

**VILLAGE OF OAK PARK
POSITION CONTROL- FULL TIME EQUIVALENTS**

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY19	FY20	FY21	Amended FY21	FY22	Amended FY22	FY23
Adjudication	N/A	Adjudication Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Executive Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Adjudication Hearing Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Community Service Coordinator	0.50	0.50	0.25	0.25	0.25	0.25	-
Adjudication	N/A	Adjudication Intern <i>(Reclassified from "Community Service Coordinator")</i>	-	-	-	-	-	-	0.25
TOTAL ADMINISTRATIVE ADJUDICATION			3.50	3.50	3.25	3.25	3.25	3.25	3.25
Administrative Services	Communications	Chief Communications Officer <i>(Reclassified from "Director" 07/18/22)</i>	-	-	-	-	-	1.00	-
Administrative Services	Communications	Communications Director	1.00	1.00	1.00	1.00	1.00	-	-
Administrative Services	Communications	Communications & Social Media Manager <i>(Reclassified from "Coordinator" 01/01/18)</i>	1.00	1.00	1.00	1.00	1.00	1.00	-
Administrative Services	Communications	Comm. & Social Media Coordinator <i>(for public safety)</i>	0.50	0.50	0.50	1.00	1.00	1.00	-
Administrative Services	Communications	Media Production Manager	1.00	1.00	1.00	1.00	1.00	1.00	-
SUBTOTAL			3.50	3.50	3.50	4.00	4.00	4.00	-
Administrative Services	Human Resources	Director/Asst. Village Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Human Resources	Assistant Human Resources Director	-	-	-	-	1.00	1.00	1.00
Administrative Services	Human Resources	Human Resources Generalist	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Administrative Services	Human Resources	Human Resources Coordinator	1.00	2.00	2.00	2.00	2.00	2.00	2.00
SUBTOTAL			4.00	5.00	5.00	5.00	6.00	6.00	6.00
Administrative Services	Law	Village Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Law	Assistant Village Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Law	Paralegal <i>(Reclassified from "Legal Secretary")</i>	-	-	-	-	-	-	1.00
Administrative Services	Law	Legal Secretary	1.00	1.00	1.00	1.00	1.00	1.00	-
Administrative Services	Law	Legal/Adm Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.50
SUBTOTAL			3.50	3.50	3.50	3.50	3.50	3.50	3.50
Administrative Services	Village Manager Office	Village Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Deputy Village Manager	1.00	1.00	2.00	2.00	2.00	2.00	2.00
Administrative Services	Village Manager Office	Chief Diversity, Equity & Inclusion Officer <i>(New position 07/18/22)</i>	-	-	-	-	-	-	1.00
Administrative Services	Village Manager Office	Executive Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Executive Assistant to Village Manager	-	-	-	-	-	-	1.00
Administrative Services	Village Manager Office	Collective Impact Coordinator	-	-	-	-	-	-	1.00
Administrative Services	Village Manager Office	Chief Sustainability Officer <i>(Reclassified from "Sustainability Coordinator")</i>	-	-	-	-	-	-	1.00
Administrative Services	Village Manager Office	Sustainability Coordinator	1.00	1.00	1.00	2.00	2.00	2.00	1.00
Administrative Services	Village Manager Office	Sustainability Graduate Fellow	-	-	-	0.50	0.50	0.50	0.50
Administrative Services	Village Manager Office	Executive Secretary	0.50	0.50	0.75	0.75	0.75	0.75	1.00
Administrative Services	Village Manager Office	Management Intern	-	-	-	-	-	-	0.50
Administrative Services	Village Manager Office	DEI Research Assistant	-	-	-	-	-	-	0.50
Administrative Services	Village Manager Office	Chief Communications Officer <i>(Reclassified from "Director" 07/18/22)</i>	-	-	-	-	-	-	1.00
Administrative Services	Village Manager Office	Communications & Social Media Manager <i>(Reclassified from "Coordinator" 01/01/18)</i>	-	-	-	-	-	-	1.00
Administrative Services	Village Manager Office	Comm. & Social Media Coordinator <i>(for public safety)</i>	-	-	-	-	-	-	1.00
Administrative Services	Village Manager Office	Media Production Manager	-	-	-	-	-	-	1.00
SUBTOTAL			4.50	4.50	5.75	7.25	7.25	8.25	15.50

