

**VILLAGE OF OAK PARK
POSITION CONTROL- FULL TIME EQUIVALENTS**

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY19	FY20	FY21	Amended FY21	FY22	Amended FY22	FY23	Amended FY23	FY24
Adjudication	N/A	Adjudication Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Executive Coordinator <i>(Retitled from "Executive Secretary" FY24)</i>	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Adjudication Hearing Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Community Service Coordinator	0.50	0.50	0.25	0.25	0.25	0.25	-	-	-
Adjudication	N/A	Adjudication Intern <i>(Reclassified from "Community Service Coordinator" FY23)</i>	-	-	-	-	-	-	0.25	0.25	0.25
TOTAL ADMINISTRATIVE ADJUDICATION			3.50	3.50	3.25	3.25	3.25	3.25	3.25	3.25	3.25
Administrative Services	Communications	Chief Communications Officer <i>(Reclassified from "Director" 07/18/22)</i>	-	-	-	-	-	1.00	-	-	-
Administrative Services	Communications	Communications Director	1.00	1.00	1.00	1.00	1.00	-	-	-	-
Administrative Services	Communications	Communications & Social Media Manager <i>(Reclassified from "Coordinator" 01/01/18)</i>	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-
Administrative Services	Communications	Comm. & Social Media Coordinator <i>(for public safety)</i>	0.50	0.50	0.50	1.00	1.00	1.00	-	-	-
Administrative Services	Communications	Media Production Manager	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-
SUBTOTAL			3.50	3.50	3.50	4.00	4.00	4.00	-	-	-
Administrative Services	Human Resources	Director/Asst. Village Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Human Resources	Assistant Human Resources Director	-	-	-	-	1.00	1.00	1.00	1.00	1.00
Administrative Services	Human Resources	Human Resources Generalist	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Administrative Services	Human Resources	Human Resources Coordinator	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
SUBTOTAL			4.00	5.00	5.00	5.00	6.00	6.00	6.00	6.00	6.00
Administrative Services	Law	Village Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Law	Assistant Village Attorney <i>(1 FTE added FY24)</i>	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00
Administrative Services	Law	Paralegal <i>(Reclassified from "Legal Secretary" FY23)</i>	-	-	-	-	-	-	1.00	1.00	1.00
Administrative Services	Law	Legal Secretary	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-
Administrative Services	Law	Administrative Coordinator <i>(Reclassified from "Legal/Adm Secretary" FY24)</i>	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
SUBTOTAL			3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	4.50
Administrative Services	Village Manager Office	Village Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Deputy Village Manager	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Administrative Services	Village Manager Office	Chief Diversity, Equity & Inclusion Officer <i>(New position 07/18/22)</i>	-	-	-	-	-	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Community Relations Coordinator <i>(Rerorganized from Community Relations Department FY23)</i>	-	-	-	-	-	-	-	1.00	1.00
Administrative Services	Village Manager Office	Executive Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Assistant to the Village Manager <i>(Retitled from "Executive Assistant to Village Manager" FY24)</i>	-	-	-	-	-	-	1.00	1.00	1.00
Administrative Services	Village Manager Office	Collective Impact Coordinator	-	-	-	-	-	-	1.00	1.00	1.00
Administrative Services	Village Manager Office	Chief Sustainability Officer <i>(Reclassified from "Sustainability Coordinator" FY23)</i>	-	-	-	-	-	-	1.00	1.00	1.00
Administrative Services	Village Manager Office	Sustainability Coordinator	1.00	1.00	1.00	2.00	2.00	2.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Sustainability Graduate Fellow	-	-	-	0.50	0.50	0.50	0.50	0.50	0.50
Administrative Services	Village Manager Office	Administrative Coordinator <i>(Retitled from "Executive Secretary" FY24)</i>	0.50	0.50	0.75	0.75	0.75	0.75	1.00	1.00	1.00
Administrative Services	Village Manager Office	Management Intern	-	-	-	-	-	-	0.50	0.50	-
Administrative Services	Village Manager Office	DEI Research Assistant	-	-	-	-	-	-	0.50	0.50	0.50
Administrative Services	Village Manager Office	Chief Communications Officer <i>(Reclassified from "Director" 07/18/22)</i>	-	-	-	-	-	-	1.00	1.00	1.00
Administrative Services	Village Manager Office	Communications & Social Media Manager <i>(Reclassified from "Coordinator" 01/01/18)</i>	-	-	-	-	-	-	-	1.00	1.00
Administrative Services	Village Manager Office	Comm. & Social Media Coordinator <i>(for public safety)</i>	-	-	-	-	-	-	-	1.00	1.00
Administrative Services	Village Manager Office	Media Production Manager	-	-	-	-	-	-	-	1.00	1.00
SUBTOTAL			4.50	4.50	5.75	7.25	7.25	8.25	15.50	16.50	16.00

