



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, February 18, 2025

6:30 PM

Village Hall

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### Regular Meeting at 6:30 p.m., in Council Chambers (Room 201)

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*). See instructions above on how to provide public comment.*

## I. Presentation: Employee Years of Service Awards

### A. [ID 25-209](#) Presentation of Village of Oak Park Employee Service Awards.

Overview:

In recognition of Village of Employees with 5, 10, 15, 25, 30 and 35 years of service.

## II. Call to Order

## III. Roll Call

#### IV. Agenda Approval

#### V. Non-Agenda Public Comment

#### VI. Proclamation

- B. [MOT 25-128](#) A Motion to Approve a Proclamation for The Historical Society of Oak Park and River Forest's "Heart of Our Villages" Award in Honor of Bob Trezevant March 13, 2025.**

Overview: This is a motion to approve Village President Scaman proclaiming March 13, 2025 Award of Honor to Bob Trezevant.

- C. [ID 25-231](#) A Motion to Approve a Proclamation Celebrating Women's History Month March 2025.**

Overview: This is a motion to approve Village President Scaman proclaiming March 2025 as Women's History Month.

#### VII. Village Manager Reports

#### VIII. Village Board Committees

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

#### IX. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- D. [ID 25-232](#) Board and Commission Vacancy Report for February 18, 2025**

Overview: This report lists the expected number of members, current number of members seated and number of active vacancies for the Village's 19 citizen boards and commissions. There are currently 23 vacancies.

#### X. Consent Agenda

- E. [RES 25-123](#) A Resolution Approving a Program Year 2023, Program Year 2024, and 2020 - 2024 Consolidated Plan Substantial Amendment for Community Development Block Grant Data.**

Overview: Staff are seeking approval of amendments made to the 2020-2024 Consolidated Plan, and 2023 and 2024 Annual Action Plans based on feedback from the U.S. Department of Housing and Urban Development (HUD).

- F. [RES 25-138](#) A Resolution Authorizing the Rejection of all Bids for Project 25-20, Oak Park Avenue Streetscape Improvements**
- Overview:** The Village received bids on February 4, 2025, for the Oak Park Avenue Streetscape Project. The Village only received one bid for the project from R. W. Dunteman Co. in an amount of \$22,777,278 which is over the budgeted amount for the project. The Public Works Department - Engineering Division recommends rejecting the bid and rebidding the project in the late summer of 2025 for a 2026 construction project.
- G. [RES 25-144](#) A Resolution Authorizing Subordination of a Lien for the Property Located at 1026 South Harvey Avenue (BPIP-056)**
- Overview:** The loan recipient at 1026 South Harvey Avenue is requesting a subordination of their Barrie Park Investment Program mortgage to a home equity line of credit. The Village remains secure in a junior position on the title.
- H. [RES 25-145](#) As Discussed at the January 28, 2025 Board Meeting, a Resolution Approving the Oak Park Vision Zero Action Plan with a Goal to Achieve Zero Traffic-Related Deaths or Serious Injuries in Oak Park by 2035**
- Overview:** At the January 28, 2025, Village Board meeting, the Village Board was given a presentation of the draft Oak Park Vision Zero Action Plan (VZP), as recommended by the Transportation Commission. Vision Zero is a commitment to the goal of consistently having zero transportation-related deaths or serious injuries in the Village. The VZP details the Village's approach on how to get there.
- I. [RES 25-146](#) A Resolution Approving a Task Order with Civiltech Engineering, Inc. for Professional Transportation Engineering Services for a Traffic Signal Modification Study in an Amount Not to Exceed \$247,128 and Authorizing its Execution**
- Overview:** The Engineering Division requested a proposal from Civiltech Engineering to provide transportation engineering services to review the 41 traffic signals within the Village and develop signal timing, phasing, and equipment modification recommendations to improve pedestrian mobility and safety including the use of leading pedestrian intervals and pedestrian recall when practical. Civiltech is currently under a Master Agreement with the Village for on-call transportation engineering services using a task order system. Civiltech submitted a proposal with an estimate not to exceed the amount of \$247,128.
- J. [RES 25-147](#) A Resolution Approving an Independent Contractor Agreement with G.A. Paving, LLC for Village Wide Utility Pavement Patching Services in 2025 in an Amount not to Exceed \$250,000.00 and Authorizing its Execution**
- Overview:** The Public Works Department makes repairs to the underground water distribution and sewer collection systems. These repairs require excavation of the public streets which then must be repaired promptly. To assist the Village, contractors are utilized to make these street repairs. This item requests approval of an Independent Contractor Agreement with G.A. Paving, LLC for this work in 2025.

