

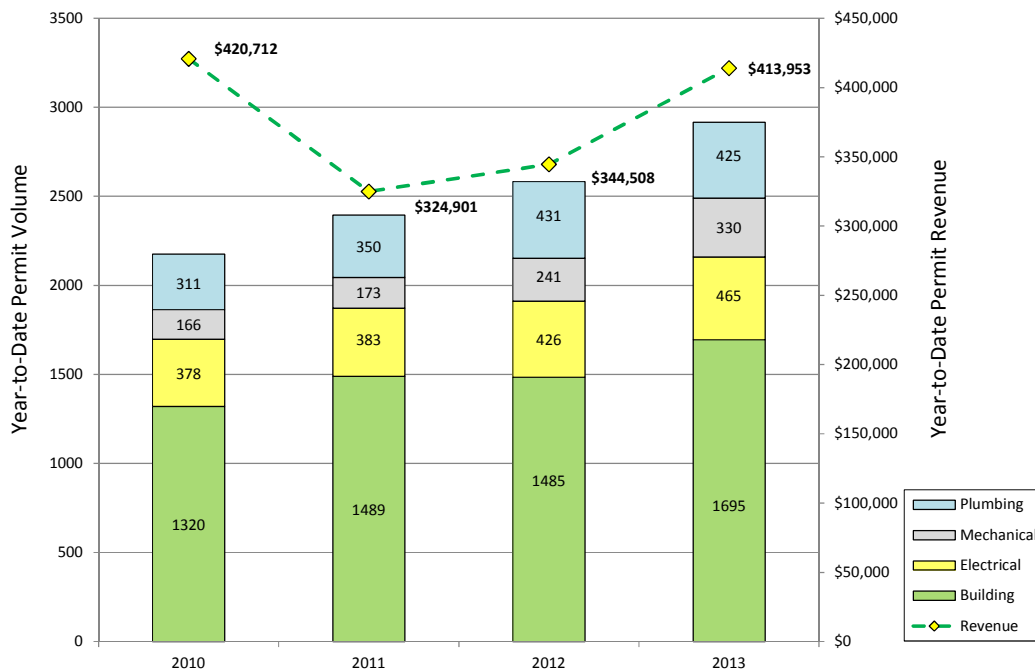
Memorandum

To: Cara Pavlicek, Village Manager
From: Steve Witt, Manager, Building & Property Standards
Cc: David Powers, Director of Communications
 BPS Department Staff
Subject: Monthly Report - June 2013
Date: 07/18/13

The following graphs represent department workload and performance related to construction activities within the Village for the month of June 2013. In addition, noteworthy department activities and accomplishments in the month of June included:

- Permits were issued for repair of the Holley Court Parking Garage, renovation of the Oak Park Public Library’s First Floor Lobby and renovation of the West Suburban Medical Center’s Wound Care Clinic
- 91% of the 23 respondents to the permit counter survey “agreed” or “strongly agreed” that their overall service experience was excellent

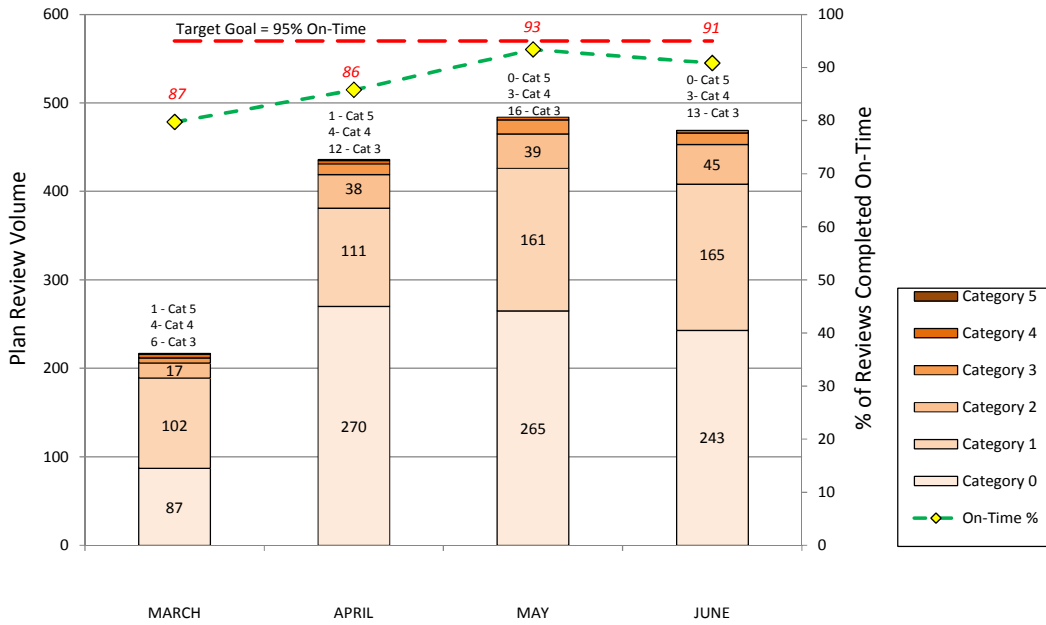
Year-to-Date Permit Application Volume and Revenue Through end of June for Each Year (including Online Permits)