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY19	FY20	FY21	Amended FY21	FY22	Amended FY22	FY23	Amended FY23	FY24
Development Services	Parking Services	Assistant Director	-	-	-	-	-	-	-	-	-
Development Services	Parking Services	Parking Services Supervisor	-	-	-	-	-	-	-	-	-
Development Services	Parking Services	Parking Restrictions Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Services	Parking Services	Administrative Clerk	1.50	1.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Services	Parking Services	Parking Facilities Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Development Services	Parking Services	Parking Meter Technician	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Development Services	Parking Services	Permit Services Supervisor	-	-	-	-	-	-	-	-	-
Development Services	Parking Services	Customer Service Rep. III (Previously "Parking Services Specialist")	-	-	0.50	0.50	0.50	0.50	-	-	-
Development Services	Parking Services	Customer Service Rep. II (Previously "Parking Services Specialist")	3.50	3.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00
DEPARTMENT	SUBTOTAL		12.00	11.50	10.50	10.50	10.50	10.50	11.00	11.00	11.00
TOTAL DEVELOPMENT CUSTOMER SERVICES			39.50	38.50	37.00	37.00	37.00	37.00	39.00	39.00	29.00
Neighborhood Services	Administration	Assistant Village Manager/Neighborhood Services Director <i>(Reclassified from "Community Relations Director" FY23)</i>								1.00	1.00
Neighborhood Services	Administration	Executive Coordinator <i>(New Position FY24)</i>									1.00
Neighborhood Services	Code Compliance	Neighborhood Code Compliance Manager <i>(Reorganized from Development Services, Reclassified from "Neighborhood Services Supervisor" FY24)</i>									1.00
Neighborhood Services	Code Compliance	Property Maint/Community Dev Inspector <i>(Reorganized from Development Services)</i>									5.00
Neighborhood Services	Neighborhood Programs	Neighborhood Programs Manager <i>(Reorganized from Development Services, Retitled from "Neighborhood Services Manager" FY24)</i>									1.00
Neighborhood Services	Neighborhood Programs	Housing Programs Coordinator <i>(New Position FY24)</i>									1.00
Neighborhood Services	Neighborhood Programs	Property Maint/Community Dev Inspector <i>(Reorganized from Development Services FY24)</i>									1.00
Neighborhood Services	Neighborhood Programs	Account Clerk II <i>(Reorganized from Development Services FY24)</i>									1.00
Neighborhood Services	Neighborhood Partnerships	Neighborhood Partnerships Administrator <i>(New Position FY24)</i>									1.00
Neighborhood Services	Neighborhood Partnerships	Welcome Center Coordinator <i>(New Position FY24)</i>									1.00
Neighborhood Services	Grants Administration	Grants Manager <i>(Reorganized from Development Services, Reclassified from "Grants Supervisor" FY24)</i>									1.00
Neighborhood Services	Grants Administration	Grants Coordinator <i>(Reorganized from Development Services FY24)</i>									1.00
TOTAL NEIGHBORHOOD SERVICES									1.00	1.00	16.00
Finance	N/A	Chief Financial Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Deputy Chief Financial Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Payroll Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Management Analyst <i>(Reclassified from "Budget/Revenue Analyst" 07/18/22)</i>	-	-	-	-	-	1.00	1.00	1.00	1.00

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY19	FY20	FY21	Amended FY21	FY22	Amended FY22	FY23	Amended FY23	FY24
Public Works	Water/Sewer	Pump Operator	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Public Works	Water/Sewer	Water Meter Supervisor			1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Meter Reader	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			12.50	14.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00
TOTAL PUBLIC WORKS			60.50	62.00	63.50	63.50	63.50	63.50	63.50	63.00	63.00
Village Board of Trustees	N/A	Village President	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Village Board of Trustees	N/A	Trustee	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
TOTAL BOARD OF TRUSTEES			7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Village Clerk	N/A	Village Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Village Clerk	N/A	Deputy Village Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Village Clerk	N/A	Sr. Administrative Clerk	-	-	-	-	-	-	-	-	-
TOTAL VILLAGE CLERK			2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
TOTAL- ALL DEPARTMENTS			379.00	378.50	375.00	381.50	382.00	385.75	394.50	394.00	396.75

Synopsis of Recommended FTE Changes from FY23 Amended to FY24 Proposed

Position/Title	Department	FTE Change
Assistant Village Attorney	Legal	1.00
Management Intern	Village Manager	(0.50)
Economic Vitality Manager	Development Services	1.00
Executive Coordinator	Neighborhood Services	1.00
Housing Programs Coordinator	Neighborhood Services	1.00
Neighborhood Partnerships Administrator	Neighborhood Services	1.00
Welcome Center Coordinator	Neighborhood Services	1.00
Parking Advocate	Police	(1.00)
Assistant to the Emergency Preparedness & Response Coord.	Health	(1.00)
COVID-19 Testing Coordinator	Health	(0.50)
COVID-19 Testing Intern	Health	(0.25)

Net Impact of Recommended Changes 2.75