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY19	FY20	FY21	Amended FY21	FY22	Amended FY22	FY23
TOTAL ADMINISTRATIVE SERVICES			15.50	16.50	17.75	19.75	20.75	21.75	25.00
Community Relations	N/A	Community Relations Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Relations	N/A	Community Relations Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Relations	N/A	Management Intern	0.50	0.50	-	-	-	-	-
TOTAL COMMUNITY RELATIONS			2.50	2.50	2.00	2.00	2.00	2.00	2.00
Development Customer Services	Administration	Development Customer Services Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Administration	Development Cust. Services Assistant Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Administration	Management Analyst <i>(Reclassified from "Budget/Revenue Analyst" 07/18/22)</i>	-	-	-	-	-	1.00	1.00
Development Customer Services	Administration	Budget/Revenue Analyst <i>(re-organized from Parking Division)</i>	1.00	1.00	1.00	1.00	1.00	-	-
Development Customer Services	Administration	Grants Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Administration	Grants Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Administration	Account Clerk II <i>(re-organized from Parking Division)</i>	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Administration	Executive Secretary	2.00	2.00	2.00	2.00	2.00	2.00	2.00
SUBTOTAL			8.00	8.00	8.00	8.00	8.00	8.00	8.00
Development Customer Services	Business Services	Business Services Manager	-	-	-	-	-	-	-
Development Customer Services	Business Services	Business/License Officer <i>(re-organized to Neighborhood Services Division)</i>	-	-	-	-	-	-	-
SUBTOTAL			-	-	-	-	-	-	-
Development Customer Services	Community Planning	Urban Planner	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Community Planning	Village Planner	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Community Planning	Zoning Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Community Planning	Summer Interns <i>(up to 2 - Historic Preservation)</i>	0.50	-	-	-	-	-	-
SUBTOTAL			3.50	3.00	3.00	3.00	3.00	3.00	3.00
Development Customer Services	Neighborhood Services	Neighborhood Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Neighborhood Services	Neighborhood Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Neighborhood Services	Community Development Technician	1.00	1.00	-	-	-	-	-
Development Customer Services	Neighborhood Services	Property Maint./Community Development Inspector <i>(1 FTE Reorganized from PW Env't Svcs Control Officer FY23)</i>	4.00	4.00	5.00	5.00	5.00	5.00	6.00
Development Customer Services	Neighborhood Services	Business License Officer	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Development Customer Services	Neighborhood Services	Account Clerk II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			10.00	10.00	10.00	10.00	10.00	10.00	11.00
Development Customer Services	Permit Processing	Permit Processing Manager/Chief Building Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Permit Processing	Permit Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Permit Processing	Plans Examiner	-	-	-	-	-	-	-
Development Customer Services	Permit Processing	Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Permit Processing	Customer Service Rep. III <i>(Previously "Permit Customer Service Technician")</i>	3.00	3.00	2.50	2.50	2.50	2.50	3.00
SUBTOTAL			6.00	6.00	5.50	5.50	5.50	5.50	6.00
Development Customer Services	Parking Services	Parking Director	-	-	-	-	-	-	-
Development Customer Services	Parking Services	Parking & Mobility Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Parking Services	Assistant Director	-	-	-	-	-	-	-
Development Customer Services	Parking Services	Parking Services Supervisor	-	-	-	-	-	-	-
Development Customer Services	Parking Services	Parking Restrictions Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Parking Services	Administrative Clerk	1.50	1.50	1.00	1.00	1.00	1.00	1.00

