

**APPROVED MINUTES OF THE
COMMUNITY RELATIONS COMMISSION
July 20, 2022 – 7:00 PM
VIRTUAL MEETING**

PRESENT: Comms. Brewer, Puentes, Quinn, Rodriguez, Sakiyama, Terretta,
ABSENT: Comms. Bencola, Hughes
STAFF: Cedric Melton

CALL TO ORDER: 7:04 p.m.

APPROVAL OF AGENDA:

Comm. Sakiyama motioned for agenda approval Comm. Rodriguez provided a second. All were in favor.

APPROVAL OF MINUTES:

Approval of the minutes from the regular meeting on 5/18/2022- motioned by Terretta, seconded by Sakiyama. Approval for the minutes from the special meeting on 6/6/2022 motioned by Terretta, seconded by Sakiyama.

PUBLIC COMMENT: None

NEW BUSINESS:

a. Racial Equity Toolkit Review

HR Director Kira Tchang presented on the Village's activities around equity work, particularly organizing, normalizing, and operationalizing. The Racial Equity Toolkit is comprised of six overarching questions, with subquestions, whose prospective use will be to evaluate new items going to the board as well as existing policies, programs and activities. The Chief DEI Officer will have a significant role on the development of the racial equity action plan and the implementation of the toolkit. The CRC is being asked to have a role in using the racial equity tool and leveraging its knowledge and skills to support equity in areas like policy review. Questions from commissioners centered around (1) how the racial equity tool would be used to retrospectively review policy; (2) how is it determined what does or does not impact equity; (3) if training will be provided on the racial equity tool; (4) what does the data tell; (5) and data gaps. In answer to Dir. Tchang's question to the CRC about their role, comments /suggestions were given that the CRC's can use their community engagement efforts as well as follow some of the activities of a couple other commissions when it comes to reviewing agenda items and policies. Chairman Brewer requested that CRC members email him with their ideas on the racial equity tool and the CRC's role and he will send them to Dir. Tchang and include them as agenda items for discussion at the next CRC meeting.

OLD BUSINESS:

- a. Workplan updates – No updates
- b. Food Aide 2022 – Per Chairman Brewer, the Food Aide request for funding from the CRC's grant program was withdrawn as they were able to get funding from another source. The CRC is still interested in maintaining a relationship with the organization by supporting them with ticket purchases.

A new grant proposal was submitted by Race Conscious Dialogues who was asking for \$3,000, or any amount, for a summer program support for June, July, and August. In the past they received \$500 from the CRC grant program. It was suggested that they be scored per the CRC's grant guidelines. A request was made for the previous scoring of the organization. A suggestion was made for a more equitable way of informing the public about the CRC's small grant program and allowing more groups to apply for funding. A deadline to apply for funding was set for 9/14/2022. Comms. Quinn was tasked with helping to get the word out via social platforms as well as via the Village's outlets. Comm Rodriguez will share the google docs application with VOP staff and will email the score sheets. It was acknowledged that the deadline for requests are after the time frame from Race Conscious Dialogues; therefore, they would have to submit a new application. Fund for the grant program have to be expended by 12/31/2022. The CRC will develop a process and time frame for how often they will fund requests, which will also depend on how much each group is requesting.

Next meeting will be virtual on 8/17/2022. Motion to adjourn was made by Comm. Sakiyama and seconded by Comm. Puentes. Meeting adjourned at 8:15p.m.