

**Record of Meeting
Citizen Involvement Commission
Tuesday, January 7, 2014- 7:00 pm
Village Hall - Room 101**

Present: Commissioners Brian Holt, Kristen Hollinden, Jassen Strokosch and Sally Wallace;
Chair Jim Kelly; Village Clerk Teresa Powell

Absent: Commissioners Dawn Hendon, Charlene Jones-Foster and Ed Schmitt

Call to Order: Chair Kelly called the meeting to order at 7:10 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the January 7, 2014 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the December 4, 2013 minutes as written. Motion approved.

Prospects Interviews

Maggie Duran and Eddie Barajas were interviewed by the commission.

Discussion and Voting on New Applicants

After a brief discussion, it was moved and seconded to recommend the following appointments pending confirmation of their interest:

Eduardo Barajas – Building Codes Advisory Commission
Maggie Duran – Community Relations Commission

The roll call on the vote was as follows:

AYES: Commissioners Holt, Hollinden, Strokosch and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Hendon, Jones-Foster and Schmitt

The motion was approved.

Reports

Administrative Report

Village Clerk Powell noted that Hannah Gorin's appointment to the Public Art Advisory Commission will be on the agenda for the second Board Meeting in January. She referred to the Board and Commission Term Expiration Report, noting that keeping track of

comings and goings, including leaves of absences, in commissions is a key liaison function. She asked that the CIC members be more proactive in that respect.

Marketing Subcommittee Report

Commissioner Hollinden spoke about vacancies on the Farmers Market Commission. She stated that the Sugar Beet Co-op is hosting a farmers market in January and offered to have one of their members promote that during this event, as well as on their website.

Old Business

Pending Appointment Recommendations

Chair Kelly stated that he followed up with past candidate Don McLean and has not had a response. He also discussed Don Moroney, who was interviewed last month and was interested in Historic Preservation. The last meeting had been cancelled; will be another month before he can attend a meeting of that commission. Bert Caradine, also interviewed last month, told Chair Kelly that he was interested in the Transportation Commission as well as the Community Development Citizens Advisory Committee and was given contact information for those commissions. Commissioner Hollinden noted that the CDCAC would meet in February.

New Business

Liaison Assignments

Chair Kelly assigned Commissioner Holt to the Farmers Market Commission and Zoning Board of Appeals. All others will remain the same.

Commissioner Input

Commissioner Wallace expressed concern about the length of the chair's term on the Building Codes Advisory Commission. Chair Kelly noted that the Village Board recently codified term limits; this can be brought to their attention. Commissioner Strokosch added that not having a replacement chair selected could make it difficult. Commissioner Hollinden asked if it would be more beneficial to leave him on the commission as opposed to having a vacancy. She suggested asking the Board for a 1-year extension of his term in order to decide on recommendation of a new chair. Chair Kelly would discuss this with Staff Liaison Steve Witt.

There was a discussion regarding the term expiration report. Village Clerk Powell instructed the commissioners to look ahead three months.

Chair Kelly spoke about the internal procedures manual and asked if anyone had any input. He distributed some additional information to incorporate into the manual; the CIC role as liaisons to other commissions and their role in chair appointments.

Commissioner Wallace discussed the Community Design Commission, stating that there are too many members. She suggested downsizing by not filling vacancies when they become available. She stated that their work plan does not require such a large amount of people. Chair Kelly suggested inviting the Staff Liaison and Chair to the February meeting to discuss this.

Adjournment

It was moved and seconded to adjourn. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

MaryAnn Schoenneman, Recording Secretary