The number of permits issued in June was about 8 percent less than that in the previous month. The year-to-date total is about 13 percent higher than last year at this time.

Monthly Plan Review Volume by Category and % Completed On-Time Across All Case Types

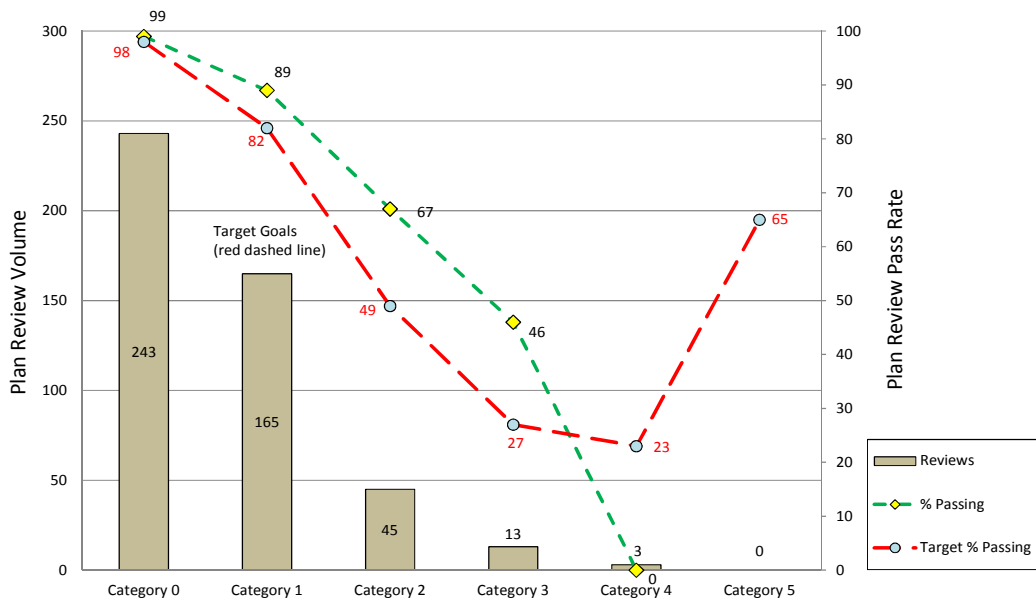
Turn around time is calculated from date of application
to completion of initial review by all Village departments.
Chart does not include processing of Online Permits



Total number of plan reviews dropped by 3 percent in June. Staff worked to clear up case backlog. As of the end of the month, there were 28 applications in the review queue with only 1 case overdue, by 5 days.