- K. [RES 25-148](#) A Resolution Approving and Adopting the 2025 Special Event Fees**
- Overview:** Pursuant to the Village Code, the Village Board of Trustees reviews Special Event fees annually. Most fees are based on actual wage changes provided in applicable collective bargaining agreements or directed by the Village board via the annual budget process.
- L. [RES 25-149](#) A Resolution Approving Amendments to Appendix I (“Job Class and FLSA Status”) and Appendix VII (“Appointee Pay Plan Schedule”) of the Village of Oak Park Personnel Manual**
- Overview:** The Village of Oak Park Personnel Manual includes personnel policies that set expectations for employee and management responsibilities, ensure employees are treated in a consistent manner, inform employees of their rights and benefits, and comply with State and Federal rules and regulations. Staff regularly review the Personnel Manual and make periodic updates to ensure the Village complies with applicable laws and that the policy manual is consistent with the Village’s authorized budget. Appendices I and VII have been updated to reflect changes to the authorized positions and classifications in Fiscal Year 2025.
- M. [RES 25-154](#) A Resolution to Approve Citizen Commission Work Plans for 2025**
- Overview:** This is an annual agenda item in which the Village Board approves work plans for each citizen commission outlining their authorized work for the upcoming year. Each commission submits a draft work plan with recommended projects that are in line with the enabling ordinance for that commission or the Village Board can assign specific projects. Citizen commissions are created to be an advisory body to the Village Board.
- N. [RES 25-155](#) A Resolution Approving a Third Amendment to the Village Manager Employment Agreement with Kevin J. Jackson and Authorizing Its Execution, and Directing Staff to Prepare the Necessary Budget Amendment**
- Overview:** This is an amendment to the Village Manager Employment Agreement with Kevin J. Jackson to amend the Base Salary, revise the terms of a Loan for Residence, and provide a Take-Home Vehicle.
- O. [MOT 25-118](#) A Motion to Approve the Quarterly Financial Update (Unaudited) For Period Ending June 30, 2024**
- Overview:** Approval of the Quarterly Financial Update (Unaudited) For Period Ending June 30, 2024
- P. [MOT 25-119](#) A Motion to Approve the Quarterly Financial Update (Unaudited) For Period Ending March 31, 2024**
- Overview:** Approval of the Quarterly Financial Update (Unaudited) For Period Ending March 31, 2024

- Q.**     [MOT 25-121](#)     **A Motion to Concur with the Transportation Commission’s Recommendations for Traffic Calming on the 500 Block of South Humphrey Avenue**
- Overview:     At the January 13, 2025, Transportation Commission (TC) meeting, the TC reviewed a traffic calming petition for the 500 block of South Humphrey Avenue. The TC voted to concur with the staff recommendations to install the recommended traffic calming items including a paint-and-post pinch point south of the alley entrance.
- R.**     [MOT 25-126](#)     **A Motion to Approve the Quarterly Financial Update (Unaudited) For Period Ending September 30, 2024**
- Overview:     Approval of the Quarterly Financial Update (Unaudited) For Period Ending September 30, 2024.
- S.**     [ORD 25-121](#)     **An Ordinance Amending the Fiscal Year 2024 Annual Budget**
- Overview:     An Ordinance is hereby presented to modify selected appropriations in the FY24 Adopted Budget. Staff evaluates both revenues and expenditures on a continual basis. However, in most cases, only expenditure overages to a budget require an amendment.

## **XI. Regular Agenda**

- T.**     [ID 25-185](#)     **Study Session on Homeownership Programs**
- Overview:     Staff and outside presenters will discuss elements of homeownership programs that will address the racial and ethnic gap in homeownership rates in Oak Park. Staff are seeking direction from the Board on these elements in developing the right program for Oak Park.
- U.**     [RES 25-140](#)     **A Resolution Approving a Funding Grant Agreement with the Oak Park River Forest Chamber of Commerce to Conduct Three New Programs in Fiscal Year 2025**
- Overview:     The Funding Grant Agreement between the Village and the Oak Park River Forest Chamber of Commerce

## **XII. Call to Board and Clerk**

## **XIII. Adjourn**