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY19	FY20	FY21	Amended FY21	FY22	Amended FY22	FY23
Public Works	Fleet	Fleet Autobody Technician	-	-	-	-	-	-	-
SUBTOTAL			10.00	10.00	10.00	10.00	10.00	10.00	10.00
Public Works	Forestry	Forestry Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Forestry	Maintenance Crew Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Forestry	Forestry Technician II	3.00	1.00	2.00	2.00	2.00	2.00	2.00
Public Works	Forestry	Forestry Technician I	-	1.00	-	-	-	-	-
SUBTOTAL			5.00	4.00	4.00	4.00	4.00	4.00	4.00
Public Works	Streets/Lighting	Streets Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Streets/Lighting	Street Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Streets/Lighting	Senior Electrician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Streets/Lighting	Sr. Sign & Marking Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Streets/Lighting	Equipment Operator	8.00	8.00	8.00	8.00	8.00	8.00	9.00
Public Works	Streets/Lighting	Electrician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			13.00	13.00	13.00	13.00	13.00	13.00	14.00
Public Works	Water/Sewer	Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Water & Sewer Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Sr. Pump Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Water/Sewer Worker II	4.00	2.00	2.00	2.00	2.00	2.00	2.00
Public Works	Water/Sewer	Water/Sewer Worker I	3.00	6.00	6.00	6.00	6.00	6.00	6.00
Public Works	Water/Sewer	Pump Operator	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Public Works	Water/Sewer	Water Meter Supervisor	-	-	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Meter Reader	0.50	1.00	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			12.50	14.00	15.00	15.00	15.00	15.00	15.00
TOTAL PUBLIC WORKS			60.50	62.00	63.50	63.50	63.50	63.50	63.50
Village Board of Trustees	N/A	Village President	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Village Board of Trustees	N/A	Trustee	6.00	6.00	6.00	6.00	6.00	6.00	6.00
TOTAL BOARD OF TRUSTEES			7.00	7.00	7.00	7.00	7.00	7.00	7.00
Village Clerk	N/A	Village Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Village Clerk	N/A	Deputy Village Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Village Clerk	N/A	Sr. Administrative Clerk	-	-	-	-	-	-	-
TOTAL VILLAGE CLERK			2.00	2.00	2.00	2.00	2.00	2.00	2.00
TOTAL- ALL DEPARTMENTS			379.00	378.50	375.00	381.50	382.00	385.75	394.50

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY19	FY20	FY21	Amended FY21	FY22	Amended FY22	FY23
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Synopsis of Recommended FTE Changes from FY22 Amended to FY23 Adopted

<u>Position/Title</u>	<u>Department</u>	<u>FTE Change</u>
Customer Service Rep III	Development Customer Services	1.00
Farmers' Market Manager	Public Health	0.50
Equipment Operator (Graffiti Removal)	Public Works	1.00
Firefighter/Paramedic	Fire	3.00
Executive Secretary	Village Manager's Office	0.25
Collective Impact Coordinator	Village Manager's Office	1.00
Executive Assistant to Village Manager	Village Manager's Office	1.00
Management Intern	Village Manager's Office	0.50
DEI Research Assistant	Village Manager's Office	0.50
Net Impact of Recommended Changes		<hr/> 8.75

The following positions were retitled/reclassified:

Adjudication Intern retitled from Community Service Coordinator	Adjudication
Property Maint./Community Development Inspector (DCS) reorganized from Environmental Services Control Officer (PW)	Development Customer Services and Public Works
Office Coordinator retitled from Executive Secretary	Finance
Business Intelligence Officer reclassified from Systems Analyst (2)	Information Technology
Operations Specialist reclassified from Network Specialist (2)	Information Technology
Paralegal reclassified from Legal Secretary	Law
Internal Affairs Sergeant retitled from Youth & Community Policing Unit Sergeant	Police
Community Policing Unit Sergeant retitled from Youth & Community Policing Unit Sergeant	Police
Chief Sustainability Officer reclassified from Sustainability Coordinator	Village Manager's Office