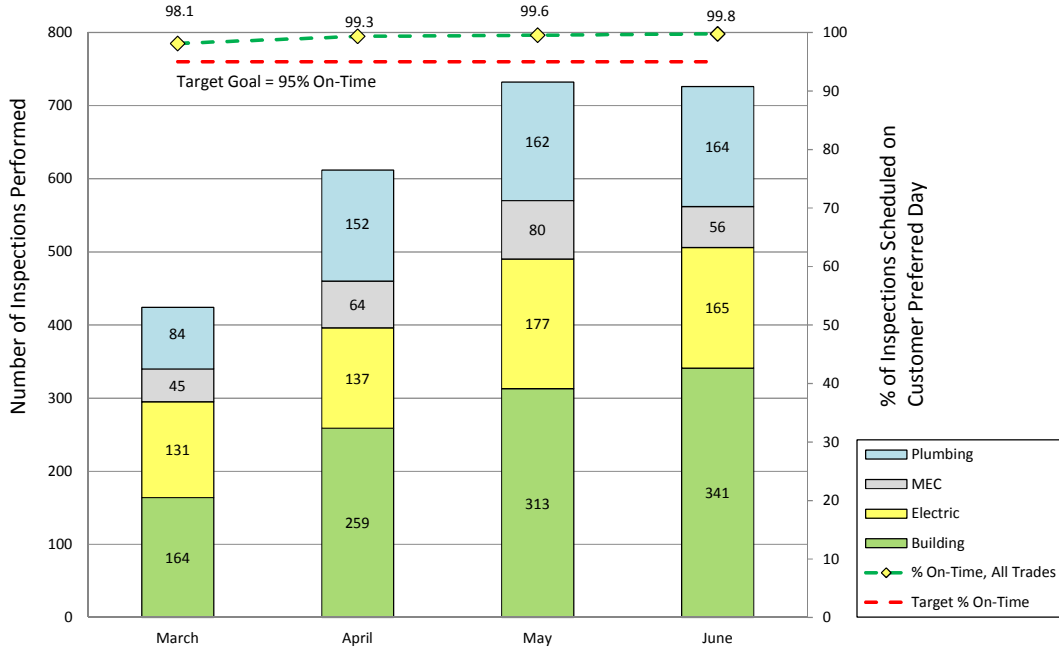
Plan Review Volume and Initial Review Pass Rate by Permit Category June 2013

Chart does not include processing of Online Permits



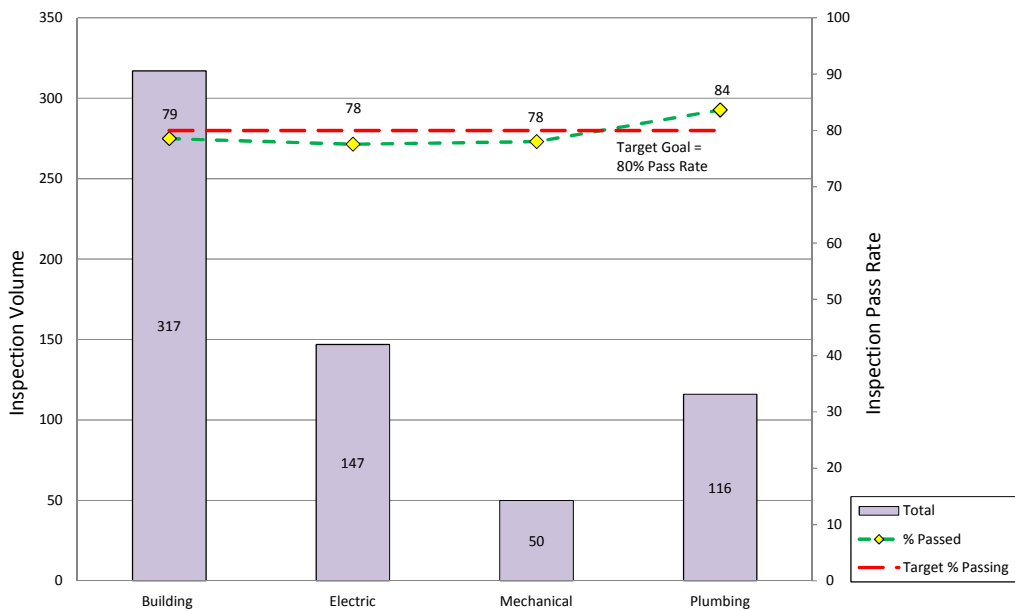
With the exception of the 3 cases in review category 4, the pass rate percentage performed well against target goals for the month of June. There were no category 5 reviews.

Monthly Scheduled Inspection Volume and % of All Inspections Scheduled on Customer Preferred Day



Construction inspection requests did not seem to be affected much by the total rainfall for the month of June which was about 6.5 times the monthly average.

Inspection Volume and Pass Rate June 2013



The pass rates for inspections were at an acceptable level for the month of June.