

Same-Day Permit & Plan Review Service

9 a.m. to noon/1 to 3 p.m., Tuesdays and Thursdays
June 1 through September 1, 2017

Limited to the following types of permit applications:

- Alarm Systems (burglar and security)
- Air Conditioning Systems (requires plat of survey and proposed location)
- Bathroom Remodel (minor and/or non-structural)
- Drain Tile System (requires plat of survey and drainage design)
- Door Replacement (pending historic district status)
- Driveway remove & replace (requires plat of survey and proposed drainage plan)
- Flood Control System (requires plumbing detail and site plan)
- Electric Services
- Fascia remove & replace
- Fence (requires plat of survey)
- Gutter remove & replace
- Kitchen Remodel (minor or non-structural)
- Minor repair of structural, plumbing and electric items
- Patio (requires plat of survey and drainage plan)
- Porch Repair remove & replace (non-structural)
- Roofing repair or replace (non-structural)
- Soffit remove & replace
- Siding Replacement (pending Historic District status)
- Sidewalk/Stoop remove & replace (foundation, risers, treads, handrails/guardrails and drainage details required)
- Shed (plat of survey and structural design needed)
- Window Replacement non-structural (pending Historic District status)
- Yard Drainage System (requires plat of survey and drainage design)

Requirements & Exclusions

- Submittals must be complete
- Contractors must be fully licensed and/or registered
- May exclude construction involving zoning or historic district issues
- Staff availability may limit service