

Approved Minutes of
Regular Meeting
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
Tuesday, December 3, 2013, 7:00 p.m.
Village Hall, Room 101, 123 Madison Street, Oak Park

CALL TO ORDER: Meeting was called to order by Chair Glynne Gervais at 7:12 p.m.

ROLL CALL:

PRESENT: Chair Glynne Gervais, Annabel Abraham, Walter Afable, Kevin Hooper, Lynn Kessen, Phyllis Logan, Phyllis Russell & Sharon Stolz

ABSENT: Larissa Hisatomi

TRUSTEE LIASON: Trustee Ray Johnson
PRESENT

STAFF PRESENT: Mark Dwyer, Grants Supervisor (& Recording Secretary)

REVIEW AND APPROVAL OF MEETING AGENDA: Chair Gervais asked if there were any changes to the Agenda. Noting none, the Agenda was approved unanimously.

NON-AGENDA PUBLIC COMMENT: Chair Gervais noted that there was none.

2014 FUNDING ALLOCATION RECOMMENDATIONS:

Determination of Recommended Funding Levels for Proposed PY 2014 Community Development Block Grant (CDBG) Public Service, Emergency Solutions Grant (ESG) and Cook County Program Year Change Gap Activities/ Recommendations of Advancement to the Second Round for Proposed PY 2014 CDBG Facility Improvement Activities.

With most Committee members' recommendations for 2014 funding entered on the projected worksheet, the Committee discussed funding levels for each proposal.

Determination of Levels for Proposed PY 2014 Public Service CDBG Activities

Chair Gervais said that the Committee would first discuss funding recommendations to the Village Board for 2014 CDBG Public Service applicants, with an estimated \$225,000 available for all proposals. After discussions about the funding allocation level for each applicant, recommendations were placed on the worksheet. All proposed activities received funding except the African American Christian Foundation (AACF) proposal.

The PY 2014 CDBG Public Service allocation recommendations are:

| 2014 CDBG Public Services | RECOMMEND. |
|------------------------------------|-------------------|
| AGENCY | AWARD |
| AACF | \$0 |
| Catholic Charities-Accolade | \$9,000 |
| Children's Clinic | \$18,000 |
| Community Support Services | \$12,500 |
| Heartland-Vital Bridges | \$4,000 |
| Hephzibah Children's Assn. | \$11,500 |
| NAMI Metro-Suburban | \$6,000 |
| OP Regional Housing Center | \$75,000 |
| OPRF Food Pantry | \$25,000 |
| Parenthesis - Mothering on Our Own | \$10,000 |
| Parenthesis - Parenteen | \$10,500 |
| Sarah's Inn | \$9,000 |
| WS PADS - Emergency Shelter | \$26,000 |
| WS PADS - Employment Readiness | \$8,500 |
| TOTAL | \$225,000 |

Recommendations of Advancement to the Second Round for Proposed PY 2014 CDBG Facility Improvement Activities

Chair Gervais said that the Committee would next discuss the 2014 CDBG Facility Improvement applicants. After discussions about the merits of each proposal, the CDCAC recommended to allow Easter Seals Metropolitan Chicago and United Cerebral Palsy-Seguin Services to advance to the Second Round, while the Historical Society of Oak Park & River Forest did not advance.

The Village does not expect to know the amount available for the PY 2014 CDBG Facility Improvement category until the late-Winter or early-Spring of 2014. It is expected that, at that time, HUD will inform the Village of its overall 2014 CDBG allocation. Applicants that made it into the Second Round will then submit detailed construction specifications (to be approved by the Village) and will solicit at least three bids for the proposed work. Easter Seals and UPC-Seguin will proceed to discuss the bid results with the CDCAC, and the CDCAC will then make funding award recommendations to the Village Board.

Determination of Levels for Proposed PY 2014 ESG Activities

Chair Gervais said that the Committee would next discuss funding recommendations for PY 2014 ESG applicants. After much discussion, ESG recommendations were placed on the worksheet. The 2014 ESG allocation recommendations are:

| 2014 ESG | RECOMMEND. |
|------------------------------------|-------------------|
| AGENCY | AWARD |
| Alliance to End Homelessness, HMIS | \$3,500 |
| WS PADS, Emergency Shelter | \$40,000 |
| WS PADS, Homeless Prevention | \$16,500 |
| WS PADS, Rapid Re-Housing | \$32,500 |
| WS PADS, Street Outreach | \$9,500 |
| TOTAL | \$102,000 |

Determination of Levels for Proposed PY 2014 Cook County Program Year Change Gap Grant Activities

Chair Gervais said that the Committee would then discuss funding recommendations for PY 2014 Cook County Program Year Change Gap Grant applicants. This grant would cover the period of April, May and June 2014, which is the gap between the 2013 and 2014 program years. The grant is open only to recipients of PY 2013 CDBG Public Service funds. After discussion, the recommendations were placed on the worksheet.

The plan was to give each agency one-quarter of their respective recommended PY 2014 CDBG Public Service amount. After doing so, there was \$6,000 left over. The CDCAC decided that this amount should go to Village partner agency Oak Park Regional Housing Center, as Fair Housing is one of the highest Village priorities. The 2014 Cook County Program Year Change Gap Grant funding recommendations are:

| Cook Co. Gap, Apr-June 2014 | RECOMMEND. |
|------------------------------------|-------------------|
| AGENCY | AWARD |
| Children's Clinic | \$4,500 |
| Community Support Services | \$3,125 |
| Heartland-Vital Bridges | \$1,000 |
| NAMI Metro-Suburban | \$1,500 |
| OP Regional Housing Center | \$24,750 |
| OPRF Food Pantry | \$6,250 |
| Parenthesis - Mothering on Our Own | \$2,500 |
| Parenthesis - Parenteen | \$2,625 |
| Sarah's Inn | \$2,250 |
| WS PADS - Emergency Shelter | \$6,500 |
| TOTAL | \$55,000 |

A motion was made by Mr. Afable, seconded by Ms. Kessen, to approve the funding or advancing recommendations for PY 2014 CDBG, ESG and Cook County Program Year

Change Gap Grant proposals as listed on the projected screen (as stated in the tables above). The motion passed by unanimous voice vote.

APPROVAL OF MINUTES: A motion was made by Mr. Afable, seconded by Ms. Kessen, to approve the minutes of November 7, 2013 as drafted. Approval of the minutes as drafted passed by unanimous voice vote.

Other Business: It was noted that the next meeting is the Public Hearing, to be held at the Oak Park Conservatory at 7 p.m. on December 17, 2013. At this meeting, members of the public and applicant agencies have the opportunity to comment on the funding award recommendations.

ADJOURNMENT (voice vote): Meeting adjourned at 8:56 p.m.

Respectfully submitted,
Mark Dwyer