Bank Account: FB\_OP VOP 154508888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080927	Jan/18/2013	RE	Paid	VOP01 0000001822 WHOLESALE DIRECT INC. 5620 W. 65TH ST. CHICAGO IL 60638	Not applicable		107.41 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105173	000197068	Dec/11/2012	MINI LIGHT BAR FOR STOCK (210)	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Vehicle Equipment Parts	DPW - Fleet Operations	General Fund	Other Vehicle Maint Services	107.41 USD
				Total Requirements for Bank Account	632,152.26 USD
				FB_OP VOP 154508888927	



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PeopleSoft Accounts Payable  
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Pay Cycle: OAKPK  
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Total Requirements for Currency USD 632,152.26 USD

Pay Cycle: QUICK1  
Pay Cycle Sequence: 948  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 15450888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080813	Jan/18/2013	RE	Paid	VOP01 0000015270 KILIKVICIUS, TOMAS 9240 WEST 147TH STREET ORLAND PARK IL 60462	Not applicable		1,658.19 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105294	PERIOD ENDING 1/26/	Jan/18/2013	PAYROLL: PPE1/12/13 NET PAY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Regular Salaries	Information Technology	General Fund	Program Maintenance	1,658.19 USD
Total Requirements for Bank Account				FB_OP VOP 15450888927	1,658.19 USD



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PeopleSoft Accounts Payable  
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Pay Cycle: QUICK1  
Pay Cycle Sequence: 948  
Pay Cycle Run Date: Jan/18/2013

Total Requirements for Currency USD 1,658.19 USD

Pay Cycle: QUICK1  
Pay Cycle Sequence: 949  
Pay Cycle Run Date: Jan/18/2013

Bank Account: FB\_OP VOP 15450888927

Payment Ref	Date	Handling	Status	Remit To	Routing	Remit Bank Account	Payment Amt
080814	Jan/18/2013	RE	Paid	VOP01 0000009158 HUSSEIN, FADI 7131 HICKORY STREET TINLEY PARK IL 60477	Not applicable		1,485.73 USD

Unit	Voucher ID	Invoice Number	Invoice Date	Voucher Comments	Discount Taken
VOP01	00105293	PERIOD ENDING 1/26/	Jan/18/2013	PAYROLL: PPE1/12/13 NET PAY	0.00 USD

Dist Ln #	Account	Department	Fund	Program	Net Amount
1	Regular Salaries	Information Technology	General Fund	Program Maintenance	1,485.73 USD
Total Requirements for Bank Account				FB_OP VOP 15450888927	1,485.73 USD
Total Requirements for Currency				USD	1,485.73 USD